



Board of Trustees
Minutes of Regular Meeting
Tuesday, November 1, 2011
6:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

O.P. Brown, Jr.
Michael Henningsen
Ronald Wilcks
Mark Dudley
Raymond Wilson

Staff Members Present:

Frank Johnson
April Burchett
Sarah King
Bruce Scott

Others Present:

Nick Koropchak

Board Members Absent:

None

Meeting called to order at 6:00 p.m.

Claims Review and Approval -- The claims were reviewed by the Board and questions were answered by Frank Johnson. **Motion by Mike Henningsen to approve the claims for October, 2011 in the amount of \$15,212.29, and to approve the claims paid during October, 2011 in the amount of \$56,198.99.** Seconded by Ray Wilson. Motion carried unanimously.

Minutes of October 4, 2011 – The minutes of October 4, 2011 were reviewed by the Board. **Motion by Ron Wilcks to accept the minutes of October 4, 2011.** Motion seconded by Mark Dudley. Motion carried unanimously.

Public Comment – Frank introduced Nick Koropchak to Bud Brown and Ray Wilson who had not been present at the Board Meeting on October 4, 2011 and explained what had transpired. Frank presented a letter that was sent by Nick to NDEP and the response from Christine Lawson about the Carson Valley Reforestation and Beautification Foundation. Bruce explained the effluent agreement with Galeppi and Park Ranch and getting an agreement with them to allocate some of the water to this project as NDEP had no problem with the use of the effluent. Nick referred to the two scenarios in the letter (attached) from Christine Lawson of the NDEP. Discussion took place about installing a pump and the water pressure. Mike suggested that MGSD could write a letter to either Park or Bently stating that the District would be supportive of this project and if either Bently or Park would work with Nick and give up an acre foot of water each year. Other alternatives were discussed such as tapping into the District's effluent line to the reservoirs. April informed the Board that a motion could not be made under Public Comment and Bruce



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suggested that Nick talk to Park Cattle in the meantime. Frank said he would do this on Nick's behalf. Nick thanked the Board for their time.

Engineer's Report – Reservoir Repair: Bruce informed the Board that A & A Construction was close to starting construction of the new inlet lines to the ponds. He reminded the Board that the original estimate for the emergency work had been given at \$104,000. He stated that the estimate included a pipe with higher pressure and said MGSD had been working with the engineer on the design details and outfall structures and with changes there was a reduction in the cost to \$87,400.00. He then explained that the north side and the east side of the reservoirs get muddy and soft in the winter and he recommended gravelling the bases with an all- weather surface. The estimate for this was about \$19,000 which would bring the total cost to about 105,000 or 106,000 which is within the budget allocation for the project. He stated that the tops of the dykes were graded and the level of the ponds would need to be lowered before the work could be started. This would take care of all the long and short term issues.

Bruce talked about correspondence with GE about the pre-treatment program and stated that this would be covered in the District Manager's report.

Bruce reported that Bill Peterson, MGSD's legal counsel was out of town and so had not yet got the report on the duties and responsibilities of the GID's to him. He stated that the new County Manager was easier to work with but he would still like to get Bill's report on how GID's operate for future reference. Frank mentioned that the County Manager had been proactive in showing up for the bi-monthly manager meetings being held by the GID's.

Bruce also spoke about Frieda Lane where two or three houses have sewer in front of them with multiple laterals. He stated that Bruce Park wanted to build a racquet ball court with a bathroom and wanted to connect to the second lateral that is in front of his parcel. Frank said that this would be a new connection with a new fee and another service fee. Bruce wanted the Board to know that we need to confirm what they needed to do so as to keep within to our ordinance.

District Manager's Report – Frank Johnson reported on the following projects:

EDU Allocations: There was no capacity allocated for October. However additional plans have been received from the Wal-Mart Beauty Salon.

G.E.: GE had a minor spill of their process water and reported it to MGSD. It was approximately 1200 gallons of non pH adjusted process water and it was discharged into MGSD's collection system. While the discharge was significant, no adverse conditions were noted in the treatment process at the MGSD facilities. Frank informed the Board that he is working on the pre-treatment ordinance and was going to



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renew GE's Industrial Discharge Permit, which is due to expire December 5th of this year. He also stated that he gave the GE staff a tour of the plant.

Continuity of Operations Plan: Frank met with Tod Carlini of the East Fork District regarding the Continuity of Operations Plan (COOP). He stated that the process is quite extensive and he is working on getting it completed.

Plan Review Fees: At the request of the Board at the October meeting Frank presented a fee schedule and informed them that unlike most entities MGSD does not currently charge for review of plans. He stated that some plans take minimal time to review but others such as restaurants, casinos or grocery stores can be time consuming. Often the plans get revised and need to be re-reviewed or do not get utilized at all. Frank suggested imposing a time limit (120 days) on how long MGSD retains plans that are submitted and not utilized, and also suggested a review fee as necessary. He stated that he would need to meet with MGSD's legal counsel to determine if a business impact statement is warranted. Discussion took place about normal review times and the Board suggested discretion on the size and charge of the project. The Board suggested Frank draw up a plan of fees to be charged for review at the next Board Meeting.

Current Delinquent Accounts: Frank informed the Board that there were a large number of delinquent accounts with about \$26,000.00 owing to MGSD. There was discussion about what to do to recover the monies owed, and adding names to the County Tax Rolls was suggested. Ray Wilson said he was supportive to doing this and Frank was authorized by the Board to take care of recovering the money owed.

Secretary's Report – There was no secretary's report.

Public Comment – There was no public comment.

Board Comment – The Board again expressed their gratitude to the MGSD staff for the impressive job at the BBQ.

Meeting adjourned at 7:25 pm.

Approved _____ By _____
Date