

# Minden-Gardnerville Sanitation District


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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, JANUARY 5, 1988, 7:30 P.M., BOARD ROOM,  
MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

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- 7:30 P.M. Call to Order
- 7:35 Minutes of December 1, 1987
- 7:45 Gardnerville Ranchos General Improvement District--Request for Capacity and Annexation--Line Reimbursement Discussion
- 8:05 Bill Peterson--Attorney's Report
- 8:20 CWC-HDR, Inc.--Solids Contact Process Plan Approval
- 8:40 Carson Valley Inn--Plan Review and Approval
- 8:55 Mountain Glen--Encroachment Permit
- 9:05 Westwood Village Unit II--Capacity Request and Will Serve Letter
- 9:15 Coleman & Caine--1986-87 Audit
- 9:30 Engineer's Report
- 9:45 Superintendent's Report
- 10:00 Secretary's Report
- 10:10 Public Commentary
- 10:20 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

PLEASE DO NOT REMOVE UNTIL 1/6/88

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, January 5, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Vic Pedrojetti, Daniel Hellwinkel, Jerome Etchegoyhen and William Nelson

Staff Members Present:

David LaBarbara, Bruce Scott, Bonnie Sarasola and Bill Peterson

Others Present:

Rob Williams, Treva Zeller, Shawn Smyth, Bill Fergus, Bob Spellberg, Rob Anderson, Mike Coleman, Lynn Emerson, Mark Gonzales

Minutes of December 1, 1987 were read. Motion by Jerome Etchegoyhen to approve the minutes of December 1, 1987. Seconded by Vic Pedrojetti. Motion carried.

Attorney's Report: Bill Peterson presented a covenant for the Douglas County School District which was revised from the standard form which MGSD has been using in the past. Bill reviewed the document with the Board and recommended that the covenant format be used for future covenants. Motion by Louis Neddenriep to approve the covenant for the Douglas County School District and to use the covenant format for future covenants. Seconded by Vic Pedrojetti. Motion carried.

Bill Peterson presented the ordinance drawn up for the Douglas County School annexation and recommended no changes in the format.

Bill Peterson presented an ordinance for the annexation of the Stout, Westech, Peters and Lane property adjacent to the S & L Center on Hwy. 395 which he recommended be adopted by the Board. David LaBarbara related that all fees had been paid and everything was in order for the adoption of the ordinance. Motion by Louis Neddenriep to adopt ordinance #55 for the annexation of the Stout, Westech, Peters & Lane property. Seconded by Vic Pedrojetti. Motion carried.

Bill Peterson presented ordinance revision as per instructions by the Board regarding no issuance of sewer connection permits until mains are constructed and final approval given by the Board. Discussion followed concerning bonding. Bruce Scott explained bonding vs. recording final map. Discussion followed concerning ordinance change. (Sec. 10, E2 addition of 150% letter of credit or other financial arrangements as approved by the Board). Bill will revise the ordinance change as per Board discussion and present the ordinance change to the Board for final approval.

Bill Peterson presented ordinance revision dealing with MGSD ordinance #31, Section 9 which would clarify that property brought into the district under contract of service would begin paying the tax rate due MGSD from the time the contract is signed, the same as property annexed to

MGSD. Bill read the revision aloud to the Board. Motion by Louis Neddenriep to adopt ordinance #56. Seconded by Vic Pedrojetti. Motion carried.

Bill Peterson presented a standard revokable encroachment permit which the Board requested be drawn up. Discussion followed. The Board specified that the standard revokable encroachment permit be incorporated in the MGSD ordinance. Motion by Louis Neddenriep to approve the standard revokable encroachment permit and to incorporate the permit in the MGSD ordinance. Seconded by William Nelson. Motion carried.

Bill Peterson informed the Board that the GRGID lawsuit is progressing. Bill expects the hearing date to be set for early fall.

GRGID-Request for Capacity and Annexation--Line Reimbursement--Represented by Bob Spellberg. Mr. Spellberg related to the Board that GRGID is aware of MGSD's moratorium, but would like to be put on MGSD's waiting list for capacity. Mr. Spellberg presented an area map showing the property location and capacity requirements. Discussion followed regarding steps for annexation, GRGID's agreement with the Indian Colony, contracting capacity, etc. Mr. Spellberg related that GRGID's main goal is to get on MGSD's capacity waiting list. Discussion followed concerning meters, segregation of EDU's vs. gallons. Mr. Spellberg related that the capacity for the Indian Colony would come out of the 113,000 gallons purchased from MGSD. GRGID is obligated to serve the Indian Colony per the EPA grant. Motion by Louis Neddenriep to table the request for additional capacity by GRGID for further study by the Board. Seconded by Vic Pedrojetti. Discussion followed. The Board felt that the GRGID request to be put on the waiting list for capacity is unique due to the pending appeal. Bill Peterson also felt that he would like to do some research due to the GRGID appeal before advising the Board if GRGID's request to be put on MGSD's capacity waiting list should be honored. Mr. Spellberg wished to know if GRGID would forfeit their spot on the capacity waiting list pending MGSD's decision. The Board related that GRGID would not forfeit their spot on the waiting list. The Chairman assured Mr. Spellberg that MGSD would get back to GRGID with a decision as soon as possible. Vote was taken on the motion by Louis Neddenriep. 5 Ayes, 0 Nays. Motion carried.

Mr. Spellberg related that the GRGID agreement with MGSD dated August 1, 1977 stipulates that MGSD will reimburse GRGID for line oversizing at the end of ten years and GRGID would like to get the ball rolling. The Board felt that Lumos & Associates, engineers for GRGID and Resource Concepts could work together concerning such things as line size and capacity evaluation. Bill Peterson should research the GRGID agreement concerning the matter and report back to the Board. Mr. Spellberg offered to do some of the leg work concerning money determination, allocation, contract price, percentage by the EPA, etc. Discussion followed concerning reimbursement.

CWC-HDR, Inc.--Solids Contact Process Plan Approval--Represented by Rob Williams. Rob Williams related to the Board that a letter had been received from Henderson Construction in regard to the brick work problem for the primary clarifier project. Henderson proposed that MGSD provide the brick which would cost \$4,000-\$5,000 and Henderson would provide the labor to eliminate arbitration. Rob offered to talk to Jim Williams to see if the brick could be put on the grant. Rob related that the other bidders picked up the brick work on the drawings, although the brick work was not included on the specifications because the right brick could not be located. Bids are compiled by using both specifications and drawings. Discussion followed. The Board related to Mr. Williams that they felt they had left it up to the engineer and contractor to settle the matter between them at the special meeting held on November 16, 1987. The Board takes the position that the District hired professionals to handle the project and the error is not MGSD's responsibility. Bill Peterson felt that MGSD should not be held liable for the error and suggested that legal counsel for CWC-HDR, Inc. contact him. The Board agreed that Bill should discuss the matter with CWC-HDR, Inc. legal counsel.

Rob Williams presented specifications for the variable frequency drive and flow meter for the trickling filter pump station which has been approved by the State with minor comments. Rob requested approval from the Board to advertise for bid. Motion by Jerome Etchegoyhen to authorize advertisement for bid for the variable frequency drive and flow meter for the trickling filter pump station. Seconded by Louis Neddenriep. Motion carried.

Rob Williams presented drawings for the solids contact project for approval. Rob related that the EPA will not review the project until they have the drawings. Discussion followed. The Board felt that the drawings could be submitted to the State, but approval to advertise for bid should be done at a later meeting. Motion by Jerome Etchegoyhen to finish the drawings and submit to the EPA for approval. Seconded by William Nelson. Motion carried.

David LaBarbara related to the Board that there are problems with the solids handling system during the very cold weather due to the lack of doors on the buildings. The plates freeze and snow or rain blows onto the sludge. Discussion followed. The Board directed that a door company be contacted, and obtain specifications and costs to be brought back to the Board for consideration.

Carson Valley Inn-Plan Review and Approval--Represented by Shawn Smyth and Bill Fergus. Modified plans were presented to the Board for the RV Park facility. One building has been deleted and RV spaces increased to sixty. The overall plan would require approximately 5 EDU's less than originally approved. The representatives related that plans were redrawn to allow better traffic flow and building design. The area will be used for RV use and future RV expansion, only. Bruce Scott presented a letter with comments and explained the plans to the Board. Discussion followed concerning the main, lift station, possible easement for future use. The Board discussed the need for a backup generator for the lift

station. The representatives related that in the event of a power failure, discharge could be moved due to the fact that the mobile units are being served. David LaBarbara read the ordinance concerning a back up generator for lift stations. The Board related that the ordinance would have to be followed concerning a generator for the lift station. Motion by Louis Neddenriep to approve the revised plans for the Carson Valley Inn RV Park subject to comments being adhered to contained in the Resource Concepts letter dated January 5, 1988 and installation of standby power as per MGSD ordinance specifications. Seconded by Vic Pedrojetti. Motion carried. Mr. Smyth requested that the Carson Valley Inn be allowed to hold capacity for the 48.0 units which was originally approved by the Board. David LaBarbara wished guidance by the Board in regard to issuance of the connection permit in relationship to approval of the line construction. Discussion followed. The Board related that the connection permit could be issued without approval of the main since the main will be a private line.

Mountain Glen-Encroachment Permit--Represented by Rob Anderson. Mr. Anderson presented and explained the landscaping plans to the Board for encroachment of the Mountain Glen project. Rob also explained the location of the dedicated easements. Discussion followed concerning landscaping. The Board related that no landscaping would be disturbed unless necessary. Motion by Louis Neddenriep to grant an encroachment permit for the Mountain Glen project subject to MGSD's standard encroachment permit being signed. Seconded by William Nelson. Motion carried.

Westwood Village Unit II--Capacity Request and Will Serve Letter--Represented by Rob Anderson. Rob presented and explained a new tentative map for Westwood Village Unit II to the Board. The map includes twenty lots which is adjacent to Westwood Village Unit I. The owner intends to build in 10 unit phases and wishes to obtain a will serve letter from MGSD. David LaBarbara related that the property is annexed to MGSD but has no capacity. Discussion followed concerning terms of current moratorium. Rob related that improvements would be built first and approval obtained from MGSD. The Chairman suggested allocating 10 units and then the owner could request more capacity when the moratorium is lifted. Rob requested that Westwood Village Unit II be placed on the capacity waiting list. The Board advised that the project could not be put on the capacity waiting list until a decision is made in regard to putting the Ranchos on the capacity waiting list. Discussion followed. Motion by Louis Neddenriep to sell 10.0 units of capacity for Westwood Village Unit II until such time as the moratorium is lifted. Seconded by William Nelson. Motion carried.

Coleman, Caine & Matzinger-1986-87 Audit--Represented by Mike Coleman and Lynn Emmerson. Mr. Coleman reviewed the 1986-87 Audit with the Board along with current recommendations. Mike discussed the operating deficit and the need to increase the user fees. David LaBarbara discussed the new additional fees being charged Bently Nevada. Discussion followed. Mr. Coleman related that an estimate could be given to MGSD to look at the financial picture to determine what costs needed to be raised. Discussion followed. Motion by Jerome Etchegoyhen to approve the 1986-87

done by Coleman, Caine & Matzinger. Seconded by William Nelson. Motion carried. The Board instructed Coleman, Caine & Matzinger to review the overall financial balance in cooperation with MGSD staff.

Mark Gonzales was present from Douglas County and requested that the County be allowed to dump septic and raw sewage in the MGSD system until such time as the sewage facility is in place at the airport. Mark estimated that the amount would be approximately 10,000 gallons per week and solids would go to the land fill. David LaBarbara related that he could see no technical problems in the County dumping sewage into the MGSD system, although the sewage should be fed into a manhole up stream. Mark related that the dumping could be spread out over the week. A dump site and acceptable charge was discussed. Mark related that Lampe Park would be an acceptable dump site. Discussion followed. Motion by Louis Neddenriep to allow Douglas County to dump a maximum of 10,000 gallons per week into the MGSD system. The County will be charged \$50.00 per month. Seconded by William Nelson. Motion carried.

Engineer's Report: Bruce Scott related that the Town of Gardnerville has proposed that Resource Concepts do engineering work for them when a conflict of interest occurs with their engineer, Vasey Engineering. Bruce informed the Town that he would do nothing that would be in conflict with MGSD. Discussion followed.

Bruce Scott related to the Board that he had discussed the land that MGSD is interested in purchasing from Anderson with Greg Schmid. Greg indicated that Anderson could exclude the property from the bankruptcy proceedings so that Anderson could deal directly with MGSD. Bruce presented a map showing the area consisting of 57-60 acres including some swamp area. Bruce will inform David LaBarbara if he hears from Greg Schmid.

Bruce Scott presented a map and explained the easements that were found concerning the Senior Citizens Center. The Board instructed Bruce to research the easements and report back to the Board.

Bruce Scott related that the sewer rehabilitation plans for the alley between County Road and Mono Avenue were presented to the Town of Minden and passed by Southwest Gas for coordination purposes. The Town may be interested in doing some water rehabilitation in the area.

Superintendent's Report: David LaBarbara reported that the trickling filter bearing has not been installed and that a letter has been sent to Wendell McCreary asking permission to repair the bearing in the same manner used in April of 1983. The trickling filter has stopped three times.

David LaBarbara presented the specifications and notice to bidders for the purchase of a new 1 ton 4 x 4 pickup for Board review. Discussion followed. Motion by Jerome Etchegoyhen to advertise for bid as per specifications for a new 1 ton 4 x 4 pickup. Seconded by William Nelson. Motion carried.

Secretary's Report: Bonnie Sarasola reported that Security Bank and Valley Bank have merged. MGSD would only be insured up to \$100,000 between the two banks and recommended that the money interest account at Security Bank be closed and funds transferred to the government pool account to insure that the funds would be covered. Motion by Louis Nedenriep to close the money interest account at Security Bank and transfer the funds to the government pool account. Seconded by William Nelson. Motion carried.

Meeting adjourned at 11:45 P.M.

Accepted: 2-2-88

By: 

# Minden-Gardnerville Sanitation District


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NOTICE OF REGULAR MEETING, TUESDAY, FEBRUARY 2, 1988, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of January 5, 1988
- 7:45 Bill Peterson--GRGID Line Oversizing Contract
- 8:00 Valley Villa--Capacity Request
- 8:15 CWC-HDR, Inc.--Solids Contact Process Approval
- 8:35 Gary DenHeyer--Douglas County Landfill Septic Tank Waste
- 8:45 Carson Valley Inn--Convenience Store Plan Approval & Capacity Reque
- 8:55 East Fork Swimming Pool District--County Road Main Extension Approval and Acceptance
- 9:05 John Lawrence of Nevada, Inc.--Fencing Proposal
- 9:15 Engineer's Report
- 9:35 Superintendent's Report
- 9:50 Secretary's Report
- 10:00 Public Commentary
- 10:10 Adjournment

  
Bonnie F. Sarasola  
Executive Secretary

PLEASE DO NOT REMOVE UNTIL February 3, 1988



# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, February 2, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Louis Neddenriep, Jerome Etchegoyhen and William Nelson

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Sarasola

Others Present:

Rob Williams, Rob Anderson, Bill Peterson, Bob Gardner, Bob George, Bill Fergus, Don Rooker, Patrick Donnelly, Gary denHeyer, Tom McManus

Minutes of January 5, 1988 were read. Motion by Louis Neddenriep to accept the minutes of January 5, 1988. Seconded by William Nelson. Motion carried.

The Chairman brought up election of board officers for the year 1988. The Board members elected to pass having election of board officers.

Bill Peterson presented the ordinance change requested by the Board at the January 5, 1988 meeting. Bill read the change aloud dealing with financial arrangement to be added to Ordinance #31, Part 1, Section 10, Paragraph E. Bill related that the standard encroachment permit would be added to Section G, as per Board instruction. Motion by Louis Neddenriep to adopt ordinance #57 changing Ordinance #31, Part 1, Section 10, Paragraph E to reflect the addition of financial arrangement for sewer lines and adopt ordinance #58 adding MGSD's standard encroachment permit to be incorporated in Section G of Ordinance #31. Seconded by William Nelson. The Chairman called for public comment. There were no replies. Vote: 4 ayes, 0 nays. Motion carried. Bill Peterson related that a wording error has been discovered in Ordinance #31, Part 1, Section 14 and explained that the word no should be corrected to anyone. Motion by Louis Neddenriep to change the word no to anyone in Ordinance #31, Part 1, Section 14. Seconded by William Nelson. The Chairman called for public comment. There were no replies. Vote: 4 ayes, 0 nays. Motion carried.

Bill Peterson--GRGID Line Oversizing Contract: Bill Peterson related to the Board that he had researched the provisions in the contract relating to the payment of line oversizing to GRGID as per board instruction. The contract provides that GRGID was to provide the cost of oversizing before construction began and MGSD is to reimburse GRGID as customers connect to the line. The contract provides that if there is a dispute, there is no provision for arbitration and if there is a dispute the case would go to court. Bill discussed cost determination, fair market value of the Mack easement which would be deducted from the owed cost, engineers estimate and EPA dollar participation. The engineering and EPA funding figures are the obligation of GRGID. The cost for appraisal of the Mack easement would be split by GRGID and MGSD. Bruce Scott suggested that Resource

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Concepts be allowed to work with the selected engineer which would be valuable to MGSD. Bill Peterson related that once an estimate is made that it is final. Discussion followed concerning limiting capacity in the line, terms of the contract, hiring of an engineer and fair market value of the Mack easement. Motion by Louis Neddenriep to authorize Bill Peterson to write a letter to Mike Rowe concerning getting the engineering costs and EPA dollar participation together and splitting the cost of the preliminary appraisal for the Mack easement between GRGID and MGSD. Seconded by William Nelson. Motion carried.

The Chairman initiated discussion concerning maximum coverage for monies invested in banking concerns for MGSD. Bill Peterson was instructed to look into the matter and report back to the Board.

Valley Villa--Capacity Request--Represented by Bob Gardner and Bob George. David LaBarbara related that a letter had been received requesting 36 units of capacity for Valley Villa. David LaBarbara explained the MGSD moratorium, but Bob Gardner felt that there were extenuating circumstances and that the 36 units should be granted by MGSD. Bob Gardner related that the project originally called for 135 units. Wells Fargo built 35 units after Valley Villa went into default and 9 units were later built by Bob George. Mr. Gardner presented copies of letters being written on behalf of MGSD from Ernst Gerber dated January 30, 1979 relating that capacity is reserved, and another on August 31, 1978 relating that the District has reserved sufficient capacity and area had been approved for 15 units per acre. Mr. Gardner related that the subdivision map had been approved and recorded in October, 1979. Mr. Gardner related that he feels MGSD made a prior capacity commitment and that the moratorium does not apply to the project. David LaBarbara related that 135 units were allocated but were not paid within the two year period nor at the time the final map was signed as provided by the MGSD ordinance. The capacity has only been paid for the units built. The Chairman related that it has come to the attention of the Board that the capacity has been lost due to the fact that the ordinance was not adhered to. Bill Peterson related that at the time the letters were written by Ernst Gerber, the final map had not been signed. Mr. Gardner related that the State Health Department would not have signed the map without there being sewer capacity. Discussion followed. The Board felt that only 10 units of capacity could be allocated until the moratorium is lifted. David LaBarbara read the applicable ordinance aloud. Mr. Gardner related that none of the correspondence nor the minutes related that all of the units must be paid for in a specified period of time. The Chairman related that MGSD had plenty of capacity to sell at the time the project was brought in. Mr. Gardner related that Valley Villa is not a new project and asked for Bill Peterson's legal opinion. Mr. Peterson related that in his opinion the project would be subject to the moratorium. Motion by Louis Neddenriep to sell 10.0 units of capacity for the Valley Villa project until such time as the moratorium is lifted. Seconded by William Nelson. Motion carried. Mr. George requested a letter from the Board stating the action taken by the Board. The Chairman related that a letter would be sent to Mr. George.

CWC-HDR, Inc.--Solids Contact Process Approval--Represented by Rob Williams. Mr. Williams related that the drawings for the solids contact process have been submitted to the EPA, However, approval has not been received from the EPA. Mr. Williams requested approval from the Board to put the solids contact process out to bid pending plan approval by the EPA. The Board related that they wished to wait for approval from the State before advertising the solids contact process for bid.

Bill Peterson informed the Board that he had talked to Bill Elleck who is CWC-HDR's attorney and suggested that CWC-HDR, Henderson Construction and MGSD all participate in the cost of the brick work for the primary clarifier project. Mr. Elleck rejected the suggestion and stated that the error in the brick work is the fault of Henderson Construction. Bill related to the Board that MGSD could elect to put the brick on the building and withhold the cost from Henderson Construction's retention account. Rob Williams related that Henderson Construction has not requested final inspection or payment. Bill Peterson recommended that the Board wait until Henderson Construction requests final inspection or payment.

Rob Williams presented a letter which had been received from the State which included a report of operations and inspection of MGSD. The letter contained a request of clarification or submittal of several items. The State wants varification of existing capacity, a new design flow rate after proposed expansion and a new compliance schedule. A summary of MGSD's commitments was also requested. Rob will provide the District with the required information to reply to the State. Rob related that he is concerned that if approval for the solids contact plans is not received soon, the project will not be completed by winter. Discussion followed. Bruce Scott related that Wendell McCurry is familiar with the MGSD operation and feels that the District can respond without getting into commitment problems. David LaBarbara asked the Board what gallon number they wished to use for paid or otherwise guaranteed capacity. The Board instructed that the 350 gallon per unit figure should be used. Discussion followed concerning responsible estimates of compliance schedule. The Board instructed Rob Williams, David LaBarbara and Bruce Scott to work together on the response to the EPA. The Chairman instructed Rob Williams, that if he runs into problems over the matter with the EPA that the Chairman would talk to Wendell McCurry.

David LaBarbara related that there are problems with the secondary clarifier scum box and requested that modifications be added to the plans. Discussion followed. The Board agreed that the scum box should be modified.

Rob Williams brought up the cleaning of the digester which had been tabled by the Board, pending warmer weather. Discussion followed. David LaBarbara related that the mixing is poor and the solids handling is not good. However, the District could probably get by without cleaning for a couple of years if a second digester will be built shortly. Discussion followed. The general consensus of the Board was to get the solids contact process done before making a decision on the digester.

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Rob Williams related that the variable speed drive is out to bid. The bids are due February 25, 1988.

Rob Williams related that the primary clarifier inspection took longer than the contract dollars budgeted. More inspection dollars were originally included, but Jim Williams reduced the amount relating that if extra dollars were needed, the amount could be applied for at the end of the project. The added inspection costs are \$5,800.00. Discussion followed. Motion by Louis Neddenriep to approve amendment for on site inspection of the primary clarifier in the amount of \$5,800.00. Seconded by Jerome Etchegoyhen. Motion carried.

Rob Williams presented change order #3 totaling \$2,341.00 to cover the cost of clarifier switch, pump interlocks, and pump control outlet for the primary clarifier. Rob also discussed the need to extend the contract 39 days. Motion by Jerome Etchegoyhen to approve change order #3 and extend the contract 39 days. Seconded by William Nelson. Motion carried.

Gary DenHeyer--Douglas County Landfill Septic Tank Waste. Mr. DenHeyer was present to discuss the problem concerning dumping of septic waste at the landfill and asked if MGSD could help by receiving raw sewage in the future. Mr. DenHeyer related that it would involve 60,000-90,000 gallons per month. David LaBarbara related that he felt there would be a problem in accepting such sewage without the installation of a bar screen and head works. David also related that the landfill is approved and classified by the State to receive septic sewage. Mr. DenHeyer related that the County has established forty acres, excluding raw sewage due to the landfill reaching its capacity. The Board felt that amount of capacity required would be out of the question and also felt that the septic sewage is a county wide problem and outside the MGSD service area. The Board suggested that the County use the new airport sewage facility for the dumping of septic sewage.

Carson Valley Inn--Convenience Store--Plan Approval and Capacity Request--  
Represented by Bill Fergus and Pat Donnelly. Plans were presented for a convenience store to be constructed in the Carson Valley Inn RV Park. David LaBarbara recommended approval with plan correction to include a grease trap. David asked for Board direction concerning the bathroom drains since the ordinance could have alternate interpretation in regard to the bathroom drain charge. David explained the operation and asked for a decision by the Board whether to classify the drains as food preparation drains or public use drains with shift charge. Discussion followed concerning store use. Mr. George related that if the lower rate were used, two bathrooms could be installed rather than one. Motion by William Nelson to classify the bathroom drains as public use with shift charge and to sell 6.9 units of capacity for the Time Oil convenience store in the Carson Valley Inn RV Park. The plans are approved with corrections as specified by David LaBarbara and Resource Concepts and the addition of a grease trap. All fees are to be paid and the rules, regulations and requirements of MGSD are to be met. Seconded by Louis

Neddenriep. Motion carried. Mr. George requested that the Board reconsider the bathroom drain charge to food preparation so that he could construct two bathrooms for his project rather than one. Discussion followed. It was the consensus of the Board that they did not wish to reopen the matter.

