



Board of Trustees
Minutes of Special Meeting
Tuesday, April 8, 2008
12:30 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Jerome Etchegoyhen
Ronald Wilcks
O.P. Brown, Jr.
Mark Dudley
Michael Henningsen

Staff Members Present:

Frank Johnson
April Burchett
Bruce Scott

Others Present:

Craig Olson
Walt Johnson
Tom Crotty

Meeting called to order at 12:35 p.m.

Public Commentary -- There was no public commentary.

MGSD Anaerobic Digester Improvement Project – Craig Olson presented a letter and bid summary dated March 31, 2008 outlining two bids received from K.G. Walters and Stanek for the MGSD Anaerobic Digester improvement project. Craig mentioned that five contractors had attended the prebid meeting, but three did not bid for various reasons. Craig explained the various items contained in the bid: 1) Digester Work, consisting of the new digester and cleaning the existing digester; 2) Trickling Filter Pump Station; 3) miscellaneous improvements, including stairs to the mechanical area of the administration building, a second washer/compactor in the bar screen room, as well as other items; and 4) unforeseen site conditions. Craig reported that K.G. Walters put additional money into Item 3 in their initial bid, which should have been under Item 1, but the overall bid did not change. Mr. Henningsen asked about the difference in the amount of the bid from K.G. Walters on Item 2 as opposed to the engineer's estimate. Craig responded that the amount for a pump was placed under Item 3 which was perhaps more appropriate under Item 2. Discussion followed regarding whether all items should be awarded. Craig stated that future MGSD improvement projects would include an additional secondary clarifier, a second belt press, and a second gravity belt, but Craig and Frank Johnson stated these projects would not be needed for several years. Craig cautioned that Board that the Anaerobic Digester improvement project does not increase liquid capacity in the plant, but it increases capacity in the digester and allows for better treatment efficiency. Discussion followed regarding the cost of the project and the current economic climate. The Board felt that all four items included in the bid were currently necessary and felt it was prudent to award the entire project. **Motion by O.P. Brown, Jr. to accept the bid from K.G. Walters Construction**



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Company in the amount of \$4,370,781.00 for Bid Items 1 through 4 of the Anaerobic Digester Improvements Project. Seconded by Michael Henningsen. Motion carried unanimously. Discussion followed regarding the notice of award. Frank asked about mitigating any odor issues that may arise during the digester cleaning. Tom Crotty and Walt Johnson reported that a subcontractor will be handling the digester cleaning, and that odor problems can be mitigated at that time.

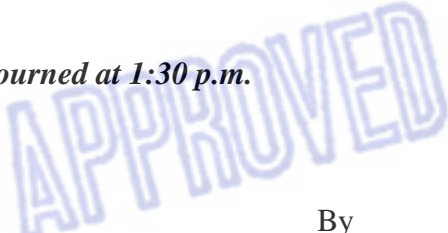
Craig reported that HDR’s existing contract was for the project Design, and did not include construction management and inspection. Craig presented Change Order No. 2 for construction management and inspection in the amount of \$466,777.00. Frank mentioned that this amount is reflected in the budget for FY 2008-2009. **Motion by Michael Henningsen to approve Change Order No. 2 for the Anaerobic Digester Improvement Project in the amount \$466,777.00 for construction management and inspection costs.** Seconded by O.P. Brown, Jr. Motion carried unanimously.

District Manager's Report – Frank reported that MGSD has received a fax from the owners of the property at 1749 Bougainvillea requesting to be on the May Board meeting agenda to discuss reimbursement for sewer lateral repairs. Bruce reported that they appeared before the Town Board requesting a waiver of the street cut fee to repair the lateral, and the Town Board approved the waiver.

Frank stated that a certified letter was sent to the property owners on County Road who made an unapproved lateral connection to the sewer main. The certified letter stated that the lateral will be uncovered at the owner’s expense for inspection by MGSD personnel.

Frank mentioned that he has received reports that a third house on 10th Street may possibly be connected to an abandoned main. Frank reminded the Board that two other laterals on 10th Street were found to be connected to an abandoned main. Frank said that he will monitor the situation and may televise the line if necessary.

Meeting adjourned at 1:30 p.m.



Approved _____ By _____
Date