

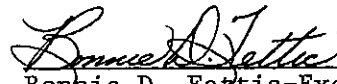
# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, JANUARY 5, 1993, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of December 1, 1992 -
- 7:40 Oath Of Office For Newly Elected Board of Trustees
- 7:45 Election of MGSD Board Officers
- 7:50 Introduction of Douglas County Public Works Director, Larry Werner
- 7:55 Gardnerville Ranchos General Improvement District--Request For Committment  
To Serve New Annexation and Capacity Request
- 8:10 Smith Office Remodel--Plan Approval
- 8:15 Southgate Service Park--German Auto Repair--Capacity Transfer and Plan  
Approval
- 8:20 Western Nevada Properties--Line Acceptance and As-Built Approval For  
Winhaven Phase III
- 8:30 Westwood Village Unit IV Phase A--Line Acceptance and As-Built Approval
- 8:40 Award of Highway 395 Sewer Main Crossing
- 8:50 C.O.D. Garage--Capacity Request
- 8:55 Discussion of Service Area
- 9:05 MGSD Ordinance Discussion--Ordinance Change Discussion Time Limit For  
Non-Payment Penalty
- 9:15 Jacobsen--Sewer Capacity Transfer
- 9:25 Engineer's Report
- 9:40 Superintendent's Report
- 9:55 Secretary's Report
- 10:05 Public Commentary
- 10:15 Adjournment



Bonnie D. Feticc-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at: Minden-Gardnerville Sanitation District, Gardnerville Post Office, Minden Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 1/6/93

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, January 5, 1993, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Louis Neddenriep, Jerome Etchegoyhen, Vic  
Pedrojetti and Leonard Anker

Staff Members Present:

David LaBarbara, Bonnie Fettic and Bruce Scott

Others Present:

Judge David Gamble, Harry Tedsen, C.E. Swift, Bill Shaw, Brooks  
Park, Cole Smith, Dan Jenkins, Paul Lumos, Rob Anderson, Steve  
Holton, Andy Burnham and Mike Swift

Minutes of December 1, 1992 were reviewed by the Board. Motion by  
Jerome Etchegoyhen to accept the minutes of December 1, 1992.  
Seconded by Leonard Anker. Motion carried.

Oath of Office for Newly Elected Board of Trustees: Chairman  
Hellwinkel introduced Judge David Gamble who administered the oath  
of office for newly elected trustees Vic Pedrojetti and Louis  
Neddenriep. The Chairman thanked Judge Gamble for coming and  
performing the service for the District.

Election of MGSD Board Officers: The Chairman called for  
nominations for MGSD Board Officers for the 1993 calendar year.  
Motion by Vic Pedrojetti to retain the present board officers,  
Daniel Hellwinkel-Chairman, Louis Neddenriep-Vice Chairman, and  
Jerome Etchegoyhen-Secretary-Treasurer. Seconded by Leonard Anker.  
Mr. Neddenriep felt that he should be relieved from his vice-  
presidency. Vote: 3 ayes, 1 nay being Louis Neddenriep.

Introduction of Douglas County Public Works Director, Larry Werner:  
David LaBarbara informed the Board that Mr. Werner had to go out  
of town and would not be able to attend the meeting, but would like  
to be put on the February, 2, 1992 agenda, so that he may come and  
meet the board members.

Gardnerville Ranchos General Improvement District--Request For  
Commitment To Serve New Annexation and Capacity Request: David  
LaBarbara informed the Board that GRGID had requested that their  
item be removed from the agenda. The Chairman related that Brooks  
Park and Red Swift were present to discuss their annexation into  
GRGID with the Board. Mr. Park and Mr. Swift related to the Board  
that the GRGID item had been removed from the agenda because they

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now wish to include 11.0 acres of commercial property in their annexation to GRGID and are on GRGID's agenda for January 6, 1993 to ask for an extension. Discussion followed concerning capacity requirements for the property to be annexed. The Board felt that capacity would probably be available at the present time for their project. The Board mentioned however, that it could not guarantee capacity until an application had been received and approved. David LaBarbara related that a check for the capacity and acreage fee has to accompany the application for capacity from GRGID, but that the check would not be cashed until the application is approved by the Board. David explained the two year rule for the use of the capacity and what determines use by the MGSD ordinance. David also reviewed the agreement between MGSD and GRGID regarding capacity use. Discussion followed concerning a possible parcel split. The Board offered to hold a special meeting if the representatives felt it was necessary. The Chairman informed Mr. Park and Mr. Swift that the cost for a special meeting was \$250.00.

Smith Office Remodel--Plan Approval--Represented by Cole Smith. Remodel plans were presented for the unoccupied building at 1415 Hwy. 395 directly behind the old TV Land building. David LaBarbara related that the lateral had been replaced previously when the parking lot was paved. The building currently has 1.0 unit of capacity and the remodel plans call for 1.0 unit of capacity. David related that the plans were in order and recommended approval by the Board. Bruce Scott also related that the plans were in order and recommended approval. Motion by Jerome Etchegoyhen to approve the Smith office remodel plans for the building located at 1415 Hwy. 395 and to approve 1.0 unit of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried

Southgate Service Park--German Auto Repair--Capacity Transfer and Plan Approval--Represented by Harry Tedsen and Dan Jenkins. A subdivision map of the Southgate Service Park was presented to explain Mr. Tedsen's capacity transfer request to the Board. Mr. Tedsen has 8.4 units of capacity currently on Lot 6, Block A of Southgate Service Park and he wishes to transfer 1.0 unit of that capacity to Lot 1, Block A of Southgate Service Park. Plans were also presented for approval for the construction of a German Auto Repair Shop to be located on Lot 1, Block A of Southgate Service Park. David LaBarbara related that the plans were in order. There will be no floor drains and therefore, a sand-oil interceptor will not be required. Bruce related that the plans are in order and that the owner he did not want a floor drain in the building, so they are apparently going to use other cleanup methods. Discussion followed concerning the transfer of capacity and the building

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plans. Motion by Leonard Anker to transfer 1.0 unit of capacity from Lot 6, Block A to Lot 1, Block A of Southgate Service Park. Lot 6, Block A of Southgate Service Park now has 7.4 units of capacity. Seconded by Louis Neddenriep. Discussion followed concerning the transfer of capacity within a subdivision. Vote: 4 ayes, 0 nays. Motion by Leonard Anker to approve the plans for the construction of a German Auto Repair Shop to be located on Lot 1, Block A, 1463 Venture Drive, Southgate Service Park, APN #25-683-05 and to approve 1.0 unit of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

Western Nevada Properties--Line Acceptance and As-Built Approval For Winhaven Phase III--Represented by Steve Holton. Mr. Holton requested that MGSD accept the line and approve the as-built drawings for a portion of the sewer main in Winhaven Phase III. Bruce Scott presented a recommendation letter from Resource Concepts dated January 5, 1993. Bruce explained to the Board that a portion of the line contained on the as-builts is not being requested for approval, and that Western Nevada Properties would return to the Board at a later date for approval of the remainder of the as-builts and line acceptance. Bruce recommended that the Board approve accept the line and approve the as-built drawings for North Lantana Drive from the manhole at Station 17+47 to the manhole at Station 15+18, and for Wisteria Drive from North Lantana Drive to the manhole at Station 6+75 including Lilac Court. The portion of the line north of Wisteria Drive on North Lantana Drive contained on the as-built drawings is not being requested for acceptance by MGSD. Bruce further explained the pipe slope and the capacity to be served. Bruce related that the usual final inspection should be made after all street improvements are completed to insure that the line is free of debris and that the manhole frames and covers are properly set with concrete collars in place. The final rim elevations should be added to the record drawings. David LaBarbara related that testing had been completed and the line meets the District ordinance. The "S's" will need to be put on the curbs when the curb and gutter work is done. Discussion followed. Motion by Louis Neddenriep to accept the sewer main and approve the as-built drawings for the following portion of Winhaven Phase III: North Lantana Drive from the manhole at Station 17+47 to the manhole at Station 15+18, and for Wisteria Drive from North Lantana Drive to the manhole at Station 6+75 including Lilac Court, subject to the recommendations contained in Resource Concepts letter dated January 5, 1993, and subject to the "S's" being placed on the curbs when the curb and gutter work is done. All fees are to be paid. The rules, regulations and requirements of MGSD are to be met. Seconded by Leonard Anker. Motion carried.

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Westwood Village Unit IV Phase A--Line Acceptance and As-Builts Approval--Represented by Andy Burnham. As-builts were presented for acceptance by the Board for Westwood Village Unit IV Phase A. Bruce Scott presented a letter from Resource Concepts dated January 5, 1993 and recommended approval subject to receipt of reproducible as-built drawings. A final inspection should be made after all street improvements are completed to assure that the lines are free of debris and the manhole frames and covers are properly set with concrete collars in place. The final rim elevations should be added to the record drawings upon completion of street improvements. David LaBarbara related that testing had been completed and that the line meets the requirements of the District ordinance. The "S's" also need to be added when curb and gutter is completed. Motion by Jerome Etchegoyhen to accept the sewer main and the as-built drawings for Westwood Village Unit IV Phase A, subject to the recommendations in Resource Concepts letter dated January 5, 1993. "S's" are to be added during the completion of the curb and gutter work. All fees are to be paid. The rules, regulations and requirements of MGSD are to be met. Seconded by Vic Pedrojetti. Motion carried.

Award of Highway 395 Sewer Main Crossing: Bruce Scott informed the Board that three bids had been received for the U.S. Highway 395 Sewer Main Extension. The lowest bid was \$33,580.00. The Gardnerville Town Water Company wishes to share in the project and their share of the bid would be \$14,897.50 leaving \$18,682.50 to be paid by MGSD. The crossing area would be at the Jacobsen property and would serve properties from the Nelson property south to the Williams property. Discussion followed concerning construction and location. Bruce related that since it is a winter project, the construction would actually be done in early spring. Bruce recommended that the Board award the bid to the low bidder, Crockett Enterprises subject to the Gardnerville Town Water Company also awarding their portion of the project. If the Gardnerville Town Water Company does not award their share of the project, the cost to MGSD will increase to approximately \$24,780.00. Bruce related that he had discussed the matter with Mark Gonzales and Mark felt that the Gardnerville Town Water Company intended to award their share of the project. Discussion followed. Motion by Louis Neddenriep to award the U.S. Highway 395 Sewer Main Extension to the low bidder, Crockett Enterprises, subject to the Gardnerville Town Water Company awarding their share of the project to Crockett Enterprises. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays, 1 abstaining, being Leonard Anker due to his relationship with A & A Construction who were one of the bidders. Mr. Neddenriep felt that MGSD should confirmation from the Gardnerville Town Water Company that they have awarded their share of the project to Crockett Enterprises. Andy Burnham, who was

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present at the meeting advised the Board that he would inform the Gardnerville Town Water Company. The Board directed Bruce to talk to Mr. Crockett if the Gardnerville Town Water Company does not award their share of the project and to set up a special meeting to work out new construction costs with Crockett Enterprises so that the project could go forward.

The meeting was turned over to the Vice-Chairman due to the fact that the Chairman was one of the property owners on the next agenda item.

C O D Garage--Capacity Request: David LaBarbara related that a recent inspection of the new C O D Garage sales pavilion at 1601A Hwy. 395 revealed that there were two additional drains added to the building which were not included on the original plans. There is still a square foot capacity credit of 0.46 and therefore, it will be necessary for the property owners to purchase 0.24 unit of capacity. Motion by Vic Pedrojetti to sell 0.24 unit of capacity for the C O D Garage sales pavilion located at 1601A Hwy. 395 and to approve 0.46 of additional square foot capacity credit, making the total capacity for the building 4.70 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, 1 abstaining, being Daniel Hellwinkel. David related that MGSD would send a bill to the C O D Garage for the additional capacity.

The meeting was then turned over to the Chairman.

Discussion of Service Area: The Chairman related to the other Board Members that he feels more and more pressure is being put on MGSD to increase the District's service area and felt that maybe MGSD should again conduct public hearings as the District had done before when the East Valley Sewer Master Plan was being considered by the Commissioners to hear input from the people of the District. Mr. Neddenriep felt that MGSD should wait to holding public hearings until such time as it becomes necessary. Bruce Scott related that a letter had been sent to the Commissioners urging them to consider planning for the sewerage of the East Valley, but to date it has not been answered by the Commissioners. Bruce has also talked to Larry Werner of the Public Works Department concerning the letter sent to the Commissioners by MGSD. Mr. Anker felt that the Board should talk to Larry Werner when he comes to the next board meeting. Bruce related that he understood that a couple of the Commissioners were planning to get on the next agenda to talk to MGSD regarding the District service area. Discussion followed regarding recently approved subdivisions by the County and problems with already developed subdivisions.

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MGSD Ordinance Discussion--Ordinance Change Discussion Time Limit For Non-Payment Penalty: The Chairman opened discussion concerning the penalty for non-payment of allocated capacity. David LaBarbara related that the ordinance allows six months for payment of capacity and if the capacity is not paid during that time frame, the applicant cannot reapply for the capacity for a period of six months. The time during which the applicant cannot reapply is the penalty. Mr. Anker felt that six months for payment of capacity is not enough time for most projects due to the problems involved in obtaining financing, project coordination, and obtaining all the necessary approvals. Mr. Neddenriep felt that the payment of capacity time frame could be extended, but also felt that MGSD would have the same problems with developers whether the time frame for payment is six months or a year. Bruce Scott related that he did not think six months was enough time for capacity payment on big projects. Mr. Etchegoyhen felt that MGSD should be able to grant time extensions if the Board felt it was warranted. The Chairman felt that owners should come back to the board before the time for capacity payment expires and ask for an extension. Mr. Anker felt that the Board should consider increasing the payment time to nine months. Rob Anderson volunteered that he did not feel six months was enough time for a project owner to pay the capacity based on some of the projects he has been involved with and felt that the board should allow a larger payment time frame. David reminded the Board that the time frame for capacity payment was initially changed in the ordinance because the Board did not want capacity held for long periods of time, which would keep other projects which were ready to go forward from obtaining capacity. Discussion followed concerning the present practice of sending a registered letter, return receipt to the property owner at the time the Board allocates the capacity informing him when the capacity has to be paid. The Board directed that registered letters, return receipt were to be mailed to the property owners 45 days prior to the expiration date when capacity must be paid. Discussion followed concerning the time frame for the payment of capacity. The Board agreed that the time frame for capacity payment would be extended to nine months and to reserve the right for a variance. David LaBarbara will direct Bill Peterson to prepare the ordinance change for Board approved at the February 2, 1993 meeting.

Jacobsen--Sewer Capacity Transfer--Represented by Rob Anderson. A letter dated December 24, 1992 requesting that the 19.0 units of capacity presently on Parcel 3-C-1 be reassigned to 18.0 units of capacity on Parcel 3-C-1 and 1.0 unit of capacity on Parcel 3-C-2 was presented to the Board for review along with a parcel map of the area. Mr. Anderson explained that Mr. Jacobsen wishes to use 1.0 unit of capacity to connect his residence for service. Discussion followed. Motion by Leonard to transfer the 19.0 units of capacity presently assigned to Parcel 3-C-1 to 18.0 units of

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capacity for Parcel 3-C-1 and 1.0 unit of capacity for Parcel 3-C-2. Seconded by Louis Neddenriep. Motion carried.

Engineer's Report: Bruce Scott reported that he had sent a letter to Mike Rowe in regard to the Freida Lane Homeowners outlining his preliminary findings for sewerage Freida Lane and suggesting that his clients consider retaining the services of an engineer to develop a preliminary engineering plan to service the area.

Bruce Scott passed out copies of an updated checklist to be used as a handout for Owners, Developers, Engineers, and Contractors so that they may have a basic idea of MGSD's requirements for the construction of sewer mains and laterals.

Bruce Scott related that the Town of Minden would like to know MGSD's plans for rehabilitation of the line in the alley behind the Minden Inn. The County will be moving into the building in the future and the town is requiring the paving of the alley, but if MGSD is planning rehabilitation in the near future, the paving should be put off until rehabilitation is completed. Bruce discussed the paving requirement which has been delayed for the Vasey building project pending rehabilitation of the line in the alley running from the CVIC Hall. Bruce related that the two alley sections are third on the rehabilitation priority list and asked the Board if they wished to include the areas in the 1993 rehabilitation project in light of the pending projects. Bruce estimated the cost would be \$50,000 for both alleys. The Chairman felt that the Minden Inn should come to MGSD and ask for remodeling approval. Jerome Etchegoyhen felt that MGSD should go ahead with rehabilitating both alley areas. Mr. Neddenriep felt MGSD should hold off committing to rehabilitation at the present time since MGSD has a large plant improvement project pending. Bruce related that there are a couple of places in Gardnerville and portions of County Road that should have line rehabilitation and requested that the board be considering continuation of the on going rehabilitation program so that it can be included in the 1993-94 budget. Bruce discussed the TVing of the lines, prior investigations, problems associated with line cleaning, and elimination of infiltration being an inexpensive way to gain additional plant capacity. Discussion followed. Bruce will update the rehabilitation priority list and present it to the Board at a future meeting.

Superintendent's Report: David LaBarbara informed the Board that a letter had been received from Douglas County Public Works asking for comments for Minden Ironwood Partners-Dairy Queen project on parcel 17-222-09. The Board directed that the County should be given the same information as previously directed by the Board that



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the property is in the District and eligible for service and that Parcel 4-A-2 will require an easement for its sewer lateral when it is not under the same ownership as Parcel 4-A-1. David will write a letter to the County and provide them with the information specified by the Board.

David LaBarbara related that a letter had been received from Vickie Driscoll of Woodburn and Wedge relating that information had been received from the Deputy Attorney General regarding the suit pending by Nevada Department of Transportation to obtain MGSD's easement in the vicinity of Elges and Hwy. 395. The Deputy Attorney General has informed her that NDOT will not disrupt or acquire MGSD's easement, but will make the necessary manhole cover adjustments associated with the highway construction. Bruce Scott discussed the proposed highway construction and coordination with NDOT.

David LaBarbara related that information had been received from the Division of Environmental Protection concerning acquisition of block grants. Discussion followed. The Board related that they were not interested in pursuing a block grant.

Secretary's Report: Bonnie Fettic related to the Board that the Nevada's Legislative Reporting Service is again offering a subscription for their daily newsletter for the 1993 session of the legislature which MGSD had subscribed to in the past and found to be very helpful. The cost for the session is \$630.00 and if MGSD wishes to have the newsletter faxed, which would eliminate the delay in receiving updated information through the mail, MGSD would be responsible for the fax charges. Bonnie did not think the fax charges would be excessive since the news letter is usually four to six pages. Discussion followed concerning the usefulness of the newsletter, time lost in the mail in receiving legislative bills and information, obtaining copies of the legislative bills, and Charlie Lawson who will monitor the session full time for the Nevada Rural Water Association. Motion by Louis Neddenriep to subscribe to the Nevada's Legislative Reporting Service for the 1993 session of the legislature and to have the newsletter faxed to MGSD. Seconded by Jerome Etchegoyhen. Motion carried.

Bonnie Fettic presented a letter and bill which had been received from Warren Reed Insurance for an additional premium due to an error in premium calculation for \$1,953.00 for the addition of the two digesters and digester control building added to the package policy on April 7, 1992. The agent, Alan Reed estimated the additional premium to be \$2,500.00 annually. A motion had been made by Jerome Etchegoyhen to add the items to the insurance policy not to exceed a premium of \$2,500.00 annually at the April 7, 1992

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meeting. MGSD was billed \$2,007.00 for approximately six months of coverage and now the insurance carrier is asking for another \$1,953.00. The policy expired on October 5, 1992. David LaBarbara volunteered that MGSD paid \$22,584.00 for insurance from October 5, 1992 to June 30, 1992. Bonnie volunteered that the renewal policy effective October 5, 1992 to October 5, 1993 has been paid in the amount of \$20,936.00. MGSD has a refund due for the cancellation of the trustees professional liability policy which was added to the new package policy in the amount of \$974.97. Warren Reed Insurance wishes to apply the cancellation refund to the \$1,953.00 additional package policy premium. Discussion followed concerning the fact that MGSD paid nearly double the estimated annual premium for the buildings for a period of only six months, the additional premium due to error in calculation, and the total insurance premiums paid the previous year. The Board felt that MGSD had already paid an excessive amount of premium to cover the digesters and the digester control building and felt that it was unreasonable for the carrier to come back to MGSD three months after the policy had expired asking for additional premium after MGSD had promptly paid the initial billing for the addition of the buildings to the policy. The Board also felt that MGSD is due the refund for the cancellation of the trustees professional liability policy. The Board directed David LaBarbara to write a letter to Warren Reed Insurance expressing the feelings of the Board.

Meeting adjourned at 10:35 P.M.

Accepted: 2-2-93

By: 

# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, FEBRUARY 2, 1993, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of January 5, 1993  
7:40 Larry Werner--Introduction of Douglas County Public Works Director  
To MGSD Board of Trustees  
7:45 Commissioners Pumphrey and Pruett--Discussion Of Possible Service To  
Williams Industrial Park--Action  
8:15 Town of Minden--Rehabilitation Of Alley Behind CVIC Hall And Minden Inn--Action  
8:30 Silver Sage Village Apartments--Capacity Request--Action  
8:40 Attorney's Report--Action  
8:50 Warren Reed Insurance--Discussion Of Additional Insurance Charges--Action  
9:00 Western Nevada Properties--Line Acceptance and As-Built Approval For  
Alyssum Ct.--A Portion of Winhaven II Phase B--Action  
9:10 John K. Rosegard & Mary Jane Rosegard--Annexation Request--Action  
9:20 Jesus Rey & Mary Rey--Annexation Request--Action  
9:30 Eagle Valley Construction--Request For Modification To Annexation Agreement--Action  
9:40 Engineer's Report--Action  
9:45 Superintendent's Report--Action  
10:00 Secretary's Report--Action  
10:10 Public Commentary  
10:20 Adjournment

  
Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report, and Secretary's Report.

This meeting agenda is posted at Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 2/3/93

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 663  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, February 2, 1993, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Vic Pedrojetti, Leonard Anker, Louis Neddenriep  
and Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott, Bill Peterson and Bonnie Fetic

Others Present:

Ray Wilson, Larry Werner, David Williams, Dave Pumphrey, Robert  
Pruett, B.J. Vasey, Rob Anderson, Bob Whear, Rose Towner, Tom Cook,  
Steve Holton and Jane Rosegard

The minutes of January 5, 1993 were reviewed by the Board. Motion  
by Leonard Anker to accept the minutes of January 5, 1993.  
Seconded by Louis Neddenriep. Motion carried.

The Chairman welcomed Public Works Director, Larry Werner and  
Commissioners Dave Pumphrey and Robert Pruett.

Larry Werner-Introduction of Douglas County Public Works Director  
to MGSD Board of Trustees: The Chairman introduced Larry Werner  
to the Board Members. Mr. Werner related that he wished to get  
acquainted with the different boards in the area and offered help  
to MGSD at anytime from Douglas County Public Works. David  
LaBarbara asked Mr. Werner about a project that had been approved  
by MGSD, but was apparently being held up at the County level due  
to a flood plain in the Valley Villa Subdivision owned by Jennie  
Plummer. Bruce Scott related that he could address the problem.  
The area is in a flood plain and has been in a flood plain, but it  
was never flagged on the plans until the owner desired to reparcel.  
Mr. Werner volunteered that the project is being held up until the  
issue is sorted out. David related that a letter had been received  
from the owner relating that she does not wish to pay the capacity  
fees until she is informed whether she can build on the property.  
Bruce Scott related that Larry has given MGSD assistance on  
demolition permits which had not been flagged in the past and could  
have an impact on the sewer system. His department has been  
cooperative and the problem has been corrected. Discussion  
followed concerning the excess amount of flows received by MGSD  
during the last severe storm system. The Chairman related to Mr.  
Werner that MGSD attempts to abide by all the rules and regulations  
of the County and would continue to do so. Mr. Werner related that  
the County would work at the staff level to include MGSD's needs

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on all projects and to attempt to have projects run smoothly between the County and MGSD.

