

MINDEN-GARDNERVILLE SANITATION DISTRICT
Regular meeting - January 4, 1968

The regular meeting of the Minden-Gardnerville Sanitation District Board of Directors was called to order by Chairman DAN HELLWINKEL on January 4, 1968 at 8:00 P. M. at the County Library Building.

Board Members Present:

Dan Hellwinkel
Louis Neddenriep
Mitchel P. Oxoby
James H. Miller

Others Present:

Norman Mortimer
Dorothy M. Batchelder

The minutes of the previous meeting were read and approved, and stood approved as read. Knox Johnson was ill and could not be present but sent his proxy by Louis Neddenriep to be used as needed.

Motion was made and seconded to officially accept Mitchel P. Oxoby on the Board as the new Director to replace Roy D. Crowell.

Next order of business was to elect a panel of Officers to serve for the coming year. Nominations were opened and Knox Johnson was nominated for Chairman, but he had sent word that he would not accept. Dan Hellwinkel was then nominated for President of the Board. A motion was made and seconded that the nominations be closed. As there were no other nominations Dan Hellwinkel was elected President of the Board.

Next were nominations for Vice-President. Mitchel P. Oxoby nominated Louis Neddenriep for Vice President. A motion was made and seconded that the nominations be closed. There were no further nominations so Louis Neddenriep was elected for Vice-President of the Board of Directors.

Nominations were now in order for Secretary. Louis Neddenriep nominated Knox Johnson for Secretary. A motion was made and seconded that the nominations be closed. Thus Knox Johnson was elected Secretary of the Board.

The Secretary was instructed to send a list of the new Officers to Russell McDonald, Attorney for the Minden Sanitation District.

Norman Mortimer was asked to give his report on the plant operations. He stated that the plant was in good working order, but that he would like to have a man for a few days to help clean out the scum and plant solids at the plant, also needed help to put maps at the plant. He asked about the purchase of a truck to haul out the solids. Stated they could use such a truck about every three months. The Board discussed the possibility of renting a truck for this use. President Hellwinkel suggested that he would look for some type of truck that might be suitable for this purpose.

Norman Mortimer also asked for a steel desk and chair to be used at the plant. Board had open discussion. No action taken. Louis Neddenriep made a motion that Norman Mortimer be authorized to hire a man for a few days to clean out the scum and solids at the plant, motion seconded by Mitchel P. Oxoby. Motion carried.

Secretary was instructed to write a letter to the Flexible Tool Company and find out approximately when their representative would be through this area.

Louis Neddenriep made a motion, seconded by M. P. Oxoby that James H. Miller be officially accepted on the Board of Directors to fill the vacancy left by Fred H. Settelmeyer. Motion Carried.

Lawrence E. Jacobsen appeared before the Board stating that the Town of Minden had a truck for sale in case the Sanitation District would be interested. Also stated that the Town Board would lend them the truck if they wanted to repair it and put it in working order.

A discussion took place on tanks to be used on the truck for hauling out the solids from the plant. Lawrence Jacobsen stated that a new tank for such a purpose would probably cost around \$175.00. However if they were just going to use the tank for hauling out solids he could probably get them a used tank which had been discarded and there would be no cost to the District.

Louis Neddenriep made a motion that \$2,000.00 be transferred from the Revolving account to the General Fund to pay current bills, seconded by M. P. Oxoby. The motion carried. A motion was made and carried that all claims be allowed as presented and all were signed by the Board Members present.

The subject of the budget for the coming year was brought up and the secretary was instructed to contact Lee Bergstrom and set up a special meeting for the Board and have Mr. Bergstrom come to this meeting and the budget could be discussed and worked out in order to have it ready by March 1, 1968.

There being no further business the meeting adjourned.


Daniel R. Hellwinkel-Pres.


Dorothy M. Batchelder-Sec.

MINDEN-GARDNERVILLE SANITATION DISTRICT
Minutes of Regular Meeting
February 1, 1968

The regular meeting of the Minden-Gardnerville Sanitation District Board of Directors was called to order by President Dan Hellwinkel at 8:00 P. M. on February 1, 1968 at the Douglas County Library Building.

Members Present:
Knox Johnson
Louis Neddenriep
Mitchel P. Oxoby
James H. Miller
Danny Hellwinkel

Others Present:
Mr. Daneri
Norman Mortimer
D. Batchelder

The minutes of the previous meeting were read and approved.

Mr. Daneri of Kings Beach was asked to state his business with the Board. He had sent in an \$820.00 check for the sewer hook-up fee for the launderette located in the Carson Valley Shopping World. However the Board did not accept this check as they stated there were 6½ units so the sewer hook-up fee would be \$1,445.00 and the monthly charge would be \$29.25 per month starting March 1, 1968. Mr. Daneri stated that it was a misunderstanding with him and the construction Company as they had given him the information that his share would be \$820.00. After thorough explanation of the situation Mr. Daneri asked that the Board accept the \$820.00 as part payment and he would pay the balance off at \$100.00 per month until the balance was paid in full. This was agreeable to the Board.

