

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

AGENDA

Regular meeting, January 2, 1975, 8:00 P.M., Room 204,
Abbott Building.

- 8:00 Call to order.
- 8:05 Minutes of previous meetings.
- 8:10 Mike Hickey-Remodelling of old P. O. Bldg.
- 8:30 Chris Altemueller-Engineer's Report
- 9:00 Harlan Anderson-Plant Managers Report
- 9:15 Old Business
- 9:30 New Business
- 9:45 Correspondence
- 10:00 Claims
- 10:15 Adjournment

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of regular meeting, January 2, 1975, Room 204, Abbott Building.

Board members present.

Dan Hickey
Dan Hellwinkel

Luke Neddenriep
Milton Fleischer (Observer)

Others present.

Mike Hickey
Mrs. Roland Dreyer
Chris Altemueller

Larry Slattery
Harlan Anderson

Meeting called to order at 8:15 P.M. Meeting minutes of previous meetings approved as read.

Mike Hickey appeared for John Bullis who is remodeling the old Post Office building and adding a rest room. The number of drains in the building were discussed. Motion by Luke Neddenriep to issue John Bullis a sewer permit at no additional charge providing that the additional rest room does not bring the total drains above the 5 allowed for a unit. Motion seconded by Dan Hickey. Motion carried.

Chris Altemueller reported that after contacting the E.P.A. the District is cleared to advertise for bids on the plant expansion. The acceptance of the bid offer must be signed and in the hands of E.P.A. by January 6, 1975. Chris advised the Board to sign the grant request so that it can be mailed on Friday January 3, 1975. The request was signed by the Board Chairman and Chris will mail same on the designated date above.

The following schedule was established by the District Board: January 13, 1975, advertise for bids; March 3, 1975, receipt of bids; March 31, 1975, award construction contract; April 15, 1975, start of construction; October 6, 1976, completion of construction. Motion by Dan Hickey to accept the schedule of bidding as above. Motion seconded by Luke Neddenriep. Motion carried.

Minimum fees for hook-ups was discussed. Motion by Dan Hickey to establish a minimum fee of \$250.00 per hook-up. Motion seconded by Luke Neddenriep. Motion carried.

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Minden-Gardnerville
Sanitation District

Agency coordination was discussed with Chris. Motion by Luke Neddenriep to authorize Chris \$1500.00 for agency coordination. Motion seconded by Dan Hickey. Motion carried.

Harlan Anderson report that the generator at the plant stopped. No break down but stoppage was due to fuse, which has been replaced and a few fuses are now on hand in case of future trouble. Hintze Electric checked out the generator and advised Harlan how to replace the fuses.

Letter from Robert Gardner on #208 planning was discussed. Secretary advised to give copy of letter to Chris Altemueller to place with his file on #208.

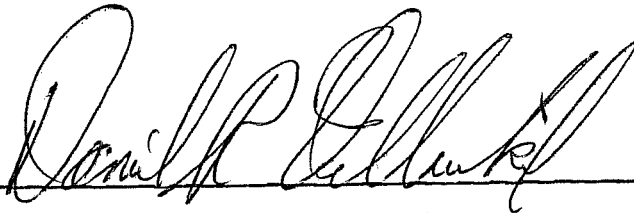
Claims were processed. Motion by Dan Hickey to transfer \$3,000.00 from First National Bank checking account to the County Treasurer. Motion seconded by Luke Neddenriep. Motion carried.

Meeting adjourned at 11:00 P.M.

Approved

2/6/75

By



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting Monday January 6, 1975, 8:00P.M., Room 204, Abbott Building.

Board Members Present

Dan Hellwinkel

Dan Hickey

Milton Fleischer

Louis Neddenriep

Vic Pedrojetti

Others Present

Milton Manoukian

Chris Altemueller

Larry Slattery

Meeting called at 8:10 P.M. Chairman of the Board turned the meeting to Milt Manoukian for the swearing in ceremonies of the newly elected board of trustees. The trustees took their oaths and signed the oath. Officers for the board were elected.

Motion by Vic Pedrojetti to nominate Dan Hellwinkel as chairman of the Board. Motion seconded by Dan Hickey. As there were no further motions Vic Pedrojetti moved that the nominations be closed. Motion seconded by Dan Hickey. The secretary was instructed to cast a unanimous ballot.

Motion by Vic Pedrojetti to nominate Louis Neddenriep as vice-chairman of the Board. Motion seconded by Dan Hickey. As there were no further motions Dan Hickey moved that the nominations be closed. Motion seconded by Vic Pedrojetti. The secretary was instructed to cast a unanimous ballot.

Motion by Vic Pedrojetti to nominate Dan Hickey as secretary-treasurer of the Board. Motion seconded by Milton Fleischer. As there were no further nominations Milton Fleischer moved that the nominations be closed. Motion seconded by Vic Pedrojetti. The secretary was instructed to cast a unanimous ballot.

The resolution to set meeting date, time, and place was discussed by the Board. It was decided to change the meeting time from 8:00 P.M. to 7:30 P.M. Milton Manoukian was so instructed to make the change in the resolution.

Motion by Dan Hickey to adopt Resolution 1975-1 which sets the meeting date, time, place, mailing address, and similiar regulations as set forth in the resolution. Motion seconded by Vic Pedrojetti. Motion carried unanimously.

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Minden-Gardnerville
Sanitation District

Milton Manoukian reported that the verbal agreement with Graham Sanford for leasing the land for the plant expansion is still valid. It remains for the agreement to be set on paper and signed. The land will be rented for \$100.00 per year with the option to purchase at \$3500.00 per acre for the duration of the lease. The lease will run for 100 years.

Secretary to write to GRGID and request answer to our letter of December 24, 1974 which makes request for \$300,000.00 to be placed in escrow. If answer is not received the District will be obliged to seek other sources of revenue to replace amount pledged by GRGID.

A special meeting with the Douglas County School Board was set for Wednesday January 15, 1975 at 7:30 P.M. Dan Hickey to contact Gene Scarselli and secretary to follow-up with letter of confirmation.

The placing of the sewer line to the plant along Highway 88 was discussed by the Board. After discussion it was the feeling of the Board that the line would be more beneficial to the District if it would cross the Highway 88 South of the Rest Area and come down the East side of Highway 88 to accomodate the undeveloped land East of Highway 88. Motion by Milton Fleischer to change the line from the West side of Highway 88 to the East side of Highway 88 after passing the Rest Area. Motion seconded by Vic Pedrojetti. Motion carried.

Meeting adjourned at 9:30 P.M.

Approved _____ By  _____

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

AGENDA

Special meeting, Wednesday January 15, 1975, 7:30 P.M.,
Room 204, Abbott Building.

7:30 P.M. Douglas County School District
Re: Sewer Service

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting, Wednesday January 15, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Board Members Present

Louis Neddenriep
Victor Pedrojetti

Daniel Hickey
Milton Fleischer

Others Present

Gene Scarselli
David Duryee
Barbara Dowty

Clayton Johnson
Mary L. Smith
Chris Altemueller
Larry Slattery

Meeting called to order at 7:35 P.M.

Service to the school site on Highway 88 was discussed. The School Board indicated that they would apply for annexation to the Sanitation District. The cost of annexation would be based on the formula for acreage and capacity. The school board agreed to obtain a temporary permit from the State Health Department authorizing the MGSD to accept the school sewerage as an emergency until the plant expansion is completed. The MGSD board stated that the line from the plant to the school site would have first priority when construction began. The school board to determine where they would connect after checking into costs, they were shown on the plans where the main sewer line would be located.


The Board discussed the amendment to the original agreement with GRGID. Pencilled comments were made and draft will be sent back to legal counsel for approval. The GRGID and MGSD boards will meet on Wednesday January 22, 1975 in the MGSD office.

Chris Altemueller discussed with the Board the possibility of being hired by GRGID. Chris felt that by so doing there would be more conformity between the GRGID and MGSD board. The Board members agreed to a personnel meeting to discuss the matter and designate the ground rules to be established for this situation.

Meeting adjourned at 9:30 P.M.

Approved _____

By _____



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

AGENDA

Special meeting, Wednesday January 22, 1975, 8:00
P.M., Room 204, Abbott Building.

8:00 P.M. GRGID Board Members

(Budget Discussion, time permitting.)

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of special meeting, Wednesday January 22, 1975, Room 204,
Abbott Building.

Board Members Present

Daniel Hellwinkel
Louis Neddenriep
Milton Fleischer

Victor Pedrojetti
Daniel Hickey

Others Present

Ken Smedley, Jr.
Al Lind
Leon Dowty
Milton Manoukian

Ivor Rimestad
Ed Byles
William Crowell
Chris Altemueller
Larry Slattery

Meeting called to order at 8:10 P.M.

The amendment to the February 1, 1974 agreement was read to the Board members. The Board members then discussed the by passing of Unit #6 and #7 to avoid problems due to the inadequate size of the lines.

MGSD Board members agreed to the agreement but wished to add the words "or reconstruct" in paragraph #7 after the words..."be constructed". Ed Byles objected to the addition of the words "or reconstruct" and the MGSD Board agreed to drop their request when it was noted that a line not yet in the ground would skirt the Units in question and would thus take care of Unit #8, and the R-3 Section next to Unit #7. Ed Byles agreed to meet the MGSD standards on the line to serve the R-3 Section and the 150 lots in Unit #8, if this line was not already in the ground and Al assured him it was not.

The MGSD Board re-stated their stand on Unit #8 in that now sewerage from Unit #8 to run through the lines of Unit #6 and #7 that are already in the ground, but may be put through a new line constructed to MGSD standards.

Amended agreement to be re-drafted by Milton Manoukian and William Crowell to include the items discussed at this joint meeting of the two Boards. The re-draft to include instructions for the placement of the \$300,000.00 in escrow as agreed upon in the original agreement of February 1, 1974.

The GRGID Board stated that they will meet January 23, 1975 to resolve the conflicts and get the re-draft of the amended agreement back to the MGSD as quickly as possible.

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January 22, 1975
Minden-Gardnerville
Sanitation District

The MGSD Board will meet on Tuesday January 28, 1975 with a noon meeting as there are many conflicts which prevent an evening meeting.

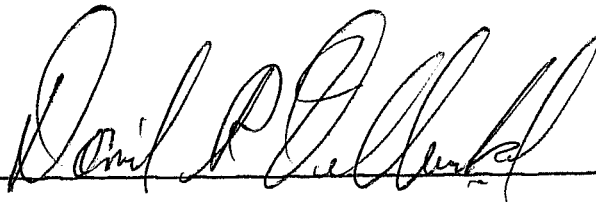
The MGSD Board discussed with Chris Altemueller his request to be allowed to work with the GRGID Board. The Board members felt that if Chris were to work items other than sewer design there might not be a conflict. But, the Board felt that any sewer design line work might cause a conflict and criticism from the property owners of the two districts.

The budget for the year 1975-76 was discussed and the Board made the following recommendations: Delete interest income of \$5000.00, raise utilities cost to \$9,000.00, raise travel expense to \$500.00, reduce legal fees by \$5,000.00, and reduce engineering fees by \$10,000.00.

Meeting adjourned at 11:00 P.M.

Approved _____

By _____

A large, stylized handwritten signature in dark ink, appearing to read "David R. Bell", is written over a horizontal line that spans the width of the signature area.

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting, Tuesday January 28, 1975, 12:00 Noon,
Overland Hotel.

Board Members Present

Daniel Hickey
Milton Fleischer
Louis Neddenriep

Daniel Hellwinkel
Victor Pedrojetti

Others Present

Milton Manoukian
Chris Altemueller

Larry Slattery

Meeting called to order at 12:30 P.M.

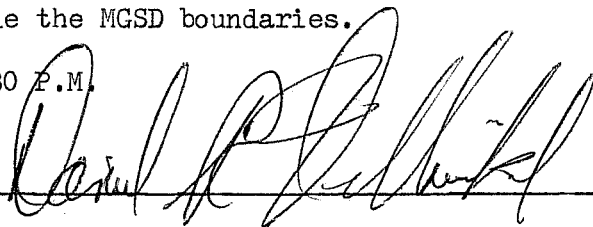
The amendment to the Agreement of February 1, 1974 with GRGID was read to the Board and Milton Manoukian explained the wording of the amendment. Milton was instructed to draw up the amendment as read and submit to the Board for signature.

The Board felt that the existing conditions as described in the amendment should be brought up-to-date. The Board felt that GRGID should submit to our engineer a report of what is in the ground or under construction to confirm our agreement as to what constitutes "existing conditions". Chris Altemueller was instructed by the Board to conduct an examination of Units 6 and 7 to explore the "existing conditions" and report back to the Board before the amendment to the agreement was signed. Motion by Louis Neddenriep to authorize Dan Hellwinkel and Dan Hickey to sign the amendment as read if approved by GRGID. Motion seconded by Dan Hickey. Motion carried unanimously. Motion by Milton Fleischer that the amendment be sent to GRGID with the request to either sign or turn down by Monday February 3, 1975. Motion seconded by Victor Pedrojetti. Motion carried.

During the discussion at this meeting the Board felt that the Douglas County commissioners and the MGSD should work toward more coordination in areas that are outside the MGSD boundaries.

Meeting adjourned at 1:30 P.M.

Approved _____ 1975 By



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Special meeting, February 4, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Meeting with Robert Gardner and Garry Stone on
#208 planning.

Enclosed: Letter of transmittal.

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Special meeting, Tuesday February 4, 1975, 7:30 P.M., Room 204
Abbott Building.

Board Members Present

Daniel Hellwinkel
Milton Fleischer

Daniel Hickey

Others Present

Robert Gardner
Chris Altemueller

Ernie Gerber
Larry Slattery

Meeting called to order at 7:45 P.M.

The following items were discussed with Robert Gardner, Douglas County Engineer.

The MGSD Board would like to work closer with the County to prevent problems in the future that the District is now experiencing with the GRGID. MGSD Board feel that the County standards should be equal to the MGSD standards which would help to solve some of these problems.

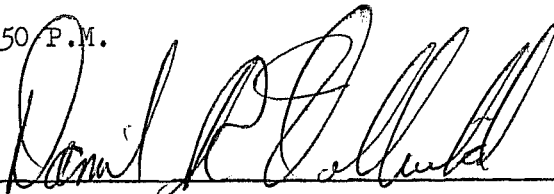
The failure of GRGID to sign the amendment to the Agreement of February 1, 1974 was discussed. Chris Altemueller felt that the Board should go along with GRGID and wait until Thursday February 6, 1975 for their signature on the amendment and the monies into escrow. By doing this the Board would avoid going to outside financing.

Chris report that the only alternative to the above is a conference with E.P.A. and detail the problems of financing caused by GRGID. Then explore with E.P.A. how far they will go along with the District to find financing. All this to be completed before the bid date of March 3, 1975.

The 208 planning committee was discussed with Robert and the Board felt the structure was inadequate. The 14 agencies in the 208 are to act as an advising agency to a 5 man board who would then make the decisions. The MGSD Board expressed concern that the wishes of the 14 agencies, and this Board, would not be honored when decisions were made by the 5 man board. The MGSD Board felt that the 14 agencies should have a direct say in making the decisions. Robert told the Board that the 14 agencies must all agree on planning before it was sent to the 5 man Board.

Meeting adjourned at 10:50 P.M.

Approved _____ 1975 By _____



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

AGENDA

Regular meeting, Thursday February 6, 1975, 7:30 P.M.,
Room 204, Abbott Building.

- 7:30 Call to order.
- 7:35 Minutes of previous meetings.
- 7:40 Glenn Logan - Budget and Bonds
- 8:00 ~~Jerry Thran~~ - *Cancel*
- 8:20 Carl Kidman
- 8:40 James Vassey
- 9:10 Douglas County School District - Application for Annexation
- 9:30 Harlan Anderson - Plant manager's report
- 9:50 Chris Altemueller - Engineer's report
- 10:20 Plant Inspector-Manager
- 10:40 Old business.
- 10:50 New business.
- 11:00 Correspondence
- 11:10 Claims - Renewal of TCD 65539 of 1st National Bank
- 11:30 Adjournment

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of regular meeting, Thursday February 6, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Board Members Present

Daniel Hickey	Milton Fleischer
Louis Neddenriep	Victor Pedrojetti
Daniel Hellwinkel	

Others Present

Glenn Logan	James Friedlander
James Vasey	Carl Kidman
Chris Altemueller	Garry Stone
Dave Duryee	Roberta McConnell
Ernie Gerber	Frank and Myntile Griffin
Harlan Anderson	Ron and Glenna Claridge
Larry Slattery	Members of GRGID Board
James Crowell	

Meeting called to order at 7:45 P.M. Minutes of previous meetings approved as read.

Harlan Anderson report that the plant is running O.K., but that it is overloaded.

Glenn Logan discussed the 75-76 budget with the Board. Glenn was instructed to change the incomes as follows: Hook-up fees-\$3,000.00; Annexation fees-\$12,000.00. Glenn suggested to the Board that money be put aside to meet the cost of Bonds which will begin to increase in payments. This year it will cost \$15,000.00. Motion by Daniel Hickey to restrict the \$15,000.00 during the 1975-76 year to meet the bond issue. Motion seconded by Dan Hellwinkel. Motion carried.

The application of the Douglas County School District for annexation to Sanitation District was tabled until the District receives variance approval from the State Health Department and the approval of rate changes from the Public Service Commission. The secretary was instructed to write the School District of the Board action. Secretary further instructed to write to Milton Manoukian and inquire about progress of the rate and annexation fees before the Public Service Commission.

Carl Kidman explained to the Board that the water table has prevented him from installing the required sewer line from property to trunk line. Carl advised by the Board that now is the time to get the line in as the water table is at it's lowest this time of the year. The Board instructed Carl to have the line by May of 1975.