Commissioners Pumphrey and Pruett--Discussion of Possible Service To Williams Industrial Park. Mr. Pumphrey apologized to the Board for the breakdown in mechanics for the County staff review in recommending the Williams Industrial Park be served by MGSD. The question was never raised as to whether the Williams Industrial Park was in MGSD's service boundary. Mr. Pruett related that he hopes that these kinds of issues will be resolved with the addition of Larry Werner as Public Works Director. Mr. Pumphrey stressed that the County is trying to work with and not dictate to MGSD. There are two other projects approved by the County in the East Valley which are required to connect to sewer service, but not to MGSD. Mr. Pumphrey realizes there are sewer problems with the East Valley which is partly due to the reluctance on the part of the Commissioners to commit themselves to dealing with, but the Commissioners do need to begin resolving the issues of sewer the East Valley. The Commissioners have received a letter from Larry Werner to evaluate the sewer issues for the East Valley, but that does not relieve the County from the sewer problem of the Williams Industrial Park. The Commissioners have not made any demands on MGSD, but they would like to see the Williams Industrial Park project move ahead. Mr. Pumphrey would like the MGSD Board to direct their staff and engineers to work with the County to try to work out a solution to sewer the Williams Industrial Park and to go forward on the sewer of the East Valley. Mr. Pruett discussed the difficulties in developing sewer facilities and related that he understood MGSD's boundary, but felt that long term sewer had to be thought about for Douglas County. Mr. Pruett related that big mistakes have been made which the Commissioners must deal with. Mr. Pruett asked the plant capacity? David LaBarbara related that with the completion of the proposed plant improvements, MGSD should be able to handle 2.0 million gallons per day. Mr. Pruett related that he realizes the size of the plant limits capacity, but felt that the County and MGSD could cooperate to iron out a sewer package for the long haul to take care of everyone, and felt that the County and MGSD needs this common goal. Mr. Pruett discussed the DCSID plant. Mr. Pruett related that the County has made some bad mistakes with the master plan, but felt that he would like to see common ground between the County and MGSD. Mr. Etchegoyhen expressed his concern about how much capacity MGSD can take care of and if MGSD will be able to take care of the present service area. Mr. Etchegoyhen related that he was glad to see Commissioners Pumphrey and Pruett present at the meeting, but felt that the time had come for the County to move forth with a sewer plan for the East Valley. Mr. Neddenriep related that he agreed with Mr. Etchegoyhen and felt that the County should go forth with the East Valley Master Plan developed

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several years ago. Mr. Pedrojetti, Mr. Neddenriep and Mr. Anker all agreed that they felt MGSD was running out of room for capacity. Mr. Pruett related that he is concerned about a long haul sewerage plan and related that Larry Werner is reviewing the East Valley Master Plan developed by Vasey Engineering and is bringing it back before the County, which was originally a great idea. Mr. Pruett related that he would like to think that the County and MGSD has common ground in regards to sewerage. Mr. Pruett asked if the Williams Industrial Park could be considered if the County would go to extremes to help MGSD? He also felt that if MGSD and the County were on a solid basis something could be worked out. Mr. Anker expressed concern over the lack of County cooperation in the past, and related that MGSD plans terms of gallonage. Mr. Anker also related that he is very concerned about the commercial development next to the treatment plant. Mr. Pruett complimented the Board on an odorless plant. The Chairman related that the engineers estimate the plant build out to be 3.0 million gallons per day. David LaBarbara related that with the development in Westwood Village being so close to the plant, it would be impossible to build plant improvements to the edge of the plant property. The engineering consultants feel that MGSD could handle approximately 3.5 million gallons per day and a possibility 4.0 million gallons per day, but stressed that the solids handling and storage plus EPA limits would be a real limiting factor. Mr. Pruett requested that the County and MGSD get together on common ground. The Board agreed. Discussion followed about a short term agreement for MGSD to receive sewage from the Williams Industrial Park. Bruce Scott related that the short term agreement concept sounded good, but how will the County guarantee that it will only be short term. Once the property is connected to MGSD for service, Bruce felt it would be very hard to disconnect the service. Mr. Pumphrey related that he would like to see the County staff and MGSD staff to work together to explore the sewage use in depth and come up with workable alternatives to sewer the Williams Industrial Park. Mr. Pumphrey felt that there is a window of opportunity open now to plan for the valley sewer needs and the cooperation of MGSD is needed. Ray Wilson related that he respected the Commissioners situation, but he wished to compliment the consistency of the MGSD Board in making decisions which they try to abide by and give no favoritism. Mr. Wilson related he appreciates the MGSD Board and knows that other people do also. Mr. Wilson thanked the Board for their consistency in making decisions. Mr. Wilson related that MGSD held public hearings several years ago during the East Valley Master Plan process and that the people of the district did not want the MGSD boundary increased. Mr. Wilson addressed the growth from the time he moved here until present and stressed that the growth bothers him and also other people. Mr. Wilson related that with the amount of effluent the Chichester project will generate, he hopes that MGSD will require the project to cover the plant

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process. Mr. Wilson related that the Minden Town Board had been opposed to the commercial development next to the MGSD plant, and that he felt the towns of Minden and Gardnerville would incorporate to protect MGSD should it become necessary. Mr. Wilson felt that MGSD has to take care of Minden and Gardnerville first and that he was asking MGSD to stand up to the pressures of the Commissioners. Mr. Wilson also cautioned the Board to be careful about accepting sewage on a temporary basis and cited a lease arrangement that the Town of Minden had been approached with concerning water. Once capacity is leased, it would be hard to discontinue service. Mr. Wilson related that the Town of Minden Board is completely behind the MGSD Board. The Chairman related that MGSD approached DCSID to try to connect to their line going out to the Pinenuts, so that MGSD could eliminate the holding ponds on Muller Lane but DCSID was not interested in having MGSD share the line. David LaBarbara related that some odors will be eliminated when the present project improvements are completed. The Chairman related that he did not believe that the entire plant facility could be covered due to the fact that some of the biological process needs sunlight and air. David LaBarbara agreed with the Chairman. The Chairman related that the Chichester project is in the MGSD service area and that their project will have to meet MGSD requirements. The Chairman also related that if all the capacity that MGSD had sold would require service today, MGSD would have trouble handling the sewage load without increasing facility improvements. David LaBarbara related that the plant can handle the hydraulic load, but the treatment may not be sufficient. Bruce Scott related that he would like to review the nature of the flows from the Williams Industrial Park and potential gallonage. Mr. Vasey related that the park is 80 acres and would probably generate 80,000 to 90,000 gallons per day for the entire park. He felt that it would probably take five years to develop the park. If MGSD would require Mr. Williams to pretreat the effluent, that is what he would have to do. The sewer route for the park would extend from Hwy. 395 to Pinenut and Saw Mill. David LaBarbara questioned the expense of building such a long line on a temporary basis? Mr. Vasey related it would be expensive, but it would only be temporary to MGSD and when the park capacity was needed by MGSD, the County would step in and provide capacity at the North Valley. Mr. Williams related that Aervoe Pacific occupies 10.0 acres of the park and felt that 30,000-40,000 gallons per day would be generated for the entire park. Mr. Williams discussed the current development, the amount of people Aervoe Pacific employs, and the plans for future development of the park. The Chairman related that the people of MGSD gave the Board a mandate and the Board feels they have to stay with the wishes of the people or the Board will have to go again go back to the people of the district and ask their wishes as to what they wish to serve. Mr. Williams related that Bently Nevada was brought into MGSD by a land exchange which also got Bently away from having to pump

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their effluent. Mr. Etchegoyhen related that he was not saying that he would not change the service area, but MGSD has to draw a line somewhere because the plant cannot go beyond what it can serve. Mr. Pumphrey felt that if MGSD could trade off some of its service area to serve Williams Industrial Park that the County would cooperate. The Chairman related that the MGSD Board is willing to work with the County. Mr. Pumphrey asked the Board to direct Resource Concepts to work with the County on the sewerage problems. The Chairman felt that the Board would have to take time to consider the Commissioners request before giving MGSD staff direction. Mr. Pumphrey requested cooperation in that where MGSD service leaves off and the County picks up that both agencies look for the good of Douglas County. Mr. Pruett felt that for the long haul MGSD and the County need to talk to get the best job done for all of Douglas County. The Chairman related to the Commissioners that MGSD never tries to stop development because MGSD is here to serve the people of the district. Mr. Pumphrey asked if the sewerage of the Williams Industrial Park could be put on the next MGSD meeting agenda? Mr. Pruett related that the County should not force MGSD into a decision, and would hope that the MGSD Board would conclude the problem quickly and write a letter to the Commissioners giving a yes or no answer. Mr. Neddenriep agreed with Mr. Pruett. The Chairman felt that the Board should hold a special meeting to discuss the Williams Industrial Park matter. The Chairman thanked Commissioner Pumphrey and Pruett for coming to the meeting.

Town of Minden--Rehabilitation Of Alley Behind CVIC Hall and Minden Inn--Represented by Minden Town Board Chairman, Ray Wilson. Mr. Wilson related to the Board that the Minden Town Board feels that the remodel project for the old Minden Inn will be a benefit to the town of Minden and also related to the Board that the Town of Minden is planning to pave and landscape the parking lot next to the CVIC Hall. Mr. Wilson related that the Town of Minden plans to pave both the Minden Inn alley and the CVIC Hall alley and if MGSD has any plans to do line rehabilitation in either alley, the Town of Minden would like MGSD to do the work before the Town paves the alleys. Mr. Wilson related that when the Vasey building was built, the owners agreed to pave part of CVIC Hall alley which would be done with the rest of the asphalt work. The Chairman related that the Minden Inn has never brought in remodeling plans for MGSD review. David LaBarbara related that plans had just been received for the Minden Inn which will be on the March, 1993 agenda. Bruce Scott related that he had done research and consulted MGSD staff since the last meeting and it would not appear that any main work needs to be done in either alley, but possibly some manhole work should be done. There is time to consider the scope of necessary work and felt it was more of a coordination



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thing between the Town of Minden and MGSD. The Town of Minden will be considering the asphalt work for the alleys in the upcoming budget. The Chairman related to Mr. Wilson that MGSD will notify the Town of Minden if MGSD finds it necessary to perform work in either alley.

Silver Sage Village Apartments--Capacity Request--Represented by Bob Whear. David LaBarbara related to the Board since the six months penalty for non-payment of capacity for the Silver Sage Apartments has elapsed, Mr. Whear was present to again request capacity for his project at 1243 High School Street. Total capacity required is 23.0 units. There is 5.46 units of square foot capacity available leaving 17.54 units of capacity to be purchased by the property owner. Discussion followed. Motion by Jerome Etchegoyhen to grant 5.46 units of square foot capacity credit and to sell 17.54 units of capacity for Silver Sage Village apartments to be located at 1234 High School Street. Connection fees are to be paid for 23.0 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Attorney's Report: Bill Peterson related to the Board that they had directed that the ordinance be amended to change the time frame for the payment of allocated capacity from six months to nine months. Bill related that the change in the payment for the capacity time frame effects three categories in the ordinance and that it is necessary to enact three different ordinances. Bill reviewed each of the three ordinances with the Board. Discussion followed. Motion by Leonard Anker to accept Ordinance #92, Part One, Section V, Paragraph B, subparagraph 5 which allows nine months for the payment of capacity allocations, Ordinance #93, Part One, Section IX, Paragraph P, subparagraph 3 (a) which allows nine months for the payment of allocated capacity under contract, Ordinance #94, Part One, Section IX, Paragraph I which allows nine months for the payment of allocated capacity for annexations. Seconded by Louis Neddenriep. Motion carried.

David LaBarbara related that he had been directed to report on the status of the Minden-Gardnerville Baptist Church annexation. The minutes reflect that the Church received a three months extension in November of 1990 to connect to MGSD's line, they were again before the Board in April of 1991 for non-compliance and were given until May 7, 1991 to pay the fees due and present plans to connect to MGSD's line, then on May 7, 1991 the Board approved the plans to connect to MGSD's line, but the church has never connected to MGSD's line. David related that he had talked to Vasey Engineering and that an annexation map has been prepared, but Vasey has not released the map due to the fact that the project owes them money.

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The fees have been paid and the contract signed but they have not completed the annexation nor connected to MGSD's line. Bruce Scott discussed the new annexation process required by Douglas County where annexation maps are no longer required, just an update of the boundary maps. However, MGSD may choose to file their own annexation maps. Bill Peterson reviewed the Church annexation agreement and felt that MGSD would have a difficult time making the Church connect to MGSD's line if it is not in the agreement. Based on the ordinance and state statute they are not annexed because they have not completed all phases of the annexation. The contract could be rescinded, and in that event annexation monies would probably have to be refunded. Discussion followed. Motion by Louis Neddenriep to direct Bill Peterson to write a letter to the property owner stating that MGSD is rescinding the contract and to refund the fees to whoever is entitled to them. Seconded by Leonard Anker. Discussion followed concerning giving the Church a chance to complete the annexation. Bill Peterson will research to see who should receive the annexation refund. Vote 4 ayes, 0 nays. Motion carried.

Bill Peterson related to the Board that he had reviewed the annexation petitions for Rosegard and Rey to be heard later in the meeting and found them to be satisfactory.

Warren Reed Insurance--Discussion Of Additional Insurance Charges:  
David LaBarbara related to the Board that Warren Reed Insurance had asked to table their request to be on the agenda pending further research concerning the additional insurance charges which should be done by the next regular board meeting.

Western Nevada Properties--Line Acceptance and As-Built Approval For Alyssum Court--A Portion of Winhaven II Phase B--Represented  
by Steve Holton. As-built drawings were presented for approval by the Board for Alyssum Court in Winhaven II Phase B. Bruce Scott presented a letter from Resource Concepts dated January 25, 1993 recommending approval subject to receipt of reproducible as-built drawings, final inspection by MGSD after all street improvements are completed to assure that the lines are free of debris and that the manhole frames and covers are properly set with concrete collars in place. The final rim elevations should be added to the record drawings. David LaBarbara related that the necessary "S's" need to be added to the curbs at the time the curb and gutter work is completed. Motion by Louis Neddenriep to accept the line and approve page 4 PH of Winhaven Gardens Patio Homes, being Alyssum Court, a portion of Winhaven II Phase B, subject to the recommendations contained in Resource Concepts letter dated January 25, 1993. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion

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/ carried.

John K. Rosegard & Mary Jane Rosegard--Annexation Request  
Jesus Rey & Mary Rey--Annexation Request--Represented by Rob Anderson and Mary Jane Rosegard. David LaBarbara presented annexation applications for Board review for both John K. and Mary Jane Rosegard, and Jesus and Mary Rey for properties located on Frieda Lane. David explained that the initial applications were unacceptable and had been resubmitted to Bill Peterson's satisfaction. Preliminary title reports, vicinity maps and annexation application fees have been received. Bruce Scott presented identical letters from Resource Concepts dated February 2, 1993, one being for the Rosegard annexation application and the other for the Rey annexation application, which recommended application approval subject to the conditions of the letters. Bruce related that the map and title report legal description for both property owners are not consistent and that corrections need to be made before the noticing for the public hearing for annexation. The Secretary related that the corrections would have to be approved by Resource Concepts and received by MGSD no later than February 10, 1993 in order to allow enough time for the required noticing time frame if the public hearing is to be agendized for the March 2, 1993 meeting. Bruce related that the overall sewerage of the Freida Lane area is important in consideration of individual parcels within it, and since the Rosegard and Rey properties form a critical portion of the area which will require sewerage, he suggested that the Freida Lane homeowners present an overall sewerage plan to be considered at the time of the Rosegard and Rey annexation hearings. Discussion followed concerning the sewerage of the entire Freida Lane area. Rob Anderson related that there could possibly be ten to twelve units on the Rey property. Motion by Louis Neddenriep to accept the annexation application of John K. and Mary Jane Rosegard subject to the recommendations contained in Resource Concepts letter dated February 2, 1993. (letter attached to minutes) The public hearing for annexation is to be held March 2, 1993 provided the map and legal description is made consistent for the necessary publication time frame. Seconded by Leonard Anker. Motion carried. Motion by Leonard Anker to accept the annexation application of Jesus and Mary Rey subject to the recommendations contained in Resource Concepts letter dated February 2, 1993. (letter attached to minutes) The public hearing for annexation is to be held March 2, 1993 provided the map and legal description are made consistent for the necessary publication time frame. Seconded by Vic Pedrojetti. Motion carried.

Eagle Valley Construction--Request For Modification To Annexation Agreement--Represented by Rob Anderson. Mr. Anderson related that

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neither he or the property owner were able to be present at the public hearing for the annexation of the Eagle Valley Construction property. The annexation agreement, which has been executed by Eagle Valley Construction states in Section Three that the existing structures must be connected for service with the District by April 6, 1993. Rob explained to the Board that the two buildings on the property are unoccupied and the owner plans to sell the property as a commercial venture and is reluctant to connect the buildings to sewer service without knowing if the buildings will be raised. The owner is asking relief from Section Three to connect the buildings for service with the District. The buildings are currently served by septic tanks. The Board discussed plugging the septic service and following County regulations for abandonment to insure that the buildings would not receive sewer service without connecting to the District services. Rob related that the property owner would be willing to abandon the septic service without connecting to MGSD services. Bruce Scott discussed future sewerage of the property and felt it would be in everyone's interest to wait on sewerage of the property pending future development. David LaBarbara agreed with Bruce and related that the water table is very high in the area and connection construction should be minimized. Motion by Leonard Anker to modify the annexation agreement for Eagle Valley Construction by omitting Section Three requiring connection for service with the District by April 6, 1993, and add an addendum requiring the abandonment of the existing sewer service according to State and County regulations. The rules, regulations and requirements of MGSD are to be met. Seconded by Jerome Etchegoyhen. Motion carried.

David LaBarbara presented a letter which had been received from property owner Jennie Plummer on her Village Way 4-Plex project which was previously approved by the Board. She has until February 4, 1993 to pay the allocated capacity and she is requesting an extension for capacity payment due to the fact that her project is being held up by the County for review of the flood plain in the area of her project. She does not want to pay for the capacity at this time due to the fact that she does not know if she will be allowed to build on the property. Rob Anderson addressed the problems the owner has faced with her project. Discussion followed. The Board felt that they could go by the terms of the new ordinance for capacity payment and could extend the payment time for three more months. Motion by Louis Neddenriep to extend the payment for capacity for Jennie Plummer for her Village Way 4-Plex project for three months. Capacity payment is due May 4, 1993. Seconded by Leonard Anker. Motion carried.

Engineer's Report: Bruce Scott requested authorization for the Chairman to execute the notice to proceed for the Highway 395

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Crossing project. Mr. Crockett has executed the contract for Crockett Enterprises. The Gardnerville Town Water Company has agreed to participate in the project. David LaBarbara related that a letter had been received from the Gardnerville Town Water Company stating the board of directors voted to authorize payment of their proportionate share of the project at their January 12, 1993 meeting. Motion by Vic Pedrojetti to authorize the Chairman to sign the notice to proceed for the Highway 395 Crossing project. Seconded by Louis Neddenriep. Motion carried. The Chairman then signed the notice to proceed along with three copies.

Bruce Scott related to the Board that when the highway construction was done by Las Vegas Paving, a manhole was buried which Las Vegas Paving offered to bring up to grade at a cost to MGSD of approximately \$7,000. The Board felt it was too high and rejected the offer. Wilson Construction is now working in the area at approximately Highways 395 and 88 and has been contacted to obtain their cost to bring the manhole up to grade. Wilson Construction felt it would be about \$2,700 with possibly another \$400 if the cone breaks. Bruce requested authorization from the Board to spend a maximum of \$4,000 to repair the manhole. Discussion followed. Motion by Louis Neddenriep to authorize a maximum of \$4,000.00 for the repair of the manhole located near the intersection of Highways 395 and 88. Seconded by Jerome Etchegoyhen. Motion carried.

Bruce Scott presented a map which he had just received for the proposed easement from Helms to Chichester which he stated he had not had a chance to review. However, Bruce discussed his concerns with the Board concerning the easement and related that he would return to the Board with more detail and recommendations at a later date.

Superintendent's Report: David LaBarbara related to the Board that the plant pavement is showing signs of heavy cracking and disintegration. Jack Norberg is of the opinion that if asphalt improvements are not made fairly quickly the road bed will be lost. David related that \$14,000 had been budgeted for the asphalt in the drying beds area and thought that perhaps repairs could be included in the present plant expansion to possibly obtain a lower bid. The Chairman felt that the work should be done by an independent contractor. Discussion followed concerning adding the asphalt repair as a deductive alternate in the plant improvements bid. The Board directed that the asphalt repair be added to the plant improvements bid as a deductive alternate.

David LaBarbara presented each Board Member with a copy of the predesign report relative to the facility hydraulic, process and solids handling improvements. David related that the predesign

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report is the same as the previous predesign report, but contained a few minor corrections.

David LaBarbara related that he thought the Minden Inn and GRGID would be requesting a special meeting and asked the Board if the \$250.00 special meeting fee should be paid by both parties or if the fee should be split between them. The board directed that the fee could be split between the two parties.

Secretary's Report: Bonnie Feticc informed the Board that the Nevada's Legislative Reporting Service had informed MGSD that they would not be offering the legislative report as planned due to lack of interest and did not make the venture worth their while. MGSD's check for the service has been returned.

Meeting adjourned at 11:30 P.M.

Approved: 3-2-93

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, MARCH 2, 1993, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of February 2, 1993-- Action  
7:40 Gardnerville Ranchos General Improvement Dist.--Capacity Request--Action  
7:45 HDR Engineering--Plant Improvements Update--Action  
8:00 Bently Nevada Corporation--Permit Renewal--Action  
8:10 Baker Street Commercial--Plan Approval & Capacity Request--Action  
8:20 Wilson Plaza--Plan Approval & Capacity Request--Action  
8:25 Coleman, Caine, Matzinger & Co.--Audit Proposal--Action  
8:35 Westwood Park Unit IV--As-Built and Line Acceptance--Action  
8:45 Minden Inn--Plan Approval--Action  
8:55 Green Valley Garden Center--Annexation Request--Action  
9:05 Copeland Lumber--Plan Approval--Action  
9:15 Anker--Annexation Request--Action  
9:25 Ashley Park Subdivision and Hidden Creek Subdivision Tentative Maps--Request  
for Will Serve Letter--Action  
9:35 Freida Lane Area Sewer Plan--Conceptual Approval--Action  
9:50 Bently Nevada Corporation Sewer Extension--Plan Approval & Reimbursement  
Discussion--Action  
10:05 Engineer's Report--Action  
10:20 Superintendent's Report--Action  
10:30 Secretary's Report--Action  
10:40 Public Commentary  
10:50 Adjournment



Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report, and Secretary's Report

This meeting agenda is posted at Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 3/3/93

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, March 2, 1993, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Leonard Anker, Louis Neddenriep, Daniel Hellwinkel and Vic Pedrojetti

Staff Members Present:

David LaBarbara, Bruce Scott, Jim Yurczyk and Bonnie Fetic

Others Present:

Bill Shaw, Greg Lynn, Bob Spellberg, Andy Burnham, Rob Anderson, Jesus Rey, Randy Smith, Richard Peters and Bill Laughlin

The meeting was called to order by Vice-Chairman Louis Neddenriep.

Minutes of February 2, 1993 were reviewed by the Board. Motion by Vic Pedrojetti to accept the minutes of February 2, 1993. Seconded by Leonard Anker. Motion carried.

Gardnerville Ranchos General Improvement District--Capacity Request--Represented by Bob Spellberg. A letter received from GRGID dated February 17, 1993 was presented to the Board requesting the purchase of 40.0 units of capacity to be used in accordance to the supplement to the 1974 agreement. Mr. Spellberg related that GRGID had run out of capacity. David LaBarbara related that a check had been received from GRGID for capacity and connection fees for 40.0 units of capacity. Mr. Spellberg related that the capacity would be used within the GRGID boundary. Discussion followed. Motion by Jerome Etchegoyhen to sell 40.0 units of capacity to the Gardnerville Ranchos General Improvement District under the terms of the Supplement to the 1974 Agreement to be used within the Gardnerville Ranchos General Improvement District boundary. Seconded by Leonard Anker. Motion carried. Mr. Spellberg related to the Board that GRGID will be on the next meeting agenda to request 53 units of capacity for the proposed middle school. Mr. Spellberg further related that he thought there were about 200 septic tanks in GRGID which will eventually need service. The Sunburst project will request annexation to GRGID and will require about 100 units of capacity. The Indians have received their grant and will require 90 units of capacity. Discussion followed on capacity requirements for other potential service areas of GRGID. Mr. Spellberg further related that GRGID supported not increasing MGSD's service area.



