



Board of Trustees
Minutes of Regular Meeting
Tuesday, September 7, 2010
6:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Jerome Etchegoyhen
Ronald Wilcks
Mark Dudley
O.P. Brown, Jr.
Michael Henningsen

Staff Members Present:

Frank Johnson
Sarah King
April Burchett
Bruce Scott
Mike Rogers

Others Present:

Paul Cockrell
Bob Allgeier
David Haen

Board Members Absent:

None

Meeting called to order at 6:00 p.m.

Claims Review and Approval -- The claims were reviewed by the Board and questions were answered by Frank Johnson. **Motion by Michael Henningsen to approve the claims for August, 2010 in the amount of \$327,755.67, and to approve the claims paid during August, 2010 in the amount of \$95,131.98.** Seconded by Ronald Wilcks. Motion carried unanimously.

Minutes of August 3, 2010 – The minutes of August 3, 2010 were reviewed by the Board. **Motion by O.P. Brown, Jr. to accept the minutes of August 3, 2010.** Motion seconded by Mark Dudley. Motion carried unanimously.

Public Comment— There was no public comment.

MGSD Grease Digestion and Power Cogeneration Project -- Represented by Paul Cockrell. Paul reported that the major components are onsite, and the engine is scheduled to be onsite at the end of October. The change order for the generator controls is ready for approval in the amount of \$29,000, which is \$6,000 less than the approved cost of \$35,000. The Board directed Frank to sign the change order. Frank is withdrawing the request for the wall presented at the July meeting. Another alternative is a landscaped berm. Frank will contact NDEP to see if funding is available for the landscaping.

Town of Minden - Public Hearing for Contract of Service—Frank reported that the notice for contract of service was published in the Record Courier and the public hearing for contract of service is able to



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proceed. Bruce Scott reminded the Board that he is also the engineer for the Town of Minden. The final design is in the process, and capacity will need to be applied for when the design is complete. **Motion by O.P. Brown, Jr. to accept the contract of service for Town of Minden for property located at 1330 Buckeye Rd. (APN 1320-28-000-014), subject to final design approval and capacity approval by the MGSD Board of Trustees. All rules, regulations and requirements of MGSD are to be met and all fees paid.** Seconded by Ronald Wilcks. Motion carried unanimously. Discussion followed regarding the construction schedule of the maintenance facility.

Hellwinkel Family LLC – Represented by David Haen. David Haen presented plans for a casino project, including a restaurant and bakery in the old COD Garage building. They are requesting 57.49 units of capacity in addition to the 3.30 units existing on the property. Bruce Scott presented a letter from Resource Concepts, Inc. dated August 24, 2010 with 12 conditions of approval. Bruce stated he is willing to work with R.O. Anderson Engineering on the conditions. Frank mentioned that the grease interceptor is under-calculated for the bakery, and will need to be corrected. Bruce suggested that the developer look into the possibility of combining some of the drains in order to reduce the number of EDU's required for the project. Frank also mentioned that the property is in the old part of the district, which has a lower fee for capacity. **Motion by O.P. Brown, Jr. to allocate up to 57.49 units of capacity for a commercial project located at 1593-1595 Esmeralda, and to approve the improvement plans prepared by R.O. Anderson Engineering, Inc., subject to 12 conditions outlined in the letter from Resource Concepts, Inc. dated August 24, 2010. All rules, regulations, and requirements of MGSD are to be met and all fees paid.** Seconded by Michael Henningsen. Motion passed unanimously.

Engineer's Report – **Pretreatment Ordinance**: Bruce Scott reported that the preliminary testing is being done in preparation of the pretreatment ordinance, and he hopes to have more information at the October meeting.

Klauber Pond Improvements: Bruce reported that the Army Corps of Engineers approval will not be made in time for the NDOT project. He has not heard anything lately from the County.

Discussion followed regarding the status of the Douglas County Health Care project and the Walmart project.

District Manager's Report – Frank reported that 1.2 EDU's were sold during the month of August.

Frank stated that a letter was received from Douglas County in which the county intends to terminate the interlocal contract for health insurance, since they are no longer providing health coverage to outside entities. More information will be available at the October meeting.



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Frank reported that LaVonne Ghanavati is working on the accounting software upgrade.

Frank reported that he was told that MGSD is in negotiations with Douglas County to begin providing service to the Sawmill area. In light of the false information, Frank is recommending that an update to the MGSD master plan be considered since the last MGSD master plan was prepared in 1994. Discussion followed regarding the history of sewer service for this area, and the lawsuits that occurred at that time. Rob Williams and Craig Olson would like to come before the Board at the October meeting to present further information. The Board concurred.

Discussion followed regarding the potential of hiring additional operations staff and changing the classification of summer laborer John Filippini to Operator-In-Training, which is a regular full-time position. Mike Rogers mentioned that John is an excellent employee, and it would benefit MGSD to change his classification. Frank is trying to get some details together for the October meeting in order to determine the feasibility of hiring additional staff. Bruce Scott mentioned that now is the time to take on additional staff and getting them trained for when construction activity picks up again. The Board requested that this item be placed on the agenda for October. Mike and Frank will request that John Filippini attend the meeting.

Secretary's Report – April Burchett asked that a luncheon date be determined for Lois Sorensen. The Board requested that April make a reservation for a Friday afternoon, and let the Board know the date. The Board directed that April obtain a \$150 gift card for Lois from MGSD, and Bruce Scott offered \$50 from RCI.

Meeting adjourned at 7:10 p.m.

Approved _____ By _____
Date