East Fork Swimming Pool--County Road Main Extension Approval and Acceptance  
Represented by Rob Anderson. Mr. Anderson presented as-built drawings for the County Road main extension for the East Fork Swimming Pool project and requested final approval. David LaBarbara related that the line was tested and meets District specifications. The manhole cover and ring have not been permanently set due to the paving not having been completed. Discussion followed. Motion by Louis Neddenriep to approve the County Road sewer extension for the East Fork Swimming Pool project subject to a letter being received from Resource Concepts stating that the line is acceptable. Seconded by Jerome Etchegoyhen. Motion carried.

John Lawrence of Nevada, Inc.--Fencing Proposal--Represented by Rob Anderson.  
Mr. Anderson related that his client is proposing to install slats at his expense in the MGSD fence from Ironwood and Hwy. 395 back to the Patio Homes RV area in Westwood Village. He would also be willing to install slats in the fence across the Hwy. 395 frontage. Mr. Anderson presented several kinds of slats for Board review. Discussion followed concerning possible wind damage with the installation of slats, how the slats would hold up and covering up the plant. The Board generally felt that landscaping was much better than the installation of slats in the fence. Motion by Louis Neddenriep to disapprove the fencing proposal by John Lawrence of Nevada, Inc. Seconded by Daniel Hellwinkel. Jerome Etchegoyhen related that he would be in favor of the installation of both the slats and shrubs. Vote: 3 ayes, 1 nay, being Jerome Etchegoyhen. Motion carried.

Engineer's Report: Bruce Scott presented line rehabilitation priorities consisting of areas and estimated costs which ranged from \$78,000 to \$87,000. Discussion followed concerning bidding and engineering services. David LaBarbara felt that priority #3 should be done first since it is the worst section of the line. Bruce related that the Town of Minden is interested in doing some water line rehabilitation in the area, but would depend on their dollar availability. Discussion followed. Motion by Louis Neddenriep to authorize Resource Concepts to go to bid for all three line rehabilitation priorities with the flexibility to do any part with a contract minimum of \$80,000.00. Seconded by William Nelson. Motion carried.

Bruce Scott presented a map showing the location of easements in the Lampe Park area per Board instruction. The Senior Citizens area is covered by easements and related that there are two easements given by Kuesseff. Bruce related problems with title companies in procuring a preliminary title report. First Western Title indicated that they would be willing to swap title reports if Resource Concepts would provide plot maps in draft form of the district sewer lines. Bruce indicated the cost would be

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approximately \$2,000 and could be done over a period of time. Discussion followed. The Board agreed that Resource Concepts could do one trial page for a District sewer line map.

Superintendent's Report: David LaBarbara informed the Board that two people were cited for trespassing at the ponds on Muller Lane and will appear in Justice Court.

David LaBarbara informed the Board that the Douglas County Judicial Building plans were approved without a grease trap at the time it was constructed due to the fact that the meals in the jail were preprepared and heated with a microwave. However, meals are now being prepared at the jail and a grease trap should be required. David wrote a letter to Mark Gonzales asking that the County comply with MGSD's grease trap ordinance.

David LaBarbara presented ordinance and map for the annexation of the Douglas County Middle School. David related that all fees were paid and the covenant had been signed. Discussion followed. Motion by William Nelson to adopt ordinance #59 annexing the Douglas County Middle School and authorize the Chairman to sign the annexation map. Seconded by Jerome Etchegoyhen. Motion carried.

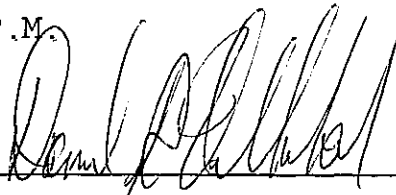
David LaBarbara informed the Board that a letter had been received from Wendell McCurry authorizing the repair of the trickling filter.

David LaBarbara informed the Board that a billing had been received from Utilities Communication in the amount of \$195.00 which is a voluntary payment. They provide professional assistance to the UTC officers. Discussion followed. Motion by Louis Neddenriep to pay the billing in the amount of \$195.00 to Utilities Communication. Seconded by William Nelson. Motion carried.

David LaBarbara presented the bid results for a new 1 T 4 X 4 pickup. Chairman Daniel Hellwinkel left the room due to conflict of interest and the meeting was turned over to Vice-Chairman Louis Neddenriep. The bids were as follows: Capital Ford, \$13,657.00 and C.O.D. Garage \$14,284.75. David LaBarbara pointed out to the Board that the Ford meets the gross vehicle weight specifications, but is labeled a 3/4 T. truck. The Chevrolet is labeled as a 1 T. truck, but has slightly less gross vehicle weight. The Board reviewed the specifications from each bidder. Discussion followed. Motion by Jerome Etchegoyhen to table the bids and make a decision when Vic Pedrojetti could be present. Seconded by William Nelson. Motion carried. The Board directed that a special meeting be called, Thursday, February 11, 1988 at noon at the MGSD treatment plant to discuss the bids for a new 1 T. 4 X 4 pickup.

Meeting adjourned at 12:00 P.M.

Accepted: 3-1-88 By: \_\_\_\_\_



# Minden-Gardnerville Sanitation District

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MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, TUESDAY, FEBRUARY 16, 1988, 12:00 NOON, BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

12:00 Noon Call to Order  
12:05 Review of bids for 1 Ton 4 x 4 Pickup Truck  
12:30 Public Commentary  
12:40 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

PLEASE DO NOT REMOVE UNTIL February 17, 1988

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of Special Meeting, Tuesday, February 16, 1988, 12:00 Noon, Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Vic Pedrojetti, Jerome Etcegoyhen, William Nelson

Staff Members Present:

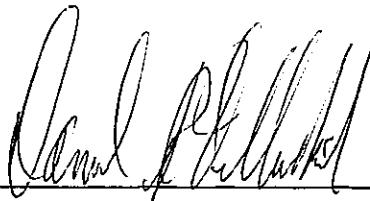
David LaBarbara

The meeting was called to order by Vice-Chairman, Louis Neddenriep. The Vice-Chairman explained the situation with regard to the bidding on a new 1 Ton 4 x 4 pickup truck. Both bids meet the specifications contained in the bid documents. After discussion and examination of specifications the Board voted unanimously to accept the low bid from Capital Ford for \$13,754.00. The Board instructed the Superintendent to order the truck.

Meeting adjourned 12:30 P.M.

Accepted: 3-1-88

By: \_\_\_\_\_





# Minden-Gardnerville Sanitation District


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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, MARCH 1, 1988, 7:30 P. M., BOARD ROOM,  
MGSD TREATMENT PLANT, 1790 Hwy. 395, MINDEN, NEVADA

## AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of February 2, 1988 and February 16, 1988
- 7:45 Sewer Moratorium--Discussion
- 8:00 Jacobsen Family Trust--Public Hearing Continuation for Contract of Sewer Service
- 8:10 Western Nevada Properties--Clarification of Reimbursement Procedures
- 8:20 Taco Maker--Plan Approval
- 8:35 Colt Enterprises--EDU Allocation
- 8:45 Carson Valley Inn--Encroachment Easement
- 9:00 Coleman, Caine & Matziner--Rate Structure Study
- 9:20 Engineer's Report
- 9:35 Superintendent's Report
- 9:50 Secretary's Report
- 10:00 Public Commentary
- 10:10 Adjournment

  
Bonnie F. Sarasola  
Executive Secretary

PLEASE DO NOT REMOVE UNTIL MARCH 2, 1988

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, March 1, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

William Nelson, Vic Pedrojetti, Jerome Etchegoyhen, Louis Neddenriep and Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Sarasola

Others Present:

Maureen Mack, Treva Zeller, Bob Gardner, Rob Anderson, Steve Holton, Bill Fergus, Shawn Smyth, Daniel Daily, Raymond Smith.

Minutes of February 2, 1988 and February 16, 1988 were read. Motion by William Nelson to accept the minutes of February 2, 1988 and February 16, 1988. Seconded by Louis Neddenriep. Motion carried.

Bruce Scott informed the Board that it came to his attention that Time Oil was purchasing the property rather than leasing for the convenience store in the Carson Valley Inn RV Park and has sent them a letter outlining the conditions they must meet for sewer service including an easement for the lateral to the sewer main. (copy of the letter on file)

David LaBarbara informed the Board that an estimate had been received for commercial, 24 gauge steel doors for the solids handling facility, per Board instruction. Capital Overhead Door's estimate is approximately \$3,000. Discussion followed. The Board directed that two more estimates be obtained before a decision is made concerning the purchase of the doors.

David LaBarbara informed the Board that Bill Peterson has received a letter concerning Valley Villa's capacity request from their attorney. Bill would like to answer the letter since he has found information in the ordinance which supports the Board's position. Motion by Louis Neddenriep to authorize Bill Peterson to answer the letter concerning capacity for Valley Villa. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara reported that a crack was discovered in the sewer line near the bridge in the Gardnerville Ranchos probably caused from the recent bridge construction. Sewage has possibly spilled into Rocky Slough and/or infiltration of slough water into the sewer. Rocks and debris has been found in the line. David directed GRGID to stop the flows and to hydro flush the line. David is sending a letter to GRGID to support his instructions concerning the sewage leak.

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Minden-Gardnerville Sanitation District  
March 1, 1988  
Page 2

Sewer Moratorium-Discussion: David LaBarbara presented a capacity report to the Board which reflected capacity presently being served, capacity reserved which has been paid for or otherwise guaranteed as well as average and maximum flows information. David reviewed the report with the Board. David also reported on the ground water levels at various locations. Discussion followed concerning capacity availability and what the plant can handle. The solids contact process would bring the plant up to take care of guaranteed capacity. David related that the EPA has not yet approved the plans for the solids contact process. Construction would take seven to nine months. Discussion followed concerning the GRGID appeal decision which could add an additional 113,000 gallons of guaranteed capacity. The Board felt that the moratorium would have to be continued until the Supreme Court makes a decision concerning the appeal, which is expected to be in the fall of 1988. Discussion followed concerning time frame for decision on the GRGID appeal and the construction of the solids contact process. Bruce Scott related that Carson City was allowed to sell capacity when construction was in progress. Motion by Jerome Etchegoyhen to extend the current moratorium concerning new annexations, contract of sewer service and sewer capacity for six months to September 6, 1988. Seconded by Vic Pedrojetti. Bob Gardner requested a letter for Valley Villa stating that MGSD would sell 36.0 units of capacity when the moratorium is lifted. The Chairman related that there is a letter concerning capacity pending between attorney for MGSD & attorney for Valley Villa and the Board could not make a commitment. Bob Gardner inquired if it is the intent of the Board to lift the moratorium once the contract is let for the solids contact process. The Board related that they could not make a commitment. They would like to see the GRGID appeal resolved and construction started on the solids contact process. The moratorium will not be lifted until the Board feels the capacity problems have been solved. If the Board feels the capacity problems have been solved before the moratorium expires, the moratorium will be lifted, but no commitment will be made by the Board at this time. Discussion followed. Maureen Mack inquired about annexing a piece of property next to the Holmes property on Hwy. 395 in Minden. The terms of the moratorium were explained and Maureen was informed that the property could not be annexed nor receive sewer service until the moratorium is lifted. Since there were no more questions or comments, the Chairman called for the vote: Vote: 5 ayes, 0 nays. Motion carried.

Jacobsen Family Trust-Continuation of Public Hearing for Annexation--Represented by Rob Anderson. The Chairman related that the annexation for Jacobsen Family Trust could not be heard, since the moratorium is still in effect. The public hearing will be continued until the moratorium for annexations, contract of service and capacity is lifted.

Western Nevada Properties-Clarification of Reimbursement Procedures--Represented by Steve Holton. David LaBarbara related to the Board that Steve Holton had discussed the fact that the interceptor line may not be completed by July 1, 1988 when capacity payment is due from Western Nevada

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Properties and inquired how the interceptor reimbursement would be handled. Mr. Holton informed the Board that the construction of the interceptor will probably start in April and will take two to three months to complete. The interceptor may not quite be completed by July 1, 1988 when payment for the capacity is due. David LaBarbara read the minutes aloud relating to the interceptor reimbursement for Western Nevada Properties. The Board directed that if the interceptor is not constructed and approved by MGSD by July 1, 1988, the full capacity fee of \$2,250.00 per unit would have to be paid and MGSD will reimburse Western Nevada Properties for the interceptor fee when the line is approved. David LaBarbara related that MGSD will hire an inspector for the line construction which will have to be reimbursed by Western Nevada Properties. David has Dave McClure in mind for the inspection and related his qualifications to the Board. Steve Holton related that obtaining an easement from Dreyer seems to be at a standstill and does not think Dreyer will give the needed easement. Western Nevada Properties can get an easement from the Nevada Department of Transportation in MGSD's name. Discussion followed concerning the easement. The Board felt that an easement from Nevada Department of Transportation would have to be accepted.

Taco Maker-Plan Approval--Represented by Bob Gardner. A letter was presented to the Board from Bruer-Harrison, the owners of the property, authorizing application for sewer capacity for the proposed Taco Maker. Construction plans were also presented for Board approval. David LaBarbara related that the plans require corrections which should be implemented and brought back to MGSD for verification. David also related that a 435 gallon grease trap is required. The capacity required is 4.2 units which will be taken out of the Bruer-Harrison allocation. Discussion followed. David LaBarbara related Bruer-Harrison bought 35.0 units of capacity of which 5.4 were given to the Arco AM-PM. Motion by Louis Neddenriep to approve the plans for the Taco Maker subject to recommendations made by David LaBarbara and Bruce Scott. 4.2 units of capacity is approved and is to be taken out of the Bruer-Harrison capacity allocation. Seconded by William Nelson. Motion carried.

Colt Enterprises-EDU Allocation--Represented by Raymond Smith. Mr. Smith presented a letter from Robert Taylor of Colt Enterprises authorizing him to act on their behalf. Mr. Smith informed the Board that 19.0 units of capacity had been allocated for the Cottonwood Condominiums project and 12.0 for the Springlane project, leaving 54 units of capacity from the original allocation to Yparraguirre. The owners wish to assign the remaining capacity to the two remaining parcels. Mr. Smith related that the back half of the property was sold to the Lutheran Church for parking and no sewer allocation was given to them. Mr. Smith presented a letter on behalf of the Lutheran Church stating that no sewer allocation was given in the transaction. Mr. Smith presented a map of the area and requested that 20 units be allocated to 1 parcel and 34 units to the other remaining parcel. Motion by Jerome Etchegoyhen to allocate 10 units of capacity to parcel 4A containing .65 acres, 10 units of capacity to parcel 4B containing .65 acres and 34 units to parcel 2 containing 5.4 acres for Colt Enterprises. Seconded by William Nelson. Motion carried.

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Carson Valley Inn-Encroachment Permit--Represented by Shawn Smyth and Bill Fergus. Mr. Smyth related to the Board that the Carson Valley Inn now finds they are in a position to move the sewer line from the middle of the Carson Valley Inn to the street as per MGSD's wishes. However, the Inn would like permission to start building construction over the existing line about the same time as the construction of the new sewer line. Carson Valley Inn would submit plans for new line approval before any construction would begin. Mr. Smyth related that line construction time is estimated to be about three weeks which could overlap their time frame for building construction over the existing easement. Discussion followed concerning plans. The Board related that plans would have to be submitted to MGSD and approved. Discussion followed concerning new line location, ordinance relating to financing and construction time frame. The Board informed Mr. Smyth that they would be willing to call a special meeting to approve the construction plans when the plans are ready. Discussion continued on the line location.

Coleman, Caine & Matziner--Rate Structure Study--Represented by Keith Waldrop. Mr. Waldrop informed the Board that the Board Members and the MGSD staff had been supplied with a report which had been compiled concerning MGSD's rate structure. Keith reviewed the report and related how the figures in the report were arrived. Discussion followed concerning charging of a standby fee on capacity not being used, using combination of standby fee and increase user fee, charging of fixed and variable costs, buying back capacity, etc. Motion by Louis Neddenriep to table the rate structure study and that the Chairman appoint two Board members to work with David LaBarbara and Keith Waldrop and come back to the Board with recommendations concerning a rate increase. Seconded by Vic Pedrojetti. Motion carried.

The Chairman appointed William Nelson and Jerome Etchegoyhen to work on the rate structure study and requested that a report be given at the next regular meeting.

Engineer's Report: Bruce Scott related to the Board that he had explored the possibility of MGSD purchasing the materials for the sewer rehabilitation project to avoid paying sales tax. Bruce related that a conversation had taken place with Sam Small who related that if MGSD went that route, the guarantee would be lost and it is actually more trouble than it is worth. Discussion followed regarding having the contractor decide where to purchase materials and then let MGSD do the purchasing to save the sales tax. Discussion continued. The Board generally felt that it would probably be better to let the contractor purchase the materials and MGSD not enter into the purchase.

Superintendent's Report: David LaBarbara asked the Board if an item could be put on the agenda four days prior to the monthly meeting if substantiating data is not required, such as plans, etc., which are required ten days prior to the board meeting. The Board felt that it should be the discretion of the superintendent. The Chairman also felt that if someone has a simple question that they should be allowed to speak without being on the

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agenda during public comment. The Board directed that Bill Peterson be consulted concerning hearing business not on the agenda to avoid creating any problems.

David LaBarbara informed the Board that Bill Peterson has written a letter to Mike Rowe concerning the GRGID line oversizing contract.

David LaBarbara informed the Board that Rob Williams has sent a letter to the State and also to Henderson Construction concerning the brick work for the primary clarifier project. David read the letters aloud to the Board.

David LaBarbara informed the Board that Rob Williams has reviewed the bids for the variable frequency drive and recommended that the Board award the bid to Control Manufacturing, who is low bidder subject to State approval. The variable frequency drive equipment specified in the low bid has been used on two other projects with no problems. Rob is sending a letter to MGSD tomorrow recommending that the low bid be accepted. Discussion followed. Motion by Jerome Etchegoyhen to award the bid for the variable frequency drive and flow meter equipment to Control Manufacturing for bid items #1 and #2 for a total of \$15,317.00 subject to EPA approval. Seconded by Louis Neddenriep. Motion carried.

David LaBarbara related to the Board that Bently Nevada has requested to be on the next agenda. Bently wants to do away with their dumping site on Sixth Street and wishes permission to dump the effluent at the MGSD plant. Discussion followed.

Meeting adjourned at 10:30 P.M.

Accepted: 4-5-88

By: 

# Minden-Gardnerville Sanitation District

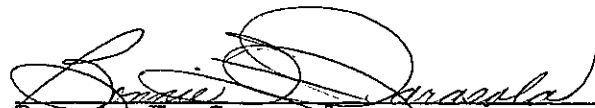
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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, THURSDAY, MARCH 10, 1988, 7:30 P.M., BOARD ROOM,  
MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

7:30 P.M. Call to Order  
7:35 Solids Contact--DEP Comments  
8:00 Brick Work--Change Order  
8:10 Public Commentary  
8:20 Adjournment

  
Bonnie F. Sarasola  
Executive Secretary

PLEASE DO NOT REMOVE UNTIL March 11, 1988

# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of Special Meeting, Thursday, March 10, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Louis Neddenriep, Vic Pedrojetti and William Nelson

Staff Members Present:

David LaBarbara

Others Present:

Rob Williams

Solids Contact--DEP Comments: Rob Williams explained that the State had submitted comments to CWC-HDR, Inc. which had been answered. Several suggestions by DEP needed board review before the state's final comments could be answered. DEP is requiring that a second separation wall be added to provide additional operational flexibility. The Board was concerned about gaining a real benefit from spending extra money on an additional wall. Discussion followed. Rob then described the addition of a pipe between the trickling filter dosing station and the aeration basin influent. This pipe would allow for primary effluent to be treated if the trickling filter process were to fail. A change in the sludge wasting piping was discussed. Rob's opinion was that the change in wasting could be made at any future time without a penalty. Motion by Louis Neddenriep to proceed to modify the plans to add three compartments to the aeration basin, and to install a pipe between the plant pump station and aeration influent line. Seconded by Vic Pedrojetti. Motion carried.

Rob Williams then talked about a compliance schedule required by the state for completion of the solids contact project for inclusion into the discharge monitoring permit. The Board examined the compliance schedule and authorized its submittal.

Brick Work--Change Order: Rob Williams informed the Board about the brick work on the primary clarifier. Henderson Construction has indicated that they will order the brick and install with Kawcak Masonry. It will take 45-56 days to get the brick on site. Motion by Louis Neddenriep to authorize the Chairman to sign a change order for a time extension for the brick work. Seconded by William Nelson. Motion carried.

Approved: 4-5-88

By: 



# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, APRIL 5, 1988, 7:30 P.M., BOARD ROOM,  
MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of March 1, 1988 and March 10, 1988
- 7:45 Tentative Budget for 1988-89--Board Review and Approval
- 8:00 CWC-HDR, Inc.--Final Approval for Solids Contact and Bid Authorization
- 8:10 Carson Valley Inn--Plan Approval for Expansion Over Easement & Line Relocation
- 8:25 French Bar--Plan Approval
- 8:35 Trojan Steel--Connection Approval-and Capacity Request
- 8:45 Maureen Mack--Information Concerning Moratorium
- 8:55 Western Nevada Properties--Capacity Request
- 9:10 Bently Nevada Corporation-Request for Change of Discharge Point & Discharge Permit Renewal
- 9:25 Raley's--Plan Approval and Capacity Request
- 9:35 Industrial Park--EDU Purchase Time Limit
- 9:45 Rate Structure--Committee Report
- 9:55 Peterson, Clark & McTee--Sewer and Building Approval
- 10:05 Tedsen--Plan and Sewer Main Approval
- 10:20 Mack Land & Cattle Co.--Authorization to Annex
- 10:30 Mountain Glen-Line Acceptance & Plan Approval
- 10:40 Westwood Village II--Plan Approval
- 10:50 Engineer's Report
- 11:05 Superintendent's Report
- 11:20 Secretary's Report
- 11:30 Public Commentary
- 11:40 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

PLEASE DO NOT REMOVE UNTIL April 6, 1988

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, April 5, 1988, 7:30 P.M., Board Room  
MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Jerome Etchegoyhen, William Nelson, Louis Neddenriep and  
Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Sarasola

Others Present:

Rob Williams, Rob Anderson, Maureen Mack, Michele Ford, Fred Gunderson,  
Pat Geary, Shawn Smyth, Daniel Daily, Ted Gaines, Dan Jenkins, John Hoh-  
man, Larry Nurse, Dick Clark, Renee Harrington, Brian Crockett, Jerry  
Keenan, Bill Laughlin, George Kopscho and Treva Zeller

The meeting was called to order by Vice-Chairman, Louis Neddenriep.

Minutes of March 1, 1988 and March 10, 1988 were read. Motion by William  
Nelson to accept the minutes of March 1, 1988 and March 10, 1988. Seconded  
by Vic Pedrojetti. Motion carried.

The meeting was then turned over to the Chairman, Daniel Hellwinkel.

Tentative Budget for 1988-89--Board Review and Approval: David LaBarbara  
reviewed the tentative budget for the fiscal year 1988-89 with the Board  
in detail. Discussion followed. Motion by Jerome Etchegoyhen to approve  
the tentative budget for the fiscal year, 1988-89. Seconded by William  
Nelson. Motion carried. The public hearing for the tentative budget is  
scheduled for May 19, 1988.

CWC-HDR, Inc.--Final Approval for Solids Contact and Bid Authorization--  
Represented by Rob Williams. Mr. Williams presented the plans for the  
solids contact process which have been approved by the EPA with changes  
and explained the changes to the Board. Rob explained that the Board now  
needs to authorize advertisement to put the work out for bid. The engin-  
eers estimate is approximately \$475,000. The advertisement process will  
take one month and construction time estimate is six months. Discussion  
followed concerning labor rates. Motion by Louis Neddenriep to authorize  
the advertisement for bid for the solids contact process. Seconded by  
Jerome Etchegoyhen. Motion carried.

Rob Williams discussed the engineering for the solids contact process and  
the need to request an additional \$2,850.00 in engineering fees. Discus-  
sion followed. Motion by Louis Neddenriep to authorize an increase in  
engineering fees for CWC-HDR, Inc. in the amount of \$2,850.00 for the  
solids contact process. Seconded by Jerome Etchegoyhen. Motion carried.

Rob Williams related to the Board that the contracts for the variable  
speed drive equipment were sent to Control Manufacturing and they made  
an error in executing the contracts. New contracts have been sent to

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Minden-Gardnerville Sanitation District  
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Page 2

Control Manufacturing for signature. Rob requested that the Board authorize the Chairman to sign the contracts when they are received from Control Manufacturing in the next few days. Motion by Jerome Etchegoyhen to authorize the Chairman to sign the contracts for the variable speed drive equipment in the amount totaling \$15,317.00. Seconded by William Nelson. Motion carried.

Rob Williams reported that the EPA has approved amendment #6 for increase in inspection fees for the primary clarifier in the amount of \$5,800.00 as approved by the Board at the February 2, 1988 meeting.

