



Board of Trustees
Minutes of Regular Meeting
Tuesday, July 5, 2011
6:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

O.P. Brown, Jr.
Ronald Wilcks
Mark Dudley
Michael Henningsen
Raymond Wilson

Staff Members Present:

Frank Johnson
April Burchett
Bruce Scott
Sarah King

Others Present:

Adam Horch
Terry Pellecchia
Krista Jenkins
Scott Carroll
Alan Reed

Board Members Absent:

None

Meeting called to order at 6:00 p.m.

Claims Review and Approval -- The claims were reviewed by the Board and questions were answered by Frank Johnson. **Motion by Ronald Wilcks to approve the claims for June, 2011 in the amount of \$163,432.01, and to approve the claims paid during June, 2011 in the amount of \$76,134.33.** Seconded by Mark Dudley. Motion carried unanimously.

Minutes of June 7, 2011 – The minutes of June 7, 2011 were reviewed by the Board. **Motion by Ray Wilson to accept the minutes of June 7, 2011.** Motion seconded by Michael Henningsen. Motion carried unanimously.

Public Comment – Discussion was had about the Board photos and the placement of photos within the frame.

Terry Pellecchia from M. M. E. introduced himself and explained that they dealt in hydro trucks. He explained that he was aware of the letter of intent that had been sent to WECO regarding purchasing their demo unit and explained that he felt that they had not been given the opportunity to be present their product at the June 7, 2011 Meeting. Mr. Brown stated that we could put the item on the following month's board meeting agenda but the truck had already been purchased under NRS§332.146. Terry stated that he was not protesting the sale but that he felt their company was not given the opportunity to present their product. He thanked the Board for their time and he and Adam Horch departed.



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Douglas County Mosquito Abatement – Represented by Krista Jenkins. Krista stated that she had a unique situation for the Board of MGSD. She introduced Scott Carroll of Carroll-Loye Biological Research and stated that he was an entomologist from UC Davis. Currently Scott is testing a natural based mosquito repellent using catmint and needed to go out of the state of California to test this repellent. Due to the plants proximity to the wetlands and the high mosquito population, Krista suggested this location and was requesting permission from the Board to use the MGSD's site. Scott explained that their product is USA EPA registered but was not registered in California. He stated that the product was developed by a major US Company and needed to be tried out before it could be marketed. He explained that there would be about 30 adults present for the day and they would go out into the area with measured amounts of repellent. He continued to explain the process and informed the Board that they had been doing this since 1969. He also stated that they had liability insurance. **Motion by Mike Henningsen to allow Carroll-Loye Biological Research and Scott P Carroll to perform a mosquito repellent test in the Minden Gardnerville Sanitation District area on Saturday July 16, 2011.** Motion seconded by Ray Wilson. Motion carried unanimously.

Ray asked Krista about the West Nile Virus and Krista explained about it being a little too early to see any West Nile Virus and explained that they were not positive last year for the virus. She said that they spent three hours in the willows on Friday July 1st and found a lot of mosquitoes but the vegetation was too thick for her product to make it to the larvae. She explained that there was a hot spot by the ditch by Muller lane that there was no way to get to. She also mentioned that the overgrowth of the reed and cats tails was starting to make the wetlands unbalanced. Krista suggested contacting the Army Corp of Engineers so as to decrease the vegetation as currently the only way to do anything was by air. She mentioned that the cost runs about \$1500.00 per application. Krista also mentioned that the HOA from the Westwood patio homes are working to eliminate the mosquitoes by reducing their green areas and there were questions as to what the District was going to do to eliminate the mosquitoes. She requested that MGSD split the cost of the aerial treatments with the Mosquito Abatement District. Bud Brown suggested that she work with Frank and Bruce towards mosquito containment. The Board thanked both Krista and Scott.

