



**Minden Gardnerville Sanitation District
District Manager's Report
May 2009**

1. EDU allocations: 1.4 EDU's were allocated during the month of January. (see attached sheet)
2. Digester Expansion Project: The digester project is progressing significantly with no outstanding issues at this time. The new digester is currently undergoing the required 30 day testing period with no apparent issues at this time. Dewatering and cleaning of the existing digesters is scheduled to begin the second week of May.
3. DCEF Run: The Douglas County Education Foundation is planning a fundraising run on October 11th, and would like to utilize the MGSD access road between Muller Lane and the Park Ranch property. Attached is a letter requesting permission to use the road for the event.
4. Grease Digestion System: I recently took a trip to Watsonville and Millbrae Ca. to tour their grease receiving facilities. (see attached report)
5. Employee Compensation for Overtime: At the April Board meeting, the subject of overtime compensation was discussed and the need for revisions to the MGSD Personnel Policy and Procedures Manual Employee Handbook. Attached are the proposed changes.
6. Abbreviations: I was asked to provide a list of certain terms and abbreviations that are used in MGSD business. Attached is a list of commonly used abbreviations and definitions. In addition, a copy of the MGSD Fee Schedule has been provided.

Frank T. Johnson
District Manager