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The meeting was then turned over to the Chairman, Daniel Hellwinkel.

HDR Engineering--Plant Improvements Update--Represented by Jim Yurczyk. Mr. Yurczyk discussed the plant asphalt which will require repair at the end of the current proposed plant improvements which should occur in about one year. Jim related that some of the asphalt will require overlay while other asphalt will need to be torn out and replaced. Jim estimated the overlay requirement to be 750 to 900 square feet while the replacement area would be 22,500-25,000 square feet and will cost approximately \$50,000 for replacement and repair. Discussion followed regarding the addition of the asphalt work as a deductive alternate when the current plant improvements are put out to bid or to bid the asphalt work as a separate bid. Jim related that a detailed plan should be drawn up for the work and suggested that the Board direct Resource Concepts to do the surveying. Bruce Scott suggested including the asphalt work as a deductive alternate in the plant improvements bid since the work has to be done anyway. The same engineering data could also be used for a separate bid process. Discussion followed concerning the inclusion of the asphalt work as a deductive alternate in the current plant improvements project bid. The Board directed that the asphalt work not be included in the current improvements project bid, and that the asphalt work will be bid out at the end of the improvements project. Discussion followed concerning sludge storage beds, and the possibility of covering the beds during the winter months. Jim related that the 50% design for the plant improvements had been submitted to the State on January 12, 1993, and it has been learned that MGSD's project has been assigned to a different review person who has just started reviewing the plans. Jim has been informed that the review of MGSD's plans will not be concluded for three to four weeks. Jim related that HDR Engineering will continue to work on the design and submit the final plans to the State by April 1, 1993. Jim would hope to receive final approval from the State by about April 15, 1992 and hoped to get approval from the Board for the 100% plans in order to go to bid while waiting for the State and County approvals. This is what the District did with the last expansion and any required changes required by the State or County can be handled by addendum during the bidding process. Jim related that MGSD's permit with the State expired two years ago. A new permit was submitted which Jim feels will be issued to include the new plant improvements.

Bently Nevada Corporation--Permit Renewal--Represented by Bill Laughlin and Bill Shaw. David LaBarbara reviewed the industrial waste discharge permit for the Bently Science Park which expires March 2, 1993. The permit had been reduced to 2,000 gallons per

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discharge has been removed from the Science Park and there will only be domestic discharge. Therefore, the industrial discharge permit for the Science Park would not be required. Bill Shaw related that if MGSD would have no capacity by June or July of 1993 when Bently Nevada completes construction of their line that Bently might want to retain the leased capacity and continue payment for the capacity to MGSD. David related that the leased capacity is for industrial discharge and that Bently Nevada had previously paid for 30.0 units of capacity to serve the Science Park. Bill related that 30.0 units of capacity would be adequate for the time being. Mr. Laughlin related that the lab is being moved to the main facility in Minden. David reviewed the current industrial discharge permit of 4,000 gallons per day for the main facility in Minden and since MGSD has had no problems with Bently Nevada he felt that quarterly composite testing would be adequate. David recommended that the Board renew the industrial discharge permit for the washwater for the main facility in Minden. Discussion followed. Motion by Jerome Etchegoyhen to renew the industrial discharge permit for Bently Nevada Corporation for the main facility in Minden for a period of six months. The same restrictions are to apply to the permit as per the previous industrial discharge permit. Seconded by Vic Pedrojetti. Motion carried.

Baker Street Commercial--Plan Approval & Capacity Request David LaBarbara informed the Board that the Baker Street Commercial item had been removed from the agenda.

Wilson Plaza--Plan Approval and Capacity Request: David LaBarbara presented plans for Board review which had been received for Wilson Plaza consisting of two buildings located at the corner of South Gate and Hwy. 395 in Southgate Service Park. There are two buildings proposed for construction which will have one lateral serving both buildings. David informed the owners that if the buildings were not to remain under one ownership that a lateral for each building would be required. The owners informed that there would be one owner for both buildings. David related that the owner would need to purchase 1.2 units of capacity for building #1 and 2.0 units of capacity for building #2. Bruce Scott presented a letter from Resource Concepts recommending approval with three recommendations contained in the letter which Bruce reviewed with the Board. Discussion followed concerning one lateral for two buildings. Motion by Leonard Anker to approve the plans for Wilson Plaza and to sell 3.2 units of capacity subject to the recommendations contained in Resource Concepts letter dated March 2, 1993. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

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Coleman, Caine, Matzinger & Co.--Audit Proposal--Represented by Richard Peters. An audit proposal for the year ending June 30, 1993 dated January 19, 1993 was presented to the Board for consideration. Mr. Peters reviewed the proposal with the Board which would approximate at \$9,700.00. However, if MGSD would enter into a three year audit contract, the fee would be reduced by 10% and to agree that the fees would not exceed \$8,730.00 the first year. In subsequent years, the fee increases would be limited to the lesser of the cost of living index increase or 5%. Prior fee charges by Coleman, Caine & Matzinger were discussed which included budget review, computer work and other contracts. The Board felt that Coleman, Caine, Matzinger & Co. should propose budget review costs. Discussion followed on budget costs and computer adjustment costs. Motion by Leonard Anker to accept a three year audit contract from Coleman, Caine, Matzinger & Co. for \$8,730.00 for the first year of the three year contract and the remaining two years of the contract not to exceed an increase of more then 5% limited to the cost of living index. Seconded by Louis Neddenriep. Motion carried. Mr. Peters related that he would be sending an engagement letter for the Chairman's signature.

Westwood Park IV--As-Builts and Line Acceptance--Represented by Andy Burnham and Greg Lynn. As-Built drawings for Westwood Park IV were presented for Board review. Bruce Scott presented a letter from Resource Concepts dated March 2, 1993 recommending approval subject to three conditions contained in the letter, being final inspection to make sure the lines are free of debris, manhole frames and covers properly set with concrete collars, final rim elevations added to record drawings upon completion of street improvements, a set of reproducible drawings furnished MGSD and the "S's" being added to the curb designating the location of the sewer service. David LaBarbara related that testing had been completed in accordance with the district ordinance. Discussion followed. Motion by Jerome Etchegoyhen to accept the line and the as-built drawings for Westwood Park IV subject to the recommendations contained in Resource Concepts letter dated March 2, 1993. The rules, regulations and requirements are to be met. Seconded by Vic Pedrojetti. Motion carried.

Minden Inn--Plan Approval--Represented by Andy Burnham. Remodel plans were presented for Board review for the Minden Inn located at 1594 Esmeralda Avenue. David La Barbara reviewed the plans which call for the construction of a new lateral and the old lateral to be cut and capped at the main. There is a sewer ejector system in the basement to get the sewage out of the basement and into the lateral. David related that there are 15.13 units of capacity available. The remodel plans call for 6.2 units of capacity, and the frame shop in the old laundry is using 1.0.

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The unused capacity can be requested to be held as a credit for future use. Bruce Scott presented a letter from Resource Concepts dated March 3, 1993 recommending approval with the condition that the abandoned sewer lateral be plugged and inspected by MGSD prior to backfill and any new connection also be inspected and approved by MGSD prior to backfill. Bruce clarified that it was the intent of the letter that the lateral be plugged by the contractor and not by MGSD. Andy related that he thought that a demolition permit had been issued by the County but that no building permit had been issued. Discussion followed concerning other possible existing sewer connections from the building. Motion by Louis Neddenriep to approve the remodel plans for the Minden Inn located at 1594 Esmeralda Avenue subject to the recommendation made in Resource Concepts letter dated March 3, 1993 and that the letter is clarified to mean that the contractor will plug the abandoned sewer lateral, and that all old sewer connections are to be located and abandoned. The rules, regulations, and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Superintendent's Report: David LaBarbara reviewed a letter received from the Topaz Ranch Estates General Improvement District requesting legislative support from MGSD for Assembly Bill 147 which would add general improvement districts to the list of exempt organizations in NRS 624.330 (1), allowing the use of unlicensed contractors for district work up to \$5,000. Discussion followed concerning the implications of the bill. Mr. Anker felt that MGSD should do nothing and explained his position concerning licensed contractors. Discussion followed concerning the impact licensed contractors have on MGSD. Mr. Neddenriep felt that a letter should be written in support of AB 147. Discussion followed. The Chairman called for a motion. The Chairman declared the matter dead for lack of a motion.

Green Valley Garden Center--Annexation Request--Represented by Andy Burnham. David LaBarbara presented the annexation petition, preliminary title report, and vicinity map to the Board for review for annexation of 2.644 acres for the Green Valley Garden Center located across from the Stoddard Jacobsen property on Hwy 395 South. David related that an annexation application fee had been received in the amount of \$500.00. The annexation application is in order to proceed with annexation of the property. Bruce Scott presented a letter from Resource Concepts dated March 2, 1993 which related that the property would be served by the new Hwy. 395 sewer crossing which is under construction. After the routine ordinance requirements, advertising, etc., Resource Concepts would recommend approval subject to a 20-foot easement along Hwy. 395. Discussion followed. Motion by Louis Neddenriep to accept the annexation

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application of Green Valley Garden Center and to proceed with  
/ noticing for the public hearing for annexation to be held April 6,  
1993. Seconded by Jerome Etchegoyhen. Motion carried.

Copeland Lumber--Plan Approval--Represented by Randy Smith. Plans  
were presented for the construction of the Copeland Lumber building  
to be located at Service Drive and Hwy. 395 in the Jewel Commercial  
Park for Board review. David LaBarbara related that Randy Smith  
had been authorized to represent Copeland Lumber. David related  
that the plans call for 2.4 units of capacity and that 3.0 units  
of capacity had been purchased with the property. The connection  
fee would be due when the connection permit is issued by MGSD.  
Bruce Scott presented a letter dated March 2, 1993 from Resource  
Concepts recommending approval of the plans subject to the  
inclusion of notes on the plans for the requirement of a  
preconstruction conference of all parties and utilities and 24-hour  
notice to MGSD prior to sewer construction. Discussion followed  
/ concerning a refund for the unused sewer capacity. The Board  
related that no refund would be due since the property was  
purchased with the capacity and that the unused sewer capacity  
would be a credit. Motion by Vic Pedrojetti to approve the plans  
for the construction of the Copeland Lumber building to be located  
at Service Drive and Hwy. 395 in the Jewel Commercial Park, to  
approve 2.4 units of capacity, and subject to the recommendations  
contained in Resource Concepts letter dated March 2, 1993. The  
rules, regulations and requirements of MGSD are to be met and all  
fees paid. Seconded by Leonard Anker. Motion carried.

Anker--Annexation Request--Represented by Rob Anderson. A  
petition, preliminary title report, vicinity map, and authorization  
to represent form for Rob Anderson was presented to the Board for  
review for the annexation of property owned by the Anker's on  
Zerolene Road. David LaBarbara related that the portion the  
Anker's wish to annex is not a legal parcel as required by the MGSD  
ordinance, but a parcel could be created during the contract  
process. The property is not contiguous to the MGSD boundary and  
therefore, would have to be served under contract of sewer service.  
/ Rob Anderson related that an annexation request for the property  
is before the Town of Minden. The property owners own  
approximately 52 acres, but would like to bring in on contract to  
MGSD approximately 5 acres. In the event that MGSD would require  
the entire parcel to be contracted, the owners would be forced to  
go to septic service. The sewerage of the property would also  
require a lift station. Bruce Scott presented a letter from  
Resource Concepts dated March 1, 1993 which also addressed the  
parcel issue discussed by David LaBarbara. Leonard Anker related  
that the County would require a paved road and the construction of  
a bridge in addition to the sewer line being constructed to the

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property. County compliance may make sewerage the property prohibitive. Mr. Neddenriep related that he thought that he and Mr. Anker should abstain from discussion of the matter since it would be a conflict of interest. Mr. Anker related that the owners are not asking for action by MGSD at this time due to prohibitive restrictions which have been imposed if the property is sewerage, and that the matter is only informational at this time. The sewerage of the property was discussed. Mr. Anderson related that the Anker's may be forced to sewer with an engineered septic system. David related that the MGSD ordinance stipulates that only a complete parcel can be accepted for contract of service. Mr. Anderson related that the owners request that their annexation request be withdrawn because of the hardships imposed by the County and the MGSD ordinance and requested a letter from MGSD that the Anker's annexation had been denied and can only be approved by contracting the entire parcel or the creation of a parcel. Discussion followed. Motion by Jerome Etchegoyhen to write a letter denying the Anker annexation application due to non compliance with the MGSD ordinance. An annexation application can only be approved by the annexation of the entire parcel or the creation of a parcel. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays. Mr. Neddenriep and Mr. Anker abstained due to conflict of interest.

Ashley Park Subdivision and Hidden Creek Subdivision: Rob Anderson requested that this agenda item be heard after the Bently Nevada agenda item.

Freida Lane Area Sewer Plan--Conceptual Approval--Represented by Rob Anderson and Jesus Rey. Conceptual sewerage plans for Freida Lane were presented for Board review which were requested as a part of the annexation for the Rey and Rosegard properties which will be before the Board for public hearing on April 6, 1993. Bruce Scott presented a letter from Resource Concepts dated March 2, 1993 recommending approval in concept subject to review to see if the necessity of ten to twelve foot depths for the eastern three quarters of the line could be made shallower in the final design. The final plans should be prepared by a licensed engineer, submitted, and approved by MGSD prior to construction. Bruce related that the line would be constructed at the edge of the Winhaven development and come in at Lucerne. The properties along Frieda Lane will gravity flow and a lift station will not be required. Bruce related that the plans can conceptually serve the entire Freida Lane area and discussed the work he had done with the County, Western Nevada Properties and the Frieda Lane owners. Discussion followed. Motion by Jerome Etchegoyhen to approve in concept, the Frieda Lane sewerage plan subject to the

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recommendations contained in Resource Concepts letter of March 2,  
/ 1993. Seconded by Vic Pedrojetti. Motion carried.

Bently Nevada Corporation Sewer Extension--Plan Approval and Reimbursement Discussion: Represented by Rob Anderson and Bill Shaw. Plans were presented for Board review for the construction of the Bently Nevada line which call for tying into the existing 21-inch sewer at the intersection of Buckeye Road and Bougainvillea Drive and extending the line along the northerly edge of Buckeye Road to Orbit Way. From there, the line will extend to the north, ending just south of the existing Nexxus building. The line would serve Nexxus, Bently Park, and Bently PWB building as well as the ranch buildings and shops. The septic tank systems would be abandoned. Bruce Scott presented a letter from Resource Concepts dated March 2, 1993 recommending approval of the preliminary plans with 22 recommendations which were reviewed by the Board. Mr. Anderson related that he felt the recommendations by Resource Concepts could be resolved. The biggest problem will be to get under Buckeye Creek. The depth as related to Orbitt Road is about 15 feet, which is a cause for concern having a mainline at that depth. Rob felt that the solution could be an inverted siphon with a dosing tank to serve the area to the north of Buckeye Creek or the possibility of a small lift station. Bruce discussed the use of an inverted siphon, voicing his concern that with the relatively small amount of flows projected, the sewage has the potential of becoming septic. The inverted siphon would allow the manhole immediately south of Buckeye Creek to be about three feet shallower than proposed in the original alternative. Bruce related that inverted siphons are reasonably common, but that he has no direct experience in their use for sanitary sewage flows. Bruce felt that he would need to look into the inverted siphon in more detail, especially if MGSD will maintain it. Discussion followed. The Chairman felt that the Board would require further information on the inverted siphon before a decision is made whether or not to allow the inverted siphon in the construction of the line and felt that the Board had not had an opportunity to review the plans or recommendations by Resource Concepts. Bruce related that he would like to see the line three feet higher, which will allow service to the north and south of Buckeye Rd. Bruce related that Anderson Engineering estimates the cost analysis for oversizing of the line at approximately \$70,000. Bruce related that he has questions which he will need to resolve with the engineer on the oversizing aspect and suggested that the oversizing credit to Bently be determined after he has the questions worked out. The line could potentially serve the northeast corner of the MGSD service area. Bill Shaw questioned future development which will be served by the Bently line and voiced concerns if Bently will receive any

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reimbursement benefits. Bruce related that flows are based on one unit for every 12,000 square feet and that would be brought down to 85% after the roads are constructed, making a peaking factor of 2.5% for residential. The density would probably be that as seen in Mackland. Discussion followed concerning the upsizing of the line to the point that people may bring pressure from the East to connect to the line, reimbursement on a linear foot basis which will not allow Bently any reimbursement, no reimbursement will be due Bently from the Chichester development, Douglas County entertaining parceling in two acre parcels which would require sewer service, Bently will not participate in reimbursement of the Winhaven line, and footage oversizing due Bently. David LaBarbara related the MGSD ordinance information allowing for line reimbursement. Mr. Shaw related that the line construction for Bently Nevada will cost approximately \$405,000.00 and voiced concerns about line reimbursement to Bently. Mr. Neddenriep related that it was not too late for Bently to withdraw their contract of service from MGSD and go to the East Valley for service. Voices were raised and the Chairman declared the Bently Nevada matter concluded, and to be discussed at the next meeting. After apologies were made, the meeting resumed. Mr. Etchegoyhen felt that Bruce should continue to work with Anderson Engineering and that he was not ready make a decision until further review was completed. The Chairman asked for a motion from the Board to instruct Bruce to review the work further with Anderson Engineering. Mr. Anker felt that he had not had sufficient time to review the plans nor Resource Concepts letter and recommendations. Mr. Neddenriep felt that MGSD must abide by the ordinance as regards line reimbursement. Mr. Shaw related that he had no problem with that. Mr. Anderson felt that perhaps a better alternative as regards the inverted siphon should be pursued. The Board generally felt that the plans and oversizing should include more investigation. Bruce and Bill Shaw pointed out that recommendation #22 in Resource Concepts letter of March 2, 1993 states that additional comments may be made based upon changes made to the final plans which would cover any plan changes. Discussion followed. Motion by Louis Neddenriep to approve the plans subject to the recommendations contained in Resource Concepts letter of March 2, 1993, and subject to Resource Concepts and Anderson Engineering working out the best plan of either an inverted siphon or a lift station to be incorporated in the plans. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays. Mr. Anker abstained from voting because he felt he was not sufficiently informed about the project. Bruce apologized to the Board for the lateness in receiving the information from Resource Concepts on a project as large as the Bently line, but the meeting work load had been excessively heavy. Bruce related that the Bently project should have been worked on first so that information could have been forwarded to the Board. In the future, large projects will be



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worked on first by Resource Concepts and information forwarded to the Board for review prior to the meeting. The Chairman felt that the Board had not had sufficient time to review the Bently project.

Ashley Park Subdivision and Hidden Creek Subdivision--Tentative Maps--Request For Will Serve Letter: Represented by Rob Anderson. Mr. Anderson presented tentative subdivision maps for Ashley Park and Hidden Creek, which will be annexed to GRGID for water service, but will require sewer service from MGSD under contract of service, because the sewer will not gravity flow into GRGID. Ashley Park is a 5.0 acre subdivision with 12 lots and Hidden Creek is an 8.0 acre subdivision with 19 lots. Rob reviewed the projects with the Board and requested a will serve letter from MGSD for each subdivision. Contract of service will be requested from MGSD at a later date. David LaBarbara related that MGSD does not usually give a will serve letter until the property owner is obtaining a contract for service from MGSD. Rob related that he needs something from MGSD to satisfy the State. David related that in the past letters have been written stating that the owner was in the process of obtaining a contract of service, but a petition to annex has not been received from the property owners. Discussion followed. The Board felt that an intent to serve letter could be written for the subdivisions. Motion by Vic Pedrojetti to authorize the Superintendent to write an intent to serve letter for Ashley Park Subdivision to include that the subdivision is in the service area, service would be subject to the completion of a contract of service agreement, and that all other MGSD rules, regulations, and requirements be met. Seconded by Leonard Anker. The Chairman felt MGSD should obtain a letter from GRGID stating that GRGID will not be servicing the subdivisions for sewer service. Discussion followed. The Board directed that a letter be obtained from GRGID stating that GRGID will not be servicing the Ashley Park Subdivision for sewer service. Vote: 4 ayes, 0 nays. Motion carried. Motion by Jerome Etchegoyhen to authorize the Superintendent to write an intent to serve letter for Hidden Creek Subdivision to include that the subdivision is in the service area, service would be subject to the completion of a contract of service agreement, and all other MGSD rules, regulations, and requirements be met. A letter is to be obtained from GRGID stating that GRGID will not be servicing Hidden Creek Subdivision for sewer service. Seconded by Vic Pedrojetti. Motion carried.

Engineer's Report: Bruce Scott related to the Board that he would like to get some direction as to the Board's wishes in the continuation of line TVing, cleaning, and repairs, so that any cleaning and TVing could be done during the high water table. Bruce presented an updated systems mapping and pointed out areas which should be cleaned and inspected along with the areas

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requiring repair. The exact extent of required repairs would not be known until the cleaning and inspection is done, but in past years the cleaning and inspection has been done one year and then the required repairs done the next year. Bruce felt that to do all the necessary cleaning, inspection and repair work the total would be somewhere around \$150,000. Mr. Etchegoyhen felt that if all the inspection was done at once, there could be more repairs required at the time the actual work was done. Mr. Anker suggested doing a two year project and that half could be done at a time. David LaBarbara reviewed the amount of MGSD funds available for rehabilitation work. Bruce related that he would like to go ahead with the inspection so that it could be done in April or May. Line rehabilitation is an inexpensive way for MGSD to obtain additional capacity. Discussion followed. Motion by Vic Pedrojetti to approve \$60,000 for line cleaning, inspection and repairs. Seconded by Louis Neddenriep. Motion carried.

Bruce Scott related that the County has rehired Vasey Engineering to assist them with the sewerage of the East Valley. Bruce was asked informally if he could be available for input on behalf of MGSD. Discussion followed. The Board directed that Bruce Scott and David LaBarbara be available to assist the County regarding the planning for the sewerage of the East Valley on behalf of MGSD.

Superintendent's Report: David LaBarbara presented copies of the cover letter for Board review which had been sent by Dave Williams of Avervoe-Pacific to the Commissioners along with a copy of the letter he had written to MGSD. The Board then reviewed the draft letter prepared by Bill Peterson in response to Mr. Pumphrey and Mr. Pruett's request for MGSD to serve the Williams Industrial Park. Discussion followed concerning changes to be incorporated in the draft letter. Motion by Louis Neddenriep to authorize the Chairman to sign the revised letter to Mr. Pumphrey, Mr. Pruett and Mr. Williams when it is received from Bill Peterson. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara presented the addendum to the annexation agreement for the abandonment of septic service for Eagle Valley Construction as per the direction of the Board at the February 2, 1993 meeting. The addendum was reviewed by the Board. Motion by Jerome Etchegoyhen to approve the addendum to the annexation agreement for Eagle Valley Construction relating to the abandonment of septic service for the property. Seconded by Leonard Anker. Motion carried.

David LaBarbara presented a letter prepared by Bill Peterson to rescind the annexation agreement for the Minden-Gardnerville Baptist Church as per direction by the Board at the February 2, 1993

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meeting. The Board reviewed the letter and directed that Bill Peterson be instructed to send the letter.

David LaBarbara related to the Board that Bill Peterson recommended changes in annexation procedures in the MGSD ordinance. David reviewed the recommended changes with the Board. The Board directed that Bill Peterson be instructed to draw up the ordinance changes to approval at the April 6, 1993 meeting.

David LaBarbara related that Dr. Martin Mack had purchased the Belli house at 1287 Toler Avenue and is remodeling the house into a chiropractic office. The County issued a remodeling permit without requiring a permit from MGSD. Plans have been submitted to MGSD for approval at the April 6, 1993 meeting. The plans only require the addition of a cleanout. In the meantime, the County will issue a temporary "C of O" pending plan approval by MGSD if the Board is in agreement. The Board directed David to write a letter agreeing to the temporary "C of O" until Dr. Mack's plans can be approved.

David LaBarbara related that the EPA is now conducting the audit for the plant improvements which were partially federally funded several years ago. Documentation is being required from Resource Concepts which they have available.

