



**Minden Gardnerville Sanitation District
District Manager's Report
February 2010**

1. EDU allocations: No EDU's were allocated during the month of January.
2. GRGID Disbursement: On the claims for the upcoming meeting is a disbursement to GRGID in the amount of \$34,702. This payment is a refund of monies already paid to MGSD for GRGID's share of operational expenses of the MGSD facilities which are calculated upon the approved budget for the fiscal year. As the expenditures for the fiscal year 2008-2009 came in below the estimated amounts, GRGID is due a refund of the difference as calculated from the final actual costs.

i.e... If the actual expenditures came in above the estimated amounts on the budget, GRGID would owe MGSD the difference based on the calculated amounts. As the expenditures came in below the estimated amounts on the budget (-16.5%), GRGID is entitled to a refund of the difference.

These monies are paid on a quarterly basis with MGSD having usage of the funds during this period.

3. Grease Receiving/Co-Generation Project: The bids have been received for the Project with 3 bidders having submitted bids. (See attached bid-tabulation sheet). It is anticipated that the Board will make a decision at the upcoming meeting as the project bid needs to be awarded before the specific deadline. We have received a letter of approval from NDEP.
4. Pre-treatment Ordinance: Scheduled on the upcoming agenda is a draft proposal which pertains to the previously discussed pre-treatment ordinance. (See attached draft). Bruce is expected to have more information available at the meeting.

5. Job Descriptions: At the December 1, 2009 Board meeting it was requested that a job description for the District Manager be presented to the Board. (See attached copies of all MGSD job descriptions).

Frank T. Johnson
District Manager