Minden-Gardnerville
Sanitation District
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February 6, 1975

Daniel Hellwinkel and Chris Altemueller attended the Douglas County Commissioners meeting of February 5, 1975 to present to the Commissioners the troubles now occurring with GRGID. There is a disagreement on the size and location of the interceptor line. Roland Adams read into the minutes of the meeting the wording as contained in the Agreement of February 1, 1974. Howard McKibben recommended a 30 day extension to GRGID to clean up the project, name a new contractor, and to reach an agreement on the interceptor line with MGSD.

Secretary instructed to make a copy of the Agreement of February 1, 1974, for Garry Stone.

Chris Altemueller reported that the bids on the plant expansion might come in at \$2,200,000.00 to \$2,442,000.00 total cost. Federal funding of 75%-\$1,831,500.00, to be raised locally-\$610,500.00. GRGID to pay \$300,000.00 or proportionment share of \$488,400.00. MGSD to raise \$122,100.00. The design costs fall in line with the National average.

If the local money is not available the District might have to go to the State Finance Board with a request for a loan which would take 60 days. Chris advised the Board to take bids and then try to initiate alternate means to get money from other sources, provided the \$300,000.00 or more does not come GRGID.

Milton Fleischer felt that we should take back the amendment to the original agreement and revert back to the original agreement as GRGID keeps changing their minds. If we do not put a stop to this now, they, GRGID, will keep demanding more concessions. Daniel Hellwinkel and Louis Neddenriep felt that we should hold one more meeting with GRGID in an attempt for solution. Milton Fleischer disagreed. Chris Altemueller felt that the E.P.A. might step in and we would look better if we make the effort to resolve the problem and in light of this he felt that a meeting should be held. Motion by Daniel Hickey to set a deadline of 5:00 P.M., Monday February 10, 1975 for GRGID to sign the agreement, or we will seek other sources for the money. Meeting with GRGID to be held Friday February 7, 1975 at about 1:30 P.M. Motion seconded by Victor Pedrojetti. Motion carried.

Chris reported that the Standard Oil Company has engaged T. and T. Engineering to solve problem of getting sewage to the trunk line by using an ejector system. Motion by Louis Neddenriep to accept the sewerage from the Standard Oil Company contingent upon approval by Chris. Motion seconded by Victor Pedrojetti. Motion carried.

Minden-Gardnerville
Sanitation District
Page 3
February 6, 1975

James Vasey explained that the #208 Planning application has been put together to obtain Federal Funding.

When questioned about projects and approval, he stated that all entities must approve project before it goes to CRBCOG. CRBCOG must then approve unanimously. Mr. Vasey requested the District to submit projects for the February 13, 1975 meeting. The Board agreed to a special meeting to discuss projects on February 10, 1975 at 7:30 P.M. in the District office. Garry Stone and Robert Gardner were invited to the meeting.

GRGID Board members with their attorney William Crowell came to the meeting about 10:00 P.M. They were in agreement with the amendment with a few minor word changes and a new paragraph No. 7. Mr. Crowell read the changes to the Board. Motion by Milton Fleischer that the Board agrees in principle to the present proposal as read and to present it to the District's attorney for acceptance. Motion seconded by Louis Neddenriep. Motion carried. Daniel Hickey objected to the proposal.

Plant Inspector-Manager. Chris feels a man who is qualified to operate plant might not be a qualified engineer. The grant states that a qualified engineer must do the inspecting. In regards to professional liability, Chris will not be responsible for any changes if an outside inspector is hired. Any changes would have to be cleared by him thus involving more man hours and hence more money. Chris felt that the operator could come in the last three months to learn the functions of the plant. Board to consider his agreement to do the inspecting.

Board members chose the K. Falls Coral colored cement block for the buildings to be constructed.

Correspondence read.

Claims processed. Motion by Louis Neddenriep to transfer \$7,000.00 from the checking account to the County Treasurer to meet the cost of claims. Motion seconded by Daniel Hickey. Motion carried.

Motion to renew the \$60,000.00 in two \$30,000.00 certificates for 60 days on each certificate. Motion by Daniel Hickey, seconded by Daniel Hellwinkel. Motion carried. Secretary to check with banks for highest interest rate.

Meeting adjourned at 12:15 A.M.

Approved 3/6 1975 By Daniel R. Hellwinkel

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of special meeting Monday February 10, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Board Members Present

Milton Fleischer
Daniel Hellwinkel
Victor Pedrojetti

Louis Neddenriep
Daniel Hickey

Others Present

Garry Stone
Chris Altemueller

Larry Slattery
Ernie Gerber

The meeting was called to order at 7:40 P.M.

In-put for the 208 planning study was discussed with the following points brought out during the discussion:

1. Water rights of effluents (in-basin and imported), 2. Re-use of treated effluents (in-basin and imported), 3. Reclamation and re-use of sewage sludge, 4. Effect of imported discharges on in-basin effluent water quality, 5. Use of reservoirs for effluent polishing and storage in conjunction with re-use for irrigation in basin, 6. Land disposal, 7. Sewerage master plan for Carson Valley area, 8. Impact of NPDES permit program requirements, 9 Non-point pollution sources with particular emphasis on agriculture, the area's foremost industry, 10. Conservation of ground water resources, 11. Institutional aspects dealing with facilities management and control.

Motion by Daniel Hickey that the above mentioned items should be made a part of the 208 study. These items should be studied substantially by the District as a sub-contract under the prime consultant. Motion seconded by Victor Pedrojetti. Motion carried.

Motion by Daniel Hickey to pass a resolution that no sewer plants be built in Carson Valley until a proper study and sewerage master plan is completed as to the needs of the area. Chris Altemueller instructed by the Board to draft the resolution as to the wishes of the District by February 20, 1975. Motion seconded by Louis Neddenriep. Motion carried.

Motion by Louis Neddenriep that the amended agreement as presented by GRGID to the District be ratified as it has been approved by the Board and legal counsel. Motion seconded by Victor Pedrojetti. Motion carried. Daniel Hickey objected to the motion.

Minden-Gardnerville
Sanitation District
Page 2
February 10, 1975

Chris Altemueller will attend the meeting of February 13, 1975 to represent the District and to deliver the input of the District for the 208 planning commission. Daniel Hickey to accompany Chris.

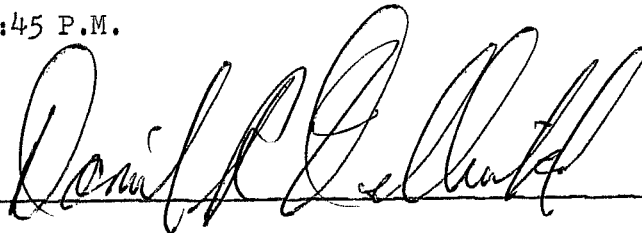
The 1000 foot buffer zone in the lease agreement with Dangberg Land Company discussed. Chris felt that this clause be removed from the lease as he felt that any one buying land in the area that needed a 1000 foot buffer zone be required to purchase same rather than the District be responsible for the purchase.

Chris to check the Whear house sewer connection as Harlan felt that it was not put in correctly and would not O.K. it. The connection must be to M.G.S.D. standards.

Secretary instructed to contact William Crowell and inquire as to the seal of GRCID on the amended agreement. Call Ivar Rimestad and inform him that the amended agreement has been signed by the MGSD Board and to request a letter of confirmation when money has been deposited in escrow.

Meeting adjourned at 9:45 P.M.

Approved _____ 1975 By _____



Add to paragraph #1....Effect of the proposed wells of Carson City on Valley ecology, river, and water table.

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting Thursday February 20, 1975, 9:00
A. M., Room 204, Abbott Building.

Board Members Present

Daniel Hellwinkel
Milton Fleischer
Louis Neddenriep

Daniel Hickey
Victor Pedrojetti

Others Present

Larry Slattery

Meeting called to order at 9:00 A.M.

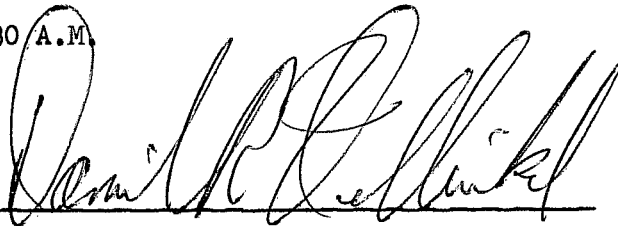
The Certificate of Compliance with the Resolution for Acquisition of Sewer Treatment Capacity was read to the Board. The Certificate is addressed to the Security National Bank of Nevada and instructs them to place the sum of \$300,000.00 in escrow with the Silver State Title Company. This said amount to pay for the increment of 400,000 gallons per day of sewerage through the Minden-Gardnerville Sanitation District's sewer treatment plant. It further states that there has also been accumulated in said sewer trust fund sufficient monies to pay the cost of construction, including engineering and subventions and grants.

After discussing the Certificate the motion was made by Victor Pedrojetti to have the President, Daniel R. Hellwinkel and the Secretary, Daniel R. Hickey to sign the Certificate and return the Certificate to the GRGID legal counsel William Crowell. Motion seconded by Louis Neddenriep. Motion carried.

Meeting adjourned at 9:30 A.M.

Approved 3/6 1975

By



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

AGENDA

Regular meeting Thursday March 6, 1975, 7:30 P.M.,
Room 204, Abbott Building.

- 7:30 Call to order.
- 7:35 Minutes of previous meetings.
- 7:40 Marcia Tomerlin
- 8:00 Harlan Anderson-Plant Manager's Report.
- 8:15 Chris Altemueller-Engineer's Report.
- 9:45 Old Business-Renewal TCD65539 of 1st National Bank.
- 10:00 New Business
- 10:15 Correspondence
- 10:30 Claims
- 10:50 Adjournment

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of regular meeting March 6, 1975, 7:30 P.M., Room 204,
Abbott Building.

Board Members Present

Louis Neddenriep
Milton Fleischer
Daniel Hellwinkel

Daniel Hickey
Victor Pedrojetti

Others Present

Mr. and Mrs. Tomerlin
Ernie Gerber

Harlan Anderson
Larry Slattery

Meeting called to order at 7:40 P.M.

Minutes of previous meeting read with the following corrections: Regular meeting of February 6, 1975, change name of Dan duryee to Dave Duryee. Special meeting of February 10, 1975, add to paragraph #1 the following: ...effect of the proposed well of Carson City on Valley ecology, river, and water table. Minutes were then approved as corrected.

The Tomerlins after reading the report from the District Engineer, have decided to build on the lot next to the Nevada National Bank. Tomerlin to submit plans to Chris Altemueller for approval and they will then submit them to the District Board for approval of sewer permit.

Harlan Anderson reported that the ditch from the plant has been partially cleaned by George McAllister. The cleaning is not complete because soft earth prevented the machinery from moving down the ditch. There is an electrical problem in the switchboard at the plant. John Hintze offered to revamp the board at a price of \$750.00 Harlan was authorized by the Board to inquire of Beyers Electric and Baker Electric as to whether the board can be repaired. If not, to submit a bid as to the cost of a revamping.

Ernie Gerber attended the meeting for Chris Altemueller. Ernie reported that there are 62 sets of plans out to bidders. 13 to general contractors, 22 to sub-contractors, and 14 to equipment manufacturers. Interest in bidding seems to be very high. Altemueller's office estimated the cost of the plant to be 2.2 million with no guarantee.

Motion by Daniel Hickey to renew the \$60,000.00 TCD for two \$30,000.00 TCDs, one to run for 90 days, and one to run for 180 days. Motion seconded by Victor Pedrojetti. Motion carried. Secretary to check to see if the interest rate is higher on TCD for 180 days. Interest on 90 day TCD is $5\frac{1}{2}\%$.

Minden-Gardnerville
Sanitation District
Page 2
March 6, 1975

Daniel Hickey proposed two regular meetings per month because of the anticipated activity increase due to the plant expansion and the increased amount of commercial building. These two meetings an effort to eliminate many of the special meetings. The balance of the Board did not agree with Mr. Hickey.

The delay in the application to the Public Service Commission for the proposed rate and annexation fees was discussed. The Board felt that the long delay was presenting a financial burden to the District. Motion by Daniel Hickey to hold a special meeting on Friday March 14, 1975 with Milton Manoukian and Chris Altemueller to settle the matter. Motion seconded by Victor Pedrojetti. Motion carried. Secretary to write to Manoukian and Altemueller advising them of the meeting.


Pay for Board Members was discussed. Motion by Milton Fleischer to have Board Members received \$15.00 per meeting. Motion died for the lack of a seconded.

Correspondence read.

Claims processed. Motion by Daniel Hickey to transfer from the First National Bank funds in the amount of \$6,000.00 to the Douglas County Treasurer to cover the claims. Motion seconded by Victor Pedrojetti. Motion carried.

Meeting adjourned at 10:00 P.M.

Approved _____ 1975 By _____



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting March 10, 1975, 8:00 P.M.,
Room 204, Abbott Building. Bid opening.

Board Members Present

Daniel Hellwinkel
Louis Neddenriep
Victor Pedrojetti

Daniel Hickey
Milton Fleischer

Others Present

Representatives of:

McKenzie Const.
F and M Engr. Const.
Maecon, Inc.
and interested parties.

Corrao Const.
R.H.C. Associates
Nielsen-Nickles

Meeting called to order at 8:00 P.M. Time checked for accuracy and it was announced that no bids would be accepted after 8:00 P.M.

Bids were opened, read to those in attendance and tabulated.

Dale McKenzie protested the bid of R.H.C. Associates because of irregularities in the bid.

Board members set a special meeting date of March 14, 1975 to go over the bids with Chris Altemueller the District's Consulting Engineer. Secretary to call Ivar Rimestad and invite him and his Board to attend this meeting.

Meeting adjourned at 9:30 P.M.

Approved 4/3/ 1975 By



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting Friday March 14, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Board Members Present

Victor Pedrojetti
Louis Neddenriep

Daniel Hellwinkel
Milton Fleischer

Others Present

Dick Glabe, GRGID
Ernie Gerber

Chris Altemueller
Larry Slattery

Meeting called to order at 7:50 P.M.

Chris Altemueller reported that Milton Manoukian sent in the ground description to satisfy E.P.A. requirements.

Chris went over the bid tabulation with the Board. He recommended to delete the cominutor #2 for \$21,400.00 and the entrance sign and flag for \$3,500.00. The following equipment changes would be made to take advantage of the same quality for a lower price. Item "f" under A, delete \$23,695; item "b" under B, delete \$13,860; item "c" under F, delete \$3,000. With the above deletions the total bid is \$2,298,445; add cominutor #2 for \$12,000 (cost and installation); add sign and flag pole for \$3,500 bringing the total of the bid to \$2,313,945. Technical services at 7.1982% in the amount of \$166,562; special services in the amount of \$14,300. The total of the bid is now estimated to be \$2,700,000.

The Federal Government grant on this amount would be \$2,007,750 leaving the amount to be raised locally at \$669,250. Chris will be meeting with the state on Monday March 17, 1975 and after approval it will go to E.P.A. who feel sure that the district will receive 75% of the bid as planned.

Motion by Louis Neddenriep to send to E.P.A. Part B of Offer and Acceptance of Federal Grant. Motion seconded by Milton Fleischer. Motion carried.

Chris to present data presented to the Board at this meeting to be attached as part of the minutes. Copy of data to be sent to the Gardnerville Ranchos Improvement District.

Proposed technical changes to regulations presented by Chris. These changes to clearly define the standards for installation of lines and laterals. Motion by Louis Neddenriep to authorize \$400.00 to Chris to complete the technical changes and the annexation fee application to Public Service Commission. Motion seconded by Victor Pedrojetti. Motion carried.

Minden-Gardnerville
Sanitation District
Page 2
March 14, 1975

A special meeting will be held Thursday March 27, 1975. The agenda to include: Public Hearing on 1975-76 budget and the rates and regulation changes to be sent to the Public Service Commission.

Secretary instructed to write to Milton Manoukian and advise him of the meeting date and the time as 8:30 P. M. Glenn Logan is to be notified of the meeting for the financial input to the rates and regulation changes.

Meeting adjourned at 11:05 P.M.

Approved _____ 1975 By

A large, stylized handwritten signature in dark ink, appearing to read "Donald R. DeLoach", is written over a horizontal line that follows the word "By" in the signature line.

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

AGENDA

Special Meeting Thursday March 27, 1975, 8:00 P.M.,
Room 204, Abbott Building.

8:00 Public Hearing-75-76 District Budget

8:30 Application to Public Service Commission

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting Thursday March 27, 1975, 8:00 P.M.,
Room 204, Abbott Building.

Board members present

Victor Pedrojetti
Milton Fleischer
Louis Neddenriep

Daniel Hickey
Daniel Hellwinkel

Others present

Glenn Logan
Milton Manoukian
Chris Altemueller

Ernie Gerber
Larry Slattery

The public hearing portion of the meeting was called to order at 8:00 P.M.

The letter of compliance from the Nevada Tax Commission was read. The Board called for questions or objections to the 1975-76 tentative budget and there were none forthcoming.

Motion by Daniel Hickey to accept the tentative 1975-76 budget as final. Motion seconded by Victor Pedrojetti. Motion carried unanimously.

The public hearing portion of the meeting was adjourned at 8:30 P.M.

The special meeting was called to order at 8:35 P. M.

The Board members discussed payment for attendance at Board meetings. Glenn Logan suggested an interpretation of the State statutes from the District Attorney, Howard McKibben. Milton Manoukian arrived at the meeting and he advised the Board that salaries were allowed up to \$900.00 per year. He also advised the Board that there is a bill being considered by the legislature to raise this figure to \$1400.00 per year.

Motion by Daniel Hickey that each Board member receive \$75.00 per month and not to exceed \$900.00 per year with the condition that a Board member attend 75% of the meetings. Payment to start on April 1, 1975. Motion seconded by Victor Pedrojetti. Motion carried.

The billings and payments of items reimbursable to the District was discussed by the Board. Motion by Daniel Hickey to have the secretary prepare a special report on billings and payments at each regular meeting. Motion seconded by Victor Pedrojetti. Motion carried.

