



NOTICE OF REGULAR MEETING  
**TUESDAY, DECEMBER 1, 2009, 7:00 P.M.,**  
BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA

(Action may be taken on those items denoted "Action")

1. CALL TO ORDER
2. Claims Review and Approval -- Action  
Discussion and action to include claims received for payment through November 25, 2009
3. Minutes of November 3, 2009 Regular Board Meeting -- Action
4. Public Comment -- Discussion Only  
(Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)
5. MGSD Personnel Policy and Procedures Manual -- Proposed Change to Section 2 Pay Period to Change Pay Periods and Pay Dates for Non-Exempt Employees from Semi-Monthly to Bi-Weekly, effective January 1, 2010 -- Action
6. Engineer's Report -- Action
  - Discussion may also include rehabilitation, line cleaning, and progress of various projects
7. District Manager's Report -- Action
  - Discussion also includes monthly report of activities and progress of various projects
8. Secretary's Report -- Action
  - Discussion may include correspondence requiring action or response by the Board
9. Human Resources -- Annual Performance Evaluation of the District Manager, including possible Changes to Salary Level and other matters related thereto -- Action
10. ADJOURNMENT

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District. **ALL PERSONS** attending the meeting are required to sign the guest register. All meetings are recorded pursuant to NRS 241.035.

**NOTICE TO PERSONS WITH DISABILITIES:** Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the MGSD office (782-3546) in advance of the meeting, preferably at least 24 hours prior to the meeting, so that arrangements may be conveniently made.

The MGSD Board reserves the right to hear any item on the agenda at a time other than stated above, and the following items will be considered as time permits between the above scheduled items: Engineer's Report, District Manager's Report and Secretary's Report.

This meeting notice is posted at the Minden-Gardnerville Sanitation District, CVIC Hall, Gardnerville Post Office and Minden Post Office.

**PLEASE DO NOT REMOVE UNTIL: 12/2/09**