Secretary's Report: Bonnie Fettic presented a letter received from the Public Employees Retirement System requesting clarification of the MGSD ordinance as regards monthly compensation for the Board of Trustees, since it is unclear to the Public Employees Retirement System whether monies received is compensation or a fee for attendance and/or expenses incurred by members of the Board. If the monthly compensation is deemed to be compensation, the Board would be required to pay into the Public Employees Retirement System. Discussion followed. The Board advised that the MGSD ordinance as regards to monthly compensation for the Board of Trustees is interrupted to be a fee for attendance and expenses incurred by the members of the Board and therefore, the compensation falls within the exclusionary criteria in NRS 286.297 (4).

Meeting adjourned at 12:20 A.M.

Approved: 4-6-93

By: 

# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, APRIL 6, 1993, 4:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

4:00 P.M. Call to Order

4:05 Minutes of March 2, 1993--Action

4:10 HDR Engineering--Plant Improvements Update and Board Approval for Bid--Action

4:25 Gardnerville Ranchos General Improvement District--Capacity Request--Action

4:30 Gardnerville Ranchos General Improvement District--Capacity Request for Ranchos Middle School--Action

4:40 Gardnerville Ranchos General Improvement District--Capacity Request for Sunburst Subdivision--Action

4:55 Plan Review Scheduling Procedures--Discussion and Possible Action

5:05 Warren Reed Insurance--Explanation of Plant Insurance Billing--Action

5:15 Dr. Martin Mack--Plan Approval--Action

5:25 Ordinance Changes for Annexation Procedures--Action

5:35 Discussion of Land Acquisition for District and Possible Action

6:00 The Board Will Break For Dinner at the Carson Valley Inn

7:30 Tentative Budget for 1993-94--Action

7:45 Green Valley Nursery--Jerome L. & Joann Keenan--Public Hearing for Annexation--Action

7:55 Green Valley Nursery--Plan Approval for Sewer Main and Building--Action

8:05 Douglas County School District--Plan Approval for High School Addition--Action

8:15 Silver Ranch Estates--Annexation Application--Action

8:25 John K. & Mary Jane Rosegard--Public Hearing for Annexation--Action

8:35 Jesus & Mary Rey--Public Hearing for Annexation--Action

8:45 Bently Nevada Corporation--Sewer Main Approval--Action

9:00 Ashley Park--Annexation Request--Action

9:10 Hidden Creek--Annexation Request--Action

9:20 Dennis Wills--Annexation Request--Action

9:30 The Villages--Plan Approval--Action

9:45 Engineer's Report--Action

10:00 Superintendent's Report--Action

10:15 Secretary's Report--Action

10:25 Public Commentary

10:35 Adjournment

  
Bonnie D. Fettic-Executive Secretary

# Minden-Gardnerville Sanitation District

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The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, CVIC Hall, Minden Post Office and Gardnerville Post Office.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: April 7, 1993

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, April 6, 1993, 4:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Leonard Anker, Vic Pedrojetti, Daniel Hellwinkel, Jerome  
Etchegoyhen and Louis Neddenriep

Staff Members Present:

David LaBarbara, Bruce Scott, Jim Yurczyk and Bonnie Fetic

Others Present:

Dave Roberts, Rob Anderson, Bob Spellberg, Mike Swift, Martin Mack,  
Alan Reed, M. Nelson, Mark Gonzales, Rick Kester, Fred Graham, Tom  
Sweeney, Rich Cable

The meeting was called to order by Vice-Chairman Neddenriep.

The minutes of March 2, 1993 were reviewed by the Board. The  
Secretary related that the area replacement square footage was in  
error on page 2 in the HDR Engineering agenda item and would be  
corrected. The Board pointed out that in the same HDR Engineering  
agenda item that April 1, 1992 should be corrected to April 1,  
1993. Motion by Leonard Anker to approve the minutes of March 2,  
1993 with the previously discussed corrections. Seconded by Vic  
Pedrojetti. Motion carried.

The meeting was then turned over to Chairman Hellwinkel.

HDR Engineering--Plant Improvements Update and Board Approval For  
Bid--Represented by Jim Yurczyk. Mr. Yurczyk related to the Board  
that HDR had received a letter from Mahmood Azad with four  
questions regarding the 50% design and also a letter concerning  
MGSD's discharge permit requesting plant update information since  
the last discharge permit was issued. HDR has responded to the  
State's comments and questions. Jim reviewed the improvements with  
the Board and related that he had forwarded all updated  
documentation to Mahmood. Bruce Scott confirmed that the upcoming  
construction is plant improvements and not an expansion as regards  
the special use permit with the County. Jim presented the 100%  
design documents which will be forwarded to the State and County  
for comments. Jim related that usually there are minor comments  
by the State and County, but did not expect any major changes. The  
final check and cost estimates remain to be completed. Jim felt  
that the project could be advertised for bid as soon as the  
documents are forwarded to the State and County and that any

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changes can be done by addendum. Jim would like to get the bid advertised in approximately two weeks. Mr. Neddenriep asked what the truck size should be for the belt press unit? Jim related that the drive through area would be 12' x 12' and felt that a 12-15 yard truck would be adequate. Discussion followed concerning the truck. Jim related that he would like to have about a six week bid period in order to catch any major State or County changes in the plans. Discussion followed on construction cost, chlorination, etc. Jim related that he thought the bid date would be about May 25, 1993. Jim discussed a galvanized belt press in the base bid with a stainless belt press as alternate. If the Board elects to go with a stainless belt press, the cost would be approximately \$50,000 more. Discussion followed on a galvanized belt press vs. a stainless belt press. Jim related that he had found three solid manufacturers for the belt press unit and would like to get a good base bid. David LaBarbara discussed the importance to the operation of the plant in getting the belt press up and working first. Motion by Vic Pedrojetti to authorize HDR Engineering to advertise for facility improvements, hydraulic, process and solids handling when the specifications are ready and to set a tentative bid opening date of May 25, 1993. Seconded by Jerome Etchegoyhen. Motion carried.

Gardnerville Ranchos General Improvement District--Represented by Bob Spellberg. A letter received from GRGID dated March 25, 1993 was presented to the Board requesting the purchase of 25.0 units of capacity to be used in accordance to the supplement to the 1974 agreement. Mr. Spellberg related that GRGID had 14.8 units left and the purchase of 25.0 units would give GRGID 40.0 units of available capacity. Mr. Spellberg related that the capacity would be used within the GRGID boundary. David LaBarbara related that a check had been received from GRGID for both the capacity and connection fees for the requested 25.0 units of capacity. Motion by Louis Neddenriep to sell 25.0 units of capacity to the Gardnerville Ranchos General Improvement District under the terms of the Supplement to the 1974 Agreement between GRGID and MGSD and, to be used within the Gardnerville Ranchos General Improvement District boundary. Seconded by Leonard Anker. Motion carried.

Gardnerville Ranchos General Improvement District--Capacity Request For Ranchos Middle School-- Represented by Bob Spellberg. A letter was presented to the Board from GRGID dated March 25, 1993 requesting 53.0 units of capacity for the Ranchos Middle School. Mr. Spellberg presented a map showing the area where the school will be built and related that the property consisting of 4.2 acres which is being annexed to GRGID. The required hearings have been held, but the lot line adjustment needs to be completed. David LaBarbara related that a check had been received from GRGID for the capacity, connection and acreage fees. Mr. Spellberg related that

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the average daily attendance is expected to be 848 students. Motion by Louis Neddenriep to sell 53.0 units of capacity to GRGID to be used exclusively by the Ranchos Middle School under the terms of the Supplement to the 1974 Agreement between GRGID and MGSD, subject to the completion of annexation to GRGID. Seconded by Leonard Anker. Motion carried.

Chairman Hellwinkel requested a map from GRGID for any annexing that GRGID does. Mr. Spellberg agreed to provide the annex maps to MGSD.

Gardnerville Ranchos General Improvement District--Capacity Request for Sunburst Subdivision--Represented by Bob Spellberg and Mike Swift. A letter was presented to the Board from GRGID dated March 25, 1993 requesting 100 units of capacity for P & S Development, LTD for land previously belonging to Valley Investments West consisting of 32.674 acres located at the corner of Tillman Lane and Kimmerling Road. Mr. Spellberg related that plans call for 86 residential capacity units and 14 commercial capacity units. David LaBarbara related that MGSD has received a check from GRGID for the acreage, capacity and connection fees. Mr. Spellberg related that the property annexation to GRGID is complete with the exception of the annexation map. David LaBarbara reminded Mr. Spellberg and Mr. Swift that the capacity must be used within two years from the date of allocation and reviewed what is meant by use of the capacity in accordance with the MGSD ordinance. Mr. Swift discussed the requested capacity and the possibility that they may want to transfer some of the residential units to commercial. David LaBarbara related that the difference in the connection fee from residential to commercial would have to be paid should any of the capacity be used for commercial instead of residential. Motion by Louis Neddenriep to sell 86.0 residential units of capacity and 14.0 commercial units of capacity to GRGID to be used exclusively by the Sunburst Subdivision subject to the terms of the Supplement to the 1974 Agreement between GRGID and MGSD. Seconded by Jerome Etchegoyhen. Motion carried.

Plan Review Scheduling Procedures: Leonard Anker related that he had requested this agenda item because he objected to not having enough time to review Resource Concepts comments on large projects. Bruce Scott discussed the submittal schedule to MGSD, which is causing Resource Concepts not to have enough review time before the Board meeting date to review large projects. Bruce felt that Resource Concepts would like to have more review time. Some projects are routine, but some are large and complex which take a lot of time to review. Discussion followed. The Board generally felt that if the dead line submittal to MGSD were moved back by five days that it would allow for enough review time for Resource



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Concepts to get the information to the MGSD Secretary to be put in the agenda packets when they are mailed to the Trustees. Discussion followed. Motion by Leonard Anker to change the deadline submittal for agendized projects to MGSD to 15 days prior to the monthly board meeting effective as of the May 4, 1993 board meeting. Seconded by Louis Neddenriep. Motion carried. David LaBarbara informed the Board that Bill Peterson would have to draw up an ordinance making the change since the deadline submittal date is in the MGSD ordinance.

Warren Reed Insurance--Explanation of Plant Insurance Billing--  
Represented by Alan Reed. Mr. Reed presented a letter to the Board dated March 25, 1993 explaining the confusion in the billing process regarding the MGSD package policy, which he felt was both the fault of the carrier and Warren Reed Insurance. Alan explained the coverage changes which had taken place during the policy term along with the charges, credit and a check in the amount of \$2,007.00 which had been returned to MGSD. The end result was that the company had processed an endorsement incorrectly and requested the return of \$1,953.00. Alan related that in essence there was no charge for the addition of the digesters, but that MGSD had actually received a return of \$54.00 due to a blanket rating approach being taken. Alan did not feel that it was fair for MGSD to refuse to return the requested amount to the company since MGSD had actually been given the money back. Discussion followed. Mr. Anker felt that Mr. Reed's explanation was satisfactory and that MGSD should be fair and return the money to the company. Motion by Leonard Anker to return \$1,953.00 to Warren Reed Insurance which had been refunded to MGSD for the treatment plant package policy. Seconded by Louis Neddenriep. Motion carried. Alan explained that MGSD had a credit for the cancellation of a liability policy which had been added to the current package policy which would be applied and therefore, MGSD should only pay \$978.03 to Warren Reed Insurance.

Dr. Martin Mack--Plan Approval--Represented by Dr. Mack. David LaBarbara informed the Board that Douglas County had issued a remodel permit without requiring Dr. Mack to come to MGSD for approval for the remodel of a residence previously owned by Josephine Belli at 1287 Toler Avenue to a chiropractic office. The County has issued a temporary C of O until MGSD gives approvals. David related that no additional capacity is required and that the only requirement was a new cleanout be installed outside his building which has been done. Motion by Vic Pedrojetti to approve the remodel plans for Dr. Martin Mack for his chiropractic office located at 1287 Toler Avenue. The rules, regulations and requirements of MGSD must be met. Seconded by Jerome Etchegoyhen. Motion carried.

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Ordinance Changes For Annexation Procedures: David LaBarbara related to the Board that Bill Peterson had prepared the ordinance changes so that it is not mandatory in the MGSD ordinance to annex property to MGSD if MGSD does not desire to annex the property when the property becomes contiguous to the district boundary, as per instructions by the Board at the March 2, 1993 meeting. David reviewed the three proposed ordinances which would make the necessary changes in the MGSD ordinance to allow the annexation of property into MGSD when the property became contiguous to the district boundary if MGSD so desires the annexation of the property into the District. Discussion followed. Motion by Louis Neddenriep to adopt ordinance #95, ordinance #96 and ordinance #97 which would allow the annexation of property to MGSD when the property became contiguous to the district boundary only if the annexation is desired by MGSD. Seconded by Leonard Anker. Motion carried. The ordinances were signed by the Chairman and the Secretary.

Discussion of Land Acquisition for the District: The Chairman related that some of the trustees had approached him concerning the possible purchase of some of the Helms property north of the plant to be used for a buffer for MGSD. Bruce Scott presented maps showing the area to be about 60 acres and related that he thought should be carefully reviewed by the board. Mr. Hellwinkel and Mr. Neddenriep related that Patty Clark who would be handling the land sale thought it was about 80 acres. Discussion followed on easement requirement for Helms entering the Klauber Ranch, total acreage involved, cost per acre, use of land for effluent application, buffer for MGSD, possible negotiation for further land purchase for effluent disposal. Mr. Pedrojetti related that he did not feel MGSD should spend the money to purchase the land and was not in favor of purchasing the land. Mr. Etchegoyhen favored the purchase of the land because he liked the idea of having a buffer for MGSD. Mr. Hellwinkel favored the purchase because he felt that the land purchase would protect MGSD. Mr. Anker favored the purchase of the land and pointed out the section he felt should be purchased on the map. David LaBarbara read a portion of Bill Peterson's legal report to the Board advising the Board that there are no special provisions governing the purchase of real property by the District, unless the property is to be purchased from a member of the Board, which would not be the case in the land purchase from Helm's. However, in the event the property is to be purchased out of bankruptcy, Bill strongly advised dealing with a bankruptcy lawyer so that the matter is handled in complete compliance with the bankruptcy laws. Bruce discussed the capacity problems in regard to the ponds, which will require more intense management in the future. Future effluent disposal was discussed. Motion by Leonard Anker to authorize the Chairman and Vice-Chairman

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to negotiate a land purchase agreement for approximately 60 acres located north of the treatment plant, south of Muller Lane, East of the Rosser Ditch and West of Highway 395. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 1 nay being Vic Pedrojetti. Motion by Leonard Anker to authorize the Chairman and Vice-Chairman to negotiate a possible purchase of additional land to be used for effluent land disposal. Vote: 3 ayes, 1 nay, being Vic Pedrojetti. Discussion followed on the motions for land purchase regarding, the purchase of the land at a cheaper price, buying the land in a prudent way, Patty Clark had related that she had other prospective buyers, hear what the bankruptcy lawyer has to say about the price of the land, approval of the purchase by the bankruptcy court. Mr. Anker felt that the purchase price of \$5,000 an acre was satisfactory if other land could be negotiated for land disposal. The Chairman felt that \$4,000 per acre would not be accepted.

The Chairman announced that the Board would go to the Carson Valley Inn for a dinner break and that the Board would reconvene at 7:30 P.M.

Tentative Budget For 1993-1994: David LaBarbara reviewed the tentative budget for 1993-1994 with the Board members. David explained the amount of money which would be needed for progress payments for the plant improvements contract during the 1993-1994 budget year. David also related that there were capital expenditures included in the budget for a snow plow attachment for the Bobcat, \$1,000 for a four drawer filing cabinet and \$50,000 for a dump truck for the new belt press solids handling system. The capital expenditures were discussed by David and the Board. David discussed the allowable ad-valorem tax rate for MGSD vs. the tax rate specified by the 1993-1994 tentative budget, which is the same as last year and, also discussed the SCCRT being received by MGSD. The Board agreed not to raise the ad-valorem tax rate since MGSD is able to operate without additional ad-valorem tax funds. Discussion followed. Motion by Leonard Anker to approve the Minden-Gardnerville Sanitation District tentative budget for 1993-1994. Seconded by Vic Pedrojetti. Motion carried. The public hearing for the tentative budget will be held on May 20, 1993.

Green Valley Nursery--Jerome L. & Joann Keenan--Public Hearing for Annexation--Represented by Mark Gonzales. David La Barbara related to the Board that the public hearing for the annexation of approximately 2.644 acres owned by Jerome L. & Joann Keenan located across from the Stoddard Jacobsen property on Hwy. 395 South had been properly noticed and was ready for the public hearing for annexation. Mr. Neddenriep asked Mark Gonzales about the water rights on the property. Mr. Gonzales related that the proposed

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building on the property will connect to a well for water and that the surface water rights had been turned over to GRGID. The Chairman called for public commentary concerning the annexation of the Keenan property. There were no replies. Motion by Jerome Etchegoyhen to accept the annexation of approximately 2.644 acres owned by Jerome L. and Joann Keenan for the Green Valley Nursery located on Hwy. 395 South. The rules, regulations and requirements of MGSD are to be met and all fees paid. The property must be annexed to the Town of Gardnerville. Seconded by Vic Pedrojetti. Motion carried.

Green Valley Nursery--Plan Approval for Sewer Main and Building-- Represented by Mark Gonzales. Plans were presented for the sewer main improvements and the construction of a building to be used for a nursery business to be located on Hwy. 395 South across from the Stoddard Jacobsen property. Bruce Scott reviewed the sewer improvement plans with the Board and also presented a letter from Resource Concepts dated April 6, 1993 recommending approval subject to five conditions contained in the letter. Bruce related that he wished to reaffirm the requirement of a 20 ft. easement along Hwy. 395 as per the March 2, 1993 meeting minutes. Discussion followed. David LaBarbara reviewed the building plans for a sales office and display area relative to a nursery business. The purchase of 1.0 unit of capacity will be required for the building. Motion by Louis Neddenriep to approve the sewer main improvement plans for the Green Valley Nursery subject to the recommendations contained in Resource Concepts letter dated April 6, 1993 and that a 20 foot sewer easement along Hwy 395 be dedicated to MGSD. MGSD agrees to sell 1.0 unit of capacity for the construction of a sales and display building for the Green Valley Nursery to be located on Hwy. 395 South across from Stoddard Jacobsen's property. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Douglas County School District--Plan Approval for High School Addition-- Represented by Rick Kester, Tom Sweeney and Fred Graham. Plans were presented for additions and remodels to Douglas High School located on Hwy. 88. The plans were explained to the Board. David LaBarbara related that Douglas High School has 81.0 units of capacity available at the present time, but will probably need to purchase additional capacity in the near future. The building build out will accommodate approximately 1,800 students. Bruce Scott presented a letter from Resource Concepts dated April 6, 1993 recommending plan approval subject to four conditions relating to lateral slopes, stamping of the plans by a licensed engineer or architect and miscellaneous technical map notes per MGSD ordinance, which Bruce reviewed with the Board and the representatives. Discussion followed. Motion by Vic Pedrojetti to approve the plans

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for additions and remodels to Douglas High School located on Hwy. 88 subject to the recommendations contained in Resource Concepts letter date April 6, 1993. Seconded by Jerome Etchegoyhen. Motion carried.

Silver Ranch Estates--Annexation Application--represented by Rich Cable. David LaBarbara related to the Board that a petition for annexation, annexation application fee, preliminary title report and vicinity map had been received for the annexation of approximately 84.0 acres owned by High Sierra Landco located off Dresslerville Road. This project was previously brought into MGSD under contract of service by William and Sandy Shields (Samatha Heers) but the contract of service was never completed. The property is not contiguous to the MGSD boundary and would have to be served under contract of sewer service. Bruce Scott presented a letter from Resource Concepts dated April 6, 1993 which recommended approval by MGSD subject to the discrepancy between the number of acres and assessor parcel numbers shown on the legal descriptions versus the application being clarified. Mr. Cable reviewed the proposed project with the Board and related that the total build out would be 142 units. Motion by Louis Neddenriep to deny the annexation application for Silver Ranch Estates located off Dresslerville Road and to notice a public hearing for contract of sewer service to be held on May 4, 1993. Seconded by Vic Pedrojetti. Motion carried.

John K. & Mary Jane Rosegard--Public Hearing For Annexation: David LaBarbara informed the Board that proper noticing had been done for the annexation of 1.27 acres of property owned by John K. & Mary Jane Rosegard located on Freida Lane and that it was in order for the Board to conduct the public hearing for annexation. Bruce Scott related that the application for the Rosegard's and the Rey's was approved subject to a preliminary sewer service plan for the sewerage of Freida Lane be submitted which has been done and the properties are also being annexed to the Town of Minden. Bruce related that he had no other comments. The Chairman called for public commentary in regard to the annexation of the Rosegard property. There were no replies. Motion by Jerome Etchegoyhen to accept the annexation of 1.27 acres owned by John K. and Mary Jane Rosegard located on Freida Lane. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Jesus & Mary Rey--Public Hearing For Annexation: David LaBarbara informed the Board that proper noticing had been done for the annexation of 2.43 acres of property owned by Jesus & Mary Rey located on Freida Lane and that it was in order for the Board to conduct the public hearing for annexation. Bruce Scott related

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that Mr. Rey is aware and understands that a portion of the property is in a flood plain and will not gravity flow. Bruce had no other comments. The Chairman called for public commentary in regard to the annexation of the Rey property. There were no replies. Motion by Jerome Etchegoyhen to accept the annexation of 2.43 acres owned by Jesus and Mary Rey located on Freida Lane. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Bently Nevada Corporation--Sewer Main Approval--Represented by Rob Anderson. Revised plans for the construction of the Bently Nevada sewer main discussed at the March 2, 1993 meeting were presented for Board review. Bruce Scott presented a letter from Resource Concepts dated March 31, 1993 and related that the Resource Concepts list of recommendations of March 2, 1993 had all been addressed with the exception of four recommendations which are outlined in the March 31, 1993 letter from Resource Concepts. Mr. Anderson related that after considering options and discussions with Bruce that it has been decided to install a private lift station to serve the park pavilion and to eliminated service to the Nexxus building at this time. This has allowed the manhole depths to be reduced significantly in the upper part of the project. Bruce related that the line along Orbit Way has been relocated to 10 feet off the westerly edge of the 82.5 drainage and utility easement which is located west of Orbit Way. The four recommendations in Resource Concepts letter of March 31, 1993 were discussed. Mr. Anderson related that the easements will be provided prior to acceptance of the line by MGSD. Plans for the interior of the buildings will be submitted at the time connection is requested. David LaBarbara related that MGSD will need the building floor plans prior to connection in order to calculate the capacity requirement. Discussion followed. Mr. Anderson requested that the Board accept the sewer main improvement plans for Bently Nevada and that he wished to discussed oversizing reimbursement. Motion by Leonard Anker to approve the sewer main improvement plans for Bently Nevada Corporation which is oversized, subject to the comments contained in Resource Concepts letter dated March 31, 1993. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried. Mr. Anderson reviewed the MGSD ordinance relating to oversizing reimbursement. Based on the oversizing unit cost established by the MGSD engineer the concept for reimbursement would be \$14.00 per foot. When the Helms property would utilize the line, reimbursement would be by front foot cost. Rob discussed the pipe size vs. potential future use and felt that Bently Nevada would never receive full reimbursement for the substantial capacity created by the line construction. Rob further discussed the difference in the Winhaven reimbursement and what the Bently

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reimbursement would be. Rob felt that the reimbursement should be based on the full length of the line, not just a portion. The Chairman related that the agenda was not noticed to take action on the reimbursement issue and that the Board had no further time at this meeting to discuss the matter. Mr. Anderson asked if the Board was willing to consider further discussion on the reimbursement matter. The Board related that they would be willing to discuss the matter further and that the reimbursement matter could be put on the next meeting agenda if Mr. Anderson so desired.

Ashley Park--Annexation Request--Represented by Rob Anderson. David LaBarbara related to the Board that a petition for annexation, annexation application fee, preliminary title report and vicinity map had been received for the annexation of 5.02 acres located near Tillman and Topaz Lane in the Gardnerville Ranchos area owned by Peter and Linda Beekhof. The Gardnerville Ranchos General Improvement District cannot provide gravity sewer service and therefore the property owners wish to contract for sewer service with MGSD. GRGID will provide a letter to MGSD stating that they will not be serving Ashley Park for sewer service. Mr. Anderson related that he would contact Mr. Spellberg about sending a letter to MGSD that GRGID has no objection to MGSD providing sewer service for the Ashley Park project. Bruce Scott related that Resource Concepts had reviewed the annexation application and found it to be in order. Motion by Louis Neddenriep to deny the annexation application of Peter and Linda Beekhof for their Ashley Park project and to notice a public hearing for contract of sewer service to be held on May 4, 1993, subject to a letter being received by MGSD from GRGID stating that they have no objection to MGSD providing sewer service to the Ashley Park project. Seconded by Leonard Anker. Motion carried.