Minden-Gardnerville
Sanitation District
Page 2
March 27, 1975

Milton Manoukian and Chris Altemueller discussed at length the proposed changes to the Rules and Regulations as filed with the Public Service Commission. Regulation 7 on rates and charges was gone over with Milton and the Board advised him of the changes they wanted incorporated in the application to the Public Service Commission. Chris advised the Board that Section 6 under Regulation 9 could be deleted. The Board decided not to delete Section 6. Motion by Milton Fleischer to leave Section 6 under Regulation 9 as is. Motion seconded by Daniel Hickey. Motion carried.

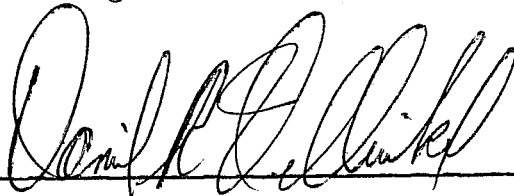
The Board instructed Chris and Milton to formalize the proposed changes and have this ready for the regular meeting of Thursday April 3, 1975.

The Board wishes to employ a Building Inspector-Plant Operator. The reasoning being that the man will be completely familiar with the plant and hence make a more efficient operator. Motion by Milton Fleischer to advertise for an inspector-operator. Motion seconded by Daniel Hickey. Motion carried.

Chris requested to help the secretary in preparing and placing the advertisement. Chris was further requested to prepare a schedule of the sums being paid to operators in the area.

Meeting adjourned at 12:00 midnight.

Approved _____ 1975 By _____

A large, stylized handwritten signature in dark ink, appearing to read "Daniel Hickey", is written over a horizontal line that serves as a signature line.

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

AGENDA

Regular meeting Thursday April 3, 1975, 7:30 P.M., Room 204,
Abbott Building.

- 7:30 Call to order.
- 7:35 Minutes of previous meetings.
- 7:40 Ed Harris-Kingslane Retirement Park and Carson Valley
Clinic Hospital.
- 8:10 Howard McKibben-Matley, Ledyard, and Nunes litigation.
- 8:30 Harlan Anderson-Plant Manager's report.
- 8:45 Chris Altemueller-Engineer's report.
- 9:15 Old Business
- 9:25 New Business-Board members to sign letter of certification
for 1975-76 final budget.
Easement requirements to Bently.
- 9:45 Correspondence
- 10:00 Process claims.
- 10:25 Adjournment

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of regular meeting Thursday April 3, 1975, 7:30 P.M., Room 204, Abbott Building.

Board Members Present

Louis Neddenriep
Milton Fleischer

Daniel Hickey
Daniel Hellwinkel

Others Present

Ed Harris
Howard McKibben
Chris Altemueller

Ernie Gerber
Harlan Anderson
Larry Slattery

Meeting called to order at 7:45 P.M. Minutes of previous meetings approved as read.

Ed Harris presented his plans for Kingslane Retirement Park (Unit #3) and a 25 bed Clinic Hospital with offices to accomodate 10 doctors. During the discussion the Board agreed that the area was within the District, the District would service the area if the density capacity was not greater than what has been acceptable from past developer's plans, and final approval maybe conditioned on solving of any special problems that may pertain to this specific application. Secretary to incorporate the foregoing in a letter to Ed Harris.

Board members agreed the District should try and find map that designated what density the land was originally accepted for. Chris Altemueller to research the density as originally accepted.

Howard McKibben inquired about a statement by Wayne Matley that appeared in the MGSD minutes of the May 6, 1971 meeting. A copy of these minutes was given to Howard.

Harlan Anderson reported that an odor problem developed due to a power out-during the night. One blower was not functioning due to a burned coil that was probably caused by the power outage. The part has been ordered and will be replaced as soon as it arrives. The Dreyers complained of the odor. Chris explained that the new plant would not have this trouble as it will be connected to auxiliary power and will never shut down. Harlan had the ditch cleaned and the secretary was instructed to contact the Communications Construction Company to inquire if they will pay the bill of \$36.00 as a token of appreciation for using the plant yard for equipment storage.

Minden-Gardnerville
Sanitation District
Page 2
April 3, 1975

Chris Altemueller presented his recommendation of awarding the bid to the McKenzie Construction Company. (See file on plant expansion for complete report on bid and E.P.A. grant.) Chris stated that the E.P.A. recommended the awarding of the contract to McKenzke. Motion by Louis Neddenriep to award the contract to the McKenzie Construction Company as per recommendation of Chris Altemueller the District Engineer. Motion seconded by Milton Fleischer. Motion carried.

An item in the lease was brought to the attention of the Board by Chris. Line 9 Item B, option parcels, purchase of. Chris felt the option to buy parcels should run as long as the lease runs instead of the 5 years as in the lease agreement. Board felt the 5 year term should be changed to 10 years. Motion by Daniel Hickey to accept the lease but to change the 5 year term to a 10 year term. Motion seconded by Milton Fleischer. Motion carried.

As Gardnerville Ranchos Improvement District did not have a representative at this regular meeting, the Board requested that they be notified that the contract was awarded to McKenzie Construction Company and the amount involved.

The Board was advised that the Public Service Commission was interested only in the rates, charges, connection fees, and annexation fees. The regulations are the concern of the District and the District can formulate their own regulations. Motion by Dan Hickey to adopt the entire change in rules, regulations, rates, charges, and annexations fees and to allow Milton Manoukian to pull the parts that the P.S.C. wants and to file them with the P.S.C. Motion seconded by Milton Fleischer. Motion carried.

Secretary instructed to check the number of fixture units in the rest rooms in ~~Ball Park~~. Bill for sewer service to be sent to the Town of Gardnerville. ~~Ball Park~~ Gardnerville Ball Park

Chris presented his proposal for resident engineering services during the construction of the plant expansion. (Copy in file.) Chris felt that this service should be given to his firm rather than an outsider. Reason being that his firm is more familiar with the plant.

Minden-Gardnerville
Sanitation District
Page 3
April 3, 1975

Motion by Louis Neddenriep to accept Milton Manoukian's new rate of charge of \$65.00 per hour for legal services. Motion seconded by Dan Hickey. Motion carried.

Claims processed. Motion by Louis Neddenriep to transfer \$4,000.00 from the First National Bank checking fund to the General Fund. Motion seconded by Daniel Hickey. Motion Carried.

Motion to pay all claims except the claim for Milton Manoukian was made by Daniel Hickey. Motion seconded by Milton Fleischer. Motion carried. Secretary instructed to write Milton and request a better breakdown of the statement so the District can determine what amount is to be charged to Marsha Tomerlin.

Meeting adjourned at 11:30 P.M.

Approved _____ 1975 By _____

A handwritten signature in dark ink, appearing to read "Daniel R. Fleischer", is written over a horizontal line. The signature is cursive and somewhat stylized.

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

April 2, 1975

Reimbursable items billed in March, 1975.

Robert Whear	\$ 90.00	E
M. Tomerlin	107.80	E
GRID	592.30	L
GRID	290.00	L
Standard Oil	90.50	E
GRID	100.00	L

Reimbursable items received in March, 1975

Douglas County High School	\$ 87.00
GRID	169.30
Robert Whear	90.00

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of special meeting Wednesday April 9, 1975, 7:30 P.M., Room 204, Abbott Building.

Board members present.

Dan Hellwinkel

Victor Pedrojetti

Dan Hickey

Milton Fleischer

Others present.

McKenzie Construction Co. representatives.

Chris Altemueller

George McAllister

Dennis Jensen

Larry Slattery

Meeting called to order at 7:50 P.M.

Fencing of property and relocating irrigation ditch to be first to protect the cattle. McKenzie Construction representatives to meet with the cattle men on relocating the ditch.

Water table in area will present a problem in constructing the line to the high school site. This might not be feasible until the winter of 1975-76.

Notice will be sent to the Dangberg Land Company when the construction company will be moving into the area.

Construction contract signed. Starting date to be May 1, 1975. The plant to be finished by October 21, 1976. Pre-construction conference date to be set.

Approved 5/1/ 1975

By



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Special meeting Monday April 21, 1975. 7:30 P.M.,
Room 204, Abbott Building.

7:30 Call to order.
7:35 A and H Liquor Store sewer connection.
8:00 Investment of \$300,000.00
8:30 Chris Altemueller's claim.
9:00 Inspector-Operator

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of special meeting Monday April 21, 1975, 7:30 P.M., Room 204, Abbott Building.

Board Members Present

Daniel Hellwinkell
Victor Pedrojetti
Louis Neddenriep

Daniel Hickey
Milton Fleischer

Others Present

Larry Slattery

Marvin Lentini
A. W. Cornelson

Meeting called to order at 7:40 P.M.

Marvin Lentini representative for the Nevada National Bank explained to the Board repurchase agreements as a method of investing surplus cash. Interest rate is $4\frac{1}{2}\%$ to $4\frac{5}{8}\%$. Minimum of \$100,000.00, account not penalized for withdrawal, interest paid on amount in account. Interest will fluctuate with market. Monies deposited after initial investment will be accepted at current rate of interest.

Board discussed 30 day TCD at the interest rate of $5\frac{1}{2}\%$. Motion by Louis Neddenriep to purchase a TCD in the amount of \$240,000.00 for 30 days. Motion seconded by Milton Fleischer. Motion carried.

Motion by Milton Fleischer to have repurchase agreement ready to go when the District is notified of the progress payments schedule for the construction of the plant expansion. Motion seconded by Louis Neddenriep. Motion carried.

Nevada National Bank representatives offered to open a construction account with the District.

The A and H Liquor Store sewer connection was discussed. They had originally planned to run the line straight out to the collection line. They now wish to connect to the existing line to save tearing up the black top and concrete drive. The Board requested the secretary to notify A and H to bring sketch to Chris Altemueller to indicate line size, location, connection and clean outs. Motion by Louis Neddenriep to allow the change in connection contingent upon Chris Altemueller's approval of items stated above. Motion seconded by Victor Pedrojetti. Motion carried.

Secretary advised to contact the Douglas County Building Department and inquire is building permit issued to A and H Liquor Store, if so, why was it issued without sewer and water connection permits. Phone call to be followed by letter.

Minden-Gardnerville
Sanitation District
Page 2
April 21, 1975

The hiring of an inspector-operator for the new plant was discussed. Three applications have been received to date. The Board agreed that all applications must be in before proceeding to negotiate with Chris Altemueller on his proposal. No final action taken on applications.

Meeting adjourned at 10:05 P.M.

Approved 5/1 1975 By

Donal R. Delivick

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

AGENDA

Regular meeting Thursday May 1, 1975, 7:30 P.M.,
Room 204, Abbott Building.

- 7:30 Call to order
- 7:35 Minutes of previous meetings
- 7:40 David Rouner
- 8:00 Ed Harris
- 8:20 Chris Altemueller
- 8:45 Duane Mack
- 9:15 Glenn Logan
- 9:45 Harlan Anderson
- 10:00 Old Business
- 10:15 New Business - Inspector-Operator
- 10:45 Correspondence
- 11:00 Claims
- 11:30 Adjournment

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of regular meeting Thursday May 1, 1975, 7:30 P.M., Room 204, Abbott Building.

Board Members Present

Louis Neddenriep
Victor Pedrojetti

Daniel Hickey

Others Present

Ed Harris
Cliff Hudson
Mrs. David Rouner
Chris Altemueller
Glenn Logan
Rick

Duane Mack
Glenn Fulkerson
Ernie Gerber
Larry Slattery
Harlan Anderson
Mr. and Mrs Brandeberg

Meeting called to order at 7:35 P.M. Minutes of previous meetings read and following change made in the Minutes of last regular meeting-change Lampe Park to Gardnerville Ball Park. Minutes were then approved as read.

Mrs David Rouner appeared with a request to connect to the sewer line that runs down the Northside of Highway 395. Boring the highway will be necessary. Connection meets District standards. Building will contain 36 seats for $4\frac{1}{2}$ units, hookup fee to be \$2250, and \$40.50 per month service fee. Approval must be obtained from the State Health Department for a variance until the plant expansion is finished. Secretary requested to write to the Health Department, attention Wendell McCurry, and request a variance to accept a 36 seat restaraunt until the plant expansion is completed. Technical information can be gotten from Chris Altemueller's office. Copy of letter to Mrs. David Rouner.

Chris Altemueller presented a report for the Ed Harris hospital project. Copy of report in file. Discussion followed on the elimination of the bottle neck at the high school in Gardnerville. Dan Hickey suggested that the District look at bottleneck and determine cost of eliminating it. Chris Should compute cost against the hookup fee of Ed Harris to determine difference. If State approves the hospital plan the Board will approve the project, however, the project must stay within the gallonage as previously approved for the property.

Cliff Hudson and Glenn Fulkerson appeared for the Kingslane Owners Association. They requested to be put on the agenda for the District's next regular meeting. Request granted.

Minden-Gardnerville
Sanitation District
Page 2
May 1, 1975

Chris reported that the request of the Board to change the 5 year option to a 10 year option was agreed upon by Graham Sanford. Graham is at a meeting in Reno and while the lease is ready to sign, it will not be signed until Graham returns. Contractors have been notified not to move onto the site until notified. Construction will be delayed about one week.

Chris informed the Board that they should designate a contact man between the contractors and resident engineer. Motion by Daniel Hickey to appoint Dan Hellwinkel as project manager for the District. Motion seconded by Victor Pedrojetti. Motion carried.

Newspaper has requested publicity for the start of construction such as ground-breaking. Dan Hellwinkel felt the Board should include former Board Members and all personalities involved. The Board appointed Dan Hellwinkel to set up ground breaking ceremonies and to include such people as: Former Board Members, Wendell McCurry, Graham Sanford, George McAllister, E.P.A. Representative Rose Loa, and other persons he deemed should be included.

Chris reported that reports to the E.P.A. were critical. Contracts must be had with Chris Altemueller, Milton Manoukian, and Glenn Logan. Glenn Logan to contact Milton and have contract drawn up between the District and Glenn.

Contractors requested to substitute the wooden lab furniture for metal furniture at a savings of \$1012.00 Chris stated that the metal furniture is functional and would serve well. Motion by Daniel Hickey to accept the change in furniture from wood to metal. Motion seconded by Victor Pedrojetti. Motion carried.

Motion by Daniel Hickey to accept the Salmon colored brick for the buildings. Motion seconded by Victor Pedrojetti. Motion carried.

Duane Mack stated to the Board that he wishes to put in a sewer line along County Road adjacent to his property. He requested permission to put in the line as he has a very good quote on pipe and wishes to take advantage of this quote. Duane also requested the District to engineer and inspect the line. Motion by Victor Pedrojetti to cooperate with Mr. Mack on putting in the proposed line. Motion seconded by Daniel Hickey. Motion carried.

Minden-Gardnerville
Sanitation District
Page 3
May 1, 1975

Duane agreed to work out the right of way through his property when the interceptor line was agreed upon.

Glenn Logan explained to the Board that the E.P.A. grant is a reimbursement type of grant. Copies of all correspondence between Glenn and the E.P.A. to be sent to the District Office. E.P.A. would consider paying on estimate if the District was out on a limb, but would not do so if it became a habit. Glenn suggested setting up the construction account and setting up a line of credit with the Nevada National Bank. Secretary requested to contact the Nevada National Bank and inquire as to the procedure for setting up construction account and line of credit.

Motion by Daniel Hickey to send a statement to GRGID for the exact amount due to MGSD under the agreement of February 1, 1974. Statement to be sent by certified mail. Motion seconded by Victor Pedrojetti. Motion carried.

Motion by Daniel Hickey to have Milton Manoukian answer William Crowell's letter of April 8, 1975 concerning the extra cost to GRGID. Milton to contact the District as to when he can meet with the Board to discuss administration of agreement with GRGID. Motion seconded by Victor Pedrojetti. Motion carried.

Harlan reported that the plant is running O.K. Sewer lines need cleaning. Board advised Harlan to start the cleaning.

Inspector-Operator will be discussed at a personnel meeting to be held Friday May 2, 1975 at 7:00 P.M. in the District Office.

Correspondence read.

Claims processed. Milton Manoukian's claim returned for further breakdown so the E.P.A. costs can be determined. Motion by Victor Pedrojetti to transfer \$4,000.00 from the First National Bank to the General Fund. Motion seconded by Louis Neddenriep. Motion carried.

Meeting adjourned at 11:00 P.M.

Approved _____ 1975

By 

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting Thursday May 15, 1975, 7:30 P.M., Room 204,
Abbott Building.

Board Members Present

Daniel Hickey
Louis Neddenriep
Victor Pedrojetti
Daniel Hellwinkel
Milton Fleischer

Others Present

Gene Scarselli
Ron Wilcks
Barbara Dowty
Mary Lee Smith
Dave Duryee
Keith Cornforth

Clayton Johnson
Norm Knudson
Nancy Gardner
Ken Kjer
George Graham
Thomas Eck

Bill Heise
Chris Altemueller
Larry Slattery

Meeting called to order at 7:50 P.M.

Dan Hellwinkel called for comments from the Douglas County School Board. The inquiry was made as to why the outfall sewer line was not put in sooner and it was explained that the water table was very high in the summer time and would require de-watering. This meant that shallow wells would be necessary to draw down the water table. This in turn meant quite an expenditure.

Dave Duree inquired if the Board was not aware of this problem. Daniel Hellwinkel stated that the E.P.A. would not approve of this extra expense. The plans were made based on the hope that it could all be handled and be compatible with the completion of the high school. No commitments could be made at the pre-construction utility meeting held by the School Board as there was no assurance that the E.P.A. would approve the loan to the M.G.S.D.

The use of a holding tank was discussed. It was pointed out that putting this concentration of sewerage into the plant would upset the bacterial operation of the plant causing considerable odor. This in turn would aggravate an existing situation between the plant and the Dreyers.