Carson Valley Inn--Plan Approval for Expansion Over Easement and Line Relocation--Represented by Shawn Smyth and Daniel Daily. Plans were presented to move the sewer line from the middle of the Carson Valley Inn to the street. The plans call for the abandonment of the present sewer line. Bruce Scott explained the plans to the Board including service to the adjacent Bacon property. Bruce also presented a letter commenting on the plans and changes that should be included on the plans. (copy of letter on file) Bruce discussed sufficient room for maintenance by MGSD. Discussion followed concerning sewerage to the Carson Valley Inn, RV Park and the Bacon property. Mr. Smyth related that plans are being drawn for building expansion over the present MGSD easement and asked for the Board's indulgence to allow the Carson Valley Inn to build over the present easement while the sewer line is being constructed in the street. Discussion followed concerning the sewer improvement plans. Motion by Jerome Etchegoyhen to approve the sewer improvement plans for the Carson Valley Inn subject to a manhole being added to the plans to be located where the line meets the Carson Valley Inn's lateral, to satisfy the owners of the Bacon property and the implementation of plan corrections covered in Resource Concepts letter dated April 5, 1988. The plans are to be reviewed and approved by Resource Concepts before construction begins. The rules, regulations and requirements of MGSD are to be met. Seconded by Vic Pedrojetti. Motion carried.

French Bar--Plan Approval--Represented by Ted Gaines. David LaBarbara presented and explained remodel plans for the French Bar. The existing lateral will be cut and plugged and replaced with a six (6) inch lateral. The existing house will be torn down and that lateral will be concreted. David discussed the existing drains for the bar, hotel and existing house and asked for Board direction concerning the rooms upstairs in the hotel which have been condemned and not been in use in many years. MGSD records indicate that no user fee has ever been charged for the upstairs drains. The capacity involved for the upstairs rooms would be 2.7 units. The owners are asking for credit for the existing drains. Discussion followed. David related that the remodel plans call for 9.8 units of capacity. There are also 5.4 units in the Bar, .6 units in the old barbershop and 1.5 units in the kitchen. Discussion followed. Motion by Louis Neddenriep to allow credit in the amount of 2.7 units for the upstairs rooms and 1.0 unit of credit for the house being abandoned. The remodel plans are approved for 9.8 total units. The rules, regulations and requirements of MGSD are to be met. Seconded by William Nelson.

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Minden-Gardnerville Sanitation District  
April 5, 1988  
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David LaBarbara informed the Board that the owners are obtaining an easement from Douglas County to cover the old court building on Courthouse Alley. The Board instructed David to check on the lateral location for the adjacent Adavan building. The charge for drains in the French Hotel were discussed. David related that he had reassessed the drains by the present ordinance usage. Discussion followed concerning units needed and the hours the establishment is open. Louis Neddenriep then withdrew his motion and William Nelson then withdrew his second to the motion. Motion by Jerome Etchegoyhen to allow 9.8 units of credit for the French Bar, Hotel and abandoned house and to approve the remodel plans for the French Bar for 9.8 units of capacity and to charge the same amount of units user fee. The rules, regulations, and requirements of MGSD are to be met. Seconded by Vic Pedrojetti. The contractor felt that the owners would be losing credit which they would wish to use in the future and did not feel the owner should be penalized because MGSD did not assess the units previously. The Board related that when the district was formed that the owner did not request those units be served. Discussion followed. The Chairman called for the vote of the Board. Vote: 5 ayes, 0 nays. Motion carried.

Trojan Steel--Connection Approval and Capacity Request--Represented by Dan Jenkins and John Hohman. Bruce Scott informed the Board that Trojan Steel and Peterson, Clark & McTee who are scheduled to appear later in the meeting for connection approval are interrelated. Bruce presented plan review letters for both projects for Board review. (letters on file) Bruce drew a plot plan on the blackboard and explained the area to the Board. Bruce suggested that instead of running a sewer line at the side of the Peterson, Clark & McTee properties, that a line be constructed in the culdesac (Linda Lane) so that all the property owners in the area would participate and construct only one line. Bruce suggested trying to get all the property owners to work together. Bruce also related to the Board that there is a thirty (30) foot utility easement in the culdesac. Motion by Louis Neddenriep to table the Trojan Steel request until later in the Board meeting when Peterson, Clark and McTee are scheduled to appear before the Board. Seconded by William Nelson. Motion carried.

Maureen Mack--Information Concerning Moratorium--Maureen Mack related to the Board that she felt uncomfortable carrying information to her prospective buyers who have been waiting six months due to the current MGSD moratorium to purchase property and obtain sewer service and asked the Board to clarify the situation to her buyers who were present at the Board meeting. The Chairman related that the Board is working on the sewage capacity shortage problem and explained that the Board is putting a solids contact process out to bid to bring the plant up to present capacity and also explained the GRGID lawsuit and the pending decision from the supreme court. The Chairman felt that the property was assured capacity, but the Board would not make a commitment as to exactly when it would be. When MGSD knows what direction it is going concerning the GRGID appeal, then a decision can be made. Discussion followed. Maureen Mack thanked the Board for their time.

Western Nevada Properties--Capacity Request: David LaBarbara informed the Board that he had done a survey of the new building for Western Nevada Properties at 1657 Hwy. 395, Building #2, Financial Center Phase I and found that it is necessary for Western Nevada Properties to purchase an additional .2 units of capacity. David presented a letter received from Western Nevada Properties requesting the purchase of .2 units of capacity for the building. Discussion followed. Motion by Louis Neddenriep to sell .2 units of capacity to Western Nevada Properties for Building #2, Financial Center Phase I, 1657 Hwy. 395. Seconded by William Nelson. Motion carried.

Bently Nevada Corporation-Request for Change of Discharge Point and Discharge Permit Renewal--Represented by Bill Laughlin and George Kopsho. David LaBarbara informed the Board that Bently Nevada Corporation's industrial discharge permit is expiring and recommended renewal. David reported that there have been no problems and payment has been received promptly. Motion by Louis Neddenriep to extend the industrial discharge permit for Bently Nevada for six (6) months under the same conditions as the present permit. Seconded by Vic Pedrojetti. Motion carried.

Bill Laughlin related to the Board that Bently Nevada would like to change their point of discharge in order to get out of the street. Bently would like to propose, at their expense, to construct a dump station at MGSD. David LaBarbara related that there would be more dilution if the effluent were discharged further up stream. Louis Neddenriep felt that by allowing Bently to discharge at the treatment plant it would create a problem in having to allow others to dump septic discharge at the plant and may eventually load MGSD with unwanted sewage. It was suggested that Bently could use the manhole near the old power company. Jerome Etchegoyhen related that he was concerned about dilution. William Nelson related that he agreed with Louis Neddenriep. Motion by Louis Neddenriep to deny the request by Bently Nevada Corporation for change in point of industrial waste discharge to the MGSD treatment plant. Seconded by William Nelson. Motion carried.

Raley's--Plan Approval and Capacity Request--Represented by Larry Nurse. David LaBarbara presented plans for the construction of four shops at Raley's Supermarket complex on Hwy. 395 in Gardnerville which will replace four of the shops in the present complex. Currently the four shops have 4.0 units of capacity, but the new construction plans call for 6.9 units and 2.9 units of capacity would have to be purchased. Mr. Nurse presented a letter from the property owner authorizing him to request capacity on his behalf. Mr. Nurse explained that capacity is being requested and plan approval for the new shops only and that he will come back before the Board at a future date to request capacity and plan approval for the Raley's Supermarket expansion. The Board informed Mr. Nurse that MGSD would only sell a total of 10.0 units of capacity maximum for the entire project. Mr. Nurse related that ten units of capacity would be more than enough for their project. Bruce Scott explained the plans to the Board, and also informed the Board that he did have a conflict of interest since Resource Concepts did do the engineering on the

project. Discussion followed concerning the lateral. Motion by Vic Pedrojetti to approve the plans for construction of four shops at the Raley's Supermarket complex on Hwy. 395 in Gardnerville and to sell 2.9 units of capacity. Total capacity allowable by MGSD for the entire project is not to exceed 10.0 units. Seconded by Jerome Etchegoyhen. Motion carried.

Industrial Park--EDU Purchase Time Limit: David LaBarbara informed the Board that when MGSD was involved in the lawsuit with Mortimer concerning capacity purchase in the Carson Valley Industrial Park, there was a time limit to purchase capacity of two years from the date of the court order. The two year time limit is up and David asked for direction from the Board as to how to handle the capacity not purchased. Discussion followed. Motion by Louis Neddenriep to notify all property owners who have not purchased their allocated capacity by registered mail, return receipt, that they have sixty (60) days from the date of the letter to purchase the allocated capacity at the \$300.00 rate. If the capacity is not purchased within the sixty (60) days, the capacity allocated is lost. Seconded by William Nelson. Motion carried.

Rate Structure--Committee Report: William Nelson informed the Board that a meeting had taken place with the committee appointed to study the needed rate increase in sewer user fees. The committee suggests that the sewer user fee be raised from \$9.50 per month to \$11.00 per month per unit. Mr. Nelson informed the Board that there was nothing substantial to report concerning the possibility of a standby fee. Jerome Etchegoyhen related that he can see the reasoning for a standby fee, but he did not think MGSD is quite ready to implement such a fee. Louis Neddenriep felt that he did not agree with a standby fee since the property is already being taxed. Discussion followed. Motion by Louis Neddenriep to raise the sewer user fee by \$1.50 per month per unit and to proceed with the necessary advertising and public hearing. The rate increase is to be effective October 1, 1988. All customers are to be notified in their July billing of the proposed rate increase and public hearing. Seconded by Vic Pedrojetti. Motion carried.

Peterson, Clark & McTee--Sewer and Building Approval--Represented by Rob Anderson and Dick Clark. Bruce Scott again explained the proposed sewerage that had been explained during the Trojan Steel portion of the meeting. Bruce again discussed the best sewerage alternatives for the properties in the culdesac (Linda Lane). Discussion followed concerning routing the sewer service around the power box in the easement. The representatives present related that they had discussed sewerage with the other property owners in the culdesac and felt they would all be willing to cooperate on a sewerage plan. Rob Anderson related that Mr. Peterson is concerned with the tearing up of the pavement and the time frame in getting an agreement with the other property owners. Time is of the essence for his project. Mr. Anderson also asked the Board if they would approve both sewerage plans which were initially presented if the property owners would not agree on sewerage the culdesac. The Board felt that they would agree to sewerage of the culdesac and related that they would be willing to call a special meeting to approve the plans if necessary.

Tedsen-Plan and Sewer Main Approval--Represented by Brian Crockett, Jerry Keenan and Rob Anderson. David LaBarbara related to the Board that a letter had been received from Mr. Tedsen authorizing Brian Crockett and Jerry Keenan to act on his behalf at the meeting. The parcel is the second parcel down from the Carson Valley Industrial Park and is on contract of sewer service. There have been 10.0 units of capacity bought and paid for. The building plans include a car wash which will not be connected to the sewer and a convenience store which will require 8.0 units of capacity. David related that the convenience store is being charged the same rate structure as the Time Oil convenience store and a grease trap has been included on the plans. Rob Anderson related to the Board that sewer improvement plans were also being presented which had not been approved previously. Rob explained the sewer improvement plans which will extend the sewer line from the south end of the Carson Valley Industrial Park through the Tedsen property to the Jacobsen property. Bruce Scott presented a letter outlining his recommendations to the Board concerning the plans. (copy of letter on file) Motion by Louis Neddenriep to approve the construction plans and approve 8.0 units of capacity. The sewer improvement plans are approved subject to the recommendations in Resource Concepts letter dated April 5, 1988 being adhered to. All sewer inspection costs are to be reimbursed to MGSD by the owner. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by William Nelson. Motion carried. The Board was asked if 10.0 additional units could be bought while the current moratorium is in effect. The Board replied that they could not purchase any additional units because the property is not within the MGSD boundary.

Mack Land and Cattle Company-Authorization to Annex--Represented by Rob Anderson. Mr. Anderson informed the Board that Mr. Mack wishes to use some of his 50,000 gallons of guaranteed capacity per his agreement with MGSD and wished authorization to annex enough area for ten (10) units. The Board felt that the annexation request could be honored due to the contract Mr. Mack has with MGSD which would over ride the moratorium. The Board wished to make sure that any proposed annexation is within the boundary of the 50,000 gallon capacity allocation.

Mountain Glen--Line Acceptance & Plan Approval--Represented by Rob Anderson. Bruce Scott explained the as built drawings for the Mountain Glen project and presented a plan review letter with recommendations. (copy on file) Bruce related to the Board that the line between manholes 7 and 8 are a fraction less in slope than the MGSD ordinance requires and the problem needs to be addressed by the Board. Rob Anderson explained the verification of elevations and explained to the Board the difference the slope would make in an expanse of 300 feet. Mr. Anderson related to the Board that the discrepancy in slope can be corrected if the Board so desires. It would require the relaying of approximately 300 feet of pipe. Bruce Scott related that the line is visually good and workable, but technically does not meet the MGSD ordinance. David LaBarbara related that the line had passed all district testing. Discussion followed. Motion by William Nelson that the slope between manholes 7 and 8 in the Mountain Glen line is to be corrected to meet the MGSD ordinance. Seconded by

Louis Neddenriep. Motion carried.

Westwood Village II--Plan Approval--Represented by Rob Anderson. Bruce Scott presented a plan review letter for Westwood Village II with recommendations. Mr. Anderson explained to the Board that Westwood Village II was approved for ten (10) units of capacity, but the plans show all the units, which are located beyond the Patio Homes. The owner knows that he can only build ten units. Mr. Anderson related that the slope for the first set of units does not meet the MGSD ordinance in order to meet the needs of future units. Bruce Scott recommended that the slope be increased to conform with the current MGSD policy. Discussion followed concerning slope. Motion by Vic Pedrojetti to approve the improvement plans for Westwood Village II subject to the recommendations in Resource Concepts letter for plan review dated April 5, 1988 being adhered to. The Chairman is authorized to sign the plans after approval is received from Resource Concepts. The rules, regulations and requirements of MGSD are to be met. Bruce Scott related that he did not think there is a problem with the flatter slope. Seconded by Louis Neddenriep. Motion carried.

Engineer's Report: Bruce Scott related to the Board that he had been requested to review the Spirolite Pipe product which was introduced to the Board previously. The minimum pipe size is eighteen inches. Bruce felt that the pipe is a good product, but would not recommend that MGSD try it out on a large project. Spirolite also has their own type manholes. Perhaps the District would like to try it on a small project. Discussion followed. The Board felt that the pipe now required in the MGSD ordinance works well for the District and they wish to stay with it. The Board related that they did not wish to change the ordinance to include the Spirolite type pipe.

Bruce Scott informed the Board that investigation of the possibility of drawing up plot maps to pin down the district sewer line easements will require far more work than he had previously indicated to the Board. It would appear that there are some six hundred documents which would have to be researched. Bruce informed the Board that the first sheet would be approximately \$5,000 and \$2,500 per sheet thereafter. The total cost would be somewhere in the neighborhood of \$12,500. Discussion followed. The board generally felt that pinning down the district sewer easement locations was essential. Motion by Louis Neddenriep that Resource Concepts is authorized to proceed with drawing up maps to show MGSD easements in relationship to the district lines. The expense for drawing up the maps is to be taken out of the 1988-89 budget under capital expense. Seconded by Vic Pedrojetti. Motion carried.

Bruce Scott reported to the Board that Resource Concepts is no longer providing engineering services to Western Nevada Properties, with the exception of design changes and design construction issues. Bruce Scott informed the Board that he would draft a letter for the Chairman's signature to send to Robert Helms concerning the property that the District is interested in purchasing.



Superintendent's Report: David LaBarbara presented a contract received from Instrument Services, Inc. for the coming year. Instrument Services provides preventative maintenance and calibration for MGSD's instruments. The overall increase is \$22.75 per one-half day service call. Discussion followed. Motion by William Nelson to accept the maintenance agreement for Instrument Services, Inc. for the coming year. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara presented four proposals for the purchase of overhead doors for the solids handling buildings. The proposals are for four doors of 24 guage steel with chain hoists. The bids range from \$3,024 to \$3,200. Nevada Overhead Door provided the least expensive bid. Discussion followed. Motion by Vic Pedrojetti to award the bid for four steel doors to the low bidder, Nevada Overhead Door in the amount of \$3,024.00 with a one year warranty to apply. Seconded by Jerome Etche-goyhen. Motion carried.

David LaBarbara informed the Board that Bill Fitzmorris, the game warden has requested that he be given a key to the gate leading to the ponds on Muller Lane so that he would have easy access in patrolling the area. The Board agreed that Mr. Fitzmorris be given a key to the gate leading to the ponds on Muller Lane.

David LaBarbara related to the Board that Douglas County is soliciting MGSD's help in abandonment of septic tanks in the Carson Valley Industrial Park at the time property owners are connecting to the MGSD line. The County is asking that MGSD not do the final inspection until the property owner has a septic tank abandonment permit. Discussion followed. The Board directed that no sewer permit be issued by MGSD unless the procurement of a Douglas County septic tank abandonment permit is shown on the plans and a permit is obtained from Douglas County.

David LaBarbara informed the Board that a letter was received from Helms attorney stating that Helms purchased the Dangberg property and the agreement to receive MGSD's effluent has been assigned to them.

David LaBarbara informed the Board that MGSD will be receiving an order from the EPA concerning MGSD's compliance schedule which will tie MGSD to construct the solids contact process.

David LaBarbara related that he had discussed with Bill Peterson and Steve Malvie about persons appearing at the board meetings who are not on the agenda and wish to discuss business with the Board. Bill and Steve related that any person may attend the board meetings, but the Board has the authority to limit discussions.

David LaBarbara asked for guidance from the Board relative to assessment of existing drains for EDU count for purposes of remodeling of a building, etc. The Board directed that the lower EDU count provided by the ordinance is to be used.

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The Board directed that the agenda's include the following phrasology at the bottom of the agenda; The following matters will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

Meeting adjourned at 12:00 A.M.

Approved: 5-3-88

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, MAY 3, 1988, 7:30 P.M., BOARD ROOM,  
MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of April 5, 1988
- 7:45 Stonegate--Capacity Request and Plan Approval
- 7:55 Douglas County--Lampe Park Building Plan Approval
- 8:05 Douglas County--Airport Wastewater
- 8:20 Clark, McTee & Peterson--Sewer Main
- 8:35 Newman--Car Wash Plan Approval & Capacity Request
- 8:45 Colgan-Becker--Office Building Plan Approval-Capacity Request
- 8:55 Maureen Mack--Annexation Request
- 9:10 Ritchford Hotel--Plan Approval and Capacity Request
- 9:25 Carson Valley Inn--Moratorium Information Request
- 9:35 Sewer Rehabilitation--Plan Approval and Bid Authorization
- 9:50 Engineer's Report
- 10:05 Superintendent's Report
- 10:20 Secretary's Report
- 10:30 Public Commentary
- 10:40 Adjournment

The following matters will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

  
Bonnie F. Sarasola-Executive Secretary

PLEASE DO NOT REMOVE UNTIL May 4, 1988

# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, May 3, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

## Board Members Present:

Jerome Etchegoyhen, Louis Neddenriep, William Nelson, Vic Pedrojetti and Daniel Hellwinkel

## Staff Members Present:

Bruce Scott, David LaBarbara and Bonnie Sarasola

## Others Present:

Raymond Smith, Maureen Mack, Mark Gonzales, Rob Anderson, Dan Jenkins, Bill Fergus and Dean Tollman

Minutes of April 5, 1988 were read. Bruce Scott discussed a needed correction in that Resource Concepts is still involved in the design changes and design construction issue as far as Western Nevada Properties is concerned. Bruce pointed out that the word maximum should be changed to minimum for the engineers report on Spirolite. Motion by Louis Neddenriep to approve the minutes of April 5, 1988 with correction as discussed by Bruce Scott. Seconded by William Nelson. Motion carried.

Stonegate Capacity Request and Plan Approval--Represented by Ray Smith. David LaBarbara presented a parcel map to the Board showing a change in division of two lots into four parcels. This is less than the allowed density. Mr. Smith made the same type parcel change with another parcel in August of 1987. David related that there were originally six units and the project was granted three additional units in October of 1986. Two additional units were purchased in August of 1987 after the moratorium was put in effect. Mr. Smith needs a total of seventeen units for the project and needs to purchase six units. Bruce Scott informed the Board that the plans show only two sewer laterals and should show four laterals. Motion by Louis Neddenriep to sell 6.0 units of capacity for the Stonegate project, subject to the plans being corrected and approved by Bruce Scott. Total allowable capacity for the project is 10.0 units while the MGSD moratorium is in effect. 8.0 units have been used. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Douglas County Lampe Park Building Plan Approval--Represented by Mark Gonzales. Plans were presented for Board approval for the construction of the weed storage building in Lampe Park. David LaBarbara informed the Board that 1.0 unit of capacity was previously granted for the building at the time the County came in on contract of service. Mark Gonzales related that there are chemical drains in the building which will go directly to a holding tank and not into the sewer line. Bruce Scott and David LaBarbara related that they had reviewed the plans which meet the MGSD ordinance. Motion by Jerome Etchegoyhen to approve the plans for

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the weed storage building in Lampe Park for 1.0 unit of capacity. The rules, regulations and requirements of MGSD are to be met. Seconded by Vic Pedrojetti. Motion carried.

Douglas County-Airport Wastewater--Represented by Mark Gonzales. Mr. Gonzales related that the County would like MGSD to present a proposal for the maintenance of the treatment plant recently constructed by the County near Stephanie Lane. David LaBarbara has toured the site. The State requires that certified waste water treatment operators do the required sampling and testing, although Douglas County personnel can handle the maintenance and the daily inspection. David LaBarbara related that the sampling frequency would be once a month plus monitoring of flows. Discussion followed concerning chart schedule, composite sampling, sampling procedure, testing which could be done by MGSD, sampling which would have to be sent to another laboratory, and advisory help by MGSD. Mark related that the County will require a proposal from MGSD and they are also requesting a proposal from Indian Hills. The Board felt that they would be interested in helping the County and would only be interested in recovering the actual costs incurred by MGSD. Mark related that the County would like to try MGSD's services for a year and then reevaluate their needs. Discussion followed. Motion by Louis Neddenriep to authorize David LaBarbara and Mark Gonzales to work out a program for the required services from MGSD by the County for the Douglas County Treatment plant and bring the program back to the Board for approval. MGSD will propose a three month trial period. A special meeting will be called on May 19, 1988 at noon at the MGSD treatment plant for the purpose of approving the proposal worked out by David LaBarbara and Mark Gonzales. Seconded By Jerome Etchegoyhen. Motion carried.

Bruce Scott asked Mark Gonzales if the construction permit fee required by the County could be reduced for the proposed sewer line rehabilitation project in view of the fact that MGSD will have a full time inspector on the project. Substantial completion time is sixty days. Mark related that he has worked it out with other projects to charge one hour of County time per day. Bruce offered to supply the County with construction reports. Bruce will provide information regarding contract and construction time to Mark Gonzales before the construction permit is needed.

Clark, McTee & Peterson-Sewer Main--Represented by Rob Anderson. Bruce Scott informed the Board that he had reviewed the plans which conform with the wishes of the Board at the April 5, 1988 meeting to sewer the entire area of Linda Lane. Bruce explained the plans and also presented a comment letter with recommendations dated May 2, 1988. (copy in file) Bruce informed the Board that when the line is built and meets district specifications, the line will be turned over to MGSD. Discussion followed concerning recorded easement. Motion by Louis Neddenriep to approve the sewer improvement plans for Clark, McTee and Peterson to sewer the court on Linda Lane in the Carson Valley Industrial Park. The rules,

regulations and requirements of MGSD are to be met. The inspection costs are to be reimbursed to MGSD and the May 2, 1988 recommendation letter from Resource Concepts is to be adhered to. Seconded by Vic Pedrojetti. Motion carried.

Newman Car Wash Plan Approval and Capacity Request--Represented by Dan Jenkins. A letter was presented from the property owner stating that Dan Jenkins was authorized to act on his behalf. Plans were presented for a car wash to be located on the Miller property next to Myer's Realty in Gardnerville. David LaBarbara informed the Board that the property is .57 acres and 2.0 units of capacity credit would apply. The plans call for six bays for a total of 9.0 units of required capacity. They would need to purchase 7.0 units of capacity. The plans call for a 1500 gallon oil/sand interceptor which should be adequate. David LaBarbara and Bruce Scott have reviewed the plans which meet district specifications. Discussion followed concerning the oil/sand interceptor. Motion by Jerome Etchegoyhen to approve the plans for the Newman car wash project for 9.0 units of capacity. 2.0 units of capacity credit applies and MGSD agrees to sell 7.0 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Colgan-Becker Office Building Plan and Capacity Request--Represented by Dan Jenkins. A signed letter was presented from the property owner authorizing Dan Jenkins to act at the Board meeting on his behalf. The proposed office building project is located across from the cemetery on Spruce Street on the Stratton property. David LaBarbara informed the Board that the plans call for nine drains and 1.8 units of capacity would be required. However, there is a question concerning the square foot capacity credit. David LaBarbara presented parcel maps dating back to the original parcel which consisted of 4.68 acres, which would amount to 17.0 units of square foot capacity credit. The entire project is using 38.0 units of capacity which have been paid at various times. 8.0 units of credit was given by the Board when the Stratton Center North project was brought in. There were four houses on the parcel at one time, which could have been used as credit when the original part of Stratton Center was built, although the old MGSD records do not reflect what was done at the time. Discussion followed concerning past square foot capacity credit given and if there is a credit balance available. The Board generally felt that 17.0 units of square foot credit for the entire original parcel should be given and subtract 4.0 units for the houses which were originally on the property and removed for the first phase of Stratton Center, and 8.0 units of credit for Stratton Center North which would leave 5.0 units of capacity credit for the Stratton property. Bruce Scott recommended that a minimum depth of two feet be retained to the manhole and if that depth cannot be maintained, a thicker wall pipe be used. David LaBarbara recommended that no landscaping be allowed within three feet or more of the lateral. Motion by Jerome Etchegoyhen to allow a total of 5.0

units of square foot capacity credit for the Stratton property as follows: Parcel #25-266-01 be allocated 1.8 units (Colgan-Becker project), Parcel #25-264-02 be allocated 3.2 units. The building plans for the Colgan-Becker project are approved, subject to recommendations made by Bruce Scott and David LaBarbara. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by William Nelson. Motion carried.