Norman Mortimer was asked to give his report on the plant operation. He stated the plant was in good working order, but that the sludge tanks would have to be cleaned in the very near future. He also stated that he had some trouble with the sewer line near the Bruns property in Gardnerville, but Mr. Bruns would not give him permission to go on to his property with the sewer equipment. One of the Board Members was going to find out if Public Utilities had the right to enter under such conditions. Dan Hellwinkel stated he had authorized the purchase of a jack to be used with the Sewer cleaning equipment. The secretary was asked to write to Mr. Parmelee of Flexible Tool Company and find out the earliest possible date he could meet with the Board.

A discussion on trucks and tanks was brought up and Dan Hellwinkel stated he would call Nevada Tank Company and get prices and sizes. It was also stated that Roy Godecke might sell his tank for approximately \$80.00.

The Secretary was instructed to write a letter to Yancy Company, and ask them to have their salesman contact one of the Board members regarding two Heavy duty Screen doors to be installed at the plant.

The Secretary was also instructed to make the adjustment on the sewer billing to the School District at the end of each semester. February and June of each year according to the attendance records of the schools.

The Board asked the secretary to write a letter to the SouthWest Gas Company and return their bill of \$129.00 and ask them to please explain the excessive charges for the month of January 1968.

President Dan Hellwinkel also asked the Secretary to write a letter to Mr. Blanchard regarding the sewer hook-up for the new addition to the Valley Medical Center.

A motion was made and carried to transfer \$1,000.00 to the general fund to cover all the claims allowed of which a list is attached to these minutes.

The Secretary was instructed to contact Mr. LeRoy Bergstrom and find out if he could come out on the 15th of February and assist with the 1968-1969 budget.

There being no further business the meeting adjourned.

Respectfully submitted,

Dorothy M. Batchelder
Dorothy M. Batchelder
Treasurer-Secretary


Daniel R. Hellwinkel-President

SPECIAL MEETING
Minden-Gardnerville Sanitation District
February 15, 1968

A special meeting of the Minden-Gardnerville Sanitation District Board of Directors was called to order by President Danny Hellwinkel at 7:30 P. M. on February 15th at the Douglas County Library Building.

Members Present:

Danny Hellwinkel
Louis Neddenriep
Mitchel P. Oxoby
Knox Johnson
James H. Miller

Others Present:

R. Casentinni
Fred Rockholm
LeRoy Bergstrom
Dorothy Batchelder


This meeting was called for the purpose of going over the financial statements and the 1968-1969 budget. Mr. Leroy Bergstrom, certified Public accountant came out from Reno to attend this meeting and present tentative figures for the coming years budget. He also covered in detail the year end financial statement prepared by his firm. He made several suggestions for the Board to consider, such as having a petty cash fund and having all funds in one account. He stated it would save a great deal of auditing time. He was asked by the president of the Board if he would prepare several copies of the budget so that the board members might go over these figures more thoroughly before making the final decision.


Mr. Casentinni and Mr. Rockholm were present to complain of the damage done by the stoppage in the Main sewer line at the Minden Inn prior to this meeting. They stated that after the main line was cleared at the Minden Inn, there was no follow up to see that the line had cleared and consequently the Main sewer line backed up and flooded Mr. Rockholm's property and he had to hire a plumber to take care of it. He also stated that there was considerable damage done and Mr. Rockholm presented the bill from the plumber to the Sanitation District. Mr. Casentinni stated that they had no number to call in case of an emergency and thought it would be a good idea to have two phone numbers printed on the monthly bill so that people would know who to call in such emergencies. The Board agreed that this would be a good service and ordered the Bookkeeper to have a stamp made and see that it was put on the monthly bills.

A discussion took place on Investments for the money put aside to pay off the Bond indebtedness in the future.

There being no further business the meeting adjourned.

Respectfully submitted,


Dorothy M. Batchelder
Secretary-Treas.


Daniel R. Hellwinkel-President

MINDEN-GARDNERVILLE SANITATION DISTRICT
Minutes of Regular Meeting held March 2, 1968

The regular meeting of the Minden-Gardnerville Sanitation District Board of Directors was called to order by President Dan Hellwinkel on March 2, 1968 at 8:00 P. M. at the Douglas County Library Building.

Members Present:
Dan Hellwinkel
Knox Johnson
Mitchel P. Oxoby

Absent:
Louis Neddenriep
James H. Miller

Others Present:
Mr. Bruce Parmalee
Mr. Schulz
Mrs. Ruth McVeety
John R. Ellis
Norman Mortimer
D. Batchelder

The minutes of the previous meeting were read and stood approved as read.

