



Board of Trustees
Minutes of Regular Meeting
Tuesday, April 1, 2008
7:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Jerome Etchegoyhen
O.P. Brown, Jr.
Michael Henningsen
Ronald Wilcks
Mark Dudley

Staff Members Present:

Frank Johnson
Bonnie Fetic
April Burchett
Bruce Scott

Others Present:

Kent Neddenriep

Board Members Absent:

None

Meeting called to order at 7:00 p.m.

Claims Review and Approval -- The claims were reviewed by the Board and questions were answered by Frank Johnson and Bruce Scott. **Motion by Ronald Wilcks to approve the claims for March, 2008 in the amount of \$393,534.66, and to approve the claims paid during March, 2008 in the amount of \$64,929.50.** Seconded by O.P. Brown, Jr.. Motion carried unanimously.

Minutes of March 4, 2008 – The minutes of March 4, 2008 were reviewed by the Board. **Motion by O.P. Brown, Jr. to accept the minutes of March 4, 2008.** Seconded by Ronald Wilcks. Motion carried unanimously.

Public Comment— There was no public comment.

Gardnerville Ranchos GID - Frank Johnson reported that Gardnerville Ranchos GID is requesting the purchase of 20 units of capacity, and a check has been received for the capacity fees. **Motion by Michael Henningsen to sell 20.0 units of capacity to the Gardnerville Ranchos General Improvement District under the terms of the Supplement to the 1974 Agreement between GRGID and MGSD and are to be used within the Gardnerville**



Minutes
April 1, 2008
Page 2

Ranchos General Improvement District Boundary. Seconded by O.P. Brown, Jr. Motion carried unanimously.

Park Cattle Company - Represented by Kent Neddenriep. Bruce Scott presented a tentative subdivision map prepared by R.O. Anderson Engineering, for 16 parcels located south of Bently Science Park. Bruce reported that a portion of the project is within MGSD's service area and that Park Cattle Company is requesting an amendment to MGSD's service area boundary to include the entire project, and he presented a drawing showing MGSD's current service area boundary and the portion of the subdivision not within the boundary. Kent Neddenriep reported that if the service area boundary adjustment is approved, a private sewer system is proposed consisting of 15 individual lift stations connecting to a force main which would in turn connect to the main serving the Community College in the Bently Science Park. Bruce pointed out that the Board is not approving the proposed sewer system at this time, but they need to decide if they would consider noticing the service area boundary amendment for public hearing. Discussion followed regarding the reasons behind the location of the current service area boundary and the process to amend the boundary. Bruce stated that after approval of the service area boundary amendment by the Board, the developer could then apply for a contract of service. Discussion followed regarding the mechanics of a lift station, and how it functions during a power outage. **Motion by O.P. Brown, Jr. to authorize MGSD staff to notice a public hearing for the May 6, 2008 Regular Board Meeting regarding an amendment to the MGSD service area boundary as requested by Park Cattle Company to include APN's 1320-27-002-001, 1320-28-000-006, 1320-28-000-010, 1320-33-001-004, and 1320-34-001-001 within the Service Area Boundary.** Seconded by Mark Dudley. Motion carried.

Minden-Gardnerville Sanitation District – Tentative Budget for 2008-2009 – Frank reported that he met with Richard Peters regarding the tentative budget for fiscal year 2008-2009, and presented the tentative budget to the Board. Frank stated that the proposed operating budget is \$1,864,774.00, an increase of approximately 8.0 % from 2007-2008, and includes a decrease in repairs and maintenance, an increase in the health insurance benefits for employees, a small increase in lab supplies, a small increase in office supplies, and a substantial increase in sludge removal due to the disposal of biosolids to Lockwood. Frank reported that the salaries and benefits are also higher due to an additional employee. Frank stated the capital expense budget is projected at \$3,410,000 for the Digester improvement project, and that the anticipated revenue (excluding tax revenue) is \$1,606,972.00. **Motion by O.P. Brown, Jr. to accept the tentative budget for fiscal year 2008-2009.** Seconded by Michael Henningsen. Motion carried unanimously.



Engineer's Report – Pump Station #2 Project: Bruce reported that V & C Construction's attention to paperwork has been a problem, but it appears that the problems have been worked out and that V & C's quality of work is good. Bruce also stated that the project is on track and that the pumps are expected in the next week or two.

Bruce stated that the Town of Minden is negotiating an agreement with Douglas County to extend the water service north on the Heybourne Road alignment, which will require an easement from Mr. Bently.

Bruce also reported that Douglas County is looking at flood and drainage areas in the Valley and is proceeding with master planning on this issue. Discussion followed regarding a valley-wide flood map revision project by FEMA.

District Manager's Report (see attached report) – Frank Johnson reported on a request for reimbursement from a homeowner on Bougainvillea for a sewer lateral repair, as outlined in Item 7 of the April District Manager's report (see attached report). Discussion followed line inspections by MGSD at the time the residence was constructed, and the responsibility of lateral maintenance. The Board asked the item be agendized for the May 6, 2008 regular board meeting.

Frank reported that a lateral for a residence on County Road was relocated and connected to the main without MGSD inspection and approval. Frank discussed the matter with Bill Peterson, who felt that the line needed to be exposed and inspected. The Board concurred with legal counsel and agreed that the District Manager send a letter to the property owners demanding the existing and new lateral be uncovered for inspection by MGSD personnel.

Frank requested two Board members to discuss personnel items. Mike Henningsen and Mark Dudley volunteered.

Meeting adjourned at 9:15 p.m.

Approved _____ By _____
Date

