



Board of Trustees
Minutes of Regular Meeting
Tuesday, January 6, 2009
7:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Jerome Etchegoyhen
O.P. Brown, Jr.
Michael Henningsen
Ronald Wilcks
Mark Dudley

Staff Members Present:

Frank Johnson
Sarah King
April Burchett
Bruce Scott

Others Present:

Paul Cockrell
Richard Peters
Peter Beekhof

Board Members Absent: None

Meeting called to order at 7:00 p.m.

April Burchett reported that re-elected Board members Ronald Wilcks and O.P. Brown, Jr. were sworn in during the month of December before the swearing-in deadline imposed by Nevada statute, and were able to conduct business.

Election of Board Officers: Motion by O.P. Brown, Jr., to retain Jerome Etchegoyhen as Board Chairman, O.P. Brown, Jr., as Board Vice Chairman, and Ron Wilcks as Secretary-Treasurer. Seconded by Mark Dudley. Motion carried unanimously.

Claims Review and Approval -- The claims were reviewed by the Board and questions were answered by Frank Johnson, April Burchett, and Bruce Scott. **Motion by Michael Henningsen to approve the claims for December, 2008 in the amount of \$476,629.34, and to approve the claims paid during December, 2008 in the amount of \$104,957.85.** Seconded by Ronald Wilcks. Motion carried unanimously.

Minutes of December 2, 2008 – The minutes of December 2, 2008 were reviewed by the Board. **Motion by O.P. Brown, Jr. to accept the minutes of December 2, 2008.** Seconded by Mark Dudley. Motion carried unanimously.

Public Comment— There was no public comment.



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Stone Creek, LLC - Capacity Extension Request – Represented by Peter Beekhof. Mr. Beekhof gave an update of the project, reported that the floodplain issues with the County were in the resolution process, and stated that the County Commissioners approved the improvement plans with conditions. In addition, the project received an extension of time from Douglas County for project development. Mr. Beekhoff requested a capacity extension request. **Motion by Mark Dudley to allow an extension of time for 73.6 units of capacity to Stone Creek, LLC, for a residential development located at 1331 Stodick Parkway (APN 1220-03-202-001) to expire on January 6, 2010, and a progress report due to the Board on July 6, 2009. All rules, requirements, and regulations of MGSD are to be met and all fees paid.** Seconded by O.P. Brown, Jr. Motion carried unanimously.

Richard J. Peters, Jr. & Company -- June 2008 Audit Discussion -- Richard Peters was present to discuss the audit report which was approved at the December meeting. Discussion followed regarding the GRGID agreements, the income versus expenditures during FY 2007-2008, and the various types of income received by MGSD. Richard recommended that the Board be aware of the capital expenditures, since the ongoing construction will cause a large withdrawal from the capital accounts. Discussion also followed regarding the restricted funds for odor control, and the possibility of implementing a reserve account for major equipment repairs and replacement, which Richard did not feel was necessary at this time. Richard felt that MGSD was in good financial shape.

Paul Cockrell – Update on Grease Receiving Facility Study – Paul Cockrell presented a Grease Digestion and Cogeneration Study, which included a comparison cost between hauling grease to Lockwood as opposed to hauling to MGSD. Discussion followed regarding the per gallon fee MGSD could charge to be attractive to grease haulers, the expenditure of each component of the project, the savings of power and natural gas costs, and the possibility of installing the infrastructure for the power cogeneration equipment but placing the generator at a later time. The Board expressed concern regarding the cost of the project with the current economic situation. Paul stated that there are companies who will finance these projects, and are paid back out of the fees. Bruce Scott felt that the grease digestion component was worth pursuing, since the payback timeframe was short, with a lower cost than the power cogeneration project. Discussion followed regarding the proposed Congressional economic stimulus package and the possibility of the applying for funding from that source. Bruce Scott and Frank Johnson recommended applying for this funding source. Discussion followed regarding the timeframe for granting of stimulus moneys. **Motion by O.P. Brown, Jr. to submit two applications to the State of Nevada to request money from the Congressional economic stimulus package for the grease digester and power cogeneration project as well as for sewer line replacement and rehabilitation.** Seconded by Mark Dudley. Motion carried unanimously. Discussion followed regarding upsizing of the digester gas line to allow for the future installation of the grease digestion project. **Motion by Michael Henningsen to authorize K.G. Walters to upsize the 4” digester gas line to 6” at a cost of**



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approximately \$10,000.00, with additional Board approval if costs exceed \$10,000.00. Seconded by O.P. Brown, Jr. Motion carried unanimously.

CLOSED SESSION for Attorney-Client Conference – this item has been continued to the February meeting at the request of MGSD Legal Counsel.

Engineer's Report – Bruce Scott stated that the items under the District Engineer's report were covered during the meeting, and he had no additional items to discuss with the Board.

District Manager's Report – Discussion followed regarding the number of vehicles located outside the garage at night. Mr. Brown suggested constructing a metal building at the old sludge drying beds to house vehicles that are currently exposed to the elements. Frank stated that he has discussed this with Craig Olson.

The Board thanked April Burchett and Sarah King for their efforts at making Bonnie Feticc's retirement party a success.

The Board directed MGSD staff to begin acquiring photos of past Board members and long-term staff to frame and place on the walls in the Administration Building.

The Board questioned the effective date of the next pay increase for the Board of Trustees. April Burchett stated she will copy the NRS statutes on GID Board pay increases for the February Board meeting.

Meeting adjourned at 9:00 p.m.

APPROVED

Approved _____ Date _____ By _____