



Board of Trustees
Minutes of Regular Meeting
Tuesday, February 2, 2010
7:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Jerome Etchegoyhen
Michael Henningsen
Ronald Wilcks
Mark Dudley
O.P. Brown, Jr.

Staff Members Present:

Frank Johnson
Sarah King
April Burchett
Bruce Scott

Others Present:

Bob Allgeier
Ray Wilson
John Collins
Walt Johnson

Board Members Absent:

None

Meeting called to order at 7:00 p.m.

Claims Review and Approval -- The claims were reviewed by the Board and questions were answered by Frank Johnson, Sarah King, and Bruce Scott. **Motion by Michael Henningsen to approve the claims for January, 2010 in the amount of \$149,557.51, and to approve the claims paid during January, 2010 in the amount of \$62,010.80.** Seconded by Ronald Wilcks. Motion carried unanimously.

Minutes of January 5, 2010 – The minutes of January 5, 2010 were reviewed by the Board. **Motion by O.P. Brown, Jr. to accept the minutes of January 5, 2010.** Motion seconded by Mark Dudley. Motion carried unanimously.

Public Comment— Members of the public introduced themselves. At Ray Wilson's request, Bruce and Frank explained the purpose of the sewer line televising camera.

MGSD Grease Digestion and Power Cogeneration Project -- Bruce Scott explained that three bids were received for the project, with the low bidder being K.G. Walters at \$1,544,870.00. Bruce mentioned that the State has cleared the bids. The low bid is a little higher than the engineer's estimate of \$1.3-1.5 million, because the engineers did not anticipate a backup pump in the estimate. He was hopeful that additional money would be available from the state to cover the additional bid amount. Bruce stated that approval was needed tonight in order to meet the ARRA requirements and to have a better chance to get the additional money. Bruce recommended that the Board approve the bid from K.G. Walters. **Motion by O.P. Brown, Jr. to**



Minutes
February 2, 2010
Page 2

award the bid for the Grease Digestion and Power Cogeneration project to K.G. Walters Construction in the amount of \$1,544,870.00. Seconded by Ronald Wilcks. Motion carried unanimously. Discussion followed regarding the project start date. Walt Johnson stated that equipment ordering makes estimating the project start date difficult to estimate. Discussion followed regarding the benefits from the project.

MGSD Code of Ordinances Proposed Code for Industrial/Commercial Discharge and Grease Trap Design-- Bruce presented a draft Industrial Wastewater Discharge-Sewer Design Standard, which encompass pretreatment issues for MGSD customers. Bruce explained that the EPA did some sampling of industrial discharges in the Carson Valley, and they determined that Douglas County and MGSD would be required to implement industrial pretreatment standards. Bruce's recommendation was that the District enact a pretreatment ordinance in order to prevent the EPA from setting the standards. Frank reiterated that during his dealings with EPA in the past, the EPA can simply set standards and not give options, and he agreed with Bruce that it would be best for MGSD to take the initiative to develop the standards. Bruce explained that the presented draft was compiled from various sources, and he felt it would meet EPA's requirements. **Motion by O.P. Brown, Jr. to authorize Resource Concepts, Inc. to move forward with the proposed MGSD Pretreatment Ordinance, to include review by MGSD's legal counsel and representatives from GE.** Seconded by Michael Henningsen. Motion carried unanimously.

Douglas County Health Care, Inc. - Annexation Application and Determination of Date for Public Hearing -- Frank Johnson reported that an application, annexation fee, a notarized authority to represent form, legal description, and preliminary title report had been received from Douglas County Health Care, Inc. for the annexation of 12.08 acres located at 1062 Riverview in Gardnerville. Bruce explained that Brenda Stein of EXD Engineering was unable to attend due to a conflict. Discussion followed regarding the location of the sewer mains. **Motion by Michael Henningsen to accept the application from Douglas County Health Care Inc. for annexation of property located at 1062 Riverview in Gardnerville (APN 1220-10-701-002) and to direct MGSD staff to notice the public hearing for annexation for the March 2, 2010 regular Board Meeting. All rules, regulations and requirements of MGSD are to be met and all fees paid.** Seconded by O.P. Brown, Jr. Motion carried unanimously.

Engineer's Report – Bruce Scott reported that with the increased water table, it would be prudent to use the TV camera during the irrigation season to identify any infiltration coming into the plant. The past few years were too dry to monitor the potential infiltration. Discussion followed regarding alternatives for pipe repair.



Minutes
February 2, 2010
Page 3

Bruce reported that he had been contacted by Robbie Oxoby who owns the old brickyard property on Circle Dr. Robbie is considering an annexation of the property to build a residence. He will probably need a lift station to serve the parcel.

Bruce gave an update of the water agreements for the North Valleys pipeline project. He also stated that the Carson Valley Inn remodel is still underway. It appears that they will have the largest grease trap in our system.

District Manager's Report (see attached report) – **Capacity:** Frank reported that no EDU's were sold in January.

Job Descriptions: Frank reported that a District Manager job description is included for the Board's approval. Frank pointed out that some of the other entities which were contacted did not require technical expertise from the District Manager. The Board authorized the District Manager job description.

Triple Sink Ordinance Change: Bill Peterson forwarded a proposed ordinance change to Frank. It will be on the March agenda.

Tax Rate Increase: Frank stated that the State Taxation department will notify MGSD regarding the maximum allowable tax rate for FY 2010-2011, but they will require MGSD's response regarding raising the tax rate prior to the next meeting. He stated the response would be a consideration only, and that MGSD would not be required to raise the tax rate. He also pointed out that a new tax rate would apply only to parcels that are not currently being assessed, so there is no way to know how much additional revenue this will generate. Discussion followed regarding less tax revenue due to decreases in the assessed value of properties within the District. The Board directed Frank to look into a tax increase.

Discussion followed regarding MGSD's Safety Program.

Secretary's Report – April Burchett reported that the candidate filing dates for the November election are scheduled for Monday, March 1 through Friday, March 12, 2010. Three board seats are up for reelection: Jerome Etchegoyhen, Michael Henningsen, and Mark Dudley. Jerome is ineligible to run due to the term limit law. The three candidates with the most votes in the regular election will be awarded a seat. It appears that MGSD will have to be on the ballot this year, since several individuals have expressed an interest.



Minutes
February 2, 2010
Page 4

Meeting adjourned at 8:15 p.m.

Approved  By _____
Date _____