

# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, THURSDAY, JANUARY 3, 1991, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of December 4, 1990, December 12, 1990 and December 19, 1990  
7:40 Oath of Office for Newly Elected Board of Trustees  
7:45 Election of MGSD Board Officers *taken off*  
7:50 Sludge Drying Beds Approval  
8:00 Roofing Predesign Presentation--Clark Gribben  
8:15 Western Energetix---Additional Capacity Request  
8:25 Carson Valley Inn--Expansion Approval  
8:35 Carson Valley Fair--Plan Approval for Shoe Store  
8:45 Wass Shopping Center--Extension Request for Capacity  
8:55 Engineer's Report  
9:10 Superintendent's Report  
9:25 Secretary's Report  
9:35 Public Commentary  
9:45 Adjournment

  
Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

ALL PERSONS attending the board meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: January 4, 1991

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MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Thursday, January 3, 1991, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

William Nelson, Vic Pedrojetti, Louis Neddenriep, Jerome Etchegoyhen and Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Leonard Anker, Rob Williams, Clark Gribben, Doug Worth, Shawn Smyth, Chet and Jeff Wass

The Chairman announced that there was a change in the agenda. The election of board officers would be removed from the agenda and placed on the February agenda.

The minutes of December 4, 1990, December 12, 1990 and December 19, 1990 were reviewed by the Board. William Nelson related that the name Margaret Heise on the December 12, 1990 minutes should be changed to Margaret Heizer. Motion by Vic Pedrojetti to accept the minutes of December 4, 1990, December 12, 1990 subject to name correction from Margaret Heise to Margaret Heizer and December 19, 1990. Seconded by William Nelson. Motion carried.

Oath of Office for Newly Elected Board of Trustees: Chairman Hellwinkel introduced Judge Doug Struthers who administered the oath of office for the newly elected board of trustees, Daniel Hellwinkel, Jerome Etchegoyhen and Leonard Anker. The Chairman thanked Judge Struthers for his services.

Sludge Drying Beds Approval--Represented by Rob Williams. Mr. Williams informed the Board that the sludge drying beds project had been completed. Final inspection has been done and notice of completion has been advertised in the newspaper. There have been no claims filed against the project. The sludge drying beds are in use and operating well. Mr. Williams recommended that the board accept the sludge drying beds project. Discussion followed. Motion by Jerome Etchegoyhen to accept the sludge drying beds project and to release the retention to the contractor after a

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letter is received from Rob Williams recommending approval of the project. Seconded by William Nelson. Motion carried.

Rob Williams informed the Board that the 1990 plant improvements were progressing on schedule with the exception of the digester cover. The construction of the cover is being delayed due to the sub-zero weather conditions. The majority of the equipment is on the site. Discussion followed concerning the plant improvements under construction. Rob related that the plant improvements should be fully operational by mid April.

Roofing Predesign Presentation--Clark Gribben & Associates--  
Represented by Clark Gribben. Bruce Scott introduced Clark Gribben to the Board and related that Mr. Gribben would discuss the aspects of replacing the present roof on the administration building with a metal roof. Mr. Gribben described some re-roofing jobs that his firm had done on some similar flat roofed public buildings. Mr. Gribben suggested that MGSD consider a slightly pitched roof which could be connected to the main part of the existing roof to include bat insulation and come down to the front of the building with a fascia. A gutter system for water run off could be installed over the doors with some run off at the edges of the building. Discussion followed concerning aspects of the roof construction, materials to be used and whether or not the old asbestos roof should be removed. Questions concerning the roof construction, inspection, design, and time frame were asked by the Board and answered by Mr. Gribben. Discussion followed concerning entering into an agreement for roof design by Clark Gribben and Associates. Mr. Gribben estimated that the costs for design, inspection and field work would be approximately 8% of the total construction costs, although he suggested that a lump sum be negotiated for the design, inspection and field work. Motion by Louis Neddenriep to request that Clark Gribben & Associates present a contract proposal to include design, inspection and field work for the replacement of the roof on the MGSD administration building and garage for the Board's consideration at the February 5, 1991 meeting. Seconded by Jerome Etchegoyhen. Motion carried.

Western Energetix--Additional Capacity Request: David LaBarbara informed the Board that plans and additional capacity for Western Energetix for the construction of a new Exxon station and mini market were approved at the December 4, 1990 board meeting. At the December meeting, the owner was planning to have the facility open 16 hours per day. The owners have now decided that they wish to have the facility open 24 hours per day which would require an additional 2.7 units of capacity with no change in drains, bringing the total capacity for the facility to 8.1 units. There are 1.2 units of existing capacity which would bring the total additional

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purchase of capacity to 6.9 units. Motion by Louis Neddenriep to sell Western Energetix an additional 2.7 units of capacity making the total capacity purchase for the Exxon station and mini market to be located at 1357 Hwy 395 to 6.9 units. There is 1.2 units of existing capacity credit making the total building capacity 8.1 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Carson Valley Inn--Expansion Approval--Represented by Doug Worth and Shawn Smyth. Plans were presented for expansion of the Carson Valley Inn. The plans call for the addition of a sports bar, deli and Michael's Bar being replaced with a restaurant with added facilities. David LaBarbara voiced his concerns about the volume of greases generated from the Carson Valley Inn. David related that he had discussed his concerns with Carson City's industrial waste management and related that they recommended a minimum of a 3,000 gallon capacity grease trap be required for the kitchen facilities. David reviewed the plans with the Board. Doug Worth informed the Board that the plans include an 8,000 gallon capacity grease trap for the kitchen facilities. Bruce Scott presented a letter from Resource Concepts dated January 3, 1991, which covered minor recommendations for the planned expansion. David related that the two existing 50 gallon per minute grease traps will be relocated in the new deli. Mr. Worth related that the Carson Valley Inn is trying to resolve some of the existing grease problems. Discussion followed. David reviewed the capacity calculation for the expansion project, which would require the purchase of an additional 29.44 units of capacity. Motion by Vic Pedrojetti to sell 29.44 units of capacity to the Carson Valley Inn for their expansion project. The grease trap size is to be increased to 8,000 gallons capacity in the kitchen facility. The plans are approved. The recommendations contained in the Resource Concepts letter dated January 3, 1991 are to be adhered to. The rules, requirements and regulations of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Mr. Smyth asked the Board if he could ask for a six months extension for the payment of the capacity at this time. The Board advised Mr. Smyth to return to the Board in six months to ask for a six months payment extension. Vote: 5 ayes, 0 nays. Motion carried.

Carson Valley Fair--Plan Approval for Shoe Store: David LaBarbara presented plans for a shoe store to be located in suit #500, 1337 Hwy. 395, in the Carson Valley Fair complex. David advised the board that the shoe store would require 1.0 unit of capacity which would be taken out of the already purchased capacity for the complex. Discussion followed. Motion by Louis Neddenriep to approve the plans for a shoe store to be located in the Carson Valley Fair complex, suite #500, 1337 Hwy. 395 and to approve 1.0



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unit of capacity to be taken from the previously purchased capacity for the complex. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by William Nelson. Motion carried.

David LaBarbara presented a tentative map which had been received from Douglas County for Silver Ranch Estates #2 and #3 for MGSD comment. The Board directed David to inform the county that there is a contract of service, there are no sewer lines and there are no approved plans for service to the property.

Wass Shopping Center--Extension Request For Capacity--Represented by Jeff Wass and Chet Wass. David LaBarbara explained to the Board that on February 7, 1989, the Board approved the plans and 10.0 units of capacity which have been paid for a retail building which was to be located near the car wash and minute lube on Hwy. 395 in the Carson Valley Industrial Park. The building has not been built and the owners are asking for an extension to utilize the capacity. Jeff Wass explained the status of the proposed building and related that a six months extension would not give them enough time to utilize the capacity. Jeff felt that they would need two years to get the building built. Discussion followed concerning the construction of the lateral from the proposed building to secure the capacity. David LaBarbara read the portion of the MGSD ordinance which deals with the construction of the sewer service to secure the capacity. The owners felt that they could do the construction required by the MGSD ordinance to secure their capacity. Motion by Louis Neddenriep to grant a six months extension for the use of the 10.0 units of capacity granted by the Board on February 7, 1989 for a retail building to be located near the car wash and minute lube in the Carson Valley Industrial Park on Hwy. 395. The rules, regulations and requirements of MGSD are to be met. Seconded by Jerome Etchegoyhen. Motion carried.

Engineer's Report: Bruce Scott reported that he had nothing further to bring up to the Board.

Superintendent's Report: David LaBarbara reported that he had nothing further to bring up to the Board.

Meeting adjourned at 9:30 P.M.

Approved: 2-5-91

By: 

# Minden-Gardnerville Sanitation District

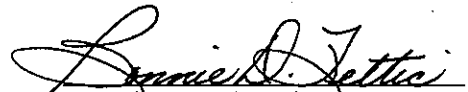
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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, THURSDAY, JANUARY 24, 1991, 12:00 NOON, BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

12:00 Noon Call to Order  
12:05 Earl Kessler--Plan Approval and Capacity Credit Request  
12:20 Public Commentary  
12:30 Adjournment

  
Bonnie D. Fettic  
Executive Secretary

PLEASE DO NOT REMOVE UNTIL 1/25/91

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Thursday, January 24, 1991, 12:00 Noon,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Leonard Anker, Vic Pedrojetti, Jerome Etchegoyhen, Daniel  
Hellwinkel, and Louis Neddenriep

Staff Members Present:

David LaBarbara

Others Present:

Earl Kessler and Walter Fullerton

Earl Kessler--Plan Approval and Capacity Credit Request--  
Represented by Earl Kessler and Walter Fullerton. David LaBarbara  
explained that Earl Kessler who is the new owner of the building  
located at 1480 Hwy. 395 in Gardnerville, formerly owned by Alan  
Miller wishes to obtain a sewer permit to remodel the building.  
The remodeling plans call for 2.0 units of capacity. There are 3.3  
existing units of capacity and the owner wishes to eliminate 1.3  
of the units by capping them and wishes to be credited for the  
unused units. The remodeling plans were examined and discussed.  
Motion by Louis Neddenriep to approve the remodeling plans for the  
building owned by Earl Kessler located at 1480 Hwy. 395 and to  
approve 1.3 units of capacity credit. The rules, regulations and  
requirements of MGSD are to be met. Seconded by Jerome  
Etchegoyhen. Motion carried.

Meeting adjourned at 12:30 P.M.

Approved: 2-5-91

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, FEBRUARY 5, 1991, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of January 3, 1991 and January 24, 1991  
7:40 Election of MGSD Board Officers  
7:45 HDR Engineering--Plant Improvements Update and Change Order Approval  
8:00 Proposed Myers Realty--Plan Approval & Capacity Request  
8:10 Bently Nevada--Discussion Regarding Service Request  
8:25 Jacobsen Family Trust--Annexation Request  
8:35 Anthony & Barbara Parina--Annexation Request  
8:45 Silver Ranch Estates--Extension Request  
8:55 Engineer's Report  
9:10 Superintendent's Report  
9:25 Secretary's Report  
9:35 Public Commentary  
9:45 Adjournment

  
Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

ALL PERSONS attending the board meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: February 6, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, February 5, 1991, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Jerome Etchegoyhen, Leonard Anker, Louis Neddenriep  
and Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Jim Yurczyk, Victor Wilson, Bill Shaw, Dan Jenkins, Rob Anderson,  
George Keele, Marsha Tomerlin, Sandy Shields and Mike Reed

The minutes of January 3, 1991 and January 24, 1991 were reviewed  
by the Board. Motion by Louis Neddenriep to accept the minutes of  
January 3, 1991 and January 24, 1991. Seconded by Vic Pedrojetti.  
Motion carried.

Election of MGSD Board Officers: The Chairman informed the Board  
that it was necessary to elect MGSD Board officers for the 1991  
year. Motion by Vic Pedrojetti to nominate Daniel Hellwinkel for  
Chairman. Seconded by Louis Neddenriep. Motion by Jerome  
Etchegoyhen that the nominations for Chairman be closed. Seconded  
by Leonard Anker. Motion carried. Motion by Jerome Etchegoyhen  
to nominate Louis Neddenriep for Vice-Chairman. Seconded by  
Leonard Anker. Motion by Vic Pedrojetti that the nominations for  
Vice-Chairman be closed. Seconded by Leonard Anker. Motion  
carried. Motion by Vic Pedrojetti to nominate Jerome Etchegoyhen  
for Secretary-Treasurer. Seconded by Louis Neddenriep. Motion by  
Leonard Anker that the nominations for Secretary-Treasurer be  
closed. Seconded by Vic Pedrojetti. Motion carried.

HDR Engineering--Plant Improvements Update and Change Order  
Approval--Represented by Jim Yurczyk. Mr. Yurczyk related to the  
Board that Kaweah Construction's total completed and stored to date  
for the 1990 plant improvements is 1.899 million, which leaves a  
payment balance of approximately \$604,000 including retention. Jim  
reviewed the previously approved change order #1 and related that  
all items contained in the change order had been installed and  
approved. Jim presented change order #2 in the amount of \$5,532.28  
for the Board's consideration which included work requested from  
Kaweah Construction from September of 1990 to January, 1991. Jim  
reviewed the work contained in the change order and recommended  
approval from the Board. The Board felt that the work contained  
in change order #2 was valid. Motion by Louis Neddenriep to

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approve change order #2 in the amount of \$5,532.28 for Kaweah Construction Company. Seconded by Jerome Etchegoyhen. Motion carried. The Chairman signed change order #2.

Jim Yurczyk informed the Board that Kaweah Construction has requested a time extension for the anaerobic digestion system. The start up date was suppose to be January 20, 1991. Scott Burke of Kaweah Construction has given a new schedule which would require approximately a six weeks contract extension. Scott sites cold weather as the cause for the start up delay. Jim feels that there are other factors for the start up delay including the problems with concrete and late delivery of parts and equipment from Kaweah suppliers. Jim feels that approximately a two week extension could be justified, but no longer. Jim has notified Kaweah that an extension of the contract time for unusual weather phenomena must be established per the requirements of Paragraph 66 of the General Conditions contained in the contract. Jim discussed the possibility of collecting liquidated damages from Kaweah Construction and also informed the Board of the milestone dates for the entire 1990 plant improvement project. The contract calls for substantial completion by July 20, 1991. Discussion followed. Jim related that they feel that Cal Covell should be kept on as a full time inspector until at least March 15, 1991 and related that they think there is enough in the inspection budget to cover that time frame. Jim has put Kaweah Construction on notice that HDR Engineering will not give a time extension until all data has been supplied and that Kaweah Construction has not met the contract documents, and that the digester process is not on line at the specified time allowed by the contract. Discussion followed by the Board and Jim Yurczyk concerning the concrete contained in the new anaerobic digester.

Proposed Myer's Realty--Plan Approval and Capacity Request--  
Represented by Victor Wilson. David LaBarbara informed the Board that Mr. Wilson wishes to demolish the present building at the corner of Bell and Hwy. 395, Parcel #25-281-04 and construct a new two story building. Plans were presented for Board review. David related that there is 1.1 units of square foot capacity available and that it will be necessary for the owner to purchase an additional .7 units of capacity since the plans call for a total of 1.8 units of capacity. David reviewed the plans with the Board which included a new lateral which would replace the present part cast and part orangeburg running to the rear of the property, which is located on the adjacent property owned by George and Connie Wennhold. David related that MGSD does not have a sewer easement at the present time. David related that it would be necessary to obtain an easement or to relocate the lateral to connect on Hwy. 395. Discussion followed concerning the location of the line running along Hwy. 395. Mr. Wilson related that he is planning to

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*Changed to  
25-281-08*

also develop vacant lot adjacent to the proposed Myer's Realty building, Parcel #25-281-05, which he feels is approximately 30 days behind his current project. Mr. Wilson feels that he will have problems obtaining an easement from the property owned by Presto which backs the vacant lot since Ms. Presto has already protested his project. The Board generally felt that it would be best to sewer both projects to Hwy. 395. Bruce Scott related that under normal circumstances, the Board would require a 10 ft. easement for the back portion of the properties and recommended that a separate lateral be required for each building. Mr. Wilson related that he would be willing to give a 10 foot easement for both projects on the back portions of the parcels. David related that Mr. Wilson could adjust the current plans to sewer to Hwy. 395 for both parcels. The existing sewer lateral has already been capped. Motion by Jerome Etchegoyhen to approve the plans for the proposed Myer's Realty building subject to the following conditions: A 10 foot public utility easement is to be given for both parcel #25-281-04 and parcel #25-281-05 to run across the rear of both parcels. The existing sewer lateral must be capped within several feet of the rear property line. Bruce Scott is authorized to approve the plan changes to include separate laterals for the sewerage of parcel #25-281-04 and parcel #25-281-05 to Hwy 395. MGSD agrees to sell .7 units of capacity for parcel #25-281-04. The rules, regulations and requirements of MGSD are to be met and all fees are to be paid. Seconded by Leonard Anker. Motion carried.

Bently Nevada--Discussion Regarding Service Request--Represented by Bill Shaw. Mr. Shaw informed the Board that Bently Nevada was interested in connecting the Bently Science Park directly to the MGSD sewer system. In 1988 the sewer service area was changed as a result of the East Valley Master Plan and the public hearings which were held. Bently had originally been led to believe that they could gravity sewer to the mid-valley plant, but have now found that the County has picked a new site which would require pumping and lift stations to sewer the Bently Science Park. Louis Neddenriep related that previously Bently Nevada had asked for a letter from MGSD stating that they did not want to serve the Bently Science Park in order for Bently to build their own package plant. Mr. Shaw related that he did not know that the letter was meant to be a permanent situation. Mr. Neddenriep further related that public hearing had been held in regard to the East Valley Master Plan and that the public was strongly opposed to expanding the MGSD service area. The Board agreed at that time not to increase MGSD's service area and recommended alternative 3 to the County. The Board related that they would be willing to serve any part of the Bently Science Park as long as it was within MGSD's service area. Mr. Shaw related that Bently Nevada would like to also include the Buckeye area if they could connect directly to the MGSD sewer

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system. Discussion followed concerning long range Bently Nevada plans and the MGSD service area boundaries. Mr. Neddenriep suggested that Bently Nevada go to the County to get their perspective on the master plan. The Board indicated that they would be reluctant to change the present MGSD service area boundary.

Jacobsen Family Trust--Annexation Request--Represented by Rob Anderson. David LaBarbara related that an annexation request had been received from the Jacobsen Family Trust to annex 69.43 acres. The application, authority to represent, the preliminary title report and vicinity map are all in order. The annexation application fee in the amount of \$500.00 has also been received. The Jacobsen Family Trust had previously signed a contract of service for 12.096 acres and purchased 25.0 units of capacity. Jacobsen Family Trust wishes to annex the contracted 12.096 acres with additional acreage. It would exclude the outlying agricultural buildings. The owners wish to exclude the pond which was included in the original contracted area. Discussion followed concerning the existing contracted area, the proposed annexed area and the extraction of the pond area contained in the original contract. Discussion continued concerning whether the pond area could be removed from the annexed area since the pond area was contained in the contract of service. The Board generally felt that the contract of service states that the pond area would be annexed when the area became contiguous to MGSD and felt that the advice of MGSD's legal counsel should be sought before the Board could make a decision on the removal of the pond area from the proposed annexed area. The Board directed David LaBarbara to contact MGSD's legal counsel concerning the removal of the pond area from the proposed annexed area. The Board advised Mr. Anderson that when the property is annexed to MGSD it will also have to be annexed to the Town of Gardnerville. David LaBarbara related that the legal noticing could not take place if the pond were omitted from the legal description. Mr. Anderson related that their time frame was not critical. Motion by Louis Neddenriep to table the Jacobsen Family Trust annexation request until the March 5, 1991 board meeting in order for MGSD to seek legal counsel concerning the deletion of the pond area from the proposed annexed area. Seconded by Vic Pedrojetti. The Chairman poled the Board to see if they would agree to noticing the property for public hearing for the March 5, 1991 meeting if Jacobsen Family Trust agreed to annex the pond area. The Board felt that they wished to table the matter until the next regular meeting. The Chairman called for the vote for Mr. Neddenriep's motion. Vote: 4 ayes, 0 nays. Motion carried. Bruce Scott requested that at least a 20 foot easement be included on the parcel map for the sewer main adjacent to Hwy. 395. Mr. Anderson did not feel that the owners



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/ would object to giving the required easement.

Anthony & Barbara Parina--Annexation Request--Represented by Dan Jenkins. David LaBarbara informed the Board that an annexation request had been received from Anthony and Barbara Parina for their property containing .5 acres located on Hwy. 395 between Drago Dimitri's Beauty Salon and the old Arigoni property. The application, preliminary title report, vicinity map and authorization to represent are in order. An application fee of \$500.00 has been received. Bruce Scott recommended that the annexation application be accepted subject to approval of the legal description and that the property also be annexed to the Town of Minden. Motion by Louis Neddenriep to notice the Anthony & Barbara Parina property, Parcel #25-030-28 for public hearing of annexation for the March 5, 1991 board meeting subject to Bruce Scott's recommendations. Seconded by Jerome Etchegoyhen. Motion carried.

Silver Ranch Estates--Extension Request--Represented by Sandy Shields and George Keele. David LaBarbara informed the Board that capacity payment under the contract of service signed by Bill and Sandy Shields for 48.0 units of capacity which was allocated on August 7, 1990 for the Silver Ranch Estates project is due on February 7, 1991 and the owners are asking for a capacity payment extension. Mrs. Shields informed the Board that due to a divorce between she and Mr. Shields the investor they had for the project has declined to proceed with the project. This situation was not anticipated at the time the MGSD contract for service was signed and they are asking for a 90 day extension to pay for the capacity. At the present time, they are trying to sell the project as a paper subdivision and have had two offers. They feel that they can sell the project in the next 30 days, but without an extension for the payment of the capacity, the project would not be a saleable paper subdivision. George Keele related to the Board that considerable time and money had been spent in working with the County and Nevada Department of Transportation in making improvements and eliminating a dangerous roadway by realigning the Hwy. 756 -Dresslerville portion of the highway in conjunction with the Silver Ranch Estates project. Mr. Keele further related that due to the Shields' pending divorce, they had been legally held up from moving forth with the project. David LaBarbara read the MGSD ordinance which states that if the capacity is not paid on the due date that the owner cannot reapply for capacity for a period of six months. Bill Peterson advises that there is no provision in the ordinance to extend the capacity payment time, but the Board may make an exception if they wish to do so. Discussion followed by the Board regarding the MGSD ordinance and the Shields' contract of service. Motion by Louis Neddenriep to grant a ninety (90) day extension for the payment of 48.0 units of capacity for Bill and Sandy Shields for the Silver Ranch Estates project due to unusual

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circumstance. Seconded by Jerome Etchegoyhen. Vic Pedrojetti stated that he felt granting a capacity payment extension was going against the MGSD ordinance. David LaBarbara read the applicable part of the MGSD ordinance in regard to capacity payment. Jerome Etchegoyhen felt that community wise the granting of an extension for the payment of the capacity was the right thing to do. Daniel Hellwinkel questioned if the Board had the right to grant an extension for the payment of capacity? George Keele related that it had been observed that the MGSD ordinance has a provision for a time extension for the use of the capacity, but none for the payment of capacity. George also felt that a compelling set of circumstances would allow a change in the contract and that it had been impossible for them to proceed due to the divorce situation. The Chairman called for the vote. Vote: 3 ayes, 1 nay being Vic Pedrojetti. Motion carried.

Engineer's Report: Bruce Scott discussed annexation boundaries vs. parcel map boundaries with the Board. Bruce related that it would appear that the ordinance allows legal descriptions as annexation boundaries which do not necessarily conform to the parcel description. In not keeping with the parcel description, it is very difficult to assess the amount of tax revenue due MGSD. Bruce recommended that MGSD keep with the lot line descriptions for annexations and contracts of service. The Board agreed with Bruce Scott that annexations and contracts of service should follow the lot line descriptions.

Bruce Scott related to the Board that Clark Gribben is concerned about the way the proposed roof retrofit will look on the MGSD administration building and garage and wants to make sure that the proposed roof retrofit on the sketch done by Clark Gribben is what the board desires. Discussion followed. The Board concurred that the roof in the sketch is what they desire for the administration building and garage. Bruce presented a proposal for engineering services in regard to the proposed roof retrofit from Clark Gribben & Associates dated January 30, 1991. Bruce reviewed the proposal from Clark Gribben with the Board and related that Resource Concepts could take care of the preparation of the contract. The project could be ready to go to bid for the next budget year. Discussion followed concerning construction costs. Motion by Louis Neddenriep to accept the roof retrofit proposal dated January 30, 1991 from Clark Gribben & Associates. Seconded by Vic Pedrojetti. Motion carried. The Board directed that Resource Concepts would take care of the necessary contract preparation for Clark Gribben & Associates.

Bruce Scott discussed Resource Concepts bill for the Mill Creek Estates project with the Board. Bruce discussed the amount of time that Resource Concepts has had to spend in construction inspection

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and the fact that the contractor has removed a portion of the fence in the vicinity of the construction belonging to Cook's. Bruce discussed the fence placement in relation to the property line. / Bruce has informed Bob Taylor that they will have to put Cook's fence back up and if there is a question as to Cook's property line, they will have to resurvey and put the fence on Cook's property line.

Bruce Scott informed the Board that by way of information the motel project in the Ironwood Center would be heard by the Minden Town Board at their next meeting. The project seems to be selling off in pieces. Bruce related that he just wanted the Board to be aware that the motel project for Ironwood Center is coming up.

Bruce Scott discussed the storage ponds on Muller Lane and related to the Board that standing water has been discovered adjacent to the ponds. Resource Concepts is monitoring the situation and gathering more information. The water quality in the ponds is better than that found outside the ponds. Allowable seepage is four to six inches per month. Bruce discussed the seepage, pond material and possible cause of leakage.

Superintendent's Report: David LaBarbara informed the Board that Charles Lawson who is monitoring the 1991 legislature for MGSD called him to discuss several bills which had been introduced into the legislature. David reviewed the bills and asked for the Board's input. Discussion followed concerning the bills. David related that he would pass the Board's input on to Charles Lawson who is MGSD's Nevada Rural Association representative.

As a result of the situation regarding the Jacobsen annexation request, David LaBarbara related to the Board that he had discussed the ordinance concerning annexation area with Bill Peterson. Bill Peterson's interpretation of the ordinance was that areas not considered a parcel could be annexed with the proper legal description. However, Bill recommended parceling be made a condition for annexation. He further recommended that the Board consider changing the ordinance to require that land for annexation be in the form of a parcel. One of Bill's concerns is the tax consideration. Discussion followed by the Board and they indicated that they would be willing to consider such an ordinance.

Meeting adjourned at 10:45 P.M.

Approved: 3-5-91

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, MARCH 5, 1991, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of February 5, 1991  
7:40 HDR Engineering--Plant Improvement Update--Chlorine Facilities Discussion  
8:05 Bently Nevada--Permit Request  
8:15 Gardnerville Ranchos General Improvement District--Capacity Request  
8:25 Anthony and Barbara Parina--Public Hearing for Annexation  
8:35 Jacobsen Family Trust--Annexation Request  
8:45 Trinity Lutheran Church--Plan Approval and Capacity Request  
8:55 Engineer's Report  
9:15 Superintendent's Report  
9:30 Secretary's Report  
9:40 Public Commentary  
9:50 Adjournment

  
Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

ALL PERSONS attending the board meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: March 6, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, March 5, 1991, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Daniel Hellwinkel, Leonard Anker, Jerome Etchegoyhen and Vic Pedrojetti

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Rob Williams, Jim Yurczyk, Bill Laughlin, Sam Stegeman, Bob Spellberg, Bruce Nystrom, Dan Jenkins, Rob Anderson and John Hamer

Minutes of February 5, 1991 were reviewed by the Board. Motion by Louis Neddenriep to approve the minutes of February 5, 1991 subject to the addition of the word "they" being added between that and would on the last line of the minutes on page 6. Seconded by Vic Pedrojetti. Motion carried.

HDR Engineering--Plant Improvement Update--Chlorine Facilities Discussion--Represented by Rob Williams and Jim Yurczyk. David LaBarbara presented copies of a letter which had been received from the State Division of Environmental Protection to each board member which he related was germane to the chlorine facilities which Mr. Williams and Mr. Yurczyk were going to discuss with the Board. David read the letter aloud which stated that the chlorine leak experienced by MGSD on February 8, 1991 may be a violation of the ambient air quality standard for chlorine and that a representative from MGSD is requested to attend a hearing on March 14, 1991 to determine the necessity of further enforcement action by the State. Discussion followed. The Chairman felt that the superintendent and two board members should attend the hearing. Discussion followed concerning the chlorine leak, corrective measures taken and possible installation of an alarm system. David related to the Board that MGSD is using 150 pound cylinders at the present time which is in compliance with the EPA regulations. However, the cost of using 150 pound cylinders is approximately twice as much as using bulk quantities of chlorine. Rob Williams presented a brief disinfection study which HDR Engineering had prepared for Board review. Rob briefly discussed fixing the current chlorination system, using one ton cylinders, chlorine, sodium hypochlorite, ozone, uniform fire code, neutralization, alarm system, and scrubber system. Discussion followed on possible alternatives and requirements. Discussion followed concerning the purchase of a change over device for the 150 pound cylinders as well as a Minutes

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chlorine detector and alarm system. The Chairman felt that since MGSD is currently in compliance and the chlorine system is not an emergency and that MGSD should look into the possibility of purchasing a prefab building to house the chlorine. David LaBarbara reported that he had discussed a prefab building with Sierra Chemical and was informed that prefab buildings were available at a cost of approximately \$50,000 for 150 pound cylinders but were not available for one ton cylinders. Rob Williams discussed disinfection system alternatives. The Board related that they did not wish to fix the present chlorine system and generally felt that they wished to stay with a chlorine system with neutralization to include a chlorine detector and alarm system. Rob discussed how neutralization operates and also discussed a chlorine detector and alarm system. A ball park estimate for a new chlorine system would be \$320,000. HDR Engineering will do a disinfection study to include project definition, existing facilities, regulatory requirements, alternative analysis, description of recommended alternative, project management and report preparation for \$24,092.00. Rob related that since the Board has rejected the idea of fixing the present chlorine system that the study would be cheaper. Rob felt that a chlorine detector and alarm system, and a chlorine tank transfer device should be implemented immediately. Discussion followed. Motion by Louis Neddenriep to direct HDR Engineering to install a chlorine leak detection and alarm system, and a tank transfer device for the 150 pound chlorine cylinders. Seconded by Vic Pedrojetti. Motion carried. The Board directed HDR Engineering and David LaBarbara to research the purchase of prefab buildings to house one ton chlorine cylinders and report back to the Board.

Jim Yurczyk reported that the new digester is in operation, although it will be another week before it is fully automated. The bar screen is also in operation and working well. It would appear that a big job remains in the cleaning of the old digester. Discussion followed.

Bently Nevada--Permit Request--Represented by Bill Laughlin. David LaBarbara related that Bently Nevada's industrial waste discharge permit with MGSD expires on April 4, 1991 and that they are requesting renewal of the permit. David related that the quality of the water being discharged by Bently Nevada is outstanding and recommended that the Board renew the permit. Motion by Louis Neddenriep to extend the industrial waste discharge permit for Bently Nevada for a period of one year. Seconded by Leonard Anker. Motion carried.

Gardnerville Ranchos General Improvement District--Capacity Request--Represented by Bob Spellberg and Bruce Nystrom. Mr. Spellberg related to the Board that Dick McGaw is in the process

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of annexing 2.0 acres to the Gardnerville Ranchos General Improvement District which is located on Kerry Lane. The property is located in the exhibit A area of the Supplement to the 1974 Agreement between MGSD and GRGID. GRGID is requesting that MGSD sell 1.0 unit of capacity to service his property. Motion by Vic Pedrojetti to sell 1.0 unit of capacity to GRGID to be used by Dick McGaw for his property located on Kerry Lane. The rules, regulations and requirements of MGSD are to be met as well as the conditions of the Supplement to the 1974 Agreement between MGSD and GRGID. Seconded by Jerome Etchegoyhen. Motion carried.

