



Board of Trustees
Minutes of Regular Meeting
Tuesday, November 2, 2010
6:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Jerome Etchegoyhen
Ronald Wilcks
Mark Dudley
O.P. Brown, Jr.
Michael Henningsen

Staff Members Present:

Frank Johnson
Sarah King
April Burchett
Bruce Scott
Mike Rogers

Others Present:

Dave Pivetti
Rob Williams
Ray Wilson

Board Members Absent:

None

Meeting called to order at 6:00 p.m.

Claims Review and Approval -- The claims were reviewed by the Board and questions were answered by Frank Johnson and Bruce Scott. **Motion by Michael Henningsen to approve the claims for October, 2010 in the amount of \$121,262.20, and to approve the claims paid during October, 2010 in the amount of \$78,338.69.** Seconded by Ronald Wilcks. Motion carried unanimously.

Minutes of October 5, 2010 – The minutes of October 5, 2010 were reviewed by the Board. **Motion by O.P. Brown, Jr. to accept the minutes of October 5, 2010.** Motion seconded by Michael Henningsen. Motion carried unanimously.

Public Comment— Ray Wilson wished Mike Henningsen and Mark Dudley luck in tonight's election.

MGSD Grease Digestion and Power Cogeneration Project – Represented by Dave Pivetti. Mr. Brown asked why a gantry crane was not included in the original bid. Dave agreed that it was an oversight and should have been included in the original bid. Dave reported that the grease tank is being installed. The generator is scheduled for a factory test next Friday. If that checks out, then it can be installed onsite within the next two weeks. Dave anticipates that it will be installed around Thanksgiving. The contractor projects that construction will be completed in mid-January 2011, due to delays. Frank reported that we anticipate taking grease as soon as the tank is installed and the pertinent equipment running, prior to project completion, to see how much additional gas will be produced. Bruce suggested that the Board invite state staff to review the project after it's completed.



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Town of Minden – Capacity Request – Frank reported that the needed capacity for the proposed maintenance facility on Buckeye Road exceeds the administrative approval limit of 5 EDU's, and will require board approval. Bruce anticipated that upon approval of funding by the Town Board, the project will be underway in 30 days. **Motion by O.P. Brown, Jr. to allocate 6.8 EDU's to the Town of Minden for the proposed maintenance facility located at 1330 Buckeye Road. All rules, regulations, and requirements of MGSD are to be met and all fees paid.** Seconded by Ronald Wilcks. Motion carried unanimously.

HDR Engineering –Cost Estimate for MGSD Master Plan Update– Represented by Rob Williams. Rob referred to the letter dated October 5, 2010, included in the board packet. Discussion followed regarding possible changes to the service area boundary, and areas the District would most likely serve in the future. Bruce recommended that the board proceed with the update with the cost estimate as presented by HDR Engineering. Discussion followed regarding collection system planning items, such as interceptor locations, as an adjunct to the master plan update. **Motion by O.P. Brown, Jr., to approve the cost estimate from HDR Engineering to for the master plan update in the amount of \$99,790.00 and to authorize the Board Chairman to sign the contract.** Seconded by Mike Henningsen. Motion carried unanimously.

Engineer's Report – Bruce had nothing to report.

District Manager's Report – Frank reported that no EDU's were sold during October.

Grease Digestion Project: Frank stated that John Filippini is training on the new grease facility. Frank reported that he obtained a bid for landscaping for the area in front of the grease receiving station. While the State would still like to provide ARRA funding for the landscaping, Frank feels that the paperwork involved in amending the bond is a lot of effort for the amount of the bid. Frank stated that the estimate is \$5600 for trees and irrigation system. Mr. Dudley was concerned that the type of trees included in the proposal may cause clearance problems along the driveway. The board continued this item until the December meeting.

Primary Clarifier #3 Coating: Frank and Craig Olsen reviewed the deterioration of the concrete on primary clarifier #3, and a quote has been obtained from Hansen Painting in the amount of \$69,000. Frank budgeted \$60,000 in the capital budget. The board authorized Frank to have Hansen Painting to proceed with the repair. Frank stated that a qualified inspector for the project will be needed, and Bruce will find someone qualified to perform that inspection.



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Reservoir Repair: Frank stated that the last few storms caused some erosion at the Muller Lane reservoirs. Frank showed photos of the damage. The most damage has occurred on the east side of the east pond. Discussion followed regarding the alternatives for repairing the damage. Bruce would recommend larger riprap on the eastern embankment, since that side is the most exposed to the wind, which results in more wave activity. Discussion followed regarding coordinating the effluent transport line tie-in that was postponed from the pump station # 2 improvement project which was completed two years ago. Bruce felt we should treat this as an emergency, to get the project going. Frank would like Bruce to review the damage and make recommendations for the repairs. Discussion followed regarding controlling the pond levels. Bruce pointed out that ponds are clay-lined, so the stability of the embankments is critical. Bruce talked about past repairs and monitoring. Bruce also pointed out that a contractor is needed that really knows what they're doing because of the embankment stability. The board asked Frank and Bruce to move forward with the emergency repair of the ponds.

Health Insurance: Frank reported that Warren Reed Insurance was unable to find a plan that would cover MGSD's needs, but MGSD can pool with the Nevada League of Cities under their health plan. Frank presented a comparison of MGSD's current premiums through Douglas County and the proposed rates through Nevada League of Cities. Frank pointed out that the premiums will increase, but the cost of the 10% administrative fee imposed by Douglas County will no longer apply, which will result in the increase being minimal. MGSD will need to join Nevada League of Cities at \$550 per year. Discussion followed regarding covering retirees, which was approved by the MGSD Board at the November 16, 2004 meeting, and the board felt it was a benefit they would like to continue to extend to retirees. The Board authorized that Frank proceed with application to the Nevada League of Cities.

Willow Bill Reindeer Program: Willow Bill has approached MGSD to display holiday reindeer on MGSD's highway frontage. He explained that under this program, school children build the deer, and Willow Bill then provides them to businesses for display. The only cost to the business is to light the reindeer. Willow Bill's goal is to display them from Bordertown to Topaz Lake along 395. The board agreed to display the reindeer.

Meeting adjourned at 7:20 p.m.

Approved _____ By _____
Date