Rob Anderson delivered the signed revokable encroachment permit for Mountain Glen which is on MGSD's standard revokable encroachment permit form. The encroachment is for concrete patio, barbecue and landscape berms. The Chairman directed that the permit be forwarded to Bill Peterson for review.

Maureen Mack-Annexation Request; Renee Mack informed the Board that the Nevada State Health Department has condemned the septic tank serving her property located on Hwy. 395 next to the Holmes property and wished to know if the Board would allow her to annex the property to MGSD and obtain sewer service. David LaBarbara informed the Board that he had contacted Bill Peterson who advised that the statute is not directed to compel MGSD to provide service. The State will not give her a septic tank permit, but they cannot force MGSD to provide service. The property owner cannot do anything with the property until service from MGSD can be obtained. The moratorium would stand unless the Board wishes to change it. The Chairman called for Board comment. Louis Neddenriep felt that if the Board did not adhere to the moratorium that it would open up capacity requests from others. Jerome Etchegoyhen felt that the property owners who were contiguous to MGSD should have been required to hook up previously. If the Board awards the bid for the solids contact on May 19th., then maybe the Board should see if some of these problems can be taken care of. William Nelson felt that the district is not the cause of the moratorium, but MGSD seems to be getting the blame. Discussion followed. Ms. Mack felt that other people do not have property that is condemned and cannot be occupied. The Board felt that they were not in a position to change the moratorium and it would have to stand as is.

Ritchford Hotel Plan Approval and Capacity Request-Represented by Dan Jenkins. A letter was presented from the property owner authorizing Dan Jenkins to act on her behalf. David LaBarbara explained that the owner planned a major renovation project on the old Ritchford Hotel on Hwy. 395 in Gardnerville. David related that he had done an on site inspection of both the Ritchford and the adjacent apartments. MGSD is currently charging 12.3 units of capacity. There was a cabin being charged 1.0 unit which burnt down a few years ago, which would total 13.3 available units of capacity. The total capacity needed for the renovation project is 15.9 units. The owner would need to purchase 2.6 units of capacity. David also related that the plans call for a restaurant and a 630/gallon grease trap should be added to the plans. The lateral was

discussed. David related previous problems with the lateral to the Board, Bruce Scott related that if the condition of the lateral is questionable it should be replaced. A four inch lateral is large enough if the slope is adequate. Motion by Louis Neddenriep to approve the remodel plans for the Ritchford Hotel subject to lateral inspection by the MGSD engineer and superintendent. If the engineer and superintendent deem that any lines need replacement they are to be replaced. MGSD is to receive a corrected set of plans. MGSD agrees to sell 2.6 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees are to be paid. Seconded by Vic Pedrojetti. Motion carried.

Carson Valley Inn Moratorium Information Request--Represented by Bill Fergus. Mr. Fergus related to the Board that the Carson Valley Inn is planning a sixty room hotel expansion and are looking for information as to when MGSD may lift the current moratorium. Mr. Fergus related that the Carson Valley Inn understands MGSD's situation and would like to know the longest time frame with regard to the moratorium. The Board related that MGSD's decision would be based on the Supreme Court outcome concerning GRGID which will probably be in the fall of 1988. Discussion followed concerning the casino expansion and needed capacity and also that a financial guarantee is required by MGSD for building over the MGSD easement, if the Carson Valley Inn desires to start construction over the easement before the line relocation is constructed and approved. Mr. Fergus also advised the Board that the convenience store in the Carson Valley Inn RV Park to be operated by Time Oil Company is being put on hold.

Sewer Rehabilitation Plan Approval and Bid Authorization: Bruce Scott informed the Board that word had been received from Jim Williams that the EPA is willing to pay 75% of the eligible costs for the rehabilitation project. The plans have been approved by Douglas County and have been sent to DEP for approval. Bruce explained the plans to the Board and requested authorization for the Chairman to sign the plans subject to State approval. Discussion followed. Jim Williams felt there would be no problem if the Town of Minden wished to do some water line rehabilitation at the same time. MGSD can go ahead and the Town of Minden can do their share using their money. Motion by William Nelson to authorize the Chairman to sign the line rehabilitation plans subject to State approval and advertise for bids. Seconded by Louis Neddenriep. Motion carried. Bruce related that Jim Williams informed him this is definitely the end of any more federal funding.

Engineer's Report: Bruce Scott informed the Board that a letter had been received from Steve Hartman asking if MGSD is interested in contracting for maintenance concerning a sewer treatment plant that John Shahin may build. Bruce recommended that MGSD send a letter indicating that MGSD would be happy to talk to them with a copy of the letter to the County. Bruce pointed out that MGSD could give service to the small plants without having to annex them to the district. Discussion followed. Motion by William Nelson to authorize David LaBarbara to write a letter to Steve Hartman indicating that the Board would be interested in discussing possible maintenance for the sewer plant per his letter of April 18, 1988. Seconded by Jerome Etchegoyhen. Motion carried.



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The Chairman informed the Board that he had discussed purchasing 60 acres of land with Robert Helms. Mr. Helms is willing to sell for \$4,000 per acre. Discussion followed. The Board instructed the Chairman to tell Mr. Helms that they cannot afford to pay that much for the land at this time, although the Board is interested in purchasing the property if he would like to consider at a later date. Discussion followed concerning future development, spending MGSD money and consideration of buying a 20 acre buffer. Bruce Scott suggested waiting until a decision is made on the moratorium.

Superintendent's Report: David LaBarbara presented a parcel map from the County for Board comment for Molsberry Trust located at the corner of Centerville and Waterloo Lane. The Board directed David to send a letter to the County informing them that the property is not in the district, there is no capacity allocated and the property cannot be served at the present time due to the moratorium.

David LaBarbara presented a parcel map from the County for Board comment for Virginia Service Park, which is the Tedsen property located south of the Carson Valley Industrial Park. The Board directed David to send a letter to the County indicating that the property is served by contract of service, the sewer main has yet to be constructed, and no service is possible yet. 10.0 units have been allocated of which 8.0 have been approved for a convenience store. The owner should inform the Board where the remaining 2.0 units should be assigned.

David LaBarbara informed the Board that Animal Medical Clinic on Centerville Lane, who are on contract of service, wishes to know if they can purchase more capacity. The Board instructed that even though the property is on contract of service capacity cannot be purchased during the moratorium due to the fact that the property is not within the MGSD boundary.

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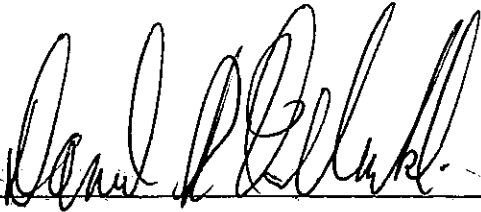
David LaBarbara informed the Board that Rob Williams wished to know if the design for the digester and headworks is in the 1988-89 budget. Discussion followed concerning putting the engineering out to bid. The Board instructed that the digester and headworks should be included in the 1988-89 budget whether it is built or not.

David LaBarbara asked if the Board wished to include the inspection for the solids contact project in the 1988-89 budget. The Board instructed that the inspection should be included in capital expenditures. David also asked if the Board wished to include the proposed user fee increase included in the revenue portion of the 1988-89 budget. The Board instructed that the user fee increase be included in the budget.

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Secretary's Report: Bonnie Sarasola reported that the Xerox Corporation has offered to replace MGSD's Xerox copier purchased in July of 1979 at a cost of \$4,085.00 for \$1,645.00. The price would include 36 months maintenance contract. MGSD is currently on a maintenance agreement costing \$464.00 per year which would total \$1,392.00 in 36 months. The Board directed the Secretary to see if the parts were included in the 36 months maintenance and to get a demonstration on the machine. The Secretary will report to the Board at the May 19, 1988 special meeting.

Meeting adjourned at 11:00 P.M.

Approved: 6-7-88 By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, MONDAY, MAY 9, 1988, 12:00 NOON, BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 12:00 NOON · Call to Order
- 12:05 Douglas County--Wastewater Proposal
- 12:20 Public Commentary
- 12:30 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

PLEASE DO NOT REMOVE UNTIL May 10, 1988

# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of special meeting, Monday, May 9, 1988, 12:00 Noon, Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

Board Members Present:

Daniel Hellwinkel, Louis Neddenriep, Jerome Etchegoyhen and Vic Pedrojetti

Staff Members Present:

David LaBarbara

Others Present:

Mark Gonzales

The credit which was given for the Stratton parcel at the May 3, 1988 meeting was discussed. There are 5.0 units of capacity credit left and 1.8 units of capacity was given on the Colgan-Becker project. Mr. Stratton does not want to give credit to the Colgan project. The Board related that the decision of Mr. Stratton not to give the capacity credit to the Colgan-Becker project is acceptable, but Mr. Stratton should notify the Board if he wants the units on any particular portion of the original parcel.

Douglas County Wastewater Proposal--Represented by Mark Gonzales. Charges for serving the Douglas County wastewater treatment plant on Stephanie Lane was discussed. The Board prefers that a flat rate for lab tests be used. In addition, the hourly rate for the operators or superintendent is to be charged on a time basis for all time other than lab tests. 30¢ per mile will be charged for vehicle use. Motion by Jerome Etchegoyhen for the superintendent to work out the hourly rates, flat rates for lab tests, and mileage. Seconded by Vic Pedrojetti. Motion carried.

Meeting adjourned at 1:00 P.M.

Accepted: 6-7-88

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, THURSDAY, MAY 19, 1988, 7:30 P.M., BOARD ROOM,  
MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Public Hearing for Final Budget 1988-89
- 7:50 Solids Contact Bid Award and Construction Engineering Services
- 8:05 Xerox Copier Purchase Report
- 8:15 Public Commentary
- 8:25 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

Please do not remove until May 20, 1988

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of special meeting, Thursday, May 19, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

## Board Members Present:

Daniel Hellwinkel, William Nelson, Vic Pedrojetti and Louis Neddenriep Jerome Etchegoyhen was present at the close of the meeting.

## Staff Members Present:

Bonnie Sarasola and David LaBarbara

## Others Present:

Maureen Mack, Dean Tollman, Rob Williams and Keith Waldrop

Public Hearing for Final Budget 1988-89: The Chairman related that the public hearing was called for the purpose of approving the budget for MGSD for the fiscal year 1988-89. David LaBarbara related to the Board that the final budget was the same as the tentative budget which was approved by the Board at the April, 1988 meeting, with the exception of small changes requested by the Board and by the State. The changes requested by the Board which are included in the final budget are plant expansion, digester design and inspection and also the inclusion of the \$1.50 per unit proposed sewer user fee increase. David explained that the State wished minor changes on page 2 and page 3 which is a public summary and the tax rate change on page 1 to .1072. Keith Waldrop was present from Coleman, Caine and Matzinger to answer questions and explained the special assessment bond revenue and payment reflected in the budget. Discussion followed concerning depreciation, capital expenses and operation loss. Motion by Louis Neddenriep to accept the budget for the Minden-Gardnerville Sanitation District for the fiscal year 1988-89. Seconded by William Nelson. The Chairman called for public commentary. There were no replies. Vote: 4 Ayes, 0 Nays. Motion carried.

Solids Contact Bid and Construction Engineering Services: Represented by Rob Williams. Mr. Williams informed the Board that bids were received on May 9, 1988 for the solids contact project. Three of the bids were very close together and all were below the engineers estimate. Pacific Mechanical Corporation was the low bidder and were also the contractor who did the work for MGSD on the solids handling system. Rob explained that research had been done on Pacific Mechanical Corporation concerning their present projects, and projects done since the solids handling project for MGSD. All reports were favorable. Rob recommended to the Board that the bid for the solids contact project be awarded to Pacific Mechanical Corporation. David LaBarbara related to the Board that Pacific Mechanical Corporation did a good job on the solids handling project. Discussion followed on bonding. David LaBarbara related that he had talked to Bill Peterson concerning a minor item on the bid forms and Bill related that it was an immaterial discrepancy and that the award of the bid should not be

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denied on that basis. Motion by Vic Pedrojetti to award the contract for the solids contact to Pacific Mechanical Corporation in the amount of \$449,000 subject to review of the contract by Woodburn, Wedge, Blakey & Jeppson. The Chairman is authorized to sign the contract after it has been reviewed by the attorney. Seconded by Louis Neddenriep. Motion carried.

The Board directed David LaBarbara to contact the attorney immediately for review of the contract.

Rob Williams then presented a contract amendment for construction engineering services for the solids contact project. Rob related that CWC-HDR, Inc. would hire Cal Covell through Resource Concepts for the on site inspection. Discussion followed. The Board directed that Woodburn, Wedge, Blakey & Jeppson review the contract amendment. Motion by Louis Neddenriep to accept the engineering contract amendment in the amount of \$75,300 for the construction engineering services for the solids contact project subject to review by Woodburn, Wedge, Blakey & Jeppson. The Chairman is authorized to sign the amendment after review by the attorney. Seconded by Vic Pedrojetti. Motion carried.

Rob Williams presented change order #4 for the primary clarifier for the Chairman's signature which had been authorized by the Board at the March 10, 1988 meeting. The change order extends the contract time and decreases the price slightly. The Chairman signed the change order.

Rob Williams related to the Board that a letter had been received from Henderson relating that he is asking for arbitration on the brick work for the primary clarifier project. The Board directed that the letter be passed on to Bill Peterson.

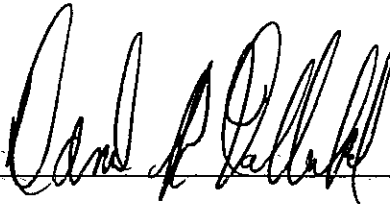
David LaBarbara related that a letter has been received from Bill Peterson in regard to the capacity question concerning GRGID. He would like to set up a meeting to discuss the matter with a couple of the board members. The Board directed David to set up a meeting when Bill returns from vacation.

Xerox Copier Purchase Report; Bonnie Sarasola reported that a demonstration had been given to MGSD for model 1012 R/E Xerox copier. The copier will copy on both sides of the paper and also has enlargement and reduction capabilities. The buy out price is \$1,645.00 plus MGSD's old copier and the purchase of \$280.00 in initial supplies. Xerox will refund MGSD's money for any supplies on hand. The contract includes 48 months maintenance including parts with the exception of the drum. The drum replacement is not included. Bonnie related to the Board that the present copier has had problems with the drum, but the technician feels that this will not happen with a new copier. The price of a drum is \$250.00. The total cost incurred over 48 months under the present maintenance agreement would be \$1,856.00. Discussion followed. Motion by William Nelson to purchase a Xerox 1012 R/E copier in the amount of \$1,645.00 plus trade in and \$280.00 for the initial

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supplies required. Seconded by Vic Pedrojetti. Motion carried.  
Meeting adjourned at 8:30 P.M.

Approved: 6-7-88 By:



A handwritten signature in black ink, appearing to read 'Vic Pedrojetti', written over a horizontal line.



# Minden-Gardnerville Sanitation District

P. O. BOX 568  
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NOTICE OF REGULAR MEETING, TUESDAY, JUNE 7, 1988, 7:30 P.M., BOARD ROOM,  
MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of May 3, 1988, May 9, 1988 and May 19, 1988
- 7:45 Johnson Building--Plan Approval and Capacity Request
- 7:55 Carson Valley Inn--Capacity Request
- 8:00 Maureen Mack--Annexation Request
- 8:05 Bill Tomerlin--Plan Approval and Capacity Request
- 8:15 McTee, Peterson & Clark--Capacity Transfer Request  
*(Held after Wass)*
- 8:25 Wass Shopping Center--Plan Approval and Capacity Request
- 8:35 Engineer's Report
- 8:50 Superintendent's Report
- 9:05 Secretary's Report
- 9:15 Personnel Session
- 9:40 Public Commentary
- 9:50 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

The following matters will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

All persons attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL JUNE 8, 1988

# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, June 7, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

## Board Members Present:

William Nelson, Jerome Etchegoyhen, Vic Pedrojetti, Daniel Hellwinkel and Louis Neddenriep

## Staff Members Present:

David LaBarbara, Bonnie Sarasola and Bruce Scott

## Others Present:

Maureen Mack, Dean Tollman, Bill Tomerlin, Hugh Stockton, David Johnson, Jeff Wass, Chet Wass, Rudy McTee

Minutes of May 3, 1988, May 9, 1988 and May 19, 1988 were read. A typographical error was detected on page 1 and the words per minute should be omitted from the last line on page 4 of the May 3, 1988 minutes. Motion by Louis Neddenriep to approve the minutes of May 3, 1988 with corrections and to approve the minutes of May 9, 1988 and May 19, 1988. Seconded by Vic Pedrojetti. Motion carried.

Johnson Building Plan Approval and Capacity Request--Represented by Hugh Stockton and David Johnson. Plans were presented for the construction of an office building to be located on the former Harvey property on County Road and Hwy. 88. David LaBarbara related that there are 2.0 units of capacity allocated for the property. The project calls for 4.40 units of capacity. The owner would have to purchase an additional 2.40 units of capacity. The plans have been reviewed by David LaBarbara and Bruce Scott. Bruce Scott informed the Board that the line to serve Dr. Johnson's project which was built by Mack is 12 feet out of the easement. Bruce related that the line either needs to be cut back or the easement extended. Bruce explained the manhole in relationship to the proposed building, easement, line and distances. Bruce recommended that Dr. Johnson obtain a title report to insure that there are no other easements on the property. Mr. Stockton informed the Board that Vasey Engineering made an error in staking and they have agreed to bear the cost of moving the manhole. Discussion followed concerning the ability for MGSD to gain access to perform maintenance on the line. Discussion followed. Motion by Louis Neddenriep to approve the plans for 4.40 units of capacity for the construction of the Johnson Building on County Road & Hwy. 88, subject to moving the manhole to a point near the westerly boundary of the property. MGSD will bear no cost for moving the manhole. The property owner is directed to prove that there are no other easements on the property, to provide access for MGSD maintenance purposes, to locate the line back in the easement and provide detail for the lateral connection. The stipulations are to be shown to David LaBarbara and Bruce Scott. There are 2.0 units of existing capacity and MGSD agrees to sell 2.40 additional units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

Carson Valley Inn Capacity Request: David LaBarbara presented a letter from the Carson Valley Inn requesting the purchase of an additional 1.10 units of capacity for the RV Park. David explained that he had conducted a post-construction inspection and discovered that the project was 1.10 units short. The project was originally approved for 48.0 units plus 6.90 for the Time Oil convenience store. Carson Valley Inn purchased 41.90 units, but need a total of 43.0 units. Discussion followed regarding establishment of separation the project from other Carson Valley Inn projects as regards moratorium, time frame, amount of capacity used and amount of total capacity allocated. Motion by Louis Neddenriep to allow the purchase of 1.10 units of capacity for the Carson Valley Inn RV Park. The capacity is to be subtracted from the 48.0 units originally approved for the Carson Valley Inn RV Park project. Seconded by William Nelson. Motion carried.

Maureen Mack-Annexation Request: An annexation petition was presented to the Board for the annexation of 0.98 acres at 1662 Hwy. 395 next to the Holmes property in Minden. David LaBarbara related that the petition had been reviewed by MGSD's legal counsel and the annexation application fee has been received. Bruce Scott related that he had discussed a minor problem with Maureen Mack regarding the legal description. Maureen Mack related she had the required correction in hand and gave it to Bruce Scott who verified it was correct. Discussion followed regarding the property owners. The Board directed that all the property owners must sign the annexation application. Motion by Jerome Etchegoyhen to accept the annexation application for 0.98 acres located at 1662 Hwy. 395 subject to the annexation petition being signed by all the fee owners. The public hearing for annexation is to be noticed for July 5, 1988. Seconded by Vic Pedrojetti. Motion carried.

Bill Tomerlin-Plan Approval and Capacity Request: Mr. Tomerlin related to the Board that the Gardnerville Post Office will be moving into the Meadowdale Shopping Center and it is necessary to implement some changes including the addition of a rest room. The needed changes will require 1.0 additional unit of capacity. David LaBarbara explained the plans to the Board. Bruce Scott related he had reviewed the plans which require 2% slope and the Y lateral detail along with 24 hour inspection notification to MGSD. Discussion followed concerning the lateral. Motion by Vic Pedrojetti to sell 1.0 unit of capacity for the Meadowdale Shopping Center and to approve the plans subject to addition of 2% slope and 24 hour inspection notification to MGSD. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Wass Shopping Center-Plan Approval and Capacity Request-- Represented by Jeff Wass and Chet Wass. David LaBarbara informed the Board that the Wass project is located in the Carson Valley Industrial Park, along Hwy. 395 and Industrial Way. There are four parcels being Parcel #25-151-35, 36, 37 and 38 with 2.0 unassigned units for all four parcels. The unassigned

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units must be purchased by June 12, 1988 or the capacity is lost. Mr. Wass related that they now own all four parcels. Discussion followed concerning unassigned units vs. assessment. Plans were explained to the Board for an automatic car wash which recycles the water, to be located on parcel #25-151-35. David explained that the plans call for an overflow valve which is not covered by the MGSD ordinance. Mr. Wass explained the interlocking valve system. Each car is estimated to cause the valve to overflow three-six gallons of water per vehicle and estimates that 100-125 vehicles would pass through the system per day. Discussion followed concerning the function of the overflow valve, capacity required, and flow of water from overflow valve. The Chairman felt that capacity should be purchased for maximum flow from the overflow valve and if measurement indicates more than the maximum flow in the future, the EDU's would have to be adjusted. David LaBarbara calculated that the overflow valve would generate 750 gallons per day at 3-6 gallons of water for 100-125 vehicles which would call for 2.10 units of capacity. An additional .60 units of capacity would be required for the rest room, making a total capacity requirement of 2.70 units. Discussion followed concerning a 1500 gallon sand/oil interceptor. David volunteered to talk to the Carson City wastewater treatment plant to find out what their requirements are. Motion by Vic Pedrojetti to sell 2.70 units of capacity for the automatic car wash for the Wass Shopping Center. 2.10 units apply to the car wash and .60 units for the two drains in the rest room. David LaBarbara has authority to set the requirements for the sand/oil interceptor. If the volume of flow from the overflow valve exceeds the capacity purchased, adjustment will be made. Seconded by Jerome Etchegoyhen. Motion carried.

Bruce Scott related that the plans for the automatic car wash are in order. However, he would like to be provided with the manufacturer information relative to the detail on the overflow valve and water recycle. The Chairman related that there should be separate laterals for the rest room and car wash. Discussion followed. Motion by Louis Neddenriep to approve the plans for the automatic car wash in the Wass Shopping Center subject to plan review by Bruce Scott and his recommendations being carried out. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

McTee, Peterson & Clark--Capacity Transfer Request--Represented by Rudy McTee. David LaBarbara explained to the Board that Mr. McTee wishes to transfer capacity in the Carson Valley Industrial Park. There are 4.0 unassigned units to parcel #25-151-46 and he wishes to transfer 1.0 unit to Parcel #25-151-31. Bruce Scott related that the Bond Counsel has advised that capacity should not be transferred due to the basis of the bond assessment. The benefit assessment with capacity is more than those assessments without capacity. If the capacity is moved, the benefit is not consistent with the capacity. Mr. McTee explained that parcel #25-151-46 was four parcels with 4.0 unassigned sewer units which has been made into one parcel. Bruce related that it is possible to dissolve the lot line and make the five lots into one parcel, although he was not sure the Bond Counsel would agree. Discussion followed. The Board advised Mr. McTee that he could buy a unit of capacity for parcel #25-151-31 if he so desired.

Engineer's Report: Bruce Scott related to the Board that Jim Williams has backed down somewhat concerning funding for the line rehabilitation project. Resource Concepts is trying to persuade Jim to offer the grant. Resource Concepts is working with the Nevada State Health Department, using health benefits concerning the standards on the sewer pipe with its close proximity to the water pipes. Discussion followed. Bruce related that the project will be ready to put out to bid within the next two weeks. Bruce related that he has been able to get Douglas County to reduce the fee on the permit to \$1,250 as opposed to \$5,000-\$6,000.

Bruce Scott presented a letter sent to Vasey Engineering concerning the Clark, McTee, Peterson sewer improvements on Linda Lane in the Carson Valley Industrial Park and also a letter to the Board recommending approval. (both letters on file) Bruce also informed the Board that he had sent a letter to Mark Gonzales requesting a 12 month additional warranty after the repair to the recently damaged main in Lampe Park.