Bob Spellberg related that in 1987 GRGID made an agreement with Washoe Utility to serve the Dresslerville Indian Colony which is not annexed to GRGID due to the fact that it is federal land. GRGID is currently serving 19 homes and are requesting that MGSD sell 5.0 units of capacity to serve five homes which will be constructed. Washoe Utility agrees to GRGID's terms to serve them and in turn GRGID agrees to MGSD's terms for service. Washoe Utility is treated like any other customer. Discussion followed concerning service to the Dresslerville indian colony in relation to the Supplement to the 1974 Agreement between MGSD and GRGID. Motion by Jerome Etchegoyhen to sell 5.0 units of capacity to GRGID to be used for five homes in the Dresslerville Indian Colony. The rules, regulations and requirements of MGSD are to be met as well as the conditions of the Supplement to 1974 Agreement between MGSD and GRGID. All fees are to be paid. Seconded by Leonard Anker. Motion carried. The Board felt that MGSD should have a large map the same as Exhibit A contained in the Supplement to 1974 Agreement between MGSD and GRGID so that it could be displayed for future board meetings. Bruce Scott related that Resource Concepts, Inc. would take care of providing the Exhibit A map requested by the Board.

The Chairman related to GRGID representatives Bob Spellberg and Bruce Nystrom that MGSD is experiencing problems with the chlorination system as well as leaking at the ponds on Muller Lane. The Chairman related that MGSD does not know the extent of the costs which will be involved, but wanted to put GRGID on notice that they will be required to participate in the costs to rectify the problems. A formal notice will be forthcoming to GRGID to inform them of the chlorination and pond leaking problems.

Anthony and Barbara Parina--Public Hearing for Annexation--  
Represented by Dan Jenkins. David LaBarbara related that the Parina annexation had been noticed, the application was in order, the annexation application fee had been paid and everything was in order for the public hearing. Dan Jenkins requested 1.0 unit of capacity for the dwelling located on the property. Dan related that the owners had no other plans for the property at this time.

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The property has also been annexed to the Town of Minden. Discussion followed. The Chairman called for public commentary. There were no replies. Motion by Jerome Etchegoyhen to accept the annexation for the Anthony and Barbara Parina property located between the Drago Dimitri and the old Arigoni property on Hwy. 395 and to sell 1.0 unit of capacity. The rules, regulations and requirements are to be met and the property is to be annexed to the Town of Minden. Seconded by Vic Pedrojetti. Motion carried.

Jacobsen Family Trust--Annexation Application--Represented by Rob Anderson. The annexation application for Jacobsen Family Trust which was tabled at the February 5, 1991 board meeting was presented. The Chairman related that as the ordinance stands at the present time, the pond area contained in the contract of service for the 12.096 acres would have to be included in the proposed annexed area. Rob Anderson related that a legal description could be provided to remove the pond area from the proposed annexed area. The Jacobsen's do not wish to include the pond area in the proposed annexed area since there is no way to develop the pond. The parcel map shows four parcels which includes the pond, but the proposed annexed area would show three parcels. The chairman related that the Board would have to have good cause to remove the pond area. Mr. Anderson related that the pond area is undevelopable. David LaBarbara related that he had talked to Bill Peterson who has no problem eliminating the pond area. However, the Board should require the annexation area to be parceled as a condition due to tax purposes. The Chairman felt that there should be a public hearing to remove the pond from the proposed annexed area. David related that Bill Peterson advised that the annexation would supercede the contract. Discussion followed concerning terms of annexation vs. contract of service. Motion by Louis Neddenriep to approve the annexation application of Jacobsen Family Trust for 68.50 acres and to notice a public hearing for April 2, 1991. The noticing is to include public hearing to delete the pond area from the contract of service. Seconded by Jerome Etchegoyhen. Motion carried. Discussion followed concerning the required acreage fee. David related that the ordinance does not provide for refund of the acreage fee. Rob Anderson advised that the owners would be requesting that the acreage fees paid for 12.096 acres be credited to the acreage fee for annexation.

Trinity Lutheran Church--Plan Approval and Capacity Request--Represented by Rob Anderson and John Hamer. Plans were presented for an addition to the Lutheran Church located at the corner of Mill Street and Douglas Avenue to expand the pre-school. David LaBarbara related that the plans had been reviewed and were in order. The plans include a grease trap. David related to the



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Board that there was a question as to the exact use of the kitchen facilities. John Hamer related that the kitchen would be used 90% by the pre-school, but would also be used for other church activities. The current pre-school facility will be returned to the church as a social hall and the added pre-school will be used for a pre-school facility, only. The Chairman informed the representatives that if the pre-school facility were used for other church activities in the future that MGSD would have to reassess the capacity usage. Mr. Hamer related that the church is asking for a total of 100 pre-school children at the present time, but they may return to the board in the future to request additional capacity for the pre-school. David related that it would be necessary for the church to purchase an additional 3.44 units of capacity for the pre-school and an additional .76 units of capacity for the kitchen use. Currently there are 1.05 units of capacity credit available which would leave a balance of 3.15 units of capacity which would need to be purchased. Discussion followed on the current use of the old parish and correct capacity to be charged. The Board felt that David should make an inspection on the old parish to determine the correct capacity requirements. Discussion followed. Motion by Jerome Etchegoyhen to approve the plans and sell 3.15 units of capacity (3.44 units of capacity for pre-school, .76 unit of capacity for kitchen, minus 1.05 units of capacity credit) for the expansion of the pre-school at the Trinity Lutheran Church located at the corner of Mill Street and Douglas Avenue. David LaBarbara is instructed to reevaluate the old parish to determine the proper amount of capacity required for the building and to notice the item for the April 2, 1991 meeting. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried. Rob Anderson related that the six inch sewer lateral serving the building would run under the pre-school addition and asked if that was acceptable to MGSD. The Board informed that since it was a private lateral there would be no problem.

Engineer's Report: Bruce Scott discussed the leaking problem at the ponds on Muller Lane. Bruce discussed the clay and gravel materials contained in the ponds, allowable seepage, the collection to date of data on the pond level changes and testing which had been done. Bruce related that Resource Concepts is of the opinion that the bottom of the ponds are more porous than originally built and is causing the ground water to become displaced and that the water on Muller Lane does not appear to be effluent. Bruce discussed the observation wells which are allowing the water to come up and related that observation wells have been plugged. Bruce recommended that the Board consider having Kleinfelder prepare a proposal in terms of investigative steps to determine the cause of the leaking and steps to solve the problem. Bruce also recommended that the Board put the State on notice that a leaking

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problem does exist in relation to the ponds on Muller Lane. A lengthy discussion followed concerning possible solutions to the leaking problem with the ponds. The Chairman supported the immediate installation of perforated pipe to drain the water away from the roadway until the ponds are drained and the leaking problem can be solved and felt that MGSD should inform the state that MGSD wishes to install the perforated pipe on an emergency basis until the leaking problem can be solved. Leonard Anker agreed with the Chairman. Discussion followed. Motion by Louis Neddenriep to consult the State and take immediate emergency steps to drain the water away from the roadway on Muller Lane in regard to the leaking problem with the MGSD ponds. Seconded by Vic Pedrojetti. Motion carried. The Chairman directed David LaBarbara to send notification to each Board member as soon as he knows what action will be taken as regards the draining of the water away from the roadway on Muller Lane.

Superintendent's Report: David LaBarbara informed the Board that GRGID had been billed for \$88,448.00 for retroactive adjustment to fixed costs as per the supplement to the 1974 contract.

David LaBarbara reported that the share of engineering costs owed by John Hohman for the Linda Lane sewerage which had been paid by Peterson, Clark and McTee had been received in the amount of \$343.23. David related that it is in order to reimburse Peterson, Clark and McTee for the Hohman share of the engineering costs. Motion by Louis Neddenriep to reimburse engineering fees to Peterson, Clark and McTee in the amount of \$343.23. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara provided the Board members with a copy of a legal report for the meeting, dated March 5, 1991 from Bill Peterson in regard to the extension given for capacity payment for Silver Ranch Estates, his opinion concerning the contract of service construing that contracting parties do have to pay the in lieu of tax charge before a connection is actually made and that he will have a proposed amendment to the ordinance requiring that application of annexation require that the land to be annexed consist of a legal parcel or parcel before annexation is finally approved. Discussion followed concerning Bill Peterson's legal report. The Board directed that Bill Peterson draw up an ordinance clarifying the collection of the in lieu of tax on contracts of service at the time the contract is signed.

David LaBarbara discussed the fact that annexations and contracts of service do not now require payment of acreage fee for six months. Previously the acreage fee was due when the contracts were signed. This allows people to move forth with their project by the fact that they have a contract for sewer service without paying

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any money and also allows them to return to MGSD and ask for a payment extension. David related that the Board may want to consider going back to having the acreage fee paid at the time the annexation or contract of service contract is signed. The Board directed that Bill Peterson is to draw up an ordinance for Board consideration at the April 2, 1991 meeting for the payment of acreage fee to be paid at the time the contract for annexation and contract of service is signed.

David LaBarbara reported that MGSD had suffered wind damage on the solids contact building and also on the chlorine building which has been reported to the insurance company.

David LaBarbara reported that a letter had been received from Douglas County Clerk, Barbara Reed asking for nominations for a person to serve on the General Obligation Bond Board. Discussion followed. The Board directed that they wished to enter Jerome Etchegoyhen as their nomination to serve on the General Obligation Bond Board.

The Board discussed the upcoming conference to discuss the chlorine leak scheduled for March 14, 1991 at 2:00 P.M. It was determined that David LaBarbara, Louis Neddenriep and either Leonard Anker or Vic Pedrojetti would attend the conference.

Meeting adjourned at 11:00 P.M.

Approved: 4-2-91

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, APRIL 2, 1991, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of March 5, 1991  
7:40 HDR Engineering--Chlorination Discussion and Plant Update  
7:55 Kleinfelder Engineering--Storage Reservoir Report  
8:10 Lutheran Church--Capacity Request  
8:15 RGR--Plan Approval and Capacity Request  
8:25 Jacobsen Family Trust--Public Hearing for Annexation and Deletion of  
Property from Former Contract of Sewer Service  
8:35 Days Inn--Plan Approval and Capacity Request  
8:45 Harry Tedsen-Southgate Service Park II--Plan Approval  
8:55 Minden-Gardnerville Baptist Church--Non Compliance with Annexation Conditions  
9:05 Vasey-Scott--Reassignment of Capacity  
9:15 Carson Valley Fair--Port of Subs--Plan Approval  
9:25 Ordinance Adoption  
9:35 Tentative Budget for 1991-92  
9:45 Engineer's Report  
10:00 Superintendent's Report  
10:15 Secretary's Report  
10:25 Public Commentary  
10:35 Adjournment

  
Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: April 3, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, April 2, 1991, 7:30 P. M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Daniel Hellwinkel, Leonard Anker, Jerome Etchegoyhen and Louis Neddenriep

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Jim Yurczyk, Rob Anderson, Christine Welch, Gary Peterson, Jim Roberts, Allen Plimpton, Casey Jones, Dennis Manning, Dan Jenkins and Mark Gonzales

Minutes of March 3, 1991 were reviewed by the Board. Motion by Vic Pedrojetti to approve the minutes subject to the typographical error being corrected on page 2. Seconded by Leonard Anker. Motion carried.

HDR Engineering--Chlorination Discussion and Plant Update--  
Represented by Jim Yurczyk. The Chairman related that he had received some information that it may not be necessary for MGSD to use a chlorination system in the future and suggested that MGSD continue using the chlorine cylinders until a decision is made concerning chlorination. The Chairman suggested that the Board give the Superintendent authority to sell the malfunctioning chlorine tank. David LaBarbara related that he had discussed a selling price for the chlorine tank with Sierra Chemical and it was their feeling that it could be sold for approximately \$1,200.00. David related that Sierra Chemical is the only agency in the area, but perhaps Jim Yurczyk could check to see if there was anyone interested in his area to purchase the tank. Jim Yurczyk related that he had contacted three major suppliers in the area for the installation of the chlorine leak detector, alarm system and tank transfer device. The lowest cost came from Wallace & Tearson which would be approximately \$2,500-\$3,000, with three week delivery. Jim explained how the change over device would operate. David related that it is possible that MGSD will not have to use a chlorination system due to the fact that State regulations may not require it, but a change in MGSD's discharge permit would have to be requested. Resource Concepts is researching the matter and David will also be attending a workshop in Sparks. Jim Yurczyk related that his only concern with non-chlorination would be on site water which should be chlorinated for the safety of MGSD employees and the public. Jim discussed using the Town of Minden

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water for the on site water supply, but related that a break tank would have to be installed. Jim explained the function of a break tank. David related that he would have a report for the Board concerning chlorination at the next meeting. Motion by Louis Neddenriep to authorize HDR Engineering to proceed with the installation of the chlorine leak detector, alarm system and tank transfer device. Seconded by Jerome Etchegoyhen. Motion carried.

Jim Yurczyk presented a letter from Rob Williams, dated April 1, 1991, which stated that in HDR Engineering's opinion, the repair work on the digester tank is now in compliance with the requirements of the contract document. Jim related that the tank has been used since February and has not had any signs of dampness on the outside wall of the tank. Jim related that Kaweah Construction wishes to proceed with the brick work on the outside wall of the tank in late April or early May. The Chairman felt that HDR's letter should be forwarded to Bill Peterson to make sure it meets the requirements. The Board directed that the HDR Engineering letter dated April 1, 1991 in regard to the digester tank is to be forwarded to Bill Peterson for comment. The Board directed that a decision concerning the installation of the brick work will be made at the May 7, 1991 meeting.

Kleinfelder Engineering--Storage Reservoir Report--Represented by Christine Welch. Bruce Scott introduced Ms. Welch to the Board and related that Resource Concepts had requested the Kleinfelder Engineering inspect the ponds and embankment since Kleinfelder had been involved in the construction and inspection of the ponds. Ms. Welch related to the Board that she had been working with Jack Norberg of Resource Concepts and provided each Board member with a graph geared toward finding the cause of the ponds leaking and a solution for repair. Ms. Welch related that it appears that the leaking is coming from the ponds liner and not the embankment. However, it is difficult to get chemical tests to see where the leaking is coming from. It is possible that there is elevated ground water, but some water has to be coming from the ponds. All specifications were met when the ponds were built. Ms. Welch related that is the best guess that something has happened to the ponds liner system and water is coming from the ponds, which could also be displacing the ground water. Ms. Welch reviewed the graph of proposed work with the Board. Discussion followed concerning the proposed investigative work. Ms. Welch related that the first step would involve draining of the ponds, check the liners for gross defects or irregularities and compaction. The ground water would also have to be checked. The next phase would involve laboratory testing for compaction. Ms. Welch discussed the piezometers and their effect. Ms. Welch felt that the first part of the analysis could determine the problem. Discussion followed

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concerning liner and long term maintenance. Bruce felt that the problem is a combination of leaking ponds and ground water, and when the investigative information is received than MGSD can make a decision for long term solution repairs. Bruce related that MGSD will have to cooperate with Byington and Helms in draining the ponds. Bruce related that the State wants more testing done before the french drain is installed. Leonard Anker suggested cleaning the ditch in the vicinity of the ponds to allow better flow. Discussion followed concerning draining of the ponds and cleaning the ditch. The Board directed that a meeting be set up between two board members, David LaBarbara, Dal Byington and Dan Nalder to discuss the draining of the ponds and cleaning of the ditch. The Board directed that a decision on how far they wish to proceed with the Kleinfelder Engineering investigation would be made after the ponds are drained.

Lutheran Church--Capacity Request--Represented by Rob Anderson. David LaBarbara related that an inspection had been completed on the old parsonage of the Lutheran Church as per instructions by the Board. There is an office and an apartment contained in the building which will require the purchase of 2.0 additional units of capacity. Motion by Louis Neddenriep to sell 2.0 units of capacity to the Lutheran Church. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

RGR--Plan Approval--Represented by Gary Peterson. Plans were presented for the construction of a building which will contain two businesses on Industrial Park which is old Linda Lane in the Carson Valley Industrial Park. David LaBarbara related that the plans had been reviewed and it would be necessary for the owners to purchase 2.0 units of capacity. Bruce Scott related that he had reviewed the plans and they meet the district ordinance. Motion by Jerome Etchegoyhen to approve the plans and to sell 2.0 units of capacity for the construction of a building located at 1295 Industrial Court, APN #25-151-49 in the Carson Valley Industrial Park. The rules, regulations and requirements of MGSD are to be met and all fee paid. Seconded by Vic Pedrojetti. Motion carried.

Jacobsen Family Trust--Public Hearing for Annexation and Deletion of Property From Former Contract of Service--Represented by Rob Anderson. David LaBarbara informed the Board that the public hearing for annexation had been noticed for the Jacobsen Family Trust and it was in order to proceed with the public hearing for annexation. Rob Anderson related that the legal description had been provided to MGSD for the pond area consisting of 4.33 acres which the owners wished deleted from the annexed area. David related that the pond area had been noticed for deletion from the former contract of service. The Chairman related that 25.0 units

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with the motel property deed that the motel complex was being built next to a wastewater treatment plant. Mr. Jones suggested that the owner provide MGSD with a letter stating that the motel was being built next to the plant complex and that the letter be recorded with the County Recorder. Discussion followed concerning the best way to handle the documentation. Mr. Plimpton related that the owners would be willing to give MGSD a letter stating that the motel complex was being built next to a wastewater treatment plant. Mr. Neddenriep suggested that MGSD's legal counsel be instructed to prepare documentation concerning the motel complex being built next to the wastewater treatment which would be acceptable to the owners and to MGSD. The Board and Mr. Plimpton agreed with Mr. Neddenriep's suggestion. Bruce Scott related that the sewer main has been constructed and meets the district ordinance. David LaBarbara related that he has received information concerning the pool backwash which is estimated to be 240 gallons per day maximum. There will be no drainage from the pool into the sewer system. The total capacity required for the project including the pool is 35.6 units. There are 24.0 existing units. The owners will have to purchase 11.6 units of capacity. Motion by Louis Neddenriep to approve the plans for Days Inn motel complex on Parcel 1A located near Hwy. 395 and Ironwood in Westwood Village, subject to an addendum being prepared by MGSD's attorney to be attached to the property deed which states that the complex is being built next to a wastewater treatment plant and its related odors. 35.6 units are approved for the project. There are 24.0 existing capacity units and MGSD agrees to sell 11.6 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Harry Tedsen--Southgate Service Park II--Plan Approval--Represented by Dan Jenkins. Plans were presented for the construction of a sewer main which will connect to the sewer main on Hwy. 395 and will serve the Arrowood and Tedsen projects located south of the Carson Valley Industrial Park. Bruce Scott related to the board that the line is large due to a minimum amount of slope being available. Bruce presented a letter from Resource Concepts, Inc. dated March 26, 1991 concerning the main construction for Board review. Bruce related that not all of the comments from his letter have been addressed by the engineers. Bruce related that he would like to see the 7 to 10 feet deep lines raised. Mr. Jenkins agreed to raise the lines to about 5 1/2 feet deep. Bruce also related that the manhole covers should be relocated in the street for better maintenance access. (Copy of Resource Concepts, Inc. letter dated 3/26/91 attached to minutes) Bruce felt that the plans could be approved subject to revisions. Motion by Vic Pedrojetti to approve the sewer improvement plans connecting into the main at Hwy. 395 to serve the Arrowood and Tedsen projects subject to



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of capacity had been purchased for the 12.096 acres of contracted area. The owners wish to annex 68.5 acres which includes the contracted area of 12.096 acres. They wish to delete the pond area consisting of 4.33 acres which was included in the contract of service area. David related that Bill Peterson advised that the deletion of the pond area acreage from the contract of service was allowable, but there is no provision in the ordinance for an acreage fee refund due to the fact that deletion of property from the District was never intended to happen. Rob Anderson related that the property owners are asking for acreage refund for the deleted pond area. Discussion followed concerning acreage refund for the pond area. Rob Anderson inquired if the Board would consider negotiating the acreage fee refund for the pond area. The Board advised that they did not feel it could be negotiated. Motion by Vic Pedrojetti to approve the Jacobsen Family Trust annexation for 72.83 acres which includes the previous 12.096 acres of contract of service area and to remove the pond area consisting of 4.33 acres making a total annexed area of 68.5 acres. All ordinance changes approved at the April 2, 1991 meeting will apply to the annexation, which include that the annexed area be made a parcel and the acreage fee be paid at the time the annexation contract is signed. An acreage fee credit of 7.766 acres will be given and the previously purchased 25.0 units of capacity can only be applied to the contracted area until the annexed area is made a parcel. Seconded by Louis Neddenriep. Rob Anderson related that he is concerned about the closing of escrow in accordance with the acreage payment. Rob requested that the 25.0 units of purchased capacity be used wherever the owner wishes to use them. The Board advised that the purchased capacity must be used on the contracted area until the annexed area is parceled. The annexed area must be parceled before the property is sold. The Chairman then called for public commentary. There were no replies. Vote: 5 ayes, 0 nays. Motion carried. (Note: Addendum added to Mr. Neddenriep's motion on last page of minutes.)

Days Inn--Plan Approval and Capacity Request-- Represented by Allen Plimpton and Casey Jones. Plans were presented for the construction of a motel complex to be located on the rear of the four commercial parcels at Ironwood and Hwy. 395 in the Westwood Village Subdivision. The plans consist of buildings A, B, lobby and swimming pool. Louis Neddenriep felt that there should be documentation that the motel complex is being built next to a wastewater treatment plant and that there will be obnoxious odors at times. Mr. Anker felt that MGSD wants to safeguard their position with the treatment plant being in the immediate area of the motel complex and felt that the County errored in zoning commercial property next to a wastewater treatment plant. Mr. Neddenriep strongly felt that there should be a recordation along

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/ recommendations by Resource Concepts, Inc. Seconded by Jerome Etchegoyhen. Motion carried.

1 Minden-Gardnerville Baptist Church--Non-Compliance--Represented by Mark Gonzales. Mr. Gonzales presented a map of the Minden-Gardnerville Baptist Church area and related to the Board that the project planned for the area will include parcels 25-050-01, 25-050-03, 25-050-27, 25-050-31 and 25-050-32. Mr. Gonzales related that the project will use the entire remainder of the Bruer-Harrison property. Discussion followed concerning the capacity units available on the various parcels. The Chairman related that when the parcels are under one ownership, the available capacity can be used as the owner wishes. Mr. Gonzales related that the Minden-Gardnerville Baptist Church has not paid the necessary fees due MGSD nor have they connected to the sewer main and therefore, they are asking for another extension from MGSD. The Chairman felt that the annexation to the District was premature when initially requested and felt that the church should be given no more than 30 days to connect to the sewer main or drop their project. Discussion followed. Motion by Louis Neddenriep that the Minden-Gardnerville Baptist Church be given until the May 7, 1991 meeting to pay the fees due and present plans for approval to connect to the sewer main. Seconded by Vic Pedrojetti. Motion carried.

1 Vasey-Scott--Reassignment of Capacity: Bruce Scott related to the Board that the business before the board involved him directly. Bruce related that parcel numbers have been assigned to the two parcels owned by him and Jim Vasey. They wish to request a capacity transfer for their 20.0 units of capacity to the back parcel being 25-050-46. Bruce related that Safeway will be buying parcel #25-050-45 and will be buying capacity from MGSD. Safeway does have an option to buy Parcel #25-050-46. Discussion followed. Motion by Vic Pedrojetti to transfer the 20.0 units of capacity for Vasey-Scott to Parcel #25-050-46. Seconded by Jerome Etchegoyhen. Motion carried.

1 Carson Valley Fair--Port of Subs--Plan Approval---Represented by Dennis Manning. Plans were presented for a Port of Subs to be located next to Bank of America in the Carson Valley Fair complex. An authorization to represent form was also presented. David related that the business would consist of standard food preparation and would include a 35/70 grease trap which will be installed flush with the floor. 3.0 units of capacity would be required which would come out of the previously purchased capacity. David recommended that the Board approve the plans. Motion by Louis Neddenriep to approve the plans and approve 3.0 units of capacity for the Port of Subs to be located at 1337 Hwy. 395, Unit #900 of the Carson Valley Fair complex. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by

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/ Vic Pedrojetti. Motion carried.

Ordinance Adoption: David LaBarbara reviewed the March 29, 1991 legal report from Bill Peterson, which described the ordinance revisions desired by Board. David presented ordinance revision for Part One, Section IX, Part B, which adds a sentence requiring that the land sought to be annexed or served under contract of service constitutes a legal parcel. Discussion followed. Motion by Jerome Etchegoyhen to adopt ordinance #78 relating to land being annexed or served under contract of service constitutes a legal parcel. Seconded by Leonard Anker. Motion carried.

Revision to Section IX, Part I, deals with the timing and payment of acreage fees and capacity fees for annexations. Full payment of acreage fees must be paid to the District when the signed annexation agreement is returned to the District. Discussion followed. Motion by Vic Pedrojetti to approve ordinance #79 relating to the timing and payment of acreage fees and capacity fees for annexations. Seconded by Jerome Etchegoyhen. Motion carried.

Revision to Section IX, Part P (3) (a), relating to timing and payment of acreage fees and capacity fees for contracts of service. Full payment of acreage fees must be paid to the District when the signed contract of service is returned to the District. Discussion followed. Motion by Vic Pedrojetti to adopt ordinance #80 relating to timing and payment of acreage fees and capacity fees for contracts of service. Seconded by Louis Neddenriep. Motion carried.

Revision to Section IX, Part P (3) (c), relating to clarification of the timing of payment of monthly fees for contract of service as regards the "in lieu" of tax revenues. Discussion followed. Motion by Leonard Anker to adopt ordinance #81 relating to clarification of the timing of payment of monthly fees for contract of service as regards the "in" lieu of tax revenues. Seconded by Louis Neddenriep. Motion carried.

Tentative Budget for 1991-1992: David LaBarbara reviewed the tentative budget figures for 1991-1992. Discussion followed concerning plant needs and requirements for the 1991-1992 fiscal year. David reviewed a list of capital expenses. The Board discussed the capital expenses and directed which capital expenses they wished included in the 1991-1992 budget. Motion by Jerome Etchegoyhen to approve the 1991-1992 tentative budget. The capital expenses desired by the Board are to be included in the final budget. Seconded by Vic Pedrojetti. Motion carried. David informed the Board that the public hearing for the final budget

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will be May 16, 1991.

Engineer's Report: Bruce Scott reported that the french drain authorized by the Board has not been constructed due to the fact that authorization has not yet come from the State. However, the repairs will be done on an emergency basis and a permit will not be required from the County. Four prices were received for the construction of the french drain, as follows: Walt Lee--\$25,987.50, Construction Supply--\$14,975.00, McQueary Construction--\$13,125.00 and L. M. Munns--\$12,720.00. L. M. Munns will construct the french drain as soon as authorization is received from the State.

Bruce related that the Tedsen annexation map has substantial inconsistencies which has prompted him to contact the County concerning their requirements. He was informed that the county has no requirements. Bruce feels that a consistent set of rules would be very beneficial for everyone concerned and has written a letter to the Douglas County District Attorney on behalf of MGSD and the Town of Minden suggesting a consistent set of rules be adopted for annexation maps.

Bruce Scott requested authorization from the Board to advertise for bids for the TVing of the line for the area at approximately Hwy. 88 through the Mack property to Hwy. 756, which is approximately two miles. The TVing of the line would identify the problems to fix for next years line rehabilitation work. The line is approximately ten feet deep, is under water most of the time and is approximately thirteen years old. Resource Concepts estimates that the work will cost approximately \$20,000. The Chairman felt that the problems with the ponds and the chlorine system should be considered. Discussion followed. Motion by Jerome Etchegoyhen to authorize Resource Concepts, Inc. to advertise for bids for TVing of the lines for approximately 9,980 feet for 1991-92 rehabilitation work. Seconded by Leonard Anker. Motion carried. The Chairman then signed the invitation to bid.

Bruce Scott presented plans which were 90% complete for Board review from Clark-Gribben and Associates for roof repairs.

Bruce Scott informed the Board that he had received a call from Vic Wilson concerning engineering costs for the Myers Realty project. Bruce has written a letter to Mr. Wilson explaining the reasons for the extra time involved by Resource Concepts on his project.

Superintendent's Report: David LaBarbara informed the Board that a parcel map had been received for comment for Bank Buildings. The property is located next to Valley Bank on Hwy. 395 in Minden.

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Discussion followed. The Board directed that the County be advised that the property has the capability of being sewerred and that the existing easement running along Hwy. 395 is not shown on the parcel map.

David LaBarbara reviewed a letter which had been received from the State on the conference held on March 14, 1991 in regard to the chlorine leak suffered by MGSD. The letter stated that Notice of Alleged Violation No. 877 would stand as a warning. The State is also requiring reports on proposed chlorination system as the corrective action for the notice of violation including timetables for construction and completion of the various phases of the project. The reports are to be submitted each calendar quarter until the project is complete. (Letter is on file) David related that he has submitted a letter to the state in the interim.

David LaBarbara related that a letter had been received from the General Obligation Bond Commission asking for MGSD's vote for the vacant bond commission seat. The candidates are: Rich Bauley, Jim Blair, Jerome Etchegoyhen and Donald Lowley. The Board directed that MGSD's vote be cast for Jerome Etchegoyhen.

David LaBarbara reported that Nevada Copy Systems has offered a service contract for the new fax machine. A contract for cleaning as many times as desired and any other mechanical failures would be \$175.00 per year. A contract to clean the machine twice yearly would be \$99.00. Nevada Copy Systems recommends that the machine be cleaned at least twice yearly. Discussion followed. The Board directed that they did not wish to purchase a service contract for the fax machine since there are no service contracts on any of the other MGSD office equipment.

David LaBarbara presented a letter from Karen Peterson concerning capacity transfer request and denial for the Westwood commercial property which had been to sent to Bill Peterson and also a short letter from Bill Peterson which replied to Karen Peterson's letter. David read minutes in regard to the matter to refresh everyones memory. Bill advised David by phone that the Board could make the letter from Karen Peterson an agenda item or the Board could take the letter under advisement. The Board directed that they would take Karen Peterson's letter concerning capacity transfer under advisement.

The Chairman felt that two board members, David LaBarbara, Dal Byington and Dan Nalder should have a lunch meeting to discuss draining the ponds on Muller Lane. David was directed to set up a lunch meeting.

/ Louis Neddenriep directed that he wished to add an addendum to his motion concerning the annexation of the Jacobsen Family Trust

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property earlier in the meeting. Mr. Neddenriep motioned that a 20 foot easement is to be given to MGSD for the sewer main along / Hwy. 395. Seconded by Jerome Etchegoyhen. Motion carried.

Meeting adjourned at 11:45 P.M.

Approved: 5-7-91

By: 

# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING TUESDAY  
APRIL 16, 1991, 12:00 PM BOARD ROOM MGS  
TREATMENT PLANT 1790 HWY. 395 MINDEN, NEVADA

## AGENDA:

12:00 PM CALL TO ORDER

12:05 TRANSFER OF SEWER CAPACITY INVOLVING

APN 25-050-3, 25-050-32 AND

APN 25-050-27, 25-05043, 25-050-44

12:40 PUBLIC COMMENTARY

12:45 ADJOURNMENT

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Tuesday, April 16, 1991, Board Room,  
MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Leonard Anker and Daniel Hellwinkel

Staff Members Present:

David LaBarbara

Others Present:

Mark Gonzales

/ Transfer of Sewer Capacity Involving APN #25-050-03, APN #25-050-32, APN #25-050-27, APN #25-050-43 and APN #25-050-44--Represented by Mark Gonzales. Authorization to represent forms were presented which were signed by the property owners. Requests by Casper J. Breuer and Melody A. Jones were considered by the Board for the transfer of capacity between parcels. Discussion and location of the parcels occurred between Mark Gonzales and the Board. Motion by Leonard Anker to assign capacity for the property owned by Casper J. Breuer as follows: 7.2 EDU's to Parcel #25-050-27 and 18.2 EDU's to Parcels #25-050-43 and #25-050-44. Seconded by Jerome Etchegoyhen. Motion carried. Motion by Jerome Etchegoyhen to approve Melody A. Jones request to move 20.0 EDU's from Parcel #25-050-32 to Parcel #25-050-31. Parcel #25-050-31 will contain 24.2 total EDU's. Parcel #25-050-32 will contain 0 EDU's. Seconded by Leonard Anker. Motion carried.