Mr. Schulz, representing the Southwest Gas Company was attending the Board meeting to discuss the excessive charges for gas used during the month of January 1968, by the Minden-Gardnerville Sanitation plant. The Board at a prior meeting had rejected the statement received from Southwest Gas, and demanded an explanation for the large increase in usage. Mr. Schulz explained that they had a man reading the meters who was not reliable and many times if he could not get in to read the meter he would estimate the reading. He presented facts and figures on previous months as well as presented the theory that colder weather would make a great deal of difference. The Board asked Mr. Schulz to check the meter for leakage as well as measure the heat loss. There was no action taken on the bill.

Mr. John R. Ellis and Mrs. Ruth McVeety were present to discuss some agreement on the payment of the large past due account on the Pony Express, operated by Mrs. McVeety. Mrs. McVeety stated that business had been slow and she did not have the money to pay both the rent and the sewer service charges. However she stated if the Board would allow her time she would pay the current bill of 29.00 and also pay as much as she could each month on the delinquent account until it was paid in full. She also asked that the Board review the original survey as she felt that the rate was set too high in the beginning according to the number of bar stools, restaurant space and per capita attendance in her place of business. The Board was to draw up a schedule of payments and a letter to be signed by Mrs. McVeety as a payment schedule on the past due account. Mr. Ellis stated that he as the property owner would not pay any of the back bill as he felt that the Board should have billed him in place of Mrs. McVeety. At this point a motion was made by Knox Johnson, seconded by Mitchel P. Oxoby that beginning April 1, 1968 all property owners would be billed direct and collection of the sewer service charges from the renters or leasee's would be up to the property owner. Motion carried.

Mr. Bruce Parmalee of the Flexible Company presented the Board with all the detail regarding sewer equipment and the cost of such equipment delivered in Minden. He stated he could get the type of equipment they wanted delivered here on Monday March 18th. The total cost of the equipment, plus additional rod and the larger horse power motor would be \$4,367.05.

After much discussion on various working parts, blinker lights, and extra lengths of sewer rods as well as how the machine could be operated by one man, a motion was made by Knox Johnson, seconded by Mitchel P. Oxoby that the Sewer District purchase this equipment in the amount of \$4,367.05 and that \$1,367.05 would be paid upon delivery of the equipment and the balance to be paid off at the rate of \$1,000.00 per month until the balance was paid in full. A list of the equipment and accessories purchased is attached to these minutes.

Norman Mortimer was asked to give his report on the plant. He stated that he wanted to order some chemicals for the plant. He also stated that Harold Anderson had 101 hours coming to him as of March 7, 1968.
HARLAN

Motion made by Knox Johnson and seconded by Mitchel P. Oxoby to accept the budget as presented. The motion carried.

Motion made and carried to pay all claims that were approved and also transfer \$3,500.00 from the Revenue Revolving fund to the general fund to take care of the current bills allowed, and also make the down payment on the new equipment. Motion carried.

Motion made and carried to buy another \$5,000.00 Time Certificate around March 15th. The treasurer was authorized to take care of this purchase.

There being no further business the meeting adjourned.

Respectfully submitted,

Dorothy M. Batchelder
Dorothy M. Batchelder-Treas.

Dan R. Hellwinkel
Dan R. Hellwinkel-President

MINDEN-GARDNERVILLE SANITATION DISTRICT
Minutes of Regular Meeting held April 4, 1968

The regular meeting of the Minden-Gardnerville Sanitation District Board of Directors was called to order by President Dan Hellwinkel at 8:00 P. M. at the Douglas County Library Building on April 4, 1968.

Board Members Present:
Louis Neddenriep
James Miller
Knox Johnson
Dan Hellwinkel

Others Present:
John R. Ellis
Norman Mortimer
D. Batchelder

The minutes of the previous meeting were read and stood approved as read with one exception that the name of Harlan Anderson be inserted in place of Harold Anderson.

Mr. John Ellis was called upon to state his business with the Board. He asked that the Board review the original survey that was made for the Pony Express Cafe & Bar, and he would appreciate them giving due consideration to a reduction in rate.

Norman Mortimer was asked to give a report on the operation of the Sewer Plant as well as the new equipment purchased. He stated that the plant was operating satisfactorily but that the solid tests were up. He also asked the Board to purchase cones and flags for use around the pickup truck and sewer equipment when being used to clean sewer lines. He stated they needed a new set of belts and some special type of generator oil.

Motion made by Knox Johnson, seconded by James Miller that the District purchase 12 cones. Motion carried.

The subject was discussed regarding the use of the District Sewer Equipment on private lines. The board felt that there should be a service charge.

