



Board of Trustees
Minutes of Regular Meeting
Tuesday, June 7, 2011
6:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

O.P. Brown, Jr.
Ronald Wilcks
Mark Dudley
Michael Henningsen
Raymond Wilson

Staff Members Present:

Frank Johnson
April Burchett
Bruce Scott
Sarah King
Mike Rogers

Others Present:

Leighton White

Board Members Absent:

None

Meeting called to order at 6:00 p.m.

Claims Review and Approval -- The claims were reviewed by the Board and questions were answered by Frank Johnson. Frank Johnson pointed out a significant drop in the power bill due to the power cogeneration equipment. **Motion by Raymond Wilson to approve the claims for May, 2011 in the amount of \$83,345.25, and to approve the claims paid during May, 2011 in the amount of \$82,912.67.** Seconded by Michael Henningsen. Motion carried unanimously.

Minutes of May 3, 2011 and May 19, 2011 – The minutes of May 3, 2011 and May 19, 2011 were reviewed by the Board. Bruce asked for clarification regarding whether the sewer mains were accepted for the Monterra Subdivision on page 2 of the May 3 minutes. Frank stated that the lines were not yet accepted. Bruce did not feel any changes needed to be made to the minutes. He will bring the item up under the Engineer's Report. **Motion by Mark Dudley to accept the minutes of May 3, 2011 and May 19, 2011.** Motion seconded by Raymond Wilson. Motion carried unanimously.

Public Comment – There was no public comment.

MGSD Grease Digestion and Power Cogeneration Project – Frank Johnson presented a chart of the gas and power usage, showing the decrease in the usage since the equipment went online. Reno Rendering is balking at signing a contract, and Frank is making contact with other rendering companies in the area. Frank met with Carlo Luri of Bently Agrowdynamics, and they have a glycerin byproduct from their



Minutes
June 7, 2011
Page 2

biodiesel processing that our grease digester may be able to process. Paul Cockrell is looking into this, and will get back to us.

Frank asked the Board about scheduling an open house. The board set a tentative date of Thursday, June 30th for an open house and directed staff to arrange catering.

Warren Reed Insurance – MGSD Plant Insurance Package -- Frank Johnson reported that Alan Reed was unable to attend the meeting, so this item will be continued at the July 5, 2011 regular board meeting.

Walmart – Plan Review and Capacity Request – Bruce Scott reported that plans were received for interior and exterior improvements for the proposed Walmart at the south end of Gardnerville. Frank Johnson stated that although the interior plan submittal is not yet complete, so far, Walmart will require 53.4 units of capacity. Bruce Scott presented a letter from Resource Concepts, Inc. dated June 1, 2011 outlining 4 general comments and 6 comments pertaining to the civil improvement plans. He recommended conditional approval of the plans subject to the 10 conditions outlined in the letter. The Walmart engineers feel they need a lift station on site, but Bruce isn't convinced that they do. He felt that with some additional design, the lift station could be avoided. The Board authorized Frank to approve the capacity when the plans are complete and inform the board members of the final capacity amount. **Motion by Mark Dudley to authorize Frank Johnson to approve the needed units of capacity for the proposed Walmart located at Charlotte Way and Hwy. 395, and to approve the improvement plans prepared by Pentacor Engineering subject to 10 conditions outlined in the letter from Resource Concepts, Inc., to Talal K. Shahbander dated June 1, 2011, and any further conditions that arise from subsequent plan submittals. All rules, requirements, and regulations of MGSD are to be met and all fees paid.** Seconded by Ronald Wilcks. Motion carried unanimously.

Discussion followed regarding providing engineers/architects with MGSD's design standards and the MGSD Code pertaining to capacity calculations upon initial submittal.

WECO Industries – Presentation of GAP Vax Truck – Represented by Leighton White. Leighton and Frank Johnson have met to preview jet/vacuum trucks, and Leighton wanted to bring to the Board's attention that WECO has a demo truck available in Reno at this time. Frank passed information comparing the cost of the demonstrator truck with a new truck of the same capacity and of those with smaller capacities and features that are not necessary for MGSD operation. Other trucks have been demonstrated and MGSD staff feels that the GapVax will better serve the needs of MGSD, due to, but not limited to, several factors, such as the availability of non-proprietary parts and the warranty on the equipment among them. Leighton discussed the GapVax trucks and availability. Frank mentioned that since it is a demo, we can purchase it without the bidding process per NRS, but that he would check with



Minutes
June 7, 2011
Page 3

MGSD legal counsel to ensure the NRS provisions are applicable. He requested a letter of intent from the board to purchase the truck, since it can't be purchased until next fiscal year. **Motion by Raymond Wilson to approve the purchase of a the demonstrator GapVax truck, presented at a savings of \$52,050 over a new sewer vacuum truck, subject to approval by MGSD legal counsel, and to authorize the District Manager to prepare a Letter of Intent to purchase a demonstrator GapVax truck from WECO Industries.** Seconded by Michael Henningsen. Motion carried unanimously.

Engineer's Report – Bruce Scott reported on the following projects:

Monterra Subdivision Unit 1 – Acceptance of As-Builts: The lines have been cleaned and televised and meet district standards, and he recommended acceptance of the sewer mains in Phase 1. **Motion by Michael Henningsen to accept the sewer mains within Monterra Subdivision Phase 1.** Seconded by Mark Dudley. Motion carried unanimously.

Douglas County: Bruce has continued to work with Bill Peterson regarding the jurisdiction of GID's. Currently the attorneys of the various GID's are trying to schedule a meeting with the District Attorney's office.

Reservoir Repair: The project has been delayed due to the wet weather conditions. He anticipates the remainder of the project will be completed by the July 5th meeting.

District Manager's Report – Frank Johnson reported on the following:

Hypo Tanks: One of the hypo tanks is beginning to crack and will need to be replaced. Due to the age of the tanks, it would be prudent to replace both tanks at this time. The Board authorized Frank to proceed with the necessary repair and replacement.

Employee Benefits: Discussion regarding alternatives for future benefits. Frank stated that according to PERS and our current Health Insurance provider, it is not recommended that any changes be made to employee benefits at this time. Changes might be made regarding benefits provided to future retirees. Frank will keep looking into this and will keep abreast of the laws and regulations.

Operator I/II position: Discussion followed regarding generalities of applications received so far, and background experience of applicants. Applications will be accepted until June 15th.

Secretary's Report – April Burchett reported on the status of AB59 and AB257, which impact agenda formatting. Both bills were approved by the 2 houses, and were awaiting approval by the governor.



Minutes
June 7, 2011
Page 4

AB59 requires certain language appear on the agenda, which has been added to agenda for this meeting, and AB257 creates a requirement for public comment. If the governor signs the bill, AB257 will be effective on July 1, 2011, so a decision will need to be made by the board regarding their preference for public comment periods. Public comment may either be made at the beginning and end of the meeting, or offered with each agenda item prior to a vote and at some other time during the meeting for non-agendized items. The Board had no preference and directed April to place the public comment periods where it made most sense. April pointed out that the Board has the authority to ask for public comment at any time on the agenda in addition to the set periods noted on the agenda.

Meeting adjourned at 8:00 pm.

Approved _____
Date

By _____.