Meeting adjourned at 1:45 P.M.

Approved: 5-27-91

By: 



# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, FRIDAY, APRIL 26, 1991, 12:00 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

12:00 P.M. Call to Order  
12:05 Kaweah Construction--Brick Work Discussion  
12:25 Public Commentary  
12:35 Adjournment

  
Bonnie D. Fettic-Executive Secretary

PLEASE DO NOT REMOVE UNTIL April 27, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Friday, April 26, 1991, 12:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Leonard Anker and Jerome Etchegoyhen

Staff Members Present:

David LaBarbara

Others Present:

Jim Yurczyk

Kaweah Construction--Brick Work Discussion: The status of the digester work was discussed by the Board and Jim Yurczyk. Jim stated that a letter had been sent to MGSD by HDR Engineering which stated that the digester met the contract specifications. David LaBarbara read a letter aloud which had been received from Bill Peterson stating that HDR Engineering's letter was adequate to protect the District. Discussion followed. Motion by Jerome Etchegoyhen to allow Kaweah Construction to begin the brick work on the new digester. The District is not accepting the digester at this time. Seconded by Leonard Anker. Motion carried.

Meeting adjourned at 12:50 P. M.

Accepted: 5-7-91

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, MAY 7, 1991, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of April 2, 1991, April 16, 1991 and April 26, 1991  
7:45 Gardnerville Ranchos General Improvement District--Capacity Request  
7:50 HDR Engineering--Approval of Change Order #3 and Plant Improvement Update  
8:05 Silver Ranch Estates--Extension Request  
8:20 Bently Nevada Corporation--Bently Science Park--Application for Service  
8:40 J. Lawrence Nevada, Inc.--Previous Capacity Denial for Westwood  
8:55 Mill Creek Estates--Line Acceptance and Approval  
9:05 Casa DelSol--Plan Approval & Capacity Request  
9:15 Minden-Gardnerville Baptist Church--Plan Approval  
9:25 Muriset--Annexation Request  
9:35 Kingsbury Manor--Plan Approval and Capacity Request  
9:45 Engineer's Report  
10:00 Superintendent's Report  
10:15 Secretary's Report  
10:25 Public Commentary  
10:35 Adjournment

  
Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: May 8, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 663  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, May 7, 1991, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Vic Pedrojetti, Daniel Hellwinkel, Louis Neddenriep and Leonard Anker

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Jim Yurczyk, Karen Peterson, Bill Peterson, Sam Stegeman, Samatha Heers, George Keele, Andy Burnham, Bill Worden, Carla Woods, Mark Gonzales, Rob Anderson, Richard Muriset and Bob Spellberg

Minutes of April 2, 1991 were reviewed by the Board. Motion by Louis Neddenriep to accept the minutes of April 2, 1991. Seconded by Leonard Anker. Motion carried.

Minutes of April 16, 1991 and April 26, 1991 were reviewed by the Board. Motion by Leonard Anker to accept the minutes of April 16, 1991 and April 26, 1991. Seconded by Louis Neddenriep. Motion carried.

Engineer's Report--Bids for 1991 Television Sewer Line Inspection:

Bruce Scott informed the Board that Bids for the 1991 Television sewer line inspection were received from TaPco and Hydrotech. Both bids had an identical cost proposal of \$1.47 per foot or a total of \$13,553.40. The bids were very competitive, being approximately 20% under the engineer's estimate. MGSD attorney Bill Peterson was contacted by Jack Norberg to seek advice on any statutory requirements which might be appropriate for the selection of one of the contractors since both bids were identical. Bill advised that a random drawing or coin toss or some other game of chance would not be backed up by statute and could be easily challenged. The law requires that the lowest responsive and responsible bidder be judged on several factors including past performance and quality and unity of services, adequacy of equipment and ability of bidder to complete performance. Bruce related that both bidders are qualified to perform the work and it is Resource Concepts recommendation that the Board award the contract to Hydrotech, Inc. based upon their more extensive experience in working with sewer lines of this size for both the District and others. The lines to be inspected under this contract are all 21-inch diameter and must be televised dry which involves blocking all flows at the manhole upstream. During their work for the District in 1990, TaPco was

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not equipped to block flows in the lines larger than 12-inches but they have indicated that they now have the capability for full flow control on all lines of all sizes. Both in 1989 and 1990 Hydrotech performed television inspection on lines up to 24-inches in diameter with full flow control and have the greater length of experience working large diameter sewer mains. Discussion followed. Motion by Vic Pedrojetti to award the bid in the amount of \$13,553.40 for MGSD 1991 Television Sewer Line Inspection to Hydrotech based on the fact that Hydrotech has the greater length of experience in working on larger diameter sewer mains and have proven that they can handle the job described in the contract. Seconded by Jerome Etchegoyhen. Motion carried. The Chairman signed the notice of award and contract documents.

Gardnerville Ranchos General Improvement District--Represented by Bob Spellberg. Mr. Spellberg informed the Board that GRGID wishes to purchase 1.0 unit of capacity for property located in Exhibit A of the Supplement to 1974 Agreement between MGSD and GRGID. The property to be served consists of 1.05 acres and is owned by Mike Swift and is located at the corner of Riverview and Riverview. Mr. Spellberg related to the Board that the Swift property is not being annexed to GRGID and will be served under contract and is not contiguous to the GRGID boundary. Discussion followed concerning concerns whether the property had to be annexed to GRGID and GRGID's ordinance requirements. Bill Peterson reviewed the Exhibit A requirements for the selling capacity in the MGSD-GRGID contract. Mr. Spellberg requested that new capacity be sold to GRGID for the Swift property. Discussion followed concerning capacity use in Exhibit A of the MGSD-GRGID contract. The agreement allows for capacity to be allocated from GRGID's reserve capacity or from new additional EDU's purchased from MGSD. Motion by Louis Neddenriep to grant 1.0 unit of capacity to be taken out of GRGID's reserve capacity as described in the Supplement to 1974 Agreement between MGSD and GRGID to be used on property owned by Mike Swift located at the corner of Riverview and Riverview. Seconded by Jerome Etchegoyhen. Motion carried.

HDR Engineering--Approval in Change Order #3 and Plant Improvement Update--Represented by Jim Yurczyk. Jim related to the Board that the second final clarifier was put on line last week and that the brick work on the new digester is two-thirds complete. All new improvements are up and working with the exception of the old digester, which should be up and working in approximately two weeks. Jim described the operation of the new equipment and the remaining items to be complete the project. Kaweah Construction plans to be substantially complete by the end of May which is two months ahead of schedule. Bruce Scott informed the Board that a proposal had been received from Lowell Munns in the amount of

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\$6,892.00 to build a berm with the dirt which needs to be removed as a result of the 1990 plant improvement project. The berm would provide some protection from the ditch area near the patio homes at the back of the MGSD facility. Munns proposes a four foot wide gently sloping berm, approximately 300 yards long. Bruce feels that there is enough dirt to complete the berm project. The Munns proposal would also include the cleaning of the concrete ditch which has not been done since it was originally constructed. Bruce related that the berm would act as a dam to hold the water on the MGSD property. Discussion followed concerning construction of the berm and costs. The Board favored the construction of the berm, but felt that more than one bid should be obtained. Discussion followed. The Board directed that other bids be obtained for the construction of the berm at the rear of MGSD's property and that Kaweah Construction be instructed that MGSD wishes to retain the dirt from the improvement project. Bruce Scott related that more bids would be obtained and that he would report the bids to the Board at the May 16, 1991 budget hearing meeting. Jim Yurczyk presented Change Order #3 which would be the last change order for the 1990 Plant Improvement project for Kaweah Construction in the amount of \$6,724.84. Jim related that the bulk of the change order was for the laying of asphalt for the rest of the sludge drying beds, modifications to the old digester cover, which includes replacement of reducers and walking strips, a by-pass line for the Westwood Village pump station, sand blasting and repainting and other small miscellaneous items. Jim recommended approval of Change order #3 to complete the project. Motion by Leonard Anker to approve Change Order #3 in the amount of \$6,724.84 for Kaweah Construction. Seconded by Vic Pedrojetti. Motion carried. The change order was then signed by the Chairman.

David LaBarbara informed the Board that he and Jim Yurczyk had attended a work shop in Reno in regarding chlorination. If the regulations pass as proposed, MGSD will probably not have to chlorinate with the exception of hose bib #2 water. Lawn irrigation would require a larger buffer area in the new regulation that MGSD does not have and would have to be switched to town water. However, the proposed regulation will not pass for some months. MGSD would have to chlorinate the water that would require treatment and connect irrigation water to the Town of Minden system. The Chairman suggested researching costs to connect the water requiring treatment to the Town of Minden. Bruce Scott related that the Town of Minden would require a water meter.

Silver Ranch Estates--Extension Request--Represented by Samatha Heers, George Keele and Carla Woods. Ms. Heers reviewed her past problems with the Silver Ranch Estates project with the Board members. Ms. Heers related that the Board had granted her a 90 day

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extension on February 5, 1991 for the payment of 48.0 units of capacity which expires on May 8, 1991. Ms. Heers related that unforeseen problems have arisen since the Board granted her the 90 day extension involving her estranged husband refusing a good offer which was made on the property as well as severe personal medical problems. The problems with her estranged husband have been solved and she now has two strong buyers interested in purchasing the project and requested that the Board grant her a 45 day extension to pay for the capacity in order to conclude the purchase of the project. Ms. Heers further related that if an extension were not granted it would take a buyer three months to again go through the contract of sewer process with MGSD and that the tentative subdivision map would expire with the County also expire in three months. The Chairman related that a new buyer would have to abide by the rules and regulations of MGSD in reapplying for contract of service and he also felt that the Board had already shown leniency by granting an additional 90 days for the payment of the capacity. George Keele, attorney for Ms. Heers related that she has been operating under Visa for this project and if she cannot follow through and sell the project, she will be bankrupt. Mr. Keele did not feel that the Board would be faced with her type of personal problems in the future and felt that the Board could show good will to a young woman who desperately needs help. Mr. Keele appealed to the Board to use their healing influence in this matter. Further, Mr. Keele implored the Board to grant an extension. Andy Burnham related that new buyers could change the project plans, but it would be a long and involved process. Vic Pedrojetti related that he had voted against granting the first extension due to the fact that he felt the Board was going the district ordinance. Leonard Anker related that he was felt strongly about the importance of setting a precedent in the granting of an extension. Discussion followed. Motion by Vic Pedrojetti to deny Samatha Heers request for an extension to pay the 48.0 units of capacity for the Silver Ranch Estates project. Seconded by Louis Neddenriep. Motion carried. Discussion followed concerning a new buyer reapplying for a contract of service. The Chairman related that the new buyer could reapply for a contract of service immediately and that the Board would try to cooperate in speeding up the process for contract of service. The Board could have a special meeting to facilitate the new buyer's contract of service if it was desired. The Board felt that capacity would probably be available for the project in the immediate future. Discussion followed concerning new application for contract of service being made by the prospective buyer vs. property owner.

Bently Nevada Corporation--Bently Science Park--Application for Service: David LaBarbara related to the Board that Bill Shaw called and asked to have the Bently Nevada Corporation item removed

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/ from the agenda.

J. Lawrence Nevada, Inc.--Previous Capacity Denial for Westwood--  
Represented by Karen Peterson. Ms. Peterson made reference to her letter sent to Bill Peterson dated March 6, 1991, which was forwarded to the Board for review by Mr. Peterson in regard to the denial of the transfer of 7.0 units of capacity from the Westwood Village Commercial property to Westwood Village Unit 4. Ms. Peterson related to the Board that the property owner, John Lawrence requested that MGSD approve the transfer of 7.0 units of capacity on June 22, 1990 from the Westwood Village Commercial property to Westwood Village Unit #4. The requested noted the sale of the commercial property was imminent and that the commercial site was to be sold with 100 units of sewer capacity. It was requested that the matter be placed on the MGSD Board's next agenda for the next meeting to be held July 3, 1990. The escrow on the commercial site closed on June 25, 1990 and at the July 3, 1990 board meeting, the Board denied the request to transfer the capacity on the grounds that the owners of the property were not the same. Ms. Peterson related that John Lawrence requested the capacity transfer as soon as he knew the commercial property would close. Mr. Lawrence did not know that the escrow would close on June 25, 1990 when he made the capacity transfer to MGSD on June 22, 1990. Mr. Lawrence requested the capacity transfer immediately upon learning that escrow would close. Ms. Peterson related that she felt that Mr. Lawrence made the request in good faith, promptly requested that MGSD approve the capacity transfer as soon as the sale of the property was imminent and did not feel that MGSD's requirements were ignored. In a case where a sale is imminent, any delay on MGSD's part to act on a capacity transfer request would result in the capacity transfer request failing to comply with MGSD's ordinance. In Mr. Lawrence's case, there are 7.0 units of capacity which cannot be used and is causing Mr. Lawrence to make a forfeiture of the capacity. Ms. Peterson related that forfeiture is not allowed by law and because of the unique set of circumstances concerning the capacity transfer she did not feel it would set a precedent. Ms. Peterson related that the capacity was purchased in the 1970's and questioned when the transfer rule was enacted in the ordinance? The Chairman related that the transfer of capacity has to be done before the property is sold. 7.0 units of capacity is not forfeited. It has been allocated to the property and remains with the property. The Chairman further felt that the transfer of capacity request was handled according to the rules and regulations of MGSD. Ms. Peterson related that Al Shankle purchased the property with 100.0 units of capacity and is willing to give back the 7.0 units of capacity to John Lawrence. Ms. Peterson further felt the property was given capacity which was not paid for and MGSD should consider the hardship the situation



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has caused. Ms. Peterson could see no harm in honoring Mr. Lawrence's request for the transfer of the 7.0 units of capacity and further felt that it is MGSD's duty to treat their customers fairly. At the time the initial request was made to transfer the 7.0 units of capacity, the property ownership was the same. Discussion followed concerning the ordinance time frame in refunding capacity. The Chairman felt that the Board had abided by the rules and regulations of MGSD in the transfer of capacity matter. Motion by Louis Neddenriep that the request of John Lawrence to transfer 7.0 units of capacity from the Westwood Village commercial property to Westwood Village Unit 4 be denied. Seconded by Leonard Anker. Karen Peterson stated that she is putting MGSD on notice that Al Shankle cannot use the 7.0 units of capacity if he requests their use and will be sending a letter to MGSD to that effect. Vote: 5.0 ayes, 0 nays. Motion carried. Motion by Jerome Etchegoyhen for MGSD to buy back the 7.0 units of capacity from John Lawrence for the price he paid for them. The Chairman related that the capacity could not be bought back that the capacity stays with the property. Ms. Peterson stated that the ordinance does not stipulate what happens to the capacity and her position is that the new buyer cannot use it because he does not own it. Bill Peterson advised that the capacity has to stay with the property. David LaBarbara related that MGSD should not be bound by agreements between private individuals. Karen Peterson stated that she did not feel that MGSD was acting in the best interest of the people. The Chairman related to Ms. Peterson that John Lawrence had transferred property several times before and knew the rules and regulations of MGSD as regard capacity transfers. The Chairman further related that the Board takes the view that the capacity remains with the property. Mr. Etchegoyhen's motion to buy back the capacity died for the lack of a second.

Mill Creek Estates--Line Acceptance and Approval--Represented by Sam Stegeman. Bruce reviewed the project as-builts with the Board and submitted a letter from Resource Concepts, Inc., dated April 26, 1991, which contained recommendations on the project. Bruce related that Thiel Winchell has demonstrated that they have met the recommendations contained in the April 26, 1991 letter. Bruce related that the property owned by Tom Cook backs up against the area where the sewer improvement project occurred and it was necessary to remove the fence on the Cook property. A letter has been sign by both Mr. Cook and Mr. Taylor agreeing that Cook's fence be replaced within the period of one year. Mr. Cook is willing to postpone replacement of his fence until the other fences are built for the Mill Creek project. Bruce recommended that the Board accept the sewer improvements for Mill Creek Estates and related that the as-builts are complete and all conditions have

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been met. The line meets the MGSD ordinance. Motion by Louis Neddenriep to accept the Mill Creek Estates sewer improvements with the stipulation that the fence on the Cook property is replaced within one year in accordance with the letter signed by Mr. Cook and Mr. Taylor dated April 18, 1991. Seconded by Vic Pedrojetti. Motion carried. Mr. Stegemen inquired if it was necessary to request an extension for the 1.0 unit of extra capacity which was purchased in May of 1989. David LaBarbara related that the sewer service has been constructed and therefore qualifies them to use the unit of capacity. The Chairman related that a request for extension for the 1.0 unit of capacity was not necessary.

Casa DelSol--Plan Approval and Capacity Request--represented by Bill Worden. Plans were presented for a five unit apartment complex to be located in the Valley Villa subdivision. David related that the project would require the purchase of 5.0 units of capacity. Bruce Scott reviewed the plans with the Board and related that the plans meet the district ordinance. Mr. Worden related that the project was apartments and could never be sold as separate units. Discussion followed. Motion by Jerome Etchegoyhen to approve the plans for Casa DelSol to be located in the Valley Villa Subdivision and to sell 5.0 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Minden-Gardnerville Baptist Church--Plan Approval--Represented by Mark Gonzales. Plans were presented for connection of the Minden-Gardnerville Baptist Church located near the intersection of Hwy. 395 and Hwy. 88, as per Board direction at the April 2, 1991 meeting. Signed easements were also presented. David LaBarbara related that the acreage and capacity fees had also been paid. Bruce Scott related that he had reviewed the plans. There are a couple of technical corrections which need to be taken care of as regards the easements. Bruce recommended plan approval subject to easement corrections. Discussion followed concerning the abandonment of the holding tank. Mark related that the holding tank will be filled with sand according to County specifications. Motion by Louis Neddenriep to approve the plans for connection for the Minden-Gardnerville Baptist Church subject to technical corrections in the easements as directed by Resource Concepts. Seconded by Vic Pedrojetti. Motion carried.

Muriset--Application for Annexation--Represented by Rob Anderson. David LaBarbara informed the Board that an authority to represent, a signed application for annexation, preliminary title report, vicinity map and annexation application fee had been received for Richard and Dorothy Muriset for 5.63 acres located near Hussman Avenue near the Roger Bitton property. The Muriset property would

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be the second to connect and use the lift station. A homeowners association was created by Roger Bitton to take care of the lift station. The homeowners association CC& R's will have to be recorded before the Muriset public hearing for service. Bill Peterson related to the Board that he had drawn up the CC & R's for Roger Bitton at the time he obtained a contract of service from MGSD to serve his property on Mill Street. Bruce Scott related that he had reviewed the legal description of the Muriset property and found it to be in order. Motion by Louis Neddenriep to deny the Richard and Dorothy Muriset application for annexation due to the fact that the property is not contiguous to the District and to notice a public hearing to serve the property under a contract of sewer service to be held on June 4, 1991. Seconded by Jerome Etchegoyhen. Rob Anderson requested that the Board authorize a will serve letter for the Muriset property. The Board directed that they would not authorize a will serve letter, but would authorize a letter indicating that owner has applied for a contract of service and that the public hearing would be held on June 4, 1991. Vote: 5 ayes, 0 nays. Motion carried.

Kingsbury Manor--Plan Approval and Capacity Request: David LaBarbara informed the board that MGSD has received a written request from the owner of the Kingsbury Manor which are the low-income apartments in Westwood Village to modify the washing facilities in the apartment complex. The washing facilities are being taken out of the individual apartments and there will be a central wash room which will consist of 4 washing machines. David related that the EDU charge would be 4 washing machines requiring .5 unit of capacity each. It will be necessary for the owner to purchase 2.0 units of capacity. David related that the plans were in order. Motion by Vic Pedrojetti to approve the plans for the washing facilities in Kingsbury Manor and to sell 2.0 units of capacity for 4 washing machines assessed at .5 unit of capacity each. Seconded by Jerome Etchegoyhen. Motion carried.

Attorney's Report: Bill Peterson reviewed a letter which MGSD received from Valley Bank to change the custody responsibility of the pledged securities to the Bank of New York. Bill advised the Board that it is a simple administrative transaction. Discussion followed. Motion by Vic Pedrojetti to authorize the Chairman to sign the Collateral Custodial Agreement for Valley Bank of Nevada. Seconded by Louis Neddenriep. Motion carried. The Chairman signed the agreement.

Engineer's Report: Bruce Scott presented plans and specifications for line rehabilitation as a result of the 1990 TVing of the lines for all the high infiltration areas. Bruce requested direction

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from the Board for the 1991-92 rehabilitation work. Bruce related that he felt Hussman Avenue which would be approximately \$11,000 to \$12,000 and Hwy. 88 & County Road which would be approximately \$1,500 should be top priority and discussed the problems for both areas. Discussion followed. Louis Neddenriep felt that rehabilitation work should be done Hussman Avenue and Hwy. 88 & County Road, but the remainder of the rehabilitation work should be held off until a decision is made about pond repairs on Muller Lane. Bruce related that a proposal has been received from Kleinfelder to investigate the pond liners. Leonard Anker felt, as Louis Neddenriep that the rehabilitation work should be limited to Hussman Avenue and Hwy. 88 & County Road. Bruce proposed that the rehabilitation work go to bid next month in order to have the costs taken out of the 1991-92 budget. Motion by Louis Neddenriep to authorize rehabilitation work to go to bid for the 1991-92 fiscal year for the areas of Hussman Avenue and Hwy. 88 & County Road. Seconded by Leonard Anker. Motion carried.

Bruce Scott informed the Board that the french drain has been constructed to draw the water away from the roadway at the ponds site on Muller Lane. The drain appears to be working well. The State requires testing and also, the drain water must be kept away from the river.

Bruce Scott informed the Board that the final plans for roof replacement have been received from Clark Gribben and Associates for approval. The work will probably be put out for bid in July of 1991.

Bruce Scott informed the Board that for informational purposes, Resource Concepts has had major problems in regard to the review process on the Tedsen project, which have been very expensive for Mr. Tedsen. Bruce related that the excessive review costs have been discussed with Mr. Tedsen. Apparently the Town of Gardnerville has also had excessive review costs.

#### Superintendent's Report:

David LaBarbara informed the Board that a letter had been received from The Plimpton Group in regard to the Days Inn to be built on the Westwood Village commercial site on Hwy. 395 adjacent to the MGSD plant. The letter states that they are aware of the proximity to the physical plant of the sanitation district and accept full responsibility for the choice of location, knowing that there will be odors emitted from the plant. The Board directed that the letter was to be recorded with the Douglas County Recorder.

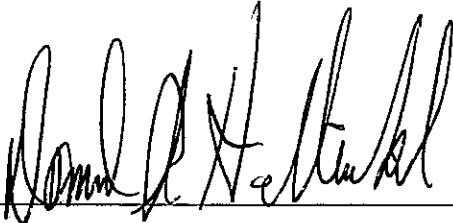
David LaBarbara reported that he had attended a public workshop

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conducted by the State in regard to data on tailwater control.

David LaBarbara discussed Assembly Bill 567 which is currently being considered by the State legislature. The Board directed that they were against Bill 567. David will inform Charlie Lawson of the Board's wishes in regard to Bill 567.

Meeting adjourned at 11:45 P.M.

Approved: 6-9-91 By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, THURSDAY, MAY 16, 1991, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order


7:35 Public Hearing for Tentative Budget 1991-92

7:50 Jacobsen Family Trust--Transfer of Service Request

8:05 Plant Improvement--Bid Award

8:15 Public Commentary

8:25 Adjournment

  
Bonnie D. Fettic  
Executive Secretary

PLEASE DO NOT REMOVE UNTIL: May 17, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Thursday, May 16, 1991, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Daniel Hellwinkel, Leonard Anker, Jerome Etchegoyhen and Louis Neddenriep

Staff Members Present:

David LaBarbara and Bonnie Fetic

Others Present:

Mike Coleman and Rob Anderson

Public Hearing for Tentative Budget 1991-92: David LaBarbara informed the Board that a letter had been received from the Department of Taxation stating that MGSD's tentative budget for 1991-92 is in compliance with the law. David highlighted the projects contained in the 1991-92 budget and related that the purchase of a dump truck had been eliminated as per instructions by the Board. David related that the budget did not include repair to the ponds on Muller Lane since there was no way to estimate the repair costs. Discussion followed concerning bond payments, depreciation, restricted accounts and tax rate. David related that the SCCRT will be slightly lower for the 1991-92 fiscal year. Discussion followed concerning insurance for MGSD monies in the individual banks. The Chairman called for further questions by the Board and also asked Mr. Coleman if he had any further comments. Motion by Louis Neddenriep to accept the final budget for the 1991-92 fiscal year. Seconded by Leonard Anker. The Chairman then called for public commentary. There were no replies. Vote: 5 ayes, 0 nays. Motion carried.

Jacobsen Family Trust--Transfer of Service Request--Represented by Rob Anderson. A letter was presented signed by Stoddard Jacobsen requesting sewer capacity transfer. David LaBarbara related that Bruce Scott had reviewed the new parcel map for the property which had been recorded. Rob Anderson offered that it takes 45-60 days for the County review process on a parcel map. A parcel may be divided into three additional parcels. The parcel map was presented for Board review which consisted of three parcels within the MGSD boundary and one parcel out of the MGSD boundary. David LaBarbara related that 25.0 units of capacity had been previously paid under the previous contract of service. The owner wishes the units distributed as follows: Parcel 1 (3.78 Acres) 6.0 EDU's, Parcel 2 (199.69 acres) is outside the annexation area, Parcel 3 (52.84 acres) 19.0 EDU's and Parcel 4 (10.0 acres) 0 EDU's. Rob related that there is a 20 foot easement on Hwy. 395 shown on the

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parcel map. Discussion followed concerning Parcel 4, which the Barton Memorial Hospital is purchasing. Motion by Leonard Anker that the total of 25.0 units for Jacobsen Family Trust is to be distributed as follows: 6.0 EDU's on Parcel 1, 19.0 EDU's on Parcel 3 and 0 EDU's on Parcel 4. Parcel 2 is outside the MGSD boundary. Seconded by Jerome Etchegoyhen. Motion carried.

Plant Improvement--Bid Award: David LaBarbara informed the Board that Resource Concepts was unable to pull the prices and other criteria together for the construction of the berm at the rear of the treatment plant property. Discussion followed. The Board directed that the item be put on the special meeting agenda for May 28, 1991 if Resource Concepts has the necessary information by that time.

Meeting adjourned at 9:00 P.M.

Approved: 6-4-91

By: 



# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, TUESDAY, MAY 28, 1991, 12:00 NOON, BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

12:00 Noon

12:05 Bently Nevada Corporation--Annexation Application Request

12:25 Plant Improvement--Bid Award

12:40 Public Commentary

12:50 Adjournment

  
Bonnie D. Fettic-Executive Secretary

PLEASE DO NOT REMOVE UNTIL: May 29, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 663  
MINDEN, NEVADA

Minutes of special meeting, Tuesday, May 28, 1991, 12:00 Noon,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Daniel Hellwinkel, Jerome Etcheogyhen, Louis  
Neddenriep and Leonard Anker

Staff Members Present:

David LaBarbara and Bill Peterson

Others Present:

Bill Shaw, Jim Vasey, Roger Harker and Donald Bently

Bently Nevada Corporation--Annexation Application Request--  
Represented by Bill Shaw, Jim Vasey, Roger Harker and Donald  
Bently. Bill Shaw presented Bently Nevada's request for service  
for a child care center located within the MGSD service area. Bill  
also requested that the Board consider taking other Bently Nevada  
property located outside the MGSD service area by changing MGSD's  
service area. Bill Peterson advised that the MGSD Board was the  
ultimate authority for determining it's service area under most  
circumstances. Jim Vasey presented a map showing future densities  
and growth pattern of Minden and Gardnerville. Jim felt that there  
would be approximately one million gallons less development than  
previously expected within the MGSD service area in accordance with  
the new master plan. Discussion followed. Jerome Etcheogyhen was  
concerned about increased densities and the fact that other areas  
going to the Mid-Valley plant would also want to go to MGSD.  
Motion by Louis Neddenriep to reject the annexation application for  
Bently Nevada's annexation application request and to notice a  
public hearing for contract of service to be held on July 2, 1991.  
This public hearing is for the triangular shaped piece of property  
containing approximately 20 acres. (See maps attached to minutes.)  
Seconded by Jerome Etcheogyhen. Motion carried.

Plant Improvement--Bid Award: Copies of a letter received from  
Resource Concepts, Inc., dated May 24, 1991 were distributed to the  
Board for review of bids submitted for the construction of a berm  
at the westerly property boarder of MGSD. The bids were discussed  
by the Board. Motion by Louis Neddenriep to award the bid for the  
construction of a berm at the westerly property boarder of MGSD to  
Lowell Munns Construction \$6,892.00. Seconded by Vic Pedrojetti.  
Motion carried.

Meeting adjourned at 1:20 P.M.