Motion made by Knox Johnson, seconded by Louis Neddenriep that the Board designate the first meeting in May which would be May 2nd as the Public Budget Hearing. Motion Carried. Knox Johnson stated that he would take the Budget to the Record Courier for publication.

Secretary was instructed to answer Mr. Horton's letter regarding the Rosenberg VS Isbell Construction Co. information. Secretary was also instructed to contact Warren Reed on the Insurance coverage regarding the claim presented by Mr. Fred Rockholm.

Board of Directors suggested after much discussion that Mrs. McVeety's unpaid balance be placed in small Claims court for collection.

Motion made by Knox Johnson, seconded by Louis Neddenriep that all claims signed by the Board members be allowed and paid and that \$3,000.00 be transferred to the General Fund to cover the current claims. Motion carried.

Motion made and carried that Leonard Anker be billed for the Sewer hookup fee and the regular monthly charge as agreed upon by the Board members and Mr. Anker at a previous meeting of several months ago.

There being no further business a motion carried for adjournment.

Respectfully submitted,


Daniel R. Hellwinkel- President
Dorothy M. Batchelder- Treas.

MINDEN-GARDNERVILLE SANITATION DISTRICT
Minutes of Regular Meeting Held May 2, 1968

The Regular meeting of the Board of Directors of the Minden-Gardnerville Sanitation District was called to order by Pres. Dan Hellwinkel at 8:00 P. M. on May 2nd at the Douglas County Library Building.

Members Present
Louis Neddenriep
Mitchel Oxoby
Knox Johnson
James Miller
Dan Hellwinkel

Others Present
Norman Mortimer
Dorothy M. Batchelder

The minutes of the previous meeting were read and approved as read.

Next in order, the Pres. of the Board declared the meeting an open hearing for adoption of the 1968-1969 Budget. There being no objections, a motion was made by Louis Neddenriep, seconded by James Miller to approve and adopt the 1968-1969 Budget. The Motion carried by majority vote.

The secretary was instructed to send a statement to Leonard Anker Car Wash for sewer service charges beginning May 1, 1968 and also ask him to pick up a sewer connection blank.

There was general discussion regarding the sewer line and hook-up fee for the new office building being built by Mr. C. E. Swift near the Security National Bank Building. After much discussion a motion was made and seconded that the Minden-Gardnerville Sanitation District would issue the sewer hookup permit subject to the provisions of the sewer district stipulations and that Mr. Swift would get no permit until the proper easements are secured to the Robison property from the Security National Bank and Mr. C. E. Swift. These to be obtained and recorded by Mr. C. E. Swift. A temporary building permit was issued subject to these conditions. Sewer permit was not issued as of this date. Motion Carried.

Secretary was instructed to check with the County Recorder regarding the recording of the Hickey Easement.

Norman Mortimer was asked to give his report on the Plant operations, and general maintenance of the sewer lines. He stated there was a great deal of waste oil coming through the lines, as well as a great deal of grease. Said the solid tests were up, but there was no odor. He stated he was using more chlorine. He asked about contacting Mr. Frakes in regards to spraying the weeds at the plant. He also asked the Board for a man to help him for ten days to go through the sewer lines in Gardnerville, especially near the Turria and Louis Neddenriep property. The Board authorized temporary help for one week only to help with these lines. Norman Mortimer was also asked by the Board to check up on the various service stations and find out if they were dumping excess oil in the sewer.

Motion made and seconded to pay all claims allowed. Motion carried.

Motion made and seconded to transfer \$2,000.00 from the Revenue Revolving Account to the General Fund to pay all claims acted upon. Motion carried.

Secretary was asked to write letters to Capital Propane and Compston Propane asking them to give an estimate of the cost to change over from natural gas to bottled gas, also the approximate monthly charge for same.

Secretary was also asked to check with the County Clerk and find out if Mr. Blanchard had been annexed to the Town of Minden, and if so was he on the Tax roll for the sewer Tax.

There being no further business a motion was made and seconded that the meeting adjourn. Motion carried.

respectfully submitted,


Dorothy M. Batchelder-Sec.-treas.


Daniel R. Hellwinkel- Pres.

MINDEN-GARDNERVILLE SANITATION DISTRICT
Minutes of Regular Meeting held on
June 6, 1968.

The regular meeting of the Board of Directors of the Minden-Gardnerville Sanitation District was called to order by President Dan Hellwinkel at 8:00 P. M. on June 6, 1968 at the Douglas County Library Building.

Directors Present:

Dan Hellwinkel
Louis Neddenriep
Mitchel Oxoby
James Miller

Others Present:

Gene Scarselli
Norman Mortimer
Dorothy Batchelder

The minutes of the previous meeting were read and stood approved as read.