Hidden Creek--Annexation Request--Represented by Rob Anderson. David LaBarbara related to the Board that a petition for annexation, annexation application fee, preliminary title report and vicinity map had been received for the annexation of 8.4 acres located on Sorenson Lane in the Gardnerville Ranchos area owned by West Ridge Development. The Gardnerville Ranchos General Improvement District cannot provide gravity sewer service and therefore the property owners wish to contract for sewer service with MGSD. GRGID will provide a letter to MGSD stating that they will not be serving the Hidden Creek Subdivision for sewer service. Bruce Scott presented a letter from Resource Concepts dated April 6, 1993 recommending action by the MGSD board subject to providing a revised title report legal description to bring the title report consistent with the application and available mapping prior to legal noticing. Discussion followed. Motion by Vic Pedrojetti to

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deny the annexation application of West Ridge Development for their Hidden Creek Subdivision project and to notice a public hearing for contract of sewer service to be held on May 4, 1993, subject to a letter being received by MGSD from GRGID stating that they have no objection to MGSD providing sewer service to the Hidden Creek project and subject to the recommendations contained in the Resource Concepts letter dated April 6, 1993. Seconded by Jerome Etchegoyhen. Motion carried.

Dennis Wills--Annexation Request--Represented by Rob Anderson. David LaBarbara informed the Board that a petition for annexation, annexation application fee, preliminary title report and vicinity map had been received for 3.65 acres owned by Dennis and Marilyn Wills located at approximately Waterloo Lane and Hwy. 756. The property is not contiguous to the MGSD boundary and would have to be served under contract of sewer service. Bruce Scott related that the application had been reviewed by Resource Concepts and found to be in order. Discussion followed on how the property would have to be connected for sewer service. Motion by Louis Neddenriep to deny the annexation application for Dennis and Marilyn Wills for their property located at approximately Waterloo Lane and Hwy. 756 and to notice a public hearing for contract of service to be held on May 4, 1993. Seconded by Jerome Etchegoyhen. Motion carried.

The Villages--Plan Approval--Represented by Rob Anderson. Mr. Anderson presented plans for conceptual review by the Board for "The Villages" which is a 75 unit duplex project to be located between Lucerne Street and the Dreyer Ditch on the south side of Ironwood Drive. Each structure would have one sewer lateral. Bruce Scott presented a letter from Resource Concepts dated March 31, 1993 recommending sewer system approval in concept contingent upon review and approval of detailed plans which would address the eleven comments and concerns contained in the Resource Concepts letter. Rob related that the owners are not asking for approvals from MGSD, but simply want to keep the Board informed. The Board felt there would be no problem in approving the project as long as capacity is available at the time the owners ask for approvals from MGSD. David LaBarbara reviewed the capacity fees and use time frame as specified by the MGSD ordinance.

Engineer's Report: Bruce Scott presented a line cleaning schedule for Board review compiled by Resource Concepts which he estimated would cost approximately \$25,000. Bruce would like to get the proposed cleaning and identification work done during the high water table period. Bruce presented the advertisement for the "Notice To Contractors Invitation For Bids" which he requested authorization for the Chairman to sign so that it could be



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published in the Record Courier on April 11, 1993 with bid opening on April 30, 1993 and award of the contract at the board meeting on May 4, 1993. Bruce presented copies of a letter from Hydrotech dated March 17, 1993 offering a two year contract for cleaning and inspection of MGSD's sewer lines with a three year renewal upon concurrence by both parties, which would allow MGSD to retain Hydrotech services for the same cost as other cities. Bruce recommended that MGSD bid out the cleaning and inspection work since there are other agencies interested in bidding on the work. Bruce discussed some of the prior problems MGSD had with Hydrotech. Discussion followed. Bruce related that he hoped to return to the Board by July, 1993 to request authorization for the 1993 Rehabilitation work. Motion by Jerome Etchegoyhen to advertise for bids for the 1993 sewer line cleaning and television inspection and to authorize the chairman to sign the notice to contractors and the plans. Seconded by Vic Pedrojetti. Motion carried.

Bruce Scott informed the Board that the Hwy. 395 sewer crossing contract had been completed by Crockett Enterprises. The testing and inspection has been completed to everyone's satisfaction. Bruce presented a letter from Resource Concepts dated April 6, 1993 recommending that the project be accepted and that Crockett Enterprises be paid MGSD's share of the project in the amount of \$18,692.13. Bruce will be billing the Town of Gardnerville for their share of the engineering costs associated with the project. Bruce presented a notice of completion to be published in the Record Courier and also a notice of completion to be recorded with Douglas County. Motion by Leonard Anker to authorize the Secretary to record the notice of completion, to advertise the notice of completion and to pay Crockett Enterprises MGSD's share of the Hwy. 395 sewer main extension in the amount of \$18,692.13. Seconded by Jerome Etchegoyhen. Motion carried.

Bruce Scott informed the Board that he and David LaBarbara had a meeting with Larry Werner concerning the County sewer study which the County has hired Vasey Engineering to again pursue. Bruce related that he and David discussed the MGSD service area and MGSD's concerns in serving MGSD's service area and the sewerage of the East Valley. However, with Larry Werner leaving the County, Bruce feels maybe the sewerage will be picked up by the planners.

Superintendent's Report: David LaBarbara related that the Nevada Rural Water Association meeting would be held here in Minden at the Carson Valley Inn on April 16, 1993 if any of the Board Members were interested in attending.

David presented the annual agreement from Instrument Service, Inc. for the calibration and maintenance of MGSD's instruments. The

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agreement calls for the same dollar amounts as the previous two years. Motion by Louis Neddenriep to authorize David LaBarbara to sign the maintenance agreement for Instrument Service, Inc. for 1993-1994. Seconded by Jerome Etchegoyhen. Motion carried

David LaBarbara and the Board discussed types of trucks and possible prices for the truck which will required for the new belt press handling system. The Board directed that a truck will not be purchased until the building is done.

Meeting adjourned at 10:35 P.M.

Approved: 5-4-93

By: 

# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, MAY 4, 1993, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:30 P.M. Call to Order And Minutes of April 6, 1993--Action
- 7:35 HDR Engineering--Plant Improvements Construction Services Discussion--Action
- 7:50 Peter M. Beekhof, Jr. & Linda S. Beekhof, West Ridge Development & Construction, Inc.--Ashley Park--Public Hearing For Contract Of Sewer Service--Action
- 8:00 Dennis Wills & Marilyn Wills--Public Hearing For Contract Of Sewer Service--Action
- 8:10 West Ridge Development--Hidden Creek--Public Hearing for Contract of Sewer Service--Action
- 8:20 Western Nevada Properties Unit IV--Plan Approval & Capacity Request--Action
- 8:30 Western Nevada Properties Unit III--Request For Acceptance Of Sewer Main--Action
- 8:40 High Sierra Landco--Silver Ranch Estates--Public Hearing For Contract of Sewer Service--Action
- 8:50 Southgate Service Park--Capacity Transfer Request--Action
- 9:00 Dairy Queen--Capacity Request--Action
- 9:05 Award Of Contract For 1993 Sewer Line Cleaning & Television Inspection--Action
- 9:15 Land Purchase Discussion--Action
- 9:25 Inspection of Buckeye Sewer Line Discussion--Action
- 9:35 Engineer's Report--Action
- 9:50 Superintendent's Report--Action
- 10:05 Secretary's Report--Action
- 10:15 Public Commentary
- 10:25 Adjournment

  
Bonnie D. Feticc-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: May 5, 1993

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, May 4, 1993, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Leonard Anker, Vic Pedrojetti, Louis Neddenriep and Jerome Etchegoyhen

Staff Members Present:

David LaBarbara, Bruce Scott, Jim Yurczyk and Bonnie Fettic

Others Present

Rob Anderson, Steve Holton, Sandy Cable, Mark Harmon

The meeting was called to order by Vice-Chairman Neddenriep.

Minutes of April 6, 1993 were reviewed by the Board. Motion by Leonard Anker to approve the minutes of April 6, 1993. Seconded by Vic Pedrojetti. Motion carried.

The meeting was then turned over to Chairman Hellwinkel.

HDR Engineering--Plant Improvements Construction Services Discussion--Represented by Jim Yurczyk. Jim presented the plans for the hydraulic, process and solids handling improvements and informed the Board that the project is now out to bid. There will be a walk through for prospective bidders on May 11, 1993 with the bid opening scheduled for May 25, 1993. Jim related that State approval has been given and read the letter received from Mahmood Azad. All addendums for the project will have to be filed with the State. Discussion followed as to whether the State would hold up the project pending addendum approval. Jim related that the projects he has worked on have gone ahead with the addendum work without prior approval from the state and felt it was more of a formality to file the addendums with the State. Jim related that he had met with the State Fire Marshall per the County requirement and felt that the plans will be approved with no changes. The State Fire Marshall's concerns are with emergency lights, chemicals, and etc. The State Fire Marshall's fee for the project permit will be approximately \$2,000. Jim related that the County requires an ISC certified inspector for the reinforced concrete and asphalt work. Jim discussed obtaining an ISC inspector and felt that one could be obtained to satisfy the County. Discussion followed on required permits, costs, etc. Jim related that HDR Engineering has a contract with MGSD through the bidding phase of

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the project. There are provisions in the contract for negotiated fees for construction services. HDR Engineering is requesting construction services fees from MGSD which would be based on actual hours and costs plus a fixed fee. Jim related that Resource Concepts could provide a full time inspector and estimates that inspection, soil work and required surveying would be approximately \$78,000. The contract duration is 400 days. Jim discussed how long and how much inspection he expected the project would require. Jim related that HDR Engineering is responsible for the plans and specifications, site visits, shop drawings, O & M Manuals, start up and operator training as well as milars not to exceed \$131,553 which is approximately 9.9% of the estimated project cost. David LaBarbara related that the average construction services fees for other jobs had been approximately 10.22%. Jim anticipated using Resource Concepts inspector as a sub who would be directly responsible to HDR Engineering. Jim related that no language in the present agreement requires any changes. Motion by Louis Neddenriep to approve construction engineering services for HDR Engineering in the amount of \$209,803, subject to approval by MGSD's attorney, Bill Peterson. Seconded by Vic Pedrojetti. Motion carried.

Peter M. Beekhof, Jr. & Linda S. Beekhof, West Ridge Development & Construction, Inc.--Ashley Park--Public Hearing For Contract of Sewer Service: Represented by Rob Anderson. David LaBarbara informed the Board that the proper noticing for the Ashley Park contract of service had been completed and that everything was in order for the public hearing before the Board. The property is located at the corner of Topaz and Tillman. A letter has been received from GRGID dated April 27, 1993 stating that GRGID has no objection to the Ashley Park project connecting to MGSD's system. Rob Anderson explained the project and location to the Board and related that a 20 foot easement is being obtained. Mr. Anderson requested 12.0 units of capacity for the Ashley Park project. The Chairman then called for public commentary. There were no replies. Motion by Vic Pedrojetti to accept Peter M. Beekhof, Jr. and Linda S. Beekhof, West Ridge Development & Construction, Inc. for the Ashley Park project containing approximately 5.02 acres located at the corner of Topaz and Tillman in the Gardnerville Ranchos for contract of sewer service and to sell 12.0 units of capacity for the project. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Dennis Wills and Marilyn Wills--Public Hearing For Contract Of Sewer Service--Represented by Rob Anderson. David LaBarbara informed the Board that the proper noticing for the contract of

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sewer service for Dennis and Marilyn Wills had been completed and that everything was in order for the public hearing before the Board. The property consists of 3.65 acres located across from Waterloo and Hwy. 756. The owners are requesting 1.0 unit of capacity. The Chairman asked Mr. Anderson if the property owners were aware that the highway will have to either be bored or cut to bring service to the property and that the line will have to be sized to serve the properties on the west side of Hwy. 756. Rob related that the owners were aware of the sewer improvements construction requirements by MGSD, and that they would return to the Board at a later date with plans to connect the property to MGSD's line for service. The Chairman called for public commentary. There were no replies. Motion by Jerome Etchegoyhen to accept Dennis and Marilyn Wills property containing approximately 3.65 acres located across from Waterloo and Hwy. 756 for contract of sewer service and to sell 1.0 unit of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

West Ridge Development--Hidden Creek--Public Hearing For Contract Of Sewer Service--Represented by Rob Anderson. David LaBarbara informed the Board that the proper noticing for the contract of sewer service for West Ridge Development's Hidden Creek project had been completed and everything was in order for the public hearing before the Board. The property is located next to the Pleasantview Subdivision behind Ashley Park and contains approximately 8.4 acres. The owners are requesting 19.0 units of capacity. David related that a letter had been received from GRGID dated April 27, 1993 stating that GRGID has no objection to the Hidden Creek project being sewered by MGSD. The Chairman called for public comment. There were no replies. Motion by Vic Pedrojetti to accept West Ridge Development's Hidden Creek project for contract of sewer service consisting of 8.4 acres located next to the Pleasantview Subdivision behind Ashley Park and to sell 19.0 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Western Nevada Properties Unit IV--Plan Approval & Capacity Request--Represented by Steve Holton. A letter from Western Nevada Properties dated April 9, 1993 was presented to the Board requesting Plan approval for Winhaven Unit IV Phase A and the purchase of 45.0 units of capacity for Winhaven Unit IV Phase A and Phase B. David LaBarbara explained the plans and the location to the Board. Bruce Scott presented a letter from Resource Concepts dated April 29, 1993 recommending approval of the plans. Motion by Leonard Anker to approve plan sheets 28, 29, and 35 for Winhaven IV Phase A. (sheets include sewer lines on Wisteria Drive from the

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existing manhole at Station 6+75 to a new manhole at Station 18+07 as well as sewer lines into Camellia Court, Iris Court and Honeysuckle Court.) MGSD agrees to sell 45.0 units of capacity for Winhaven IV Phases A & B. 23.0 units to be used for patio homes and 22.0 units to be used for single family residences. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Western Nevada Properties Unit III--Request For Acceptance of Sewer Main--Represented by Steve Holton. A letter from Western Nevada Properties dated April 9, 1993 was presented to the Board requesting acceptance of the final segment of sewer line in Winhaven Unit III. Bruce Scott explained that the segment of line was not accepted previously because the line was too flat and did not meet the district ordinance. Bruce related that the line now meets the district ordinance and presented a letter from Resource Concepts dated April 28, 1993 recommending approval subject to final inspection after all street improvements are completed to assure that the lines are free of debris and that the manhole frames and covers are properly set with concrete collars in place. The final rim elevations should be added to the Record Drawings upon completion of street improvements. David LaBarbara related that the "S's" marking the sewer services need to be stamped on the curbs at the time the curb and gutter work is completed. Motion by Louis Neddenriep to accept remaining portion of the sewer main for Winhaven III located on North Lantana Drive from the manhole at Station 15+18 to the manhole at Station 11+92 as shown on Sheet 20 of 36, subject to Resource Concepts letter of April 28, 1993. The rules, regulations, and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried. Steve Holton discussed the fact that sewer smell has been detected out of the manhole at the Lucerne intersection. Solids are being built up in the line. David LaBarbara felt that the Board may want to consider cleaning the line until the flows increase. Bruce Scott recommended periodically using a fire hose to flush the line. Mr. Neddenriep felt that David and Steve should work out a schedule to flush the line. The Chairman felt that a maintenance schedule should be established for flushing the line and that MGSD should coordinate with the Town of Minden for the use of the town water for the line flushing.

High Sierra Landco--Silver Ranch Estates--Public Hearing For Contract Of Sewer Service--Represented by Sandy Cable. David LaBarbara informed the Board that the noticing had been completed for High Sierra Landco and that everything was in order for the public hearing for contract of sewer service which was before the Board. The property is located off Tillman and Dresslerville, and near Pleasantview Subdivision. There is approximately 84.0 acres.

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The project is the old Silver Ranch Estates project which was before the Board previously and was never completed. David explained how the contract of service taxes due MGSD are billed differently than property annexed to MGSD. The representatives requested 25.0 units of capacity for the first phase of the project. Discussion followed concerning the phases of the property development and capacity allocation. David LaBarbara explained the time frames for payment and use of the capacity. The Chairman called for public commentary. There were no replies. Motion by Louis Neddenriep to accept the High Sierra Landco--Silver Ranch Estates project located off Tillman Lane & Dresslerville near the Pleasantview Subdivision consisting of 84.0 acres. MGSD agrees to sell 25.0 units of capacity for Phase I which is the 51.0 acre parcel #27-140-10. The rules, regulations, and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Southgate Service Park--Capacity Transfer Request: David LaBarbara presented a letter from property owner, Harry Tedsen dated April 15, 1993 requesting the transfer from Lot 6, Block A, 1.0 unit of capacity to Lot 2, Block B and 1.0 unit of capacity to Lot 3, Block A of Southgate Service Park II for Board approval. Mr. Tedsen also stated that he was the property owner of all the described properties. Motion by Louis Neddenriep to transfer 1.0 unit of capacity from Lot 6, Block A to Lot 2, Block B and 1.0 unit of capacity from Lot 6, Block A to Lot 3, Block B of the Southgate Service Park II. Seconded by Jerome Etchegoyhen. Motion carried.

Dairy Queen--Capacity Request: David LaBarbara reported that during the routine project completion walk through at the Dairy Queen that an additional sink had been added, which was not on the original plans submitted to MGSD and therefore, the owner needs to purchase an additional .3 units of capacity. David presented a letter dated April 23, 1993 from Al Shankle Construction requesting that .3 unit of capacity be assigned from the existing available capacity to cover the additional drain in the Dairy Queen building. David reviewed the available capacity units with the Board and related that the property owner would have to pay a connection fee for .3 units. Motion by Louis Neddenriep to assign .3 unit of capacity from the existing available capacity for the Dairy Queen located at 1750 Hwy. 395 in Westwood Village #1. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried. David related that the capacity charges for the Dairy Queen were based on the business being open no more than twelve hours per day, but it was found that the business was open more than twelve hours per day and David informed Al Shankle that 2.0 additional units of capacity would have to be purchased if the business were opened more than



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twelve hours. Mr. Shankle informed David that the tenant would be advised that the business would not be open more than twelve hours per day.

David LaBarbara requested that the Board change the agenda sequence and go to the inspection item on the agenda. The Board agreed to hear the inspection item next.

Inspection of Buckeye Sewer Line Discussion: David LaBarbara related to the Board that he needed direction from the Board regarding inspection of the construction of the Buckeye line which would require inspection for approximately one month. David related that MGSD does not have enough staff to handle inspection of that duration. David related that he thought he would have two inspection proposals, but Resource Concepts has related that they would not have an inspector available for that particular inspection time frame. David related that he had received a proposal from Lumos & Associates for a qualified inspector at a cost of \$45.00 per hour plus testing. Bruce Scott related that Resource Concepts rate is \$42.00 per hour. David related that he felt the project would probably need a full time inspector at the start, but could possibly cut back to part time inspection if the project were going well, and was not making crossings. Inspection could probably be cut back when the line was being laid on flat ground. David requested that the Board allow him discretion on the amount of inspection required on the project. Discussion followed. Motion by Vic Pedrojetti to hire Lumos & Associates to do the inspection for the Buckeye line at an hourly rate of \$45.00 and that the amount of required inspection is up to the discretion of MGSD Superintendent, David LaBarbara. Seconded by Louis Neddenriep. Motion carried. Rob Anderson informed the Board that Crockett Enterprises was the low bidder for the project and that there is ninety calendar days allowed for construction.

Award of Contract For 1993 Sewer Line Cleaning & Television Inspection: Bruce Scott reaffirmed to the Board that a total of \$60,000 had been approved for the 1993 Rehabilitation work. \$20,000 for TVing and cleaning and \$40,000 for repairs. The engineer estimated the bids for the line cleaning and television inspection on previous bids for similar work. Bids were opened on April 30, 1993 and the low bidder was ABC Service out of Sacramento in the amount of \$5,634. Bruce distributed bid tabulation sheets for Board review. Bruce related that in consideration of the very low bid, if ABC Service does a good job, perhaps the Board may consider giving ABC Service some additional work by adding additional areas to be televised and inspected. Bruce related that the preferential 5% bidder status was submitted by Hydrotech, but that Hydrotech would still not qualify for low bidder. Bruce

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discussed additional areas that the Board may want to consider for inspection. Discussion followed. Bruce discussed another possible manhole inspection similar to one conducted several years ago where David, Harlan Anderson and Bruce inspected manholes in the middle of the night to try to detect any infiltration into the lines. The Chairman felt that after the work is observed for the television and line inspection, that more work could be offered if it is determined that a good job is being done. Bruce felt that Hydrotech had caused MGSD considerable additional expense with the last television and inspection contract due to financial difficulties suffered by Hydrotech. Bruce recommended that the Board award the bid to the low bidder, ABC Services. Motion by Vic Pedrojetti to award the 1993 Sewer Line Cleaning and Television Inspection to ABC Service in the amount of \$5,634.00. Seconded by Leonard Anker. Motion carried. Bruce asked for confirmation from the Board that MGSD is willing to do more television and inspection work after observing ABC Service's work. Motion by Leonard Anker to authorize the Chairman and Vice Chairman as a special committee to authorize further television and inspection work of the district sewer lines with ABC Service limited to \$15,000 in addition to the contract in the amount of \$5,634.00 which is to include engineering costs. Seconded by Jerome Etchegoyhen. Motion carried.

Land Purchase Discussion: The Chairman related to the Board that he had discussed the proposed land purchase with Patty Clark and also with Mr. Helms and has been informed that the land purchase has been approved by Mr. Helms attorney, but now the land purchase has to be approved by the Judge. As soon as the approval is given, Mr. Helms will satisfy the lien against the property. Mr. Helms related to the Chairman that he understood that MGSD may be interested in purchasing more land. The Chairman told him that it could be a possibility, but that he could not verify any further speculation of land purchase by MGSD. Mr. Anker related that the Chairman and Vice-Chairman had been authorized to negotiate a land purchase agreement, but that he felt the land purchase should be confirmed and conforms with the wishes of the Board. Mr. Etchegoyhen felt that the price of the Helms land was too high, but felt that MGSD needed to acquire the land from Helms. Motion by Leonard Anker to approve the purchase agreement negotiated for land located north of the Minden-Gardnerville Sanitation District plant owned by Helms. Seconded by Louis Neddenriep. Vote: 3 ayes, 1 nay, being Vic Pedrojetti. Bruce recommended that Helms provide MGSD with a record of survey. Bruce provided a map and reviewed the proposed land purchase area. Discussion followed concerning establishing corners, easement, preliminary title report, etc. The Chairman related that the purchase agreement and subsequent documents will be reviewed by Bill Peterson. Bruce offered to review the preliminary title report and calculate the dimensions. The Board agreed that Bruce should review the preliminary title

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report. David LaBarbara related that Frank Scharo is interested in purchasing approximately 10 acres of the property along the highway. The Board related that none of the property would be sold since MGSD wishes to use the land purchase for a buffer. The Chairman related that Dal Byington informed him that he has 600 acres for sale, which he would lease back from MGSD should they be interested in purchasing the property. Mr. Neddenriep felt that MGSD should be looking toward the Pinenut area for effluent disposal before purchasing 600 acres. Bruce related that the effluent management on the acreage could be expensive. The Chairman discussed talking to Mr. Martin of DCSID concerning the possibility of MGSD sharing their line going to the Pinenut. Discussion followed. The Board felt that an engineer should be consulted to determine line and reservoir capacity before discussing the matter with Mr. Martin. Mr. Anker felt that both land application and discharge of effluent to the Pinenuts should be explored.

Engineer's Report: Bruce Scott reported that he had received an unsolicited phone call from the County regarding a sign proposal on MGSD's easement for the Rheingruber office building located at 1662 Hwy. 395. Bruce related that he had discussed the matter with David LaBarbara and advised the County that the owners would have to move the sign outside the MGSD easement or obtain an encroachment permit from MGSD if they wish to put the sign on MGSD's easement.

