



Board of Trustees  
Minutes of Regular Meeting  
Tuesday, October 5, 2010  
6:00 P.M.  
Board Room  
Minden-Gardnerville Sanitation District  
1790 Hwy. 395  
Minden, Nevada

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Board Members Present:

Jerome Etchegoyhen  
Ronald Wilcks  
Mark Dudley  
O.P. Brown, Jr.  
Michael Henningsen

Staff Members Present:

Frank Johnson  
Sarah King  
April Burchett  
Bruce Scott  
Mike Rogers  
John Filippini

Others Present:

Craig Olson  
Bob Allgeier  
Rob Anderson  
Dave Pivetti

Board Members Absent:

None

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*Meeting called to order at 6:00 p.m.*

**Claims Review and Approval** -- The claims were reviewed by the Board and questions were answered by Frank Johnson. **Motion by Michael Henningsen to approve the claims for September, 2010 in the amount of \$432,130.90, and to approve the claims paid during September, 2010 in the amount of \$75,570.18.** Seconded by O.P. Brown, Jr. Motion carried unanimously.

**Minutes of September 7, 2010** – The minutes of September 7, 2010 were reviewed by the Board. **Motion by O.P. Brown, Jr. to accept the minutes of September 7, 2010.** Motion seconded by Ronald Wilcks. Motion carried unanimously.

**Public Comment**— There was no public comment.

**Muller Pkwy. and Pinenut Rd. Sewer Main Extension** – Represented by Rob Anderson. Bruce Scott discussed a proposed realignment of the Muller Pkwy. and Pinenut Rd. intersection near Barton hospital and the old Peri property. One of the purchase conditions between Barton and the Peri's is for the Peri's to implement the road improvements for Muller Pkwy. Rob stated that Douglas County also required that the Pinenut Rd. intersection be realigned. The improvement plans include the improvements for the realignment and proposed sewer mains. Bruce presented a letter from Resource Concepts outlining 9 conditions of approval. The new sewer mains will serve the future Barton Health clinic and Peri project. The property will also need to be annexed. Discussion followed regarding Condition 6 of the RCI letter with respect to further detail on the proposed laterals. Rob stated that the parceling plan is not known at



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this time, so lateral locations are unknown. Bruce said he was not asking for detailed lateral information, he was just asking for some explanation of how the sewer laterals will be able to gravity flow to the mains, since the roads are either at a higher or same elevation than the properties. Alternatives were discussed, including adding fill and constructing deeper mains. **Motion by O.P. Brown, Jr., to approve the improvement plans prepared by R.O. Anderson Engineering Inc., for the Muller Pkway. and Pinenut Rd. sewer main extension subject to 9 conditions of approval outlined in the letter from Resource Concepts, Inc. dated September 29, 2010, and that R.O. Anderson Engineering coordinate with Resource Concepts regarding Condition 6, and with the condition that an annexation application be submitted for the subject parcels.** Seconded by Ronald Wilcks. Motion passed unanimously.

***HDR Engineering – Master Plan Proposal*** – Represented by Craig Olson. Craig reported that the current master plan for the plant dates from 16 years ago, with updates completed in 1997 and 2004. Because developments are in a lull, and with the recently completed plant improvements, Craig and Frank felt it would be a good time for a new master plan. Most master plans are updated every 5 years, so MGSD is past due for a new master plan. The current plan has been followed closely. Bruce Scott stated that a master plan will affirm where the District sees itself today and where it sees itself in the future. When the last master plan was done, the County felt that all sewage in the valley would go to North Valley plant, eventually doing away with the other treatment plants. That did not come about, and with various proposed projects, the district needs to reiterate MGSD's position with respect to its service area boundary in the next 10 to 15 years. The master plan might also include a schedule for collection system maintenance. Discussion followed regarding possible expansion areas and the timing of service area boundary changes, how well the current master plan was followed, pretreatment, development in flood zones, pump stations, and tertiary treatment. Craig reported that he met with Carl Ruschmeyer, and the county's position is that MGSD would best service some areas in the valley, such as Ruhensroth. Craig felt that the estimated cost for a master plan would be \$100,000.00, and the document would be complete in 6 to 9 months. **Motion by O.P. Brown, Jr., to authorize HDR Engineering to proceed with a master plan update, subject to approval of a cost estimate.** Seconded by Mark Dudley. Motion carried unanimously.

***Engineer's Report*** – Bruce anticipates a capacity request will be submitted in the next month from the Town of Minden for the maintenance facility on Buckeye Road.

***District Manager's Report*** – Frank reported that no capacity was sold in September.

***Grease Digestion Project:*** Dave Pivetti reported that the project is progressing well. The holding tank is due this week. MGSD can begin receiving grease shortly after the tank is installed. The cogeneration



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portion of the project should be completed within a couple of months. The project is scheduled to be completed the end of November to the middle of January. The contractor asked that the retainage be reduced from 10% to 5%, which is a standard request during the second half of the project. The board authorized the reduction in retainage. Frank went to Las Vegas this morning to give a presentation on the grease project. MGSD is the main green project in the state at this time, with a couple of projects in the works by the City of Henderson. NDEP told Frank that funds are available for landscaping at the project. Frank asked for authorization to proceed with obtaining bids for the landscaping. The board authorized obtaining bids.

Health Insurance: Frank reported that he and April will be meeting with LP Insurance Services this week regarding health insurance.

Primary Clarifier #3 Coating: Frank stated that upon dewatering of the clarifier, it was noted that the damage is more severe than originally thought. Frank and Craig Olson will inspect the damage tomorrow and write the specifications for repair.

Personnel/Human Resources – Frank reported that Andrew Marshall obtained his Grade II Certification and was given a pay increase to Grade II. Frank introduced John Filippini, who has been a temporary employee since June. Frank is requesting that John’s classification be changed to permanent status. **Motion by O.P. Brown, Jr. that the employment classification for John Filippini be changed to full-time permanent status effective September 25, 2010.** Seconded by Mike Henningsen. Motion carried unanimously.

*Meeting adjourned at 7:30 p.m.*

Approved \_\_\_\_\_ By \_\_\_\_\_  
Date