Superintendent's Report: David LaBarbara presented a parcel map received from Douglas County for Board comment for Animal Medical Services who are forming another parcel on Centerville Lane. Animal Medical Services is currently on contract of service with MGSD. The Board directed that sewer service is unavailable due to the current moratorium. When service becomes available, the parcel will have to be served by a new contract of service since it is not contiguous to the District. Bruce Scott pointed out that the existing MGSD easement should be added to the parcel map. Motion by William Nelson that David LaBarbara is to respond to the letter received from Douglas County for the Animal Medical Services parcel map. The letter is to include the direction given by the Board previously and the addition of the existing MGSD easement to the parcel map. Seconded by Louis Neddenriep. Motion carried.

David LaBarbara reported that no word has been received from Mark Gonzales regarding maintenance of the airport facility.

David LaBarbara presented an assignment of interest for the effluent which was received from the title company making the transfer from Anderson to Helms.

Chairman Hellwinkel informed the Board that Bruce Scott was present when Mr. Helms dropped into see him concerning the property MGSD is interested in purchasing. Mr. Helms related that he is not really interested in selling at the present time, but he would not sell the property in the future without giving MGSD first right of refusal.

David LaBarbara reported that Steve Malvey of Woodburn, Wedge, Blakey & Jeppson has reviewed the solids contact and engineering service contracts. Steve wished minor changes in both contracts which are being done. After the corrections are made, Steve will review and will call and also send a letter confirming that the contracts are satisfactory. The Chairman

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related that there is an error in paragraph 2.3.1 of the engineering contract. 1.6 should be corrected to 1.5.

David LaBarbara related that the trickling filter is being repaired.

David LaBarbara related that a letter has been received from Joe Livak of DEP of a Finding of Alleged Violation, which orders MGSD to bring the plant up to the 1.5 mg/pd as per MGSD permit.

David LaBarbara related to the Board that MGSD does not have to arbitrate with Henderson Construction. Jim Williams feels MGSD should negotiate with Henderson. Discussion followed. The Board directed that an informal meeting is to be set as soon as possible with Bill Peterson and two other board members to discuss the Henderson matter and other matters concerning MGSD.

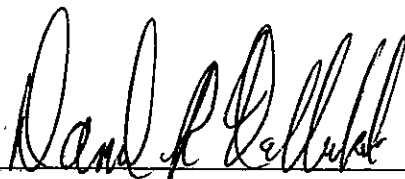
David LaBarbara related that a large can had been found in the pump of the primary clarifier. It would probably be hard to prove who had caused the problem.

Secretary's Report: Bonnie Sarasola informed the Board what steps were necessary to comply with state statute as regards the proposed sewer user fee increase. The Board directed that the public hearing be set for August 2, 1988 and be placed first on the agenda.

Personnel Session: A salary comparison with other wastewater entities was distributed to the Board. After discussion, no decision was reached on changes in salary. Jerome Etchegoyhen was appointed by the Board to work with the superintendent to produce a salary schedule.

Meeting adjourned: 11:00 P.M.

Approved: 7-5-88 By: \_\_\_\_\_



# Minden-Gardnerville Sanitation District

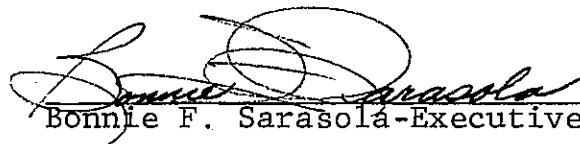
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NOTICE OF REGULAR MEETING, TUESDAY, JULY 5, 1988, 7:30 P.M., BOARD ROOM,  
MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of June 7, 1988  
7:40 Maureen Mack--Public Hearing for Annexation  
7:50 Westwood Village Units #2 and #3--Capacity Transfer Request  
8:05 Mackland Unit #2--Will Serve Letter Request--Annexation Request  
8:15 Western Nevada Properties--Sewer Capacity  
8:30 Engineer's Report  
8:45 Superintendent's Report  
8:55 Secretary's Report  
9:05 Personnel Session  
9:25 Public Commentary  
9:35 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

Please do not remove until July 5, 1988

# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, July 5, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

## Board Members Present:

William Nelson, Jerome Etchegoyhen, Vic Pedrojetti, Louis Neddenriep and Daniel Hellwinkel

## Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Sarasola

## Others Present:

Dean Tollman, Andy Burnham, Rob Anderson, Steve Holton, Shawn Smyth

Minutes of June 7, 1988 were read. Motion by Vic Pedrojetti to approve the minutes of June 7, 1988. Seconded by Louis Neddenriep. Motion carried.

Maureen Mack--Public Hearing for Annexation--Represented by Dean Tollman, David LaBarbara advised the Board that the petition had been signed by all fee owners as stipulated at the June 7, 1988 meeting and everything was in order. The Chairman stated that under the present moratorium no new annexations can be accepted and there is no capacity available. Louis Neddenriep was not in favor of approving the annexation since the contract for the solids contact has been awarded and the moratorium could be modified within thirty days. Louis Neddenriep also felt that the hearing should be continued to the next meeting. Bruce Scott reminded Dean Tollman that an annexation map is required. Jerome Etchegoyhen felt strongly that the Board should start thinking about modifying the moratorium. The Chairman then called for public comment. There were no replies. Motion by Louis Neddenriep to table the public hearing for the Maureen Mack public hearing for annexation until August 2, 1988. Seconded by Vic Pedrojetti. Motion carried.

Westwood Village Units #2 and #3--Capacity Transfer Request--Represented by Rob Anderson and Andy Burnham. Rob Anderson informed the Board that he was representing John Lawrence of Nevada, Inc. Rob requested the Board's consideration to transfer 56 units of capacity out of the 165 units assigned to the highway frontage property to Westwood Village #2 and #3. The Chairman called for the portion of the ordinance pertaining to transfer of units from one place to another. David LaBarbara read the pertinent ordinance information aloud. Rob presented maps showing the areas and explained area involved, capacity, annexed area and ownership history. Rob also clarified parcels, phases and subdivisions. Discussion followed concerning whether the property was contiguous. The question arose on whether the developers have contiguous property when they are selling the lots between the properties in a subdivision where they want the capacity transferred. Jerome Etchegoyhen felt he had no



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problems in transferring the units since the properties involved are under one development. Vic Pedrojetti felt that MGSD's legal counsel should be consulted. Rob Anderson offered a number of capacity alternatives, none of which the Board felt were legal. Discussion followed. Motion by Louis Neddenriep to consult MGSD's legal counsel for an opinion on the transfer of capacity from the highway frontage to Westwood Village #2 and #3 before a decision is made by MGSD. Seconded by Vic Pedrojetti. Vote: 4 ayes, 1 nay, being Jerome Etchegoyhen. Rob Anderson asked what time frame could be expected for a decision by the Board. David LaBarbara related that he was not sure if Bill Peterson was familiar with some of the terms ie., phases, final map, etc. and suggested he confer with Bruce Scott. Bruce Scott felt that there would be no engineering technical problems with the attorney's decision. It was decided that David LaBarbara and Louis Neddenriep would meet with Bill Peterson as early as possible. The Board agreed to have a special meeting when MGSD's legal counsel clarifies the ordinance.

Rob Anderson requested that 9.0 units of capacity be transferred from Westwood Village #2 to Westwood Village #3. The ordinance was again consulted. Comment letter dated July 1, 1988 for Westwood Village #3 was presented to the Board by Bruce Scott (on file). Rob Anderson requested approval of the tentative map for Westwood Village #3. David LaBarbara related that Douglas County is asking for comments for Westwood Village #3. David related that Westwood Village #3 is within the district, but has no capacity. The Board directed that there is a moratorium in effect, MGSD must approve final improvement plans, property has no capacity, but capacity transfer is under review. There are no lines to serve the property, but lines can be extended from the surrounding developed property.

Mackland Unit #2--Will Serve Letter--Annexation Request--Represented by Rob Anderson. Rob Anderson requested that the Board accept an annexation application for 9.59 acres for Mackland #2 located south and east of the existing development. 27.0 units of capacity will be required. David LaBarbara related that the application fee has been received and MGSD legal counsel has reviewed the application which is in order. The Chairman related that the capacity would be taken out of the 50,000 gallons of reserved capacity. Bruce Scott presented a recommendation letter dated July 1, 1988 regarding technical map corrections and recommended approval of the annexation application. Motion by Louis Neddenriep to accept the annexation application for Mackland #2 and to notice the public hearing to be held on August 2, 1988. Seconded by Vic Pedrojetti. Motion carried.

Rob Anderson presented a tentative map for proposed sewer extension. Bruce Scott related there were no problems, but he would need to review the final improvement drawings which would have to also be approved by MGSD. Motion by Vic Pedrojetti to approve the tentative map for Mackland #2. David LaBarbara is authorized to write a letter to Douglas County Planning that the owner has applied for annexation. Seconded by Louis Neddenriep. Motion carried.

Western Nevada Properties--Sewer Capacity--Represented by Steve Holton, Mr. Holton related to the Board that the capacity fee for Western Nevada Properties' 100 units in Windhaven was due on July 1, 1988. Mr. Holton explained financing problems which should be completed in three to four weeks and requested a 60-90 day extension for payment of the capacity. Louis Neddenriep felt concerned about previous problems with Western Nevada Properties concerning easements and moving capacity and is against granting an extension for the payment of the capacity. Jerome Etchegoyhen and Daniel Hellwinkel felt that the Western Nevada Properties situation is the same as Stoddard Jacobsen who was granted a 120 day extension and that Western Nevada Properties should be given the same consideration. Louis Neddenriep felt that Western Nevada Properties made a commitment when they signed the contract. Jacobsen had to pay for the capacity at the time he signed the contract. Western Nevada Properties is in the district and has a commitment. Jacobsen had no commitment. Vic Pedrojetti felt the same as Louis Neddenriep. Discussion followed concerning other contracts of service extensions and the difference which would be made if the moratorium is modified. Motion by Jerome Etchegoyhen to grant a 60 day extension to Western Nevada Properties for the purchase of 100 units of capacity for Windhaven. Seconded by Daniel Hellwinkel. Shawn Smyth voiced his opinion that he was in agreement with Louis Neddenriep and Vic Pedrojetti. Western Nevada Properties signed an agreement two years ago and have not acted on it. He feels it would be wrong to grant an extension especially with the moratorium in effect. The Chairman called for the vote: 2 ayes, being Daniel Hellwinkel and Jerome Etchegoyhen, 3 nays, being Vic Pedrojetti, Louis Neddenriep, and William Nelson. Mr. Holton was advised that Western Nevada Properties would have to wait for capacity until the moratorium is modified.

Engineer's Report: Bruce Scott reported that there is a hydro conduit seminar on rigid pipe scheduled for August 10, 1988 if anyone is interested in attending.

Bruce Scott informed the Board that the required changes have been made by the engineer for the Peterson, Clark, McTee sewer improvements on Linda Lane in the Carson Valley Industrial Park. The plans were previously approved by the Board. The plans need to be signed. Motion by William Nelson to authorize the Chairman to sign the improvement plans for Linda Lane in the Carson Valley Industrial Park. Seconded by Vic Pedrojetti. Motion carried. The Board discussed the manhole and the configuration of the line location for Linda Lane.

Bruce Scott reported that the 1988 Sewer Rehabilitation is out to bid. There will be a pre-bid meeting on July 15, 1988 and the bid opening is scheduled for July 29, 1988. Resource Concepts has sent bid information to approximately fifteen contractors and the Reno Builders Exchange. Letters were mailed to the property owners who have asphalt in their portion of the alley informing them that the asphalt will be replaced and a seal coat will be administered at the finish of the project. Bruce explained the type of water quality sewer pipe required by consumer health since there is a water line in the vicinity. Discussion followed concerning connections.

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Bruce Scott reported that a proposed amendment to the Resource Concepts contract was submitted to MGSD for the 1988 Sewer Rehabilitation. David LaBarbara related that the amendment has been forwarded to MGSD's legal counsel for review. Bruce requested that the Board approve the amendment subject to approval by MGSD's legal counsel. The Board elected to wait for legal review before approving the amendment to Resource Concept's contract.

Superintendent's Report: David LaBarbara presented a letter received from Sierra Pacific Power for refund options for the Muller Lane pump station. Discussion followed. Motion by Vic Pedrojetti to request option 1 for first year refund of \$937.00. Seconded by William Nelson. Motion carried.

David LaBarbara presented the revocable encroachment permit for White Rabbit Associates which has been reviewed by MGSD's legal counsel, modified and initialed. David read a letter of approval from MGSD's attorney. The Chairman signed the encroachment permit for White Rabbit Associates.

David LaBarbara reported the following:

1988-89 Budget was approved by the Nevada Tax Commission. There is a \$4.00 difference in MGSD's favor.

Dennis Little from Douglas County has provided MGSD with copies of the original sewer lines in Gardnerville dated 1921.

Fixed costs billing has been sent to GRGID based on the 1988-89 Budget. The quarterly billing is \$10,400.00.

The pickup truck ordered for MGSD back in February is scheduled to be delivered on July 9, 1988.

Keith Waldrop of Coleman, Caine & Matzinger estimates costs for personnel costs study would be \$200.00.

The Chairman reported to the Board that two board members met with Bill Peterson in regard to adding GRGID to the capacity waiting list. Bill advises that GRGID has other options and are considered on a different basis because of their contract with MGSD.

The Henderson arbitration situation was discussed with Bill Peterson. Bill is of the opinion that the engineer has an obligation in the problem and what happened. The format of the bid documents and the masonry items included were discussed. Apparently CWC-HDR, Inc. gave Henderson no direction when he inquired about the brick. CWC-HDR, Inc. should have caught the fact that everyone bid the brick except Henderson. Bill Peterson feels it is the contractors responsibility. Bill will write to the parties and point out MGSD's position.

Minutes  
Minden-Gardnerville Sanitation District  
July 5, 1988  
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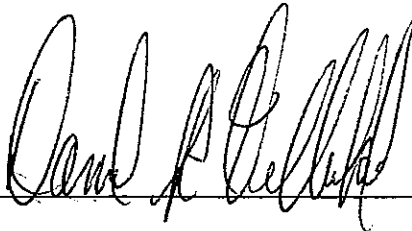
Secretary's Report: Bonnie Sarasola asked the Board if they wished her notary commission renewed which expires on August 26, 1988. Motion by Louis Neddenriep to authorize Bonnie Sarasola to renew her notary commission which expires on August 26, 1988. Seconded by Jerome Etchegoyhen. Motion carried.

An open discussion was initiated by the Board concerning a possible modification of the current moratorium. Louis Neddenriep and William Nelson were appointed to review the matter and make a recommendation to the Board at the August 2, 1988 meeting.

Personnel Session: Discussion was resumed from the last meeting on personnel and salary levels. Jerome Etchegoyhen reported to the Board on a proposed salary schedule which had been drawn up. After discussion, Jerome Etchegoyhen made a motion that salaries for all personnel should correspond to line 8 of the proposed salary schedule with the exception of Harlan Anderson who is to be \$300.00 higher and Jim Davis who is to be \$100.00 higher. There will be a \$100.00 increase for any employee who reaches the 5 year, 10 year, 15 year and 20 year employment interval. The Board will consider cost of living increases each year. Seconded by Vic Pedrojetti. Motion carried.

Meeting adjourned at 12:10 A.M.

Approved: 8-2-88 By: \_\_\_\_\_



# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, AUGUST 2, 1988, 7:30 P.M., BOARD ROOM,  
MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:30 P.M. Call to Order  
7:35 Minutes of July 5, 1988  
7:45 Public Hearing for User Fee Increase  
8:00 Sewer Moratorium Reevaluation  
8:15 Maureen Mack--Continuation of Public Hearing for Annexation  
8:25 Carson Valley Inn--Capacity Request for Hotel-Casino Expansion  
and Convenience Store  
8:40 Raley's--Plan Approval and Capacity Request  
8:50 Western Nevada Properties--Capacity Request  
9:00 Animal Medical Services--Plan Approval and Capacity Request  
9:15 J. D. Drayton Trust--Request for Annexation  
9:25 Mack Land & Cattle Company--Public Hearing for Annexation  
9:35 Westwood Village--Capacity Transfer Request  
9:50 Westwood Village #2 & #3--Capacity Request  
10:00 Mountain Glenn--As-Builts Approval  
10:10 Resource Concepts, Inc.--Review and Bid Award for 1988 Sewer  
Rehabilitation Project  
10:25 Engineer's Report  
10:40 Superintendent's Report  
10:55 Secretary's Report  
11:05 Public Commentary  
11:15 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

The following items will be considered as time permits between the above  
scheduled items: Engineer's Report, Superintendent's Report, and Secretary's  
Report.

All persons attending the board meeting are required to sign the guest register

Please do not remove until August 3, 1988

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, August 2, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, William Nelson, Jerome Etchegoyhen, Louis Neddenriep and Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Sarasola

Others Present:

Shawn Smyth, Bill Fergus, Maureen Mack, Andy Burnham, Steve Holton, Dan Daily, Stephen MacCabe, John and Louise Anderson

The meeting was called to order by Vice-Chairman Neddenriep.

Minutes of July 5, 1988 were read. Motion by Jerome Etchegoyhen to approve the minutes of July 5, 1988. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara related the following information items to the Board:

MGSD has received a letter from Mark Gonzales informing that Douglas County will enter into a maintenance agreement with MGSD for the wastewater treatment facility located in the north valley. Douglas County will draw up a maintenance agreement which will be submitted to the MGSD Board for approval.

Bill Peterson informed MGSD that the Nevada Supreme Court will hear oral arguments for the GRGID appeal on November 18, 1988 at 9:15 A.M. Bill related that it could be as late as the summer of 1989 before a decision is received.

The State informed David that the gate requested by MGSD on Muller Lane was not installed where MGSD wanted it because it would be located in the wetlands area. The present gate location does not give MGSD adequate access. Discussion followed. The Board directed David to look into the problem and if there is a problem relocating the gate, a letter is to be written to the highway department signed by the chairman.

David LaBarbara discussed whether authorization letters given to MGSD allowing another person to act on a property owners behalf should require notarization or power of attorney with Steve Malvey. Steve will research and advise what should be required. The Board felt a notarized letter should be satisfactory.

Public Hearing For User Fee Increase: The Vice-Chairman related that MGSD is proposing to raise the sewer user fee by \$1.50 per month per sewer unit to raise revenue to cover operation costs. David LaBarbara related that the operating deficit for 1987-88 was \$39,000 not counting depreciation. The proposed increase will generate \$43,500 based on present billable sewer units. The Vice-Chairman called for public commentary. The MGSD Secretary reported she received a written protest from George Stubbs and a verbal

protest from Mrs. Ed Little. Discussion followed concerning the rate increase. The Vice-Chairman called for further public comment. There were no replies. Motion by Vic Pedrojetti to increase the sewer user fee by \$1.50 per month per sewer unit effective October 1, 1988. Seconded by William Nelson. Motion carried.

The meeting was then turned over to Chairman Hellwinkel.

Bruce Scott reported to the Board, the following items:

Resource Concepts is revising the concentric manhole requirements to solve the problem concerning steps. The new manhole requirements will include steps in the cone section.

Resource Concepts is working on the field maps which were previously approved by MGSD. The maps will include easements, annexations, manholes and line locations.

~~Sewer Moratorium Reevaluation~~; The Chairman related that there had been some interest among the board members to modify the current sewer moratorium. A draft motion has been given to the board members for approval. The draft motion was read aloud by the Secretary. Discussion followed concerning the draft motion. Louis Neddenriep moved to modify the sewer moratorium effective immediately upon passage as follows:

Sewer capacity will be allocated to qualified applicants in accordance with all applicable provisions of MGSD rules, regulations and requirements and ordinances on the following basis only:

A. ~~Applications For Sewer Capacity In Areas To Be Annexed Into The District Or In Areas Of Contract Service.~~

1. There will be a total maximum of 200 equivalent dwelling units of sewer capacity which will be made available to applicants applying for service to property presently lying outside the District's boundaries.

2. Applications will be considered on a first-come, first-serve basis.

3. An applicant for service to property outside the District's boundaries, may apply for service for only a single parcel or a single contract service area, and the applicant may not apply for more than 40 equivalent dwelling units per parcel or per contract service area.

B. ~~Applications For Sewer Capacity To Property Presently Lying Within the District's Boundaries.~~

1. An applicant may apply for service to property within the District's existing boundaries, but no applicant may apply for more than 100 EDU's per parcel or project.

C. ~~Payment For Sewer Capacity.~~

1. In all cases, all sewer capacity allocated must be paid for in full within ninety (90) days after the application is granted in accordance with all currently existing fees and

charges as set forth in the ordinances.

2. Any applicant who fails to make such payment shall forfeit the allocated sewer capacity and be prohibited from making a new application for sewer capacity for a period of six (6) months for that parcel or project.
3. All capacity not used within two (2) years of the date of allocation will be forfeited to the District without any recourse or refund to the applicant.

D. Modifications.

Nothing in this motion shall be deemed to limit or restrict the District's power to change, modify, alter, or eliminate the terms and conditions of this motion.

Seconded by Vic Pedrojetti. The Chairman related that the payment portion of the motion applies to property in the MGSD boundary, annexations and contract of service. Mr. Fergus felt that ninety days makes processing a project restrictive. The Board felt that they were informed that the people were ready to start their projects and were being held up by the moratorium and had not believed that time was a problem. Bruce Scott suggested that plans could go through all the other review process and come to MGSD last to eliminate time loss in applying for capacity. The Chairman called for the vote. Vote: 5 ayes, 0 nays. Motion carried.

~~Maureen Mack--Continuation of Public Hearing for Annexation--Represented by Maureen Mack.~~ The Board was informed by David LaBarbara that the property to be annexed is 0.98 acres located at 1662 Hwy. 395. The application is in order, fee has been paid, and the legal noticed. The public hearing was tabled at the July 5, 1988 meeting due to the moratorium. Discussion followed concerning capacity and conditions of the modified moratorium. Motion by Louis Neddenriep to accept the annexation of Maureen Mack consisting of 0.98 acres located at 1662 Hwy. 395 in Minden with a capacity allocation of 1.0 unit. The rules, regulations and requirements of MGSD must be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

~~Carson Valley Inn-Capacity Request for Hotel-Casino Expansion and Convenience Store--Represented by Shawn Smyth, Bill Fergus and Dan Daily.~~ David LaBarbara explained to the Board that the representatives were requesting capacity for three separate items, the hotel expansion requiring 20.0 units of capacity, the casino expansion requiring 4.6 units of capacity, and a convenience store in the RV portion of the complex requiring 4.8 units of capacity. The plans for the convenience store were previously approved by the Board for 6.9 units of capacity on April 5, 1988. The Board advised that the Carson Valley Inn did not need to request capacity for the convenience store since capacity had been approved on April 5, 1988. The representatives related to the Board that they plan to do the casino expansion and line relocation to the street in front of the Carson Valley Inn



simultaneously. The Board informed the representatives that if the line is not relocated and approved before the hotel expansion is started, the ordinance would have to be adhered to as regards financial guarantee to MGSD found in Section X, E., 2. David LaBarbara read the pertinent part of the ordinance aloud. Discussion followed concerning financial guarantee to MGSD. Motion by Jerome Etchegoyhen to sell 20.0 units of capacity to the Carson Valley Inn for hotel expansion according to the modified moratorium motion effective August 2, 1988. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by William Nelson. Motion carried.

Motion by Jerome Etchegoyhen to sell 4.6 units of capacity to the Carson Valley Inn for casino expansion according to the modified ordinance motion of August 2, 1988. MGSD is to be assured that the line in the area of the proposed expansion is to be moved to the street in front of the Carson Valley Inn. The MGSD ordinance is to be adhered to in regard to Extensions of Public Main Sewers, Section X, E., 2. All rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by William Nelson. Motion carried. The representatives were informed that the construction plans would have to be brought before the Board for approval.

