



Board of Trustees
Minutes of Regular Meeting
Tuesday, May 6, 2008
7:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Jerome Etchegoyhen
O.P. Brown, Jr.
Michael Henningsen
Ronald Wilcks
Mark Dudley

Staff Members Present:

Frank Johnson
Bonnie Fetic
April Burchett
Bruce Scott

Others Present:

Donald Robertson
Susan Robertson
Brenda Stein
Kent Neddenriep

Board Members Absent:

None

Meeting called to order at 7:00 p.m.

Claims Review and Approval -- The claims were reviewed by the Board and questions were answered by Frank Johnson and Bruce Scott. **Motion by Michael Henningsen to approve the claims for April, 2008 in the amount of \$273,378.78, and to approve the claims paid during April, 2008 in the amount of \$64,887.15.** Seconded by Ronald Wilcks. Motion carried unanimously.

Minutes of April 1, 2008 and April 8, 2008 – The minutes of April 1, 2008 and April 8, 2008 were reviewed by the Board. **Motion by O.P. Brown, Jr. to accept the minutes of April 1, 2008 and April 8, 2008.** Seconded by Ronald Wilcks. Motion carried unanimously.

Public Comment— There was no public comment.

Park Cattle Company Public Hearing for Amendment to MGSD Service Area Boundary - Represented by Kent Neddenriep. Bruce Scott informed the Board that the notice for public hearing was published in the Record Courier, and the public hearing for the requested service area boundary amendment could proceed. Bruce recommended approval of the amendment to the service area boundary to allow the proposed subdivision to be served by municipal water and



Minutes
May 6, 2008
Page 2

sewer. Mr. Henningsen asked if a statement to clarify that the boundary change is appropriate for this particular project, so that a precedent is not set. Bruce responded that there is a combination of things to consider with this amendment request, including residential use and the proposed low density of the development, and recommended stipulating that any lift stations included in the project be private in nature. **Motion by Michael Henningsen to approve the amendment to the MGSD service area boundary requested by Park Cattle Co. to include APN 1320-27-002-001, subject to the following findings: the parcel is nearly surrounded by service area boundary, the subject parcel is adjacent to Bently Science Park which is already being supplied by sewer, the parcel is subject to a proposed subdivision of 16 five-acre parcels, and that it is possible for the project to be served by private lift station or by gravity to be determined at the time of development.** Seconded by O.P. Brown, Jr. Motion carried unanimously.

Donald and Susan Robertson – Request for Assistance with Cost of Lateral Repair for Property Located at 1749 Bougainvillea – Represented by Donald Robertson. Mr. Robertson presented the issues and history surrounding the lateral repair at 1749 Bougainvillea in the Winhaven Subdivision. Mr. Robertson stated that the lateral continuously malfunctioned since the property was purchased in 1996, and in January 2008, the lateral was excavated for repair. Mr. Robertson reported it appeared that the lateral was installed improperly with no fill, creating a reverse flow in the lateral. He presented an invoice to the Board for excavation and repair, and requested assistance with the cost from the Board. He felt that that MGSD shared some responsibility, since the MGSD Ordinance states that all laterals must be inspected prior to signing off on the residence. The Chairman pointed out that MGSD is not responsible for lateral maintenance. Discussion followed regarding the current process of construction and inspection of new residences by MGSD personnel. Frank pointed out that these practices may not have been typical when the residence was constructed, since MGSD had different personnel at that time. Bruce Scott acknowledged that the problem with the lateral appeared to be unusual, and that the problem appeared to occur after the initial placement of the lateral. Bruce also pointed out that this is the first problem we have been made aware of in Winhaven. Mr. Henningsen expressed concern that if the Board agreed to reimburse the homeowner, that it would set a precedent for other homeowners to approach the Board for lateral repairs. Discussion followed regarding placing findings on a motion to reimburse the homeowner. **Motion by O.P. Brown, Jr. to approve reimbursement to Donald and Susan Robertson for one-half of the cost of repair of the lateral at 1749 Bougainvillea, being \$1,487.50 due to the following findings: the lateral was not properly bedded, which may have possibly been overlooked by MGSD personnel at the time of initial construction.** Seconded by Ronald Wilcks. Motion carried, with 3 ayes (Brown, Wilcks, Henningsen), and 1 nay (Dudley).



