



Board of Trustees  
Minutes of Regular Meeting  
Tuesday, September 6, 2011  
6:00 P.M.  
Board Room  
Minden-Gardnerville Sanitation District  
1790 Hwy. 395  
Minden, Nevada

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Board Members Present:

O.P. Brown, Jr.  
Michael Henningsen  
Ronald Wilcks  
Mark Dudley  
Raymond Wilson

Staff Members Present:

Frank Johnson  
April Burchett  
Sarah King  
Bruce Scott  
Michael Rogers

Others Present:

Board Members Absent:

None

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*Meeting called to order at 6:00 p.m.*

**Claims Review and Approval** -- The claims were reviewed by the Board and questions were answered by Frank Johnson. **Motion by Mike Henningsen to approve the claims for August, 2011 in the amount of \$115,375.96, and to approve the claims paid during August, 2011 in the amount of \$96,534.51.** Seconded by Ron Wilcks. Motion carried unanimously.

**Minutes of August 2, 2011** – The minutes of August 2, 2011 were reviewed by the Board. **Motion by Ray Wilson to accept the minutes of August 2, 2011.** Motion seconded by Mark Dudley. Motion carried unanimously.

**Public Comment** – There was no public comment.

**Engineer's Report** – Bruce Scott and Frank Johnson reported on the following projects:  
**Meeting with the GID's:** Bruce informed the Board about the meeting held with representatives of the various GID's and MGSD's legal counsel, Bill Petersen. He stated that there are differing interpretations between the county and the GID's as to what the roles of the GID's are within the county. Bruce recommended to the Board the issues with the County be addressed in a more formal way and a court decision might be ultimately needed. He also mentioned that the County Manager had been at the meeting and, as he was new, he did not understand all of the issues that have been going on.



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Mike Henningsen brought up the issue of Wal-Mart and their interaction with the County and problems that Gardnerville Water was having between them and Wal-Mart. Bruce felt that MGSD was no longer having an issue with Wal-Mart. He stated that there was talk about a having a lift station installed but felt that there was no need of one and only a main was needed with gravity taking care of the flow. However he stated that the information was still being analyzed and the problem was getting Wal-Mart to respond to MGSD. Frank stated that representatives of Wal-Mart had finally come in and hopefully all the issues with capacity requirements have been worked out.

Reservoir Repair: Bruce stated that the work had been completed with the exception of the piping. Frank relayed that additional gravel is needed for the access roads on the west and north sides of the reservoirs.

Minden Gateway Center: The Minden Gateway Center is finally going through escrow and a US Bank commercial banker is responsible for the transaction and has stated that it is a local buyer. Bruce stated that there has been interest in building a Maverick gas station and convenience store in the Gateway center. The pre-submittal meeting will be on Friday the 9<sup>th</sup> and he should know more after that meeting. Frank stated that we have not yet accepted the sewer.

Bruce also mentioned that the County, as part of their standards, requires that sewer lines be televised before acceptance. It is felt that MGSD lines should be televised, but that we should do it so as to have a record as we do have the capability to do so. In addition, we do not want anyone else in our lines.

**District Manager's Report** – Frank Johnson reported on the following projects

EDU's: No capacity was sold during August. Frank stated that he met with the Wal-Mart representatives last week and reviewed the plans. He informed the Board that the capacity requirements, which include the grocery and deli, not including future tenant improvements, now stand at 66.53 which works out to about \$272,700.00. Additional capacity would be required upon any future tenant improvements. Frank requested that the Board authorize him to allocate these EDU's in the future should Wal-Mart come in for them so as to avoid having a special meeting. **Motion by Ray Wilson to give Frank the authority to allocate 66.53 EDU's to Wal-Mart and any additional EDU's which are needed for future business development in the Wal-Mart Center.** Motion seconded by Mike Henningsen. Motion carried unanimously.

Grease Receiving/Co-Generation Project: Frank informed the Board that the grease receiving/co-generation project had cut the energy consumption by MGSD in half from last year. He also stated that the open house for the project is set for the 15<sup>th</sup> of September. April informed the Board that about 50 people had so far responded and she had originally told the caterer about 80 people but thought the number should be increased. The Board recommended catering for about 100 people.



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Heat Loop System: Frank next spoke about the Heat loop system which had been discussed at the July meeting. He stated that the design on the heat loop system is ready to proceed and that the project is small enough in scope where it could be done in house without undergoing a bid process. Discussion followed about where the pipes would go and the different underground utilities.

Asphalt Sealing: Frank informed the Board that the asphalt areas within the plant had been sealed as approved in the July meeting.

Legal Counsel: He stated that Bruce had covered the meeting with the GID's in his report.

O & M Manual: Frank gave an update on the O & M Manual which Paul Cochrell had been working on. It is now being reviewed by HDR. He also stated that he had received a draft copy of the Master Plan from HDR and was in the process of reviewing it.

Bud Brown asked the status of the COD garage/casino and was informed that there was nothing new. Bruce explained that they are finding our connection fees are too high. He explained that Town of Minden had given them a lot of concessions. He also stated that their building permit expired in July.

**Secretary's Report** –April informed the Board that Town of Minden is providing MGSD with the tables and chairs for the open house at no cost and the caterers, Carson City BBQ, would be providing all the food and drinks.

**Public Comment** – There was no public comment.

**Board Comment** –Ray Wilson mentioned that he had spoken to Alan Reed about the cost of health insurance and informed the Board that Alan Reed was looking into a better plan with less cost. He stated that insuring the retirees in the same plan as the current employees was what was costing MGSD a lot more. He suggested that employees who were 65 should be on Medicare with MGSD covering their supplement. This would probably be more beneficial for the current employees.

Bruce brought up the fact that two of the current Board members would be termed out in 2012 and the need to find suitable replacements, which would need to file by March 2012.

***Meeting adjourned at 7:00 pm.***



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Approved \_\_\_\_\_  
Date

By \_\_\_\_\_.