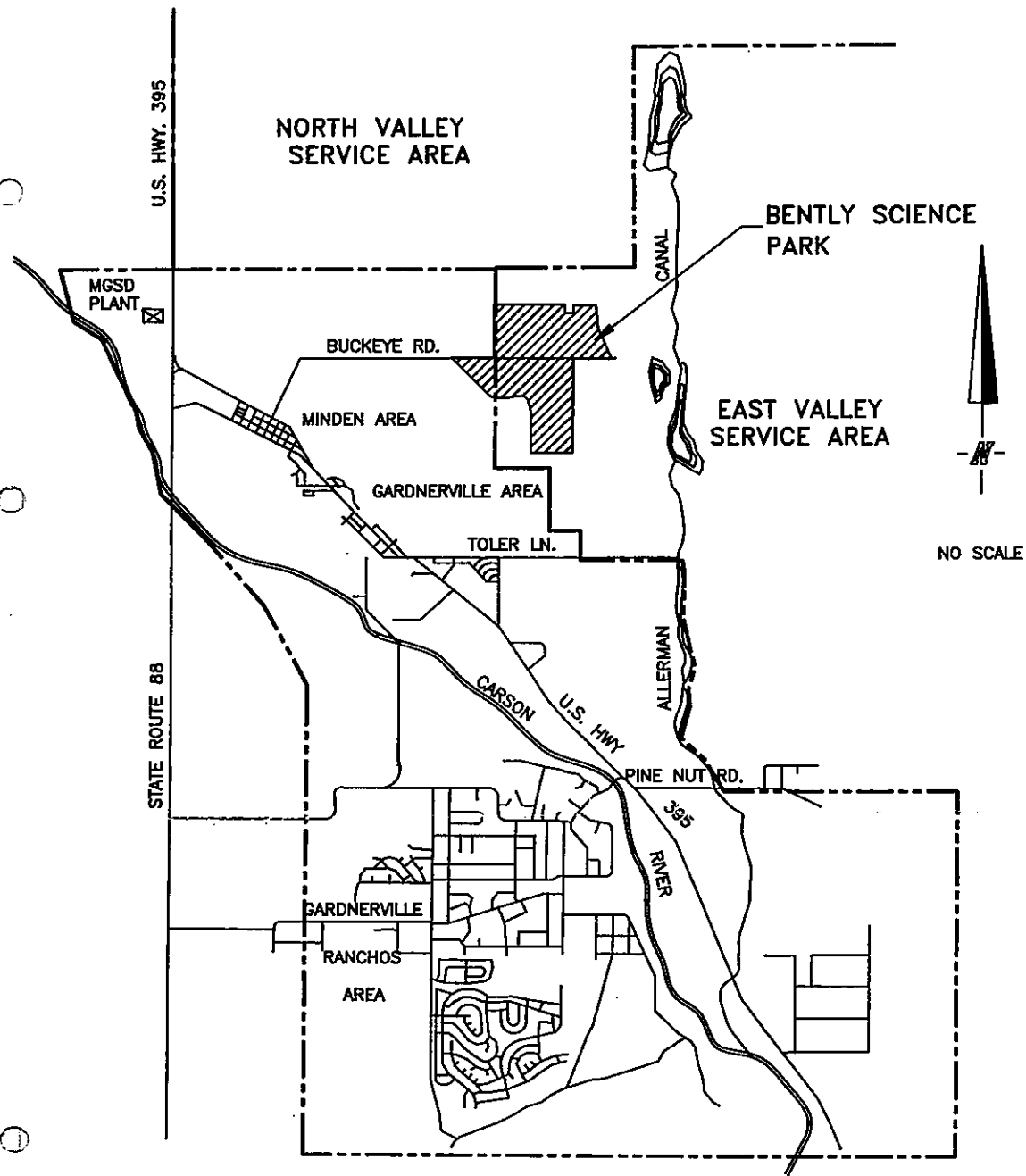
Approved: 6-5-91 By: 

LOCATED WITHIN SECTIONS 27 & 28,  
T. 13 N., R. 20 E., M.D.M



ADAPTED FROM SCIENCE PARK ROS

MAY 1991



## *MGSD SERVICE AREA BOUNDARY*

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, JUNE 4, 1991, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 P.M. Minutes of May 7, 1991, May 16, 1991 and May 28, 1991.  
7:45 Muriset--Public Hearing for Contract of Service  
7:55 Pleasantview Phase II--Approvals  
8:10 East Fork Swim Center--Plan Approval and Capacity Request  
8:20 Sierra Nevada Dance Center--Plan Approval and Capacity Request  
8:30 Carson Valley Health Center--Plan Approval and Capacity Request  
8:40 SCS Building--Plan Approval and Capacity Request  
8:50 Turtle Land--Plan Approval and Capacity Request  
9:00 Service Area Discussion  
9:10 Engineer's Report  
9:25 Superintendent's Report  
9:40 Secretary's Report  
9:50 Personnel Session  
10:00 Public Commentary  
10:10 Adjournment

  
Bonnie D. Fettic--Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

All Persons attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: June 5, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, June 4, 1991, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Louis Neddenriep, Vic Pedrojetti, Daniel Hellwinkel and Leonard Anker

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fettic

Others Present:

Rob Anderson, Andy Burnham, Mike Hickey, Robbie Oxoby, Dan Hickey, Bill Shaw, Mark Gonzales, Paul Hernandez, Dick Sigerist and Ron Holt.

Minutes of May 7, 1991, May 16, 1991 and May 28, 1991 were reviewed by the Board. Motion by Vic Pedrojetti to accept the minutes of May 7, 1991, May 16, 1991 and May 28, 1991. Seconded by Louis Neddenriep. Motion carried.

Secretary's Report: Bonnie Fettic requested authority to purchase a sound cover for the computer printer. There is enough remaining funds in the office expense budget for the 1990-91 fiscal year to cover the expense. Discussion followed concerning need and cost of the cover. Motion by Vic Pedrojetti to authorize the purchase of a sound cover for the computer printer not to exceed \$500.00. Seconded by Louis Neddenriep. Motion carried.

Engineer's Report: Bruce Scott presented the annexation map for the Harry Tedsen annexation and also the Arrowood annexation. These projects are now known as Southgate I and Southgate II. / Bruce informed the Board that the map had been reviewed for correctness and it was now in order to sign the map. The Chairman then signed the annexation map.

Bruce Scott informed the Board that a letter had been received from the Gardnerville Town Board Secretary, Diane Pettitt concerning a couple of damaged manholes on Antares Street in the town of Gardnerville. Jack Norberg of Resource Concepts has inspected the manholes and it would appear that the concrete is chipped and deteriorating and new collars should be poured. Vic Pedrojetti discussed the manhole height on the old Oswald property on Hwy. 395 South in relation to the amount of water he recently observed on the property. Vic felt that the culverts are too small and if they were to plug, it could cause water to leak into the manholes. David LaBarbara informed the Board that a substantial leak was

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discovered in one of the manholes in the recently constructed line on the Tedsen property. Crockett Construction has been put on notice to repair the leak since the line is still under warranty. Discussion followed regarding manhole construction specifications and repair methods. Bruce volunteered to review MGSD's manhole construction specifications to see if improvements could be made. The Board directed that the damaged manholes which were reported by the Town of Gardnerville on Antares Street be repaired.

Muriset--Public Hearing for Contract of Service--Represented by Rob Anderson. David LaBarbara related that the property was noticed for public hearing for contract of service. Copies of the following documents regarding the Mill Street Extension Homeowners Association were presented for review: Articles of Incorporation, Certificate from the Secretary of State's office for Mill Street Extension Homeowners Association, 9/21/89, By-Laws of Mill Street Extension Homeowners Association, 9/21/89, Minutes of the Organization meeting of Mill Street Homeowners, 9/21/89, Promissory Note, 6, 1991, Declaration of Establishment of Conditions, Covenants, Restrictions, Reservations and Easements for Mill Street Sewer Extension Homeowners Association (Lot 2-Muriset), Declaration of Establishment of Conditions, Covenants, Restrictions, Reservations, and Easements for Mill Street Sewer Extension Homeowners Association (Lot 4-Bitton) The documents were reviewed and discussed. It was discovered that the copy of the Articles of Incorporation had not been signed. Discussion followed. Rob informed the board that the CC& R's provide that the lift station is to be maintained by the Homeowners Association. Rob requested 1.0 unit of capacity for the Muriset property. The Chairman recommended approval of the contract of service subject to review of the Homeowners Association documents by MGSD's legal counsel. Motion by Louis Neddenriep to approve a contract of sewer service for Richard E. and Dorothy Muriset subject to review of the Homeowners Association documents by MGSD's legal counsel. MGSD agrees to sell 1.0 unit of capacity. The rules, regulations and requirements of MGSD are to be met as well as the payment of all fees. Seconded by Jerome Etchegoyhen. The Chairman called for public commentary. There were no replies. The Chairman called for the vote of the Board. Vote: 5 ayes, 0 nays. Motion carried.

Pleasantview Phase II--Approvals--Represented by Mike Hickey and Andy Burnham. Bruce Scott presented a letter from Resource Concepts dated 6/4/91 which contained minor comments concerning review of the improvement plans and final map. Bruce felt that it was in order to approve Pleasantview Phase II subject to the three minor changes contained in Resource Concepts letter dated 6/4/91. Andy Burnham volunteered that 40.0 units of capacity had been previously purchased. 20.0 units were used in Pleasantview Phase I and the remaining 20.0 units would be used in Pleasantview Phase

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II. Discussion followed. Motion by Jerome Etchegoyhen to approve the improvement plans for Pleasantview Phase II subject to the comments contained in Resource Concepts letter dated 6/4/91 be adhered to. The total project use is not to exceed the 40.0 units of previously purchased capacity, which are to be 20.0 units in Pleasantview Phase I and 20.0 units in Pleasantview Phase II. The rules, regulations and requirements of MGSD are to be met. Seconded by Vic Pedrojetti. Motion carried. David LaBarbara reminded the representatives that the inspection costs incurred by MGSD would be the responsibility of the developer.

East Fork Swim Center--Plan Approval and Capacity Request--  
Represented by Robbie Oxoby and Mark Gonzales. Plans were presented for an approximately 18,000 square foot addition to the East Fork Swim Center. David LaBarbara related to the Board that the pools maintenance records show the pool is not over its limit for backwash water. David informed the Board that the plans call for an additional lateral. There will be 5 additional drains at .3 and 1 additional drain at .2. It will be necessary to purchase 1.7 units of additional capacity. Bruce Scott suggested that field verification of the water line be done prior to construction to avoid conflict with the sewer lateral. Bruce related that he had reviewed the plans and that the plans meet the district ordinance. Motion by Louis Neddenriep to approve the plans for the addition to the East Fork Swim Center and to sell 1.7 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Sierra Nevada Dance Center--Plan Approval and Capacity Request--  
Represented by Dan Hickey and Paul Hernandez. An authorization to represent form was presented which had been signed by the owner as well as plans for the remodel to the former Winans-Yoder Furniture store located at 1602 Hwy. 395 in Minden. David LaBarbara related that the plans call for interior remodeling only, and would call for total capacity of 1.2 units. There is currently 1.0 unit of capacity assigned to the building and therefore, it would be necessary to purchase .2 units of additional capacity. Discussion followed concerning capacity for business vs. school. The Board felt that the MGSD ordinance would have to be followed concerning the present charge for dance schools and that the MGSD ordinance should be reviewed to see if it should be changed for future computation of capacity for dance schools. Motion by Jerome Etchegoyhen to sell .2 units of capacity making the total capacity for the building 1.2 units. The remodeling plans are approved. The MGSD ordinance is to be reviewed to see if it should be changed for dance schools in regard to capacity charge in the future. The rules, regulations and requirements of MGSD are to be met and all fees paid. Bruce Scott suggested that the water meter could be checked for consumption. David LaBarbara related that the dance



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school is closed in the summer. Dan Hellwinkel related that public schools are also closed in the summer. Mr. Etchegoyhen's motion was then seconded by Louis Neddenriep. Motion carried.

Carson Valley Health Center--Plan Approval and Capacity Request--  
Represented by Dan Hickey. An authorization to represent form was presented which had been signed by the property owner as well as plans for remodeling the Carson Valley Health Center located in Stratton Center on Hwy. 395 in Gardnerville. David LaBarbara informed the Board that there was no additional capacity required and that the present drains were being moved within the building. David related to the Board that he had inspected and ran a test on the silver removal process involved with X-Ray developing and that he is concerned about the negative test results which were received. The Board directed that the best technology available for silver removal should be required. David related that at the present time .24 mg/L could be obtained as a monthly average and probably no greater than .43 mg/L as a daily maximum. Discussion followed concerning the silver removal method and requirements. Motion by Louis Neddenriep to approve the remodeling plans for the Carson Valley Health Center and to issue a zero capacity connection permit, subject to upgrading of the silver removal process not to exceed a monthly average discharge of .24 mg/L and not to exceed a daily discharge of .43 mg/L. The rules, regulations and requirements of MGSD are to be met. Seconded by Jerome Etchegoyhen. Motion carried.

SCS Building--Plan Approval and Capacity Request--Represented by Ron Holt. An authorization to represent signed by the property owner was presented along with remodeling plans for the SCS Building at 1694 County Road. The plans call for an addition of 15 x 30 feet. David LaBarbara related that the plans have been reviewed. The sewer connection for the addition will be tied to the existing sewer within the building. Bruce Scott related that the plans meet the district ordinance. David related that the building presently has 2.40 units of capacity and that the addition will require the purchase of 1.0 additional unit of capacity. Motion by Leonard Anker to approve the remodeling plans for the SCS Building located at 1694 County Road and to sell 1.0 units of capacity making a total building capacity of 3.40 units subject to approval by MGSD's superintendent and engineer. Seconded by Louis Neddenriep. Motion carried.

Turtle Land--Plan Approval and Capacity Request--Represented by Dick Sigerist. An authorization to represent form was presented which had been signed by the property owner. Plans were presented for remodeling of the former U.S. Post Office located in the Raley's Shopping center which will be turned into an amusement

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business. David LaBarbara related that the plans had been reviewed. 1.0 unit of capacity was previously allocated. The new business would call for the purchase of 1.4 units of additional capacity as well as a 20 gallon per minute, 40 pound grease trap. Mr. Sigerist related that grease trap location needed to be changed to under the sink on the plans. The plans were then changed to show the location of the grease trap to be under the sink. David related that the plans had been review and were in order to approve. Motion by Vic Pedrojetti to approve the remodel plans for Turtle Land to be located in the Raley's Shopping Center in Gardnerville and to sell 1.4 units of capacity making the total capacity for the business 2.4 units. A 20 gallon per minute, 40 pound grease trap is required. The rules, regulations and requirements of MGSD are to be met and all fee paid. Seconded by Leonard Anker. Motion carried.

Engineer's Report: Bruce Scott informed the Board that the 1991 rehabilitation work has been noticed to bid on June 12, 1991. The bid results will presented at the July, 1991 board meeting.

Bruce Scott informed the Board that a letter had been received from Steve Holton informing that Western Nevada Properties anticipates starting the construction of the 21" sewer line in Winhaven II. The improvement plans show that the line stops with a plug where a manhole is to be installed in the future. Western Nevada Properties is offering to install the manhole if MGSD provides the manhole and required materials for its installation. Bruce related to the Board that he could see no advantage to the District paying for the manhole, which could be installed when the line is extended in the future. Bruce discussed the design plans for Winhaven II and recommended that the Board require that Western Nevada Properties provide MGSD with a current set of plans and that the plans be re-reviewed since they were originally reviewed several years ago by HDR Engineering. Discussion followed concerning re-review of improvement plans for Winhaven II. The Board felt that Resource Concepts could re-review the plans for Winhaven II since Resource Concepts was no longer associated with the project and there would not be a conflict of interest. The Board directed that Resource Concepts re-review the improvement plans for Winhaven II and that Western Nevada Properties should be responsible for the construction of the manhole at the end of the sewer improvements line.

Bruce Scott related that a meeting had been set for June 10, 1991 at 3:00 P.M. to be held at Vasey Engineering between the town entities and the Douglas County District Attorney's office to review and try to standardize annexation procedures. Discussion followed. The Board directed David LaBarbara to attend the

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meeting.

Bruce Scott related that a letter had been received from Vasey Engineering to remind MGSD that the Town of Gardnerville requires an encroachment permit for any work done within the Town street right-of-ways. Bruce related to the Board that he will try to incorporate that requirement on all future plans.

Service Area Discussion: David LaBarbara related to the Board that the service area discussion had been put on the agenda due to the fact that the Board had directed at the special meeting held on May 28, 1991 that they wished to think about the MGSD service area boundary and discuss the matter further. Bill Shaw showed the Board an internal memo from him to Roger Harker of Bently Nevada dated 1985 regarding a conversation between John Renz and Bill Shaw where John Renz told Bill Shaw not to apply for sewer service from MGSD because GRGID was going to bring suit against MGSD. Bill Shaw discussed the contents of his file concerning the sewerage of the Bently property with the Board. David LaBarbara read minutes aloud to the Board dated March 6, 1984 where Bently had informed MGSD that it was Bently's intent to dispose of their own waste and were not asking MGSD to serve Bently or provide capacity, minutes of March 5, 1985 where Bently asked for service, and of April 2, 1985 where Bently asked to be removed from the agenda. Mr. Neddenriep felt that MGSD should not change the service area and that Bently Nevada should take the initiative to change the service area if they wished sewer service from MGSD. Discussion followed concerning the fact that MGSD had cooperated with Douglas County in the creation of the East Valley Master Plan, the public hearings which were held to determine the wishes of the people of the District and the fact that Bently Nevada had not commented at any of the public hearings which were held. Mr. Etchegoyhen related that Bently Nevada could have connected to the Shahn plant had the site not been moved from the original location of the East Valley Master Plan. Mr. Shaw stated that he had talked to a person of a State agency who issues discharge permits and quoted the person of having said "the dispute was ridiculous." David LaBarbara asked who specifically Mr. Shaw had talked to at the State and Mr. Shaw refused to disclose the persons identity. Bill Shaw told the Board that Chichester's had written a letter to Douglas County and that Chichester's had come to the MGSD Board and asked to be in MGSD's service area and that the MGSD Board changed the service area to accommodate Chichester's property. The Board informed Mr. Shaw that Chichester's had not asked the MGSD Board to change the service area to accommodate their property, but that MGSD had felt that it was logical to serve the Chichester property. Bill Shaw stated that he did not want the Board to think he was threatening them in any way, but Bently Nevada was not going to let

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the matter drop. He would bring the matter before Douglas County, the State, and he would thoroughly examine present MGSD flows, MGSD flows in the service area, MGSD plant capacity, and etc. The Chairman felt that the Bently Nevada property is not in MGSD's service area and the servicing of the property is not MGSD's business. Mr. Etchegoyhen felt that the County had moved the Shahin plant site, but did not take into consideration who would serve the Bently Nevada property and that a letter should be written to the County concerning the problem caused by moving the Shahin plant site. Bill Shaw told the Board that Bently Nevada would not sewer their property to two different plant sites. Mr. Neddenriep discussed the motion made in the May 28, 1991 minutes and felt that a decision had been made regarding MGSD's service area. The Chairman related that Bill Peterson told the Board that MGSD has the ultimate authority for determining its service area under most circumstances. Bill Shaw stated that the County and the State says otherwise. The Chairman related that he felt uncomfortable discussing the sewerage of Bently Nevada because MGSD's attorney was not present when Bently Nevada's attorney was present. Mr. Shaw stated that he was not present as Bently Nevada's attorney and felt that the Chairman was denying his right to be present at the meeting. The Chairman related that Mr. Shaw had every right to be present at the meeting due to the fact that it was a public meeting. Arguments ensued and Mr. Shaw stated that he was leaving the meeting, but changed his mind when he got to the door. Mr. Shaw stated that he had not been notified about the meeting. David LaBarbara related that the meeting had been properly noticed and that Bently Nevada had not asked to be on the agenda concerning the service area discussion. Mr. Etchegoyhen, Mr. Anker, Mr. Pedrojetti and Mr. Neddenriep all felt that they would like to discuss the moving of the Shahin plant site and the sewerage of the Bently Nevada property with the County. Bill Shaw related that he would be willing to set up a meeting with the County to discuss the matter and stated that he is only looking for cooperation from MGSD. Mr. Anker felt that some coordination should take place with the County and that a meeting should be set up with two representatives from the County Commission, and the MGSD Board and representatives from Bently Nevada. The rest of the Board was in agreement with Mr. Anker. Andy Burnham of Vasey Engineering offered to coordinate a lunch meeting. Motion by Leonard Anker that MGSD sponsor a lunch meeting to include two representatives from the County Commissioners, representatives from Bently Nevada, the Douglas County District Attorney, Bill Peterson and the MGSD Board of Trustees to discuss the problems in sewerage the Bently Nevada property. Seconded by Louis Neddenriep. Motion carried. The Board directed Andy Burnham to set up a lunch meeting.

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Superintendent's Report: David LaBarbara advised the Board that the ponds on Muller Lane are still leaking. The ponds will be drained sometime between the middle and end of June, 1991. The Board will then have to make a decision whether or not to use Kleinfelder in investigating the cause and how to proceed to repair the ponds. Discussion followed concerning types of liners and discharge rate. Bruce Scott recommended that the Board make a decision concerning hiring a firm to investigate the leaking problems with the ponds at the July meeting.

David LaBarbara informed the Board that he had received a call from John Hamer in regard to the additional capacity allocated to the Trinity Lutheran Church for their remodeling plans involving their child care program. Mr. Hamer is requesting that the Board allow the church to use the additional allocated capacity for some trailers which will be used temporarily on the church property until the remodeling is completed. The Board agreed to allow the Trinity Lutheran Church to use the capacity allocated for the church remodel for temporary sewerage for the trailers to be located on the church property.

David LaBarbara informed the Board that the old digester will be put back into operation soon. Repairs are nearly completed.

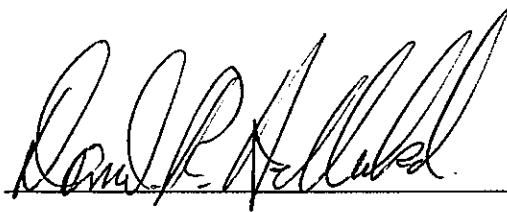
David LaBarbara informed the Board that he wished to take vacation during the month of June, 1991.

Personnel Session: The Board directed David LaBarbara to set up a special lunch meeting in which to hold the personnel session.

Meeting adjourned at 10:15 P.M.

Approved: 7-2-91

By



# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, MONDAY, JUNE 24, 1991, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

7:30 P.M. Call to Order  
7:35 Personnel Session  
8:05 Public Commentary  
8:15 Adjournment

  
Bonnie D. Fettic-Executive Secretary

PLEASE DO NOT REMOVE UNTIL: June 25, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Monday, June 24, 1991, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

Board Members Present:

Vic Pedrojetti, Leonard Anker, Jerome Etchegoyhen, Louis Neddenriep and Daniel Hellwinkel

Staff Members Present:

David LaBarbara

6  
Personnel Session: The Board discussed salaries and job performance of employees with the Superintendent. Motion by Vic Pedrojetti to give salary increases as per the salary schedule, a 4.5% cost of living increase, and to move Russell Lindell into the Operator I category at level 5. Seconded by Leonard Anker. Motion carried.

Motion by Leonard Anker that any increase in certification will be awarded at least a 2 step increase. This increase will be effective immediately upon obtaining the certification. Seconded by Vic Pedrojetti. Motion carried.

Meeting adjourned at 9:00 P.M.

Approved: 7-2-91

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, JULY 2, 1991, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of June 4, 1991 and June 24, 1991  
7:40 Coleman, Caine, Matzinger & Co.--Banking Rules and Regulations  
7:50 Kleinfelder Engineering--Reservoir Soil Testing Discussion and Action  
8:10 Carson Valley Inn Convenience Store--Approvals and Capacity Request  
8:20 Carson Valley Inn Convention Center Kitchen--Plan Approval and Capacity Request  
8:30 Carson Valley Inn Casino Expansion--Extension Request  
8:40 Carson Valley Physical Therapy--Plan Approval and Capacity Request  
8:50 Town of Minden--Plan Approval and Capacity Request  
9:00 Carson Valley Transmission--Plan Approval and Capacity Request  
9:10 Jacobsen Family Trust--Plan Review  
9:20 Wendy's--Plan Approval and Capacity Request  
9:30 Food Court--Plan Approval and Capacity Request  
9:40 Westwood Park Unit 4A--Plan Approval and Capacity Request  
9:50 Douglas County North Valley Treatment Plant Contract  
10:00 1991 Sewer Rehabilitation--Bid Award  
10:10 Engineer's Report  
10:25 Superintendent's Report  
10:40 Secretary's Report  
10:50 Public Commentary  
11:00 Adjournment

  
Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: July 3, 1991



MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, July 2, 1991, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Jerome Etchegoyhen, Leonard Anker, Vic Pedrojetti and Daniel Hellwinkel

Staff Members Present:

David LaBarbara and Bruce Scott

Others Present:

Mike Coleman, Christine Welch, Shawn Smyth, Myurel Nowlin, Henry Dreyer, Rob Anderson, Mark Gonzales and Stoddard Jacobsen

The meeting was called to order by Vice-Chairman Neddenriep.

Minutes of June 4, 1991 and June 24, 1991 were reviewed by the Board. Motion by Vic Pedrojetti to approve the minutes of June 4, 1991 and June 24, 1991. Seconded by Leonard Anker. Motion carried.

Coleman, Caine, Matzinger & Co.--Banking Rules and Regulations-- Represented by Mike Coleman. Mr. Coleman presented a letter to the Board dated June 11, 1991, outlining the banking regulations pertaining to the Districts investments and deposits. Nevada Revised Statutes requires that institutions to collateralize local governments deposits 100%. Thus if deposits of a local government, in any financial institution exceed \$100,000, that institution is required to pledge securities (most institutions pledge U. S. Government Securities) at a third-party financial institution for the benefit of the local government. FDIC insurance will cover \$100,000 for funds deposited in each institution by a depositor. Mike presented a letter which MGSD had received from Valley Bank requesting MGSD's satisfaction regarding Valley Bank's policy concerning bonds that have become lost, stolen, or destroyed. Mr. Coleman related that he had reviewed the letter and recommended that the Board forward to MGSD legal counsel for comment.

The meeting was then turned over to Chairman Hellwinkel.

Engineer's Report: Bruce Scott discussed the TV sewer line inspection which has just been completed. Bruce also submitted plans for the TV work, line repair, and cleaning. Leonard Anker requested a lunch meeting to be held on August 6, 1991 for review of the TV tapes.

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Kleinfelder Engineering--Reservoir Soil Testing Discussion and Action--Represented by Christine Welch. Ms. Welch discussed the reservoir leaks with the Board. The Chairman voiced his concern about the present leaks and possible leaks in the future. Ms. Welch related that Kleinfelder Engineering would run several tests such as compaction and materials testing and indicated that she felt the proposed testing should reveal the problem and that Kleinfelder Engineering would make the repair recommendations. Discussion followed. Motion by Jerome Etchegoyhen to accept the Kleinfelder Engineering proposal for testing soils for the MGSD reservoirs located on Muller Lane. Seconded by Louis Neddenriep. Vote: 3 ayes, 1 nay, being Leonard Anker.

Carson Valley Inn Convenience Store--Approvals and Capacity Request--Represented by Shawn Smyth. Plans were presented for a convenience store located in front of the Carson Valley Inn RV Park located on Hwy. 395 in Minden. David LaBarbara informed the Board that the project was approved in 1990 but the time frame for payment of capacity has elapsed. The convenience store requires 9.6 units of capacity and also an easement for the lateral. A grease trap is not required since the Carson Valley Inn is representing to MGSD that no food preparation will take place in the building. Discussion followed. Motion by Louis Neddenriep to approve the plans for the convenience store to be located in front of the Carson Valley Inn RV Park on Hwy. 395 in Minden. An easement for the lateral must be created. MGSD agrees to sell 9.6 units of capacity for the project. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Carson Valley Inn Convention Center Kitchen--Plan Approval and Capacity Request--Represented by Shawn Smyth. Plans were presented to the Board for the expansion of the banquet kitchen at the Carson Valley Inn. Mr. Smyth explained the plans for the kitchen and its relation to the Carson Valley Inn proposed casino expansion. David LaBarbara advised the Board that the new kitchen for the banquet area will require 9.6 units of capacity. The banquet kitchen is to be connected to the new grease trap when the new main kitchen project is built. There is an existing credit of 2.2 units and would require the purchase of 7.4 additional units of capacity. Motion by Vic Pedrojetti to approve the banquet kitchen expansion plans for the Carson Valley Inn and to sell 7.4 units of capacity. Grease removal is to be continued during construction. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Carson Valley Inn Casino Expansion--Extension Request--Represented by Shawn Smyth. Mr. Smyth requested a capacity payment extension for the Carson Valley Inn casino expansion. Discussion followed

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concerning the MGSD ordinance allowing extension for payment of capacity. Motion by Leonard Anker to grant a six months extension for payment of capacity for the Carson Valley Inn casino expansion. Seconded by Vic Pedrojetti. Motion carried.

Carson Valley Physical Therapy--Plan Approval and Capacity Request-  
Represented by Myurel Nowlin. Plans were presented for the construction of the Carson Valley Physical Therapy building to be located on Hwy. 395 between the new Meyer's Realty building and Security Pacific Bank. Bruce Scott presented a letter dated June 24, 1991 outlining Resource Concepts comments concerning the plans for Carson Valley Physical Therapy. David LaBarbara related that the total building capacity requirement would be 3.3 units of capacity. There is an existing 1.2 units of square foot capacity available. Therefore, it will be necessary to purchase 2.1 units of capacity for the project. Motion by Leonard Anker to approve the plans for Carson Valley Physical Therapy and to sell 2.1 units of capacity for the project. The comments contained in Resource Concepts letter of June 24, 1991 are to be adhered to. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

Town of Minden--Plan Approval and Capacity Request: Bruce Scott presented plans which had been drawn for a new Town of Minden building to be built on Water Street. The Board questioned whether there was a conflict of interest because Resource Concepts had drawn the plans. David LaBarbara volunteered that he had also reviewed the plans. David related that the plans call for 1.0 unit of capacity. However, there is 1.16 units of square footage credit available. Discussion followed. Motion by Jerome Etchegoyhen to approve the plans for the Town of Minden building to be built on Water Street and to grant 1.0 unit of capacity credit for the project. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Vote: 3 ayes, 2 nays, being Louis Neddenriep and Vic Pedrojetti.

The Board acknowledged Henry Dreyer who was present concerning the sludge hauling for the District. Henry indicated that he would like to be paid \$60.00 per load for sludge hauling and he would like \$75.00 per load if the Dreyers load the sludge with their loader. The Board discussed the hauling of the sludge and price. Motion by Louis Neddenriep to accept the Dreyers proposal for the hauling of sludge for either \$60.00 per load with the District doing the loading or \$75.00 per load if the Dreyers load the sludge. Seconded by Vic Pedrojetti. Motion carried.

Carson Valley Transmission--Plan Approval and Capacity Request--  
Represented by Rob Anderson. Plans were presented to the Board for construction of Carson Valley Transmission to be located in the

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in the Carson Valley Industrial Park on Industrial Court. David LaBarbara related that the building would require the purchase of 1.0 unit of capacity. Bruce Scott presented a letter from Resource Concepts dated July 2, 1991 commenting on the plans for Carson Valley Transmission. Bruce related that MGSD should verify the lateral location and elevation. Motion by Vic Pedrojetti to approve the building plans for Carson Valley Transmission subject to the recommendations contained in Resource Concepts letter dated July 2, 1991 and to sell 1.0 unit of capacity. The rules, regulations, and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Jacobsen Family Trust--Plan Review--Represented by Rob Anderson and Stoddard Jacobsen. Possible alignments of the sewer main were examined for the Jacobsen Family Trust property. Bruce Scott presented a letter from Resource Concepts dated July 2, 1991 which contained comments from the plan review conducted by Resource Concepts. The Chairman felt that the District should establish their policy for servicing the area. Mr. Neddenriep felt that the District Engineer should review the potential requirements of servicing the entire area. The Board instructed Bruce to review all of the submitted material and return to the Board with his recommendations for sewerage the Hwy. 395 South area.

Wendy's--Plan Approval and Capacity Request--Represented by Mark Gonzales. Plans were presented for the construction of a Wendy's Restaurant to be located in Ironwood Center on Hwy. 395. David related that the project would call for 8.4 units of capacity. The grease trap shown on the plans is 200 gal/capacity. This is not adequate and a 750 gal/capacity grease trap should be specified. Bruce Scott presented a letter from Resource Concepts dated July 1, 1991, regarding recommendations for the Wendy's plans. The sewer line alignment was discussed which will serve Wendy's. Motion by Louis Neddenriep to approve the plans for Wendy's and to allocate 8.4 units of the previously purchased capacity. A grease trap of 750 gal/capacity is required and an easement is to be provided to MGSD subject to approval by Resource Concepts. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

Food Court--Plan Approval and Capacity Request--Represented by Mark Gonzales. Plans for Food Court to be located in Ironwood Center which include five fast food restaurants, a bar and rest rooms were presented to the Board. David LaBarbara related that the individual restaurants have not been decided as yet, so capacity for the restaurants will be requested at a later date. Leonard Anker felt that because of the odors and proximity of the treatment plant he was concerned about the project. Discussion followed. Bruce Scott presented a letter from Resource Concepts dated July

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2, 1991, which contained recommendations relative to the project. David LaBarbara related that omitting the restaurants, 7.6 units were required for the remainder of the building. Discussion followed. Motion by Louis Neddenriep to approve the plans for Food Court to be located in Ironwood Center on Hwy. 395 in Minden. 7.6 units of capacity are allocated from the previously purchased capacity. Ironwood Partners is to provide a notarized letter to MGSD stating that they are aware of the location of the sewer plant in relation to the Food Court and the possible resulting obnoxious orders which could be present. The letter is to be recorded and the location of Food Court to the proximity of MGSD is to be included on the connection permit. The MGSD Superintendent is to specify a grease trap size at a later date when the building occupants are known. The rules, regulations and requirements of MGSD are to be met and all fees paid. The recommendations contained in Resource Concepts letter dated July 2, 1991 are to be adhered to. Seconded by Vic Pedrojetti. Motion carried. Vote: 3 ayes, 1 nay, being Leonard Anker.