Minutes
May 6, 2008
Page 3

Western Boulevard LLC/Raley's – Plan Review and Capacity Request – Represented by Brenda Stein. Bruce Scott explained that Raley's purchased the old Arby's parcel, and proposes to expand the grocery store. He presented a letter from Resource Concepts, Inc. dated April 29, 2008 outlining 15 conditions of approval for site improvements at Raley's, which Brenda Stein agreed to. Frank Johnson presented the plumbing plan for the proposed expansion, and explained that due to the age of the business, Raley's had been exceptionally undercharged over the years. Frank stated that the expansion would require 66.44 EDU's. As the project has an existing credit of 19.7 EDU's, an additional 46.74 EDU's would be required for the project. Frank also reported that he had met with Raley's representatives regarding the number of drains and the cost for capacity and connection for the additional drains, and he anticipated that Raley's may downsize the number of drains. **Motion by O.P. Brown, Jr. to approve the plans for Raley's prepared by EXD Engineering, subject to 15 conditions outlined in the letter from Resource Concepts, Inc. dated April 29, 2008. All rules, regulations, and requirements of MGSD are to be met and all fees paid.** Seconded by Ronald Wilcks. Motion carried unanimously. **Motion by Michael Henningsen to allocate 46.74 units of capacity to Western Boulevard LLC for the Raley's market, subject to revision upon the final project MGSD walk-through. All rules, regulations, and requirements of MGSD are to be met and all fees paid.** Seconded by Mark Dudley. Motion carried unanimously.

Engineer's Report – Pump Station #2 Project: Bruce reported that V & C Construction was required to remove a significant amount of concrete due to improper construction. Bruce pointed out that the project is coming along, but it is costing additional money for inspection and testing. Bruce expressed his frustration with the quality of work and progress of the project by V & C Construction. Bruce requested authorization from the Board to send a letter to contractor stating V & C's responsibility for additional costs for inspection and testing due to the contractor's mistakes, and the Board directed Bruce to send the letter to V & C. Bruce pointed out that he has never encountered this kind of problem from V & C Construction before.

Granite Construction Reimbursement for Roundabout Main Blockage: Bruce stated he spoke to MGSD's legal counsel who reported that Granite Construction's insurance company is not willing to settle for the damage to the main that occurred during the construction of the roundabout at Hwy. 88 and County Road. Bruce recommended that the Board authorize MGSD's legal counsel file suit for reimbursement. The Board agreed. Bruce stated that he would inform MGSD's legal counsel.



Minutes
May 6, 2008
Page 4

Reservoir Emergency Action Plan: Bruce reported that MGSD received a letter from the State's Division of Dam Safety requiring an Emergency Action Plan for the reservoirs. RCI has prepared a draft emergency action plan, submitted it to the State, and is working with Frank to complete the final plan.

Inspections: Bruce recommended that the Board consider allocating additional MGSD staff for inspection of laterals, grease interceptors, and existing commercial inspections to ensure the adequate EDU's are being charged. Discussion followed regarding grease interceptors, the Fats, Oils, and Grease workshop Frank will be attending in Phoenix in June, as well as the problems with improper sizing of interceptors. Frank said he will have more information after the workshop. Bruce emphasized proper sizing of grease interceptors for optimum function.

Park Cattle Company Request for Special Meeting: Bruce reported that a request has been made by representatives of Park Cattle Co. for a special meeting with the MGSD Board regarding proposed master plan changes and development of the Park Cattle property in the Bently Science Park area, as well as north of Muller Lane and near the Home Ranch area. Bruce recommended that the Board agree to the request for a special meeting with Park Cattle representatives for discussion only, and not make any decisions. Discussion followed regarding flood plain mapping. The Board agreed to the special meeting, and asked that the project engineer hold the presentation to one hour.

Mr. Brown reported that a contractor from Southwest Gas was on Meadow Lane televising the sewer lines. Bruce recommended that MGSD contact Southwest Gas to put them on notice that all work conducted in and around MGSD's mains will require approval by MGSD.

District Manager's Report (see attached report) – Frank reported on Items 1, 2, 4, and 6 of his attached report, which were not previously discussed.

Frank reported that MGSD will need to rent a boom truck to repair the flag rope on the flag pole. The Board agreed.

Frank reported that he received the contract from HDR Engineering for the engineering services for Anaerobic Digester project, which needs to be signed by the Chairman. **Motion by Michael Henningsen to authorize the Chairman to sign the contract with K.G. Walters Construction Company Inc., in the amount of \$4,370,781 for construction of the Anaerobic Digester Project.** Seconded by O.P. Brown, Jr. Motion carried unanimously.



Minutes
May 6, 2008
Page 5

Frank presented an estimated revenue and cost analysis chart for the Board's perusal. Mr. Henningsen emphasized the need to keep an eye on the project expenses in relation to the revenue.

Mr. Brown requested a door sign be made for the front door so the paper sign can be removed. MGSD staff was directed to contact a sign company to prepare a sign.

Meeting adjourned at 9:45 p.m.

Approved _____ By _____
Date