The Sanitation Board agreed to contact the construction firm and request the cost of completing the out fall sewer by September 1, 1975 and as an alternate January 1, 1976. The School Board will be notified of the cost, and if they are willing to accept the cost, a change will be issued by the Sanitation District to build the line ahead of schedule.

Minden-Gardnerville
Sanitation District
May 15, 1975
Page 2

The Sanitation Board discussed the Duane Mack addition. The Board agreed that the sewer line for the addition could not be connected until the plant is finished. Chris will distate letter for Daniel Hellwinkel's signature which will be sent to the Douglas County Building Department.

The secretary was instructed to prepare to set up the construction account with the Nevada National Bank, check on legality of line of credit with the Nevada National Bank with Milton Manoukian and check with Milt if the letter of protest of additional cost to GRGID has been answered.

Ground breaking ceremonies will be held Friday May 23, 1975 at 11:00 A.M. at the plant site. Luncheon will be served after the ceremonies at the J and T in Gardnerville. Invitations will be sent by secretary from the list compiled by the Board. There will be approximately 30 invited.

Meeting adjourned at 11:00 P.M.

Approved _____ 1975 By

A handwritten signature in dark ink, appearing to read "Daniel P. Hellwinkel", is written over a horizontal line. The signature is fluid and cursive.

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

June 3, 1975

AGENDA

Regular meeting Thursday June 5, 1975, 7:30 P.M., Room 204
Abbott Building.

- 7:30 Call to order.
- 7:35 Minutes of previous meetings.
- 7:40 Kingslane Owners Association
- 8:00 Duane Mack-Chris Altemueller
- 8:30 Douglas County School District
- 9:00 Keith Cornforth-Addition to Animal Hospital
- 9:20 Robert Gardner-Addition to L. D. S. Church
- 9:40 Bob Olson-Addition to Bently Nevada
- 10:00 Glenn Logan
- 10:30 Chris Altemueller-Engineer's Report
- 11:00 Harlan Anderson-Plant Manager's Report
- 11:20 Secretary's Report
- 11:40 Old Business
- 11:50 New Business
- 12:00 Correspondence
- 12:10 Claims
- 12:30 Adjourn

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of regular meeting Thursday June 5, 1975, 7:30 P.M., Room 204,
Abbott Building.

Board Members Present

Daniel Hickey
Milton Fleischer

Daniel Hellwinkel
Louis Neddenriep

Others Present

Cliff Hudson	Edgar Hall
Chris Altemueller	Tom Eck
Bob Olson	Glenn Logan and Rick
Keith Cornforth	Harlan Anderson
Robertta McConnell	Larry Slattery
Gene Scarselli	School Board Members
Maurice Nespor (High school architect)	

Meeting called to order at 7:45 P.M. Minutes of previous meetings approved as read.

Cliff Hudson speaking for the Kingslane Owners Association inquired as to which units in Kingslane were accepted by the District for maintenance. He was advised that Unit #1 was approved as designed, however it was not built according to plan therefore the District would not accept. Unit #2 and Unit #3 were accepted by the District. The Board suggested that the homeowners living in Unit #1 should have an assessment fund to take care of maintenance. Rates in Unit #2 and #3 will be raised due to the pumping station when approved by the Public Service Commission.

Chris Altemueller represented Duane Mack for the Wild Rose sub-division #4. Originally the Board had advised Mr. Mack that they would not accept sewerage from the addition until the plant was completed. Mr. Mack has obtained a variance from the State Health Department as he might wish to connect to the plant before it was finished. Motion by Daniel Hickey to remove the stipulation on the hook up time for the Wild Rose addition based on State Health Department variance. The hook up can take place when the line is completed and annexation is completed. Motion seconded by Louis Neddenriep. Motion carried.

Motion by Daniel Hickey to accept Carson Valley Veterinary Hospital plan for addition if Keith Cornforth obtains a variance from the State Health Department for additional drains. The addition drains are to be charged as a connection fee. Motion seconded by Milton Fleischer. Motion carried.

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Sanitation District
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Maurice Nespor spoke for the Douglas County School District as follows: The school site was chosen because of proximity of site to the District plant site. The school plans were based on the M.G.S.D. planning. Line from the plant, at that time, was to follow Highway 88 to County Road and then cross under Highway 88. The line is now planned to follow Highway 88 to a point directly South of the Rest Area and then cross under Highway 88 and continue to County Road. Mr. Nespor wanted to know why the School Board was not notified of the change as they are now faced with a time and distance factor.

Chris Altemueller stated that at the time the school was started M.G.S.D. was not sure that they would receive funding for the plant expansion. The E.P.A. approved funding for the plant expansion on December 16, 1974.

Mr. Altemueller was then accused of not properly communicating with the School District after the line was changed to the East side of Highway 88. Chris explained that the line change was made at the January 6, 1975 meeting of the District and it was changed to accomodate the property South of Highway 395 and East of Highway 88. The School District was notified of this change at a special meeting held January 15, 1975. This absolved Mr. Altemueller of the charge of not communicating with the School District.

The question of communication between the two Boards was discussed. The minutes of November 7, 1974 paragraph #5 was referred to and it was noted that the problems that the M.G.S.D. were experiencing was explained to the School Board representative.

The Boards then discussed the possibility of meeting half way. Survey for workable line needed, inquire of contractor if feasible to make a the change without excessive cost. Motion by Milton Fleischer to share engineering cost with the School District to re-shoot the line to bring it down the West side of Highway 88 at a cost not to exceed \$500.00. Motion seconded by Louis Neddenriep. Motion carried.

Chris to check with contractor for cost of change if any, and to check with E.P.A. about legality of school hooking into the interceptor line.

Question brought by Daniel Hellwinkel, should Duane Mack pay School District if he connects to the line before February 1, 1976. Chris said Mr. Mack would not be ready for connection before February 1, 1976.

Minden-Gardnerville
Sanitation District
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June 5, 1975

Ellison
Bob Olson presented the plans for the Latter Day Saints Church addition. Chris advised the Board that the sewer connection is no problem as long as the grades are met. Motion by Louis Neddenriep that if all requirements are met and connection fee based on square footage is paid, the secretary to issue a sewer permit. Motion seconded by Daniel Hickey. Motion carried.

Ellison *Ellison*
Bob Olson presented plans for the expansion of Bently Nevada. Mr. Olson was advised that the line along Highway 395 was not adequate to connect to and he should connect to the line that now runs in front of Bently's main building.

Secretary requested to research file of 6 years ago and determine easement and pay back on line running from Bently's west.

Glenn Logan explained short term financing to the Board. The resolution of intent to seek short term financing with a limit of \$800,000.00 was introduced to the Board. Motion by Daniel Hickey to pass the resolution that the District intends to seek short term financing with the limit set at \$800,000.00. Motion seconded by Louis Neddenriep. Motion carried unanimously by the members present.

Secretary instructed to place notice of public hearing on July 1, 1975 in the matter of short term financing.

Motion by Daniel Hickey to change the regular meeting date from July 3 to July 1, 1975 because of the holiday. Newspaper to be notified. Motion seconded by Milton Fleischer. Motion carried.

Motion by Louis Neddenriep to authorize Daniel Hellwinkel to negotiate with the Nevada National Bank for short term financing. Motion seconded by Daniel Hickey. Motion carried.

Motion by Daniel Hickey to open construction account at Nevada National Bank. Motion seconded by Louis Neddenriep. Motion carried. Signature card was signed designating any two of the following three to sign checks: Daniel Hellwinkel, Louis Neddenriep, and Milton Fleischer.

Motion by Daniel Hickey to augment the 1974-75 budget to account for the \$300,000 received from GRGID for connection fee. Motion seconded by Louis Neddenriep. Motion carried. The resolution to augment the budget was signed by the Board and a copy will be sent to the Nevada Tax Commission and the Douglas County Commissioners.

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Harlan Anderson reported the plant to be operating O.K. Lines will be cleaned by the next week. He reported that he will need new rods to clean the lines. Motion by Daniel Hickey to order 300' of new rods. Motion seconded by Louis Neddenriep. Motion carried.

Chris Altemueller requested the Board to inform him as to how he was to charge for the resident engineering, by the hour or a flat rate per month. The Board will meet in a special meeting to determine the basis for paying for the resident engineering.

Chris told the Board that Bruce Cramer who owns an apartment on Gilman Avenue in Gardnerville, will appear before the Board to request putting new laterals between the curb and house.

Chris reported that there is a 16 weeks delay in delivering the Clarifier. The Board can go to the next bidder if they wish to avoid the delay. Chris to check with E.P.A. as to whether they will authorize the extra payment for clarifier rather than delay completion 16 weeks.

Motion by Louis Neddenriep to authorize the contractor 15 days extension because of delay in starting construction. Motion seconded by Daniel Hickey. Motion carried.

Motion by Daniel Hickey to renew the T.C.D. with the First National Bank for 60 days. Motion seconded by Louis Neddenriep. Motion carried.

The first application for payment from McKenzie Construction was reviewed by the Board. Motion by Louis Neddenriep to pay the application. Motion seconded by Daniel Hickey. Motion carried.

Chris Altemueller's claim against the construction was reviewed. Motion by Daniel Hickey to pay Chris's claim. Motion seconded by Louis Neddenriep. Motion carried.

Correspondence read.

Claims processed. Motion by Louis Neddenriep to transfer \$2,000.00 from the First National Bank to the County Treasurer. Motion seconded by Daniel Hickey. Motion carried.

Adjournment at 12:30 A.M.

Approved by 1975 BY Daniel Hickey

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

June 5, 1975

Secretary's report.

- ✓ FCD in the amount of \$30,000.00 held by the First National Bank is up for renewal. Should it be renewed or place in construction account.
- ✓ Signature card must be signed for construction account and motion to do so must be in the minutes.
- Sign resolution to augment 1974-75 budget to include
- ✓ the \$300,000.00 received from GRGID. Motion must be in minutes.
- ✓ First check has been received from E.P.A.
- ✓ First payment request received from McKenzie.
- ✓ All Board Members to sign payroll papers.
- ✓ Chris Altemueller's claim, for Job No. 85, should it be paid from construction fund or MGSD funds.

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of special meeting Tuesday June 17, 1975, 7:30 P.M., Room 204, Abbott Building.

Board Members Present

Louis Neddenriep
Milton Fleischer
Daniel Hellwinkel

Victor Pedrojetti
Daniel Hickey

Others Present

Ernie Gerber

Larry Slattery

Meeting called to order at 7:45 P.M.

Ernie explained to the Board that the F.M.C. Corporation called the contractor and stated they could not deliver the clarifier for 66 weeks, a 16 weeks delay. The contract can either be extended or go to the next highest bidder on the clarifier. The Singer bid was for \$7600.00 and it is better equipment. The E.P.A. has authorized the change as it would be less expensive to change bidders than to extend contract. The E.P.A. asked the contractor to make a sacrifice and extend a reduction to M.G.S.D. and he agreed to deduct \$1000.00. The contractor must have an answer by June 18, 1975. Motion by Dan Hickey to go to the next highest bidder namely Singer. Motion seconded by Milton Fleischer. Motion carried.

Monthly breakdown of cost requests and payments are in the McKenzie file of payments.

Ernie attended a meeting at Wendell McCurry's office along with GRGID. Ernie informed Wendell before the meeting about the financial obligation of GRGID and the location of the interceptor line which M.G.S.D. prefers. A representative of E.P.A. was also present. GRGID was applying or asking about Federal Funds for the interceptor line. They were told that the Regional planning must come from MGSD as EPA originally planned. Wendell McCurry and the representative from EPA advised GRGID that the planning would have to be coordinated through MGSD. Ernie advised the Board to send letter to EPA outlining MGSD's planning on the interceptor line. Ernie to draft letter, Chris to OK, and Dan to OK before sending the letter to EPA. Motion by Louis Neddenriep to prepare letter and send to EPA after Dan Hellwinkel's OK. Motion seconded by Victor Pedrojetti. Motion carried.

The Board requested Ernie to write EPA and explain reasons for the change in location of the outfall sewer line which was made January 6, 1975.

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June 17, 1975

Secretary instructed to write to the Douglas County Board of Trustees (School) explaining mutual agreement to share expense of new line now cancelled due to the letter the Trustees wrote to EPA. Letter to be sent certified and copies to appropriate parties.

Secretary instructed to draft letter to the County Commissioners for Dan Hellwinkel's OK. Letter to explain that GRGID has made no commitment on paying the balance of the acquisition cost. Copies to Roland Adams, Harold Dayton, Howard McKibben, Matt Bernard, and GRGID.

The Board Discussed legal counsel and the Board Members are not satisfied with the results on the District's Application to the Public Service Commission for rate changes and annexation fees. Board to make a decision by the July 1, 1975 regular meeting.

The Board discussed hourly charges versus monthly charge for the billing of resident engineering services. Dan Hickey made a motion to have Chris Altemueller bill the District on an hourly basis. Motion seconded by Louis Neddenriep. Motion carried. The Board wishes time sheets kept on the resident engineering inspection time and said time sheets to be attached to the billing.

The Board discussed points of conflict of interest on the part of the District Engineer, Chris Altemueller. The Board will discuss this with Chris at a personell meeting.

Secretary to make 5 copies of papers pertaining to the conflict with the School District Board of Trustees on the outfall sewer line and present a packet to each Sanitation District Board Member.

Meeting adjourned at 9:15 P.M.

Approved J. L. H. 1975 By Dan R. Altemueller

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting Thursday June 26, 1975, 7:30 P.M., Room 204, Abbott Building.

Board Members Present

Louis Neddenriep
Daniel Hickey

Milton Fleischer
Daniel Hellwinkel

Others Present

Stanley M. Wilson
John Slamen
Ray A. Williams
Chris Altemueller

Paul Ray
Larry Hoskins
Larry Slattery

Meeting called to order at 7:45 P.M.

Chris Altemueller explained to the church committee the MGSD plans for the outfall sewer. The line was changed because of the fall to this area and all of the area East of Highway 88 and south of Highway 395 must be served. The church would be asked to put in an 8" main to meet the out fall sewer.

If the church wishes to annex to the District, they must make application. A \$500.00 fee is advanced to cover preliminary engineering, any money not used is returned. The fee per acre is \$400.00 and at time of hook-up the capacity fee is paid based on square footage. If they do not choose annexation, the contract is based on flow and the charges are twice the rate paid within the District. Committee from church to decide and contact the Board Chairman Dan Hellwinkel.

The Board discussed the Highway 88 crossing as determined at the January 6, 1975 meeting. Three Board Members were of the opinion the line to be left where it is now shown on the plans. One member thought the line should be moved 175' and ask the school to meet it with an 8" line.

Motion by Milton Fleischer to leave the line crossing Highway 88 as it was planned at the January 6, 1975 meeting. Motion seconded by Louis Neddenriep. Motion did not carry.

Motion by Daniel Hickey to move crossing 175' South on the West side of Highway 88 subject to the conditions as laid out at this meeting by the Board. Motion seconded by Louis Neddenriep. Motion carried. Milton Fleischer voting nay.

Chris to draft letter, for Daniel Hellwinkel's signature, setting forth the conditions as follows: School District to pay interest on money borrowed to comply with earlier completion date with no time limit, letter sent by School District to the EPA has no bearing on the decisions made by the Sanitation Board at this meeting, a \$500.00 application fee to be paid and applied to the engineering costs. Any of the money left over will be returned to the School District and if

Minden-Gardnerville
Sanitation District
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June 26, 1975

cost is higher than \$500.00 more money will be due MGSD, all other steps to complete annexation must be taken care of expeditiously, and 8" line from school to the outfall sewer will be maintained by the School District.

Motion by Daniel Hickey to accept the conditions set forth at this meeting. Motion seconded by Louis Neddenriep. Motion carried. Milton Fleischer voted nay.

Meeting adjourned at 10:30 P.M.

Approved July 1 1975

By

A large, stylized handwritten signature, likely of Daniel Hickey, written over a horizontal line.

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

June 27, 1975

AGENDA

Regular meeting Tuesday July 1, 1975, 7:30 P.M.,
Room 204, Abbott Building.

7:30 Public hearing-Short Term Financing

8:00 First Baptist Church

8:20 Glenn Logan, Accountant

8:50 Duane Mack-Chris Altemueller Bently Nevada

9:20 Chris Altemueller-Engineer's Report

10:00 Harlan Andersen-Plant Manager's Report

10:20 Old Business

10:40 New Business

11:00 Correspondence

11:10 Claims

11:30 Adjournment

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of regular meeting Tuesday July 1, 1975, 7:30 P.M., Room 204, Abbott Building.

Board Members Present

Milton Fleischer
Daniel Hickey
Louis Neddenriep

Victor Pedrojetti
Daniel Hellwinkel

Others Present

A. Cornelson
Robert Ellison
Glenn Logan and Rick

Harlan Anderson
Chris Altemueller & Ernie Gerber
Larry Slattery

Meeting called to order at 7:30 P.M. Minutes of June 5, 1975 meeting approved as read, minutes of June 17, 1975 meeting approved as read, minutes of June 26, 1975 meeting approved as read.

Meeting declared open for public hearing on the District's application for short-term financing. Protests and comments were call for and there was none. The following resolution was made: "Be it resolved that the Minden-Gardnerville Sanitation District obtain short-term financing in an amount not to exceed \$800,000.00 over a period not exceed 18 months." Motion by Daniel Hickey to pass the resolution on the short-term financing. Motion seconded by Milton Fleischer. Motion carried unanimously.

Harlan reported that the domestic well of the District has lost pressure due to the de-watering wells of the contractor. Plant is operating normally.

Claim from McKenzie Construction presented in the amount of \$175,211.90. Motion by Victor Pedrojetti to pay the McKenzie claim. Motion seconded by Milton Fleischer. Motion carried.

Mr. Cornelson explained that the construction account draws interest if the amount in the account is \$100,000.00 or over. The interest at the rate of 7% if tax exempt. Glenn Logan to work out the details with Mr. Cornelson the the short-term financing.