Westwood Park Unit 4A--Plan Approval and Capacity Request-- Represented by Mark Gonzales. Plans were presented for Westwood Park Unit 4A located behind the MGSD treatment plant. Phase A contains 9 units and is the last portion of the development. David LaBarbara advised that it would be necessary to allocate 9.0 units of capacity from the 84.0 units already purchased. Bruce Scott presented a letter from Resource Concepts dated July 1, 1991 making recommendations concerning Westwood Park Unit IV-A improvement plans. Discussion followed. Motion by Vic Pedrojetti to approve the plans for Westwood Park Unit IV-A and to allocate 9.0 units of capacity from the previously purchased capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. The recommendations contained in Resource Concepts letter dated July 1, 1991 are to be adhered to. Seconded by Leonard Anker. Motion carried.

Douglas County North Valley Treatment Plant Contract: David LaBarbara informed the Board that Douglas County would like to renew the contract between MGSD and Douglas County for ground water testing and observation of the North Valley Treatment Plant. Discussion followed. Motion by Louis Neddenriep to renew the North Valley contract with Douglas County for a period of one year. The contract is to be corrected and updated to reflect current salaries and costs. Seconded by Jerome Etchegoyhen. Motion carried.

1991 Sewer Rehabilitation--Bid Award: Bruce Scott presented a letter from Resource Concepts dated July 2, 1991 relative to the bids for the 1991 Sewer Line Rehabilitation Project. Bruce related that the work scheduled is for a small portion of the total sewer line rehabilitation work originally planned for this year. The

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rehabilitation work will repair some of the larger infiltration flows. There was one bid received for the work in the amount of \$13,000.00 from Hydrotech and Bruce recommended that the Board accept the Hydrotech bid. Discussion followed. Motion by Leonard Anker to approve the bid from Hydrotech in the amount of \$13,000.00 for line rehabilitation work. Seconded by Louis Neddenriep. Motion carried.

Bruce Scott presented a letter from Resource Concepts dated July 2, 1991 requesting a change order for \$707.07 for some additional footage for the 1991 television sewer line inspection. The letter also recommended paying 100% of the contract amount of \$13,553.40 for the television inspection of 9,220 linear feet of sewer line. Discussion followed. Motion by Jerome Etchegoyhen to approve a change order in the amount of \$707.07 for additional television sewer line inspection and to approve the contract payment to Hydrotech in the amount of \$13,553.40. Seconded by Louis Neddenriep. Motion carried.

Engineer's Report: Bruce Scott discussed meetings which have been held with the County to coordinate the review process of plans and specifications for projects. Further meetings are scheduled.

Bruce Scott reported that he has talked to Clark Gribben about the roof repair project. Bids for the roof repair will go out next week and the bid award will be on the August, 1991 meeting agenda.

Superintendent's Report: David LaBarbara reported that Winans Home Center had added an extra drain during building construction and presented a letter from Mr. Winan requesting the purchase of .2 unit of capacity for the additional drain. Motion by Louis Neddenriep to sell .2 unit of capacity to Winans Home Center located in Ironwood Center on Hwy. 395. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara brought to the Boards attention that the ordinance varied between already annexed customers and new annexations for the length of time required to pay for newly allocated capacity. Discussion followed. The Board instructed that Bill Peterson was to draw up an ordinance on capacity so that all customers will have six months to pay for capacity and two years to use the capacity.

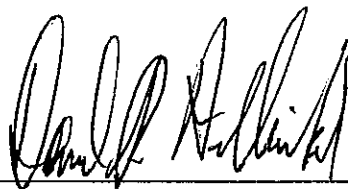
David LaBarbara requested an interpretation of the minutes from the Board when the Ford Trust requested an extension for capacity use. The Board instructed that the intention was to require use of the capacity by August, 1991. Therefore, the owner has until August, 1991 to submit plans or lose the capacity.

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Meeting adjourned at 11:04 P.M.

Approved 9-3-91

By

A handwritten signature in dark ink, appearing to read "Donald P. Hollister", is written over a horizontal line. The signature is stylized with large, flowing loops.

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, MONDAY, JULY 8, 1991, 4:15 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

4:15 P.M. Call to Order  
4:20 Service Area Discussion With County Commissioners  
5:00 Public Commentary  
5:10 Adjournment

  
Bonnie D. Fettic  
Executive Secretary

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: July 9, 1991



MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Monday, July 8, 1991, 4:15 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Louis Neddenriep, Jerome Etchegoyhen, Vic Pedrojetti and Leonard Anker

Staff Members Present:

David LaBarbara, Bill Peterson and Bonnie Fetic

Others Present:

Bill Shaw, Andy Burnham, Jim Vasey, Scott Brooke, Mike Fischer and Bruce Kanoff

Service Area Discussion With County Commissioners: Scott Brooke advised those present that he wished to use a tape recorder to record the meeting and started the tape recorder. Chairman Hellwinkel opened the meeting and called for questions from the MGSD Board for discussion with the two County Commissioner representatives, Mike Fischer and Bruce Kanoff regarding the sewerage of the Bently Nevada Science Park in the area of Buckeye and Orchard Road. Jerome Etchegoyhen related that MGSD had set MGSD's service area when the East Valley Master Plan was being formed and thought that the service to the Bently Science Park property was being taken care of during the time planning was being done for the East Valley Master Plan. Mr. Etchegoyhen questioned how far MGSD was expected to sewer and felt that the people of the district do not want to service more than the properties contained in MGSD's service area. Andy Burnham related that when the East Valley Master Plan was completed, the Bently Science Park was to sewer to a plant site located on Helm's property, but the plant was later relocated to Buckeye Creek. Chairman Hellwinkel related that there is approximately 20 acres owned by Bently Nevada that is located in MGSD's service area. Bill Shaw drew an outline of the Bently Science Park on the blackboard and indicated the area of the Bently Science Park property contained within the MGSD boundary and the area of property contained outside the MGSD boundary. Bill further related that he had requested a public hearing from MGSD to change MGSD's service area so that the Bently Science Park could be served by MGSD, but was refused by the MGSD Board. Bill continued discussion and related that the informal discussion was taking place at the present meeting before Bently Nevada formally asks the County Commissioners to change MGSD's service area to include the Bently Science Park. Andy Burnham presented a map and explained MGSD's service area as per the East Valley Master Plan. Chairman Hellwinkel explained that Vasey Engineering had presented some 13 alternatives in establishing the East Valley Master Plan.

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Public Hearings were conducted by MGSD. Vasey Engineering representatives were present and explained alternatives. The voice of the people of the Minden-Gardnerville Sanitation District indicated that they did not want to increase the size of MGSD's service area. MGSD related to the County Commissioners that the alternative chosen by MGSD should include the Chichester Ranch. The Chichester's did not ask the MGSD Board to be included in the MGSD service area. Discussion followed. Bill Shaw related that Bently Nevada was never notified that Shahin was building a new plant and plant site had been moved. Mr. Neddenriep questioned the fact that Bently Nevada did not know about the public hearings being conducted by MGSD? Bill Shaw stated that Bently Nevada was not notified. David LaBarbara related that the hearings were properly noticed. Mr. Neddenriep asked if Bently would be willing to build their own plant. Bill Shaw stated that Bently would build their own plant if MGSD would run it. Mr. Neddenriep related that MGSD does not want to run a plant for Bently Nevada. Andy Burnham related that the plans for rezoning will cause a capacity reduction to MGSD and since Bently Nevada will probably not be part of big development, could Bently off set the reduction of capacity to MGSD due to the rezoning? Bill Shaw related that Bently Science Park would probably generate 200,000 gpd. Leonard Anker felt that the figure was conjecture. Mr. Neddenriep felt that if MGSD takes on the Bently Science Park that all the properties in that vicinity will want to be served by MGSD. Chairman Hellwinkel suggested deleting the approximately 20 acres within the MGSD service area and let the Bently Science Park sewer to the Shahin plant. Chairman Hellwinkel further related that the meeting was called to find out why the plant site to serve the Bently Science Park according to the East Valley Master Plan was moved and Bently Nevada not notified. Leonard Anker voiced concern that MGSD has a problem in the fact that there may not be enough capacity to treat all of the effluent which would be generated by the Bently Science Park. MGSD's capacity varies due to BOD's, weather, etc. Chairman Hellwinkel related that MGSD would be guessing at a plant capacity of 1.5 gpd at the present time. Bill Shaw stated that MGSD doesn't know how much capacity it has. Discussion followed concerning public utilities. Scott Brooke felt that the capacity discussion was a different subject and that the Bently Science Park is unique in that the MGSD boundary line has been drawn to split the Bently Science Park parcel. Chairman Hellwinkel related that Vasey Engineering did the survey for the East Valley Master Plan and made the recommendations. Mr. Vasey related that the County Commissioners did not adopt his final recommendations. Chairman Hellwinkel related that MGSD is committed to take care of the present service area and to make sure that capacity is available for the service area and does not want to serve properties contained outside the MGSD service area. Bill Shaw stated that the Bently Science Park was in MGSD's service area for 28 years and

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MGSD is basing service on public hearings and the fear of not having enough capacity. David LaBarbara stated that the EPA and the consulting engineers say that MGSD has 1.5 million gallons of capacity which he felt is close to correct. MGSD is servicing approximately 1.2 million gallons per day at the present time. Scott Brooke inquired what the total capacity would be to serve the MGSD service area. David LaBarbara related that he did not know and that a consulting engineer would be required to give an approximate figure. Chairman Hellwinkel related that MGSD will try to build the plant to serve MGSD's service area. Bill Shaw stated that MGSD will not serve the Bently Science Park come hell or high water. Commissioner Fischer asked if MGSD can serve outside the designated service area and he was informed that MGSD does not serve outside their service area boundary. Chairman Hellwinkel related that he understood that the meeting was called due to the fact that Bently was upset due to the fact that the plant site to service Bently Science Park had been moved to the Shahin plant site and that Bently had been uninformed. Commissioner Fischer discussed the Muller Lane location. Commissioner Fisher felt that everyone present knew that a case was being built for a court action and related that he felt very uncomfortable with the presence of a tape recorder and requested that the tape recorder be turned off. The tape recorder was then turned off. Commissioner Fisher related that the plant site established by the East Valley Master Plan to serve the Bently Science Park made good engineering sense. However, the plant site was to be located on Helms land which would require condemnation. Shahin donated land at no cost to the County for a plant and it became a situation where the County was faced with donated land vs. large costs to obtain the Helms property and therefore, the plant site was moved. Chairman Hellwinkel explained the service area map to Commissioners Fischer and Kanoff. The old boundary which is the yellow line was established as a gravity flow district in 1973 after MGSD was made a 318 District. The red line shown on the service boundary map was established after the public hearings held by MGSD which involved the some 13 alternatives which were presented by Vasey Engineering where the people of the Minden-Gardnerville Sanitation District voiced their wishes that they did not want to increase the size of the MGSD plant. Louis Neddenriep suggested that the Bently property of approximately 20 acres which is in the MGSD service area be removed from the MGSD service area. Bill Shaw stated that Bently would build a plant to service the Science Park and MGSD could service the plant. Mr. Etchegoyhen felt that if MGSD services the Bently Science Park that there will never be any end to the requests for service in that area. Jim Vasey stated that he felt that the MGSD plant will eventually moved to another site. Chairman Hellwinkel related that maybe the MGSD plant would be moved, but where would the money come from to move the plant? David LaBarbara related that the people of the District would have to pay millions of dollars back to the federal

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plant were moved. Mr. Neddenriep inquired if the County would approve a package plant for the Bently Science Park? Commissioner Fischer advised that the County would probably not approve a package plant. Bill Shaw related that Bently finds themselves in a situation where they are unable to have a package plant nor a force station. Andy Burnham related that the facility plan provides for 3.0 MGPd and with the capacity reduction which would be caused by rezoning, it seem logical to serve the Bently Science Park. Commissioner Fischer asked what would be required of Bently assuming that the MGSD service boundary went around the Bently Science Park property. David LaBarbara informed the fees which would be required of Bently Nevada. Bill Shaw stated that he would expect the total capacity of Bently over a 20 year period to be approximately 260,000 gpd, which would be approximately 190,000 gpd over and above what Bently is currently discharging. Commissioner Fischer asked the MGSD Board what Bently could offer MGSD to sweeten the pot? Bill Shaw offered that Bently would help with MGSD's sludge handling and help with the land disposal. Commissioner Fischer felt that cooperation is needed or everybody will lose. Maybe Bently Nevada can do something to help MGSD which would help the people of the district. Commissioner Fischer related that he could appreciate the situation which has been created for both Bently and MGSD. Bill Shaw stated that he does not appreciate MGSD opinion that they are in charge of deciding the service area. Bill Shaw also stated that research was done and that the Chichester's wrote to the County Commissioners requesting that reconsideration be done concerning the East Valley Master Plan and that the Chichester Ranch be put back into the MGSD service area. Chairman Hellwinkel related that MGSD could see that the Chichester Ranch would have to be served by MGSD and that MGSD had also asked the Commissioners to move the Chichester property back into the MGSD service area. Bill Shaw read a document relating to the definition of the service area dated June 21, 1979. Bill Peterson feels that there is a misconception. MGSD is not a utility, but is an improvement district and is governed by 2 categories. Property is either contained within the District boundary or not. MGSD can determine whether or not they will service an area. Bill related that he had not had an opportunity to review the document presented by Bill Shaw dated June 21, 1979. Bill Peterson related that in his opinion MGSD has the final word as to what its service area boundary will be. Bill Shaw feels that the County can step in and compel MGSD to serve the Bently Science Park. It is political reality. Commissioner Fischer feels that Bently has a strong case and that they will ask the County to change the service area to serve the Bently Science Park. Commissioner Fischer credited Bently with having made application to the state for a plant to serve the Science Park, which the state opposed. There are too many political forces and he assumes that

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Bently is asking MGSD for service due to the fact that MGSD is the only game in town. Commissioner Fischer felt that MGSD may end up serving Bently whether they want to or not. MGSD will have to decide if they wish to go into litigation over the situation. Mr. Neddenriep questioned if a plant were built on Bently property would Bently be willing to take other sewage if MGSD ran the plant. Bill Shaw related that Bently would not allow growth on Bently's nickel. Bently would be willing to build a plant to service Bently, but the state will not allow them to do so. Bill Peterson related that as a matter of policy MGSD will service everyone within MGSD's service area. Chairman Hellwinkel related that the people of the district have agreed to service everything within MGSD's service area. Jim Vasey advised that Bill Shaw had requested that the 10% design done by Culp, Wesner, Culp be reviewed and that the report indicates that by the year 2005, MGSD would serve 3.0 MGPd. Would MGSD consider hiring an engineer to prepare projections for everything within the MGSD service area plus the Bently Science Park and if the projections were under 3.0 MGPd, would MGSD consider servicing the Bently Science Park. David LaBarbara discussed the maximum daily flow of 3.0 MGPd projected by the 10% design report by Culp/Wesner/Culp. David further related the flows usually discussed by the Board are in terms of annual average flow. The annual average flow for the year 2005 was projected at 1.94 MGPd. Mr. Etchegoyhen related that his thoughts were that the County Commissioners should be aware of the problem and that there should be a way to solve the problem of serving the Bently Science Park, but feels that there has to be a limit as to how much MGSD should have to serve. Bill Shaw feels that when the East Valley Master Plan was formed, that the MGSD service area was increased at Bently's expense. Mr. Neddenriep felt that some area was probably added to the MGSD service area because Bently informed MGSD that they did not want MGSD to serve the Bently Science Park. Mr. Pedrojetti related that he thought that Bently's complaint was concerned with the fact that the plant site which would be used by Bently had been moved and that Bently was ready for service. Bill Shaw felt that no cooperation was being shown and the matter of servicing the Bently Science Park is only going through the motions to go to court. Mr. Etchegoyhen asked if MGSD can move the service area? Commissioner Fischer felt that moving the service area would be the logical answer to service the Bently Science Park since the plant site set by the East Valley Master Plan to service the Bently Science Park was moved by the County due to recommendation. Commissioner Fischer felt that MGSD has enjoyed being a separate entity, but MGSD and the Commissioners should be working together to find a logical solution to serve the Bently Science Park. Chairman Hellwinkel felt that the MGSD Board made a commitment to the people of Minden and Gardnerville not to change the service area. MGSD tries to cooperate with the County in not selling

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capacity unless the property has been zoned by the County. Commissioner Kanoff feels that the problem has to be dealt with long range not only with Bently. There is a possibility that the people will complain about the MGSD plant and eventually it will have to be moved. Chairman Hellwinkel related that at the present time MGSD has to deal with the problem of the leaking ponds on Muller Lane. Andy Burnham felt that hard and fast policies need to be considered and that MGSD and the County needs to get together and talk about the problem. Bill Peterson related that the County has defined the Bently Science Park out of their service area. Commissioner Fischer related that the County Commissioners have tried to support the local entities and that he has a strong feeling that the County Commissioners would support MGSD. It is in nobody's best interest to act on emotions. Mr. Neddenriep felt that the meeting has had a lot of input but a conclusion is not being reached. Chairman Hellwinkel felt that there was a full house at both public hearings held concerning the East Valley Master Plan and therefore, there was a lot of interest shown by the people of the District. Commissioner Fischer felt that MGSD is faced with a decision concerning the Bently Science Park and that the decision IS MGSD's. The decision MGSD makes should be based on logic and not emotions. Commissioner Fischer related that he would support trading off some of MGSD's service area in order to service the Bently Science Park, but could not promise that the rest of the Commissioners would feel the same. Mr. Neddenriep felt that the meeting should be adjourned and requested a meeting between the MGSD Board and the Board's legal counsel. Bill Peterson advised that he thought the Board could have a meeting with their legal counsel, but that he would research it. Motion by Louis Neddenriep to adjourn the meeting. Seconded by Vic Pedrojetti. Motion carried.

Meeting Adjourned at 6:00 P.M.

Approved: 8-6-91

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, TUESDAY, AUGUST 6, 1991, 12:00 NOON, BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

12:00 Noon Call to Order

12:05 Review of 1991 Television Sewer Line Inspection Video Tapes

12:50 Public Commentary

1:00 Adjournment

  
Bonnie D. Fettic-Executive Secretary

PLEASE DO NOT REMOVE UNTIL: August 7, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Tuesday, August 6, 1991, 12:00 Noon,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Leonard Anker, Vic Pedrojetti and Jerome  
Etchegoyhen

Staff Members Present:

Bruce Scott, Jack Norberg and David LaBarbara

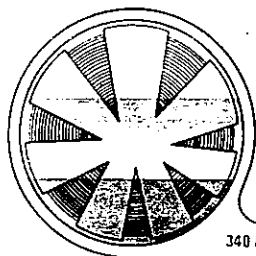
Review of 1990-1991 Television Sewer Line Inspection Video Tapes:  
The Board viewed taped highlights of the television sewer line  
inspections which were conducted in 1990 and 1991. The leaks were  
shown and identified at Hussman Avenue, 10th. Street, County Road  
and Hwy. 88. Also identified as a leak area was the section of 21  
inch line between Hussman and Hwy. 756. Bruce Scott described  
which sections were to be repaired.

Meeting adjourned at 1:00 P.M.

Approved: 9-3-91

By: 





# RESOURCE CONCEPTS INC.

PLANNING \* ENGINEERING  
RESOURCE MANAGEMENT

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## MGSD 1990 & 1991 Television Sewer Line Inspection Highlights

### 1990 Highlights

1. 1494 Hussman Ave. - Lateral infiltration.
2. Tenth St. - Roots and infiltration.
3. County Rd. - Typical good section.
4. County Rd. - Typical bad sections:
  - 10 feet west of 2nd St. manhole.
  - 9 feet east of 7th St. manhole.
5. Hwy. 88, 21-inch line - infiltration.

### 1991 Highlights - 21-Inch Interceptor Between Rte. 756 and Hwy. 88

1. Manhole 31 to Manhole 30 - Typical good section.
2. Manhole 26 to Manhole 25 - Large object in line.
3. Manhole 22 to Manhole 21 - Lateral infiltration and infiltration.
4. Manhole 21 to Manhole 20 - Lateral infiltration at 374 feet.
5. Manhole 16 to Manhole 15 - Possible root penetrations.
6. Manhole 8 to Manhole 9 - Dirty line.

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, AUGUST 6, 1991, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of July 2, 1991 and July 8, 1991  
7:40 Bently Nevada--Public Hearing for Contract of Sewer Service  
7:50 Douglas County Sewer Improvement District--Effluent Storage Update and Discussion  
8:10 HDR Engineering--Engineers Report--Plant Improvements Update, Plant Performance  
and Engineering Services Contract  
8:30 C. O. D. Garage--Plan Approval and Capacity Request  
8:40 Bergman Office--Plan Approval  
8:50 Alexander Investments--Plan Approval and Capacity Request  
9:00 Town of Minden--Plan Approval and Capacity Request  
9:10 Bid Award for Roof Repair  
9:20 Ordinance Adoption--Concerning the Time Allowed for Capacity Payment and Use  
9:30 Engineer's Report  
9:45 Superintendent's Report  
10:00 Secretary's Report  
10:10 Public Commentary  
10:20 Adjournment



Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: August 7, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, August 6, 1991, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Leonard Anker, Daniel Hellwinkel, Vic Pedrojetti  
and Jerome Etchegoyhen

Staff Members Present:

David LaBarbara, Bruce Scott, Rob Williams, Jim Yurczyk and Bonnie  
Fettic

Others Present:

Bill Shaw, Jim Martin, Jerre Williams, Donald Hellwinkel, Jim  
Valentine, Bob Gardner and Dan Jenkins

Minutes of July 2, 1991 were reviewed by the Board. Motion by  
Louis Neddenriep to table the minutes of July 2, 1991 until the  
next regular meeting pending clarification of the charges by Henry  
Dreyer for the hauling of sludge and also adding the fact that  
deposits by local governments must be collateralized 100% by  
financial institutions under the Coleman, Caine, Matzinger & Co.  
portion of the meeting. Seconded by Leonard Anker. Motion  
carried.

Minutes of July 8, 1991 were reviewed by the Board. The Secretary  
related that a sentence had been removed from the minutes as per  
request by Mr. Neddenriep which regarded zoning. Discussion  
followed. Motion by Jerome Etchegoyhen to approve the minutes of  
July 8, 1991 as corrected. Seconded by Vic Pedrojetti. Motion  
carried.

Douglas County Sewer Improvement District--Effluent Storage Update  
and Discussion--Represented by Jerre Williams, DCSID Engineer and  
Jim Martin, DCSID Superintendent. Mr. Williams presented a slide  
presentation to the Board showing location of DCSID service area,  
discharge areas, change in discharge area due to disallowing  
discharge in the river by DEP, current project going across Hwy.  
395, through Helms property and up to site on BLM lands,  
construction of sizeable storage dam consisting of evaporation  
terraces and three winter storage reservoirs. Discussion followed  
concerning selling of the effluent, evaporation process, and  
possible wetlands use. Mr. Williams presented a project milestones  
list. The pipeline contract of some 2.7 million will be awarded  
soon. Total estimated cost for the project is nearly 11.0 million  
dollars. The project is expected to be on line in January of 1993  
with completion projected for April of 1994. Discussion followed



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concerning funding for the project including federal grant, short term funding, increase in maintenance and operation of approximately 32%, and also the fact that there is no new construction within the district so there is no new revenue. Mr. Williams discussed the major problems encountered in trying to get the project off the ground. Chairman Hellwinkel discussed the problem that MGSD is having with the ponds leaking on Muller Lane and the possibility of MGSD sharing DCSID's line. The Chairman related that in all probability it will be very expensive to repair the leaking ponds and that the rest of the Board felt that the money would be better spent by investing into DCSID's project and would like to see what could be worked out with DCSID such as contributing to over sizing of the line. Mr. Williams related that the line is oversized to allow 3.75/MGD. DCSID's flow would be approximately 2.5/MGD per day. The excess capacity in the line has been designed to pick up a certain amount from the Mid Valley Treatment Plant. To reduce pressure, approximately 5,000 feet of 12 inch line will be replaced, with additional capacity another 3,000 feet of line would have to be replaced. There are no provisions for any effluent from MGSD at the present time. Chairman Hellwinkel related that if MGSD spends an excessive amount of money to repair the ponds and the repairs do not work, then MGSD has wasted their money and therefore, MGSD feels that they would like to work with DCSID. Discussion followed concerning the proposed Shalin plant, problems with MGSD ponds and maximum flows from MGSD. Chairman Hellwinkel related that MGSD would like to see DCSID come up with costs to allow MGSD to share the DCSID line. MGSD would be willing to pay the engineering costs involved. Mr. Martin felt that since both the MGSD ponds and the DCSID project received federal funds that there could be a large problem and also questioned the State's reaction? Mr. Martin also felt that their project would be jeopardized if there were any changes at this point, which would certainly cause the project to return to the starting point. However, Mr. Martin felt that the DCSID directors would be willing to work with MGSD in the future. Chairman Hellwinkel related that he could see that it would not be possible for MGSD to connect to the DCSID line at the present time. Mr. Williams related that the Mid Valley plant would have to pay a percentage of line ownership as well as over sizing. Mr. Neddenriep felt that MGSD will probably have to run their own effluent disposal line. Chairman Hellwinkel thanked Mr. Williams and Mr. Martin for attending the meeting and reviewing the DCSID project with the Board. (Copies of slide presentation is attached to minutes.)

Bently Nevada--Public Hearing for Contract of Sewer Service--  
Represented by William Shaw. David LaBarbara informed the Board that the public hearing for contract of sewer service had been



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noticed for 21.8 acres located within the MGSD service area at approximately the NW corner and South of Buckeye Road. The application is in order and the application fee has been received. The Chairman related that capacity to serve the property could not be requested at this time since the proposed child care will require a special use permit from the County. Motion by Louis Neddenriep to approve the contract of service for Bently Nevada for 21.8 acres located within the MGSD service area and approximately the NW corner and South of Buckeye Road. Capacity will be determined at a later date. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

Chairman Hellwinkel turned the meeting over to Vice-Chairman Neddenriep and stated that he would abstain from discussion and voting on the next agenda item due to a conflict of interest.

C. O. D. Garage--Plan Approval and Capacity Request--Represented by Donald Hellwinkel. Plans were presented for the construction of a show room and auto detailing building to be located on Hwy. 395 in Minden across from the existing C.O.D. Garage and adjacent to the C.O.D. Garage Body Shop. David LaBarbara explained the plans and related to the Board that the building extends across two parcels and will connect into an existing stub. The plans call for 4.1 units of capacity, but there is adequate square footage credit to cover the required capacity. David further explained that because Resource Concepts provided the invert elevation and calculations for the slope, HDR Engineering has reviewed the plans and have made minor comments. A letter was presented from HDR Engineering dated August 5, 1991. Discussion followed concerning the comments made by HDR Engineering. Motion by Jerome Etchegoyhen to approve the building plans for the construction of a show room and auto detailing building for the C. O. D. Garage to be located on Hwy. 395, subject to comments by HDR Engineering being adhered to. 4.1 units of square foot capacity credit is approved. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Vice Chairman Neddenriep turned the meeting over to Chairman Hellwinkel.

HDR Engineering--Engineers Report--Plant Improvements Update, Plant Performance and Engineering Services Contract--Represented by Rob Williams and Jim Yurczyk. Mr. Williams informed the Board that the headworks, anaerobic digestion and secondary clarification has been found to be completed and in substantial compliance with the contract documents. There are several items on the punch list which need to be completed. A letter was presented from HDR



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Engineering dated August 6, 1991 which discussed the final acceptance of the facility improvements and also contained the final punch list. Rob requested authorization from the board to notice the Notice of Completion. The Chairman felt that the punch list should be completed before the noticing of the Notice of Completion. Discussion followed. Motion by Louis Neddenriep authorizing the noticing of the Notice of Completion when the final punch list has been completed. Seconded by Leonard Anker. Motion carried. Rob informed the Board that MGSD is holding some \$125,000 in retention on the project and requested reduction of retainage. Discussion followed. The Board directed that the retention would be retained until the noticing is completed in case there is a large outstanding bill on the project.

Rob Williams informed the Board that HDR Engineering reviewed the plans for the Town of Minden which is scheduled later on the agenda. Rob reported that he found no major problems with the plans and that he has coordinated with Resource Concepts and has also given a self explanatory letter to David LaBarbara.

Rob Williams presented a letter dated July 18, 1991 relative to HDR's engineering service contract as regards the facility improvement project. Rob related to the Board that the project is overspent by \$1,800. An anticipated total of \$5,000 additional which would include the overspent amount will be needed to cover final operator training as needed and warranty work. Discussion followed. Motion by Jerome Etchegoyhen to approve an increase in the contract sum on a cost plus fixed fee basis per Change Order No. 2 to the Agreement For Professional Engineering Services Contract dated November, 1988 in the amount of \$5,000. Seconded by Vic Pedrojetti. Motion carried.

Rob Williams presented a slide presentation showing annual historical plant flows and annual projected future flows on a minimum, average and maximum basis. Rob related that the highest flow month is approximately 1.3 MGD and that the plant is now adequate to handle that flow. Rob discussed the fact that combining sludges has caused odor in the summer, but none during the winter months. Discussion followed on ways to eliminate some of the odor such as covering the primary and grit chamber. Rob presented a graph showing the maximum and average flow load for the year 1981 through the year 2000. Discussion continued concerning sludge handling and ways to deal with plant odors. Rob suggested having HDR put together a small updated report for future plant improvements. The Chairman requested that HDR provide MGSD with written form concerning Board discussions in the future. Mr. Etchegoyhen felt that he would like to see where money would be best spent in eliminating odors. The other Board members generally



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felt that an updated report would be a good thing to have. The Chairman felt that MGSD should deal with the pond repair issue before considering any other plant improvements. Rob related that an updated report would cost between \$5,000-\$10,000. The Board directed that they wished to wait on authorizing a report regarding future plant improvements. (copy of slide presentation attached to minutes.)

Jim Yurczyk informed the Board that new sludge solids grinders have been installed. Jim related that he would like to have authorization to electrically intertie the grinders to the sludge pumps to avoid plug up problems. Buffo Electric has provided a price of \$991.00 which is 1/3 of the price provided by the electrical contractor. Discussion followed. Motion by Vic Pedrojetti to authorize Buffo Electric to electrically intertie the grinders to the sludge pumps at a cost of \$991.00. Seconded by Jerome Etchegoyhen. Motion carried.

Burgman Office--Plan Approval--Represented by Dan Jenkins and Bob Gardner. David LaBarbara informed the Board that the Bergman Office project is to be located on the property which was annexed to the district by Mack, Leverty & Geary and then sold to Connie S. Ford Trust and now owned by John Burgman. The property is located at 1662 Hwy. 395 in Minden. The Board granted the Connie S. Ford Trust an extension to August 6, 1991 to use the 5.0 units of paid capacity on the property or the capacity would be lost. An authorization to represent form was presented along with plans for the construction of an office building on the site. David related that there were 5.0 units of capacity previously purchased and that the office building would require 4.0 units of capacity. David related that the Board would be required to make a decision as to how the owner could show good faith for use of the capacity. Discussion followed. Motion by Vic Pedrojetti to approve the plans for the Burgman Office project to be located at 1662 Hwy. 395 and to approve 4.0 units of capacity subject to the lateral being constructed and connected to the MGSD main in 30 days. Proof of a recorded easement is also to be supplied to MGSD and verified by Resource Concepts. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Bruce Scott related that the lateral may be stubbed at an angle which may require a cleanout. MGSD personnel should verify. Vote: 4 Ayes, 0 Nays. Motion carried.

