



Board of Trustees  
Minutes of Regular Meeting  
Tuesday, February 5, 2008  
7:00 P.M.  
Board Room  
Minden-Gardnerville Sanitation District  
1790 Hwy. 395  
Minden, Nevada

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Board Members Present:

Jerome Etchegoyhen  
O.P. Brown, Jr.  
Michael Henningsen  
Ronald Wilcks  
Mark Dudley

Staff Members Present:

Frank Johnson  
Bonnie Feticc  
April Burchett  
Bruce Scott

Others Present:

None

Board Members Absent:

None

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*Meeting called to order at 7:00 p.m.*

**Claims Review and Approval** -- The claims were reviewed by the Board and questions were answered by Frank Johnson and April Burchett. **Motion by Michael Henningsen to approve the claims for January, 2008 in the amount of \$93,232.12, and to approve the claims paid during January, 2008 in the amount of \$68,057.98.** Seconded by Ronald Wilcks. Motion carried unanimously.

**Minutes of January 3, 2008** – The minutes of January 3, 2008 were reviewed by the Board. Mr. Henningsen stated that the word "felt" in the second sentence of the second paragraph on Page 4 of the minutes needed to be replaced with "stated" to clarify the requirement of a Grade III certificate for the Lead Operator position. **Motion by O.P. Brown, Jr. to accept the minutes of January 3, 2008, as corrected.** Seconded by Ronald Wilcks. Motion carried unanimously.

**Public Comment**— There was no public comment.

**Engineer's Report** – Bruce Scott reported that the Douglas County Manager announced his resignation earlier in the week in order to accept a position in Grass Valley, California.



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Discussion followed regarding inspections of the storage reservoirs. Bruce explained that the Division of Dam Safety of the State Engineer's Office has the responsibility for inspections and licensing of reservoirs. The Board asked about the frequency of the State inspections, and whether documentation is provided by the State. Bruce stated that State inspections occur on a routine basis, and that MGSD and RCI staff would be able to perform interim inspections if needed. He also stated that the State Engineer's Office does provide documentation after an inspection is performed. Discussion followed regarding the sedimentation and cleaning of the ponds, and maintenance of the screen.

Bruce mentioned that the bid for the 2008 rehabilitation project will be available in March.

**District Manager's Report (see attached report)** – Frank Johnson reported on Items 1 and 2 of his report (see attached).

Frank reported that he attended a meeting pertaining to the IS 2 (interruptible service) rates in Winnemucca, and that he had a concern with Sierra Pacific Power Company's proposed policy that a user would have to agree to allow SPPCo. to shut off a pump during peak times, in order for the user to get the lower rate. Frank stated that it would be detrimental and a possible health issue to have Pump Station 4 shut down without MGSD personnel available to operate the necessary valving as damage can occur to the lines and pump station equipment if proper steps are not taken during startup and shutdowns. Frank reported that he discussed the matter with MGSD's legal counsel, who will research MGSD's eligibility for an exemption to this policy.

Frank reported that materials were being delivered for the Pump Station #2 project. Bruce mentioned that Todd Connelly is working with V&C Construction to ensure that the material submittals are approved prior to delivery. Discussion followed regarding approval of change orders. Frank reported that on past projects the District Manager was permitted to approve change orders within reason with the stipulation that the Board Chairman was contacted. This policy was implemented in order to expedite the change order approvals. **Motion by O.P. Brown, Jr. to authorize the District Manager and the District Engineer to approve change orders up to \$20,000.00 to \$25,000.00 for the Pump Station #2 project.** Seconded by Michael Henningsen. Motion carried unanimously.

Frank reported that MGSD's bioslids were being transported to the Lockwood Landfill, as the Dreyer Ranch is no longer able to utilize the biosolids as necessary. Bruce discussed the delays with NDEP review of the Bently biosolids permit, and anticipated it would take another few



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months for the Bently permit to be issued by the State. Frank reported that the cost to transport the biosolids to Lockwood is approximately \$1,000 per week.

Frank reported that the flow rate from GRGID was measured, and GRIGID contributed approximately 813,000 gallons per day to MGSD's system. Frank stated this amount was almost half of MGSD's total flow of approximately 1.8 million gallons per day. Frank reported that flow will be measured again in the spring to determine if any I & I (inflow and infiltration) is present within the GRGID system. Discussion followed regarding closer monitoring of the GRGID flows and content.

Mr. Dudley asked about the status of the McDonald's grease interceptor. His concern was that the owner would sell the franchise prior to the deadline agreed to with MGSD. Frank reported that no resolution has yet been made on the McDonald's grease interceptor, and he had inspected several other businesses over the past few months. Frank also reported that he received information regarding a seminar in Phoenix related to drawing up and implementing grease interceptor policies and procedures, and he expressed a desire to attend. The Board agreed, and directed Frank to get more details for the March 4, 2008 Board meeting. Discussion followed regarding educating the public on the grease interceptor issues.

*Meeting adjourned at 8:10 p.m.*

Approved \_\_\_\_\_ By \_\_\_\_\_  
Date