Raley's Plan Approval and Capacity Request -- Represented by John Anderson. Plans were presented for the expansion of Raley's present market complex. Mr. Anderson explained the plans to the Board noting that a grease interceptor is included in the plans. The Deli portion of the operation will be operated twelve hours per day. David LaBarbara and Bruce Scott related that the plans were reviewed. Bruce Scott reminded the Board that Resource Concepts had engineered the external improvements. Discussion followed. Motion by Vic Pedrojetti to approve the plans for the Raley's market expansion and to sell 2.8 units of capacity according to the modified moratorium motion of August 2, 1988. It is the Board's understanding that the Deli portion of the operation will be open twelve hours per day. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

Western Nevada Properties Capacity Request -- Represented by Steve Holton. Mr. Holton updated the progress of the Windhaven project since the July, 1988 Board meeting. Permits have been obtained for the infra structure and hopefully construction will begin including the highway bore in approximately ten days. David LaBarbara related that a pre-construction conference is required. Bruce Scott reminded the Board that Resource Concepts is the engineer of record for the project and the plans had been reviewed previously for MGSD by CWC-HDR, Inc. Discussion followed concerning the need to hire an engineer and inspector for the project for MGSD. Mr. Holton asked the Board if they would be willing to hold the last 56 available sewer units for purchase by Western Nevada Properties. The Board gave a negative response. Discussion followed concerning the modified moratorium conditions and ordinance requirements for security on the line construction vs. building construction. Motion by Louis Neddenriep to sell 56.0 units

of capacity to Western Nevada Properties for the Windhaven project according to the modified moratorium motion of August 2, 1988. The MGSD ordinance is to be adhered to as regards Section X, Extensions of Public Main Sewers. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

Animal Medical Services-Plan Approval and Capacity Request-- Represented by Stephen MacCabe. David LaBarbara explained to the Board that Animal Medical Services is under contract of service with MGSD. The sewerage of the existing building was explained. The owner wishes to build a second building which would require 1.8 units of capacity. Bruce Scott and David LaBarbara felt that it would be better to sewer the new building by connecting to the existing lateral. Discussion followed. Dr. MacCabe was advised that if the property were split in the future, separate laterals would be required for each building. Motion by William Nelson to approve the construction plans for Stephen MacCabe for a second building at Animal Medical Services and to sell 1.8 units of capacity according to the modified moratorium motion of August 2, 1988. Seconded by Vic Pedrojetti. Motion carried.

Bruce Scott advised the Board that the Amendment to Agreement for Engineering Services had been amended in accordance with the letter from MGSD legal counsel dated July 19, 1988 and presented signed agreements to the Board for approval. David LaBarbara presented the letter from MGSD legal counsel dated July 19, 1988. Discussion followed. Motion by Jerome Etchegoyhen to approve Resource Concepts' Amendment to Agreement for Engineering Services as per letter from MGSD legal counsel dated July 19, 1988. (copy attached to minutes) Seconded by Vic Pedrojetti. Motion carried. The Board directed that the signed copies be forwarded to MGSD legal counsel with a request for a letter of approval. The Chairman will sign the agreement when the approval letter is received from MGSD legal counsel.

J. W. Drayton Trust-Request for Annexation: David LaBarbara presented a map showing the area to be annexed near Tillman Lane and Dresslerville, along with the annexation application which has been approved by MGSD legal counsel. The application fee has also been received. The legal description has been checked and is in order. Motion by Jerome Etchegoyhen to reject the application of John W. Drayton, Jr. for annexation since the property is not contiguous to MGSD and to notice the property for public hearing for contract of service. The public hearing is to be scheduled for September 6, 1988. Seconded by Vic Pedrojetti. Motion carried.

Mack Land & Cattle Company-Public Hearing for Annexation-- Represented by Andy Burnham. David LaBarbara related that Mackland #2 is adjacent to the initial Mackland Subdivision and will require 27.0 units of capacity. The Board requested proof that the property is located within the 50,000 gallon capacity area. Bruce Scott presented material and information to prove the area to the Board's satisfaction. Bruce Scott also discussed the technical comments in his letter to MGSD of July 1, 1988. Motion by Louis Neddenriep to accept the annexation of Mack Land & Cattle Company for Mackland #2,

subject to the technical comments in Resource Concepts' letter dated July 1, 1988 being adhered to. 27.0 sewer units are allocated and are to be taken out of the 50,000 gallons of capacity per agreement dated March 14, 1984. All fees are to be paid. The rules, regulations and requirements of MGSD are to be met. Seconded by William Nelson. The Chairman called for public comment. There were no replies. Vote: 5 ayes, 0 nays. Motion carried.

Westwood Village Capacity Transfer Request--Represented by Andy Burnham. Mr. Burnham related that the owner, John Lawrence of Nevada is requesting that capacity be transferred from the commercial property bordering Hwy. 395 to Westwood Village #2 and Westwood Village #3, as per their request at the July 5, 1988 meeting. They wish 9.0 units of capacity transferred to Westwood Village #2 and 49.0 units of capacity transferred to Westwood Village #3. David LaBarbara related that the Board had instructed him to discuss the matter with MGSD legal counsel. David LaBarbara and Louis Neddenriep consulted Bill Peterson, who advised that he could see no legal reason why the capacity could not be transferred since it is within the subdivision. The capacity was originally all part of one subdivision. The capacity could not be moved out of the subdivision. Discussion followed concerning the definition of a subdivision map. Motion by Jerome Etchegoyhen that John Lawrence of Nevada, Inc. be allowed to transfer 49.0 units of capacity to Westwood Village #3 and 9.0 units of capacity to Westwood Village #2 from the commercial property fronting Hwy. 395, leaving 107 units of capacity for the commercial property. Seconded by Vic Pedrojetti. Motion carried. Mr. Burnham requested a will serve letter for the State. The Board advised him to obtain a copy of the approved minutes.

Westwood Village #2 & #3 Capacity Request: The request was removed from the agenda, since the Board approved the capacity transfer.

Mountain Glen As-Builts Approval--Represented by Andy Burnham. Bruce Scott reviewed the slope problem with the main at Mountain Glen with the Board. Bruce related that they were able to lower the flow line to meet the MGSD ordinance. Bruce addressed a couple of minor changes and recommended that the Board approve the as-builts subject to meeting Resource Concepts recommendations. Reproduceable as-builts will be provided to MGSD. The Board elected to table the as-builts approval request until Resource Concepts' changes are implemented and the as-builts are provided to MGSD.

Resource Concepts, Inc. Review and Bid Award for 1988 Sewer Rehabilitation Project: Bruce Scott related that a couple of minor changes has been made covering the scope of the work for the rehabilitation project. Five bids were received. Wunschell and Small were the low bidder at \$191,712.00. Bruce requested that the Board give tentative approval to award the bid to Wunschell and Small, subject to state approval. A statement will be required from MGSD's legal counsel that the alley's involved in the project are legal rights-of-ways. Bruce related that there will be money left over from the State and would like the authority from the Board to pursue more

rehabilitation work with the money that is left due to the fact that there are no more funds. Work could be continued on County Road since the plans are already drawn and approved. Discussion followed. Motion by William Nelson to authorize Bruce Scott to pursue rehabilitation work on County Road with the State DEP. Seconded by Vic Pedrojetti. Motion carried. Motion by Louis Neddenriep to tentatively award the contract for the 1988 sewer rehabilitation project to Wunschell and Small in the amount of \$191,712.00, subject to approval by Jim Williams of the State DEP. Seconded by Vic Pedrojetti. Motion carried.

Engineer's Report: Bruce Scott discussed the Western Nevada Properties line construction project and recommended that MGSD hire an engineer who can provide a competent inspector. The Board felt that they need to disassociate Resource Concepts from the project to protect MGSD's interest. Discussion followed concerning an engineer and inspector. Bruce recommended the following engineers for the Western Nevada Properties project: Paul Lumos, Thiel-Winshell, Bob Fuller and Jerry Williams. The Board directed David LaBarbara to call the recommended engineers to see if any would be interested in taking the project. The Board felt that a special meeting could be called to talk to any available engineers and decide who to hire for the Western Nevada Properties project.

Superintendent's Report: David LaBarbara related that Bently Nevada wishes to change their point of discharge and presented plans to the Board for the construction of a pad with a pump station. The effluent would be pumped out of a truck and put into the building lateral. The new location would get the operation out of 6th. Street. The plans would meet the District ordinance. Discussion followed. The Board wanted the discharge line separate from the building sewer. Motion by Louis Neddenriep to allow Bently Nevada to move their point of discharge and approve the plans with MGSD's conditions for the new pad and pump station. Seconded by William Nelson. Motion carried.

David LaBarbara reported that the latest GRGID flows are showing 300,000 gallons per day which is an increase of about 100,000 gallons per day over the last two years.

Secretary's Report: Bonnie Sarasola inquired if the Board would consider replacing the existing window coverings in the administration building which are in a bad state of repair due to the sun. Bonnie recommended that the Board consider mini-blinds which would probably be more durable, can be adjusted for glare and would probably be more fire resistant. Approximate estimates were given to the Board, which did not include installation and were subject to actual window measurement. Draperies by Lummus, \$501.80, Village Wallpaper & Paint (Deco) \$378.40, (Del Mar) \$415.53, Carpet Headquarters \$305.00. Bonnie related that Lummus would not give an estimate for an inferior quality blind and guaranteed their blinds.

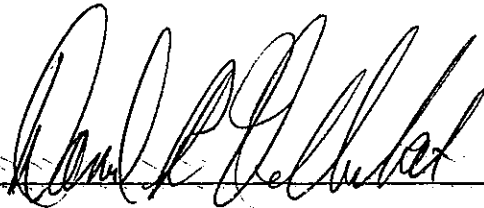
Minutes  
Minden-Gardnerville Sanitation District  
August 2, 1988  
Page 8

Discussion followed. Motion by Louis Neddenriep to purchase mini-blinds to replace the existing window coverings in the MGSD administration building from Draperies by Lummus. Seconded by Vic Pedrojetti. Motion carried.

Meeting adjourned at 10:45 P.M.

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Approved: 9-6-88 By: \_\_\_\_\_



WILLIAM K. WOODBURN  
VIRGIL H. WEDGE  
B. WELLS O'BRIEN  
ROGER W. JEPSON  
JAMES J. HALLEY  
RICHARD O. KWAPIL, JR.  
CASEY W. VLAUTIN  
FRANK J. FAHRENKOPF, JR.  
ROGER H. ELTON  
GORDON H. DEPAOLI  
SUELLEN FULSTONE  
WILLIAM E. PETERSON

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ATTORNEYS AND COUNSELORS AT LAW  
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JOHN F. MURTHA  
MICHAEL E. KEARNEY  
W. CHRIS WICKER  
CHARLES A. JEANNES  
SHAWN B. MEADOR  
KIRK S. SCHUMACHER  
STEVEN C. MALVEY  
LYNNE K. JONES  
of counsel  
EDWARD G. STEVENSON

July 19, 1988

Board of Directors  
Minden-Gardnerville Sanitation  
District  
P. O. Box 568  
Highway 395  
Minden, Nevada 89423

RE: Amendment To Agreement For Engineering Services

Gentlemen:

I have reviewed the amendment to the Agreement for engineering services between MGSD and Resource Concepts, Inc., and find it satisfactory in form and substance. I would recommend, however, that amended Section C, Detailed Engineering Services, be revised to include the words as defined in Section C.2 in order to clarify that the engineer's inspection services shall include all of his original duties. As amended, the new section will read as follows:

SECTION C  
DETAILED ENGINEERING SERVICES  
(CONSTRUCTION PHASE)

1. The Resident Project Inspector's services as defined in Section C.2 are to be provided for the 1988 Rehabilitation Project as described in Section B, 1. (C) above.

Further, Section B, Paragraph 1, as amended should be revised to read as follows:

SECTION B  
BASIC ENGINEERING SERVICE  
(CONSTRUCTION PHASE)

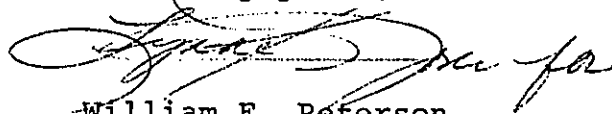
1. RCI agrees to provide engineering services for the construction phase of the project in accordance with the General

Board of Directors  
Minden-Gardnerville Sanitation District  
July 19, 1988  
Page Two

Provisions of the Agreement. As used in this amendment, the "project" is defined as the 1988 Rehabilitation Project.

If you have any questions regarding this matter, please do not hesitate to call.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "William E. Peterson", written over a horizontal line.

William E. Peterson

WEP:lja

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING TUESDAY, AUGUST 23, 1988,  
BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA


AGENDA:

12:00 PM Call to Order

12:05 PM Westwood Village #2--As Built-Line Approval-Capacity Request

12:20 PM BENTLY NEVADA INDUSTRIAL WASTE TRANSFER STA.  
Public Commentary

12:45 PM  
1:00 PM Adjournment

  
David LaBarbara-Superintendent



# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of special meeting, Tuesday, August 23, 1988, 12:00 Noon, Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

William Nelson, Vic Pedrojetti, Jerome Etchegoyhen and Louis Neddenriep

Staff Members Present:

David LaBarbara and Bruce Scott

Others Present:

Bill Laughlin, Buddy Gillentine, Andy Burnham and Rob Anderson

Vice-Chairman, Louis Neddenriep called the meeting to order at 12:00 P.M.

Bently Nevada Industrial Waste Transfer Station--Represented by Bill Laughlin and Buddy Gilletine. After discussion of the Bently Nevada industrial transfer station and lateral, William Nelson moved to approve the subject plans for Bently Nevada. Seconded by Vic Pedrojetti. Motion carried. David LaBarbara informed the Bently Nevada representatives that a sample tap must be added to the plans along with a lock-out device.

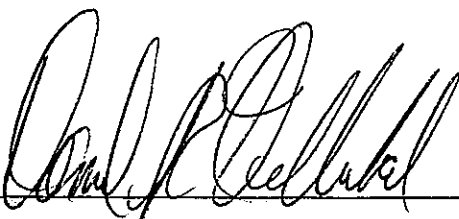
Westwood Village #2--As-Built-Line Approval-Capacity Request--Represented by Rob Anderson and Andy Burnham. Rob Anderson requested approval of the Westwood Village #2 as-builts and that the District accept the main line. Rob also requested 10.0 EDU's to replace the previously allocated but expired 10.0 units. Bruce Scott informed the Board that the as-builts were in order and he recommended approval with the condition that a final air test occur after all the other utilities and paving are in. David LaBarbara indicated that all the tests and inspections met District requirements. Motion by Jerome Etchegoyhen to approve capacity for 10.0 EDU's for Westwood Village Unit 2, accept the line and approve the as-builts. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara informed the Board that the lowest bidder on the overhead doors for the solids handling is asking for additional installation for supports, struts, etc. Discussion followed. Motion by Vic Pedrojetti that the superintendent consider the next lowest bidder on the overhead doors should the lowest bidder not meet his obligations to furnish the doors installed with no extra charges. Seconded by William Nelson. Motion carried.

David LaBarbara described problems with the digester roof leaking gas. Motion by Vic Pedrojetti to put the digester and headworks on the September, 1988 agenda. Seconded by Jerome Etchegoyhen. Motion carried.

Meeting adjourned at 12:55 P.M.

Approved: 9-6-88 By: \_\_\_\_\_



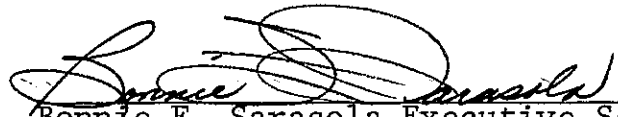
# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, SEPTEMBER 6, 1988, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:30 P.M. Call to Order  
7:35 Minutes of August 2, 1988 and August 23, 1988  
7:45 CWC-HDR, Inc.--Digester-Headworks Scheduling Discussion  
8:05 Valley Villa--Capacity Request  
8:15 Newman Car Wash--Capacity and Plan Approval  
8:25 Wass Car Wash--<sup>& Minute Lube</sup>Capacity Approval  
8:35 Douglas County North Sewer Plant--Agreement  
8:50 John W. Drayton--Public Hearing for Contract of Service  
9:00 Mack Sewer Extension--Line Approval-As-Builts  
9:10 Mountain Glen--Line Approval-As-Builts  
9:20 Westwood Village Unit 2--<sup>phase 2</sup>Letter of Credit  
9:35 Bently Nevada--Industrial Waste Permit Modification  
9:50 Linda Lane Sewer Main--Modification Plan Request  
10:05 Western Nevada Properties--Sewer Main Inspection Proposals  
10:20 Engineer's Report  
10:40 Superintendent's Report  
10:55 Secretary's Report  
11:05 Public Commentary  
11:15 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

All persons attending the board meeting are required to sign the guest register

Please do not remove until September 7, 1988

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, September 6, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

## Board Members Present:

Vic Pedrojetti, Daniel Hellwinkel, William Nelson, Louis Neddenriep and Jerome Etchegoyhen

## Staff Members Present:

Bruce Scott, David LaBarbara and Bonnie Sarasola

## Others Present:

Rob Anderson, Rob Williams, Rudy McTee, Gary Peterson, Dick Clark, Mark Gonzales, Chet and Jeff Wass, Edward Mackey, Jeannie Zemarel, Jim Newman, Bob Gardner, Dan Jenkins, John Drayton and Bill Laughlin

Minutes of August 2, 1988 and August 23, 1988 were read. Motion by Vic Pedrojetti to accept the minutes of August 2, 1988 and August 23, 1988. Seconded by William Nelson. Motion carried.

CWC-HDR, Inc. - Digester-Headworks Scheduling Discussion - Represented by Rob Williams. Mr. Williams informed the Board that the digester is leaking gas and feels it is a dangerous situation for MGSD. The digester is sealed with a steel skirt and Rob explained the workings of the steel skirt. The gas leak is due to rust and corrosion. The situation can be remedied two ways. The digester could be taken out of service and the raw sludge transported to another plant while repairs are made, which would take about one month or a second digester could be built which would take about one year. The old digester could then be repaired when the second digester is put into use. Discussion followed concerning raw sludge disposal. David LaBarbara related that a second digester is needed and is part of the facilities plan. Rob felt the first priority should be a second digester and headworks. Discussion followed concerning the digester and it's functioning parts and operation. Louis Neddenriep felt that Rob should work up a proposal for the cost of a digester and headworks, including engineering. Discussion followed on costs. Rob related that MGSD could possibly get a better price if the new digester, headworks and repair of the old digester were bid together. The Board felt that Rob should present cost estimates and the Board would proceed from there. Motion by Louis Neddenriep to authorize CWC-HDR, Inc. to proceed with cost estimates to be given separately for a second digester, headworks and grit. Seconded by Jerome Etchegoyhen. Motion carried. Rob will present the cost estimates at the October 4, 1988 meeting. The Board requested that they be provided with Rob's proposal before the meeting for review.

Rob Williams related that the pipe and fittings have been delivered for the solids contact project and work will start on the pipe this week. The old pumps and blowers will also be replaced with new ones. The major parts are

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in for the VFD drives for the trickling filters and the remaining minor parts should be received by the end of the month.

Valley Villa-Capacity Request--Represented by Bob Gardner, Ed Mackey & Jeannie Zemarel. David LaBarbara presented a letter from R & B Investments authorizing Bob Gardner to request 36.0 units of capacity for Valley Villa. The plans were approved sometime ago. The line in the project vicinity was constructed eight years ago and has never been used. The line should be flushed and tested. Mr. Gardner related that the configuration of the project may be changed and there is a possibility that the line may not be used. Bruce Scott explained the district line to the Board and it's location in the common area. Discussion followed concerning the plan change which would be rentals under one ownership which could never be changed. In that event, MGSD would only be responsible for the line in the street. Discussion followed concerning the purchase of 36.0 units of capacity under the modified moratorium and the owners concern to be assured the sewer capacity. Motion by Louis Neddenriep to sell 36.0 units of capacity for the Valley Villa project under the modified moratorium motion of August 2, 1988. The line is to be tested and if it does not meet the MGSD ordinance, it is to be replaced. A 20 foot sewer easement is to be given MGSD in the common area, located in lot A, block C. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Discussion followed concerning the steps required to change the existing map if the owner elects to do so. The Chairman called for the vote. Vote: 5 ayes, 0 nays. Motion carried.

Newman Car Wash-Capacity Request--Represented by Jim Newman. Mr. Newman presented plans which he related were the same as the plans previously approved by the Board. The County has now required that he add a bathroom. David LaBarbara related that Mr. Newman would have to purchase .4 additional units of capacity for the bathroom facility which is for employees and is not open to the public. Motion by Vic Pedrojetti to approve the plans for a bathroom for Newman Car Wash and to sell .4 units of capacity under the modified moratorium motion of August 2, 1988. Seconded by Louis Neddenriep. Motion carried.

Wass Car Wash & Minute Lube-Capacity Request--Represented by Chet and Jeff Wass. David LaBarbara presented site plans and explained the area where a minute lube operation is proposed in the Carson Valley Industrial Park. Bruce Scott related that some of his questions had not been resolved in regard to the car wash operation on the same site. David related that the County is requiring separate men's and women's restrooms in the car wash operation and presented amended plans which would require the purchase of .6 units in addition to the 2.7 units the Board allocated on June 7, 1988. Discussion followed on a possible future grit chamber. Plans were presented for the minute lube operation. Discussion followed concerning the function of the oil/sand interceptor and the sump pump. Bruce presented a letter from Resource Concepts dated September 6, 1988 addressing concerns and

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and recommendations for both the car wash and minute lube operation. Bruce related that there is not a full set of plans and is unable to address the full operation. David LaBarbara related that the trap should have a long enough retention time to separate the oils and greases from the water. Jeff Wass related that the oil drained from the vehicles is pumped into a tank to be recycled and further explained how the oil/sand interceptor and sump pump would function. Discussion followed. David related that there would be two bathrooms, one open to the public and one for employees, only in the minute lube operation. 1.5 units of capacity would be required. Discussion followed concerning ground water. Motion by Jerome Etchegoyhen to sell .6 units of capacity for the car wash operation and 1.5 units of capacity for the minute lube operation under the modified moratorium motion of August 2, 1988. Plans are approved subject to Resource Concepts recommendations dated September 6, 1988. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Douglas County North Sewer Plant-Agreement--Represented by Mark Gonzales. David LaBarbara presented a letter from Steve Malvey stating he felt three minor changes needed to be made in the agreement with Douglas County for maintenance and testing of the North Valley sewer treatment plant prior to execution. David read the letter from Steve Malvey aloud. (copy attached to minutes) In addition to the changes reflected in Steve Malvey's letter, the hourly wage would also have to be increased since MGSD employees have received a recent salary increase. Discussion followed concerning samples being sent for outside laboratory analysis. Motion by Louis Neddenriep to approve the agreement for maintenance and testing of the Douglas County North Valley sewer treatment plant subject to the changes stated in Steve Malvey's letter of September 6, 1988 and change in the hourly wage being brought up to date. The Chairman is authorized to sign the agreement when the changes have been made. Seconded by William Nelson. Motion carried.

John W. Drayton-Public Hearing For Contract of Service--Represented by John Drayton. David LaBarbara informed the Board that the required noticing had been done, the petition is in order and the annexation fee has been paid. The map showing the area to be serviced was presented to the Board for review. There are four parcels in the request. The Board informed Mr. Drayton that the terms of the modified moratorium motion of August 2, 1988 will allow only 40 units of capacity and that the capacity would have to be designated and used on one parcel. Bruce Scott explained the parcels involved. Mr. Drayton related that his project will be built in five phases of 40 houses per phase. He wishes the first 40 units of capacity put on his parcel #1 which is APN #27-130-05. The Chairman explained the tax billing which Mr. Drayton will receive under the contract of service. Discussion followed. Motion by Vic Pedrojetti to approve the contract of sewer service for John W. Drayton. 40 units of capacity is allocated per the modified moratorium motion of August 2, 1988. The capacity is designated and to be used on APN #27-130-05. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. The Chairman called for public commentary. There were no replies. The Chairman called for the vote. Vote: 5 ayes, 0 nays. Motion carried.

Mack Sewer Extension-Line Approval-As-Builts--Represented by Rob Anderson. Bruce Scott related to the Board that he had reviewed the plans for the sewer line and manhole adjacent to Mountain Glenn running toward the Library and recommended approval subject to Vasey Engineering providing the District with reproducible drawings. Bruce also presented a letter from Resource Concepts dated September 6, 1988 providing description of the new manhole and length. Motion by Louis Neddenriep to approve the as-builts for the Mack sewer extension subject to MGSD being provided reproducible as-built drawings. Seconded by William Nelson. Motion carried.

Mountain Glen-Line Approval-As-Builts--Represented by Rob Anderson. Bruce Scott presented a letter to the Board dated September 6, 1988 recommending acceptance of the Mountain Glen as-builts subject to the manhole located on the northwest corner of the Mountain Glen project being exposed, which is now covered over by landscaping. (letter on file). Motion by Vic Pedrojetti to approve the as-built drawings for Mountain Glen subject to the manhole located on the northwest corner of the project being exposed. The as-builts are to be reviewed by Bruce Scott and MGSD is to be provided with reproducible drawings. Seconded by Louis Neddenriep. Motion carried.

Westwood Village #2 Phase II-Letter of Credit--Represented by Rob Anderson. David LaBarbara related that each Board member had been provided with a copy of the letter of credit from First Interstate Bank for Westwood Village Unit #2 Phase II along with a copy of the letter from Steve Malvey dated September 6, 1988 stating his recommendation. David related the main points of Steve Malvey's letter to the Board. (letter on file) David related to the Board that he had checked with Resource Concepts regarding the contract amount and was informed that the amount stated should complete the sewer system. Rob Anderson concurred that the amount stated is the full contract price. Discussion followed. Motion by Louis Neddenriep to accept the letter of credit from First Interstate Bank for Westwood Village #2 Phase II. Seconded by Jerome Etchegoyhen. Rob Anderson related that it is the intent of the developer to build nine houses before the line construction is completed and to use the 9.0 units of capacity which were transferred from the commercial property in August of 1988. The letter of credit guarantees that the line will be built. The Chairman called for the vote. Vote: 5 ayes, 0 nays. Motion carried. The Board instructed the secretary to flag the expiration of the letter of credit 30 days before it expires.

