



Board of Trustees  
Minutes of Regular Meeting  
Tuesday, July 1, 2008  
7:00 P.M.  
Board Room  
Minden-Gardnerville Sanitation District  
1790 Hwy. 395  
Minden, Nevada

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Board Members Present:

Jerome Etchegoyhen  
O.P. Brown, Jr.  
Michael Henningsen  
Ronald Wilcks  
Mark Dudley

Staff Members Present:

Frank Johnson  
Bonnie Fetic  
April Burchett  
Bruce Scott

Others Present:

Kent Neddenriep  
Alan Reed

Board Members Absent: None

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*Meeting called to order at 7:00 p.m.*

**Claims Review and Approval** -- The claims were reviewed by the Board and questions were answered by Frank Johnson and Bruce Scott. **Motion by Ronald Wilcks to approve the claims for June, 2008 in the amount of \$326,439.97, and to approve the claims paid during June, 2008 in the amount of \$76,829.14.** Seconded by O.P. Brown, Jr. Motion carried unanimously.

**Minutes of June 3, 2008** – The minutes of June 3, 2008 were reviewed by the Board. **Motion by O.P. Brown, Jr. to accept the minutes of June 3, 2008.** Seconded by Michael Henningsen. Motion carried unanimously.

**Public Comment**— There was no public comment.

**Park Cattle Company -- Public Hearing for Contract of Service for Properties located South of Bently Science Park** - Represented by Kent Neddenriep. Frank Johnson reported that the notice for public hearing for the contract of service for Park Cattle Co. was published in the Record Courier and the public hearing could proceed. Discussion followed regarding various alternatives for sewerage the proposed project, and the service area boundary adjustment approved at the May 6, 2008 Regular Board Meeting. **Motion by Michael Henningsen to approve the contract of service for Park Cattle Company for properties located South of Bently Science Park (APN's 1320-27-002-001, 1320-28-000-006, 1320-28-000-010, 1320-33-001-004 and 1320-34-001-001) subject to the letter from Resource Concepts, Inc., dated May 22, 2008, subject to submittal and approval of improvement plans, and subject to private maintenance of proposed pump stations. All rules, regulations and requirements of MGSD are to be met and all fees paid.** Seconded by O.P. Brown, Jr. The Chairman called for public comment,



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and there was none. Motion carried unanimously. Discussion followed regarding the impacts of the proposed master plan amendment for the Park lands.

**Alan Reed, Warren Reed Insurance -- MGSD Property Insurance Policy** -- Represented by Alan Reed. Alan presented a renewal package from the Public Insurance Agency Pool, which includes MGSD's property, buildings, and vehicles, and stated that the annual premium for 2008-2009 is \$911.00 less than the premium in 2007-2008. Discussion followed regarding costs and coverages, the Pool's process of acquiring competitive quotes, and concerns and challenges for the Pool. Frank stated that Pump Station 2 is almost complete and the insurance policy will need to be updated. Alan also reported that the Pool now offers a wastewater treatment plant pollution policy package through AIG, with a \$2 million liability at a premium of \$4,699.00. Discussion followed regarding the types of pollution claims. Bruce Scott recommended that the Board consider obtaining the pollution policy. The Board directed Alan Reed to proceed with an application for the wastewater treatment plant pollution policy to be reviewed by the District Manager and an update be provided at the August 5, 2008 regular Board meeting. Discussion followed regarding the old Dodge pickup truck. Frank will look into the County auction requirements and dates.

**Engineer's Report** – Bruce Scott reported that the secondary effluent applications for Bently, Park, and Galeppi are ready to be permitted by the State Division of Water Resources. Discussion followed regarding the place of use areas, impacts of proposed developments, and the changes in the contract amounts which take effect in September 2008.

**Pump Station #2 Project:** Bruce Scott reported that due to lack of good management or supervision from V & C Construction, there are additional costs for inspection, geotechnical, and electrical engineering on the Pump Station 2 project. In addition V&C has not met the contractual completion date, and some of the additional costs will be recovered through liquidated damages. Bruce requested Board direction on how to handle billing the overages. Bruce recommended charging V & C for 50% to 75% of the extra charges, which amounts to approximately \$20,000 to \$25,000. **Motion by O.P. Brown, Jr. to charge back V & C Construction for 75% of the extra charges plus liquidated damages from the Pump Station 2 project.** Seconded by Ronald Wilcks. Motion carried unanimously. Discussion followed regarding the alternatives for the contractor to protest MGSD's decision.

**District Manager's Report (see attached report)** – Frank Johnson reported on Items 1 and 2 of the attached district manager's report, which were not previously discussed. Frank reported that a window-mount air conditioner has been ordered for Pump Station 4, since the pumps keep tripping out due to the extreme heat. K.G. Walters will cut the opening in the wall and MGSD personnel will install the unit.



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Adoption of Ordinances: Frank Johnson reported that a new boundary map for MGSD has recorded, and that Ordinances 176 and 177 need to be adopted to complete the two annexations shown on the new map.

**Motion by Michael Henningsen to adopt Ordinance No. 176 for the annexation of 5.91 acres located at 1362 Highway 395 (APN 1220-04-501-019) owned by Waterloo Center LLC.** Seconded by O.P. Brown, Jr. Motion carried unanimously.

**Motion by Michael Henningsen to adopt Ordinance No. 177 for the annexation of 4.27 acres located at the intersection of Highway 395 and Highway 88 (APN's 1320-30-701-004 and 1320-30-802-001) owned by Minden Gateway Center, LLC.** Seconded by O.P. Brown, Jr. Motion carried unanimously.

Anaerobic Digester Project: Frank reported that K.G. Walters is underway with the Anaerobic Digester project, and he anticipates no problems with construction.

Personnel: Frank reported that Operator Jon Kephart has resigned. Frank and Mike Rogers are discussing the feasibility of hiring another operator. Frank also reported that a situation arose regarding a conflict with the salary scale for an employee who obtains higher certification within 90 days prior to his anniversary date. Frank and Michael Henningsen made an adjustment to the policy, as outlined in Item 6 of the attached District Manager's Report. The Board concurred.

Frank stated that he will create a write-up on the alternatives and criteria for grease interceptors from the workshop he attended in Phoenix last week. He anticipates having it available at the August meeting.

*Meeting adjourned at 8:50 p.m.*

APPROVED

Approved \_\_\_\_\_ By \_\_\_\_\_  
Date