Mr. Gene Scarselli was present to discuss a sewer hook-up and line extension for the school property located near the County Yards in Minden. He stated they would use this building for bus storage and would only have one toilet and one wash bowl or approximately 2.5 fixture units. He would like the Board to contact other property owners who are located along this area and ask them to hook up to the sewer line at the same time and thereby share the cost of installing this line extension. He stated it would be rather expensive for the school to bear the cost alone. He would like to know what the reaction would be after contacting the various property owners so that the school could budget accordingly.

A discussion took place as to whether Mr. Blanchard's property had been accepted in the town of Minden and placed on the Tax Roll. James Miller was to check on this and report at the next meeting.

Norman Mortimer was asked to give a report on the plant operation and any other problems that might have occurred. He stated the most trouble at the present was with the grease coming into the sewer. Otherwise the plant was operating in good order.

The Secretary was instructed to write to Mr. Ramseier and find out when he might be in this area, as several of the Board members would like to meet him and discuss various problems.

The sewer hook-up fee was set as well as the monthly rate for Mr. Keith Cornforth on the Carson Valley Veterinary Hospital. The monthly charge to be \$10.80, and the hookup fee to be \$300.00. Secretary was instructed to bill him for same.

Secretary was also instructed to write to all delinquent accounts, stating that if payment was not made they would be placed in small claims court, and a lien would be placed on the property.

A motion was made by James Miller and seconded by Mitchel Oxoby to pay the past due gas bill to the Southwest Gas Corp. which had been a controversial issue for several meetings due to the excessive charges. The motion carried. The secretary was also instructed to write them a letter and ask why there was a gas charge for the past month when the gas had been turned off. The charge made to the District was \$14.02 for this particular month.

A motion was made and carried that the resignation of Knox Johnson, from the Board of Directors be accepted and the Secretary write a letter to him expressing the appreciation of the Board for his years of service on the Sanitation District Panel.

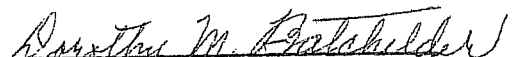
Motion made and carried that all claims submitted be allowed and paid.

Motion made and seconded to transfer \$2,500.00 from the Revenue Revolving account to the General Fund to pay all claims allowed. Motion Carried.

There being no further business the meeting adjourned.

Respectfully submitted,


Daniel R. Hellwinkel- Pres.


Dorothy M. Batchelder-Sec. Treas.

68-69

MINDEN-GARDNERVILLE SANITATION DISTRICT
MINUTES OF REGULAR MEETING
July 11, 1968

The regular meeting of the MINDEN-GARDNERVILLE SANITATION DISTRICT Board of Directors was called to order by President Dan Hellwinkel at 8:00 P.M. on July 11, 1968 at the Douglas County Library Building.

Members Present:
Dan Hellwinkel
James Miller
Mitchel P. Oxoby

Others present:
Dorothy Batchelder

Absent:
Louis Neddenriep

The Minutes of the previous meeting were read and approved as read.

A general discussion took place on the installation of the sewer line and sewer hookup to the School property near the Douglas County Yards in Minden. After much discussion a motion was made by James Miller and seconded by Mitchel Oxoby that the School pay for the installation of a four inch line and the Sanitation District would pay for the difference of an 8 inch line and the 5 manholes, providing the school was the only hookup. If the School secured more hookups along the line then the entire cost would be equally divided between the School, the Forrest Service and Douglas County. The Motion Carried by majority.

As Norman Mortimer was not present there was no report on the Plant operation.

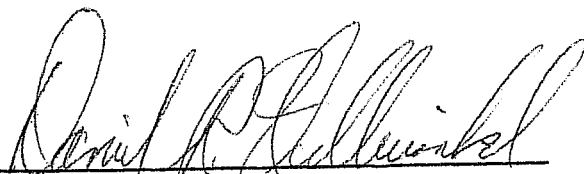
A motion was made seconded and carried to allow and pay all claims approved by the Board.

A motion was made and carried to transfer \$2,000.00 from the Revenue Revolving Account to the general fund to cover all current expenses.

There being no further business, the meeting adjourned.

Respectfully Submitted,


Dorothy M. Batchelder-
Sec.-Treas.


Daniel R. Hellwinkel
President

MINDEN-GARDNERVILLE SANITATION DISTRICT
Minutes of Regular Meeting
August 1, 1968

The regular meeting of the MINDEN-GARDNERVILLE SANITATION DISTRICT Board of Directors was called to order by Pres. Dan Hellwinkel at 8:00 P. M. on August 1, 1968 at the Douglas County Library Building.

Members Present:

Dan Hellwinkel
James Miller
Mitchel Oxoby

Others Present:

Norman Mortimer
Dorothy M. Batchelder

Absent:

Louis Neddenriep

The minutes of the previous meeting were read and stood approved as read.