Secretary informed the Board that the \$30,000.00 TCD held by the First National Bank will mature on July 29, 1975. Motion by Daniel Hickey to take the TCD from the First National Bank, in the amount of \$30,000.00, and deposit it in the construction account at the Nevada National Bank contingent upon whether interest is paid by the Nevada National Bank on amounts less than \$100,000.00 in the construction account. Motion seconded by Victor Pedrojetti. Motion carried.

Motion by Daniel Hickey that if the \$30,000.00 will not draw interest in the Nevada National Bank construction account, the Chairman of the Board has the authority to act on Glenn Logan's advice as to how the \$30,000.00 should be invested concerning interest and time. Motion seconded by Victor Pedrojetti. Motion carried.

Bob Ellison appeared for the Bently Nevada Corporation concerning the remodeling of the Minden Mill Building. Chris stated he checked the plans and the building will contain 2 rest rooms with 2 toilets and 1 wash basin in each rest room. The facilities will be connected to the line in the rear of the building. Chris stated that there are no problems and the plans are within the MGSD standards. Secretary to contact Walter Reid for plans to show definite location of the sewer line. Motion by Daniel Hickey to issue the sewer permit subject to receiving a letter from the Bently Nevada Corporation that they will go along with MGSD on reimbursement costs of line now serving the Douglas County School Yard and Bently Nevada Corporation. Motion seconded by Victor Pedrojetti. Motion carried.

Chris Altemueller presented the petition from Duane Mack for annexation to the District of subdivision Wildrose #4. Discussion followed concerning why rates, charges, and annexation fees to the PSC have not been finalized. Board requested a letter to Milton Manoukian on Wednesday July 2, 1975, certified. Motion by Daniel Hickey to set a meeting with Mr. Manoukian or a representative of the firm of Manoukian, Scarpello, and Alling, Ltd. to meet with this Board no later than Thursday July 10, 1975. Board Chairman to follow with phone call. This Board to be informed no later than Monday July 7, 1975 of meeting date. Motion seconded by Milton Fleischer. Motion carried.

Motion by Daniel Hickey to table Duane Mack's application for annexation until this Board hears from the PSC on approval of rates, charges, and annexation fees. Motion seconded by Victor Pedrojetti. Motion carried.

Duane Mack's letters and application are in file. Duane wishes to have MGSD put out bids for sewer line and he will pay for the cost of the line. Duane feels that MGSD can handle the installation better than he can. Motion by Daniel Hickey to table sewer line request until we hear from the PSC on rates and charges approval to clear up the annexation. Motion seconded by Milton Fleischer. Motion carried.

Minden-Gardnerville
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July 1, 1975

Chris suggested to the Board that perhaps they could obtain a letter of authorization from the PSC to accept the annexation of Duane Mack pending their action on our request for rates and charges increases.

Chris stated that he received a call from Wendell McCurry saying that the line change in crossing Highway 88 was approved by the EPA, letter to follow.

Chris reported on the contract award to the Johnson Pump. They have made a change in design and cannot meet specifications. Peerless Pump can supply pumps at the same price. The Board will go with Peerless.

Chris asked for clarification on survey of area East of Highway 88 to the County Road and from Highway 88 to 10th Street in Minden, as it will be worked into Master Plan. Chris stated it would cost \$500.00 to complete Master Plan on trunk sewers in this area. Motion by Daniel Hickey to authorize Chris to make a Master Plan for the area above to show line locations, depths, and a preliminary plan drawing for the fee of \$500.00. Motion seconded by Victor Pedrojetti. Motion carried.

Price of moving crossing and re-designing crossing 175 feet south of original not to exceed \$750.00 in engineering fees and the cost to be assessed to the Douglas County School District.

District Discharge permit monitoring report for this District must be made at the Douglas County Sewer Improvement District #1 laboratory. Plant manager must get approval from his Board. Needs a letter from this Board requesting the service. Motion by Milton Fleischer to send letter to the Douglas County Sewer Improvement District #1 requesting the service for testing. Motion seconded by Daniel Hickey. Motion carried.

The Board discussed the \$13,000.00 needed to accelerate the trunk line from the plant to the Highway 88 crossing in order to serve the high school this fall. Motion by Daniel Hickey to bill the School District for the \$13,000.00 payable in 30 days if they accept the Board's letter of conditions of June 27, 1975. Further, if the letter is accepted a change order will be issued to the contractor and the statement will go to the School District. Motion seconded by Victor Pedrojetti. Motion carried.

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July 1, 1975

Chris Altemueller's claim for engineering and inspection on the plant expansion project approved by the Board for payment from the construction fund..

Correspondence read and the letter from Ed Harris is to be placed on the agenda for the August regular meeting.

No new or old business.

Claims processed. Motion by Daniel Hickey to transfer \$4,000.00 from the First National Bank checking account to the Douglas County General Fund, to pay the claims for June, 1975. Motion seconded by Milton Fleischer. Motion carried.

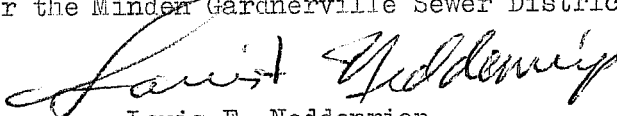
Meeting adjourned at 11:30 P.M.

Approved 8/7 1975 By Daniel H. Hickey

6-30-1975

To whom it may concern:

I the undersigned give Dan Hellwinkle the authority to vote in my stead on the question of accepting or rejecting a emergency financing program for the Minden Gardnerville Sewer District.


Louis F. Neddenriep

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special personnel meeting Tuesday July 8, 1975, 8:00 P.M.,
Room 204, Abbott Building.

Board Members Present

Dan Hickey
Luke Neddenriep

Dan Hellwinkel
Victor Pedrojetti

Others Present

Milton Manoukian

Larry Slattery

Meeting called to order at 8:15 P.M.

Daniel Hellwinkel stated that the Board is unhappy with the progress of the rates, charges, and annexation fees which were to be brought before the PSC.

Milt explained that he took the changes to the PSC and the red lined all the material they wanted deleted and he had to change it to their format. It created quite a problem of re-drafting to the PSC format as all items pertaining to tariff had to be pulled from the regulations section and placed in a tariff section. The re-draft is now completed and is 42 pages in length.

Milt would like to have Chris check the regulations to if the re-draft comes up to par for the regulations as pertain to MGSD standards.

Daniel Hickey stated that the Board is in a bind because of application for annexation from the School District and Duane Mack.

Milt told the Board that it is difficult to work steady on the project because of interruptions and other business.

Milt stated that the PSC is only interested in the tariff and that the Board will have to set and adopt their own regulations.

The Board informed Milt that they did not want to go ahead on the present applications because the PSC with revoke them is application for tariff changes were not approved.

Minden-Gardnerville
Sanitation District
Page 2
July 8, 1975

In summarizing, Milt stated that there is more to this revision than what meets the eye. Coordinating with Chris, the PSC, and the re-draft all take time.

Louis Neddenriep felt that the Board should set a minimum acreage for annexation, such as 1 acre or an entire parcel if it is less than 1 acre.

Motion by Daniel Hickey to have Milt and Chris get together physically for re-drafting and presenting the PSC application to this Board by Wednesday July 16, 1975. Milt and Chris to be present at meeting of Tuesday July 22, 1975 at 7:30 P.M. to go over the re-draft for Board approval. Motion seconded by Victor Pedrojetti. Motion carried.

The monies from GRGID on the acquisition cost was discussed. The Board had the secretary check the files to see if all information had been sent to GRGID and it appeared that it had. Milt to confer with Howard McKibben, the legal counsel for GRGID, to see if the monies can be collected. If not, the Board will have to make arrangements to obtain the money from elsewhere.

The agreements between Milton Manoukian and Glenn Logan were discussed. These agreements are a requirement to satisfy the EPA in regard to the plant expansion grant. Motion by Victor Pedrojetti to approve the agreements between Milt Manoukian and Glenn Logan to satisfy EPA requirements as pertaining to the plant expansion grant. Motion seconded by Daniel Hickey. Motion carried.

Meeting adjourned at 10:15 P.M.

Approved 8-1 1975 By 

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of special meeting Tuesday July 22, 1975, 7:30 P.M., Room 204, Abbott Building.

Board Members Present

Victor Pedrojetti
Dan Hellwinkel

Milton Fleischer

Others Present

Milton Manoukian
Chris Altemueller

Larry Slattery

Meeting called to order at 7:55 P.M.

The Board discussed the proposed changes in the Tariff Regulations with Milton Manoukian in preparation for the final draft which will then be sent to the P.S.C.

Motion by Milton Fleischer to base the \$250.00 connection fee on number of drains, 5 drains to a unit, one unit \$250.00. Motion seconded by Victor Pedrojetti. Motion carried.

The following to be place in definitions: on site sewer, within the development or sub-division; off site sewer, outside of development or sub-division; public sewer, collection sewer; building sewer, located on the individual's property.

Rule 10, add letter D to clarify as follows: Reimbursement be made only from connection charges directly into line oversized by first applicant who has borne cost of oversizing.

The following resolution was made: Be it resolved to pass the Tariff Regulations as read and amended. Further, to file the Tariff Regulations as amended with the Public Service Commission. Motion to accept the resolution was made by Milton Fleischer. Motion seconded by Victor Pedrojetti. Motion carried.

Milton informed the Board that perhaps the application from the school district could be acted upon on the basis of enabling situation of inter-local government. The Sanitation District could enter into an agreement with the School District to be annexed after the approval of the Tariff Regulations with the P.S.C. No action taken on the application of the School District or Duane Mack.

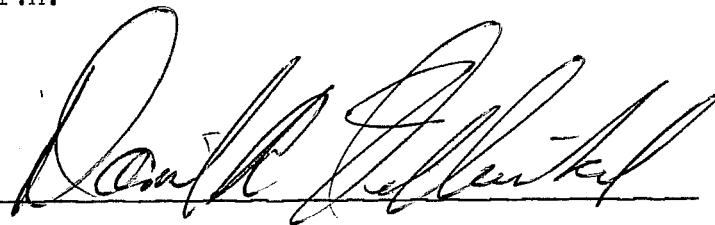
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Sanitation District
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July 22, 1975

The District Rules and Construction Regulations had it's first reading at this meeting. The second reading will take place at the regular meeting of August 7, 1975. Reading to be advertised as a public hearing in the Record Courier. Secretary to advise the GRGID of the reading and to send them a copy of the regulations.

Meeting adjourned at 10:30 P.M.

Approved 8/7 1975

By

A large, stylized handwritten signature in dark ink, appearing to read "Donald R. Hunkley", written over a horizontal line.

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

August 5, 1975

AGENDA

Regular meeting Thursday August 7, 1975, 7:30 P.M.,
Room 204, Abbott Building.

- 7:30 Call to order
- 7:35 Minutes of previous meetings
- 7:40 Reading Ordinance #1
- 8:10 J. Stratton
- 8:30 Bob Downer for Swift-Robinson
- 9:00 Chris Altemueller, Engineer's report
- 9:30 Execute change order #2
- 9:50 John L. Johnson, application for service
- 10:10 Harlan Anderson's report
- 10:20 Old Business
 - Ed Harris
 - Baptist Church holding tank
- 10:40 New Business
- 10:50 Correspondence
- 11:00 Claims
- 11:25 Adjournment

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of regular meeting of Thursday August 7, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Board Members Present

Louis Neddenriep
Victor Pedrojetti
Daniel Hellwinkel

Milton Fleischer
Daniel Hickey

Others Present

E. J. Stratton
Chris Altemueller

John Johnson
Harlan Anderson
Larry Slattery

Meeting called to order at 7:35 P.M. Minutes of previous meetings approved as read

Public reading of Ordinance #1 by Chris Altemueller. There were no protest to the proposed Ordinance. Action by the Board deferred until the regular meeting of September 4, 1975.

E. J. Stratton discussed the shopping center he intends to build. Jim was requested to re-submit plans showing slopes and easements for sewer lines. Plans to the district engineer for review before the the Board can take action at the next regular meeting.

Swift/Robinson-Chris Altemueller reported that the sewer plan meets the MGSD requirements. See letter of August 7, 1975 by Chris to Swift, under Swift in file, on request for tie in on USGDA datum. Motion by Daniel Hickey to accept the sewer line contingent upon engineer's recommendation, further; Easement instructions to include that the owner is responsible to remove and replace pavement covering sewer line in case there is maintenance. Motion seconded by Louis Neddenriep. Motion carried.

Secretary requested to research file for original letter from Swift and Robinson on the Texaco property.

John L. Johnson made application to connect to the District sewer line. He was advised that the connection fee was \$250.00 and to buy into the line would cost \$3.00 per frontage foot. This amounted to a total of \$132.00 for a total of \$382.00 to be paid upon application for connection. Motion by Louis Neddenriep to charge \$3.00 per frontage foot to buy into the line now serving the County Yard, the School Yard, and the Bently Nevada Corporation. Motion seconded by Victor Pedrojetti. Motion carried. Motion by Victor Pedrojetti to issue sewer permit to Mr. Johnson upon payment of connection fee and buy in fee and an approval from the district engineer on the connection design plans. Motion seconded by Louis Neddenriep. Motion carried.

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Sanitation District
Page 2
August 7, 1975

Secretary instructed to charge Bently Nevada Corporation the same fee for connecting the Mill Bldg. Measurement from location of old scale to the Chevron Station to obtain frontage footage.

The remodeling of the Merrill Huffman building discussed by the Board. The building has been remodelled to a skating arena with two rest rooms added and no permit was issued by the Sanitation District. Motion by Milton Fleischer to contact the District Attorney and request a stop order on the skating arena because no sewer permit was obtained. The necessary arrangements to be made to obtain same. Motion seconded by Victor Pedrojetti. Motion carried.

Chris presented the master plan requested by the Board for the area East of Hwy 88, South of Hwy 395, and North of County Road. The plan contains the areas sloped to the line and the degrees of fall in the line to the outfall sewer line. Copy of map in the map file.

Request from Duane Mack to proceed on his line so that he can obtain engineering design and bids. The Board agreed that Mr. Mack should move ahead on his own rather than have the District do the preliminary work.

The design plan for the sewer line from the school site to the District's outfall sewer line has not been submitted for approval. Motion by Daniel Hickey to write the School Board and request design plan on the 175' that is to meet the District's outfall sewer line along Hwy 88 so that the plan can be approved by the District Engineer and then approved by the District Board. The Board members agreed to hold a special meeting just as soon as the plans are received. Along with this request is to go the billing for the accelerated cost of the outfall line of \$13,934.00 and the capacity fee for connection based on the design plan of the School in the amount of \$33,500.00. The letter to be hand delivered by the Secretary on Friday August 8, 1975. Motion seconded by Milton Fleischer. Motion carried.

Chris reported to the Board that the E.P.A. Discharge Permit requires the District to have facilities plan by June, 1976. The District can apply for Federal Funds to pay for this plan. Chris recommends preparing a proposal, then apply for planning funds, and a letter to E.P.A. telling of action. Chris to send letter of proposal to E.P.A.

Minden-Gardnerville
Sanitation District
Page 3
August 7, 1975

Change Order #2 was presented to the Board by Chris. (See plant expansion file for copy.) Motion by Louis Neddenriep to approve Change Order #2 contingent upon George McAllister's approval of the water box and sluice gate. Motion seconded by Milton Fleischer. Motion carried.

Baptist Church requested permission to dump material from the holding tank into the plant facilities. The material will have to be dumped very slowly because of its odor and the fact that it will upset the plant if dumped all at once. A fee will be charged if dumped at the plant and the church will furnish its own man power to release the material slowly in the plant. Harlan suggested that the church check on putting the material in the dump as the other septic men do. Church to be so advised.

Harlan reported that the plant is running O.K. even though there is an excess amount of water entering the plant.

Claims for request for payment to the plant expansion construction were discussed by the Board. Motion by Daniel Hickey to approved the requests for payment from Chris Altemueller and McKenzie Construction. Motion seconded by Louis Neddenriep. Motion carried.

Ed Harris request for reduction of payment to District deferred until next regular meeting.

New Business-Secretary instructed to hold the checks from Duane Mack and the Douglas County School District. Request for pay raise will be taken up at the special meeting when the Board meets to approve the connection of the School District to the outfall sewer line.

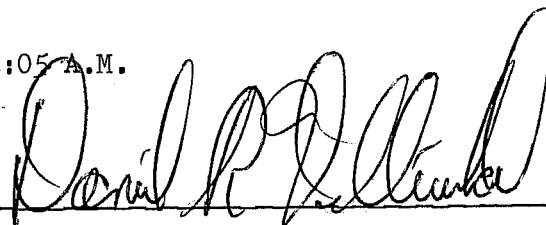
Correspondence was read.

Claims were processed and approved with the exception of \$500.00 charge on Chris Altemuellers statement. The Board felt that the Master Plan as mentioned during the meeting was not complete and withheld payment until complete. Motion by Louis Neddenriep to transfer \$8,000.00 from the First National Bank checking account to the General Fund to cover the claims as approved.

Meeting was adjourned at 12:05 A.M.

Approved 9/14 1975

By



GENTLEMEN PLEASE ADD TO YOUR AGENDA.....

Under Old Business----

Two checks of \$500.00 each as application
fee for annexation. Duane Mack, and Douglas
County School District.

Under New Business----

Personnel-Pay raise for 1975-76

Larry

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of special meeting Friday August 15, 1975, 9:00 A.M.,
Room 204, Abbott Building.