Alexander Investments--Plan Approval and Capacity Request--Represented by Jim Valentine, Dan Jenkins and Bob Gardner. Alexander Investments was brought into the District under contract of service by Molsberry Trust and is located at Waterloo and Hwy. 756. Improvement plans were presented to the Board for connection



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to the MGSD main on Hwy. 756. Bruce Scott presented a letter from Resource Concepts dated August 6, 1991 recommending approval subject to four conditions which were outlined in the letter. Bruce informed the Board that the comments had previously been discussed with Bob Gardner. Discussion followed concerning property parceling and potential construction. Bruce related that there will be a private lift station which will serve one parcel only and will not have any additional connections in the future. The line cannot be extended beyond the current plans due to inadequate grade. The line will be 6 inch due to the fact that there will not be enough velocity in an 8 inch and 0.5 slope can be justified. Mr. Jenkins related that he wished to request 1.0 unit of capacity, but did not want to designate which parcel it would be used. The Board informed Mr. Jenkins that it could not be done and to return to the Board and request the capacity when it was needed. Motion by Vic Pedrojetti to approve the improvement plans for Alexander Investments subject to the comments contained in Resource Concepts letter of August 6, 1991. There is no capacity approved at this time. Seconded by Leonard Anker. Motion carried.

Town of Minden--Plan Approval and Capacity Request--Represented by Bruce Scott. Mr. Scott related that he would abstain from discussion as MGSD engineer since it would be in conflict of interest. David LaBarbara informed the Board that the plans which were submitted at the July 2, 1991 meeting have been independently reviewed by HDR Engineering. The plans have been changed to include a wash down pad which will include a spring loaded cap, a sand and oil interceptor, and a removable basket to collect any garbage which may result in the washing down process. The wash down pad will require an additional .2 units of capacity for a total of 1.2 units total for the project. There is 1.16 units of square foot capacity credit and therefore it will be necessary to purchase .04 unit of capacity. A letter dated August 5, 1991 was presented from HDR containing comments concerning the plans. Discussion followed. Motion by Leonard Anker to approve the plans for the Town of Minden subject to the comments by HDR Engineering being adhered to and to sell .04 unit of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. The Town of Minden must comply fully with the federal laws concerning discharge of chemicals, insecticides, and herbicides. No prohibited chemicals will be discharged into the MGSD sewer system. The plans are to include a sampling T. Seconded by Vic Pedrojetti. Motion carried. Bruce Scott related that a sampling T will be installed behind the proposed locked fence.

The Board directed that a sampling T should be included on all future plans.



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Bid Award For Roof Repair: Bruce Scott informed the board that four bids were received for the administration building retrofit. The bids ranged from \$58,058 to \$116,000. Bruce recommended that the Board award the bid to the low bidder, Callanan-St. John. Bruce related that the starting date for the project could be about one month. The Board inquired about choosing the color and Bruce felt that it would probably be alright to wait until the next regular meeting, but if not a special lunch meeting could be called to choose the color. Discussion followed. Motion by Leonard Anker to award the administration building retrofit to the low bidder, Callanan-St. John for \$58,058.00. Seconded by Louis Neddenriep. Motion carried. The Chairman then signed the notice of award. Bruce Scott related that as a matter of courtesy, he will let the Town of Minden Board know about the roof retrofit and inform them that MGSD will choose a color which will be compatible with the building. Discussion followed concerning specifications and preliminary cost estimates.

Ordinance Adoption--Concerning the Time Allowed for Capacity Payment and Use: David LaBarbara presented an ordinance which had been drawn up by Bill Peterson as directed by the Board. The proposed ordinance makes the time allocated for payment of capacity and use to be the same for both annexations and contracts of service. Discussion followed. Motion by Louis Neddenriep to adopt ordinance #82 which makes the time allocated for payment of capacity and use to be the same for both annexations and contracts of service. Seconded by Vic Pedrojetti. Discussion followed on the content of the ordinance. Vote: 4 Ayes, 0 Nays. Motion carried.

Engineer's Report: Bruce Scott informed the Board that Rob Anderson had been in touch with him concerning the Jacobsen interceptor. They would like to change the plans for the interceptor to be built within the Jacobsen property which would dead end somewhere in the middle of the Matley property. Rob indicated that he would like to have a special meeting to discuss constructing the interceptor within the Jacobsen property. Bruce felt that locating the interceptor within the Jacobsen property would not benefit the District and that on the basis of the present information he would recommend to the Board that the proposed alignment be rejected. The interceptor would be removed from the highway, which would cause the District to have to obtain easements from Matley and the Indians in the future, which could be a problem. Mr. Etchegoyhen felt that the interceptor should be built on the highway. The Board directed that they would be willing to have a special meeting, but that they would be in favor of having the interceptor built down the highway.



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Bruce Scott related that it would appear that at the present time, DCSID is not willing to work with MGSD with regard to running MGSD's effluent in their effluent disposal line out to the BLM reservoir site. Bruce felt that the ponds will be repairable at a reasonable cost.

Superintendent's Report: David LaBarbara reported that a letter had been received from the State Highway Department informing MGSD that the highway would be widened to four lanes from Riverview to Waterloo and would be advertised in March of 1992. The letter authorizes MGSD to incur engineering costs which will be reimbursable as regards the sewer main in relation to the highway expansion. Bruce Scott discussed the State's letter as well as the billing and reimbursement aspect.

David LaBarbara informed the Board that a letter had been received from Sierra Control Systems relating that Carson City Public Works is in the process of adding new stations to their existing sewer monitoring system and are applying for new radio sites through the FCC. They are presently licensed on the same frequency as MGSD's ponds monitoring system and were on MGSD's frequency prior to MGSD's licensing. Discussion followed concerning possible interference. David related that there have been no problems with interference and that Sierra Controls have stated that they will do everything in their power to assure that the two systems do not interfere with each other. Carson City Public Works gave their permission to have MGSD on their frequency initially. The Board directed David LaBarbara to write the necessary letter authorizing Carson City Public Works to operate on a shared basis with MGSD.

David LaBarbara informed the Board that the annexation map has been received from Jacobsen Family Trust and will be reviewed for correctness by Resource Concepts. David requested authorization from the Board to have the Chairman sign the annexation map when Resource Concepts confirms that it is correct. The Board directed that the Chairman could sign the Jacobsen Family Trust map when confirmation is received from Resource Concepts that it is correct.

David LaBarbara informed the Board that Robert Story of the Douglas County District Attorney's office had sent a letter to Bill Peterson in regard to the assessment due on John Christl's property in the Carson Valley Industrial Park. The Christl's would like to pay the principal and have MGSD forego the penalties, which are substantial. Mr. Story suggests that MGSD consider accepting the principal and reasonable interest and waive the penalties. Bruce reviewed the assessment amount. The principal is \$15,350, interest \$11,564 and penalty \$33,822. Discussion followed. The Board



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directed that they would like to get a preliminary title report to determine if there are other lien holders. Mr. Etchegoyhen volunteered to obtain a preliminary title report. The Board directed that the matter would be tabled until more information can be obtained.

David LaBarbara presented a letter received from Bill Peterson dated July 8, 1991 containing his comments and recommendation concerning the letter received from Valley Bank relating that it is Valley Bank's policy to require an indemnity bond from holders of all bonds who report their bond certificates as lost, stolen, misplaced, destroyed or mutilated, provided the value of the certificate is more than \$1,000.00. Valley Bank states that it does not require a bond for certificates less than \$1,000.00 and Bill sees no reason why MGSD should assume any risk whatsoever and, therefore, suggests that indemnity bonds be required on all requests for replacement of bonds reported as lost, stolen or missing. Bill does not feel that indemnity bonds need be required for mutilated certificates which are actually physically delivered to Valley Bank and then replaced. Discussion followed. The Board directed that Bill Peterson direct Valley Bank as per his recommendation contained in his letter dated July 8, 1991.

David LaBarbara informed the Board that a letter had been received by Bill Peterson from Scott Brooke relating that no response had been received to his letter. Mr. Brooke felt that the Board had taken the wrong action in regard to the capacity matter which Karen Peterson had brought to the Board regarding the Westwood Village commercial property. Bill related that unless the Board has some interest in reconsidering, Mr. Brooke should probably be told that the matter is closed. The Board directed that Bill Peterson should write a letter to Mr. Brooke and tell him that the Board feels that the matter is closed concerning the capacity issue on the Westwood Village commercial property.

David LaBarbara presented a legal report from Bill Peterson dated August 2, 1991. Within the report Bill relates that the MGSD ordinance states that any person can request a refund for purchased unused capacity within two years of allocation. However, all money is forfeited after the two year period. Bill feels that no person in their right mind would not apply for a refund once the expiration for the use of the capacity approaches. Does MGSD really mean to refund money on request, and forfeit money if a person forgets to request a refund? Discussion followed. The Board directed that the two years be deleted from the ordinance.

The Chairman directed the Board to review the legal report from Bill Peterson dated August 2, 1991 and discuss at the next meeting.



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Bill's legal report is to be made an agenda item at the September 3, 1991 meeting.

David LaBarbara informed the Board that the Environmental Commission adopted a new permit fee schedule which covers annual review and service fee. The fee is based on a sliding scale. MGSD's annual fee is \$2,000.

David LaBarbara related that MGSD has received a tentative parcel map from the County for comment for the Jewel Commercial Park. The Board directed that the County be informed that the property has been annexed and is eligible for service, no sewer line to serve the property has been approved or constructed, that the capacity allocated to the property is 6 EDU's for Block A, Lot 1 formerly Parcel A, and capacity allocated for Block B, Lot 1, formerly part of Parcel 3 is 19 EDU's, and that MGSD must approve any capacity transfers between parcels.

Secretary's Report: The Secretary related to the Board that the work load is getting very heavy at the end of the quarter and there has been a problem in getting out the bills. David has had to pull a man from maintenance to help. The Secretary related that she had stumbled on to the fact that there would be a possibility in getting a retired volunteer help to put out the bills through the AARP. MGSD would have to pay the volunteer's mileage and possibly lunch. AARP would bill MGSD on a quarterly basis for the mileage and lunch. The Secretary related that if the Board was interested in having a senior volunteer she would obtain further information. Someone would be needed approximately three to four days a quarter. Discussion followed concerning hiring, hourly wage and benefits. The Board directed that someone should be hired to help get out the bills at \$6.00-\$7.00 per hour since there would be no benefits paid.

Meeting adjourned at 11:50 P.M.

Approved: 9-3-91

By



**DOUGLAS COUNTY SEWER IMPROVEMENT DISTRICT NO. 1****EFFLUENT REUSE PROJECT****PROJECT MILESTONES**

Board Authorization to Proceed with (Pipeline) Design	Jan. 15, 1991
Submit Ten Percent (Pipeline) Design	Mar. 1, 1991
Submit (Pipeline) Final Plans and Specifications	May 1, 1991
Submit Draft Plan of Operation	May 1, 1991
Advertise for Bids (Pipeline)	June 1, 1991
Submit Ten Percent Site Design	June 1, 1991
Open Bids (Pipeline)	July 11, 1991
Award Construction Contract (Pipeline)	Aug. 25, 1991
Submit (Site Work) Final Plans and Specifications	Jan. 1, 1992
Advertise for Bids (Site Work)	Feb. 1, 1992
Open Bids (Site Work)	Mar. 19, 1992
Award Construction Contract (Site Work)	May 1, 1992
Complete Construction (Pipeline)	Jan. 1, 1992
Complete Construction (Site Work)	Dec. 1, 1992
Submit Final Plan of Operation	Dec. 1, 1992
Initiate Facility Operation	Jan. 1, 1993
Submit Final Operation and Maintenance Manual	Feb. 1, 1994
Complete Project	Apr. 1, 1994

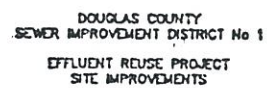


**ENGINEER'S OPINION OF PROBABLE COST  
EFFLUENT REUSE PROJECT  
(1991 Dollars)**

<u>Item</u>	<u>Probable Cost</u>
Pipeline	
Export Line Extension & Replacement	\$2,757,437
Nominal 20% Contingencies	<u>\$551,500</u>
Total Pipeline Construction Cost	<u>\$3,308,937</u>
BLM Site Improvements	
Export Line Extension and Site Piping	\$550,000
Reservoirs	\$874,000
Relocate/Adjust Power Lines	\$175,000
Evaporation Terraces	\$2,000,000
Effluent Distribution to Terraces	\$377,000
Road Construction	\$328,000
Channel Improvements	\$109,000
Operations Building	\$273,000
Monitoring Wells	\$125,000
Perimeter Fence	<u>\$125,000</u>
Subtotal	\$4,936,000
Nominal 20% Contingencies	<u>\$987,200</u>
Total Site Construction Cost	<u>\$5,923,200</u>
Total Pipeline and Site Construction Cost	\$9,232,137
Nominal 15% Engineering, Legal and Administrative Costs	\$1,384,821
Engineer's Opinion of Probable Cost	<u>\$10,616,958</u>

The Engineer's Opinion of Probable Cost provided herein was prepared by the Engineer through exercise of experience and judgement in applying presently available cost data. It is recognized that the Engineer has no control over cost of labor, materials, or competitive bidding procedures and market conditions. Thus, Engineer cannot warrant that the actual project construction costs will not vary from the Engineer's Opinion of Probable Cost.

\costs

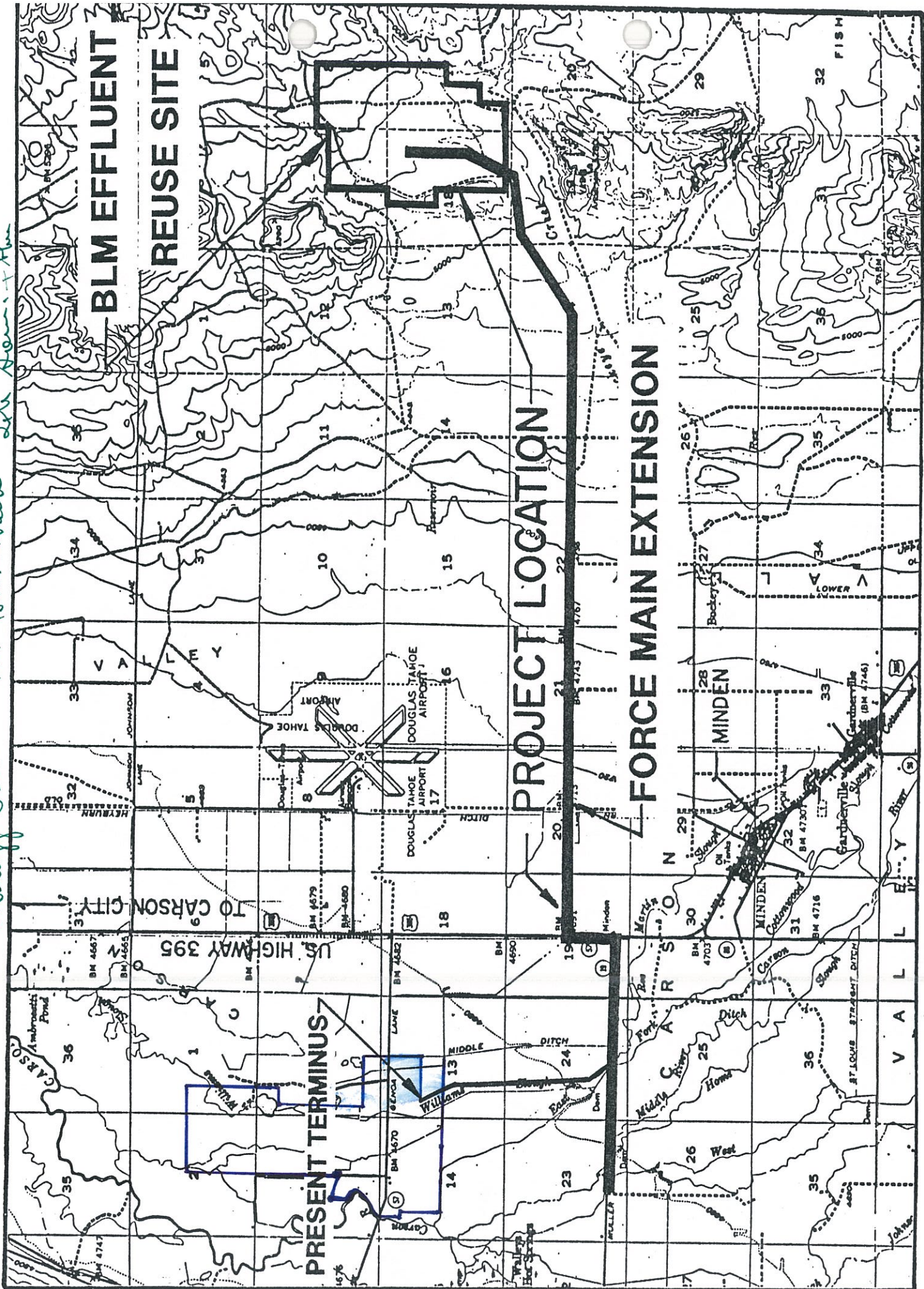


## SECTION 10. TIME, DATE, MOON

FILED BY VERONICA P. M. DAVIS  
21 MAY 87



*Sitting Bear - Blue  
M.G. Pond - Green  
Lower Blue  
St. Louis - Blue*

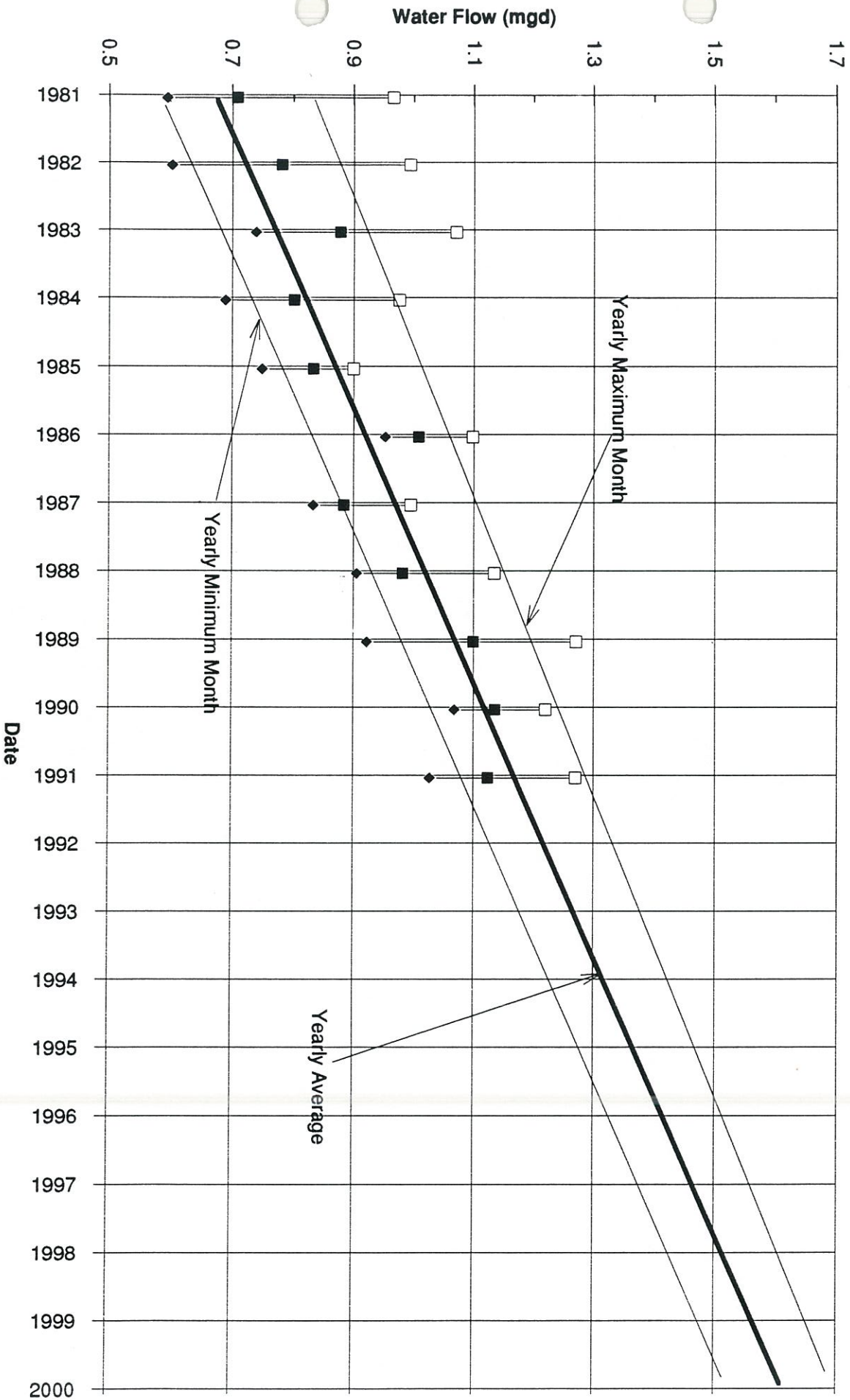




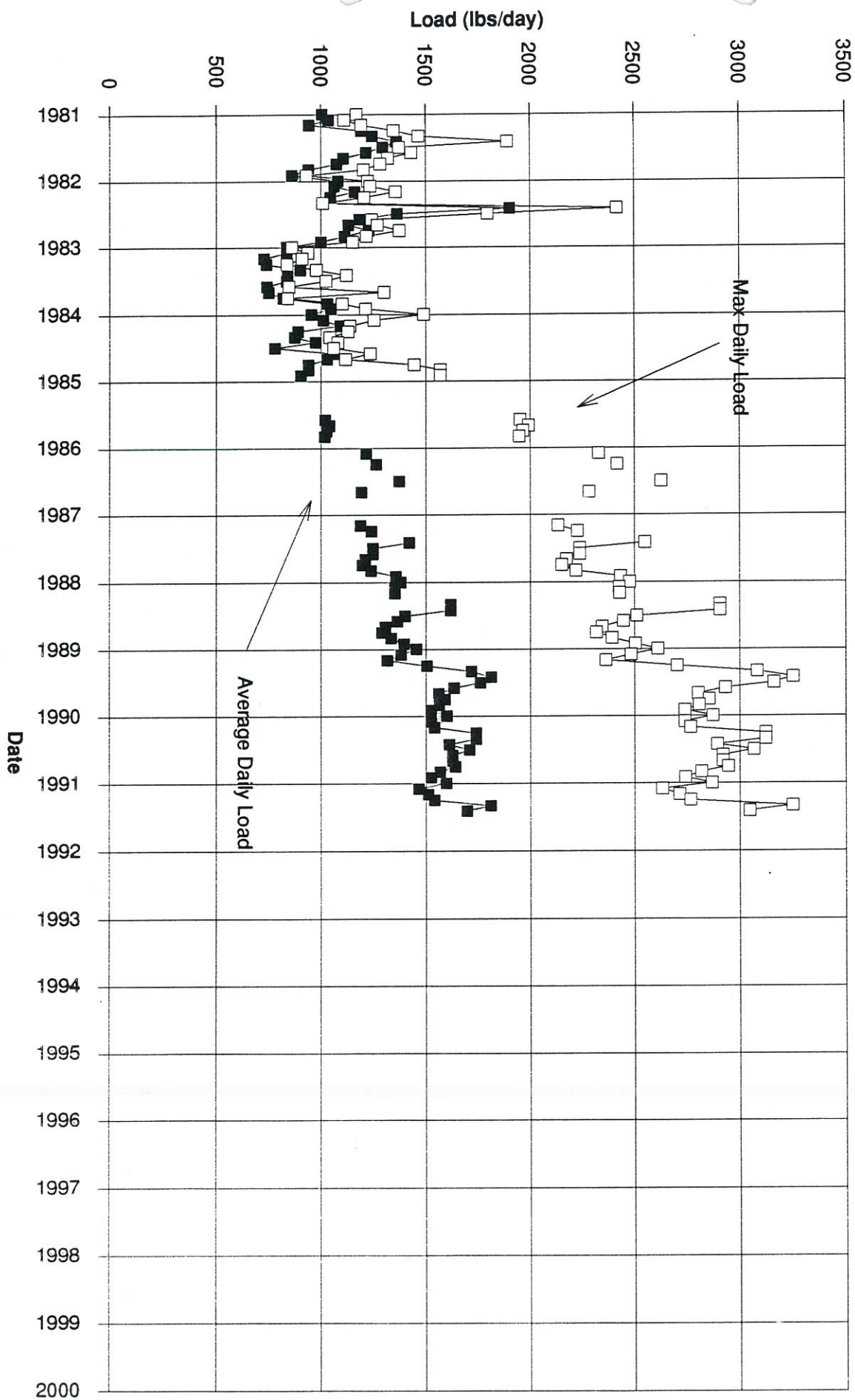




**Minden - Gardnerville Sanitation District  
Wastewater Flow - Yearly Average  
1981 - 2000**



**Minden - Gardnerville Sanitation District  
Maximum Load - Average Load  
1981 - 2000**



# Minden-Gardnerville Sanitation District

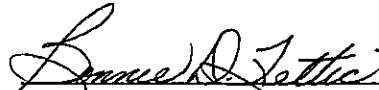
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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, TUESDAY, AUGUST 27, 1991, 7:30 P.M., BOARD ROOM,  
MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Service Area Discussion and Possible Action  
7:55 Public Commentary  
8:05 Adjournment

  
Bonnie D. Fetti  
Executive Secretary

PLEASE DO NOT REMOVE UNTIL: August 28, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Tuesday, August 27, 1991, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Leonard Anker, Louis Neddenriep and Jerome  
Etchegoyhen

Staff Members Present:

David LaBarbara

Service Area Discussion and Possible Action: David LaBarbara explained the maps and documents that Resource Concepts had provided for Board review. The Board discussed the present service area and its relationship to the wetlands, BLM lands, and topography. Future development and the possibility of growth in parts of the service area were discussed. The dump area and the surrounding BLM land were looked at closely as to whether sewer was needed. The Board decided to look at capacity of proposed properties which could be removed from the service area. David is instructed to contact Bruce Scott and begin the process of analyzing the potential capacity of these properties. David is to contact Bruce Scott and set up a meeting as soon as possible.

Meeting adjourned at 9:20 P.M.

Accepted: 9-3-91

By: 

# Minden-Gardnerville Sanitation District

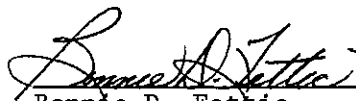
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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, SEPTEMBER 3, 1991, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of July 2, 1991, August 6, 1991 and August 27, 1991  
7:40 Kleinfelder Engineering--Preliminary Report on Reservoir Leakage  
8:00 Farmers Bank Building, Inc.--Plan Approval  
8:10 Chuys Restaurant--Plan Approval & Capacity Request  
8:15 Minden Chevron--Plan Approval & Capacity Request  
8:25 Valley Glenn Apartments--Extension Request and Board Approval of  
Capacity Reallocation  
8:35 Jewel Commercial Park--Plan Review  
8:45 Carson Valley Faire--Plan Approval & Capacity Request for "Fun to Save"  
8:50 Parina Annexation--Late Contract Return  
8:55 Attorney's Report and Ordinance Changes  
9:05 Engineer's Report  
9:20 Superintendent's Report  
9:35 Secretary's Report  
9:45 Public Commentary  
9:55 Adjournment

  
Bonnie D. Fettic  
Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: September 4, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, September 3, 1991, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Jerome Etcheogyhen, Daniel Hellwinkel, Leonard  
Anker and Louis Neddenriep

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Rob Anderson, Christine Welch, Brian O'Neill, Scott Brooke, Dave  
Mills, Felipe Rodriquez

The minutes of July 2, 1991, August 6, 1991 and August 27, 1991  
were reviewed by the Board. Motion by Leonard Anker to approve the  
minutes of July 2, 1991, August 6, 1991 and August 27, 1991 as  
corrected. Seconded by Vic Pedrojetti. Motion carried.

Kleinfelder Engineering--Preliminary Report on Reservoir Leakage-  
Represented by Christine Welch and Brian O'Neill. Ms. Welch  
presented a diagram of both reservoirs showing the areas where  
testing had taken place along with an outline containing the  
reservoir liner investigation which she reviewed with the Board.  
Ms. Welch related to the Board that a site walk over had taken  
place to check for gross defects in the liner surface of the  
reservoirs which appeared to be in tact as well as no apparent  
gross defects in the reservoir linings. Shallow excavation was  
then done along with percolation tests and compaction tests. Some  
reduction was found in the density of the materials although it  
appears that the underlying materials of the liner were stripped  
off initially and good contact had been made with the liners. The  
investigation was targeted with the liner since the seepage did not  
seem to be coming out of the dam. Laboratory testing was done and  
it has been determined that the liner was composed of suitable  
materials. The original construction compaction records were  
checked which exceeded 90%. Some loss in density would be due to  
freezing. Present compaction tests ranged from 81% to 92% and the  
liner was found to be in pretty good shape. There may be possible  
minor repairs at the outlet pipes. Ms. Welch discussed  
permeability and degradation. Ms. Welch feels that probably future  
maintenance will have to be done even after the reservoirs are  
repaired. The seepage is probably caused by cracking, dropping of  
the ground water and the freeze-thaw situation. Bruce Scott  
discussed MGSD's ground water discharge permit. Leonard Anker

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discussed the potential loss of the road bed near the reservoirs on Muller Lane. Ms. Welch related to the Board that the reservoirs functioned satisfactorily when they were constructed and in her opinion the reservoirs need to be put back good condition. Ms. Welch discussed the fact that the cost of installing a plastic liner would be prohibitive and further discussed the possible use of Permazyme which is added to the soil at the time of compaction, forming a hard crust on the reservoir liners which should decrease the permeability five to ten times. The Permazyme will not be a hazard to the water. Ms. Welch related that the Permazyme product has been on the market for approximately twenty years, but she has no tract record on the product which claims to be a permanent fix and was first used on road bases and has had some use in leaks related to mining. Ms. Welch related that her best estimate would be \$25,000-\$30,000 for the Permazyme which would not include equipment or labor. Ms. Welch related that Bob Warren who a representative for the product would come and discuss the product with the Board if the Board is interested. Discussion followed concerning Kleinfelder Engineering research and the Permazyme product. David LaBarbara recommended testing the reservoir soils with the Permazyme. Discussion followed. Mr. O'Neill related that they feel that the leaking is in the entire liner and not in the dikes. Bruce Scott discussed the dike materials and compaction. Jerome Etchegoyhen felt that he would like to see some testing done with the reservoir soils and the Permazyme. Ms. Welch recommended that the liners be recompacted with a higher compaction requirement of maybe 92% which should be easily attained. Ms. Welch asked for the desires of the Board in regard to repairing of the reservoirs. Mr. Etchegoyhen related that he would like to see the reservoir liners recompacted and test results with the liner materials and the Permazyme. Bruce Scott related that the ponds would have to be scraped off and feels that the Board is looking at \$150,000 to \$175,000 in repairs. Bruce recommended that the Board consider the Permazyme subject to testing and the company guarantee on the product. Mr. Neddenriep related that he would like to see test results with the Permazyme product and perhaps have a noon meeting to discuss the test results and have Bob Warren present to discuss the product with the Board. Leonard Anker voiced concern about the time frame involved in getting the repairs under way and related that he would like to see Resource Concepts get the design going and get the bid package together for Board approval. Bruce Scott related that MGSD would also have to get EPA approvals. The work should be done in October. Bruce discussed the bid process and time frame with the Board. The Chairman discussed the possibility of fixing one reservoir and leave the repairs on the second reservoir until it could be determined if the repairs were satisfactory. David related that he felt that MGSD could not get by with one reservoir. It was the consensus of the Board that it



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would be more costly to repair one reservoir at a time. Discussion followed. Motion by Leonard Anker to authorize Resource Concepts to draft the proposed contract for the reservoir liners repair and when the draft is ready to contact the Board Chairman to set up a special meeting to approve the proposed contract. Seconded by Louis Neddenriep. Bruce Scott felt that Resource Concepts could have the proposed contract ready by the time Kleinfelder Engineering has completed the testing. Vote: 4 ayes, 0 nays. Motion carried. Motion by Louis Neddenriep to authorize Kleinfelder Engineering to perform the necessary testing on the Permzyme product and that a special noon meeting be called when the testing is completed. Seconded by Vic Pedrojetti. Motion carried. Ms. Welch requested that MGSD execute the geotechnical contract which had been previously approved by the Board. David LaBarbara informed the Board that Bill Peterson had reviewed the geotechnical contract which appeared to be a standard geotechnical contract. There are some boilerplate provisions which are fairly onerous, including limitation of liability to \$50,000, selection of dispute forum in Washoe County and payment of attorneys fees. However, in view of the nature of the work at issue, Bill does not view the limitations as significant and believes the contract is adequate. The Chairman signed the Kleinfelder geotechnical contract. Mr. O'Neill informed the Board that the Kleinfelder final reservoir report will contain their findings so that the report can also be given to the State. Bruce Scott related that specific contractors will be contacted who do the kind of work required in repairing the reservoirs to try to generate some bids. Discussion followed concerning the calling of a special meeting. The Board directed that a special noon meeting would be called on September 13, 1991.

