



Board of Trustees  
Minutes of Regular Meeting  
Tuesday, February 1, 2011  
6:00 P.M.  
Board Room  
Minden-Gardnerville Sanitation District  
1790 Hwy. 395  
Minden, Nevada

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Board Members Present:

O.P. Brown, Jr.  
Ronald Wilcks  
Mark Dudley  
Michael Henningsen  
Raymond Wilson

Staff Members Present:

Frank Johnson  
April Burchett  
Bruce Scott

Others Present:

Paul Cockrell

Board Members Absent:

None

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*Meeting called to order at 6:00 p.m.*

**Claims Review and Approval** -- The claims were reviewed by the Board and questions were answered by Frank Johnson and Bruce Scott. **Motion by Michael Henningsen to approve the claims for January, 2011 in the amount of \$88,341.80, and to approve the claims paid during January, 2011 in the amount of \$91,123.67.** Seconded by Ronald Wilcks. Motion carried unanimously.

**Minutes of January 4, 2011** – The minutes of January 4, 2011 were reviewed by the Board. **Motion by Ronald Wilcks to accept the minutes of January 4, 2011.** Motion seconded by Raymond Wilson. Motion carried unanimously.

**Public Comment** -- There was no public comment.

**MGSD Grease Digestion and Power Cogeneration Project** – Represented by Paul Cockrell. Frank reported that MGSD is now receiving grease 3 days per week from Reno Rendering and Summit Plumbing, and he presented a chart showing the gas production before and after MGSD began receiving gas. The chart showed a marked increase in gas production after grease delivery began. Discussion followed regarding the grease treatment process, and the chemicals used in the processing. Paul stated that the gas production was approximately 4 to 5 times higher than anticipated, so the system was shut down for a couple of days. After meeting with the haulers, it was determined that they were giving us concentrated grease, and the agreement was for the lighter concentrated grease. Paul stated that the project is complete except for the final requirements for NV Energy, and it will take another month to



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complete those. KG Walters has prepared a change order estimate, but the electrical engineer has not yet reviewed it. Paul stated that the estimate is higher than anticipated, and he believes some negotiation will be in order. Right now it is about \$30,000.00, but it should come down. Discussion followed regarding the amount of power MGSD can generate. Paul explained that MGSD could have a negative bill in theory, but the project is designed to power about 40% of the plant. Paul reported that NV Energy has admitted that they haven't done a project like this before, so that has caused some delay, but the review seems to be proceeding. The Chairman asked about further change orders. Paul is hoping that this is the last of the change orders, since this is the final step of the project. Discussion followed regarding the design of the cogeneration portion, the tie-in with the power grid, and how the tipping fees work. Frank is still waiting to hear from legal counsel for the final details on the tipping fee charges. **Motion by Ronald Wilcks to approve the change order in an amount not to exceed \$29,032.36 and to authorize El Dorado Engineering to negotiate the cost with the contractor.** Seconded by Mark Dudley. Motion carried unanimously. In the interest of alleviating further delays, the Board authorized Frank to proceed with the change order after final costs are negotiated.

**Engineer's Report** – Bruce reported on the status of various projects:

- Muller Parkway by Pinenut Road is beginning construction. Frank reported that the preconstruction meeting has not yet occurred. Bruce stated that the improvement plans have been approved.
- Walmart is slowly moving forward, but they have not yet submitted plans to MGSD.
- The Ranch at Gardnerville is talking about building about 4 or 5 model homes.
- The Carson Valley Inn has purchased the Itildo building across 8<sup>th</sup> St., and they are planning some changes to the 8<sup>th</sup> St. entrance. There is some question regarding what NDOT will allow, so that is still in the design phase. Bruce said he has not seen any changes to the sewer lines in the area, but he will keep an eye on the design as it moves forward.
- HDR Engineering is working on the master plan update. There is a meeting scheduled on February 11<sup>th</sup> to go over the various elements.

Bruce reported that the County Engineer is scheduled to retire in August. The dealings with the County lately have been frustrating and Bruce hopes that county interactions will improve. Discussion followed regarding the potential of the county taking over the District. Bruce stated that he and Frank have met with MGSD's legal counsel about this, and legal counsel is preparing a memo in regard to that.

Bruce expressed concern about the number of change orders that have come up by KG Walters over their past 2 projects, so Bruce has asked A&A Construction to look at completing the pipeline to the reservoir,



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possibly as part of the job to repair the embankment. They have given a number of \$99,000. It was originally estimated at \$140,000, and KGW came in with an estimate of \$200,000. That estimate was only for the pipeline. A&A's estimate includes slope work. Bruce reiterated that it isn't an emergency, but he would like the board to consider it. There will be some engineering redesign. The Board asked that this item be continued until the March meeting. Discussion followed regarding using the grindings on Lindell Ln. Frank expressed concern that the road would then appear to be a roadway open for public travel. The Board noted his concern.

Discussion followed regarding the water pipeline from Town of Minden to serve the north valley area.

**District Manager's Report** – Frank reported on the status of various items:

- Town of Minden will be purchasing 1 unit for the booster pump station. At the old Syncon building on Ironwood, there may be a company that will be doing some cosmetic testing, which will impact the timing of our pretreatment ordinance.
- Primary clarifier #3 is done, except for a few cleanup items.
- NDOT wants to put some inserts in our next billing. The board authorized this.
- Frank met with Carl Ruschmeyer regarding how MGSD is able to avoid rate increases. Frank explained that prior boards planned improvements and rates in such a way that MGSD has no debt. All improvements are paid for in advance. The County wants to tour the grease project.
- Rob Hellwinkel has been in to meet with Frank regarding the COD Casino project.
- Dink Getty from Genoa Trees was asking about the status of the landscaping at the Ironwood driveway area.

Frank received a request from the East Fork Fire District regarding the Douglas County Emergency Operations Plan. They would like to do an hour long presentation at the March board meeting. The Board asked that this be scheduled on the March agenda.

Frank reported that he has received notification from the State Department of Taxation that the proposed tax rates for the upcoming fiscal year be reported by February 22<sup>nd</sup>. We have been at .1224 since 1990, and he feels it doesn't behoove us to raise it. Richard Peters and Frank recommend leaving the tax rate at .1224. The Board concurred.



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Frank sold the old Dodge pickup for \$400 to one of the painters from Hansen Painting.

The Chairman asked about setting a goal for the capital items on next year's budget. Frank did not anticipate any major expenses, except for the Vector Truck, but he would provide more information on the capital expenses with the upcoming budget.

*Meeting adjourned at 7:40 p.m.*

Approved \_\_\_\_\_ By \_\_\_\_\_  
Date