Bruce Scott discussed the County's new procedure for annexations. The County is now hearing annexations every three months. The annexation maps are set up to include the signatures of the towns of Minden and Gardnerville and also MGSD, even though the maps are not MGSD's. When the County approves the annexations, the map is then ready to be recorded and at that time it would be appropriate for MGSD to sign the map. Bruce felt that when the Chairman signed the maps, then it would be appropriate for MGSD to enact the annexation ordinances. The mechanics for the completion of annexations needs to be put together for MGSD. Bruce recommended that the Chairman be authorized to sign the maps and then proceed with the ordinances. Discussion followed concerning properties not annexed to MGSD on Hwy. 756. Bruce will bring the maps and discuss the annexation matter with the Board at the next meeting.

Superintendent's Report: David LaBarbara presented a letter received from the State from Mahmood Azad dated April 23, 1993 regarding MGSD's discharge permit. David read the letter aloud to the Board. Discussion followed concerning the monitoring wells. David related that the three items contained in the letter will have to be done by MGSD to satisfy the permit. David drew a

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diagram on the blackboard to explain the state requirements for the monitoring wells to the Board. David requested permission from the Board to work with Bruce Scott to satisfy the state requirements, and also to provide the required the monitoring wells required by the State. Motion by Louis Neddenriep to authorize David LaBarbara and Bruce Scott to satisfy the requirements requested by the State in Mahmood Azad's letter of April 23, 1993 for MGSD's Permit #NEV40027. Seconded by Jerome Etchegoyhen. Motion carried. David related that he will request that the State allow quarterly monitoring for the wells which will save MGSD money. David related that he did not believe that the chlorination requirements on the new permit would be changed, but the definition on secondary effluent may be changed which would for practical purposes require chlorination.

David LaBarbara reported that some seeping had been observed to the immediate south of the west reservoir in the area of the inlet structure. Some clay has been obtained to be applied around the inlet area to attempt to stop the seeping. David felt that the leaking could be from either the pipe, around the inlet structure or the bottom of the pond. Discussion followed. Bruce Scott suggested TVing the pipe to see if it is leaking when the TVing and inspection work is being done.

David LaBarbara asked for direction from the Board as to their wishes in the time frame to be followed for special meetings. The ordinance now says material has to be submitted fifteen days before the meeting. In the past, when a special meeting has been requested, the material has been presented and when it is reviewed and in order for the meeting, the board is notified and a meeting is set up. The Board directed that scheduling for special meetings remain the same as in the past.

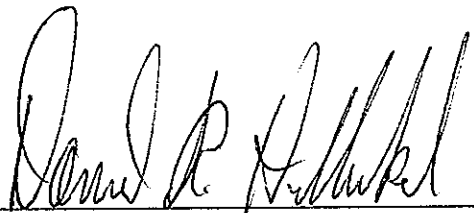
David LaBarbara asked if the Board wished to respond to Mr. Pumphrey's letter of April 14, 1993 in regard to solving the sewerage problems in Douglas County. Discussion followed. The Board directed David to write a letter to Mr. Pumphrey stating that MGSD staff has discussed the situation with County staff and look forward to continue working with the County.

David related that if there have been complaints about plant odor, it is because there has been no place to go with the sludge until today and that the odor should improve.

David LaBarbara related to the Board that they may want to consider telling large projects up front how inspections will be handled, specially where the inspection will be expensive. Discussion followed.

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Meeting adjourned at 11:00 P.M.

Approved: 6-1-93 By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, THURSDAY, MAY 20, 1993, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

7:30 P.M. Call to Order

7:35 Public Hearing for Tentative Budget 1993-94--Action

7:55 Nevada Department of Transportation Easement--Action

8:05 Public Commentary

8:15 Adjournment

  
Bonnie D. Fettic-Executive Secretary

This agenda is posted at the Minden-Gardnerville Sanitation District, Gardnerville Post Office, Minden Post Office, and CVIC Hall

PLEASE DO NOT REMOVE UNTIL: May 21, 1993

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Thursday, May 20, 1993, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Vic Pedrojetti, Leonard Anker, Daniel  
Hellwinkel and Louis Neddenriep

Staff Members Present:

David LaBarbara and Bonnie Fetic

Others Present:

Richard Peters

Public Hearing for Tentative Budget 1993-94: David LaBarbara informed the Board that Richard Peters was present from Coleman, Caine & Matzinger to answer any questions the Board may have concerning the budget. Mr. Peters discussed the depreciation figures with the Board. David discussed the reduction in the deficit due to income from GRGID. Discussion followed on the pending plant improvements contract, land purchase, and cash flow. David discussed the capacity fees collected to date for the current fiscal year. Discussion followed on the reservoir repairs, income for user fees, EPA rate regulations, surplus, and tax rate. The Chairman called for public commentary. There were no replies. Motion by Leonard Anker to approve the MGSD budget for the fiscal year 1993-1994 and to approve the tax rate of .1224. Seconded by Jerome Etchegoyhen. Motion carried.

Nevada Department of Transportation Easement: David LaBarbara reviewed the contents of the Consent to Common Use Agreement with the Board between the State and the District which was prepared by Woodburn & Wedge. The agreement basically maintains the District's superior property rights; provides for the State to pay for any relocation of the District's facilities required by the State; provides for the State to pay for any damage the State causes to our facilities; and provides for the State to pay for any additional costs and expenses incurred by the District when working on its facilities caused by the State's use of the property. Bill Peterson felt that the agreement is fair and protects the rights and interests of the District and recommended that the Board approve the agreement. Discussion followed. Motion by Jerome Etchegoyhen to approve the Consent to Common Use Agreement between the State and MGSD as prepared by Woodburn and Wedge. Seconded by Louis Neddenriep. Motion carried.

Meeting adjourned at 9:00 P.M.

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Approved: 6-1-93

By: 



# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, JUNE 1, 1993, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of May 4, 1993 and May 20, 1993--Action  
7:40 Gardnerville Ranchos General Improvement District--Request to Use Capacity  
on Sagebrush Court--Action  
7:50 HDR Engineering--Facility Improvements Bid Award--Action  
8:05 Cole Smith--Proposed Parcel Map Approval--Action  
8:15 Carson Valley Swim Center--Plan Approval and Capacity Request--Action  
8:25 A & A Construction--Sewer Line Testing Procedures-Discussion--Action  
8:40 Bently Nevada Corporation--Sewer Main Extension Request to Include  
Fiber Optic Cable in Trench--Action  
8:50 Green Valley Nursery--As-Builts and Sewer Line Acceptance--Action  
9:00 Pleasantview Phase IV--Plan Approval--Action  
9:10 Rheingruber Building--Approval of a Revokable Encroachment Permit--Action  
9:20 Aspen Park--Annexation Request--Action  
9:30 Silver Ranch Estates--Sewer Main Plan Approval--Action  
9:40 Personnel Session--Action  
9:50 Engineer's Report--Action  
10:05 Superintendent's Report--Action  
10:20 Secretary's Report--Action  
10:30 Public Commentary  
10:40 Adjournment

  
Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden Post Office, Gardnerville Post Office, CVIC Hall and the Minden-Gardnerville Sanitation District

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL JUNE 2, 1993

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, June 1, 1993, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Louis Neddenriep, Vic Pedrojetti, Leonard Anker and Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott, and Bonnie Fetic

Others Present:

Rich Cable, Rob Anderson, Alton Anker, Jim Thompson, K. G. Walters, Jim Yurczyk, Rob Williams, Bob Spellberg, Kirk Chiapella, Dean Higginbotham, Bob Kawcak, Rob Fellows, Rick Frantz

The meeting was called to order by Vice-Chairman Neddenriep

Minutes of May 4, 1993 and May 20, 1993 were reviewed by the Board. Motion by Jerome Etchegoyhen to approve the minutes of May 4, 1993 and May 20, 1993. Seconded by Vic Pedrojetti. Motion carried.

Gardnerville Ranchos General Improvement District--Request to Use Capacity on Sagebrush Court--Represented by Bob Spellberg. A letter received from GRGID dated May 25, 1993, was presented for Board review requesting permission from MGSD as per the "Supplement to the 1974 Agreement" to use 1.0 unit of capacity on Sagebrush Court which is in the Exhibit "A" area of the agreement. GRGID proposes to use 1.0 unit of capacity from the capacity purchased from MGSD on March 3, 1993. Mr. Spellberg related that the septic had failed on the property and since the property is within 400 feet of the sewer main, the owner is required to connect to public sewer service. Discussion followed. Motion by Leonard Anker to approve the use of 1.0 unit of capacity from the GRGID capacity purchase of March 3, 1993 to be used on Sagebrush Court. The Superintendent is authorized to write a letter confirming the capacity use on Sagebrush Court. Seconded by Jerome Etchegoyhen. Motion carried.

Engineer's Report: Bruce Scott informed the Board that the 1993 television inspection and line cleaning had been completed by ABC Service. The project went very well and ABC Service's work was very satisfactory. A few problems were uncovered in the inspection process, but no large leaks were found. Bruce discussed the line serving Sharkey's, above the Gardnerville Fire Department, and etc. Bruce will bring recommendations for line repairs to the next meeting for Board review. 6,600 feet of television inspection and

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line cleaning was added to the contract, bringing the total contract price to \$12,133.60, which is well within the budgeted dollars for the project. Bruce requested authorization from the Board to pay \$12,133.60 to ABC Service for the 1993 television inspection and line cleaning project and authorization for the Chairman to sign change order #1 which adds the additional 6,600 feet of line for television inspection and cleaning to the contract. Bruce related that tapes of the line inspection is available for Board review. Motion by Vic Pedrojetti to authorize payment to ABC Service in the amount of \$12,133.60 for the 1993 television inspection and line cleaning contract and to approve change order #1 adding 6,600 feet of television inspection and line cleaning to the contract. Seconded by Leonard Anker. The Chairman signed change order #1. Bruce Scott related that Hydrotech needs to come back and do some minor warranty work at a couple of locations and requested that the Board authorize Hydrotech to pressure grout one manhole near the headworks area of the MGSD plant since ABC Service is not equipped to do that type of repair. Hydrotech related that they would perform the work for the same price as work previously done for MGSD, which would be approximately \$1,000.00. Bruce requested authorization for a dollar amount to \$1,500.00 in case Hyrdotech runs into problems during the repair process. Motion by Jerome Etchegoyhen to authorize up to \$1,500.00 for repairs by Hydrotech for one manhole at the headworks area of the MGSD plant. Seconded by Vic Pedrojetti. Motion carried.

The meeting was then turned over to the Chairman.

HDR Engineering--Facilities Improvement Bid Award--Represented by Jim Yurczyk and Rob Williams. The Chairman asked Mr. Yurczyk if there was a floor drain in the building where the belt press would be located for cleaning purposes. Mr. Yurczyk related that the plans include a floor drain in the building. The Chairman related that the Dreyer Ranches were interested in taking the sludge generated from the belt press system. Discussion followed on the amounts of sludge generated during a one week period, availability of the Dreyer truck to haul away the sludge as required, purchase of trailers for sludge disposal, necessity of hauling the sludge from the belt press operation in a timely manner, EPA regulations on sludge disposal, less disposal expense for MGSD if Dreyer Ranches took sludge, recommendation by Rob Williams that MGSD obtain a contract from Dreyer Ranches if they take the sludge, and time frame to build improvements. Jim Yurczyk presented a bid results package for the facilities improvements which were opened on May 25, 1993 for Board review. Five bids were received with K.G. Walters being low bidder at \$2,099,000 followed by Auburn Constructors at \$2,129,000 and Kaweah Construction at \$2,139,000.

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Jim introduced Ken Walters and Jim Thompson of K.G. Walters, who were the low contract bidders. Jim related that all of the contractors who bid were reliable contractors and qualified to do the work described in the contract. Jim related that the K.G. Walters firm has done work in the area and are currently completing a contract in the Incline Village area. Based on the bid review which was found to be complete and in order, Jim recommended that the Board accept the low contract bid of K. G. Walters in the amount of \$2,099,000. The Chairman questioned Mr. Walters concerning Kawcak Masonry pulling their bid from the contract. Mr. Walters informed the Board that K.G. Walters still wants the contract and will honor the bid price, and that the subcontractor, Kawcak Masonry is the problem of K.G. Walters and not MGSD. David LaBarbara related that Bill Peterson advises that if K.G. Walters agrees to do the project at the bid price, MGSD would not have to pay extra. K.G. Walters will have to complete the project for the price bid and that it is K.G. Walters problem to deal with the subcontractor who pulled his bid. K.G. Walters will have to negotiate with Kawcak Masonry or find another contractor to do the job. Discussion followed. Motion by Jerome Etchegoyhen to award the hydraulic, process and solids handling improvements contract to K.G. Walters in the amount of \$2,099,000. David LaBarbara informed the Board that a letter had been received from Auburn Constructors concerning the project since some subcontractors had pulled their bids from the low bidder. They requested that the Board thoroughly evaluate the bids in light of this new information. Jim Yurczyk related that the letter from Auburn Constructors was not relevant because the District is dealing only with the general contractor who must meet their bid. Jim related that the subcontractors listed on their bid is the subcontractor they must use or get permission from MGSD to replace the subcontractor. The motion was then seconded by Vic Pedrojetti. Motion carried. Jim Yurczyk related that the bid calls for the use of a galvanized belt press and gravity belt, but that there is an alternate bid for a stainless belt press and gravity belt in the amount of \$28,000. Jim felt that it was within reason to go to stainless steel which is far superior to galvanized material and strongly recommended that the Board spend the extra money for a stainless steel belt press and gravity belt. Jim related that a motion could be made to amend the base bid to include the stainless belt press and gravity belt. Discussion followed. Motion by Leonard Anker to extend the K.G. Walters base bid of \$2,099,000 by \$28,000 to replace the galvanized belt press and gravity belt with Komline-Sanderson stainless steel belt press and gravity belt. The chairman is authorized to sign the K.G. Walters contract for hydraulic process and solids handling improvements. Seconded by Louis Neddenriep. Motion carried.

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Cole Smith--Proposed Parcel Map Approval--Represented by Dean Higginbotham. An authorization to represent was presented as well as a proposed parcel map for the old TV Land building and the building located at the rear of the property at 1415 Hwy. 395 in Gardnerville. Bruce Scott recommended that a 20 foot sewer easement be required to protect the owner for the building at the front of the property and that the sewer lateral already installed on the property be within the 20 foot easement. The easement should be part of the parcel map. Motion by Louis Neddenriep to approve the proposed parcel map for Cole Smith for 1415 Hwy. 395 subject to a 20' easement being granted on the north side of the property and shown on the parcel map. Seconded by Leonard Anker. Motion carried.

Carson Valley Swim Center--Plan Approval and Capacity Request--Represented by Kirk Chiapella. David LaBarbara informed the Board that the Carson Valley Swim Center planned to add an outdoor training pool and were requesting plan approval and capacity for the new pool. David related that the pool will not drain into the sewer system. Just the backwash water, which will require the purchase of .11 unit of capacity. The swim center plans to use the pool between May and October of each year. Bruce Scott presented a letter from Resource Concepts dated May 25, 1993, outlining their review of the plans and recommended approval subject to David coordinating with the swim center to make sure that proper backflow prevention devices are installed and that no unauthorized drain connections are made to the sanitary sewer. Motion by Louis Neddenriep to approve the plans for the Carson Valley Swim Center training pool and to sell .11 unit of capacity, subject to Resource Concepts letter of May 25, 1993. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. The Chairman questioned if there should be any additional capacity charge for additional use of the restrooms generated from the training pool. Mr. Chiapella related that there was a maximum of 25 people who could use the training pool at one time. David related that there was no provision in the ordinance to generate additional capacity for the restroom use from the training pool. Vote: 4 ayes, 0 nays. Motion carried.

A & A Construction--Sewer Testing Procedures-Discussion--Represented by Alton Anker. David LaBarbara related that Alton Anker had requested to be on the agenda to discuss MGSD testing procedures. Leonard Anker related that Alton Anker was his son and since he did not know what Alton planned to present to the Board he would reserve whether he would abstain from discussion and voting on any motion until he heard Alton's presentation. Alton related that MGSD requires ball and flush, mandrill and deflection testing for line construction. Alton felt that if the line

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construction met a 100% deflection test that the ball and flush and mandrill tests should not be required. Alton felt that it would benefit MGSD to allow 100% deflection testing, only. This would encourage other contractors to achieve 100% deflection. Alton discussed the requirement for the use of gravel for manhole bases. Alton felt that gravel is a good base to use if water is present, but without the presence of water, sand would be more practical due to the difficulty achieving the plus or minus .02 inches in the grading requirements. Bruce Scott related that sand is easier to grade, but there is more potential for settlement later on. Bruce related that not all contractors are as conscientious as Alton. The ordinance allows for a good solid base to avoid the potential of settlement later on. Bruce discussed the flatness in some lines and the fact that the manhole bases are as critical as the line in obtaining proper slope. Gravel forms a more consistent base. Alton felt that setting the manhole and shooting the line is done by trial and error to obtain the limits set by the MGSD ordinance. Bruce discussed compaction of sand vs. gravel. Discussion followed on the ordinance requirements. Alton felt that it is very difficult to achieve the plus or minus .02 inches using a gravel base. Discussion followed on benefits of gravel. Mr. Pedrojetti felt that the use of sand for the manhole base was better than gravel. Bruce explained the use of the mandrill, ball and flush, and deflection tests. Bruce felt that 100% deflection is not achieved very often. Alton felt that if 100% deflection was achieved that MGSD should not require the ball and flush, and mandrill testing. David LaBarbara discussed the debris which has been pulled out of lines in the past. Bruce felt that visual proof would have to be given that the line is clean without the ball and flush test. Bruce discussed other sewer service areas who require television inspection of new line construction, and long term crushing of sewer pipe. Bruce discussed the MGSD ordinance on the crushing of pipe. David related that generally if the mandrill will not go through the sewer pipe it is due to the presence of debris in the pipe. Bruce related that he understood Alton's point of the 100% deflection test and felt that it would be to the discretion of the Board. Alton discussed the laser method of laying pipe. Discussion followed on the sand and gravel requirement for manholes. Motion by Vic Pedrojetti to allow A & A Construction to use sand for manhole bases and that if A & A Construction can meet a 100% deflection test that the mandrill and ball and flush testing will not be required. Jerome Etchegoyhen felt that he wanted to take more time to think about the testing requirements and material to be used for manhole bases. Mr. Neddenriep felt that he would like to have more time to think about the testing and use of sand vs. gravel issues. The Chairman felt that maybe Bruce could review the issues and return to the board with recommendations at the next meeting. Bruce volunteered to

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take Alton's proposals, study the problems and return to the Board with recommendations. The motion by Vic Pedrojetti died for lack of a second. Motion by Louis Neddenriep to authorize Resource Concepts to research the testing and construction issues brought to the Board by Alton Anker and to return to the Board with recommendations at the next regular meeting. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, Leonard abstained from voting due to conflict of interest.

Bently Nevada Corporation--Sewer Main Extension Request to Include Fiber Optic Cable in Trench--Represented by Rob Anderson. David LaBarbara presented a letter dated May 25, 1993 from George Goodspeed of Bently Nevada Corporation requesting Board approval to install a fiber optic cable within the trench currently planned for the sewer line extension to the Bently Science Park. It is necessary for Bently Nevada to upgrade communication and data information between Minden and the Science Park. Mr. Goodspeed requested that the Board approve the installation of the cable during construction which could be placed alongside the sewer pipe with no adverse affect to the sewer line. Discussion followed. / Bruce Scott suggested that the fiber optic cable be laid above the sewer pipe. Rob Anderson presented a piece of the fiber optic cable for inspection and related that the cable is the same type used in the ocean. Rob discussed the need to have the cable as deep as possible for protection of the cable. The Chairman felt that the cable should be placed to the side of the sewer pipe. Mr. Neddenriep felt that a letter should be received from Bently Nevada holding MGSD harmless from any damage to the fiber optic cable. Discussion followed concerning location of the cable in the trench, installation of a warning strip that cable is present in the trench, hold harmless letter to MGSD. Rob requested 48 hour noticing to Bently if work is performed on the line by MGSD. David pointed out that if there is an emergency MGSD could not give Bently prior notice that work is being performed on the line. The Board concurred with David LaBarbara. Motion by Louis Neddenriep to approve the installation of fiber optic cable by Bently Nevada Corporation in the same trench as the construction of the sewer main to the Bently Nevada Science Park in whatever location the engineer feels is best, subject to a letter holding MGSD harmless for any damage to the fiber optic cable, which is to be reviewed by Bill Peterson. A warning strip that fiber optic cable is present in the trench is to be installed and shown on the as-built drawings. Seconded by Leonard Anker. Motion carried.

Green Valley Nursery--As Builts and Sewer Line Acceptance--Represented by Rob Fellows. David LaBarbara informed the Board that the line to serve the Green Valley Nursery had been constructed, inspected and had been tested according to the MGSD ordinance. / Bruce Scott presented a letter from Resource Concepts

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dated May 25, 1993 confirming that the line was constructed in accordance with the approved design. Bruce recommended that the Board accept the line and the as-built drawings subject to MGSD personnel visually inspecting the lines for cleanliness once the rims are set and the final rim elevations should be added to the record drawings by Vasey Engineering. David LaBarbara related that the signed annexation contract and the acreage fee had been received from the property owners. Motion by Vic Pedrojetti to accept the line serving the Green Valley Nursery and accept the as-built drawings subject to the recommendations contained in Resource Concepts letter dated May 25, 1993. Seconded by Louis Neddenriep. Motion carried.

Pleasantview IV--Plan Approval--Represented by Rob Fellows. An authorization to represent was presented as well as preliminary plans for the development of Pleasantview IV. Bruce Scott presented a letter from Resource Concepts dated May 25, 1993 recommending approval of the preliminary improvement plans for Pleasantview IV subject to five conditions. Bruce related that Rob has provided Resource Concepts with revised plans which he has not had a chance to review. Mr. Fellows related that the revised plans have been corrected as per the recommendations in Resource Concepts letter. At the present time capacity allocation is not being requested. There will be 21 lots in Pleasantview IV. Discussion followed. Motion by Jerome Etchegoyhen to approve the preliminary plans for Pleasantview IV subject to Resource Concepts letter of May 25, 1993. Seconded by Vic Pedrojetti. Motion carried.

Rheingruber Building--Approval of a Revokable Encroachment Permit--Represented by Rick Frantz of Electric Sign Company. David LaBarbara related that an authorization to represent had been received from the property owners. Bruce Scott related that the owners desire to erect a sign which would allow the footing to be located inside MGSD's easement and have requested a revokable encroachment permit from MGSD. Bruce presented a letter from Resource Concepts dated May 25, 1993 outlining the plans for the sign in relation to the MGSD easement which he reviewed with the Board. Bruce recommended approval of the encroachment permit subject to the three recommendations contained in the letter. David related that the encroachment permit is MGSD's standard revokable encroachment permit, and read the letter received from Bill Peterson approving the permit. Motion by Leonard Anker to approve the revokable encroachment permit for the installation of a sign within MGSD's easement at the Rheingruber building located at 1662 Hwy. 395, subject to the conditions contained in Resource Concepts letter dated May 25, 1993. The Chairman is authorized to sign the encroachment permit. Seconded by Louis Neddenriep.



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/ Motion carried. Bruce related that Resource Concepts will provide the descriptions for Exhibits "A" and "B" of the permit before the permit is recorded.

/ Aspen Park--Annexation Request--Represented by Rich Cable. David LaBarbara informed the Board that an authorization to represent, annexation application, application fee, preliminary title report and vicinity map had been received for Aspen Park for Board review. David explained the requested annexation area to the Board which would make the land contiguous to MGSD and therefore, eligible for annexation. Plans call for 138 mobile home units on 54.13 acres. David related that when the property is annexed, the initial Aspen Mobile Home Park which is currently being served by MGSD under contract of sewer service would be eligible for annexation to MGSD. Discussion followed on other properties currently served under contract on Hwy. 756 which would become eligible to annex after the Aspen Park annexation is completed. Bruce Scott presented a letter from Resource Concepts dated May 24, 1993 recommending approval of the annexation application subject to two conditions. Bruce related that there is a problem with the map and the legal description, and that a new legal description will be required which will have to be reviewed by Resource Concepts for correctness before the annexation noticing can be done. David asked Mr. Cable if the property owners were aware that MGSD could require the annexation of the existing Aspen Park Mobile Home Park which is currently served under contract of sewer service to MGSD. Mr. Cable related that the property owners are aware that annexation of the existing mobile home park could be required. Motion by Jerome Etchegoyhen to approve the annexation application of Aspen Park (Vaudagna Enterprises) for 54.13 acres located near Hwy. 756 and to notice the public hearing to take place on July 6, 1993. Seconded by Vic Pedrojetti. Motion carried.

