



Board of Trustees  
Minutes of Regular Meeting  
Tuesday, March 4, 2008  
7:00 P.M.  
Board Room  
Minden-Gardnerville Sanitation District  
1790 Hwy. 395  
Minden, Nevada

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Board Members Present:

Jerome Etchegoyhen  
O.P. Brown, Jr.  
Michael Henningsen  
Ronald Wilcks  
Mark Dudley

Staff Members Present:

Frank Johnson  
Bonnie Feticc  
April Burchett  
Todd Connelly

Others Present:

George Goodspeed  
Jeremy Hutchings

Board Members Absent:

None

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*Meeting called to order at 7:00 p.m.*

**Claims Review and Approval** -- The claims were reviewed by the Board and questions were answered by Frank Johnson. Discussion followed regarding GRGID fixed costs and the status of the Bently biosolids permit. **Motion by Mark Dudley to approve the claims for February, 2008 in the amount of \$346,593.38, and to approve the claims paid during February, 2008 in the amount of \$70,551.89.** Seconded by O.P. Brown, Jr. Motion carried unanimously.

**Minutes of February 5, 2008** – The minutes of February 5, 2008 were reviewed by the Board. April Burchett stated that "January 2007" as shown under the Claims Review and Approval has been corrected to "January 2008" on the original minutes. **Motion by O.P. Brown, Jr. to accept the minutes of February 5, 2008 as corrected.** Seconded by Ronald Wilcks. Motion carried unanimously.

**Public Comment**— There was no public comment.

**Bently Biofuels Station** - Represented by George Goodspeed. Frank Johnson presented building and sewer lateral plans for the proposed Bently Biofuels Station convenience store on Buckeye Road. George Goodspeed stated that the store will be for public use and it will be a smaller version of a 7-11. Discussed followed regarding Mr. Bently's various intention to serve the



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public with biofuels products. **Motion by O.P. Brown, Jr. to approve the plan review for the Bently Biofuels Station Convenience Store located at 1350 Buckeye Road (APN 1320-28-000-012) subject to 8 conditions outlined in the letter from Resource Concepts, Inc. dated February 22, 2008, and to sell 6.9 units of capacity to Bently Biofuels Company for the Bently Biofuels Station Convenience Store located at 1350 Buckeye Road (APN 1320-28-000-012). All rules, regulations and requirements of MGSD are to be met and all fees paid.** Seconded by Ronald Wilcks. Motion carried unanimously.

**Minden Gateway Center** - Represented by Jeremy Hutchings. Frank Johnson presented plans for the Minden Gateway Center prepared by R.O. Anderson Engineering. Todd Connelly presented a letter outlining 27 conditions of approval. Jeremy requested Board approval to relocate the existing grease interceptor which was installed for the proposed Bully's restaurant for one of the new restaurants in the development. Frank and Todd disagreed, stating the plans are needed in order to determine the appropriate sizing, and that the grease interceptor would not function properly if it was either undersized or oversized for the new restaurant. Jeremy stated that it would be the tenant's responsibility to replace the tank if it is undersized or oversized at the time of actual plan submittal. Discussion followed regarding the potential for structural damage with relocation, storage of the grease interceptor during construction, and the possibility of selling the interceptor to another developer. Discussion also followed regarding alternatives for a sewer stub for future service for the Hellwinkel property immediately south of the Minden Gateway Center. **Motion by O.P. Brown, Jr. to approve the improvement plans for the Minden Gateway Center located at Hwy. 395 and Hwy. 88 subject to 27 conditions outlined in the letter from Resource Concepts, Inc. dated February 25, 2008, and directed Frank Johnson to send a clarification letter to R.O. Anderson Engineering stating that if the grease interceptor does not meet the MGSD ordinance after review of the subject building plans, the grease interceptor will need to be removed and replaced in accordance with MGSD's Oil/Grease Control Policies. All rules, regulations and requirements of MGSD are to be met and all fees paid.** Seconded by Michael Henningsen. Motion carried unanimously.

**Engineer's Report** – Todd Connelly reported that the 2008 sewer line televising project is nearly complete, and is subject to Frank's review and approval.

Todd reported that construction has begun on the Pump Station #2 project, and the construction is going well, and that he is setting up weekly progress meetings to ensure that the construction stays on track. Frank stated that the pumps tend to overheat and shut off in the summer months,



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so a change order may be presented for an air cooling system.

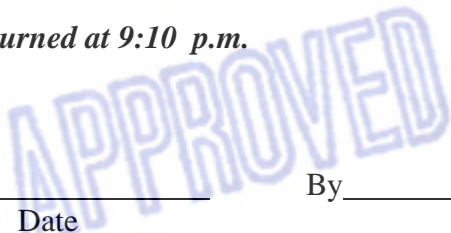
**District Manager's Report (see attached report)** – Frank Johnson reported on EDU allocations and effluent disposal amounts for the month (See Items 1 and 2 on the attached report), and that the effluent pumping agreement with Bently will take effect in September resulting in an increase to the pump station power bills. Frank mentioned the reservoirs were last inspected by the State in September 2005 and that Mike Rogers is scheduled to attend a class on dam safety for owners on March 27 in Carson City. Frank discussed a proposal to join an intrastate wastewater response agency. The Board concurred.

Frank presented a cash flow analysis and a letter from Richard Peters outlining the past and project outflow, which recommended that care be taken in approving capital improvement projects. Frank suggested delay of any line rehabilitation projects in an effort to save costs for the upcoming fiscal year. Frank reported that Craig Olson asked that the Board be reminded that the bidding services provided by HDR Engineering is not a part of the contract. This cost averages \$14,000 to \$15,000.

Frank reported that Granite Construction's insurance company has denied MGSD's claim again. MGSD's legal counsel suggested demanding \$12,000.00 to save litigation fees. The Board concurred.

**Secretary's Report** - Bonnie Feticc requested that the Board authorize Frank Johnson, Jerome Etchegoyhen , O.P. Brown, Jr., and herself to be authorized to wire monies between MGSD's three accounts at City National Bank. **Motion by O.P. Brown, Jr. to authorize Bonnie Feticc, Frank Johnson, Jerome Etchegoyhen, and O.P. Brown, Jr. to transfer funds between MGSD's general, payroll, and money market accounts at City National Bank.** Seconded by Mark Dudley. Motion carried unanimously.

*Meeting adjourned at 9:10 p.m.*



Approved \_\_\_\_\_ By \_\_\_\_\_  
 Date