



Board of Trustees  
Minutes of Regular Meeting  
Tuesday, July 6, 2010  
6:00 P.M.  
Board Room  
Minden-Gardnerville Sanitation District  
1790 Hwy. 395  
Minden, Nevada

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Board Members Present:

Jerome Etchegoyhen  
Michael Henningsen  
Ronald Wilcks  
Mark Dudley  
O.P. Brown, Jr.

Staff Members Present:

Frank Johnson  
Sarah King  
April Burchett  
Bruce Scott

Others Present:

Bob Allgeier  
Ray Wilson

Board Members Absent:

None

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*Meeting called to order at 6:00 p.m.*

**Claims Review and Approval** -- The claims were reviewed by the Board and questions were answered by Frank Johnson. Frank Johnson reported that MGSD has paid \$344,389.50 for design and construction of the grease digestion project, and that \$352,083.50 has been reimbursed from ARRA funding. He also reported that MGSD was under budget on operations by about 34% for FY 2009-2010. **Motion by Michael Henningsen to approve the claims for June, 2010 in the amount of \$213,990.84, and to approve the claims paid during June, 2010 in the amount of \$77,389.68.** Seconded by Ronald Wilcks. Motion carried unanimously.

**Minutes of June 1, 2010 and June 23, 2010** – The minutes of June 1, 2010 and June 23, 2010 were reviewed by the Board. **Motion by O.P. Brown, Jr. to accept the minutes of June 1, 2010 and June 23, 2010.** Motion seconded by Mark Dudley. Motion carried unanimously.

**Public Comment**— There was no public comment.

**Stone Creek LLC – Extension Request for 73.6 Units of Capacity for Multi-Family Development located at 1331 Stodick Pkwy** – Frank reported that Peter Beekhof was unable to attend the meeting tonight due to an injury. Frank reminded the Board that the previous extensions have been granted due to difficulties beyond the control of the Mr. Beekhof, and the recent economic conditions. Bruce stated that extending the capacity would not be a hardship to MGSD since the permitted capacity has not yet been reached. **Motion by O.P. Brown, Jr. allow an extension of time for 73.6 units of capacity to Stone**



Minutes  
July 6, 2010  
Page 2

**Creek, LLC, for a residential development located at 1331 Stodick Parkway (APN 1220-03-202-001) to expire on January 6, 2011.** Seconded by Mark Dudley. Motion carried unanimously.

**Engineer's Report** – Bruce Scott reported that he and Frank are meeting with MGSD legal counsel regarding the proposed agreement with Reno Rendering for grease digestion among other issues

Bruce updated that Board on the new federal requirements for pretreatment discharge. RCI staff will be setting up meetings with GE and NDEP representatives to begin establishing standards to meet the federal guidelines. Discussion followed regarding the current discharge agreement between GE and MGSD. Bruce pointed out that GE has not been a problem, but a business could locate in the District that creates a problem in MGSD's system. He felt that it is in MGSD's best interest to adopt a pretreatment ordinance or the federal government will establish the standards. Discussion followed regarding the consequences of dumping illegal substances into the sewer system. The Board asked for a cost estimate to develop the standard. Bruce stated it would be about \$7500, but he will have better numbers after further review.

**District Manager's Report** – Frank reported that the Douglas County plant appeared to of had an odor problem over the weekend. Frank had messages from a couple of residents in the Stephanie Lane area complaining about the odor. Frank returned the calls, and provided them with Douglas County's phone number.

Frank also reported that KG Walters is ahead of schedule on the grease digestion project.

Frank stated that MGSD is working with the Mosquito Abatement staff to spray for mosquitoes. He also stated that a Westwood Park homeowner called to complain about the willows encroaching through their fence. Frank has directed MGSD staff to eliminate the willows.

Frank reported on the outstanding accounts receivable invoices, and stated that the overall past due amounts are less than 1% of the amount billed, but he had a concern about some that are long overdue. He requested that the Board think about alternatives to collect on outstanding debts. He will keep track of it, and see if it gets out of hand. Alternatives discussed included placing the outstanding amounts on the tax rolls, property foreclosure, and utilizing collection agencies.

**Secretary's Report** – April Burchett reported that the lease for the office copier is coming to an end. MGSD currently has a black and white copier, but she feels that a color copier would better suit MGSD's needs. She has obtained 2 lease quotes from Sierra Office Solutions which are outlined in a memo included in the board packet. Although the lower bid is for a Kyocera copier, after researching the copier



Minutes  
July 6, 2010  
Page 3

alternatives online, she felt that the Xerox copier would be the better choice due to ease of use and a better image quality, although the monthly lease amount is approximately \$55 more than the Kyocera. She is requesting that the Board authorize the Xerox copier. The Board agreed to a 60-month lease of the Xerox copier.

*Meeting adjourned at 6:45 p.m.*

Approved \_\_\_\_\_  
Date

By \_\_\_\_\_.