A motion was made and carried that all claims be approved that were submitted .

A motion was made, seconded and carried to transfer \$2,000.00 to the general fund and also to purchase two time certificates in the amount of \$5,000.00 each from the First National Bank, Minden Branch. This purchase to be made from the Revenue Revolving account.

The Secretary was instructed to write to Mr. Ramseier and send him a copy of a letter received from Mr. Laurence Johnson regarding the proper type of pipe to be used in hooking up to the main sewer line. Also to ask him to send a supply of Daily and weekly report forms for the Plant operation.


The Secretary was also instructed to write a letter to Mr. Dick Young, County Building Inspector, stating that Mr. Swift had not executed the proper papers for a sewer permit for the new office building, constructed next to the Security Bank Building. Copies of this letter to be sent to Mr. Swift, Max Jones and the Silver State Title Company.

A discussion took place regarding the Air Conditioner left in the Pony Express Building by Mrs. Ruth McVeety, which she had assigned over to the Sanitation District as payment for her delinquent sewer bill. It was decided to write a letter to Mr. John Ellis, owner of the building and send him a copy of the assignment, asking Mr. Ellis and his renter to come to the next sewer Board meeting for a discussion and agreement on this Air Conditioner.

There being no further business the meeting adjourned.

Respectfully Submitted,


Dorothy M. Batchelder-Sec.-Treas.


Daniel R. Hellwinkel
President

MINDEN-GARDNERVILLE SANITATION DISTRICT
Minutes of Regular Meeting
Sept. 5, 1968

The regular meeting of the Board of Directors of the Minden-Gardnerville Sanitation District was called to order by President Dan Hellwinkel at 8:00 P. M. on September 5, 1968 at the Douglas County Library Building.

Members Present:

Louis Neddenriep
M. P. Oxoby
Daniel R. Hellwinkel
James Miller
John Hintze

Others Present:

John R. Ellis
Thomas Reed
Norman Mortimer
Dorothy Batchelder

The minutes of the previous meeting were read and approved.

A letter and plans received from Mr. Ramseier for assisting in getting rid of the grease and oil was studied and reviewed.

A discussion on the Air Conditioner in the Pony Express Bar was taken up with Mr. John Ellis. He presented a letter from his Attorney to the Sanitation Board of Directors which stated that Mr. Ellis had full claim to the Air Conditioner, and was therefore not responsible for the sewer bill contracted by Mrs. Ruth McVeety, his former tenant. The Board decided to have the District Attorney, John Chrislaw look up the law and advise Mr. Ellis Accordingly. A motion was made by James Miller and seconded by Mitchel Oxoby that Dan Hellwinkel take all papers pertaining to this matter to the District Attorney for the correct interpretation of the Law. Mr. Ellis also asked that the Board reduce the rate for this establishment due to the restaurant section being closed and would not be used as a restaurant. A survey was to be made before the next meeting and a reduction made at that time. Dorothy Batchelder was to make the survey and report at the next meeting.

A motion was made by M. P. Oxoby, seconded by Louis Neddenriep that John Hintze be elected to fill the vacancy left by the resignation of Knox Johnson. The motion carried.

Norman Mortimer was asked to give his report on the operation of the Plant. He stated there were no problems other than they still had deposits of Oil. He also asked about a tank for the truck.

A motion was made and seconded to approve and sign all claims presented at this meeting. Motion carried.


A motion was made, seconded and carried that \$1,000.00 be transferred from the Revenue Revolving Account to the General Fund to cover payment of all claims approved.

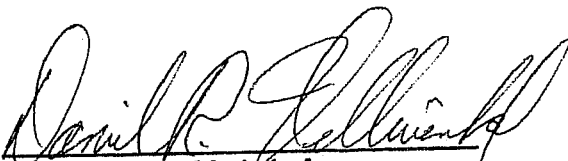
A discussion took place on building a rack and mounting a tank on the truck. After much discussion it was decided to get an estimate from the Douglas Iron Works on this project.

Pres. Dan Hellwinkel then brought up the subject of various duties and hours the Board of Directors required of the Plant Manager. In order to keep the Plant in top condition and in good working order they felt there should be specific rules and regulations carried out by the plant manager. James Miller was called upon to give the outline of the required duties and hours, and a list of these duties to be typed up and attached to these minutes.

There being no further business a motion was made, seconded and carried for adjournment.

Respectfully submitted,


Dorothy M. Batchelder
Sec.-treas.


Daniel R. Hellwinkel
President

MINDEN-GARDNERVILLE SANITATION DISTRICT
Minutes of Regular Meeting held on Oct. 3, 1968

The regular meeting of the MINDEN-GARDNERVILLE SANITATION DISTRICT Board of Directors was called to order by President Dan Hellwinkel at 8:00 P.M. at the Douglas County Library Building on October 3, 1968.