Farmers Bank Building, Inc.--Plan Approval--Represented by Scott Brooke. Remodel plans were presented for the old Abbott building located at the corner of 4th. and Esmeralda in Minden. David LaBarbara related that he had inspected the building and compared the existing drains with those proposed by the remodeling plans. Some of the existing drains are being moved and others are being capped. The result is that the building will require the same amount of units as those previously used which are 3.4 EDU's. David related that he had reviewed the plans along with Resource Concepts and were found to meet the district ordinance. Motion by Vic Pedrojetti to approve the remodeling plans for the Farmers Bank Building, Inc. located at the corner of 4th. and Esmeralda in Minden. The capacity allocation will remain the same as previously being 3.4 EDU's. A zero capacity sewer permit is to be issued. The rules, regulations and requirements of MGSD are to be met. Seconded by Jerome Etchegoyhen. Motion carried. David LaBarbara informed Mr. Brooke that it would be necessary for MGSD to do a final drain inspection when the remodeling has been completed.

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Chuys Restaurant--Plan Approval and Capacity Request--Represented by Felipe Rodriquez. Remodel plans were presented for a mexican restaurant to be located in the Raley's shopping complex located at 1357 Hwy. 395. David LaBarbara reviewed the plans with the Board and related that the previous occupant was assessed 1.0 unit of capacity. The plans call for a total of 2.7 units of capacity and therefore, it will be necessary to purchase 1.7 units of capacity. A requirement of 50 GPM/100# grease trap is also required with easy access. Motion by Jerome Etchegoyhen to approve the remodel plans for Chuys Restaurant located in the Raley's shopping complex at 1357 Hwy. 395. MGSD agrees to sell 1.7 additional units of capacity making the total capacity for the business 2.7 units. A 50 GPM/100# grease trap with easy access is also required. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Minden Chevron--Plan Approval and Capacity Request--Represented by Dave Mills. Plans were presented for the Minden Chevron for Board review. David LaBarbara explained that the existing building would be removed and a mini-market with gas station would be constructed on the site which is located across from the Minden Fire Station on Hwy. 395 in Minden. The plans are in order and the owner represented that there is to be no food preparation on the premises which will be open two shifts. The convenience foods sold will be heated. The total capacity required would be 4.2 units. There are 1.6 units of existing credit and therefore, it is necessary to purchase 2.6 units of capacity. The line serving the property is 6" and runs under the fire station. The owner will run a new line as far as possible on his property at the time of construction. Mr. Neddenriep questioned if the property could be served by connecting near Bently? Bruce Scott related that the owner would have run the line through the C.O.D. Garage and Bently properties which would require easements. Discussion followed concerning service to the property. Bruce related that if the need should arise, a 4" pipe could be pulled through the existing 6" pipe. David related that there are no trees in the area to cause root damage to the line. Mr. Hellwinkel related that when the new fire station was built, new sewer line was installed under the building at that time. Motion by Vic Pedrojetti to approve the plans for the Minden Chevron mini-market with gas station located at 1603 Hwy. 395 and to sell 2.6 units of capacity making a total of 4.2 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried. David LaBarbara related to Mr. Mills that he had six months to pay for the additional capacity and two years to use it.

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Valley Glenn Apartments--Extension Request and Board Approval of Capacity Reallocation--Represented by Rob Anderson. David LaBarbara informed the Board that a letter had been received from the owner requesting a six months extension for his previously purchased 17.0 units of capacity which was allocated in February of 1990 located in the Valley Villa Subdivision. The owner is having difficulty obtaining financing for his project. The owner is also doing a lot line adjustment and wishes to assign 6.0 units of capacity to Lot A4 and 11.0 units to Lot A5. Rob Anderson informed the Board that he thought the parcel map would record about September 6, 1991 and that the owner wanted to assign the units prior to the recordation of the map. Mr. Neddenriep asked Mr. Anderson if the owner realized that MGSD would grant only one six months extension. Mr. Anderson related that the owner was aware that there would be only one six months extension granted. Chairman Hellwinkel informed Mr. Anderson that the buyer should be informed the date the capacity has to be used before it is lost. Motion by Louis Neddenriep to grant a six months extension for the use of the 17.0 units of capacity for Valley Glen located in the Valley Villa Subdivision. Seconded by Vic Pedrojetti. Motion carried. Motion by Leonard Anker that the 17.0 units of paid capacity are to be assigned as follows: 6.0 units on Lot A4 being the westerly lot containing .57 acre and 11.0 units on Lot A5 being the easterly lot containing .9 acre. The new parcel numbers are to be provided to MGSD when they are assigned by Douglas County. Seconded by Louis Neddenriep. Motion carried.

Jewel Commercial Park--Plan Review--Represented by Rob Anderson. Preliminary improvement plans were presented for the sewer main to serve the newly annexed Jacobsen Family Trust property. David LaBarbara related to the Board that the plans basically show the main to be on the highway. The plans show the line to be constructed on the northerly side of Hwy. 395 with a 20 foot sewer easement outside the highway right of way. Mr. Anderson related to the Board that the state highway department is planning to widen the highway in the same area and it is not known which side of the highway will be widened. At the present time the highway department seems to be in no particular hurry to make a commitment but it looks like they may be proposing to straighten out the curve in the roadway and in that event, probably 20 feet would be taken from each side of the existing highway. Discussion followed concerning the highway construction in relation to the sewer line and easement. The Board generally felt that there would not be a problem with the improvement plans, however, it is necessary to know how the highway department is going to construct the expanded roadway. Bruce Scott presented a letter from Resource Concepts dated September 3, 1991 which outlined the fact that the highway department intends to acquire additional right-of-way to expand the

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highway in the area of the proposed sewer main to serve Jewel Commercial Park and made recommendations. Bruce recommended that the Board accept the preliminary improvement plans subject to the nine conditions contained in Resource Concepts letter of September 3, 1991. Discussion followed. Mr. Anderson requested that the Board approve the preliminary improvement plans subject to the conditions contained in Resource Concepts letter. Bruce related that another complete set of plans would be required containing the conditions in the September 3, 1991 letter. Motion by Leonard Anker to approve the preliminary improvement plans for the Jewel Commercial Park subject to the nine conditions contained in the Resource Concepts letter dated September 3, 1991. Seconded by Vic Pedrojetti. Motion carried.

Bruce Scott related to the Board that he had sent a letter to Bill Peterson asking for legal clarification for lines located within public street right-of-ways to protect MGSD's interest when the street has been rejected for dedication by the County. Bruce's concern is that MGSD's acceptance of such streets for utility easement purposes somehow be made a matter of record.

Carson Valley Faire--Plan Approval and Capacity Request for "Fun to Save": David LaBarbara presented plans to the Board for Fun to Save to be located within the Carson Valley Fair complex at 1333 Hwy. 395, Suite #400. The plans call for 1.0 unit of capacity which would be taken from the previously paid capacity for the project. Motion by Jerome Etchegoyhen to approve the plans for Fun to Save located in the Carson Valley Fair complex at 1333 Hwy. 395, Suite #400 and to allocate 1.0 unit of capacity from the previously paid capacity for the project. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Parina Annexation--Late Contract Return: David LaBarbara related to the Board that due to an oversight, Dan Jenkins left the signed annexation contract for Anthony and Barbara Parina on his desk and failed to return it to MGSD within the allowable time frame. Mr. Jenkins is requesting that the board accept the annexation agreement even though it was submitted to the district late. Discussion followed. Motion by Louis Neddenriep to accept the late returned annexation contract for Anthony and Barbara Parina. Seconded by Jerome Etchegoyhen. Motion carried.

Attorney's Report and Ordinance Changes: David LaBarbara related to the Board that a preliminary title report had been procured by Jerome Etchegoyhen in regard to the Christl matter. The cost of the report was \$150.00. A letter has also been received from Bill Peterson addressing the Christl matter where Bill explains that

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according to the title report, the Christl property is encumbered in the amount of \$67,082.00 exclusive of the MGSD lien. In Bill's opinion, the property may not be worth the existing indebtedness together with the full amount of the MGSD lien. The secretary related that the full MGSD lien amount was near \$61,000. Jerome Etchegoyhen felt that the Christl property may be worth in the neighborhood of \$150,000. The Christl's are requesting that MGSD accept the principal amount due and forego the interest and penalties. The liens outlined in the preliminary title report were discussed by the Board. The Secretary related that foreclosure proceedings had been started with the County sometime ago and related the pertinent information contained in the file. The Chairman suggested that Bill Peterson be instructed to write to Valley Bank, the lien holder on the property to see what their position is concerning the matter. The Board directed that Bill Peterson write a letter to Valley Bank asking their position on the Christl matter. The Secretary was instructed to contact the County for the status on the foreclosure proceedings.

David LaBarbara reviewed the Attorney's Report from Bill Peterson dated August 2, 1991. In reviewing Section V.A. of the ordinance concerning annexations, Bill feels that it is unclear as to how the ordinance should be interpreted. Discussion followed. The Board directed that Bill make a recommendation to the Board as to how the section should be changed. Bill's report further states that he does not think that the ordinance should state the monthly charge, but rather state that charges may be increased at any time, and from time to time, in the accordance with schedules duly enacted or adopted by the Board. The Board directed that the monthly charge portion of the ordinance be changed as per Bill Peterson's recommendation. Jerome Etchegoyhen related that he would like to see what Carson City and Reno does about any kind of a standby fee. David reviewed Bill's letter concerning Board compensation. Mr. Anker related that he felt that the Chairman should receive a larger compensation than the rest of the members. The Board discussed possible payment of expenses. Discussion followed concerning the election time frame and the fact that some members would receive more compensation than others. Mr. Anker suggested that the matter be tabled and be discussed further at the September 13, 1991 meeting. The rest of the Board agreed with Mr. Anker's suggestion.

Engineer's Report: Bruce Scott presented the updated system mapping for MGSD. Bruce explained that the system has been put on computer drafting. The update includes all new as-built drawings, easements and right-of-ways within the District. Bruce explained the system mapping and the problems involved in pulling the project together. Mr. Anker questioned who the system mapping belongs to

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in case of disassociation of Resource Concepts services? Bruce related that everything done for MGSD by Resource Concepts belongs to MGSD and that Resource Concepts would also provide computer discs and all the reproducibles should a disassociation take place between Resource Concepts and MGSD. MGSD has paid in good faith and everything done by Resource Concepts belongs to MGSD.

Bruce Scott informed the Board that Resource Concepts is attempting to analyze the service areas in regard to EDU's where MGSD may want to make adjustments in order to serve the Bently Science Park. Bruce related that he hopes to have the information for the Board at the October 1, 1991 meeting.

Superintendent's Report: David LaBarbara informed the Board that everything was in order to adopt an ordinance for the annexation of both the Arrowood property and the Tedsen property. Motion by Vic Pedrojetti to adopt ordinance #83 for the annexation of the Arrowood property and to adopt ordinance #84 for the annexation of the Tedsen property. Seconded by Jerome Etchegoyhen. Motion carried.

David LaBarbara discussed the laboratory certification which is now being required by the State. David related that he did not know the costs involved for the certification.

David LaBarbara informed the Board that the lateral had been constructed for the Bergman property within the 30 days as stipulated by the Board at the August 6, 1991 meeting.

David LaBarbara related to the Board that the new chlorination regulations do not require MGSD to chlorinate and wished to know if the Board would like to request that the State amend MGSD's permit which would allow MGSD to discontinue chlorination. David related that in that way MGSD would have the option to chlorinate as it wishes. Discussion followed concerning MGSD liability in discontinuing chlorination. The Board directed that the state be requested to amend MGSD's permit to eliminate chlorination, but that the superintendent is directed to continue to chlorinate.

David LaBarbara related to the Board that MGSD may be required to request a storm water permit from the State, although it is possible that MGSD may be covered on the Town of Minden storm drain permit.

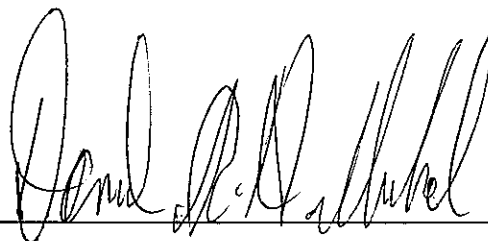
David LaBarbara informed the Board that the line had been cleaned below the Carson Valley Inn and was found to contain a significant amount of grease. David informed Shawn Smyth of MGSD's findings.

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Meeting adjourned at 9:50 P.M.

Approved 10-1-91

By:

A handwritten signature in dark ink, appearing to read "David R. Hubel", is written over a horizontal line. The signature is fluid and cursive.

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, FRIDAY, SEPTEMBER 13, 1991, 12:00 NOON, BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

12:00 Noon Call to Order


12:05 Kleinfelder Engineering--Soil Test Results and Recommendations

12:30 Reservoir Repair Contract Approval and Noticing

12:50 Public Commentary

1:00 Adjournment

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Bonnie D. Fettig  
Executive Secretary

PLEASE DO NOT REMOVE UNTIL: September 14, 1991



MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Friday, September 13, 1991, 12:00 Noon,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Leonard Anker, Vic Pedrojetti. Louis Neddenriep  
and Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott and Jack Norberg

Kleinfelder Engineering--Soil Test Results and Recommendations and Reservoir Contract Approval and Noticing: Bruce Scott informed the Board that Kleinfelder Engineering would not be at today's meeting because the tests on the permazyme material were conducted incorrectly because of incorrect information from the manufacturer. Bruce wanted to continue on with the bid process for the reservoir repair with the permazyme as an alternate. Bruce also addressed the issue of disposal of the vegetative material covering the reservoir bottoms. The possibility of applying the material to adjacent pasture lands was discussed. Jack Norberg stated that DEP had no objection to applying the material. Methods for getting proper compaction were discussed. Mr. Anker's observation was that compaction has been lost due to the freeze-thaw cycle. Motion by Louis Neddenriep to authorize the Chairman to sign the bid notice for the repair of the reservoirs. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara discussed choosing a color for the new for the contractor. Motion by Vic Pedrojetti to choose "Reflective White" as a roof color. Seconded by Jerome Etchegoyhen. Motion carried.

Meeting adjourned at 1:15 P.M.

Approved 10-1-91

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, WEDNESDAY, SEPTEMBER 25, 1991, 12:00 NOON, BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

12:00 Noon Call to Order

12:05 Kleinfelder Engineering--Reservoir Repair Discussion and  
Possible Action

12:35 Public Commentary

12:45 Adjournment



Bonnie D. Fettig-Executive Secretary

PLEASE DO NOT REMOVE UNTIL: September 26, 1991

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Wednesday, September 25, 1991, 12:00 Noon, Board Room, MGSD Treatment Plant 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Leonard Anker, Jerome Etchegoyhen, Louis Neddenriep and Daniel Hellwinkel

Staff Members Present:

David LaBarbara and Jack Norberg

Others Present:

Christine Welch

Kleinfelder Engineering--Reservoir Repair Discussion and Possible Action--Represented by Christine Welch. Christine explained the tests she had run with the Permazyme solution on the soil taken from the reservoir liner. The Permazyme increased the strength by 10%. The samples with Permazyme were approximately three times less permeable. Christine had talked to several owners who had used Permazyme to correct leaking facilities and had said they were generally satisfied. Christine observed that these projects were between two and four years old. Some Board Members had inspected the reservoirs and felt that the subgrade was too wet to work on. Christine said that their tests show the material is workable with some discing. Discussion followed. The Board will make a determination whether to use the Permazyme when awarding the bid.

Jack Norberg showed the Board a sketch of the service area and possible deletion areas.

Motion was made by Jerome Etchegoyhen to instruct the superintendent to proceed with lab certification and purchase the necessary equipment. Seconded by Vic Pedrojetti. Motion carried.

Meeting adjourned at 1:20 P.M.

Approved 10-1-91

By 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, OCTOBER 1, 1991, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order

7:35 Wendy's--Sewer Main Acceptance

7:40 Burgman Building--Plan Approval and Capacity Request

7:45 Southgate Service Park--Sewer Main Acceptance

7:55 Bid Award--Reservoir Repair

8:20 Service Area Discussion and Possible Action

8:50 Douglas County School District--Middle School Capacity Request

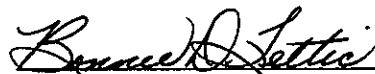
8:55 Engineer's Report

9:10 Superintendent's Report

9:25 Secretary's Report

9:35 Public Commentary

9:45 Adjournment



Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 10/2/91

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA 89423

Minutes of regular meeting, Tuesday, October 1, 1991, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Daniel Hellwinkel, Vic Pedrojetti, Jerome Etchegoyhen and Leonard Anker

Staff Members Present:

David LaBarbara, Jack Norberg and Bonnie Fetic

Others Present:

Mark Gonzales, Christine Welch, Dan Jenkins, Brian Crockett, Jim Vasey and Bill Laughlin.

The meeting was called to order by Vice-Chairman, Louis Neddenriep.

Minutes of September 3, 1991, September 13, 1991 and September 25, 1991 were reviewed by the Board. Motion by Leonard Anker to accept the minutes of September 3, 1991, September 13, 1991 and September 25, 1991. Seconded by Jerome Etchegoyhen. Motion carried.

Wendy's--Sewer Main Acceptance--Represented by Mark Gonzales. David LaBarbara explained to the Board that MGSD has accepted the sewer main which runs from Ironwood to behind the Winans Home Center in Westwood Village. As-builts were then presented for Board acceptance for an extension of the sewer main from the Winans Home Center to the Wendy's site. David informed the board that the line has been inspected and tested and meets the MGSD ordinance. A letter dated October 1, 1991 was presented which stated that the record drawings were accurate and contained all the required information and that it was Resource Concepts recommendation that the as-builts be approved. Motion by Jerome Etchegoyhen to accept the as-built drawings as approved by Resource Concepts and to accept the sewer main extension from behind Winans Home Center to Wendy's in Westwood Village. Seconded by Vic Pedrojetti.

The Vice-Chairman then turned the meeting over to Chairman, Daniel Hellwinkel.

Burgman Building--Plan Approval and Capacity Request--Represented by Dan Jenkins. David LaBarbara informed the Board that plans were previously approved for the construction of an office building on the site which was approved for 4.0 EDU's. There were 5.0 EDU's originally purchased. The owners have decided to include a deli in the original building plans which will require 3.3 EDU's. Therefore, it will be necessary to purchase an additional 2.3

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EDU's. David related that rest rooms have been added for the deli operation and that the common rest rooms will remain for the remainder of the complex. The Chairman asked if common rest rooms meet the ordinance for the other businesses. David related that the common rest rooms for the other businesses does meet the ordinance. Mr. Jenkins related that the Town of Minden has approved the change in plans to include the deli operation and that it now has to go before Douglas County for design review. The property is zoned to include the deli operation. David LaBarbara related that a 400 gallon - 750 gallon grease trap would be required and is to be placed outside the building. David related that a 400 gallon grease trap would be adequate for the deli operation, but if the operation would be change to a restaurant, then the larger grease trap would be required. Discussion followed on the grease trap requirement including the fact that it would be more advantageous for the owner to install the larger grease trap at the time of construction, which could save money in the future should the deli operation be changed. Motion by Jerome Etchegoyhen to approve amendment of the building plans for the Burgman Building to be located at 1662 Hwy. 395 to include a deli operation subject to approval by Douglas County and the plans be modified to include a 400 gallon grease trap to be placed outside the building. The modified plans are to be approved by David LaBarbara. MGSD agrees to sell 2.3 units of capacity making a total building capacity of 7.3 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Southgate Service Park--Sewer Main Acceptance--Represented by Dan Jenkins. As-Built drawings were presented for Board approval for the Southgate Service Park adjacent to the Carson Valley Industrial Park on Hwy. 395 South. Jack Norberg of Resource Concepts informed the board that there is one modification from the original plans. The first manhole was eliminated to avoid a bend in the line. Jack related that the line is actually better with the elimination of the first manhole. Jack related that there are 3 numbers which need to be corrected which are probably typographical errors and recommended approval subject to the correction of the 3 numbers which are in error. A letter was presented from Resource Concepts dated October 1, 1991 recommending approval subject to the as-builts being resubmitted with the number revisions. David LaBarbara related that there would be no permits issued until the as-builts are corrected. David also related that the line had been inspected and tested and meets the MGSD ordinance. Discussion followed. Motion by Leonard Anker to accept the Southgate Service Park as-builts dated September 23, 1991 subject to revisions being approved by Resource Concepts and to also accept the sewer main. Seconded by Jerome Etchegoyhen. Motion carried.

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Bid Award--Reservoir Repair--Represented by Christine Welch. Jack Norberg informed the Board that bids were received for the repair of the reservoirs and reviewed the bids with the Board. Helms Construction wished to extend the contract time to spring, but no other bidders indicated that they wished a time extension. Crockett Enterprises was the low bid of \$99,000 base bid with alternate #1 Enzyme additive of \$90,000 making a total low bid of \$189,000. Jack recommended that the bid be awarded to the low bidder. The contract calls for 10 days to proceed, 30 days to substantial completion and 45 days to completion. Christine Welch related that the reservoirs will be compacted to a depth of 8 inches and will be tested to 8 inches. The Chairman questioned the compaction below the proposed 8 inch compaction. Christine related that it would appear to be dry 8 to 10 inches below the liner. Discussion followed on compaction. Brian Crockett was present from Crockett Enterprises and stated that he did not think there would be a problem obtaining the required compaction at this time unless it rains. Discussion followed by the Board regarding the base bids for the compaction vs. the Permazyme and also on compaction, the soil below the 8 inch level and the Permazyme. David LaBarbara informed the Board that he had a long discussion with the superintendent in Rupert, Idaho who has used the Permazyme product since 1978 with good success. The superintendent related to David that the product was used at the time the reservoir was constructed, they have always had at least a small amount of water in the reservoir and the liner remains hard on the bottom. The berm is also hard where there has been no water. The weather is colder in Rupert than here and they have had no problems. Brian Crockett related that he has seen a similar product used which was poured directly into the water with good results. Discussion followed with Brian Crockett concerning the cost of the Permazyme produce and if it would be possible for MGSD to purchase the Permazyme and be deducted from the contract price. Brian related that the Permazyme could not be deducted from the contract price unless MGSD wanted to apply the Permazyme. Motion by Leonard Anker to accept the Crockett Enterprise base bid of \$99,000 for the District reservoir repair project. Mr. Anker's motion died for the lack of a second to his motion. Motion by Jerome Etcheoyhen to accept the Crockett Enterprise base bid for the reservoir repair project of \$99,000 plus the bid of \$90,000.00 for the application of Permazyme additive. Seconded by Vic Pedrojetti. Leonard Anker related that he opposed the use of the Permazyme product due to the fact that the product has no endorsement from any governmental agencies, universities, etc. Leonard further felt that the top 6 inches of soil should be removed and that the lower 6 inches should be compacted and then the top 6 inches should be returned and compacted. Jerome Etcheoyhen felt strongly that the Permazyme should be applied to the reservoirs. The Chairman asked Mr. Crockett for a ball park figure for removal of the top 6 inches of



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soil, compaction for the next 6 inches and replacement and compaction of the top 6 inches suggested by Mr. Anker. Brian felt that it would probably be an additional \$50,000, but a pumping situation could occur and felt that the District should really put something to stop the reservoirs from leaking. Brian also felt that 8 inches of compaction would be sufficient and went on to describe a similar seal to the Permazyme product that had been used successfully by Bently Nevada. Mr. Neddenriep related that he was in favor of using the Permazyme and felt it would seal the reservoirs. Mr. Etchegoyhen related that he could not disagree with Mr. Anker, but felt that he was in favor of using the Permazyme to seal the reservoirs. The Chairman called for the vote of the Board: 3 ayes, 1 nay, being Leonard Anker. Mr. Crockett related that he really needs to get the project started before we receive any storms. Jack Norberg presented the Notice of Award which was signed by the Chairman. A motion was made by Louis Neddenriep to authorize the Chairman to sign the contract agreement for the repair and Permazyme additive for the reservoirs. Seconded by Vic Pedrojetti. Vote: 3 ayes. Leonard Anker was absent from the room for the vote.

Jack Norberg related that Resource Concepts will do the contract administration and Kleinfelder should be retained for inspection and soils testing. Christine discussed the inspection and soils testing including amount tested with the Board. Mr. Anker felt that MGSD owed it to the people of the District to obtain a second firm to verify the compaction tests in light of the recent leaking reservoir problems. The Chairman felt that a second firm should be hired who would answer only to MGSD to verify the compaction tests. Christine related that she did not have a proposal prepared for the inspection and testing. She estimates full inspection time at \$500.00-\$600.00 per day plus laboratory testing. Discussion followed concerning Kleinfelder testing and inspection costs. Christine related that there were tests performed on the Permazyme without proper instruction from the Permazyme company which will be billed to the Permazyme company. Christine related that Kleinfelder can negotiate with MGSD as to how extensive of inspection and testing MGSD desires. Christine further informed the Board that Kleinfelder has a vested interest in the contract documents and will stand behind their test results. Christine related that Kleinfelder would have a proposal for inspection and testing for the reservoir repairs and Permazyme application by the end of the week.

Service Area Discussion and Possible Action Jim Vasey was present to represent Bently Nevada Corporation. Mr. Hellwinkel related that he had not been in contact with Roger Harker to set up a meeting between Harker, two County Commissioners, Bruce Scott and a second MGSD Board Member. The Board felt that no decision could

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be made concerning the service area until the Chairman has the meeting. Jack Norberg presented a service area map with alternatives for removing portions of the existing service area to accommodate Bently Nevada's service needs. Jack related that there would be 544 EDU's needed or 190,000 gallons maximum to service the Bently property based on surrounding zoning. Jack related that a combination of Douglas County parcels and two BLM parcels most closely matched the Bently Nevada capacity needs. Jack discussed other parcels which could be removed. The Board generally felt that they only wanted to take enough lands out of the service area to service Bently Nevada. The Chairman related that when Bruce returns from vacation a meeting will be set up so that the Bently Nevada matter can move forth. Discussion followed concerning the holding of a public hearing and the purpose.

Douglas County School District--Middle School Capacity Request:  
David LaBarbara informed the Board that the annual enrollment report increases the capacity needed by the Carson Valley Middle School from 52.0 EDU's to 54.88 EDU's. It is necessary for the Douglas County School District to purchase an additional 2.88 EDU's to meet their needs. David presented a letter from the Douglas County School District requesting the purchase of the needed 2.88 EDU's. Motion by Louis Neddenriep to approve and sell 2.88 EDU's to the Douglas County School District for the Carson Valley Middle School. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Engineer's Report: Jack Norberg reported that the tail water berm had been completed by L. M. Munns Engineering and bill has been sent to MGSD. Jack related that there will be grasses planted on the berm acceptable to the District Superintendent which will be seeded deep enough that the rain water will take care of the irrigation. The seeding will be paid by Resource Concepts.

The Chairman asked the Board if they would hear a request from Bently Nevada to increase their discharge permit. The Board agreed to hear the Bently Nevada request. Bill Laughlin was present and informed the Board that due to changes in procedure, he feels that Bently will go over its allocated 12,000 gallons per day and requested that the Board grant Bently a six weeks temporary increase from 12,000 to 15,000 gallons per day. Bill feels that the increase will only be temporary and Bently will return to normal operation. David related that as long as Bently does not go over the gallons per minute discharge that MGSD could continue with the present metals limitations. Bently is operating on leased capacity from MGSD. Discussion followed. Motion by Louis Neddenriep to increase Bently Nevada Corporation discharge per day from 12,000 to 15,000 gallons and increase the discharge flow to 24 gallons per minute for a period of 60 days. Bently Nevada is

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required to continue to meet the current discharge permit limitations. Bently Nevada is to be billed the current leasing fees for the additional capacity. Seconded by Vic Pedrojetti. Motion carried.

The Board discussed inspection and testing concerning the reservoir repairs and establishment of and MGSD policy for future repairs and construction. Mr. Neddenriep felt that the Chairman should appoint Mr. Anker to research and recommend an independent testing firm. Discussion followed concerning inspection and testing requirements. Mr. Anker provided the names of several independent testing firms to David LaBarbara who will make contact with the firms and report to their proposals to the Board. Discussion followed. The Board felt that David should have the price proposals from the independent testing firms when the meeting is called for the Kleinfelder proposal.

Superintendent's Report: David LaBarbara informed the Board that Bill Peterson had received a letter from Bill Shaw asking if Bently Nevada should sign the contract of service for the portion of land which was requested that MGSD serve under contract of service in view of the fact that the rest of the Bently property could be brought into the MGSD service area. Discussion followed. The Board recommended that Bently Nevada should go ahead and execute the agreement for contract of sewer service.

David LaBarbara presented an attorney's report from Bill Peterson which copies had been supplied to each Board Member. David requested that the Board review Bill's letter and the copies of the proposed ordinances along with the copy of the letter to Valley Bank in regard to indemnity requirement for bonds. David related that he would put the attorney's report on the next agenda for Board action. Mr. Anker recommended adding the attorney's report to the next special meeting agenda. The rest of the Board agreed.

The Board directed that a special meeting is to be called for Thursday, October 10, 1991 at 12:00 Noon at the MGSD Treatment Plant for discussion and action for the Kleinfelder inspection and testing proposal and also the September 30, 1991 attorney's report.

David LaBarbara informed the Board that he has researched standby fees with other treatment facilities. Carson City has no standby fee, but the capacity is not paid until the building permit is issued. Reno-Sparks has no standby fee, but not give the capacity until the permit is issued. Reno allows capacity to be held, but they have no standby fee.

David LaBarbara reported to the Board that the certification of the MGSD laboratory is proceeding. David discussed the procedure to

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get laboratory certification.

David LaBarbara discussed an odor complaint which the State Health Department received from a Ranchos resident whose neighbor was using MGSD sludge. The problem was investigated by the State Health Department accompanied by David. The instructions in the handout prepared by MGSD which is given to each person obtaining sludge recommends that the sludge be tilled into the soil. David related that an addenda has been prepared to go along with the handout that tells the person obtaining sludge not to take the sludge unless it can be tilled into the soil. The State will be sent a copy of the addenda.

David LaBarbara related that he received a call from the State regarding an anonymous call they had received in which the caller stated that the C.O.D. Garage was dumping anti-freeze down their drains. David related that he visited the C.O.D. Garage and talked to Mr. Hellwinkel who related that there was some anti-freeze going down the C.O.D. Garage drains and that he should bring the matter up to the Board. David related that anti-freeze is biodegradable and is not prohibited in the MGSD ordinance. However, the BOD is very high in anti-freeze. David related that the dumping of anti-freeze is not illegal, but wished to bring the matter to the attention of the Board. David related that the Board may want to consider a higher drain charge in the future for anti-freeze discharge. Discussion followed concerning the fact that probably 50% of the anti-freeze going down a drain was water and the different types of businesses who could have anti-freeze going down the drain. The Chairman suggested advising businesses and individuals not to allow any more anti-freeze down a drain than necessary.

David LaBarbara reported that Western Nevada Properties is continuing the construction of the sewer main for Winhaven II. Scottsdale Plumbing is the construction contractor.