Board Members Present

Milton Fleischer
Daniel Hickey

Daniel Hellwinkel
Victor Pedrojetti

Others Present

Vincent E. Lee
Dick Young
Chris Altemueller

Larry Slattery

Chris reported to the Board that the school line will go into place on this date. This means that the school will be receiving service without paying for the accelerated line construction and the capacity fee. This also means that any sewerage coming into the 24" outfall line will render the line untestable and the contractor can claim that MGSD accepted the line through usage. Motion by Milton Fleischer to immediately plug the 24" outfall sewer line upon stubbing out the manhole at the point of connection and to remain plugged until the design plan for the School District lateral is approved by the Board, the fee for the accelerated construction of the 24" sewer line is paid, the capacity fee for connection is paid, and the 24 " outfall sewer line is tested and accepted by the Minden-Gardnerville Sanitation District. Motion seconded by Daniel Hickey. Motion carried.

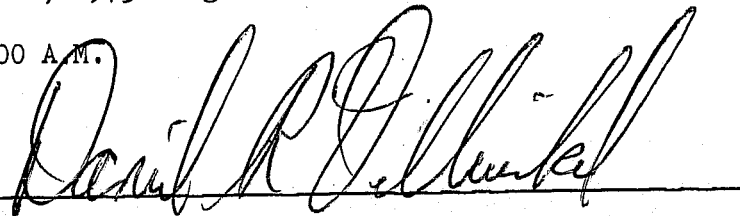
The addition of a skating rink in the Huffman Building was discussed by the Board. With the change in use, the area can be computed on the square foot basis which will bring the additional sewer connection fee to approximately \$1850. The tenant, having a large investment in the building requested permission to open on schedule. Motion by Milton Fleischer to issue temporary permit effective until the September 4, 1975 regular meeting at which time the fee must be paid or the property lienied. Motion seconded by Victor Pedrojetti. Motion carried.

Secretary instructed to write the Douglas County Building Department and request the presence of Dan Jenkins and Robert Gardner at the next regular meeting of September 4, 1975. Agenda to be sent to these two men.

Meeting adjourned at 10:00 A.M.

Approved 9/4 1975

By



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

September 2, 1975

AGENDA

Regular meeting Thursday September 4, 1975, 7:30 P.M.,
Room 204, Abbott Building, 4th and Esmeralda, Minden.

- 7:30 Call to order
- 7:35 Minutes of previous meetings
- 7:40 James Brandt-sewer service to property between
Hussman and Meneley on Gilman Avenue.
- 8:10 Henry Haight-Senior Citizen Center, sewer service
- 8:40 Todd Huffman-Building use change
- 9:20 Chris Altemueller-Engineer's report
- 9:50 Harlan Anderson-Plant Manager's report
- 10:10 Old Business
 - Re-set personnel meeting date
- 10:20 New Business
 - PSC meeting September 8, 1975
- 10:40 Correspondence
- 10:50 Claims
- 11:00 Adjournment

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of regular meeting Thursday September 4, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Board Members Present

Victor Pedrojetti
Daniel Hickey
Daniel Hellwinkel

Louis Neddenriep
Milton Fleischer

Others Present

James Brandt
Henry Haight
Chris Altemueller

Merrill T. Huffman
Ernie Gerber
Larry Slattery

Meeting called to order at 7:45 P.M. Minutes of previous meetings approved as read.

James Brandt has acquired the property between Hussman and Meneley on Gilman Avenue in Gardnerville. He inquired of the Board the best and least expensive method to connect to the District's sewer system. The Board advised Mr. Brandt that a pump system would be most feasible. He was further advised to contact the District's engineer for the proper materials and pump system and then return to the Board with his plans for approval.

Henry Haight appeared for the Senior Citizens Group Center which will be located off the end of Meadow Lane in the Lampe Park area. Mr. Haight was advised that the Meadow Lane sewer line was very shallow which means it might not accept the sewerage from the Center. Mr. Haight was advised to have the District engineer survey and advise as to the feasibility of connecting to the Meadow Lane sewer line. Service will be contracted as the Center will be located outside the boundaries of the District. Motion by Louis Neddenriep to allow the Senior Citizens Group to explore the depth of the sewer line on Meadow Lane just so long as they replace any disturbed area. Approval contingent upon the District's engineer's approval. Motion seconded by Milton Fleischer. Motion carried.

Merrill Huffman appeared as the owner of the building now housing a skating rink which changes the use of the building. The Board explained to Mr. Huffman that the property owner must be notified of changes even though the building is leased. Mr. Huffman inquired as to why the permit was not issued at the time the building permit was issued by the County. Mr. Huffman was told that the District has requested the County Building Department not to issue building permits unless the applicant displays a paid sewer permit or it's equivalent. Mr. Huffman inquired if the permit could be paid off in time payments.

Concern was shown by Mr. Huffman that this additional expense would cause the failure of the skating rink venture. The Board members pointed out that their feelings were similiar otherwise they would not have granted him a temporary permit so that the rink could open as advertised. Mr. Huffman argued that the additional connection fee should be computed under the old regulations rather than the regulation now before the PSC. Chairman Hellwinkel suggested that the applicant be allowed to apply under the old regulations of 1000 square feet per unit. This would mean his cost would be \$1250.00 with credit for \$250.00 on the orginal fee bringing the total cost to \$1000.00. Daniel Hickey suggested that Mr. Huffman be given 30 days extension so that he might explore this further by returning to the County Building Department and inquire why this slip up happened. Motion by Daniel Hickey that Merrill Huffman be given a 30 day extension on the sewer permit at which time \$1000.00 will be due to the District for additional connection fee based on the old regulations. Motion seconded by Victor Pedrojetti. Motion carried. One member abstained from voting, Louis Neddenriep.

Mr. Huffman requested the secretary to send him a copy of the minutes of this meeting and the names, addresses, and business affiliations of each Board Member.

The meeting with the P.S.C. on Monday September 8, 1975 at 9:00 A.M. was discussed by the members of the Board. Daniel Hellwinkel, Daniel Hickey, secretary Larry Slattery will attend. Victor Pedrojetti and Milton Fleischer will try to attend.

Chris Altemueller reported that the plant construction is on schedule. The work is excellent and the cooperation of the contractor is good. The District's engineers are pleased with the work. Progress pictures taken at the site were shown to the Board.

Board members inquired as to whether the District might keep one or two of the wells that the contractor has constructed to de-water the site. Chris replied that arrangements must be made with the contractor to keep one or two of the wells. The District engineers will approach the contractor on the cost of acquiring these wells.

Copy of the completed master plan for the North Minden area was shown to the Board. Copy of map and plan in map file.

Minden-Cardnerville
Sanitation District
Page 3
September 4, 1975

Duane Mack plan for the sewer line along County Road shown to the Board.
Copy of the plan in the map file.

Oversizing of the line discussed. Chris felt that in all fairness to Mr. Mack he should receive an immediate refund on oversizing the line as the District benefits from the larger line. Louis Neddenriep suggested that Duane be placed on the agenda for the next regular meeting to resolve any problems, and acquaint him with requirements of the District. Board agreed that Duane should be aware of all problems. Chris stated that Mr. Mack needs Board action on record so that he can move ahead on the project. Motion by Daniel Hickey to have a special meeting on Wednesday September 10, 1975 with Duane Mack to go over the plan and requirements. After meeting with Duane the Board will hold a short personnel meeting. Motion seconded by Victor Pedrojetti. Motion carried.

Ordinance #1 was read to the Board for the 3rd time. Ordinance #1 covers the construction regulations of the District.

Motion by Daniel Hickey to adopt the Ordinance as read. Motion seconded by Victor Pedrojetti. Motion carried. All members of the Board voting in the affirmative.

Correspondence read.

Claims processed. Motion by Louis Neddenriep to pay McKenzie construction bill in the amount of \$308,943.90. Motion seconded by Victor Pedrojetti. Motion carried.

Motion by Louis Neddenriep to pay Glenn Logan, accountant, as pertains to construction in the amount of \$254.00 Motion seconded by Daniel Hickey. Motion carried.

Motion by Daniel Hickey to authorize payment to Chris Altemueller as pertains to construction in the amount of \$3,971.66. Motion seconded by Victor Pedrojetti. Motion carried.

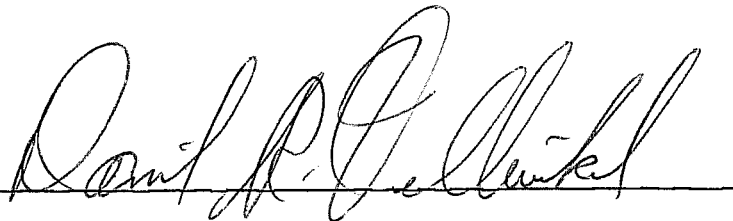
Motion by Louis Neddenriep to transfer funds from the checking account at the First National Bank to the County Treasurer for the purpose of paying claims for the Month of August. Motion seconded by Daniel Hickey. Motion carried.

Minden-Gardnerville
Sanitation District
Page 4
September 4, 1975

Re-purchase of the two \$30,000.00 TCDs at the First National Bank was discussed. Motion by Dan Hickey to re-purchase one TCD for \$30,000.00, one for \$25,000.00 and the balance of \$5,000.00 to go into the construction fund. Motion seconded by Louis Neddenriep. Motion carried.

Meeting adjourned at 10:45.

Approved 10-7 1975 By

A large, stylized handwritten signature in dark ink, appearing to read "Daniel R. G. Clark", is written over a horizontal line.

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of special meeting Friday September 5, 1975, 11:30 A.M.,
Room 204, Abbott Building.

Board Members Present

Daniel Hellwinkel

Victor Pedrojetti

Others Present

Milton Manoukian

Ernest Gerber

Christoph Altemueller

Everett Slattery

Meeting called to discuss points of protesters to the new tariff regulation before the Public Service Commission.

The "Service Area" of the M.G.S.D. was dictated to the District by the E.P.A.; The E.P.A. stipulated that the District must be Regional; they demanded a tertiary plant by 1978; these are all condition attached to the grant that the District received from E.P.A.

District does not have the right to annex property to the District unless petitioned by an applicant.

Annexation fees justification will be prepared by Ernie Gerber and they will be ready for the P.S.C. meeting of Monday September 8, 1975, 9:00 A.M.

Kingslane mobile homes are considered single unit dwellings because of the constant occupancy. Mobile home parks are rental units and there is an occupancy involved, moving in and out.

Multiple rental units, apartments, one unit figured as manager or owner, hence full cost. The balance of the units are rentals and the occupancy factor prevails.

Board Members attending the meeting on Monday will leave from the District office at 8:00 A.M.

Meeting adjourned at 12:15 P.M.

Approved 10/2 1975 By Daniel P. Hellwinkel

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of special meeting Wednesday September 10, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Board Members Present

Victor Pedrojetti
Milton Fleischer

Daniel Hickey
Daniel Hellwinkel

Others Present

Duane Mack
Chris Altemueller

Larry Slattery

Meeting called to order at 7:35 P.M.

The Board and Mr. Duane Mack discussed the problem of annexation and tried to resolve the problem caused by the delay in the Public Service Commission approval of the Tariff Regulation of this District.

Contractual possibilities were discussed. The Board felt that this method might draw a reprimand from the P.S.C. and the loss of the contractual monies deposited by Mr. Mack. The 80% reimbursement to the line was discussed, however, Mr. Mack felt that he was putting in the line for his use only and was not too interested in connection fees. After the discussion Mr. Mack requested the Board to carry the annexation portion of the Tariff Regulations a little further before a final decision was made. He wishes to build but would like a more definite dollar cost in mind for annexation costs.

The Board discussed the legal counsel of the District and his preparation of the Tariff Regulation now before the PSC. Motion by Daniel Hickey to request a meeting with Milton Manoukian on Monday, Tuesday, or Wednesday of the week of September 15, 1975. Motion seconded by Victor Pedrojetti. Motion carried. Milton Fleischer voting nay. Secretary instructed to contact Milton by phone and letter requesting the meeting.

Personnel meeting discussion:

Motion by Daniel Hickey to keep time records for each employee effective October 1, 1975. Motion seconded by Milton Fleischer. Motion carried.

Harlan Anderson's hours are $7\frac{1}{2}$ hours daily with $1\frac{1}{4}$ hours on Saturday and $1\frac{1}{4}$ Hours on Sunday.

Everett L. Slattery's hours are 7 hours daily Monday through Friday with the balance of the time spent in the Board meetings in the evenings.

Minden-Gardnerville
Sanitation District
Page 2
September 10, 1975

The Board discussed sick leave for the District Employees. The Board agreed to grant sick leave with the understanding that any abuse would lead to the loss of the sick leave for the employee who abused the sick leave. Motion by Daniel Hickey to grant five days sick leave per year accumulative to 10 days. Employee to receive sick leave 12 months after he starts his employment with the District. Motion seconded by Milton Fleischer. Motion carried.

Motion by Daniel Hickey to raise Harlan Anderson's Monthly salary by \$50.00 bringing Harlan's base salary to \$800.00 per month. Motion seconded by Victor Pedrojetti. Motion carried.

Motion by Daniel Hickey to make the pay raise retroactive to July 1, 1975. Motion seconded by Victor Pedrojetti. Motion carried.

Motion by Victor Pedrojetti to raise Everett Slattery's monthly salary by \$50.00 per month to \$750.00 per month with the approval of the Town of Minden Board, raise to be retroactive to July 1, 1975. Motion seconded by Milton Fleischer. Motion carried.

Motion by Victor Pedrojetti to raise the Board Members salary \$25.00 per month bringing the members salary to \$100.00 per month retroactive to July 1, 1975. Motion seconded by Daniel Hickey. Motion carried.

Motion by Victor Pedrojetti that the vacation for Harlan Anderson be optional with Harlan. (He can chose time off or pay in lieu of time off.) Optional vacations will be discussed at the 1976 personnel meeting. Motion seconded by Milton Fleischer. Motion carried.

Meeting adjourned at 11:00 P.M.

Approved 10/2 1975 By Daniel R. Pedrotti

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting Wednesday September 17, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Board Members Present

Daniel Hellwinkel
Milton Fleischer
Victor Pedrojetti

Daniel Hickey
Louis Neddenriep

Others Present

Larry Slattery

Meeting called to order at 7:45 P.M.

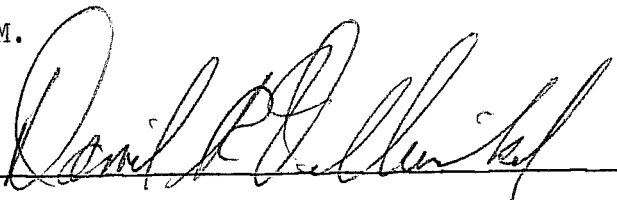
Discussion was held on the application to the P.S.C. and the number of changes that must be made on the advice of Richard Carr of the P.S.C.

Board members were of the opinion that Milton Manoukian services to the Board were unsatisfactory due to the many discrepancies in the application to the P.S.C. Mr. Manoukian had been invited to meet with the Board this week but he did not attend the meeting.

Motion by Daniel Hickey to send a letter to Milton Manoukian to attend a meeting with the Board no later than Tuesday September 23, 1975. If Mr. Manoukian will not meet with the Board, his services to the District will be terminated. Motion seconded by Victor Pedrojetti. Motion carried. Milton Fleischer voting nay.

Letter to be sent to Mr. Manoukian on Thursday September 18, 1975.

Meeting adjourned at 8:30 P.M.

Approved 10/2 1975 By 

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of special meeting Tuesday September 23, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Board Members Present

Daniel Hellwinkel
Louis Neddenriep

Daniel Hickey
Milton Fleischer

Others Present

Larry Slattery

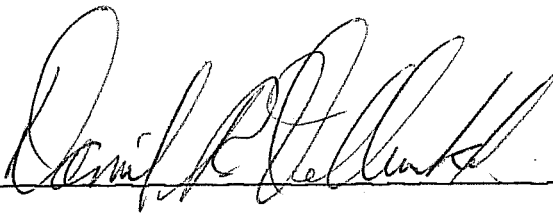
Board members discussed retaining new legal counsel as Milton Manoukian's services to the District were terminated as of September 22, 1975. Motion by Milton Fleischer to accept the resignation of Milton Manoukian pursuant to the fact that the District recover all files. Motion seconded by Daniel Hickey. Motion carried.

The Board contacted John P. Davis by telephone and he agreed to meet with Milton Fleischer, Daniel Hickey, and Larry Slattery at noon luncheon meeting on Thursday September 25, 1975. The District's needs will be explained to Mr. Davis. He will consider the matter and then appear before the Board at their regular meeting of October 2, 1975 with his proposal.

Secretary to finance the luncheon meeting from the Petty Cash Fund of the District by order of the meeting chairman Louis Neddenriep.

Meeting adjourned at 8:35 P.M.

Approved 10/2 1975 By



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

September 30, 1975

AGENDA

Regular meeting Thursday October 2, 1975, 7:30 P.M.,
Room 204, Abbott Building.

- 7:30 Call to order.
- 7:35 Minutes of previous meetings.
- 7:45 Swift-Robinson sewer line.
 - Gil Roberts
 - Bob Downer
- 8:15 Chris Altemueller-Engineer's Report
- 8:45 Harlan Anderson-Plant Report
 - Osborne Property
- 9:00 Old Business
 - Merrill T. Huffman property sewer permit.
- 9:30 New Business
- 9:40 Correspondence
- 9:50 Claims
- 10:00 Adjournment

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of regular meeting Thursday October 2, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Board Members Present

Daniel Hickey
Milton Fleischer

Victor Pedrojetti
Daniel Hellwinkel

Others Present

John P. Davis
Gil Roberts
Robert Downer
Merrill T. Huffman

Chris Altemueller
Harlan Anderson
Larry Slattery

There was a meeting with John P. Davis from 7:00 to 7:30 P.M. at which time Mr. Davis had accomplished on the Public Service Commission application. Mr. Davis was engaged to handle the P.S.C. application after Mr. Manoukian resigned. John met with Mr. Carr of the P.S.C. on the changes he had suggested. The court reporter has been engaged for the hearing. Copies of the application will be in the hands of the P.S.C. and the protestors by the October 10, 1975 date. The percentage of penalty to delinquent accounts was changed to $1\frac{1}{2}\%$. Chris and John did discuss other aspects of the application but not relative to the present changes. After the hearing Mr. Davis and the Board will confer on further services to the District.