MEMBERS PRESENT:

Dan Hellwinkel
M. P. Oxoby
John Hintze

OTHERS PRESENT:

John Chrislaw
Norman Mortimer
D. Batchelder

MEMBERS ABSENT:

Louis Neddenriep
James Miller

The minutes of the previous meeting were read and stood approved as read.

General correspondence from Mr. C. E. Swift and Mr. Ramseier were reviewed. The correspondence from Mr. Swift was the legal agreement and Easement pertaining to the John Roberts property near the Security National Bank building and Mr. Swift's new office building located on Highway #395 in Minden. The legal agreement and Easement were to be recorded by the secretary.

Next order of business was the discussion on the purchase of a tank to be installed on the truck for hauling out solids from the sanitation plant. President Hellwinkel stated that to build a platform on the truck according to specifications drawn up by Norman Mortimer would be rather expensive. It would cost between \$500.00 to \$700.00 plus the cost of the tank. There was a bid submitted to the Board from the Nevada ^{Auto} & Caseing Co., stating they would mount a 1000 gallon tank, 10 guage with one baffle for a total of approximately \$500.00 which would include the tank. Motion was made, seconded and carried to accept the bid from the Nevada ^{Auto} and Caseing Co., and Dan Hellwinkel was to take care of placing the order.

John Chrislaw was asked if he would be interested in acting as Attorney for the District and if so, would he want to be hired on a retainer Fee or just paid for the time involved when taking care of legal transactions for the District. He stated that prior to accepting this position he would like to clear with the Attorney General and if it was in order he would then take the position on an hourly basis if that would be agreeable to the Board of Directors. Motion was made by Mitchel Oxoby, seconded by John Hintze that the Board hire John Chrislaw as Attorney for the District under these terms. Motion Carried.

The matter pertaining to the Air Conditioner and the sewer bill owed by Ruth McVeety from the Pony Express was turned over to Mr. Chrislaw to carry out the necessary legal action.

A review of the amount of money needed to take care of the First Bond payment including interest on November 1st was discussed. The amount necessary in the Bond Redemption Fund to satisfy this obligation is \$2,000.00 for the Bond payment and \$4,896.00 for the interest payment or a total of \$6,896.00. The balance in the Bond Redemption Fund at the present time is \$5,330.09. A motion was made by Mitchel P. Oxoby and seconded by John Hintze to transfer from the Revenue Revolving Account the necessary money needed to fulfill the above obligation, if sufficient tax ^{is in} this account. The motion carried.

All claims submitted were approved and signed as approved by the Board. Motion was made and seconded to transfer \$2,000.00 from the Revenue Revolving account to the General Fund to take care of all the claims allowed, Motion Carried.

The rates were discussed on the Pony Express Bar and Mr. Swift's new office building. It was decided to reduce the rate on the Pony Express Bar from \$29.00 to \$16.50 due to the fact that the restaurant portion was closed. The rate on C. E. Swift's new Office building to be \$5.90 per month. The rate on the Frank Reed Apt. to be reduced to \$4.50 per month as the apartment was made into a one family unit.

New Accounts to be billed were Leland Arigoni and Mrs. H. R. Schwake. The secretary was instructed to check on two new accounts that had been opened up in the Valley Shopping World.

There being no further business the meeting adjourned.

Respectfully submitted,


Daniel R. Hellwinkel --President


Dorothy M. Batchelder-Sec. Treas.

MINDEN-GARDNERVILLE SANITATION DISTRICT
Minutes of Regular Meeting Held Nov. 7, 1968

The regular meeting of the Board of Directors of the Minden-Gardnerville Sanitation District was called to order on November 7, 1968 at 8:00 P. M. at the Douglas County Library Building.

Members Present:

Daniel R. Hellwinkel
Louis Neddenriep
John Hintze

Others Present:

A. C. Mays
Stanley Springmeyer
Mrs. Norman Mortimer
D. Batchelder

Members Absent:

James H. Miller
Mitchel P. Oxoby

The minutes of the previous meeting were read and stood approved as read.

As Norman Mortimer was absent from the meeting there was no report on the Plant Operation.

Mr. A. C. Mays was called upon to state his problems. He discussed construction of a small building to be used as an office building for his own personal use. He wanted to know if there would be a sewer hook-up fee and if so how much, also the monthly sewer charge. The Board quoted him a fee of \$150.00 and a monthly rate of \$4.50 if this was to be a separate unit from his home. However the Board members said they would discuss this further and would advise him of their decision.

Stanley Springmeyer representing the Minden Town Board and the Highway Department presented a map showing the plan of installing a storm drain on Esmeralda and 8th streets. Stated they wanted to install such a drain and would prefer to go under the sewer line. The Board of Directors said they would allow such an installation providing certain types of materials and pipe were used. Mr. Springmeyer was to let the Board of Directors know what the decision would be by the Minden Town Board and the Highway Department.