/ Silver Ranch Estates--Sewer Main Plan Approval--Represented by Rich Cable. David LaBarbara related that 25.0 units of capacity had been approved for the first phase of Silver Ranch Estates. Bruce Scott related that Resource Concepts had worked with the Silver Ranch Estates engineers who are not familiar with MGSD's requirements, to revise the improvement plans and related that the plans had been corrected. Bruce related that he had prepared a letter dated June 1, 1993 on Silver Ranch Estates for Board review and had inadvertently left it at his office. Bruce related that the letter would be forwarded to MGSD the next day. Bruce related that a 20 foot wide path and utility easement are shown for sewer lines extending from Maverick Court and Maverick Drive on plan sheets 4 and 5, respectively. Recorded easements satisfactory to MGSD must be provided prior to line acceptance to protect MGSD. Bruce discussed the detention basin shown on plan sheets 6 and 12

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to be constructed over an existing 10-inch sanitary sewer and MGSD easement. A 30-inch storm drain is also shown running from Maverick Court to the detention basin within the sewer easement. An encroachment permit must be obtained from MGSD prior to any of these uses being allowed. An existing manhole located within the proposed basin is to be removed and a new manhole installed approximately 80 feet to the South outside the basin. Bruce related that there are four conditions contained in Resource Concepts letter of June 1, 1993 and would recommend approval of the improvement plans subject to those four conditions. Bruce related that Mr. Cable and his engineer have been very cooperative. Discussion followed concerning the absence of Resource Concepts letter of June 1, 1993. Motion by Leonard Anker to approve the sewer main improvement plans for Silver Ranch Estates subject to the recommendations of Resource Concepts letter of June 1, 1993, which are to be approved by the Chairman and the Superintendent. Seconded by Jerome Etchegoyhen. Motion carried.

Engineer's Report: Bruce Scott presented a Town of Minden boundary map which includes the annexation of the Youngman, Eagle Valley Construction, Parina, Rosegard and Rey properties. Bruce explained that under the new County ordinance, properties will only be approved for annexation every three months by the County and at that time, the towns will present a similar boundary map which will include a signature space for MGSD. Bruce requested that the Board authorize the Chairman to sign the boundary map which will then be signed by the Town of Minden and recorded by the County. Motion by Leonard Anker to authorize the Chairman to sign the May 27, 1993 Town of Minden boundary map. Seconded by Vic Pedrojetti. Motion carried.

Bruce Scott presented a letter from Resource Concepts dated May 25, 1993 concerning the title report which had been obtained from Stewart Title for the pending land sale from Helms to MGSD. Bruce reviewed the easements shown on the title report. Discussion followed concerning the easements. Bruce related that he estimates the acreage purchase to be approximately 57 to 59 acres and recommended that the seller do the land survey. The Chairman discussed a visit made to the Round Hill plant which was made by the Chairman and the Vice-Chairman and the discussion which had taken place with Jim Martin in regard to the Round Hill operation, effluent disposal, and effluent disposal to the Pinenuts. Discussion followed on possible effluent disposal for MGSD to the Pinenuts. Bruce discussed other means of potential effluent disposal for MGSD.

Superintendent's Report: David LaBarbara reported that public notice had been received from NDEP for Helms to receive a permit

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to use DCSID treated effluent to irrigate crops on the Helm's ranch. Irrigation will be managed in accordance with an Effluent Management Plan approved by NDEP. The permit covers a five year period.

David LaBarbara related to the Board that a letter had been received from Douglas County for MGSD comments on a tentative map for The Villages. David related that he would reply to the County that the property is located in the MGSD service area, that there have been no plans approved and that there has been no capacity approved to serve the property.

David LaBarbara related that construction is complete for the Carson Valley Inn casino expansion and that he had done the final inspection. There are 1.2 units of capacity which was not used for the expansion and David wrote a letter to the Carson Valley Inn informing them that they could request a refund for the 1.2 units or hold the units as a credit for future expansion. The Carson Valley Inn wishes to hold the 1.2 units as a credit for future expansion.

David LaBarbara related that a final lab inspection on site evaluation had been conducted by Robert Vicks of the state lab. He found the lab acceptable but had a number of recommendations and deficiencies which he felt needed to be corrected. David related that he was taking care of the required corrections. David informed the Board that in order to correct some equipment deficiencies the District might have to spend some money on laboratory equipment. Primarily class "S" weights for the analytical balance and possibly a new distiller.

David LaBarbara related that he has received a draft discharge permit from DEP which will allow the increase of MGSD's flow to 2 million gallons per day. Comments on the permit must be received by DEP within 30 days. David related that he felt that the ground water monitoring under point #11 in the permit was a duplication in testing. Point #4 will require monitoring of treated sewage sludge for a variety of parameters in the new permit.

Personnel Session: David LaBarbara discussed personnel with the Board. Annual leave accrued as implemented by the Towns was discussed in detail. Motion by Louis Neddenriep to adopt annual accrual regulations as per the Towns and Douglas County with the exception that no more than two weeks vacation may be taken at one time and no more than 160 hours annual leave per year be given. Salaries for employees were discussed. David brought up the fact that percentage increases and raises had increased the gaps between employees at the top and the rest. He recommended that no cost of

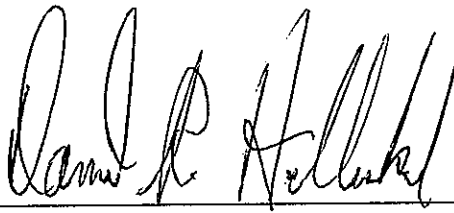
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6 living increase be considered for the Superintendent position until a 10%-15% difference between the Superintendent and the next lower position was achieved. David brought up the fact that the Operator I and Operator II positions were being paid at approximately \$4,000-\$7,000 less than other plants in the area and requested that the Board consider improving salary levels for that position. Leonard Anker moved that the following salary levels be adopted: Russ Lindell - \$200 per month increase, John Harris - \$150 per month increase, Bonnie Fetic - \$100 per month increase. All other employees - 3% cost of living increase. Seconded by Louis Neddenriep. Motion carried.

Meeting adjourned at 12:00 A.M.

Approved: 7-6-93

By



# Minden-Gardnerville Sanitation District

P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, JULY 6, 1993, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA.

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of June 1, 1993--Action  
7:40 Gardnerville Ranchos General Improvement District--Capacity Request--Action  
7:45 A & A Construction--Sewer Main Testing Requirements Discussion--Action  
8:05 Aspen Park--Public Hearing for Annexation--Action  
8:15 Silver Ranch Subdivision--Revokable Encroachment Permit Approval--Action  
8:25 HDR Engineering--Pezonella Associates, Inc.--ICBO Plant Inspection Work Order--Action  
8:35 Douglas County--Renewal Request for North Valley Wastewater Treatment Plant Inspection--Action  
8:45 Anderson Engineering--Request For Storm Drainage Easement--Action  
8:55 Dennis Wills--Plan Approval For Sewer Line--Action  
9:05 Ordinance Change--Change Applications Submittal From 10 Days to 15 Days--Action  
9:10 Annexation Ordinances--Ordinances Annexing Rey, Rosegard, Parina, and Eagle Valley Construction --Action  
9:15 Engineer's Report--Action  
9:30 Superintendent's Report--Action  
9:45 Secretary's Report--Action  
9:55 Public Commentary  
10:05 Adjournment



Bonnie D. Fettes-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report

This meeting agenda is posted at the CVIC Hall, Minden-Gardnerville Sanitation District, Minden Post Office and Gardnerville Post Office.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: July 7, 1993

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, July 6, 1993, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

Board Members Present:

Daniel Hellwinkel, Jerome Etchegoyhen, Leonard Anker, Louis Neddenriep and Vic Pedrojetti.

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Bruce Nystrom, Rich Cable and Rob Anderson

The minutes of June 1, 1993 were reviewed by the Board. Motion by Leonard Anker to approve the minutes of June 1, 1993. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays. Absent: Louis Neddenriep.

Gardnerville Ranchos General Improvement District--Capacity Request--Represented by Bruce Nystrom. A letter received from GRGID dated June 22, 1993 was presented to the Board requesting the purchase of 29.0 units of capacity to be used in accordance to the supplement to the 1974 agreement. GRGID has 11.8 units remaining from the capacity purchased from MGSD in April of 1993. The purchase of 29.0 additional units would bring GRGID up to the 40.0 units allowed by MGSD. David LaBarbara related that a check had been received from GRGID for the capacity and connection fees for the 29.0 units of requested capacity. Discussion followed. Motion by Vic Pedrojetti to sell 29.0 units of capacity to the Gardnerville Ranchos General Improvement District under the terms of the Supplement to the 1974 Agreement between GRGID and MGSD and, to be used within the Gardnerville Ranchos General Improvement District boundary. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays. Absent: Louis Neddenriep.

A & A Construction--Sewer Main Testing Requirements Discussion: David LaBarbara informed the Board that a telephone call had been received from Alton Anker requesting that the sewer main testing requirements discussion be continued to the August, 1993 meeting due to the fact that he had not had ample time to review the material sent to him by Resource Concepts. The Board agreed to continue the agenda item to the August, 1993 meeting. Bruce Scott discussed the contents of the material supplied to the Board and to Alton Anker by Resource Concepts. Bruce related that it was felt that the points brought up by Alton concerning the bedding requirements to be used under the bases of manholes had merit. After researching the requirements of other municipalities, which

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were found to vary over a broad range, Resource Concepts recommends that the required bedding under manhole bases match that required in the adjacent pipe trench sections. However, based on research done by Resource Concepts with other municipalities it is recommended that the MGSD ordinance relating to testing of installed PVC pipe remain as is.

Engineer's Report: Bruce Scott presented cost estimates for proposed rehabilitation priorities to the Board for review along with a map showing the rehabilitation proposal between Gilman Avenue and Eddy Street behind Sharkey's and the Lekumberry properties. Bruce explained that MGSD has no easements for the Fuller/Begovich and Lekumberry properties, but that Bill Peterson has recommended that the property owners be informed that the line needs to be repaired, that MGSD intends to replace the line, and that any damage done to their properties will be repaired. Bill recommends that the Board try to work with the property owners on a friendly basis and not attempt to obtain an easement or require that the property owners sign anything. Bruce related that a manhole needs to be raised to grade near the high school on Hwy. 88 and that spot repairs are required for the 8-inch line from the Gardnerville Fire Station to the south. Estimated costs for proposal A--Gilman Avenue to Eddy Street, \$18,660.00, proposal B--raising of manhole on Hwy. 88, \$3,000, proposal C--repairs to 8-inch line at Gardnerville Fire Station, \$4,100.00. The total for all three proposals with a 10% contingency is \$28,340.00. Bruce related that the Board had allowed \$60,000 for line rehabilitation and felt that it is within the budget to do the three repair items. Discussion followed. Motion by Jerome Etchegoyhen to authorize Resource Concepts to proceed with putting the three proposed MGSD rehabilitation priorities A, B, & C out for bid. Seconded by Vic Pedrojetti. Motion carried.

Aspen Park--Public Hearing for Annexation--Represented by Rich Cable. David LaBarbara informed the Board that proper noticing for the public hearing for annexation of Aspen Park had been completed and that it was in order to proceed with the public hearing for annexation. David related that a letter had been received from Douglas County Public Works stating that a special use permit had been approved for the expansion of Aspen Park for 138 spaces. Mr. Anker discussed the fact that this annexation for the expansion of Aspen Park consisting of 25.14 acres would make the old part of Aspen Park which is 7.0 acres now served under contract of service contiguous and would be eligible to annex to MGSD also. David related that the Scottsdale Plumbing building owned by Armstrong would also become contiguous and eligible for annexation to MGSD. Discussion followed concerning other possible properties being served by MGSD under contract becoming eligible for annexation to

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MGSD through the annexation of the expansion of Aspen Park. Mr. Cable discussed the flood plain area which could not be developed in the Aspen Park expansion and the possibility of the flood plain area being excluded from annexation. David explained that under the MGSD ordinance the whole parcel must be annexed. Mr. Cable discussed capacity requirements, but related that capacity was not being requested at the present time. Capacity for the project would be requested from MGSD at a later date. The Board reviewed the map of the proposed annexed area. Motion by Jerome Etchegoyhen to accept the annexation of Dale B. Williams and Joan O. Williams, Walter G. Lund, Robert C Tharrat (aka Robert C. Tharratt) and Marianne T. Tharratt, Vaudagna Enterprises, Sawtooth Title Co., Inc., and Donald J. McDonald and Bernice K. McDonald for the expansion of Aspen Park consisting of 25.14 acres being parcel #25-110-06 subject to the existing 7.0 acres of Aspen Park now served by MGSD under contract of service annexing to MGSD at the time the annexation is completed for the Aspen Park expansion consisting of 25.14 acres. Seconded by Louis Neddenriep. The Chairman called for public commentary. There were no replies. The Chairman suggested that any other properties which become contiguous by the annexation of the Aspen Park expansion now being served by MGSD under contract of service be required to annex to MGSD. Vote: 4 ayes, 0 nays.

Silver Ranch Estates Subdivision--Revokable Encroachment Permit Approval--Represented by Rich Cable. A revokable encroachment permit was presented for Board approval for a 30-inch storm drain pipe over the northerly 600 feet of exhibit B contained in the permit and a storm water detention pond over the northerly 250 feet of exhibit B contained in the permit for High Sierra Landco, Inc for the proposed Silver Ranch Estates project. David LaBarbara related that the Douglas County Recorder would not record the document without notarization. The MGSD Secretary related that she could take care of the notarization. Bruce Scott presented a letter from Resource Concepts dated June 29, 1993 recommending approval subject to the legal descriptions accurately describe the necessary parcels affected and that a minimum 5-foot horizontal separation be maintained between the new 30-inch storm drain and the existing sanitary sewer. David reviewed the encroachment permit document with the Board. Discussion followed on maintenance of the area described in the permit, possible damage, etc. Motion by Leonard Anker to approve the revokable encroachment permit for High Sierra Landco, Inc.-Silver Ranch Estates subject to the conditions of Resource Concepts letters of June 1, 1993 and June 29, 1993. Seconded by Vic Pedrojetti. Motion carried.

HDR Engineering--Penzonella Associates, Inc.--ICBO Plant Inspection Work Order: David LaBarbara presented a letter from Jim Yurczyk



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of HDR Engineering stating that the Douglas County Department of Public Works is requiring as a permit condition, special inspection as defined in the 1991 Uniform Building Code. The requirements include ICBO structural masonry inspections, reinforced concrete inspections for all concrete greater than 2500 psi., and structural steel and welding inspection. Pezonella Associates, Inc. is recommended to complete the inspection work requirements. They have completed soils reports for two previous wastewater treatment plants and are familiar with the site conditions. They also have special inspectors certified in each of the three areas required by the County. Pezonella personnel will only be on the site to fulfill the testing and special inspection requirements specified by Douglas County. Jim recommended that the Board enter into an agreement with Pezonella to complete the work required. David related that Pezonella has personnel coming out of Carson City which would save MGSD money. Discussion followed. Motion by Vic Pedrojetti to authorize HDR Engineering to contract with Pezonella Associates to provide the required ICBO masonry, reinforced concrete and steel and welding inspection as required by Douglas County and to also authorize the Chairman to sign the work order. Seconded by Jerome Etchegoyhen. Motion carried.

Douglas County--Renewal Request for North Valley Wastewater Treatment Plant Inspection: David LaBarbara presented a letter from Rich Drew of Douglas County Public Works requesting extension of the agreement for observation and testing at the County's North Valley treatment plant for the fiscal year 1993-94 subject to charges being updated for labor rates and expenses. David discussed the observation and testing work currently being done by MGSD personnel and recommended that MGSD continue to contract with the County for the observation and testing work. David related that Bill Peterson advised that the same format be used for a new contract with the County. Discussion followed on fees to be charged, the addition of a fee for the MGSD Secretary's time, MGSD helping Douglas County, etc. David related that the County is paying portal to portal at the present time. Motion by Leonard Anker to renew the agreement for observation and testing for Douglas County at the North Valley wastewater treatment facility for the fiscal year 1993-94 subject to a reevaluated fee schedule. Seconded by Louis Neddenriep. Motion carried.

Anderson Engineering--Request For Storm Drainage Easement-- Represented by Rob Anderson. Bruce Scott presented a memorandum from Resource Concepts dated June 29, 1993 explaining that he was involved in the storm drain issue which was before the Board from working with the Town of Minden and therefore he would not be very involved in the presentation of the storm drainage matter. Bruce explained that basically the Town of Minden is trying to reach an

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accommodation with the Ironwood Center developers. The Town has agreed to support a request by Ironwood Partners that MGSD reconsider granting an easement through District property instead of having a storm drain from the shopping center go through Westwood Park Homeowners Association property immediately to the west. This would save cost and be more favorable to the Town of Minden and the Westwood Park Homeowners Association. It would be a public storm drain line constructed by Shankle Construction and maintained by the Town of Minden. Rob Anderson presented a map of the area and explained that the Town requires a gravity storm line which would extend from Ironwood Center to west of the Klauber Pond and discharge in the Rosser ditch. Ironwood Center Partners request that MGSD grant an easement to construct the storm drain which would hook into the Westwood Patio Homes drain. Discussion followed on retention ponds, location and size of easement requested from MGSD, size of the existing MGSD easement, the fact that they would like to stay as far away from the Westwood Patio Homes landscaping as possible, and that MGSD should not give an easement for nothing. Bruce Scott explained how the storm drain would be handled and that the easement would be given to the Town of Minden which would come inside MGSD's fence and not down the existing easement. Mr. Neddenriep did not feel that he was in favor of giving any easement inside MGSD's fence. Rob related that the easement needs to be 20 feet wide and initially it was planned to be within MGSD's 60 foot easement, but the landscaping and sprinklers in the patio homes area presented a problem. It was hoped that the storm drain could be constructed down MGSD's property approximately 520 feet and into the patio homes RV area. Mr. Pedrojetti felt that Mr. Shankle is looking to MGSD to solve his storm drain problem. Mr. Anderson related that Mr. Shankle is looking for a cheaper solution. Other alternatives were evaluated and the preferred alternative by the Town and Mr. Shankle would be through MGSD's property. Bruce related that the Town does not like to pump drainage. Mr. Pedrojetti and Mr. Neddenriep both felt that the drainage problem should have been resolved before and that Mr. Shankle and the Town should not be looking to MGSD to resolve the drainage problem. Mr. Etchegoyhen felt that he would be in favor of constructing the storm drain through MGSD's property but that he was not in favor of granting an easement on MGSD land. Bruce related that the Town holds a letter of credit at the present time to resolve the drainage problem. The owners are trying to find the best solution to resolve the drainage problem and that the Town is trying to avoid litigation. The Town Board left it up to Mr. Shankle to talk to MGSD. Mr. Anker felt that he was not familiar enough with the area and would like to inspect the site before making any decision concerning the matter. Rob felt that maybe MGSD and the Town Board could walk the area as a group and discuss the matter. Mr. Pedrojetti felt that he would like to

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inspect the site prior to any decision being made on the matter. Discussion followed. Motion by Leonard Anker to table the storm drain easement matter until the August 3, 1993 meeting in order to allow a field inspection to be made. Seconded by Vic Pedrojetti. Motion carried.

Dennis Wills--Plan Approval For Sewer Line--Represented by Rob Anderson. Plans were presented for Board approval for the construction of a main line to serve the Dennis Wills property at approximately Hwy. 756 and Waterloo Lane. Rob Anderson explained the proposed plans, that the line would be approximately 13 feet deep, could potentially serve the properties south to the Lutheran Church bridge and probably the next two parcels to the north. David LaBarbara questioned the size of the line and felt that maybe a 6 inch line would be adequate. Bruce presented a letter from Resource Concepts dated June 29, 1993 recommending approval of the plans subject to six conditions. Bruce reviewed the conditions contained in the letter and the plans with the Board. Bruce felt that in addition to topographic information being provided in both directions along Route 756 to determine how far in each direction the sewer line can be extended to provide service to adjacent properties, that the crossing be modified to provide horizontal as well as vertical separation between the two pipes or that the Board specifically approve the water line being located above the sewer as shown on the plans. District policy does not allow for a common trench with water and sewer with one above the other. Bruce also related that under condition #6 of Resource Concepts recommendations, miscellaneous technical corrections, that the dedication of a 20 foot easement along the frontage of the Wills property should be added. Bruce also voiced concerns of the possibility of MGSD requiring access or maintenance to the sewer main. Should this ever be required, it appears that it would be virtually impossible to reach the sewer line without destroying or losing the water line. With the depth of the sewer line even a horizontal separation in a common trench across Hwy. 756 would probably be inadequate to preserve the ability to reach the sewer line in the future without damaging the water main. Mr. Anderson related that he will review the service needs to the north and south of the Wills property. Mr. Anderson related that it is possible that the State will not allow Mr. Wills to trench the highway, but will have to bore to provide services to his property. Discussion followed. Bruce recommended that MGSD require separate trenches in the highway crossing for the sewer and water services. Motion by Louis Neddenriep to authorize Bruce Scott to write a letter to Nevada Department of Transportation explaining MGSD's request for separate trenches for sewer and water service to the Wills property at Hwy. 756 and Waterloo Lane. Discussion followed. Mr. Neddenriep then withdrew his motion. Motion by Louis

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/ Neddenriep to approve the sewer improvement plans for Dennis Wills at approximately Hwy. 756 and Waterloo Lane subject to a 20 foot easement running in front of the Wills property being provided to MGSD, the Nevada State Department of Transportation be contacted to see if they will agree to a highway crossing with separate trenches for the sewer and water services, and subject to the six conditions contained in Resource Concepts letter of June 29, 1993. Seconded by Leonard Anker. Motion carried.

Ordinance Changes--Change Applications Submittal from 10 Days to 15 Days: David LaBarbara reviewed the ordinance changes prepared by Bill Peterson as requested by the Board, changing the application time frame to MGSD from 10 days prior to the board meeting. to 15 days prior to the board meeting. Discussion followed. Motion by Jerome Etchegoyhen to approve ordinance #98 which changes Part One, Section IX, Paragraph E. of the MGSD ordinance to allow change in the application time frame to MGSD from 10 days prior to the board meeting to 15 days prior to the board meeting. Motion by Leonard Anker to approve ordinance #99 which changes Part One, Section IV, Paragraph B to allow change in the application time frame to MGSD from 10 days to 15 days prior to the board meeting. Seconded by Louis Neddenriep. Motion carried.

Annexation Ordinances--Ordinances Annexing Youngman, Rey, Rosegard, Parina, and Eagle Valley Construction: David LaBarbara presented ordinances for adoption by the Board for the annexation of Youngman, Rey, Rosegard, Parina and Eagle Valley Construction lands to the District. David related that all required annexation steps had been completed and only adoption of the ordinances remained to complete the annexations. Discussion followed. Motion by Jerome Etchegoyhen to adopt Ordinance #100 for annexation of the Jay Youngman property, Ordinance #101 for the annexation of the Anthony and Barbara Parina property, Ordinance #102 for the annexation of the Eagle Valley Construction property, Ordinance #103 for the annexation of the Jesus E. and Mary J. Rey property and Ordinance #104 for the annexation of the John K. and Mary Jane Rosegard property into the Minden-Gardnerville Sanitation District. Seconded by Vic Pedrojetti. Motion carried.

Superintendent's Report: David LaBarbara informed the Board that a tentative map had been received from Douglas County for MGSD comment for the Freida Lane subdivision. Freida Lane will be sewerred by connecting at Lucerne. The sewerling plan was previously brought before MGSD. Bruce Scott presented a letter from Resource Concepts dated June 29, 1993, recommending four changes concerning the tentative subdivision map. Copies of the letter had also been

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sent to R. O. Anderson Engineering, Douglas County Public Works, Douglas County District Attorney, and Town of Minden. Discussion followed. The Board directed David LaBarbara to write a letter to Douglas County to include that the Frieda Lane subdivision is within the district and is eligible for service, no detailed engineering plans for sewer have been approved by MGSD, and that no capacity has been approved or purchased for the project.