Meeting called to order at 7:30 P.M. Minutes of the previous meetings were approved as read.

Swift-Robinson--Robert Downer inquired if a 20 foot easement could be reduced as the Security National Bank objected. They felt that other utilities could demand the same. It was explained that a 20 foot easement was necessary to allow room to move machinery and pile dirt. It was also explained that other utilities may share the same 20 foot easement just so long as the sewer line was not disturbed. Robert inquired if the work on the sewer line could begin if letters of intent to sign lease were presented to the District. Mr. Downer was advised that they could only start the project after the recorded signed easement was in the District office.

Chris Altemueller reported that the plant expansion is proceeding on schedule and that his office and inspector is will satisfied with the quality of the construction.

An E.P.A. inspection was held and they found all paper work in order. The plant was inspected where they questioned some of the equipment and and excavation as to safety aspects. These were fully explained by the contractor and the E.P.A. inspectors left satisfied.

Minden-Gardnerville
Sanitation District
Page 2
October 2, 1975

Chris explained to the Board why change Order #2 was not sent into E.P.A. The contingent of the sluice box approval was made with George McAllister but not transmitted to this office. Change Order #2 has now been signed and Chris will send on to the E.P.A.

In discussing the handling of paper work with the E.P.A., Dan Hellwinkel suggested it would be better to confront the E.P.A. face to face as doing this over the telephone leaves much to be desired.

P.S.C. hearing discussed with Chris explaining the procedure. Two changes were suggested: Penalty on overdue bills changed to $1\frac{1}{2}\%$ and the oversize rule wherein the applicant pays for the oversizing and the reimbursement rule is in effect. Mr. Carr of the PSC said that this is not usual procedure and even though it is in the present regulations it can be challenged. Most utilities cooperate with the applicant and share in oversizing and extension expenses. PSC would like to see the District to follow this policy. Board agreed that the oversizing rule has been satisfactory to date and without complaints so will go to the hearing without changing the rule.

The Board will meet with Mr. Davis and Altemueller on Tuesday October 14, 1975 at 7:30 P.M. to coordinate material for the hearing.

Chris reported that the N.P.D.E.S. discharge permit requires that all who discharge waste into the waters of the United States must meet requirements of the permit by January 1, 1976 which means that an engineering report to be made as to what is needed to comply with the permit by June 1, 1977. 75% planning funds are available and the District is on the priority list for planning funds with the State of Nevada.

Chris suggested that the Board do the preliminary work to receive the money for planning the tertiary treatment facilities. Mention was made of the Pine Nut area as a holding area into which could be pumped the waste water and not put it back into the Carson River. This water would then be beneficial to the valley for irrigation. Board members felt that the other sewer facilities in the area should participate in the study so as not to have duplicated studies and expenses.

Motion by Dan Hellwinkel that a letter be sent to the E.P.A. to explain that we have started the study. then request the County Commissioners to set standards for affluent being sent into the valley from the lake area. No second.

Daniel Hellwinkel made the motion to have the secretary write to the E.P.A. and explain what the Board has done relative to tertiary treatment facilities. Chris to assist the secretary in composing the letter. Motion seconded by Victor Pedrojetti. Motion carried.

Merrill T. Huffman discussed with the Board the \$1,000.00 additional in sewer connection fee due to the change in use of the building. Mr. Huffman requested that he be allowed to pay off the amount by paying \$200.00 per month for five months. The Board requested $1\frac{1}{2}\%$ interest on the unpaid balance. Motion by Milton Fleischer to accept \$200.00 plus $1\frac{1}{2}\%$ interest per month for five months until the \$1,000.00 has been paid in full. Billing to start on October 16, 1975. Motion seconded by Victor Pedrojetti. Motion carried. Mr. Huffman accepted these terms and requested a letter setting forth the terms with two copies of the letter so that he might present to his tenants.

Harlan reported on the plant and stated that he has had trouble with the blower switches. Harlan advised John Hintze to order extra switches as a precautionary measure. Board requested Harlan to follow up and see that John orders the switches. Sewer cleaning proceeding on schedule.

Osborne property discussed as to the implications of having a garage built at the end of the driveway and cutting the District's access to the manhole behind the property. Mr. Osborne requested an answer before he started to build the garage. Motion by Milton Fleischer to table the answer and to turn the question over to John Davis the attorney for the District to explore the implications. Motion seconded by Daniel Hellwinkel. Motion carried. Secretary instructed to write Mr. Osborne and inform him of the Board's action.

Chris Altemueller presented the Board with Duane Mack's plans for the sewer line along County Road. The Board was informed that the contract has been awarded for the line and Mr. Mack is ready to proceed. This informational material in the Duane Mack file.

Motion by Daniel Hellwinkel to allow the claim by Chris Altemueller for services on the plant expansion. Motion seconded by Milton Fleischer. Motion carried.

Motion by Daniel Hellwinkel to allow the claim by Glenn Logan for services to the plant expansion. Motion seconded by Milton Fleischer. Motion carried.

Minden-Gardnerville
Sanitation District
Page 4
October 2, 1975

Motion by Daniel Hellwinkel to allow the claim for the McKenzie Construction Company for services to the plant expansion and to hold the check until payment comes to the District from the E.P.A. on the last claim made by McKenzie. Motion seconded by Milton Fleischer. Motion carried.

Motion by Victor Pedrojetti to transfer \$3,000.00 in funds from the First National Bank to the Douglas County Treasurer in order to cover current claims. Motion seconded by Milton Fleischer. Motion carried.

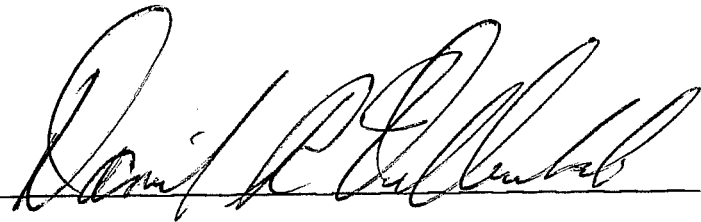
Motion by Milton Fleischer to renew the TCDs with the First National Bank for a period of 30 days. Motion seconded by Victor Pedrojetti. Motion carried.

Secretary requested to check on the building next to the Minden Inn which is now being used for a church. Building to be charged as a church.

Meeting adjourned at 10:30 P.M.

Approved 11/6 1975

By



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting Tuesday October 14, 1975, 7:30 P.M.,
Room 204, Abbott Building.

Board Members Present

Victor Pedrojetti
Louis Neddenriep
Daniel Hellwinkel

Daniel Hickey
Milton Fleischer

Others Present

John P. Davis
Chris Altemueller

Larry Slattery

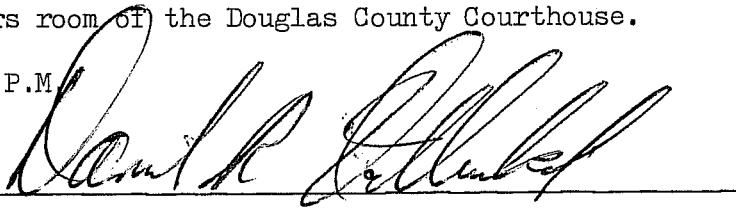
Meeting called to order at 8:10 P.M.

John P. Davis, Chris Altemueller, and the Board discussed and reviewed the final draft of the application to the Public Service Commission concerning the District's Tariff Regularion filing.

The public hearing will be held Thursday October 16, 1975 at 10:00 A.M. in the County Commissioners room of the Douglas County Courthouse.

Meeting adjourned at 9:30 P.M.

Approved 11/6 1975 By



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

November 4, 1975

AGENDA

Regular meeting Thursday November 6, 1975, 7:30 P.M.,
Room 204, Abbott Building, 4th and Esmeralda, Minden.

- 7:30 Call to order.
- 7:35 Minutes of previous meetings.
- 7:40 Robert Downer-James O. Brandt property
- 8:10 Russell Osborne-Property access
- 8:40 John P. Davis
- 9:10 Henry Haight-Senior Citizens Group
- 9:40 Chris Altemueller-Engineer's Report
- 10:10 Harlan Anderson-Plant Manager's Report
- 10:30 Old Business
- 10:40 New Business
 - Read Nevada Tax Commission resolution on
short term financing into minutes.
- 10:50 Correspondence
- 11:00 Claims-Regular and Construction
- 11:30 Adjournment

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of regular meeting Thursday November 6, 1975, 7:30 P.M.,
Room 204, Abbott Building, Minden.

Board Members Present

Victor Pedrojetti
Daniel Hickey
Louis Neddenriep

Milton Fleischer
Daniel Hellwinkel

Others Present

Robert Downer
John Davis
Chris Altemueller
Harlan Anderson

Russell Osborne
James Brandt
Milos Begovich
Larry Slattery

Meeting called to order at 7:50 P.M. Minutes of previous meetings approved as read.

James Brandt property discussed. Property lower than collection line so a pump station must be installed. Mr. Brandt stated he has permission to put line through Hussman property. Chris Altemueller stated that basically installation meets District's standards. Board Chairman suggested that an easement be obtained from Hussman to protect owner and or future owner. Louis Neddenriep suggested a holding tank. Chris stated that the District cannot make this a condition as the property is out of our jurisdiction. Motion by Daniel Hickey to accept the plan upon the District's engineer's approval. An easement must be obtained, recorded, and a copy given to MGSD for their files. A sewer permit will than be issued to Mr. Brandt. Motion seconded by Milton Fleischer. Motion carried.

Russell Osborne outlined to the Board his plans for a garage to be located at the end of his existing driveway. The garage would obstruct the man-hole located south of Mr. Osborne's property line. As the line has been serviced from Mr. Osborne's driveway, the Board inquired if Mr. Osborne could locate his garage 10 feet to the east to allow room for servicing the line. The possibility that access might be obtained from the property to the west as there is rumor that this area will be a parking lot with an apartment to the front of the property. Mr. Osborne stated that he does not plan to build the garage until one year from now and it is possible that the situation would change. Mr. Osborne was requested by the Board to notify the District when he is going to actually build.

John Davis was commended by the Board for the work he did in preparing for the PSC hearing held in October, 1975. The Board requested John to act as counsel for the District. Mr. Davis felt that a retainer from the District was not necessary as he would work for the District upon demand. Mr. Davis will bill the District upon completion of each assignment. The rate would be \$40.00 per hour plus expenses. The Board requested Mr. Davis to attend meetings when necessary. The Board agreed with Mr. Davis that time spent at the meetings would be billable. Motion by Milton Fleischer to retain John Davis as attorney to the District for the fee of \$40.00 per plus expenses. Special assistance to be given to John until he becomes acquainted with District procedure and policy. Motion seconded by Daniel Hickey. Motion carried.

Minden-Gardnerville
Sanitation District
November 6, 1975
Page 2

Mr. Davis was given copies of the agreements between MGSD and GRGID to study and prepare to contest GRGID's reluctance to pay the additional capacity fee as designated in the agreement.

The Board requested the secretary to write Milton Manoukian and request the file on GRGID and all material pertaining to this District's business.

Henry Haight appeared for the Douglas County Senior Citizen's Group in his request for sewer service to the proposed Senior Citizen's Center. Chris recommended the plan with stipulations which are on file with the District. As the land is leased from the County by the Senior Citizens, the Board feels that the County must enter into a contract with this District. The County must take initiative and request annexation or service. Mr. Haight was instructed to contact County and request that they make application for service or annexation. This District Board is willing to set up a special meeting if necessary to approve the project. The building will contain 2,000 square feet which is equivalent to 2 sewer units.

Milos Begovich appeared for the Nugget Casino in Gardnerville. The old Pyrenees building will be remodeled into a drug store and doctor office. As Mr. Begovich does need a sewer permit, he inquired of the Board how they wished to handle the drains that the Pyrenees building is now credited for. Motion by Daniel Hickey to approve the remodeling job and set up a file on the extra drains. This agreement will be good for five years during which time the drains can be utilized without an extra charge. Plans must be brought to the Board before a permit can be issued. As of this date the Pyrenees building has a credit of 14.3 sewer units. Motion seconded by Victor Pedrojetti. Motion carried. Milton Fleischer abstained from voting due to conflict of interest.

Chris Altemueller report that the plant is on schedule and that his firm is still pleased with the contractor's work. Leon Wilson is now superintendent and project engineer in place of Jon Fleming and Dave Hall. Change order was discussed with the Board. Change order #3, credit for change in laboratory furniture, \$1,012.00. Credit for deletion of engine-generator day tank, \$359.00. Revise piping at sludge pumps 1 and 2 from 4" to 6", add \$959.00. Revise grit piping from 4" to 6", add \$550.00. Clarifier over-excavation to remove unstable material and replacement with granular material, add \$1,581.00. Chris reported that the State Hwy Department wants the culvert at the entrance to the plant changed from a 15" to an 18" culvert. This will cost the District \$1,100.00. The Hwy Department originally approved the 15" culvert. The Board to meet with the Hwy Department to discuss the problem.

Minden-Gardnerville
Sanitation District
November 6, 1975
Page 3

Motion by Louis Neddenriep to approve the Change Order #3 except the State Hwy Department request to change the culvert. Motion seconded by Daniel Hickey. Motion carried.

NPDES Discharge Permit was discussed. Chris advised the Board that a report of the District's activities was sent to EPA last month. Chris to set up monitoring reports with Douglas County Sewer District #1. The DCSD will test the samples for November, but the future test will be up to the DCSD Board. Harlan will transport the samples up to Round Hill.

Chris advised the Board to attend the COG meeting on November 13, 1975. COG will meet with other Districts and this would be a good time to formulate action on discharge into the Pinenut Area.

Swift-Robinson job not completed. Chris wrote to them and requested that the uncompleted items be taken care of. He will make his final report at the next meeting.

Operations and maintenance manual for new plant must be submitted at this time. All points must be covered which are set down by the EPA. This will cost around \$12,000.00 with the local cost set as \$3,000.00 Motion by Daniel Hickey to authorize Chris to present an estimated cost of the manual at the next regular meeting. Motion seconded by Victor Pedrojetti. Motion carried.

The Nevada Tax Commission's resolution on short term financing read to the Board members. Copy attached and copy in the files.

Motion by Louis Neddenriep to transfer \$10,000.00 from checking to the general fund. Motion seconded by Daniel Hickey. Motion carried.

Motion by Louis Neddenriep to pay the McKenzie construction bill submitted for October, 1975. Motion seconded by Daniel Hickey. Motion carried.

Motion to pay Glenn Logan for accounting services to the construction project for October, 1975. Motion made by Daniel Hickey and seconded by Victor Pedrojetti. Motion carried.

Motion by Victor Pedrojetti to pay Chris Altemueller for engineering services to the construction project. Motion seconded by Louis Neddenriep. Motion carried.

Claims processed. Meeting adjourned at 11:00 P.M.

Approved _____ 1975 By _____

Nevada Tax Commission

CARSON CITY, NEVADA 89701

Telephone (702) 885-4820

In-State Toll Free 800-992-0900



MIKE O'CALLAGHAN, Governor

JOHN J. SHEEHAN, Secretary

October 17, 1975

Minden-Gardnerville Sanitation District
P. O. Box 568
Minden, Nevada 89423

Determination of the Department of Taxation
Short-term Financing Resolution

Gentlemen:

The following resolution has been duly adopted by the Executive Office, Department of Taxation, pursuant to provisions of Chapter 354, Nevada Revised Statutes.

WHEREAS, it being made to appear to the satisfaction of the Department that a great necessity has arisen in Douglas County, Nevada, it seems expedient to authorize the obtaining of short-term financing by and on the part of the Minden-Gardnerville Sanitation District for the purpose of meeting such necessity as expressed in the resolution unanimously adopted at a meeting of said entity's governing board duly called and held in public hearing. A duly certified copy of said resolution which is now on file and of record in the offices of the Department; and

WHEREAS, it further appearing that notice of intention to adopt said resolution was published according to law; and

WHEREAS, the Staff of the Department has examined the financial structure and ability of the entity to repay said loan to the satisfaction of the Executive Director; therefore be it

RESOLVED, by the Department of Taxation, that said Act and Resolution authorizing short-term financing in the amount of \$800,000, be authorized and the same is hereby approved; and be it further

RESOLVED, that a duly certified copy of this resolution be recorded in the minutes of the next meeting of the governing body of the Minden-Gardnerville Sanitation District as provided by statute.

Dated this 17th day of October, 1975.

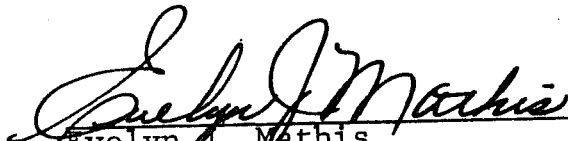
FOR THE DEPARTMENT:

A handwritten signature in dark ink, appearing to read "James C. Lien".
James C. Lien

Deputy Executive Director

AN EQUAL OPPORTUNITY EMPLOYER

I hereby certify that I am employed by the Department of Taxation and that on October 17, 1975, I served the foregoing Short-term Financing Resolution.


Evelyn J. Mathis
Budget Analyst

EJM/jbd

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

December 2, 1975

AGENDA

Regular meeting Thursday December 4, 1975, 7:30 P.M.,
Room 204, Abbott Building, 4th and Esmeralda, Minden.

