



Board of Trustees
Minutes of Regular Meeting
Tuesday, August 4, 2009
7:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Jerome Etchegoyhen
Michael Henningsen
Ronald Wilcks
Mark Dudley
O.P. Brown, Jr.

Staff Members Present:

Frank Johnson
Sarah King
April Burchett
Bruce Scott

Others Present:

None

Board Members Absent:

None

Meeting called to order at 7:00 p.m.

Claims Review and Approval -- The claims were reviewed by the Board and questions were answered by Frank Johnson, April Burchett, and Bruce Scott. **Motion by Michael Henningsen to approve the claims for July, 2009 in the amount of \$99,937.26, and to approve the claims paid during July, 2009 in the amount of \$78,616.74.** Seconded by Ronald Wilcks. Motion carried unanimously.

Minutes of July 7, 2009 – The minutes of July 7, 2009 were reviewed by the Board. **Motion by O.P. Brown, Jr. to accept the minutes of July 7, 2009.** Motion seconded by Mark Dudley. Motion carried unanimously.

Public Comment— There was no public comment

HDR Engineering Anaerobic Digester Project Status Report – Frank Johnson reported that instead of proceeding with the recoating of Primary Clarifier #3, Craig and Frank felt that a better price might be obtained if it is bid with the grease digestion project.



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Engineer's Report – **Muller Lane Field Dirt Dumping**: Bruce Scott reported on the status of the notice of violation from Douglas County regarding the dirt on the southwest corner of Muller Lane and Hwy 395. RCI is continuing to work with County staff to resolve the situation.

Bently Biosolids Permit: Bruce stated that the State is going to public hearing on Bently's biosolids permit application. He is recommending a letter be sent to NDEP on behalf of MGSD to recommend approval of the permit. He does not anticipate any problems with the permitting. The Board directed him to proceed with the letter.

Grease Digestion Design Proposal: Bruce reported that the estimate for the cogeneration design fee is actually \$97,000.00 instead of the \$31,000.00 reported at last month's meeting, and he apologized for the misinformation. Discussion followed regarding the current flow per day and the permitted flow, as well as potential future plant improvements. Mr. Brown requested a project cost breakdown. Bruce and Frank agreed to prepare a cost breakdown. **Motion by Michael Henningsen to accept the proposal from Paul Cockrell of El Dorado Engineering and Architecture for the design of the power cogeneration project in the amount of \$97,073.00.** Seconded by O.P. Brown, Jr. Motion carried unanimously.

District Manager's Report (see attached report) – **Digester Expansion Project**: Frank Johnson reported that the majority of Digester # 2 has been dewatered, and the portion that MGSD is responsible for pumping has been pumped by the contractor. They are pumping 4 to 6 inches per day, and it is estimated that it will be another 2 weeks before the dewatering is completed.

Security System: Frank reported that Alan Reed stated that any available discounts for a video surveillance system would be minimal. Frank stated that he has had second thoughts on this due to budget concerns. He recommended putting up signs and faux cameras around the perimeter of the plant facilities, including the Muller Pond effluent ponds, stating that video surveillance is present. The Board concurred.

Garage Building: Frank stated that the materials for the garage building have been ordered and are expected to arrive by the first week of September. The engineering and other related work is also anticipated to be completed by mid August to the first week in September.

Stone Creek Project: Frank reported that Peter Beekhof will be sending in a letter regarding the status of the Stone Creek project. The Board requested that he submit a status letter for the September 1, 2009 regular board meeting.



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Discussion followed regarding the status of the proposed projects at the south end of Gardnerville.

Meeting adjourned at 7:55 p.m.

Approved _____ By _____
Date

APPROVED