David LaBarbara discussed sludge digestion with John Gonzales of the Reno-Sparks treatment plant who related that Reno-Sparks Wastewater Treatment Plant had added a difused air flotation thickener for processing secondary sludge. The draft unit had helped performance and odor control significantly. David discussed the use and performance of a defused air flotation thickener and how it would help the digester performance and allow use of the solids contact process year around. David related that the Board should add a defused air flotation thickener in the next expansion. David discussed other future needed plant improvements.

David LaBarbara related that the final inspection of the banquet kitchen recently constructed by the Carson Valley Inn revealed that

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an additional 1.8 units of capacity had been added. David presented a letter from the Carson Valley Inn requesting 1.8 additional units of capacity for the banquet kitchen addition. Motion by Louis Neddenriep to sell 1.8 units of capacity to the Carson Valley Inn for the banquet kitchen addition. Seconded by Jerome Etchegoyhen. Motion carried

Meeting adjourned at 10:10 P.M.

Approved: 11-5-91 By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, THURSDAY, OCTOBER 10, 1991, 12:00 NOON, BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

12:00 Noon Call to Order

12:05 Kleinfelder Engineering--Reservoir Repair Proposal For Inspection and  
Testing

12:35 Attorney's Report--Ordinance Revisions and Action

12:50 Public Commentary

1:00 Adjournment

  
Bonnie D. Fettic-Executive Secretary

PLEASE DO NOT REMOVE UNTIL: 10/11/91

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA 89423

Minutes of special meeting, Thursday, October 10, 1991, 12:00 Noon,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Jerome Etchegoyhen and Louis Neddenriep

Staff Members Present:

David LaBarbara

Others Present:

Christine Welch, Bill Gookin, Bill Thran and Rob Fellows

The meeting was presided over by the Vice-Chairman due to the absence of the Chairman.

Kleinfelder Engineering--Reservoir Repair Proposal for Inspection and Testing--Represented by Christine Welch. Christine Welch reviewed her proposal to inspect the reservoir repair and the current billing for testing already performed. The Board discussed the billing. Motion by Jerome Etchegoyhen to pay the \$12,500.00 bill from Kleinfelder. Seconded by Vic Pedrojetti. Motion carried. Christine reviewed her plans to inspect the reservoirs. She estimated 50 to 100 compaction tests for both reservoirs. She will not be inspecting the clearing of the debris from the bottom full time. She feels only partial inspection of that phase of the project is warranted. During compaction she proposes to have full time inspection. Christine's estimate for the total inspection was between \$9,000 and \$14,000. David related that Leonard Anker indicated that he was in favor of the minimal inspection number for the project. Motion by Vic Pedrojetti to accept the Kleinfelder proposal for construction testing and observation of MGSD pond liner rehabilitation subject to MGSD attorney approval. Seconded by Jerome Etchegoyhen. Motion carried. Motion by Vic Pedrojetti to authorize the Chairman to sign the Kleinfelder proposal for construction testing and observation of MGSD pond liner rehabilitation after approval by MGSD attorney. Seconded by Jerome Etchegoyhen. Motion carried.

The Board discussed additional compaction testing after project completion. Motion by Vic Pedrojetti to have additional compaction testing by Summit Engineering after the reservoir liner rehabilitation project is completed. There are to be four compaction tests per reservoir. Seconded by Jerome Etchegoyhen. Motion carried.

David LaBarbara discussed the construction of Pleasantview Phase



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II sewer main with the Board and Rob Fellows of Vasey Engineering. Since no inspection has been done the Board directed that each section between manholes be dug up and inspected for bedding, pipe type, etc. Two manhole bases are also to be inspected. All normal tests will be done. Motion by Jerome Etchegoyhen that inspection be done on the Pleasantview Phase II sewer main and all normal testing be done. Seconded by Vic Pedrojetti. Motion carried.

Attorney's Report--Ordinance Revision and Action: An ordinance modifying and updating the monthly charges was read and discussed. Motion by Jerome Etchegoyhen to accept Ordinance #85 revising Part One Section V, Paragraph A, subparagraph 1 of Ordinance 31 and to accept Ordinance #86 Part One, Section V, Paragraph A, subparagraph 2 of Ordinance 31 relating to monthly charges. Seconded by Vic Pedrojetti. Motion carried.

Meeting adjourned at 1:15 P.M.

Approved: 11-5-91

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, NOVEMBER 5, 1991, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of October 1, 1991 and October 10, 1991  
7:40 Gardnerville Ranchos General Improvement District--Capacity Request  
7:50 Kleinfelder Engineering--Liner Repair Construction  
8:10 Bently Nevada Corporation--Capacity Request for Pretreated Industrial  
Wastewater  
8:20 RGR-Silver State Truss--Plan Approval and Capacity Allocation  
8:30 Carson Valley Fair--Plan Approval and Capacity Allocation  
8:40 Ordinance Revisions and Legal Report  
9:00 Kaweah Construction--Final Payment Approval  
9:10 Engineer's Report  
9:25 Superintendent's Report  
9:40 Secretary's Report  
9:50 Public Commentary  
10:00 Adjournment

  
Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

ALL PERSONS attending the Board meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 11/6/91

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, November 5, 1991, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Daniel Hellwinkel, Jerome Etchegoyhen, Vic  
Pedrojetti and Leonard Anker

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Christine Welch, Brian Crockett, Bill Gookin, Bob Spellberg and  
Bill Laughlin

The meeting was called to order by Vice-Chairman Neddenriep.

The minutes of October 1, 1991 and October 10, 1991 were reviewed  
by the Board. Motion by Vic Pedrojetti to accept the minutes of  
October 1, 1991 and October 10, 1991. Seconded by Jerome  
Etchegoyhen.

Gardnerville Ranchos General Improvement District--Capacity  
Request--Represented by Bob Spellberg. David LaBarbara presented  
a letter from GRGID dated October 30, 1991 relating that GRGID has  
exhausted its 176 units of capacity and requested the purchase of  
20.0 additional units of capacity per the supplement to the 1974  
agreement to be used in accordance with the supplement to the 1974  
agreement. David verified to the Board that GRGID has used up the  
176 units of capacity and also read the supplement to the 1974  
agreement relative to the purchase of additional capacity by GRGID.  
Discussion followed. Motion by Jerome Etchegoyhen to sell 20.0  
units of capacity to GRGID as per the stipulations of the  
supplement to the 1974 agreement between GRGID and MGSD. Seconded  
by Leonard Anker. David related that a check had been received for  
capacity and connection fees for 20.0 units of capacity.  
Discussion followed concerning the acreage fees. Vote: 4 ayes,  
0 nays. Motion carried.

Mr. Neddenriep then turned the meeting over to Chairman Hellwinkel.

David LaBarbara presented copies of a letter which had been  
received from a local contractor, Dennis Clark asking for  
reimbursement for sludge removal costs to the Board Members. David  
discussed the investigation which had taken place with him and the  
State Health Department and subsequent notices which had been

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posted on the property by the State Health Department due to the fact that the owner had not raked off the excess sludge as per the requirement made by the health department to the property owner. David related that he has been in contact with both the State Health Department and DEP concerning the matter and has requested that both agencies confer about guide lines for sludge use. David feels that if Mr. Clark has followed the recommendations in the hand-out which is given by MGSD to everyone who obtains sludge, this incident would not have happened. This is also what David told the State Health Inspector. Mr. Etchegoyhen felt that perhaps MGSD should not give sludge away until the state agencies come up with guidelines. Discussion followed concerning guidelines, giving sludge to the public and legal ramifications. Motion by Leonard Anker to table the sludge removal reimbursement request by Dennis Clark until further information can be obtained from the State Health Department, the EPA and can also be discussed with MGSD legal. Seconded by Louis Neddenriep. Motion carried. The Board directed David LaBarbara to inform Mr. Clark that his request had been tabled and that the Board would advise him when a decision by the Board has been made.

Kleinfelder Engineering--Liner Repair Construction--Represented by Christine Welch. Christine gave an update to the Board concerning the reservoir repairs. The stripping of the organic material has been completed and some likely areas was potholed by a backhoe and also some hand excavation. Sandy areas have been found and Christine recommended that the Board consider treating the sandy areas with bentonite due to the fact that it is felt that the sandy areas will not work with the permazyme treatment. Christine related that the area involved would be at least one and one half acres plus some smaller areas. The cost for 4# bentonite per square foot would be \$10,647.75 per acre and the cost for 2# bentonite per square foot would be \$6,320.50 per acre. The costs quoted would include materials and labor. Christine recommended that the Board consider the 4# bentonite per square foot. Christine discussed the pond areas and soils found. Brian Crockett discussed the bentonite treatment and the method for application. The Chairman felt that the reservoirs should be repaired the best way possible. The rest of the Board agreed with the Chairman. Discussion followed with Brian Crockett concerning the amount of bentonite needed, weather conditions, compaction, etc. Bruce Scott felt that the Board should give Crockett Enterprises as much go ahead on the bentonite application as possible. Discussion followed. Motion by Leonard Anker to approve change order #1 of approximately \$35,000 for the application of bentonite on the MGSD east and west reservoirs. Seconded by Vic Pedrojetti. The Board agreed that if Mr. Crockett discovers additional sandy areas he should go ahead and apply the bentonite. The Board felt strongly that the reservoir repairs should be done with complete

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thoroughness. Vote: 4 ayes, 0 nays. Motion carried. Bruce Scott related that if it looks like the bentonite will exceed the expected amount needed that Christine will explain the situation to the Board and work with the Board if an additional amount of bentonite is required.

Bently Nevada Corporation--Capacity Request for Pretreated Industrial Wastewater--Represented by Bill Laughlin. David LaBarbara presented a letter which had been received from Bently Nevada dated November 1, 1991 requesting that the temporary capacity granted by MGSD at the October 1, 1991 meeting be extended to coincide with the expiration of Bently's discharge permit on April 4, 1992. Mr. Laughlin related that Bently probably would only need the additional capacity for a period of 45 days, but in granting an extension to the expiration of the discharge permit would eliminate Bently asking for another extension for the temporary capacity if needed. Discussion followed. Motion by Vic Pedrojetti to extend the temporary capacity granted to Bently Nevada at the October 1, 1991 board meeting to the expiration of Bently Nevada's discharge permit on April 4, 1992. Seconded by Jerome Etchegoyhen. Motion carried.

RGR--Silver State Truss--Plan Approval and Capacity Allocation: David LaBarbara presented remodel plans for an addition to the existing Silver State Frame and Truss building located at 1434 Industrial Way in the Carson Valley Industrial Park along with a letter from the owner dated September 25, 1991 requesting approval of capacity. David reviewed the remodeling plans with the Board which call for an additional 1.0 unit of capacity. The plans meet the MGSD ordinance. Motion by Leonard Anker to approve the remodeling plans for Silver State Frame and Truss Company located at 1434 Industrial Way and to sell 1.0 unit of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Carson Valley Fair--Plan Approval and Capacity Allocation: David LaBarbara presented plans for a sport shop within the existing Carson Valley Fair complex located at 1337 Hwy. 395 #300 along with a letter requesting approval. David related to the Board that the plans meet the MGSD ordinance and would require 1.0 unit of capacity to be allocated from the existing capacity for the project. Discussion followed concerning the remaining amount of capacity for the project. Motion by Vic Pedrojetti to approve the plans for the sport shop to be located at 1337 Hwy. 395 #300 and to allocate 1.0 unit of capacity from the previously purchased capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

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Ordinances and Legal Report: David LaBarbara related to the Board that Bill Peterson did not get the ordinance prepared which pertains to refunds on unused capacity and therefore, the ordinance is not available for Board review.

David LaBarbara presented ordinances #86 and #87 which had been approved at the October 10, 1991 meeting and were ready for the signature of the Chairman and Secretary. Ordinances #86 and #87 were then signed by the Chairman and Secretary.

Kaweah Construction--Final Payment Approval: David LaBarbara presented a letter from Jim Yurczyk of HDR Engineering dated November 1, 1991 recommending the release of the retention monies for the improvement project which has been completed by Kaweah Construction. Jim states that he knows of no liens filed against Kaweah Construction and that the final punch list has been completed. The secretary related that the notice of completion has been advertised and that Jim Yurczyk advised that the funds should not be released until the end of the 30 day noticing which would be November 13, 1991. The Board discussed the possibility of extending the warranty on the digester concrete due to the problems with the concrete during construction, the fact that the concrete meets the contract specifications, legal standing, checking to be sure no liens have been filed at the end of the 30 day noticing, etc. David related that there has been no indication of any leaking on the digester tank up to the present time. Bruce Scott suggested flagging the calendar for approximately eleven months and then take a good look at the digester before the warranty period expires. Motion by Vic Pedrojetti to release the retention funds to Kaweah Construction after November 13, 1991, subject to confirmation that no liens have been filed against Kaweah Construction and approval by MGSD legal counsel. Seconded by Jerome Etchegoyhen. Motion carried.

Engineer's Report: Bruce Scott discussed the new Douglas County slow growth master plan recommendation by the steering committee with the Board.

Bruce Scott informed the Board that he had written a letter to Douglas County Building Department concerning the issuance of building permits by Douglas County without the owner first obtaining a sewer permit from MGSD and listed projects that the County had issued a building permit without a permit from MGSD. Bruce related to the Board a conversation he had with Kurt Weagle and hopefully he has the building department back on track in requiring permits from MGSD. Bruce related that he will continue to pursue the problem.

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Bruce Scott informed the Board that the County is enacting an ordinance for the handling of annexations for Gardnerville, Minden and Genoa. The ordinance does not effect MGSD.

Bruce Scott recommended that MGSD recheck the Ironwood line to determine that it is sound before the year warranty expires on December 4, 1991.

Bruce informed the Board that Resource Concepts has explained what is required for the design of the sewer improvements for Molsberry Trust for Bob Gardner several times and to date, the documents submitted by Gardner are not adequate.

Bruce Scott informed the Board that he worked with Bill Peterson who wrote a strong letter to Hydrotech concerning their non-performance of the contract for sewer main repairs and pressure grouting.

Superintendent's Report: David LaBarbara presented a work order authorization from Summit Engineering for the final compaction testing in regard to the reservoir repairs in the amount of \$700.00 for board approval. Discussion followed. Motion by Jerome Etchegoyhen to authorize the Chairman to sign the work order from Summit Engineering in the amount of \$700 for compaction testing in regard to the reservoir repairs. Seconded by Leonard Anker. Motion carried. The Chairman signed the work order for Summit Engineering.

The Board directed that they wished to discuss the district's insurance policy with Alan Reed of Warren Reed Insurance. The secretary will contact Mr. Reed and ask him to be present at the December board meeting.

David LaBarbara related to the Board that Chem-Spray Company has been spraying just the rock areas on the MGSD grounds for weeds for the past few years. Chem-Spray Company will spray the remainder of the plant area for an additional \$625.00. David related that the County will not spray inside the plant area. Discussion followed. David related that Chem-Spray has been doing an excellent job of spraying on the rock areas. The Board discussed purchasing a 50 gallon sprayer and having MGSD personnel do the weed spraying work. David was instructed to research what type sprayers were available and the cost.

David LaBarbara presented a letter and depository agreements for participation in the local government investment pool which had been received from the State Treasurer's office. David informed




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the Board that MGSD had previously signed a depository agreement for the government pool and the only difference that he could detect between the old agreement and the new agreement was the change in the name of the state treasurer. Discussion followed. Motion by Leonard Anker to authorize the Chairman to sign the depository agreements required by the State Treasurer for participation in the local government investment pool. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara informed the Board that a notice of hearing had been received from the State EPA in regard to the adoption of fee regulations for reuse of wastewater which may effect Helms and Byington. The Board directed David to call and to send a letter to both Mr. Helms and Mr. Byington to inform them of the hearing.

Meeting adjourned at 10:00 P.M.

Approved: 12-3-91 By: 

# Minden-Gardnerville Sanitation District

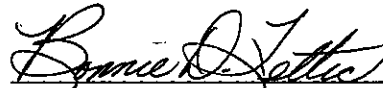
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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, DECEMBER 3, 1991, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of November 5, 1991  
7:40 Kleinfelder Engineering--Reservoir Repair Update and Change Order--Action  
7:55 H & S Construction--Valley Villa Apartments--Plan Approval & Capacity Request--  
Action  
8:05 Warren Reed-Insurance--Review of Insurance Coverage--Action  
8:15 Coleman, Caine, Matzinger & Co.--1990-1991 Audit Report--Action  
8:30 Dennis Clark--Reimbursement Claim--Action  
8:40 Resource Concepts--Roof Construction--Progress Review and Payment Request--  
Action  
8:50 Richard & Dorothy Muriset--Contract of Service Extension Request and  
Application for Annexation--Action  
9:00 Legal Report--Ordinance Changes--Action  
9:10 Engineer's Report--Action  
9:25 Superintendent's Report--Action  
9:40 Secretary's Report--Action  
9:50 Public Commentary  
10:00 Adjournment



Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report, and Secretary's Report.

This meeting agenda is posted at: Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register

PLEASE DO NOT REMOVE UNTIL: 12/4/91

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, December 3, 1991, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Leonard Anker and Louis Neddenriep

Board Members Absent:

Jerome Etchegoyhen and Vic Pedrojetti

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Alan Reed, Randy Harris, Christine Welch, Brian Crockett, Richard Muriset, Bill Gookin, Bob Warren, Rob Anderson, Richard Peters and Martin Stall

The minutes of November 5, 1991 were reviewed by the Board. Motion by Louis Neddenriep to accept the minutes of November 5, 1991. Seconded by Leonard Anker. Motion carried.

David LaBarbara presented a draft letter for Board review directed to Milos Begovich concerning the grease problem at Sharkeys Casino. The Board reviewed the contents of the draft and directed that the letter be sent to Mr. Begovich. The chairman will sign the letter.

David LaBarbara presented the signed contract of sewer service which had been received from Bently Nevada. Motion by Louis Neddenriep to authorize the Chairman to sign the contract of sewer service for 21.8 acres at Buckeye Road and Orchard Road for Bently Nevada. Seconded by Leonard Anker. Motion carried. The Chairman then signed the Bently Nevada contract of sewer service.

Kleinfelder Engineering--Reservoir Repair Update and Change Order--  
Represented by Christine Welch and Bob Warren. Christine discussed the change order approved by the Board at the November 5, 1991 meeting for the application of the bentonite to the reservoirs. Bruce Scott presented the change order in the amount of \$34,436.50 which includes the bentonite, application, and excavation of the reservoir bottoms. The change order also includes a seventeen day contract extension due to weather conditions. There is no additional cost for the time extension. Bruce related that there may be further contract time required due to weather conditions. Christine discussed the bentonite application, application determination and amounts used. Bruce

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Minden-Gardnerville Sanitation District  
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presented payment request #2 from Crockett Enterprises in the amount of \$123,936.50 with 10% retention. Bruce recommended that the Board approve payment of payment request #2. The Chairman signed change order #1 which was approved at the November 5, 1991 meeting. Christine gave the Board an update on the reservoir repair project. Christine related that the bentonite was applied and then the permazyme was applied at a 5:1 ratio the least amount of application recommended by the manufacturer due to the wetness in the reservoirs. The permazyme reaction has not yet occurred and she feels it is premature to determine the permazyme effect. Compaction is now being done and the compaction requirement is being met in many areas. The reservoirs do need to dry out further to complete the compaction. Christine discussed the time table for the permazyme reaction. Christine explained what would be expected from the permazyme in percentage of hardness in relation to percentage of dryness. The ponds do not have to be completely dry to get reduced permeability. The longer the permazyme is allowed to set, the dryer and harder it will get. As long as the ponds remain moist the compaction can continue without disturbing the permeability and is workable until the permazyme sets up to the final stage. Brian Crockett felt that the ponds need to dry up and felt concerned about the freeze, thaw situation. A decision should be made as to whether to wait for the permazyme reaction or to keep water in the ponds to keep them from freezing. Bob Warren related that he will discuss the situation with the manufacturer to see what is recommended. Discussion followed. The Chairman felt that MGSD should allow Crockett Enterprises to obtain the required compaction and then make a decision about putting water in the ponds. Mr. Anker felt that the Board was being asked to evaluate the enzyme and yet pay Crockett Enterprise pay request. Discussion followed. Bruce Scott felt that MGSD has adequate retention and also the bonding is in place. Bruce asked Bob Warren if he had any concerns about the permazyme application. Mr. Warren related that the permazyme had been applied in accordance with the specifications, but was unable to verify if the enzyme is working at this point. However, he felt that a good distribution had taken place plus the added safeguard steps required by the contract performed by Crockett Enterprises. Discussion followed. Motion by Louis Neddenriep to approve payment request #1 in the amount of \$123,936.50 which includes 10% retention to be paid to Crockett Enterprises. Seconded by Leonard Anker. Motion carried. David LaBarbara discussed the time frame to fill the reservoirs and estimated it would be approximately forty days. Discussion followed concerning the effectiveness of the permazyme and the filling of the reservoirs. The Chairman felt that when the compaction was completed, a special meeting could be called to make a decision concerning the filling of the reservoirs.

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H & S Construction-Valley Villa Apartments--Plan Approval and Capacity Request--Represented by Randy Harris and Martin Stall, owners of the project. Plans were presented for Board review for the construction of apartment complexes located on Village Way near Elges. Bruce Scott presented a letter from Resource Concepts dated December 3, 1991 making recommendations concerning the project. Bruce pointed out that the plans call for three separate buildings which will be served by a single sewer lateral on each of the parcels, which is allowed by the MGSD Ordinance. However, separate laterals would be required by the ordinance if these parcels were ever split further to allow the buildings to be sold separately. Bruce further related that it would appear that there is adequate fall across the parcels to maintain the design slope, but the contractor should coordinate with MGSD to confirm that the depth of the existing service stub is adequate at the tie-in point. David informed the Board that the plans for Lot 5, Block A, 1383 Village Way calls for 11.0 units of capacity which were previously purchased. However, the connection fee for all 11.0 would be due. Lot 6, Block A, 1385 Village Way calls for 10.0 units. There is 2.93 units of square foot capacity credit available and it would be necessary for the owners to purchase 7.07 units of capacity and also pay the connection fee for 10.0 units. Discussion followed concerning the plans meeting the district specifications, future parceling and selling the project as separate units. Bruce felt that the Board should not be concerned about the property selling as separate units in the future, as the Board would be notified and also the owners would be faced with astronomical problems with the County in trying to sell the units separately. Motion by Leonard Anker to approve the plans for Lot 6, Block A, 1385 Village Way and to grant 2.93 units of square foot credit for the project. MGSD agrees to sell 7.07 units of capacity. Connection fees shall be due on 10.0 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. The recommendations contained in Resource Concepts letter dated December 3, 1991 are to be adhered to. Seconded by Louis Neddenriep. Motion carried. Motion by Louis Neddenriep to approve the plans for lot 5, Block A, 1383 Village way and to approve 11.0 units of capacity. Connection fees shall be due on 11.0 units. The rules, regulations and requirement of MGSD are to be met and all fees paid. The recommendations contained in Resource Concepts letter dated December 3, 1991 are to be adhered to. Seconded by Leonard Anker. Motion carried.

Bruce Scott related that MGSD has had problems with Douglas County issuing building permits with out having MGSD's connection permit and requested the Mr. Harris not obtain the building permit for his projects from the County without first obtaining a sewer permit from MGSD.

Warren Reed Insurance--Review of Insurance Coverage--represented

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by Alan Reed. Alan reviewed the property coverage schedule with the Board and discussed replacement costs. Alan recommended that MGSD consider taking a close look at realistic building replacement costs and also discussed the recently added second digester and second final clarifier which has not been added to MGSD's package policy. The Board discussed the chlorine storage building values and whether to insure the building and its contents. Leonard Anker felt that the new digester and final clarifier should be added to the package policy and the other buildings and contents should be reevaluated. Coverages were discussed. Alan reviewed the package policy as well as the excess liability, directors and officers liability, and directors and employees bonds. Alan recommended that the comprehensive and collision coverage be removed from the 1981 Chevrolet Pickup. The Board agreed. Alan informed the Board that MGSD was not covered for third party pollution liability, nor earthquake. The Board has rejected these coverages in the past due to the horrendous premium. Bruce Scott related that he felt that MGSD has come control to contain pollution situations and also that State violations would be different than third party claims. Discussion followed. The Board directed that Alan Reed work with David LaBarbara to reevaluate MGSD's insurance coverage and to return to the Board at the next regular meeting with their recommendations for Board consideration.

Coleman, Caine, Matzinger & Co.--1990-91 Audit--Represented by Richard Peters. Mr. Peters reviewed the 1990-91 Audit report which had been prepared by Coleman, Caine, Matzinger & Co. to the Board. Richard informed the Board that the current rate being charged for user fees is adequate to cover the operation costs of the plant with the subsidies of the SCCRT and ad-valorem taxes collected by the District. Discussion followed on restricted and unrestricted funds and also depreciation. Richard informed the Board that the general ledger is on line, but there are a few changes which still need to be made. Richard related that he wished to return to the next regular Board meeting and explain the general ledger reports to the Board for their understanding. Motion by Louis Neddenriep to accept the MGSD Audit for the 1990-1991 fiscal year and to commend Coleman, Caine, Matzinger & Co. for a job well done. David related that there was a typographical error on page 17. Richard related that it would be corrected before any copies were distributed. Vote: 3 ayes, 0 nays.

Richard and Dorothy Muriset--Contract of Service Extension Request and Application for Annexation--Represented by Rob Anderson and Richard Muriset. David LaBarbara informed the Board that the contract of service for the Muriset property which is located near the Bitton property on Mill Street near Hussman was received by MGSD after the time frame for signing the contract had expired.

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Rob Anderson explained the Muriset's were in the process of obtaining a loan and could not make the contract of service commitment without the loan and therefore the situation was beyond their control. Rob requested that the Board grant the Muriset's special consideration due to the loan circumstances, since they are now able to meet the contract of service obligation. The Chairman related that other property owners have been denied extensions by the Board and cited the Shields property situation. If MGSD grants special extensions for one owner then the Board would have to grant extensions for everyone, which would go against the ordinance. The Chairman further explained why MGSD found the need to incorporate a time frame for executing contracts in the ordinance. Rob felt that extenuating circumstances are present with the Muriset situation due to the delays in obtaining a loan, which eliminated them from being able to commit to the contract of service. Mr. Muriset related that he could not commit the money required by the contract of service without having obtained a loan and described the difficulties he had encountered in trying to obtain a loan. Mr. Neddenriep felt that he hated to see the owners held up to obtain service and thought maybe a five day extension could be granted to execute the terms of the contract. Mr. Anker felt that MGSD is governed by the ordinance which needs to be followed or there is a breakdown in administration. Mr. Muriset related that all approvals for utility services had to be obtained prior to the loan approval. Rob related that the owner is appealing to the Board to grant a variance for the Muriset contract based on extenuating circumstances. Discussion followed. Motion by Leonard Anker to deny the request for a contract of service extension for Richard and Dorothy Muriset. Seconded by Louis Neddenriep. Motion carried. Rob Anderson then presented an application request for Richard and Dorothy Muriset for the property which had just been denied a contract of service extension. David LaBarbara related that the ordinance calls for a six months waiting period before the same applicant can reapply for annexation, which he confirmed by telephone with Bill Peterson. Bill Peterson directed that the ordinance precludes the original applicant from reapplying. A new owner could apply immediately. Mr. Anderson and Mr. Muriset were advised by the Board that the six months waiting period specified by the MGSD ordinance would be adhered to.

Dennis Clark--Reimbursement Claim: David LaBarbara presented a letter from Bill Peterson dated November 27, 1991 addressing the claim for sludge removal from Dennis Clark which was presented to the Board at the November 5, 1991 meeting. Bill's letter reviewed the circumstances relating to Mr. Clark ignoring the recommendation by MGSD's recommendation for use and also the ignored warnings by the State Division of Health. Bill advised that he did not believe that Mr. Clark had a valid claim against MGSD. David then



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presented a letter for Board review which was received from Dale Ryan of the Nevada Division of Health which reviewed what had transpired between the health department and Mr. Clark concerning his excessive use of the sludge. Discussion followed. Motion by Louis Neddenriep to deny the Dennis Clark action claim for costs involved in sludge removal from his property. Seconded by Leonard Anker. Motion carried.

David LaBarbara related to the Board that he wished to revise the current hand out information for sludge use to include the addendum and recommended use at the beginning of the hand out and move the description of treatment to the back portion of the hand out information. The Board agreed.

Resource Concepts--Roof Construction--Progress Review and Payment Request: Bruce Scott presented a letter from Clark Gribben recommending final payment of \$16,720.70 and withholding the retention in the amount of \$5,805.80 which will adequately cover the minor punch list items. Mr. Gribben also recommended that MGSD obtain lien releases from all suppliers before the retention is released. Discussion followed. Motion by Leonard Anker to approve the final payment in the amount of \$16,720.70 for Callanan-St. John Co. for the roof retrofit. Retention in the amount of \$5,805.80 is to be held until the final notice of completion is completed. Bruce Scott requested that Callanan-St. John provide MGSD with a lien release from American Building who provided the majority of the materials for the roof project. Vote: 3 ayes, 0 nays. Motion carried. David LaBarbara presented the roof retrofit plans which have been signed off by Douglas County.

Engineer's Report: Bruce Scott informed the Board that he will continue to follow up with the Douglas County building department to require sewer permits from MGSD before issuing a building permit.

Bruce Scott reported that the proposed Safeway center will probably be on the next agenda. Bruce related to the Board that he is still part owner in one of the parcels of property involved in the project and is concerned about a conflict of interest. Bruce suggested that the Board consider working with the County engineer, and possibly Jack Norberg from Resource Concepts and David LaBarbara or the Board could hire an outside engineering firm to cover MGSD's interests.

Legal Report--Ordinance Changes: David LaBarbara presented ordinance changes which had been prepared by Bill Peterson at the direction of the Board. David reviewed the ordinance change involving capacity refunds. Discussion followed. Motion by Louis

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to adopt ordinance #87 relating to capacity refunds. Seconded by Leonard Anker. Motion carried. David then reviewed the second ordinance change which related to refunds on purchased capacity for completed projects. Discussion followed. Motion by Leonard Anker to adopt ordinance #88 relating to refunds for purchased capacity for completed projects. Seconded by Louis Neddenriep. Motion carried.

David LaBarbara presented a letter from Bill Peterson dated November 27, 1991 relating to John and Joan Christl and their request for MGSD to waive the penalty due on their property special assessment in the Carson Valley Industrial Park along with copies of letters from Robert Story of the Douglas County District Attorney's Office and the Christ's attorney, John Aebi. The Board reviewed the information contained in the correspondence. The Board directed the Secretary to research to see if anyone else had paid penalties on their special assessment and if so to advise Bill that the Board felt if one person paid the penalties then everyone should pay the penalties.

Superintendent's Report: David LaBarbara reported that the plant performance has been good.

Mr. Neddenriep discussed increasing the salaries of the Board of Trustees. Mr. Neddenriep felt that the salaries should be raised to \$250.00 per month and the Chairman raised to \$350.00 per month and requested that salary increased be added to the next regular meeting agenda for action. David LaBarbara will consult Bill Peterson for the requirements in raising the salaries of the Board. Discussion followed concerning the time frame for implementation of the salary increases required by state statute.

The Board discussed the purchase of a weed sprayer. David related that he felt a 50 gallon sprayer was too small. The commercial company uses a 300 gallon sprayer and takes most of the day to spray a portion of the plant grounds. Discussion followed concerning cost of sprayer and chemicals, time involved, chemical exposure of employees doing the spraying, etc. Mr. Neddenriep felt that the entire MGSD grounds should be sprayed. The Chairman felt MGSD should hire a company to do the spraying.

Secretary's Report: Bonnie Fettic asked for the boards wishes regarding the collection of an overdue sewer user fee account. Aileen Birmingham is three quarters in arrears. A lien has been placed on her property, but she lives in Laughlin, Nevada and it would not be possible to initiate the usual small claims court action for the overdue account. Bonnie asked if the Board wished to turn the account over to a collection agency. The Board

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directed that the lien on the property would be sufficient for the time being.

Meeting adjourned at 11:10 P.M.

Approved: 1-7-92

By: 