- 7:30 Call to order.
- 7:35 Minutes of previous meeting.
- 7:40 Dick Pascale-Carl Olson
- 8:00 Chris Altemueller-Engineer's Report
 - 1. Operation and Maintenance Manual
 - 2. 201 Facilities Plan
 - a. Authorization of Study Plan and Grant Application
 - b. Request for Time Extension
 - c. Establish Contact with DCSID #1
 - 3. Plant Construction Progress Report
 - 4. Dewatering Wells
- 8:45 Leslie Thran
- 9:00 Harlan Anderson-Plant Manager's Report
- 9:20 Secretary's Report
- 9:40 Old Business
- 9:50 New Business
- 10:00 Correspondence
- 10:15 Claims
- 10:30 Adjournment

Minden-Gardnerville Sanitation District

P. O. Box 568

MINDEN, NEVADA 89423

Minutes of regular meeting Thursday December 5, 1975, 7:30 P.M.,
Room 204, Abbott Building, 4th and Esmeralda, Minden, NV.

Board Members Present

Victor Pedrojetti
Milton Fleischer
Louis Neddenriep

Dan Hellwinkel
Dan Hickey

Others Present

Carl Olson
Henry Haight
Chris Altemueller
Harlan Anderson

Dick Pascale
George Evermann
Mildred Thahild
Larry Slattery

Meeting called to order at 7:45 P.M. Minutes of previous meeting approved as read.

Dick Pascale and Carl Olson discussed with the Board the 12 Apts they wish to build on Douglas Avenue. Plans to be reviewed by Chris and he will report at the next regular meeting. Chris stated that the collection line could handle the sewerage from the 12 apartments.

Senior Citizens Group discussed with the Board the resolution submitted to the District by the Douglas County Commissioners. Resolution read to the Board, copy attached and in file under Senior Citizens Group. The Board reported to the group attending that the P.S.C. regulations state that the District cannot enter into a contract not covered by regulations on file with the P.S.C. Motion by Milton Fleischer that as the Board could not honor the resolution due to regulations, the resolution is denied. Motion seconded by Louis Neddenriep. Motion carried. The Board further stated that the District is willing to accept the sewer from the Senior Citizens Building, but the County, as property owner, must apply for service. Service may be contracted on a contractual basis or annexation to the District. Secretary to write to the Commissioners and explain why the resolution cannot be honored.

Secretary to check into the remodeling of the building next to the Overland Hotel as a sewer permit was not issued for the remodeling.

Meeting with John Davis concerning the GRGID monies due was discussed. Motion by Louis Neddenriep to authorize Mr. Davis to proceed with the collection of the monies without going to arbitration. Motion seconded by Milton Fleischer. Motion carried.

Board instructed secretary to contact Glenn Logan for a meeting on Wednesday December 10, 1975 to explore ways to obtain financing without going to a special bond election.

Leslie Thran made application for connection to the collection line outside of the MGSD boundary, on Hwy 395 North. Mr. Thran has consulted with Mr. Altemueller on the lateral. Motion by Louis Neddenriep to accept Mr. Thran's application on a contractual basis with fees that apply out side of the District on capacity and connection. Motion seconded by Daniel Hickey. Motion carried.

Chris Altemueller discussed with the Board the Operation and Maintenance Manual as required by the E.P.A. Chris presented his proposal to the Board on compiling the manual. Copy attached and in files. Motion by Daniel Hickey to authorize Chris to proceed on the manual not to exceed the cost of \$17,500.00 and at billing time he will agree to wait until the money is received from the E.P.A. for payment. Motion seconded by Vistor Pedrojetti. Motion carried.

Chris discussed the 201 Facilities Plan. If the authorization for Study Plan and Grant Application is not granted to Chris, then, he will write to E.P.A. and request an extension in time. He will write to the Douglas County Sewer Improvement District and request a meeting to allow the two Districts to coordinate planning. Motion by Daniel Hickey to apply for a time extension, request DCSID to meet with MGSD on the 15th of January 1976. Attach letter requesting meeting with DCSID to the letter which will be sent to E.P. requesting a time extension. Motion seconded by Victor Pedrojetti. Motion carried.

Chris reported that his firm is satisfied with the plant expansion progress.

Chris recommended to the Board that they retain 3 of the dewatering wells for future use by the District. The contractor quoted a price of \$2,000.00 for each well, but the price can be negotiated. A change order will be needed but chris feels that the E.P.A. will cooperate. There are three advantages to keeping the wells: 1. The District will soon be faced with doubling the plant, the wells can then be used with out putting them in again; 2. Will be useful if ever there are underground repairs; 3. Can be used as relief valves to maintain the large concrete structures at the plant site. Price will be negotiated with the contractor.

Motion by Louis Neddenriep to write a thank you letter to Lawrence E. Jacobson for his help in resolving the controversy with the State Highway Department at the plant site. Motion seconded by Victor Pedrojetti. Motion carried.

Minden-Gardnerville
Sanitation District
Page 3
December 5, 1975

Harlan Anderson reported that Byers Electric replaced the defective coil and breaker switch and purchased a spare for insurance. Harlan stated that the plant is operating O.K.

The Board discussed a light at the corner of the plant site to light up the road into the Dangberg Property. The Board members agreed that one should be placed there as soon as possible.

Chris was asked by the Board to check on the drainage at the plant site.

The Board discussed the printing of Ordinance #1. Secretary to check out the cost of printing in lots of 100, 250, and 500, for January regular meeting. The Board suggested a tear off page for contractor or recipient to sign as proof of receiving the Ordinance.

Old business, none. New business, none, Correspondence read.

Claims processed with the exception of Milton Manoukian. Board is still waiting for copy of MGSD files as requested.

Motion by Daniel Hickey to transfer \$6,000.00 from checking account to the General Fund. Motion seconded by Victor Pedrojetti. Motion carried.

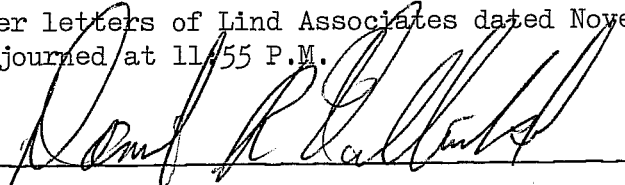
Motion by Louis Neddenriep to place \$10,000.00 into TCDs, two TCDs of \$5,000.00 each for a period of 90 days. Motion seconded by Victor Pedrojetti. Motion carried.

Motion by Daniel Hicky to pay the McKenzie Construction claim for construction work done during the month of November, 1975. Motion seconded by Louis Neddenriep. Motion carried.

Motion by Louis Neddenriep to pay Chris Altemueller for engineering services to the plant expansion for November, 1975. Motion seconded by Victor Pedrojetti. Motion carried.

Motion by Daniel Hickey to pay Glenn Logan for accounting services to the plant expansion for November, 1975. Motion seconded by Victor Pedrojetti. Motion carried.

Chris Altemueller to answer letters of Lind Associates dated November 11 and 13, 1975. Meeting adjourned at 11:55 P.M.

Approved 1-8 1976 By 

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF DOUGLAS COUNTY, NEVADA

NOVEMBER 20, 1975

WHEREAS, The Board of County Commissioners of Douglas County, Nevada at their regular meeting of November 20, 1975, were made aware of the amount of fees required for hookup charges and fees of the Minden Gardnerville Sanitation District to the Young at Heart Senior Citizens,

AND WHEREAS, The Young at Heart Senior Citizens seek the use of the facilities of the Minden Gardnerville Sanitation District as a non profit, civic minded, organization.

NOW THEREFORE BE IT HEREBY RESOLVED, That the Board of County Commissioners of Douglas County, Nevada respectfully request that such hookup charges and fees required of the Young at Heart Senior Citizens by the Minden Gardnerville Sanitation District be waived by the Minden Gardnerville Sanitation District in the spirit of cooperation for their individual efforts in the construction of a civic center for the senior citizens of Douglas County, Nevada.

Signed, Harold P. Dayton, Jr.
HAROLD P. DAYTON, JR., CHAIRMAN
DOUGLAS COUNTY COMMISSIONERS

ATTEST: Matt Bernard
MATT BERNARD, CLERK
TO THE BOARD OF COUNTY COMMISSIONERS

DATED: November 20, 1975

CHRISTOPH J. ALTEMUELLER

CONSULTING ENGINEERS, INC.

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215 FIRST NATIONAL BANK BLDG.
TELEPHONE (702) 782-2207

POST OFFICE BOX 39
MINDEN, NEVADA 89423

December 1, 1975

Minden-Gardnerville Sanitation District
P.O. Box 568
Minden
NV 89423

Re: Proposal for preparation of Operation
and Maintenance Manual for Wastewater
Treatment Plant
Job No. 85-10

Gentlemen:

Following your request we submit herewith our proposal for the preparation of an Operation and Maintenance Manual for your District's expanded wastewater treatment facilities currently under construction. The purpose of this manual is to give plant personnel the understanding, techniques, and references necessary to manage and operate the facility efficiently. The preparation of such a manual is required as a condition of the EPA grant, and 75% of the cost for preparing the manual will be paid for by the grant.

In order to satisfy the conditions of the construction grant and to qualify for federal cost participation, the manual must conform to guidelines published by the EPA, which are complex and extensive. An outline of the manual's content is attached hereto as Exhibit No. 1.

The final format will comprise one or more volumes with a type of binding that will allow future insertion of revised pages and/or additions, so that it can be kept current as equipment or operational changes occur, or as additional facilities or enlargements are added to the facilities in the future. This method will guard against obsolescence, will allow periodical review and updating, and will keep the manual current with respect to operational experience and maintenance techniques. The manual will be written in a language that may be understood by everyone associated with the management and operation of the facilities, and the text will be supplemented with illustrations to further assist the user in its interpretation.

We propose to prepare the manual in two phases. Phase One would encompass all work necessary to produce a final draft of the manual. This task should be commenced without delay. Phase Two would consist of a review during the initial plant start-up and acceptance operating period, addition and/or revision of any material found to be desirable as a result of this experience, and production of the manual. We propose

to review our work with both the Nevada Division of Health and the EPA during the early formative stage, and again after completion of the first draft of the entire manual, to insure that the final product will meet with the approval of these agencies.

Our fees will be based on current hourly charge rates plus directly chargeable expenses. Total billings will not exceed the sum of \$17,500.00. We estimate Phase One tasks to be 80% and Phase Two tasks to be 20% of the overall effort. We will require four months to complete Phase One, and two additional months to complete Phase Two.

The need for preparing an operation and maintenance manual has been anticipated as a required special service, and was therefore included as Item B-4 in our agreement for engineering services. Funds for this item are budgeted as a part of the project contingency. We recommend that this special service item be authorized by your Board at this time, which we believe will satisfy the EPA requirement to furnish adequate evidence of timely development of the manual.

Respectfully submitted,


J. Altemueller

CJA/jh

Enclosures: Exhibit No. 1
Outline for O. & M. Manual

December 1, 1975

EXHIBIT NO. 1

PRELIMINARY OUTLINE FOR
OPERATION AND MAINTENANCE MANUAL

CHAPTER I - INTRODUCTION

1. Manual User Guide
2. Operational and Managerial Responsibilities
3. Treatment Requirements and Effluent Limitations
4. General Plant Description and Flow Patterns

CHAPTER II - PERMITS AND STANDARDS

1. Discharge Permit and Requirements
2. Reporting Procedures, Permit
3. Reporting Procedures, Spills and Inadequately Treated Wastewater
4. Water Quality Standards

CHAPTER III - DESCRIPTION, OPERATION AND CONTROL OF LIQUID PROCESS

GENERAL

1. Unit/Process Description - Trickling Filter Plant
2. Unit/Process Description - Contact Stabilization Plant
3. Relationship to Adjacent Units
4. Integration of Both Processes
5. Classification and Control
6. Major Components
7. Common Operating Problems
8. Laboratory Controls
9. Start-Up

SPECIFIC OPERATION

1. Normal Operation
2. Alternate Operation
3. Emergency Operation and Failsafe Features

CHAPTER IV - DESCRIPTION, OPERATION AND CONTROL OF SLUDGE HANDLING
PROCESS

GENERAL

1. Unit/Process Description
2. Relationship to Adjacent Units
3. Classification and Controls

4. Major Components
5. Common Operating Problems
6. Laboratory Controls
7. Start-Up

SPECIFIC OPERATION

1. Normal Operation
2. Alternate Operation
3. Emergency Operation and Failsafe Features

CHAPTER V - ELECTRICAL SYSTEM

1. General
2. Power Source
3. Power Distribution System
4. Control and Monitoring System
5. Alternate Power Source

CHAPTER VI - BUILDING MECHANICAL SYSTEMS

1. General
2. Heating - Air Conditioning
3. Ventilation
4. Frost Protection
5. Miscellaneous

CHAPTER VII - LABORATORY TESTING

1. Purpose
2. Sampling Program
3. Operator/Laboratory References
4. Test Interpretation
5. Sample Work Sheets

CHAPTER VIII - RECORDS

1. Daily Operating Log
2. Laboratory Records
3. Monthly Report to State
4. Annual Report
5. Maintenance Records
6. Operating Costs and Record Keeping
7. Personnel Records
8. Emergency Conditions Records

CHAPTER IX - MAINTENANCE

1. General
2. Equipment Record System

4. Major Components
5. Common Operating Problems
6. Laboratory Controls
7. Start-Up

SPECIFIC OPERATION

1. Normal Operation
2. Alternate Operation
3. Emergency Operation and Failsafe Features

CHAPTER V - ELECTRICAL SYSTEM

1. General
2. Power Source
3. Power Distribution System
4. Control and Monitoring System
5. Alternate Power Source

CHAPTER VI - BUILDING MECHANICAL SYSTEMS

1. General
2. Heating - Air Conditioning
3. Ventilation
4. Frost Protection
5. Miscellaneous

CHAPTER VII - LABORATORY TESTING

1. Purpose
2. Sampling Program
3. Operator/Laboratory References
4. Test Interpretation
5. Sample Work Sheets

CHAPTER VIII - RECORDS

1. Daily Operating Log
2. Laboratory Records
3. Monthly Report to State
4. Annual Report
5. Maintenance Records
6. Operating Costs and Record Keeping
7. Personnel Records
8. Emergency Conditions Records

CHAPTER IX - MAINTENANCE

1. General
2. Equipment Record System

3. Planning and Scheduling
4. Storeroom and Inventory System
5. Costs and Budgets
6. Housekeeping
7. Special Tools and Equipment
8. Lubrication
9. Warranty Provisions
10. Grounds Maintenance
11. Contract Maintenance

CHAPTER X - UTILITIES

1. General
2. Electrical
3. Telephone
4. Natural Gas
5. Water
6. Fuel Oil

CHAPTER XI - EMERGENCY OPERATING AND RESPONSE PROGRAM

1. Objectives
2. Vulnerability Analysis
3. Methods to Reduce System Vulnerability
4. Mutual Aid Agreements
5. Emergency Equipment Inventory
6. Coordinating Instructions for Local Police and Fire Departments
7. Responsibilities of Plant Personnel
8. Auxiliary Personnel Requirements

CHAPTER XII - SAFETY

1. General
2. Sewers
3. Electrical Hazards
4. Mechanical Equipment Hazards
5. Explosion and Fire Hazards
6. Bacterial Infection Hazards
7. Chlorine Hazards
8. Oxygen Deficiency and Noxious Gases
9. Laboratory Hazards
10. Structural Hazards
11. Safety Equipment
12. Safety References

CHAPTER XIII - PERSONNEL

1. Manpower Requirements/Staff
2. Qualifications
3. Certification

APPENDIX

1. Schematics
2. Design Criteria
3. Discharge Permit
4. Chemicals
5. Equipment Suppliers
6. Manufacturer's Manuals
7. Sources for Service and Parts
8. As-Built Drawings
9. Approved Shop Drawings
10. Construction Photos
11. Warranties
12. Reporting Forms
13. Piping Color Codes
14. Painting
15. References

* * * *

NOTE: The above Operation and Maintenance Manual outline is general in nature, and is principally based on the EPA guidelines. The outline is subject to modification during the initial stages of Phase One tasks, as may be required to suit individual project details and requirements.

Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting Wednesday December 10, 1975, 7:30 P.M.,
Room 204, Abbott Building, 4th and Esmeralda, Minden, NV.

Board Members Present

Daniel Hickey
Victor Pedrojetti

Daniel Hellwinkel
Milton Fleischer

Others Present

Glenn Logan

Larry Slattery

Meeting called to order at 7:40 P.M.

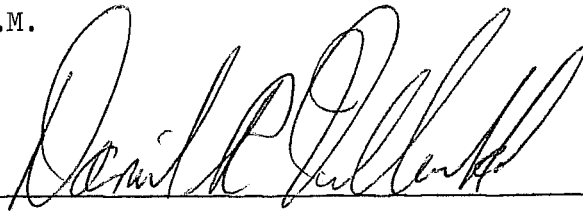
Glenn Logan discussed with the Board ways to raise revenue in the event GRGID does not reimburse the District for their share of the additional costs to construct the plant expansion.

Glenn to check on availability of monies from the County and to check on the types of bonds that can be used for revenue.

Board members to contact the Douglas County Commissioners for an informal meeting to discuss the GRGID situation.

Meeting adjourned at 9:30 P.M.

Approved 1-8 1976 By



Minden-Gardnerville Sanitation District

P. O. Box 568
MINDEN, NEVADA 89423

Minutes of special meeting Friday December 19, 1975, 1:00 P.M., Room 204, Abbott Building, 4th and Esmeralda, Minden.

Board Members Present

Dan Hellwinkel
Louis Neddenriep

Dan Hickey

Others Present

Duane Mack
Chris Altemueller

Larry Slattery

Meeting called to order at 1:00 P.M.

Discussion held on Duane Mack's addition.

Duane informed the Board that the map for the sub-division has been signed by the Nevada Health Department and he will file the map with Douglas County.

Duane reported that he contacted the P.S.C. and they informed him that the newly filed M.G.S.D. rates and regulations will be ready by January 1, 1976.

The Board informed Mr. Mack that sewer permits cannot be issued until annexed, cannot be annexed until approval received from the P.S.C. on fees for annexation. Arrangements will be made if any undue delay due to the P.S.C.

Meeting adjourned at 1:45 P.M.

Approved 1-8 1976 By 