A motion was made by Louis Neddenriep and seconded by John Hintze to transfer \$1,000.00 from the Revenue Revolving Account to the Bond Redemption Fund to cover the amount needed to pay the Bond Interest in the amount of \$4,896.00 and \$2,000.00 on the Bond Payment. Motion carried.

Motion made and carried to transfer from the Revenue Revolving Account to the General Fund the amount of \$1,500.00 to cover current operating expenses.

Motion made and carried to purchase two Time Certificates in the amount of \$5,000.00 each. Same to be placed in vault at County Court House in the County Clerk's Office.

Motion made and seconded to pay all claims submitted and signed by the Board of Directors. Motion carried.

There being no further business the meeting adjourned.

Respectfully submitted,

D. Batchelder

MINDEN-GARDNERVILLE SANITATION DISTRICT
Minutes of Regular Meeting held Dec. 5,
1968.

The regular meeting of the Board of Directors of the Minden-Gardnerville Sanitation District was called to order by President Dan Hellwinkel at the Douglas County Library Building on Dec. 5, 1968 at 8:00 P. M.

Members Present:

Dan Hellwinkel
Mitchel P. Oxoby
Louis Neddenriep
James Miller

Others Present:

Dick Whitney
Norman Mortimer
D. Batchelder

Absent:

John Hintze

The minutes of the previous meeting were read. A motion was made, seconded and carried that the minutes be approved as read.

Mr. Dick Whitney of Zephyr Cove then presented his map and outline of the proposed Mobile Home Subdivision in Gardnerville, Nevada. He stated they had been approved by the County Planning Commission and had applied for a permit for 45 units and when fully completed they expected to have 140 units. He also stated they would run the sewerage according to the specifications set by the Sanitation District. There was much discussion as to the type of line as well as the point of connection to the main sewer line. The Board also informed Mr. Whitney that the lines were subject to inspection while under construction, and there were certain types of sewer pipe to be used according to the Sanitation District Rules and Regulations. Mr. Whitney asked if he might have a copy of the Rules & Regulations.

The Board asked D. Batchelder to check into the printing or duplication of the rules and regulations and have some copies made.

Norman Mortimer was asked to give a report on the operation of the Plant. He stated everything was running smooth and there were no problems at this time.

A letter received from the State Highway Department concerning the Storm Drain they wished to install was read. The Board of Directors stated they would approve such a drain being installed if the Highway Department would assume all of the future up-keep and maintenance in this specific area. A letter in answer to this letter stating the requirements was to be sent to the Highway Department.


As two of the Time Deposit Certificates had matured a motion was made by Mitchel Oxoby, seconded by Janes Miller to re-invest in the same type of Time Deposit Certificates. Motion Carried.

Motion made by James Miller, seconded by Louis Neddenriep to transfer \$1,500.00 to General Fund to cover current bills. Motion carried.

Motion made, seconded and carried to pay all claims as listed and approved by the Board.

A general discussion took place regarding the new addition Mr. Ludel had added to his Gem Shop in Gardnerville, Nevada. The Board came to the conclusion that he should pay an additional sewer hookup fee as he was using this addition to teach students Gem cutting and polishing, but that the monthly charge for this establishment should remain the same, \$4.50 per month. Mitchel Oxoby was to contact Mr. Ludel and inform him of the Board's decision.

There being no further business, a motion was made, seconded and carried for adjournment.


Dan Hellwinkel- President

Respectfully Submitted,


Dorothy M. Batchelder-Treas.

MINDEN-GARDNERVILLE SANITATION DISTRICT

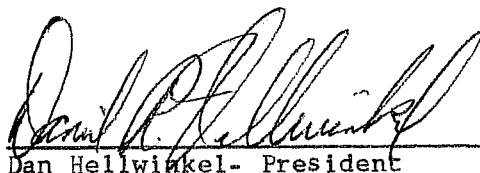
Minutes of Special Meeting held Dec. 18, 1968

A special meeting was called to transfer the sum of \$1,500.00 to the general fund. A motion was made by James Miller and seconded by Louis Neddenriep to transfer this amount. Motion Carried.

This meeting was called due to the County Clerk depositing various amounts of Tax Money to the General Fund during the year, when it actually should have been deposited to the Bond Redemption Fund. The Auditors requested that the County Clerk transfer the sum of \$ back to the Bond redemption Fund from the general Fund when they made the Annual year end audit as of June 30, 1968. When this amount was transferred it would have left a shortage of funds to pay operating expense out of the general fund, thus this transfer was necessary.

No other business was taken up.

Respectfully Submitted,



Dan Hellwinkel- President



Dorothy M. Batchelder-Treas.