



Board of Trustees
Minutes of Regular Meeting
Tuesday, May 4, 2010
7:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Jerome Etchegoyhen
Michael Henningsen
Ronald Wilcks
Mark Dudley
O.P. Brown, Jr.

Staff Members Present:

Mike Rogers
Sarah King
April Burchett
Bruce Scott

Others Present:

Bob Allgeier
Ray Wilson

Board Members Absent:

None

Meeting called to order at 7:00 p.m.

Claims Review and Approval -- The claims were reviewed by the Board and questions were answered by April Burchett, Mike Rogers and Bruce Scott. **Motion by Michael Henningsen to approve the claims for April, 2010 in the amount of \$57,291.10, and to approve the claims paid during April, 2010 in the amount of \$76,688.21.** Seconded by Ronald Wilcks. Motion carried unanimously.

Minutes of April 6, 2010 – The minutes of April 6, 2010 were reviewed by the Board. **Motion by O.P. Brown, Jr. to accept the minutes of April 6, 2010.** Motion seconded by Mark Dudley. Motion carried unanimously.

Public Comment— There was no public comment.

Robert & Rebecca Oxoby -- Application for Annexation -- Bruce Scott presented a letter approving acceptance of an annexation application for the Oxoby property on Circle Dr. He stated that a lift station will most likely be needed to connect to the main, since the property is too low to gravity feed to the sewer main. Discussion followed regarding potential alternatives for sewer connection. **Motion by O.P. Brown, Jr. to accept the application from Robert and Rebecca Oxoby for annexation of property located at 1495 Circle Dr. in Gardnerville (APN 1320-32-601-015) and to direct MGSD staff to notice the public hearing for annexation for the June 1, 2010 regular Board Meeting. All rules, regulations and requirements of MGSD are to be met and all fees paid.** Seconded by Mark Dudley. Motion carried unanimously.

Engineer's Report – **Grease Digestion:** Bruce Scott reported that he has received information from Summit Plumbing regarding the potential amount of grease they will have available for dumping at MGSD. Reno Rendering has also been contacted for their estimated amounts. Once the details are



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worked out, then MGSD legal counsel will be consulted to work out agreement language. The first step is to get a steady source of supply. Bently's needs are also important in the agreement. Discussion followed regarding leaving an uncommitted increment available for other vendors who may want to deliver grease as well as the potential of an additional staff member to come in on the weekends. Bruce and Mike Rogers felt that an additional staff member will not be needed on the weekends. Bruce also reported that the equipment for the project is being acquired, and construction is anticipated to begin in a couple of weeks.

NDOT Project: Bruce stated that he and Frank have scheduled a meeting with the Douglas County Engineer regarding the impacts to the Klauber Pond as a result of the culvert increase from the proposed NDOT highway project. MGSD will need analysis of the increased Martin Slough capacity to determine the impact to the Klauber dam. Geotechnical work and other technical work will be needed, since the dam is currently the roadway and there is no spillway. At present if there is overflow, it spills over the roadway.

District Manager's Report (see attached report) – Mike Rogers presented a list of current operators maintenance projects and repairs, and a list of projects for seasonal help. His biggest concern is the painting projects that need to be done. Discussion followed regarding the type of paint used for various projects. With the seasonal help, additional time will be available for the operators to keep up with the maintenance projects. The Board recommended that the 2 positions for seasonal labor be noticed in the newspaper. Discussion followed regarding the advantages of seasonal help. April Burchett explained the casual labor contract and the requirements of MGSD with respect to benefits and workers compensation.

Secretary's Report: - April Burchett requested that a Board member come to the office each Friday during Frank's vacation to sign the checks, and reminded the Board of the Budget hearing on Thursday, May 20th. She also reminded the Board that the District Manager's annual review is scheduled for the June 1st regular board meeting.

Meeting adjourned at 7:40 p.m.

Approved _____ By _____
Date