The Board discussed future acceptance of letters of credit and felt that the ordinance should be changed to include 150% letter of credit and a signed contract for the construction of the sewer improvements. David LaBarbara was instructed to contact Bill Peterson to implement the changes in the ordinance instructed by the Board.

Bently Nevada Corporation-Industrial Waste Permit Modification--Represented by Bill Laughlin. A letter was presented to the Board from Bently Nevada requesting that the hours on their discharge permit be extended to 24 hours a day. Bently wishes this change due to the increase of flow and better quality of effluent since the contract was initially drawn up. Louis Neddenriep related that he felt there would be a problem discharging after midnight due to the decrease in MGSD's flows and feels that the District

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could not extend Bently Nevada's discharge hours by more than three hours per day. David LaBarbara related that MGSD must monitor the amount of copper being discharged and explained the effect the copper discharge has on the plant operation. David also presented a graph showing the influent flows over a twenty-four hour period. David recommended that Bently Nevada be allowed to discharge effluent from 7:00 A.M. to 12:00 A.M. Discussion followed. Motion by Louis Neddenriep to modify Bently Nevada's discharge permit to allow effluent discharge to MGSD from 7:00 A.M. to 12:00 A.M. per day. Seconded by Vic Pedrojetti. Motion carried.

Linda Lane Sewer Main-Modification Plan Request--Represented by Rudy McTee, Gary Peterson and Dick Clark. Mr. Peterson informed the Board that the sewerage plan previously approved by the Board has been bid at between \$23,000 and \$30,000. Nobody wants to perform the work due to the 13 ft. level of the main and also the underground electrical vault. The asphalt would also have to be torn up. The representatives have approached the other property owners and have been informed that none are interested in participating in the cost of the line due to the expense. The representatives requested that the MGSD Board allow them to sewer their property as first proposed by running a 4" lateral to serve their property only. Discussion followed ie. property owners will have to maintain line and 20 ft. easement will have to be given to MGSD. David LaBarbara informed the Board that there are outstanding engineering review fees due MGSD which have not been paid in the amount of \$1,392.90. The representatives felt that the engineering fees were excessive and wished to know why. Bruce Scott reviewed the charges and explained the work done by Resource Concepts in detail, in order for the plans and specifications to meet the district ordinance. Bruce also explained the changes in sewerage plans. David felt that engineers should know the MGSD ordinance and should submit correct plans to eliminate duplicate engineering fees. Jerome Etchegoyhen felt that MGSD requested a different sewerage plan and should stand the engineering cost. Discussion followed. Motion by Louis Neddenriep that the sewer modification plan be approved for a 4" sewer line with a 20 ft. sewer easement to serve one building owned by Peterson, Clark and McTee located on parcel #25-151-47 in the Carson Valley Industrial Park. Seconded by Vic Pedrojetti. Motion carried. The representatives were informed that the plans would have to be submitted and approved. A copy of the easement is also required.

Western Nevada Properties-Sewer Main Inspection Proposals: David LaBarbara presented proposals for engineering and inspection to the Board for Western Nevada Properties project. the firm of Jere E. Williams proposed \$45.00 per hour for inspection and Lumos proposed \$42.00 per hour for inspection. Lumos included a letter stating that Lumos is contracted to provide staking for Western Nevada Properties which is an independent function with no interpretive responsibility and is essentially completed prior to the start of construction. The Board reviewed the proposals. Motion by Louis Neddenriep to accept the proposal of Lumos and Associates for the engineering inspection and testing of the Western Nevada Properties line. Seconded by Vic Pedrojetti. Motion carried.

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David LaBarbara informed the Board that Steve Malvey had reviewed the Amendment to Agreement for Engineering Services for Resource Concepts, Inc. per Board instruction. The changes have been made per the letter from Woodburn, Wedge, Blakey & Jeppson of July 19, 1988 and the agreement is in order for the Chairman's signature. Bruce Scott discussed the amendment with the Board and explained his fees and their amount. Discussion followed. Motion by William Nelson to authorize the Chairman to sign the Amendment to Agreement for Engineering Services for Resource Concepts, Inc. Seconded by Jerome Etchegoyhen. Motion carried. The Chairman signed the agreement.

David LaBarbara presented a letter from the EPA offering a grant increase in the amount of \$297,860 for sewer line rehabilitation. Motion by Louis Neddenriep to accept the grant offer from the EPA for line rehabilitation in the amount of \$297,860.00. Seconded by William Nelson. Motion carried.

Engineer's Report: Bruce Scott related that approval is required by the Board for the Chairman to sign the Approval To Award for the rehabilitation project. Motion by Jerome Etchegoyhen to authorize the Chairman to sign the Approval To Award for the 1988 Sewer Rehabilitation project. Seconded by William Nelson. Motion carried.

Bruce Scott related that MGSD has copies of letters to Patty Clark and Carol Auslen requesting as-built drawings which have not been received.

Bruce Scott related that he is working with the State to use the balance of the grant money for rehabilitation on County Road.

Bruce Scott related that the system mapping for MGSD is nearing completion.

Superintendent's Report: David LaBarbara reported that the Heritage Square encroachment permit has been returned by Mike Swift stating that Heritage Square Homeowners' Association is now the owner and he cannot sign the permit. The Board instructed David LaBarbara to send the permit to the Heritage Square Homeowners' Association to sign along with a letter explaining the encroachment.

David LaBarbara presented an Authorization to Represent form which had been drawn up by Steve Malvey as per Board instruction for property owners who are authorizing another party to act on their behalf. The Board reviewed the form and instructed that the form be put into standard use immediately.

David LaBarbara informed the Board that MGSD had experienced a problem with the generator which had caused MGSD to be without power during a power outage. David explained the failure and why it could not be detected by MGSD personnel. Cashman Equipment has presented a maintenance proposal which will hopefully prevent the same failure in the future for \$982.00 per year. David recommended that MGSD at least have a load bank test done on a yearly basis. The Board instructed that an electrician should look at the generator and evaluate the situation.



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David LaBarbara presented a parcel map for Bruer-Harrison which has been received from the County for comment. The map creates a parcel change between the AM-PM and the Taco Maker on Hwy. 395. The Board instructed David to tell the County that the property is within MGSD boundaries and that a 20 ft. easement will be required on parcel #2 to the rear of the property for future sewer service.

David LaBarbara presented a parcel map for Hans and Madeline Holland which has been received from the County for comment. The plans for the property are the same as originally approved. They want to split the property from one parcel to two parcels. The Board directed David to tell the County that the property is within the district. 68 sewer units have been allocated and paid for and currently 32 of those units are being used.

David LaBarbara presented a bill from Tele Communications in the amount of \$195.00 for annual dues. Discussion followed concerning the function of Tele Communications. Motion by William Nelson to pay the Tele Communications bill in the amount of \$195.00. Seconded by Vic Pedrojetti. Motion carried.

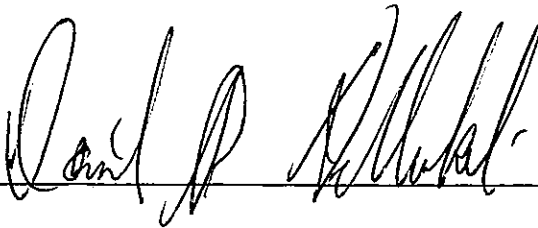
David LaBarbara reported that the lab test results monitored by the EPA have been received and MGSD's results are satisfactory.

David LaBarbara discussed the possibility of purchasing a dump truck from a State surplus auction to haul sludge from the drying beds to the Dreyer Ranch when the Dreyer truck is unavailable. Discussion followed on need, cost, etc. The Board agreed that MGSD could be put on the state mailing list for such a sale.

David LaBarbara brought up the Bitton encroachment permit which is being reviewed by Bruce Scott for correctness.

Meeting adjourned 12:00 P.M.

Approved: 10-9-88 By: \_\_\_\_\_



# Minden-Gardnerville Sanitation District


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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, OCTOBER 4, 1988, 7:30 P.M., Board Room,  
MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of September 6, 1988
- 7:45 Bently Nevada Corporation--Industrial Permit Renewal
- 7:55 CWC-HDR, Inc.--Cost Presentation for Plant Improvements
- 8:15 Gardnerville Ranchos General Improvement District--Capacity Request
- 8:40 Attorney's Report
- 8:50 Robert Cook--Plan Approval for Sewer Connection
- 9:05 Peterson, Clark & McTee--Plan Approval and Consideration  
for Engineering Billing
- 9:20 Engineer's Report
- 9:35 Superintendent's Report
- 9:50 Secretary's Report
- 10:00 Public Commentary
- 10:10 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

The following items will be considered as time permits between the above  
scheduled items: Engineer's Report, Superintendent's Report and Secretary's  
Report.

All persons attending the board meeting are required to sign the guest register

Please do not remove until OCTOBER 5, 1988

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, October 4, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

## Board Members Present:

Jerome Etchegoyhen, Daniel Hellwinkel, Louis Neddenriep, Vic Pedrojetti and William Nelson

## Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Sarasola

## Others Present:

Dave Reardon, Jim Yurzyk, Bill Laughlin, Bob Spellberg, Bill Peterson, Bill Tomerlin, Dick Clark, Rudy McTee, Gary Peterson and Robert Cook

The meeting was called to order by Vice-Chairman, Louis Neddenriep.

The minutes of September 6, 1988 were read. Motion by Jerome Etchegoyhen to approve the minutes of September 6, 1988. Seconded by Vic Pedrojetti. Motion carried.

Bently Nevada Corporation--Industrial Permit Renewal--Represented by Bill Laughlin. David LaBarbara informed the Board that Bently Nevada's discharge permit expires today and they wish to have the permit renewed. Bill Laughlin informed the Board that Bently exceeded their permitted volume six days in September due to processing problems and their truck being inoperable. Mr. Laughlin related that the problems are now under control. Bently's average daily flow is about 6,100 gallons. David informed the Board that Bently Nevada's permit does not include any penalty for exceeding their permit volume and reviewed the present permit with the Board. Discussion followed concerning volume of discharge. The Board felt that they would review the volume of discharge in six months to determine if there are any further problems. David related that MGSD has experienced no problems with Bently Nevada in the past six months. Motion by Vic Pedrojetti to extend the industrial discharge permit for Bently Nevada for a period of six months. Seconded by William Nelson. Motion carried.

The meeting was then turned over to the Chairman, Daniel Hellwinkel.  
CWC-HDR, Inc.--Cost Presentation for Plant Improvements--Represented by Dave Reardon and Jim Yurczyk. David LaBarbara related that the board members had been provided with the cost presentation for plant improvements and contract prior to the meeting for review. Dave Reardon related to the Board that he feels that MGSD needs to build a second digester, which is the weak spot in the plant at the present time. Dave also addressed construction of a bar screen and expansion of the grit handling system which has been experiencing problems. Removal of the grit is beneficial to the whole system. Dave discussed areas of construction which need to be done now and areas the district will be facing in the future. The design proposal for a new digester, headworks and modification to the existing digester and grit handling facility was reviewed along with costs

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for each segment was reviewed with the Board. (copy attached to minutes) Total estimated construction cost for the entire proposal is \$1,695,000 and \$125,000 for the design fee. David LaBarbara felt that the grit handling facility could be delayed and that the digester and bar screen are needed now. Discussion followed concerning function of grit system, digester, old digester for storage, construction process, construction costs, better bid price for combination of digester and bar screen, need for new digester, need for bar screen, increasing load to digester over last ten years, digester mixing, lack of capacity in old digester, safety hazard of old digester, time frame for design, bid and construction. Bill Peterson suggested that the repair of the old digester be bid as an option. Motion by Louis Neddenriep for CWC-HDR, Inc. to proceed with design for combination number 3, new anaerobic digester, bar screen and channels and modify existing digester. The modification of the existing digester is to be bid as an option. When the new digester goes on line, the old digester is to be completely cleaned out. Seconded by Jerome Etchegoyhen. Motion carried. Motion by Vic Pedrojetti to accept the agreement for CWC-HDR, Inc. to provide engineering services for the anaerobic digester, bar screen and channels and modification of existing digester subject to review and approval by Bill Peterson. Seconded by William Nelson. Discussion followed concerning design fees. The Chairman called for the vote. Vote: 5 ayes, 0 nays. Motion carried.

Jim Yurczyk related that Pacific Mechanical Corporation is approximately two weeks behind schedule on the solids contact aeration project due to delivery schedules. All pipe will be installed next week which should put the project back on schedule and completed on time.

Bill Peterson informed the Board that Rob Williams indicated that CWC-HDR, Inc. would be willing to participate in paying one-half of the material costs which would be \$4,200.00 to prevent arbitration of the Henderson matter. (Total material costs \$8,400.00) Henderson has indicated that he would participate one-half of the total cost of \$16,000. Bill suggested that MGSD participate the other one-half of the material cost of \$4,200.00 to resolve the matter. David LaBarbara related that Jim Williams felt that MGSD's share could be grant eligible. Dave Reardon related that he could not commit CWC-HDR's share, as final commitment would have to come from a company principal. Bill Peterson will pursue the matter and come back to the Board with a proposal for approval.

Gardnerville Ranchos General Improvement District--Capacity Request--Represented by Bob Spellberg. Mr. Spellberg related that since MGSD has modified their moratorium, GRGID is requesting gallonage equalivent to 30 units of capacity to serve a shopping center project at Kimmerling and Tilmann Lane. David LaBarbara questioned what gallonage numbers GRGID is requesting. Mr. Spellberg related that he guessed 350 gallons per unit which is apparently the going number. Bill Peterson addressed whether GRGID could get on the capacity waiting list. GRGID cannot get on MGSD's capacity waiting list due to the fact that GRGID's rights come under their contract with MGSD. The contract gives them the option of making an agreement with MGSD or expanding the MGSD facility at GRGID's expense. Bill

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recommended that GRGID make an agreement with MGSD. Bill Tomerlin, one of the principal's in the project asked if they could pay the same as other people and come direct to MGSD. Bob Spellberg related that if GRGID lines are to be used, they would have to annex to GRGID. Services would also expand to water, streets, etc. and tax revenue to GRGID. Mr. Tomerlin related that he would be willing to contract to MGSD and annex to GRGID. Bill Peterson related that from a legal standpoint it could be done. Tomerlin could contract with MGSD, annex to GRGID and GRGID can pay MGSD for the flow rate. Discussion followed concerning EDU's vs. gallonage flow charge, use of meters as measuring device, etc. Bob Spellberg felt that the GRGID Board would be favorable in negotiating an agreement with MGSD. Mr. Spellberg also related that GRGID wants to buy 30 units of capacity and run it through GRGID lines. Discussion followed on agreement proposal, contract for Tomerlin and time frame. Bruce Scott suggested that a negotiating team be used for a proposed contract between GRGID and MGSD and recommended that properties contract direct with MGSD and work with GRGID for line use. The Board generally felt that they were in agreement with Bruce's suggestion. Tomerlin can apply to MGSD for contract of sewer service and negotiate with GRGID for the use of their lines. Discussion followed on annexation application and ways to meter the flow from the project.

Robert Cook--Plan Approval for Sewer Connection--Represented by Robert Cook. Plans were presented for lateral connection for one house on Hwy. 756 next to the old Hintze house. Bruce Scott informed the Board than an 8" line was constructed across the highway which was inspected and met the MGSD ordinance. The proposed plan is to construct a lateral from a residence which includes a small lift station and connect into the GRGID manhole across Hwy. 756. The plans also show stubs for future use. The lateral is on private property to serve one residence and the lift station will be maintained by the owner. The plans meet the MGSD ordinance and an easement is granted to MGSD which runs across the front of the property. Bruce recommended approval subject to meeting the MGSD ordinance, inspection and one year warranty. Discussion followed concerning location of the line and easement. Motion by Jerome Etchegoyhen to approve the plans for Robert Cook on Hwy. 756 subject to the easement being checked by Bruce Scott. The rules, regulations and requirements of MGSD are to be met and all fees paid. The normal warranty period of one year is to apply for the line construction. Seconded by Vic Pedrojetti. Motion carried.

Peterson, Clark & McTee--Plan Approval and Consideration for Engineering Billing--Represented by Gary Peterson, Rudy McTee and Dick Clark. Plans were presented to the Board for one building located on parcel #25-151-46 in the Carson Valley Industrial Park. The plans call for a 4" lateral from a 6" stub at the manhole. Bruce Scott recommended that a pre-construction conference be added to the plans and that a cleanout be moved closer to the center of the lateral. Bruce also related that the ordinance calls for a 2% slope. They are close on slope, but maybe they should go to a 6" line. If they can maintain the slope, there will be no problem with a 4" line. Bruce addressed the easement which he related to the Board had been checked

and was more than adequate. The easement is 26' in some places and 20' in others. The easement should be clarified for future use. Discussion followed regarding previous plans. Motion by Louis Neddenriep to approve the plans as per Bruce Scott's recommendations. The lateral is to be 6". The rules, regulations and requirements of MGSD are to be met and all fees paid. The motion died for the lack of a second. Discussion followed on line size, manhole requirements, easement and water and sewer lines to be separated as much as possible. Motion by Vic Pedrojetti to approve the plans with a 4" lateral for the Peterson, Clark and McTee building located on parcel #25-151-46 in the Carson Valley Industrial Park, subject to recommendations by Bruce Scott including clarification of the easement. The water and sewer lines are to be set apart as far as possible. 24 hour noticing for inspection is to be included on the plans. Seconded by Jerome Etchegoyhen. Motion carried.

Dick Clark addressed the engineering billing owed on the project and compared it to another project he had in the Carson Valley Industrial Park. Bruce Scott related that there was a great deal of difference between the two projects. Mr. Clark felt that they were not informed that they would have to pay engineering review costs and they do not feel that they should be responsible for the entire billing since MGSD wished the line to be constructed in the street. The other property owners will not participate in the cost and the burden has been put on them. Bruce Scott addressed Resource Concepts part in the project and the fact that the project was not a normal submittal. Resource Concepts had to do an extensive amount of work based on the submittals received from Vasey Engineering. Jerome Etchegoyhen felt that MGSD has some responsibility in the engineering fees. Rudy McTee felt that the Board could recommend engineers who can meet the MGSD ordinance to avoid excessive engineer review costs. David LaBarbara related that it would not be ethical for MGSD to recommend engineers. Discussion followed. Motion by Jerome Etchegoyhen for MGSD to absorb \$1,000 of the McTee, Peterson, Clark bill for engineering services. The motion died for the lack of a second. Motion by Vic Pedrojetti to have a meeting between the board members to decide who should be responsible for the engineering costs for the Clark, Peterson, McTee project. Seconded by William Nelson. Motion carried.

Attorney's Report: Bill Peterson presented an ordinance the Board wished drafted which changes the furnishing of a payment bond or letter of credit for construction of sewer mains to MGSD from 100% to 150%. Bill was instructed to also add that an approved engineer's estimate or signed contract for construction was also to be added. Motion by Louis Neddenriep to adopt ordinance #60 changing the payment bond or letter of credit to 150% subject to the addition of an approved engineer's estimate or signed contract for construction be added. Seconded by William Nelson. Motion carried.

Bill Peterson presented the contract of sewer service which had been drawn up for John Drayton. Discussion followed concerning the execution of the contract, the time frame for capacity payment and the effect of the moratorium thereon. Bill Peterson advised that the contract should not be signed

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until payment for the capacity is received. Payment deadline is December 5, 1988.

David LaBarbara informed the Board that the landscaping for the patio homes in Westwood Village is presenting problems. There are drain pipes which are draining into MGSD's property which prevents access to MGSD's acreage behind the plant. Rock has been dumped at the access and the responsible landscape company, ElDorado Lakes has been contacted to take care of the problem. Discussion followed. The Board directed David to write a letter to Fred Brown of ElDorado Lakes to remove the drainage from MGSD's easement.

The Board initiated discussion concerning the outstanding engineering fees for Peterson, Clark and McTee. Motion by Louis Neddenriep to advise Peterson, Clark and McTee that they are responsible for the entire engineering review fees totaling \$1,372.90. Seconded by William Nelson. Vote: 3 ayes, 2 nays, being Vic Pedrojetti and Jerome Etchegoyhen. Motion carried. Bruce Scott suggested sending a bill to John Hohman to pay his proportionate one-fourth share of the engineering review costs. The Board agreed that a bill should be sent to John Hohman for one-fourth of the engineering costs. When payment is received, the amount can be refunded to Peterson, Clark and McTee.

Engineer's Report: Bruce Scott informed the Board that it would be very difficult to justify to DEP any repairs to the sewer main on County Road. DEP will, however allow the monies to be used for rehabilitation in the Post Office alley since it would be a health benefit. Resource Concepts is moving ahead with rehabilitation plans for the Post Office alley area.

Bruce Scott reported that the rehabilitation work from 1st. to 10th. Streets will be getting under way shortly. A proposal is coming from Sam Small for the removal and replacement of trees on the Hellwinkel property.

Bruce Scott reported the Resource Concepts, Inc. has received a letter from Roy Hibdon complaining about their costs involving the leaks in the Sunset Park line. Bruce related to the Board that Resource Concepts, Inc. has had to spend time associated with the leak problem and has written at least two letters to Hibdon relating to the leaks. Bruce asked for District support concerning Resource Concepts charges. David LaBarbara related that the line has been air tested to identify the leaks. Roy Hibdon has asked permission to connect to the line and do the necessary repairs next spring. David told him he would not recommend that the Board allow him to connect the laterals to the main until the line is fixed and passes the necessary testing. The Board directed that the laterals in Sunset Park are not to be connected to the main until the repairs are made and the line passes the necessary testing.

The Board initiated a discussion concerning reimbursement of engineering and legal fees for projects brought before MGSD. The Board directed that

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Page 6

project owners or representatives are to be informed that they are responsible for these fees at the time the project is brought in.

Superintendent's Report: David LaBarbara related to the Board that the East Valley Wastewater Master Plan has been completed. It would appear that MGSD's service area is consistent with MGSD's desires which were submitted to the County.

David LaBarbara reported that a surveillance was done on the restroom use at the AM-PM Mini Market on Hwy. 395. MGSD was informed that the restroom would be used for employees only. During a 90 minute period after the lunch hour, 11 people were observed using the restroom. Discussion followed. The Board directed that the restroom use was to be changed to public use and the owner billed the difference for capacity and connection fees.

David LaBarbara reported that there is a trailer connected for sewer service behind the Minden Inn. The property owner is being billed.

David LaBarbara related to the Board that the manhole detail for the grade rings is 8" above the ground for the Western Nevada Property line. The Dreyer's are asking that the height be reduced and a 2 ft. slope be added due to the fact that the height will cause problems with their farm machinery. Discussion followed. David felt that the grade rings could not be reduced to less than 6". Louis Neddenriep suggested water tight manhole covers. Discussion followed concerning the dependability of water tight covers. The Board directed that the grade rings could be reduced to 6" with a flattening out slope and water tight manhole lids.

David LaBarbara reported that John Harris had a minor accident with the 1988 Ford Pickup.

David LaBarbara related that a copy of the parcel map had been received for the Bruer-Harrison property showing the easement as per board direction. The Board directed that the recording is to be checked to make sure the easement has been recorded.

David LaBarbara reported that Bertagnolli Construction is off the Western Nevada Properties line construction project and Marv McQueary Excavation has been hired to take over the project.

David LaBarbara reported that AD Electric reviewed the problem with the generator as per Board instruction. They recommend that a test switch be installed at a cost of \$480.00 in front of the breaker switch plus a possible relay switch. Motion by Jerome Etchegoyhen to authorize AD Electric to install a test switch and possible relay switch to solve the problem with the generator. Seconded by Vic Pedrojetti. Motion carried.

Meeting adjourned 12:00 A.M.

Approved: 11-1-88

By: Louis Neddenriep



# Minden-Gardnerville Sanitation District

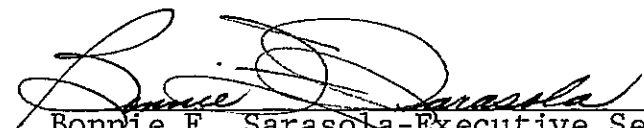
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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, NOVEMBER 1, 1988, 7:30 P.M., BOARD ROOM,  
MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of October 4, 1988
- 7:45 Colt-Taylor--Transfer of Capacity
- 7:55 Murl F. Redwine--Annexation Application
- 8:05 Carson Valley Inn--Hotel Expansion Plan Approval
- 8:20 Engineer's Report
- 8:35 Superintendent's Report
- 8:50 Secretary's Report
- 9:00 Public Commentary
- 9:10 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

All persons attending the board meeting are required to sign the guest register.

Please do not remove until NOVEMBER 2, 1988

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, November 1, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Vic Pedrojetti, William Nelson and Jerome Etchegoyhen

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Sarasola

Others Present:

Rob Williams, Phil Martin, Brian Bernard, Bill Fergus, Rob Anderson, Dan Daily, Ron McHenry and David Danner

The meeting was called to order by Vice-Chairman, Louis Neddenriep.

The minutes of October 4, 1988 were read. Motion by Jerome Etchegoyhen to approve the minutes of October 4, 1988. Seconded by Vic Pedrojetti. Motion carried.

