



Board of Trustees
Minutes of Special Meeting
Wednesday, April 1, 2009
12:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Jerome Etchegoyhen
Ronald Wilcks
O.P. Brown, Jr.
Mark Dudley
Michael Henningsen (portion)

Staff Members Present:

Frank Johnson
April Burchett
Sarah King
Bruce Scott

Others Present:

None

Board Members Absent:

None

Meeting called to order at 12:00 p.m.

Minden-Gardnerville Sanitation District – Tentative Budget for 2009-2010 – Frank Johnson presented the tentative budget for fiscal year 2009-2010 to the Board and reported that he met with Richard Peters regarding the tentative budget. Frank stated that the proposed operating budget is \$1,755,122.00, including a decrease of 2.4% in service and supplies, a decrease of 14% in salaries, a decrease of 4.2% in benefits, and a decrease of 85.3% in capital expense from 2008-2009. Regarding staff salaries, Frank did not include a COLA for the next fiscal year, but did include a step increase. This was due to a decrease in the overall salaries and benefits budget, and an increase is not proposed for the District Manager's salary. Discussion followed regarding continuing providing health insurance for retirees, motivation for step increases, and the requirements for various levels of certification. Frank stated the capital expense budget is projected at \$500,500.00 since there is no proposed large capital improvement project. Discussion followed regarding the operating revenue as opposed to the operating expense. Frank reminded the Board that when Richard Peters met with the Board last December, Richard felt that a sewer user fee increase was not necessary at this time since revenue designated for operations is greater than operating expenses. Frank outlined the proposed capital projects, including a grease receiving facility, televising equipment, security camera system, garage/storage system, and lab incubator.

Michael Henningsen left meeting at 1:00 p.m.



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Frank reported that it is estimated that the natural gas requirements to operate the new digester would increase the annual natural gas costs by approximately \$16,000. With the increased natural gas costs and the additional bio-solids that will be generated, which will also increase disposal costs, Frank feels the proposed grease project is a viable project to help keep the additional costs down. The Board asked about the amount of grease currently generated in Carson Valley. Frank will try to obtain the numbers from Paul Cockrell. Frank reported on AB80 which would require sewer utilities to locate sewer laterals from the main to the property line. He felt it would be prudent for MGSD to acquire televising equipment rather than outsourcing televising to a private entity. Frank reported that Keith from Tesco will be at the regular board meeting on April 7, 2009 to give a presentation on a camera security system. Other items discussed included a proposed garage-storage building and a new incubator for the back lab. **Motion by O.P. Brown, Jr. to approve the tentative budget for fiscal year 2009-2010.** Seconded by Ronald Wilcks. Motion carried.

Meeting adjourned at 1:40 p.m.

Approved _____ By _____
Date