Warren Reed Insurance – MGSD Plant Insurance Package -- Represented by Alan Reed. Alan reported that the premium this year increased by 10% from \$68,774.45 to \$75,681.27. Most of it came from the property schedule analysis which is done every four years to find the replacement costs of the buildings. The recent completion of the Digester project contributed to the increase as well. The Board thanked Alan for his time and presentation.

Engineer's Report – Bruce Scott reported on the following projects:

NDOT Overlay Project from Waterloo to Carson City highway 50 Intersection: Our sewer mains in Highway 88 and 395 are large in diameter and in the middle of traffic and MGSD personnel are not



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qualified to doing traffic control, and most of the work would be night time work. The lines need to be cleaned and televised before any construction starts so that MGSD has a record of the status of the lines. Bruce informed the Board that they would need to decide on this project as construction is going to start soon and the televising should be done before construction starts. He explained that it would be fairly expensive, about \$60,000.00 and MGSD would be using Hydro Tech. Frank mentioned that an MGSD employee would be present periodically should any issues arise during the cleaning and televising. Bruce explained that we would televise everything before the work started and then do a final walk thru with NDOT after completion of the work to see if there are any problems. If there is a problem at that point the contractor would be responsible for it.

Reservoir Repair: The soil is finally getting dry and so the ponds should be done in the near future.

Douglas County School District: The Gardnerville Elementary School project has some excessively long laterals, and Bruce recommended the installation of additional manholes. However, installation of the additional manholes would be the responsibility of the school district.

WalMart: The plans presented by Pentacor for Walmart are not too clear and they have been so informed. They have also been informed that a lift station would not be needed. We are currently waiting for additional information.

GID Co-operation: Bill Petersen is going to have a letter out later this week asking the District Attorney of Douglas County to meet with the attorneys of the local GID's to see if there is going to be a resolution to working cooperatively with the County but being treated as independent agencies. A new County Manager may be appointed soon and a resolution should take place.

Town Of Minden Street Sealing: Street sealing of the roads is on the agenda of the next meeting of Town of Minden to be held July 6th, 2011, and Bruce suggested that MGSD work a deal to get MGSD's area sealed at the same time.

District Manager's Report – Frank Johnson reported on the following:

There was no capacity sold in June.

Grease Receiving Project: There had been a gas leak which has been repaired, thus the open housed has been postponed. Frank suggested postponing the open house towards end of August or early September to ensure all the issues have been resolved. Paul Cockrell is working on the O & M manual and both he and Frank flew over the plant today and took pictures of the plant. Mark Dudley had a question about Reno Rendering and grease tipping fees. Frank stated that he is still working on it and that grease has suddenly become a hot commodity. Currently 5000 gallons of grease are needed for each day.



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Vacuum-Truck: The Board authorized the purchase of a vacuum truck at the June meeting in accordance with NRS§332.146. A letter of “Intent to purchase” a demonstrator unit for \$320,000.00 was issued to Weco Industries on June 8, 2011. NRS requires that the documentation for the purchase or acquisition must be summarized for the next meeting of the governing body.

Employee Benefits: Bill Petersen, legal counsel is still researching the retiree benefits and we may or may not be able to limit the benefits. It would be good to have this information before the next person is hired.

Personnel: 24 applications were received for the Operator Position of which five are certified. Eight interviews have been scheduled of which one will be a phone interview as he is from Southern California. April informed the Board that if two or more Board Members were going to be present for the interview it had to be noticed – closed but noticed. It was agreed that Bud Brown and Ron Wilcks would be present at the interviews. Frank spoke about the job that Marshall Morris, the new part time help is doing. He also stated that another person was going to be needed for the remainder of the summer.

Inter local GID meetings: It was suggested by Indian Hills manager to have monthly meetings with the managers of the local GIDs to discuss ongoing projects and issues.

Frank informed the Board that he would like to begin the hot water heating loop project that was approved in the new budget, as winter would be approaching soon. He did not think this would be a huge process but would like to talk to Bruce about what this project would entail.

Secretary’s Report – Nothing to report.

Meeting adjourned at 8:00 pm.

Approved _____ By _____
Date