Colt-Taylor-Transfer of Capacity--Represented by Thiel-Winschell & Associates, Phil Martin and Brian Bernard. The representatives presented a parcel map showing the area of their proposed housing project at Cottonwood and Douglas Avenue. Discussion followed concerning the parcel ownership within the original Yparraguirre annexation. The representatives related that their project calls for 35 units of capacity. There are 34 units of capacity assigned to parcel 2 and they wish to transfer 1 unit from either parcel 4A or 4B. David LaBarbara read the ordinance concerning transfer of capacity between properties. The representatives were informed the properties were not contiguous and the capacity could not be transferred. The representatives related that they would reduce their project to 34 units and requested a will serve letter from the Board. David LaBarbara related that the 34 units had been bought and paid for. The Board advised the representatives that a sewerage plan for their project would have to be brought before the Board for approval. Discussion followed. Motion by Vic Pedrojetti to write a will serve letter for the Cottonwood Estates project located at Cottonwood and Douglas Avenue subject to Douglas County approval for all aspects of the project. Seconded by William Nelson. Motion carried.

Rob Williams presented change order #1 for the solids contact aeration project totaling \$7,966.18. Rob discussed the needed changes with the Board which include raising buried main electrical lines, relocate fire hydrant with shut off valve, and delete aeration basin dampproofing strip. Discussion followed concerning the costs involved. Motion by Jerome Etchegoyhen to approve change order #1 dated October 20, 1988 for the solids contact aeration project totaling \$7,966.18 and to authorize the vice-chairman to sign the change order. Seconded by William Nelson. Motion carried.

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Minden-Gardnerville Sanitation District  
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Rob Williams advised the Board that the variable frequency drives have arrived and will be installed next week.

Rob Williams advised the Board that all the underground piping has been completed as regards the solids contact aeration project.

David LaBarbara presented a letter from Bill Peterson recommending that the Board sign the engineering agreement for CWC-HDR, Inc. for the anaerobic digester and bar screen. Discussion followed. Motion by William Nelson to authorize the Chairman to sign the engineering agreement for CWC-HDR, Inc. for the anaerobic digester and bar screen after the agreement has been signed by CWC-HDR, Inc. and returned to MGSD. Seconded by Jerome Etchegoyhen. Motion carried.

Murl F. Redwine-Annexation Application--Represented by Rob Anderson. Mr. Anderson related that an application and annexation application fee had been submitted for the annexation of the Redwine property located next to Valley Bank on Hwy. 395 in Minden. An area map was presented for Board review showing the proposed annexation area. David LaBarbara related the application had been reviewed by Bill Peterson. Bruce Scott related that only one property owner had signed the petition and there are four property owners. Bruce also presented a letter dated November 1, 1988 addressing recommendations concerning the map. (copy on file). Bruce related that all the owners should sign the petition as well as the map. Discussion followed. Motion by Jerome Etchegoyhen to accept the Redwine application for annexation subject to all the property owners signing the petition prior to the legal noticing for public hearing which is to be held December 6, 1988. Seconded by Vic Pedrojetti. Motion carried.

Rob Anderson informed the Board that the Town of Gardnerville is planning to proceed with storm drain improvement down Courthouse Alley. Since MGSD expressed a willingness to fund \$3,500, the Town will probably be requesting the funding from MGSD in December or January.

Carson Valley Inn-Hotel Expansion Plan Approval--Represented by Bill Fergus and Dan Daily. David LaBarbara informed the Board that the previously approved sewerage plans to move the Carson Valley Inn line to the street did not meet the ordinance. The plans have been changed to conform with the MGSD ordinance. Mr. Daily explained the improvement plans to the Board in relation to the Bacon property connection. The Bacon property will be sewerage with a new independent lateral. Discussion followed concerning sewer line and abandonment of the old line. The Board felt that they wished Mr. Bacon's consent to change the lateral. Motion by Jerome Etchegoyhen to approve the plan changes for the improvement plans to move the line to the street for the Carson Valley Inn subject to approval in writing from Mr. Bacon. Seconded by William Nelson. Motion carried. Mr. Daily related that a traffic control plan had been added to the plans as required by the county and state.

Plans were presented for expansion of the Carson Valley Inn hotel portion of the complex. Bruce Scott related that the plans have been reviewed.

The plans need to be signed. David LaBarbara related to the Board that the plans call for the addition of 60 hotel rooms, 3 floor drains and 1 floor sink. There are 2 hospitality rooms which are not sleeping rooms and are not defined in the ordinance. David asked for direction from the Board. The Board directed that the hospitality rooms be charged by drain count and use. David related that the hotel rooms, floor drains and floor sink calls for 19.3 units and the hospitality rooms would call for 5.0 units, totaling 24.3 units of capacity. Carson Valley Inn was previously allocated 20.0 units and therefore they would need to purchase 4.3 additional units of capacity. David discussed the possible need of mop sinks. Mr. Fergus advised that there are no mop sinks planned. Mr. Fergus requested that the Board agree to sell 5.0 units of additional capacity in the event that an additional drain or two were added, so that the Carson Valley Inn would not have to come back before the Board to request additional capacity. Discussion followed. Motion by Vic Pedrojetti to approve the hotel expansion plans for the Carson Valley Inn subject to comments by Bruce Scott and David LaBarbara. Seconded by William Nelson. Motion carried. Motion by Jerome Etchegoyhen to sell 5.0 units of capacity under the modified moratorium motion of August 2, 1988 for the Carson Valley Inn hotel expansion. Seconded by William Nelson. Motion carried.

Engineer's Report: Bruce Scott presented proposed sewer mapping to the Board and explained the maps and system of updating.

Bruce Scott presented a format for a check list which contains basic information which could be used as a hand out for sewer line construction requirements. Bruce discussed contradictory problems with the technical part of the ordinance. Discussion followed concerning technical changes in the ordinance.

Bruce Scott presented change order #1 for removal of three cottonwood trees and stumps for the 1988 rehabilitation project. The trees are in the dedicated easement. Discussion followed concerning the change order and the trees being located in the easement and how the costs were derived. Bruce related that Jim Williams has approved the change order. Discussion followed. Motion by Vic Pedrojetti to approve change order #1 for the 1988 rehabilitation project in the amount of \$3,162.00. Seconded by Jerome Etchegoyhen. Motion carried.

David LaBarbara reported that nine leaks were found in the Sunset Park line which are being repaired by the contractor. Discussion followed concerning required testing.

Bruce Scott related that there are three delinquent accounts concerning the Carson Valley Industrial Park assessment district. Bruce is contacting the bond counsel and is working with the MGSD secretary to take the necessary steps concerning the delinquent assessments. Discussion followed.

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Superintendent's Report: David LaBarbara reported that he discussed the Aervoe-Pacific operation with DEP per Board direction. DEP informs they produce aerosol paints and lubricants and have a good record in California. David discussed their operation.

David LaBarbara related that the new Bently dump station has been inspected and built according to the plans. The old tanks have been removed. A nice job was done on the new pump station.

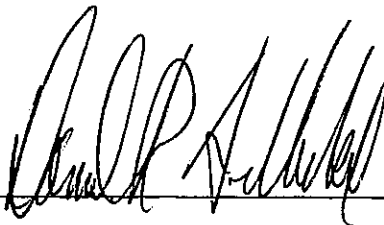
David LaBarbara discussed the technical ordinance changes addressed by Bruce Scott. Testing procedures were discussed. The ordinance dealing with credit for drain removal was also discussed. There is no ordinance on drain removal.

David LaBarbara related that Bill Peterson is waiting for a reply from Henderson concerning the brick matter for the primary clarifier project.

David LaBarbara reminded the Board that the supreme court hearing on the GRGID matter is November 18, 1988 at 9:00 A.M.. An agenda will be posted.

Meeting adjourned at 9:20 P.M.

Approved: 12-6-88 By: \_\_\_\_\_

A handwritten signature in black ink, appearing to be "David P. LaBarbara", written over a horizontal line.

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, WEDNESDAY, NOVEMBER 9, 1988, 12:00 NOON, BOARD ROOM, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

12:00 NOON--Call to Order

12:05 .. Minden Inn Annex--Capacity Credit

12:15 .. Sunset Park--Occupancy

12:35 .. Public Commentary

12:45 .. Adjournment

  
Bonnie F. Sarasola--Executive Secretary

PLEASE DO NOT REMOVE UNTIL NOVEMBER 10, 1988

# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of special meeting, Wednesday, November 9, 1988, 12:00 Noon,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Jerome Etchegoyhen, Louis Neddenriep and Daniel Hellwinkel

Staff Members Present:

David LaBarbara

Others Present:

Bill Casentini and Roy Hibdon

Minden Inn Annex--Capacity Credit--Represented by Bill Casentini. Mr. Casentini informed the Board that the building located at the corner of Third and Esmeralda Avenue known as the Minden Inn Annex will be torn down and he wished to retain the capacity assigned to the building. Discussion followed. Motion by Jerome Etchegoyhen that the Minden Inn Annex property be granted credit for 8.4 EDU's. The sewer lateral must be capped at the main. Seconded by Vic Pedrojetti. Motion carried.

Sunset Park--Occupancy--Represented by Roy Hibdon. Mr. Hibdon explained the situation to the Board with regard to leaks in the sewer system laterals and his on going attempts to correct the problem. He asked that he be allowed to connect several houses below the problem area, if he presented MGSD with a bond protecting the Districts interest in the event that the corrections were not completed. Discussion followed. Motion by Louis Neddenriep to accept the surety bond for Sunset Park subject to attorney approval. Only after attorney approval can lots 7, 8, 32 & 33 be accepted for occupancy by MGSD. If the \$20,000 bond does not cover the corrections adequately, Nevada Environmental Services and Operational Management, Inc. will be responsible. Seconded by Jerome Etchegoyhen. Motion carried.

Louis Neddenriep requested that a zero capacity sewer permit be issued to Gardnerville Town Water Company for a proposed pump station. Motion by Jerome Etchegoyhen that Gardnerville Town Water Company be issued a zero capacity sewer permit for a water pump station in Sunset Park subdivision. Seconded by Daniel Hellwinkel. Motion carried.

Meeting adjourned at 1:30 P.M.

Approved: 12-6-88

By: 

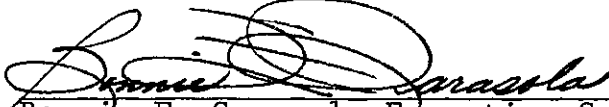
# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, DECEMBER 6, 1988, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of November 1, 1988 and November 9, 1988
- 7:45 Mackland Unit 2--Agreement Discussion and Plan Review
- 8:15 Douglas County--Plan Approval and Capacity Request-Judicial Bldg.
- 8:25 Valley Villa--Plan Approval
- 8:40 Murl F. Redwine--Public Hearing for Annexation
- 8:50 Centertowne--Parcel Map Approval
- 9:00 Connie S. Ford 1985 Trust--Capacity Request
- 9:10 Coleman, Caine, Matzinger & Co.--1987-88 Audit
- 9:25 Western Nevada Properties--Sewer Main Installation
- 9:35 Bill Tomerlin--Kimmerling Property Service
- 9:40 Engineer's Report
- 9:55 Superintendent's Report
- 10:10 Secretary's Report
- 10:20 Public Commentary
- 10:30 Adjournment

  
Bonnie F. Sarasola-Executive Secretary

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

All persons attending the board meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL DECEMBER 7, 1988



# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

Minutes of regular meeting, Tuesday, December 6, 1988, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

Board Members Present:

William Nelson, Vic Pedrojetti, Louis Neddenriep, Daniel Hellwinkel and Jerome Etchegoyhen.

Staff Members Present:

Bruce Scott, David LaBarbara and Bonnie Sarasola

Others Present:

Rob Anderson, Andy Burnham, Karen Peterson, Maureen Mack, Steve Malvie, Bill Tomerlin, Dan Jenkins, Bob Gardner, Steve Holton, Mark Gonzales and Keith Waldrop.

The meeting was called to order by Vice-Chairman, Louis Neddenriep.

Minutes of November 1, 1988 and November 9, 1988 were read. A correction is required in the November 1, 1988 minutes, page 2, paragraph 3. The words motion carried is to be added. Motion by Jerome Etchegoyhen to accept the minutes of November 1, 1988 with correction and the minutes of November 9, 1988. Seconded by Vic Pedrojetti. Motion carried.

The meeting was then turned over to Chairman, Daniel Hellwinkel.

Mackland Unit 2--Agreement Discussion and Plan Review--Represented by Maureen Mack, Karen Peterson and Rob Anderson. Chairman Hellwinkel informed the Board that a meeting with the Mack's had taken place earlier in the day concerning the Mack's 50,000 gallons of reserved capacity. It is the Mack's feeling that they do not have to pay for the 50,000 gallons of capacity. However, the Board feels that capacity is to be paid at the time it is used. The Mack's do not want to sign the annexation agreement for Mackland 2 because they feel they do not owe the capacity fee. Previous minutes were read pertaining to the problem which has arisen over the payment of the capacity fee. Discussion followed concerning the question of reserved capacity or capacity and payment of capacity. The Chairman felt that the matter should be tabled until more research can be done on the capacity fee problem and suggested that the Mack's go ahead and sign the annexation agreement for Mackland 2 and pay the capacity fee under protest. Rob Anderson related that the Mack's have two years to pay the capacity, but if they wish to obtain a building permit the capacity fee would have to be paid prior to obtaining a building permit. Maureen Mack stated that her father feels the capacity was reserved and also paid for. Rob Anderson discussed the MGSD moratorium. His feeling was that even if someone had reserved capacity by paying for it, they may not have the use of the capacity if MGSD has problems with DEP since they could withhold approval of developments. Rob used the example of Mountain

Glen project. The Board felt that the State's actions were independent of the Minden-Gardnerville Sanitation District. The Board felt that no decision could be made concerning the payment of the capacity fee for Mackland 2 until further research can be done concerning the problem. Motion by Vic Pedrojetti to table Mackland 2 agreement discussion and plan review until the next regular meeting on January 3, 1989. Seconded by William Nelson. Motion carried. Rob Anderson requested a possible special meeting to resolve the Mack capacity fee problem. Steve Malvie felt that a commitment could not be made since there are people who will need to be located involving the capacity fee matter. Bruce Scott presented a letter from Resource Concepts, Inc. concerning Mackland 2 and recommended approval of the improvement plans and final map with minor changes.

Douglas County-Plan Approval--Represented by Mark Gonzales. Plans were presented for the addition of two bathrooms to be located in the north and south ends of the Douglas County Judicial Building located on 8th. Street. David LaBarbara related that 1.2 additional units of capacity would be required. The additional capacity and connection fees would total \$2,280.00. The plans have been reviewed. Motion by Jerome Etchegoyhen to approve the plans for the addition of two bathrooms for the Douglas County Judicial Building located on 8th. Street in Minden and to sell 1.2 units of capacity under the August 2, 1988 modified moratorium. All capacity and connection fees are to be paid. The rules, regulations and requirements of MGSD are to be met. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara reported that during the weekly inspection and monthly sampling of the Douglas County North Valley treatment plant, MGSD personnel reported that motor problems were found as well as a backup in the line. These problems were reported to Douglas County.

Bruce Scott informed the Board that it would appear that there is enough EPA money left from the 1988 Rehabilitation Phase I project to fund Phase II, Post Office Alley. The State has approved the construction costs. Engineers total estimate is \$194,000. There is approximately \$149,000 of EPA money left from Phase I and approximately \$220,000 in the MGSD restricted fund. Bruce related that approval by the Board is required for the plans and specifications and approval for the notice to bidders. The proposed bid opening is January 6, 1989. After the bids are received the Board will know how much money will be required for the project from MGSD. The board can then decide if they wish to construct the entire Phase II or shorten the project. Bruce felt that there will probably be no further EPA money available after this project. Discussion followed. Motion by Vic Pedrojetti to approve the plans and specifications for the 1988 Rehabilitation Phase II, Post Office Alley. The Chairman is authorized to sign the plans and specifications. Authorization is given to publish the notice to bidders. Seconded by Louis Neddenriep. Motion carried.

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Valley Villa--Plan Approval--Represented by Bob Gardner. Improvement plans were presented for the 36 unit project in Valley Villa to be known as Rancho Vista. David LaBarbara related that the Board had previously requested an easement. An easement shown on the parcel map has been provided and reviewed by Bruce Scott. However, the line has not been tested. The improvement plans were explained to the Board. David pointed out that the cleanouts are unclear on the plans. Bruce Scott related that there are two private laterals tapping into one lateral for the apartment complex. Bruce recommended that the laterals not go into the manhole, but go below it. Bruce addressed the cleanouts. A pre-construction conference should be added to the plans. There should be no covering over of the lines until they are inspected. Mr. Gardner explained the apartment complex. David LaBarbara related that the capacity fee has been paid for the 36 units under the August 2, 1988 moratorium modification. Discussion followed concerning corrections. Motion by Vic Pedrojetti to approve the improvement plans for Rancho Vista in Valley Villa subject to the recommended corrections by Bruce Scott. All connection fees are to be paid. The rules, regulations and requirements are to be met. Seconded by William Nelson. Motion carried.

Murl F. Redwine--Public Hearing for Annexation--Represented by Andy Burnham. David LaBarbara related to the Board that the application fee has been paid and the application is in order. The application has been signed by all the fee owners. Bruce Scott related that the Town of Minden signed the annexation map for Redwine in error. The Town requires a 20 ft. easement for drainage which would be advantageous to the property owner and is asking for MGSD help in obtaining the easement. Discussion followed. Bruce also related that there are a couple of minor changes required on the map which are being corrected. Andy Burnham requested that 1 EDU be allocated to the property. Motion by Louis Neddenriep to approve the Murl F. Redwine annexation and to sell 1 unit of capacity under the August 2, 1988 modified moratorium motion, subject to minor technical corrections as recommended by Bruce Scott. The capacity fees and connection fees are to be paid. The rules, regulations and requirements of MGSD are to be adhered to. Seconded by Jerome Etchegoyhen. Motion carried.

Centertowne--Parcel Map Approval--Represented by Andy Burnham. Mr. Burnham presented a reversion of acreage map and also a parcel map. Andy explained that the sewer improvements are in. The owner wishes to revert to acreage which would wipe the slate clean and then to parcel the property into two parcels. This is now one ownership. The owner cannot get financing to complete the project unless he splits the parcel into two parcels. The project will require the same amount of sewer units which have been bought and paid for. It was pointed out that unless the reversion of acreage map and the new parcel map were recorded simultaneously MGSD could be without an easement. Discussion followed concerning the maps. Motion by Louis Neddenriep to approve the reversion of acreage map and that the map is not effective until the parcel map is recorded. Seconded by Vic Pedrojetti. Motion carried.

Connie S. Ford 1985 Trust--Capacity Request--Represented by Andy Burnham. David LaBarbara presented an executed authority for Andy Burnham to represent the Connie S. Ford 1985 Trust. Mr. Burnham related that 1 unit of capacity was previously assigned and paid for the .98 acre parcel. The owners wish to purchase 9.0 additional sewer units. Discussion followed on use and occupancy. Andy related that the owners are planning a restaurant or small shopping center. The owners are aware of the modified moratorium motion conditions of August 2, 1988. Discussion followed concerning moratorium. Bruce Scott related that there are technical changes required on the annexation map. Andy related that the map changes are being done. Motion by Jerome Etchegoyhen to sell 9.0 units of capacity in addition to the previously assigned 1.0 unit of capacity under the August 2, 1988 modified moratorium motion, to the Connie S. Ford 1985 Trust located at 1662 Hwy. 395, Minden, subject to the payment of the applicable capacity and connection fees. All rules, regulations and requirements of MGSD apply. Seconded by Vic Pedrojetti. Motion carried.

Coleman, Caine, Matzinger & Co.--1987-88 Audit--Represented by Keith Waldrop. Mr. Waldrop gave an overview of the 1987-88 audit and also reviewed the audit in detail with the Board. Discussion followed. Motion by Louis Neddenriep to accept the 1987-88 Audit. Seconded by Jerome Etchegoyhen. Motion carried.

Western Nevada Properties--Main Sewer Installation--Represented by Steve Holton. Mr. Holton brought the Board up to date concerning the sewer improvement construction by Western Nevada Properties. The main is complete with the exception of the highway bore. Testing is now being done. Discussion followed concerning the highway bore problems. David LaBarbara related that Steve should be aware that manhole weeping may occur when the water table comes up, and that Western Nevada Properties has a year warranty on the main. Steve related that the line should be complete with testing on December 14, 1988 and requested the Board consider a lunch meeting to approve the as builts. The Board agreed that a lunch meeting could be called after a letter is received from Dreyer saying that they are happy with the line and the as builts are reviewed and approved by Rob Williams. Both Rob Williams and the inspector should be present at the meeting.

Bill Tomerlin--Kimmerling Property Service--Represented by Bill Tomerlin. Mr. Tomerlin related that the Board previously told him that if he could provide the means to get the sewage to the MGSD treatment plant for the property he wishes to develop at the corner of Kimmerling and Tillman in the Gardnerville Ranchos that MGSD would contract to receive the sewage. GRGID is not agreeable to have the sewage go through their lines and contract with MGSD. Bill is looking for ways and means to sewer the property. Discussion followed concerning contract of service, GRDID suit, GRGID lines, gallons vs. capacity. The Board felt that the only way MGSD could serve the property would be under contract of sewer service with the property owners. Discussion followed.

Engineer's Report: Bruce Scott related that he and the MGSD secretary met with the Douglas County Treasurer's office concerning delinquent assessments in the Carson Valley Industrial Park. All penalties collected are passed

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December 6, 1988  
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along to MGSD. The MGSD secretary will start tracking delinquent assessments every six months and notify the property owners.

Bruce Scott requested that the Board consider a raise in the hourly rate for district business from \$55.00 per hour to \$65.00 per hour. Bruce does not charge the district for the meetings he attends. Bruce would like the hourly increase effective January 1, 1989 and would appreciate a reply from the Board at the January 3, 1989 meeting.

Bruce Scott related that the 1988 Rehabilitation Phase I is nearing completion. The tree removal part of the project may have not met with the property owners approval. Discussion followed concerning the tree removal and damage to the owners property. Discussion followed concerning the contractor's responsibility to repair the damage.

Superintendent's Report; David LaBarbara presented a parcel map received from Douglas County for Board comment for the Logan Family Trust. The location is Hwy. 395 and High School Street. The map was reviewed by the Board. David was instructed to require that if the Logan Building and Thompson Trophies use the same lateral and the ownership is split in the future that each building would be required to have a separate lateral and also provide a 10 ft. sewer easement.

David LaBarbara discussed the need of hiring additional help due to more inspections, more things being added to the MGSD plant and the addition of the Douglas County North Valley plant inspection. Discussion followed. The Board felt that they would like to hire at a lower wage and have the person hired work from the groundup rather than hire a certified operator. Discussion followed concerning wages, job description, and job advertisement. David LaBarbara will begin taking steps to get a job description together.

David LaBarbara reminded the Board that the Supreme Court will hear the GRGID vs. MGSD case on December 15, 1988 at 1:00 P.M. An agenda will be posted.

David LaBarbara asked the Board how a project such as Sunset Park would be handled if and when it would be come contiguous to the District and be annexed. Would each property owner annex separately or would all the property owners in the project annex under one annexation? The Board generally felt that all the property owners in the project could be annexed as a whole.

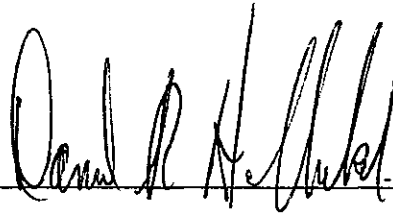
David LaBarbara requested that the Board authorize him to write to DEP and request funding for the Post Office Alley portion of the 1988 Rehabilitation Phase II. Discussion followed. Motion by Louis Neddenriep to authorize David LaBarbara to write a letter to DEP requesting funding for the Post Office Alley portion of the 1988 Rehabilitation project. Seconded by Vic Pedrojetti. Motion carried.

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David LaBarbara asked for guidance on the square footage credit rule of 1 EDU per 12,000 square feet as regards town building lots. The Board advised that the ordinance was to be adhered to.

Meeting adjourned 12:50 A.M.

Approved: 1-3-89 By:



Donald R. Healey

# Minden-Gardnerville Sanitation District

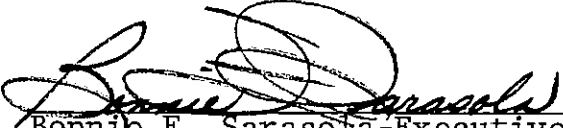
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P. O. BOX 568  
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NOTICE OF SPECIAL MEETING, THURSDAY, DECEMBER 15, 1988, 11:30 A.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 11:30 A.M. Call to Order
- 11:35 Travel to Carson City to Supreme Court Hearing-Supreme Court Building
- 1:00 P.M. Supreme Court Hearing--Gardnerville Ranchos General Improvement District vs. Minden-Gardnerville Sanitation District
- 2:30 Travel to Minden from Supreme Court Hearing
- 3:30 Adjournment

  
Bonnie F. Sarasota-Executive Secretary

Please do not remove until December 16, 1988

*No minutes needed*