David LaBarbara reported that the EPA is requiring that a handout be given to the ranchers who have the reuse of MGSD effluent to be given to their employees who are involved with the irrigation of MGSD's effluent. The handout is printed in both english and spanish.

David LaBarbara reported that MGSD is required by the State to have a stormwater discharge permit. David reviewed the request received from the State and related that the stormwater discharge permit fee to be paid by MGSD is \$200.00.

David LaBarbara requested direction from the Board for the interpretation of the MGSD ordinance in regard to the square foot credit available in the old part of the district where a house has previously been built on the parcel, but the parcel is large enough to build a second house and since the square foot credit was not used up on the previously built house, would the balance of the square foot credit apply to the new house construction? Discussion followed. The Board directed that the balance of available square foot credit would apply to the second house to be constructed on the parcel.

David LaBarbara presented copies of letters from Bill Shaw concerning the construction of the Bently main to the Bently Science Park for Board review which had been forwarded by Bill Peterson. David also presented a liability release from Bently which had been drawn up by Bill as per the wishes of the Board per the June 1, 1993 board meeting. The Board reviewed the liability release prepared by Bill. Motion by Louis Neddenriep to authorize the Chairman to sign the release from liability regarding the Bently sewer main which had been prepared by Bill Peterson. Seconded by Jerome Etchegoyhen. Motion carried.

Meeting adjourned at 11:15 P.M.

Approved: 8-3-93

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, TUESDAY, JULY 20, 1993, 10:00 A.M., MGSD TREATMENT PLANT,  
1790 HWY. 395, MINDEN, NEVADA

10:00 A.M. Leave MGSD Treatment Plant for Visit to Douglas County Sewer  
Improvement District #1 Reservoir Sites.

12:00 P.M. Return to MGSD Treatment Plant and Adjourn



Bonnie D. Feticc-Executive Secretary

PLEASE DO NOT REMOVE UNTIL: 7/21/93

*No minutes  
Required*

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, AUGUST 3, 1993, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of July 6, 1993--Action  
7:40 Gardnerville Ranchos General Improvement District--Capacity Request For  
Dresslerville Colony--Action  
7:45 A & A Construction--Alton Anker--Continuation of Sewer Main Testing  
Requirements Discussion--Action  
8:00 Anderson Engineering--Storm Drainage Easement Request--Action  
8:15 Bently Nevada--Permit Renewal Request for Minden Facility--Action  
8:25 Westwood Park Unit IV-Phase B--Plan Approval--Action  
8:35 East Valley Wastewater Master Plan Revision--Vasey Engineering--Update--Action  
8:50 Buffo/Loeffler--Capacity Request--Action  
9:00 Winhaven Unit IV-Phase B--Line Acceptance & As-Built Drawings--Action  
9:10 Engineer's Report--Action  
9:25 Superintendent's Report--Action  
9:40 Secretary's Report--Action  
9:50 Public Commentary  
10:00 Adjournment

  
Bonnie D. Feticc-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and the CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register

PLEASE DO NOT REMOVE UNTIL: 8/4/93

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, August 3, 1993, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

Board Members Present:

Louis Neddenriep, Vic Pedrojetti, Leonard Anker, Daniel Hellwinkel,  
and Jerome Etchegoyhen

Staff Members Present:

David LaBarbara, Bruce Scott, Jack Norberg, and Bonnie Fetic

Others Present:

Bob Spellberg, Alton Anker, Bill Laughlin, Rob Anderson, Bill Shaw,  
Mike Buffo, Andy Burnham, Marty Harper, John Quiggle, Larry Werner,  
and Steve Holton

The meeting was called to order by Vice-Chairman Neddenriep.

The minutes of July 6, 1993 were reviewed by the Board. Motion by  
Vic Pedrojetti to approve the minutes of July 6, 1993. Seconded  
by Leonard Anker. Vote: 4 ayes, 0 nays, absent: Daniel  
Hellwinkel.

Gardnerville Ranchos General Improvement District--Capacity Request  
For Dresslerville Colony--Represented by Bob Spellberg. David  
LaBarbara presented a letter to the Board from GRGID dated July 18,  
1993 requesting 1.0 unit of capacity to be used at 1666 Memdewee  
Run in the Dresslerville Colony. Mr. Spellberg related that the  
home had previously been served by a septic tank. David related  
that a check had been received from GRGID for the capacity,  
connection and acreage fee for the requested sewer unit.  
Discussion followed. Motion by Jerome Etchegoyhen to sell 1.0 unit  
of capacity to be used at 1666 Memdewee Run in the Dresslerville  
Colony as requested by the Gardnerville Ranchos General Improvement  
District. Seconded by Vic Pedrojetti. Vote: 4 ayes, 0 nays,  
absent: Daniel Hellwinkel.

Engineer's Report: Bruce Scott related to the Board that he had  
met with Dennis Wills and the engineer separately in regard to the  
connection of the Wills property on Hwy. 756 and Waterloo Lane.  
The problems relating to the project are still trying to be worked  
through. The information required by MGSD has not been received.  
Apparently NDOT will allow the highway to be cut to allow the  
crossing of the sewer and water services, but are proposing one  
trench approximately 35 feet wide for both water and sewer  
services. The topography needs to be completed as well as some  
other minor details.



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Superintendent's Report: David LaBarbara related that as a result of the final walk through, the Carson Valley Inn Motor Lodge needs to purchase 1.0 additional unit of capacity from MGSD. David presented a letter dated July 23, 1993, from Shawn Smith requesting the purchase of 1.0 additional unit for Carson Valley Motor Lodge. The Board inquired about who was the legal owner? Discussion followed. Motion by Leonard Anker to sell 1.0 unit of capacity to Mulreany Associates or Carson Valley Inn to be used at the Carson Valley Inn Motor Lodge located at 1645 Hwy. 395. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

The meeting was then turned over to Chairman Hellwinkel.

A & A Construction--Alton Anker--Continuation of Sewer Main Testing Requirements Discussion--Represented by Alton Anker and John Quiggle. Alton Anker related to the Board that he was present at the Board meeting two months ago to discuss MGSD requirements for PVC sewer line testing and that the Board had agreed that research should be done in regard to the testing requirements in the MGSD ordinance. Alton related that he had received the investigative research and recommendation information prepared by Resource Concepts and that he felt that Resource Concepts should have included him in the research process for line testing requirements. Alton reiterated that his request to MGSD is that if line construction meets the 100% reflection test that the MGSD ordinance be changed to eliminate the ball and flush and mandrill testing. Alton also related that the manhole gravel base required by the MGSD ordinance is no longer available. Bruce Scott introduced Jack Norberg of Resource Concepts and related that Jack had done most of the investigative work concerning the issue before the Board. It was Bruce's feeling that Alton could have discussed the issue with Resource Concepts initially and could have also contacted Resource Concepts concerning the testing research materials since he had them for over a month to review. Alton related that David LaBarbara had instructed him to go before the Board. Bruce related that Resource Concepts role was to research the testing procedures for line construction and make recommendations to the Board. Bruce related that Resource Concepts has made recommendation to the Board that in order to provide reasonable alternatives in bedding materials while maintaining adequate quality control, that required bedding under manhole bases match that required in the adjacent pipe trench sections which is a well graded one and one-half inch minus material in wet trenches and a clean sand in dry trenches. However, unfortunately the level of work done by A & A Construction is not found in every contractor and for that reason, Resource Concepts recommends that the testing procedure provided by the MGSD ordinance not be changed so that standards are established for

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contractors who do not put the care and precision in their work as done by Alton. Bruce also felt that latitude needs to be left for MGSD personnel. Discussion followed on reflection testing and the length of pipe to be seen to get 100% reflection. Leonard Anker related that he had abstained from discussion because Alton Anker is his son, but felt that because the discussion effects the MGSD ordinance and other contractors, he should be able to discuss the issue before the Board. Leonard Anker related that he was unable to find the reflection, ball and flush, and mandrill testing in the MGSD ordinance. Leonard Anker questioned the purpose of 56 pages of backup information submitted by Resource Concepts, the purpose of the supporting information, and the integrity by Resource Concepts in providing the Board with such an enormous amount of copied information to review. Leonard Anker questioned the rest of the Board if they had actually read all the information supplied by Resource Concepts? Jack Norberg explained to the Board that the two memorandums from Resource Concepts accompanying the backup information dated June 29, 1993 summarized research and recommendations for both bedding under manhole bases and the testing of installed PVC sewer pipe. The accompanying copied backup information was only included in case the Board of Trustees wished to review the research information. Jack related that he had tried to cut down on the backup information by highlighting the important points should the Board wish to review the backup information. Jack apologized to the Board and related that there was an error item #5 of the testing memorandum. Item #5 did not include the portion pertaining to visual testing applicable to all pipe types included in the MGSD ordinance and also the alignment test described in the MGSD ordinance in Section XX, 0, 1. Discussion followed on the 100% reflection testing, possibility of discrepancy in 100% reflection testing. Mr. Etchegoyhen related that MGSD has never had a contractor complain about MGSD testing requirements in the past. Bruce asked the time frame involved in the mandrill and ball and flush testing? Alton related approximately two hours. Mr. Neddenriep felt that the MGSD staff and engineer had drawn up the criteria for line construction testing and that MGSD has had no problems in the past. Mr. Neddenriep felt that the Board should implement the recommendations made by Resource Concepts concerning the manhole bedding materials and that the testing required by the MGSD ordinance should not be changed. Mr. Pedrojetti felt that inspections cost time and money and that if a 100% reflection test can be achieved that the ordinance should be changed to eliminate the mandrill and ball and flush testing. Mr. Neddenriep felt that 100% reflection testing, only should not be put on the shoulders of the MGSD staff. Discussion followed on laser testing, second inspection after manhole, rims and roadway construction is completed, two different ball and flush tests (one when construction is completed and a

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second test when the manhole rims and roadway construction is completed), air testing, cleaning and crush test with mandrill testing. Alton Anker explained the process of line construction and the covering of the line as it is installed. David LaBarbara explained that testing is done from manhole to manhole. Alton Anker felt that if you can see 100% reflection, other testing should not be required. David related that the 100% reflection testing could cause problems when the contractor sees one thing and the MGSD staff another. The MGSD staff would have to make the decision in 100% reflection testing, only and the Board would have to decide if they wish to allow MGSD staff that kind of latitude. Discussion followed on the possibility of small rocks in the pipe which would not allow a mandrill to pass through. David questioned the possibility of crushing not showing up in 100% reflection testing, only. Jack Norberg related that he was unsure that crushing could be seen in a 300 foot run of pipe with 100% reflection testing, only. Discussion followed. Motion by Leonard Anker to instruct Resource Concepts to modify the MGSD ordinance for manhole bedding requirements per Resource Concepts memorandum dated June 29, 1993 and to incorporate modifications in the ordinance to reflect that when there is 100% visual sighting in PVC sewer pipe construction that ball and flush testing is not to be mandatory. Mr. Neddenriep felt that arguments could occur between the contractor and MGSD staff when the 100% reflection test is the only test used. Motion seconded by Vic Pedrojetti. Vote: 2 ayes 2 nays, being Louis Neddenriep and Jerome Etchegoyhen. The Chairman voted nay relating that he voted against the motion because he felt there could be problems if the motion was passed, but that he did wish to open MGSD testing requirements at a later date for further discussion. Bruce Scott recommended that the Board amend the ordinance for manhole bedding as per his memorandum to the Board dated June 29, 1993. Motion by Leonard Anker to instruct Resource Concepts to modify the MGSD ordinance for manhole bedding requirements as per Resource Concepts memorandum dated June 29, 1993. Seconded by Jerome Etchegoyhen. Motion carried. The Chairman related that further discussion will be held at a later date concerning the MGSD ordinance requirements for PVC sewer line testing. (also see Engineer's Report)

Bently Nevada--Permit Renewal Request For Minden Facility--  
Represented by Bill Laughlin. David LaBarbara informed the Board that a request had been received from Bently Nevada for renewal of their industrial discharge permit for the Minden facility for washwater from the wave solder wash system, which expires on September 7, 1993. David related that the washwater contains lead and tin. Currently the lead and tin discharge is below the recommended levels allowable. David recommended that the Board

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renew the industrial charge permit for Bently Nevada. Discussion followed. Motion by Louis Neddenriep to renew the industrial discharge permit for Bently Nevada for a period of two (2) years. The discharge permit is to contain the same conditions as the previous discharge permit. Seconded by Leonard Anker. Motion carried.

Westwood Park Unit IV-Phase B--Plan Approval--Represented by Andy Burnham. Improvement plans were presented for Board approval for Westwood Park Unit IV-Phase B. David LaBarbara related to the Board that the plans were for the last half of the last phase of patio homes. The capacity has previously been paid for the 21 units of Unit IV-Phase B. Bruce Scott presented a letter from Resource Concepts dated July 27, 1993 recommending approval of the improvement plans subject to five recommendations contained in the letter which Bruce reviewed with the Board. Mr. Burnham was in agreement with the Resource Concepts recommendations. Motion by Jerome Etchegoyhen to approve the improvement plans for Westwood Park IV-Phase B subject to the recommendations contained in Resource Concepts letter dated July 28, 1993. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Anderson Engineering --Storm Drainage Easement Request--Represented by Rob Anderson. Mr. Anderson asked the Board if they had a chance to make a field inspection of the proposed storm drain site for drainage of the Westwood Village commercial property? Rob reiterated that Ironwood Partners is requesting that MGSD grant an easement to the Town of Minden for a storm drain of approximately 520 feet which would hook into the storm drain at the patio homes RV area. Ironwood Partners would like to go as far north as possible to avoid tearing up the parking lot and landscaping in the patio homes area. Mr. Neddenriep related that he was not in favor of granting an easement for the storm drain. Mr. Anker related that he and Mr. Pedrojetti had inspected the site together. Discussion followed on the fact that it is more convenient and less costly to construct the storm drain through MGSD property. Mr. Anderson related that the easement is being requested in the name of the Town of Minden and would be maintained by the Town. Bruce Scott related that he is in conflict of interest since he is engineer for the Town of Minden, but would explain the situation to the Board. Bruce related that the Town of Minden agreed to support the storm drain request by Ironwood Partners. The storm drain would be built by the developers and turned over to the Town of Minden who will be responsible for the maintenance of the storm drain. The request is a joint request by the Town of Minden and Ironwood Partners to construct the storm drain on MGSD's property so that it would not conflict with MGSD's operation. The

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alternative would be through Westwood Park. The Westwood Park Homeowners has concerns with the storm drain being built through Westwood Park. The preferred alternative would be to build the storm drain on MGSD property coming into the property six to eight feet. Discussion followed. Motion by Louis Neddenriep to deny the request by Anderson Engineering to construct a storm drain for Ironwood Partners/Town of Minden on the west side of MGSD's property. Seconded by Vic Pedrojetti. Mr. Etchegoyhen felt that perhaps MGSD could compromise some, but he felt that the Westwood Homeowners could compromise, also. Mr. Anker felt that he would like to cooperate with the Town, but he felt that the town wants the whole thing and could not go along with the request. The Chairman asked Bruce Scott the Town's role in the storm drain issue. Bruce related that the Town is trying to cooperate with the developers to accomplish the drain issue. It would be less costly to go through MGSD and easier for the Town to maintain. They are trying to work with the developer to prevent litigation. Mr. Anker felt that rather than deny the request, he would like to see a modified proposal and would like to see the motion revised. The Chairman called for the vote: 2 ayes, 2 nays being Jerome Etchegoyhen and Leonard Anker, the Chairman voted aye. Motion carried.

East Valley Wastewater Plan Revision--Vasey Engineering--Update--  
Represented by Andy Burnham and Marty Harper. Andy Burnham related to the Board that Vasey Engineering had been hired by the County to conduct an update on the East Valley wastewater plan from 1986 due to new projects and the forth coming master plan. Andy related that the Nevada Department of Environmental Protection is not approving any subdivisions until the County adopts a sewerage plan. Vasey engineering utilized information received from the County and were directed by the Commissioners to plan six different sewerage alternatives for County review, along with an economic analysis for each alternative. Andy reviewed the information Vasey Engineering obtained from the County and the criteria for each of the six alternatives. Vasey Engineering will also provide the County with an implementation plan. Andy passed out wastewater treatment alternative sheets reflecting the six alternatives and their effect on MGSD to the year 2010. Andy reviewed the alternatives with the Board. Andy related that the County has not asked Vasey Engineering to propose a sewerage alternative for the Helms property, but that some of the Helms property is included in the alternatives. Discussion followed on alternative four which eliminates the Chichester property and adds Pinenut. Andy related that alternative four would include the Williams Industrial Park. Andy related that he anticipates taking the six alternatives to the Commissioners on August 19th. and that a copy of the report to the Commissioners will be sent to MGSD. Andy related that he expects

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a public hearing to be held to pick the preferred alternative. The Chairman questioned why a sewer district is not formed now on the properties requiring sewer service outside the MGSD service boundary? Discussion followed. Andy passed out maps showing the MGSD service area, BLM lands, and the Williams Industrial Park property for Board review. Andy felt that the County would want MGSD's input before the meeting on August 19th. Discussion followed concerning areas shown on the hand out map, and criteria for arriving at flow figures. Mr. Anker felt that there is potential in sending effluent through DCSID to the Pinenuts. Mr. Harper related that DCSID is nervous about new regulations concerning solids disposal and are reluctant to give up any reserve they may have in the Pinenuts. Bruce Scott discussed gravity flows in the MGSD boundary area. Discussion followed on sludge management. Andy related that Larry Werner is concerned about getting rid of sludge because they seem to be in an unknown area with the coming sludge regulations, and anyone having property for sludge disposal is keeping it. Mr. Harper discussed the sludge issue. David LaBarbara discussed sludge management. Andy related that there would be a report forth coming to MGSD. The Board thanked Mr. Burnham and Mr. Harper for attending the meeting.

Buffo-Loeffler--Capacity Request--Represented by Mike Buffo. David LaBarbara explained to the Board that plans were approved and MGSD agreed to sell capacity for the Buffo-Loeffler building to be located on parcel #25-152-28 in the Carson Valley Industrial Park across from Silver State Truss on August 4, 1992. The capacity was not paid within the six months allowed by the MGSD ordinance at that time. The time penalty called for in the MGSD ordinance has elapsed and Mr. Buffo is again before the Board to request the capacity for the construction of the building. David related that there is 1.0 unit of capacity previously paid and that Mr. Buffo is requesting the purchase of 3.0 additional units of capacity. The purchase price will be at the new rate of \$2,850.00 per unit. The ordinance has been revised to allow him nine months to pay for the capacity. The recommendations contained in Resource Concepts letter of August 3, 1992 also need to be completed. Discussion followed. Motion by Vic Pedrojetti to sell 3.0 units of capacity making a total of 4.0 units of capacity for Buffo-Loeffler for the construction of a building to be located on parcel #25-152-28 in the Carson Valley Industrial Park. The recommendations contained in Resource Concepts letter of August 3, 1992 are to be completed. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

Winhaven Unit IV-Phase B--Line Acceptance and As-Built Drawings--  
Represented by Steve Holton. David LaBarbara related to the Board that a letter had been received from Western Nevada Properties

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dated July 20, 1993 requesting line acceptance and as-built drawings approval for Winhaven Unit IV-Phase B which would accommodate the construction of 23 patio home units. Bruce Scott presented a letter from Resource Concepts dated July 27, 1993 stating that the information contained on the as-built drawings for Winhaven IV-Phase B had been field verified for plan sheets 4PH, 7PH, and 9PH and found to be accurate. The as-built information covers Canterbury Drive from the manhole at Station 10+95 to the intersection of Evergreen and Blue Spruce Courts together with both Evergreen and Blue Spruce Courts. The remainder of sheet 4PH had been previously accepted by MGSD in January of 1993. The remainder of sheets 7PH and 9PH have not yet been constructed. Resource Concepts recommends approval of the as-built drawings upon receipt of reproducible and final inspection should be made after all street improvements are completed to assure that the lines are free of debris and that the manhole frames and covers are properly set with concrete collars in place. The final rim elevations should be added to the record drawings upon completion of street improvements. David related that the required S's should also be added when the curbing work is done. Discussion followed concerning the accuracy of as-built drawings. Motion by Louis Neddenriep to accept the line and to approve the as-built drawings for Winhaven IV-Phase B, for Canterbury Drive from manhole at Station 10+95 to the intersection of Evergreen and Blue Spruce Courts together with both Evergreen and Blue Spruce Courts, subject to the recommendations contained in Resource Concepts letter dated July 27, 1993. The required S's are also to be added at the time curbing is installed. Seconded by Leonard Anker. Motion carried.

Engineer's Report: Bruce Scott informed the Board that letters had been sent to the owners of Sharkey's and the J & T informing them that MGSD will be replacing the sewer line that runs along the rear of their properties. The letter states that Resource Concepts will be performing field surveys and that construction is anticipated to occur in September or October of this year. Bruce related that he anticipates putting the project out for bid in October of 1993.

Bruce Scott related to the Board that the information provided to the Board in regard to line testing procedures was not intended to intimidate the Board. Resource Concepts attempted to shorten up the backup information with the memo, which stood on its own. The backup information was only provided so that the Board could review it if they wished to do so. The important areas of the backup information had been highlighted for the convenience of Board review. Discussion followed.

The Chairman brought up the pending land purchase between Helms and MGSD. Discussion followed on recent offer to purchase entire

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ranch, possible protest by MGSD, rezoning hearing, possible condemnation, attendance of zoning meeting by MGSD legal counsel, etc. The Board felt that MGSD's legal counsel should be present at the rezoning hearing if possible. David LaBarbara will contact Bill Peterson concerning his attendance at the rezoning meeting. The Board felt that MGSD should continue to monitor the issues regarding the sale of the Helms ranch.

The Chairman also felt that MGSD should conduct further review concerning ordinance requirements in regard to testing for line construction.

Superintendent's Report: David LaBarbara discussed rock gradation for line construction in water as required by the MGSD ordinance. By mixing 50% each of 3/4 minus and 1 1/2 minus drain rock, the mixture effectively meets the MGSD ordinance. David related that none of the local gravel companies have the rock pre-mixed, the contractor has to mix it together. Bruce Scott recommended contacting soils firms to see if they could recommend a more available material and still meet the MGSD ordinance.

David LaBarbara reported that MGSD is not required to have a storm drain permit as per July 6, 1993 meeting, and that the permit fee remitted has been returned to MGSD.

David LaBarbara reported that there is still some seepage at the front of the ponds, but the rest of the area seems to be in good condition. David thought that possibly the seepage was coming back along the pipe. David related that the ponds will soon be full and is coordinating with Byington and Helms Ranches for release of the water.

David LaBarbara related that MGSD continues to receive high flows due to high ground water. David feels that MGSD may be receiving effluent from possible lateral leaking from the high ground water. The plant is performing adequately, even with the high flows, and the EPA requirements are being met.

Meeting adjourned at 10:30 P.M.

Approved: 9-1-93

By: 



# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, MONDAY, AUGUST 30, 1993, 12:00 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

12:00 P.M. Call to Order  
12:05 Westwood Village IV-B--Plan Approval and Capacity Request  
12:20 Denny's Restaurant--Plan Approval and Capacity Request  
12:35 The Villages--Plan Approval and Capacity Request  
12:50 Public Commentary  
1:00 Adjournment

  
Bonnie D. Fettic-Executive Secretary

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 8/31/93

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Monday, August 30, 1993, 12:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Louis Neddenriep and Leonard Anker

Board Members Absent:

Jerome Etchegoyhen and Vic Pedrojetti

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Steve Holton, Rob Anderson, Al Shankle and Kevin Monsey

Westwood Village IV-B--Plan Approval and Capacity Request-  
Represented by Rob Anderson. David LaBarbara explained that Westwood Village IV Phase A had previously been approved for six sewer connections. Westwood Village IV Phase B runs immediately along the river and behind Douglas High School. Phase B contains approximately 45 building lots which will completely build out Westwood Village. Mr. Anderson related that John Lawrence-Nevada is the property owner. Bruce Scott presented a comment letter dated August 27, 1993 from Resource Concepts and recommended that Board action on the project be continued because the sewer line slopes do not meet the MGSD ordinance. Bruce related that Phase B is sewerage from a great distance away and that the slope on the line is relatively flat. The plans would have to be changed to greater slopes or go to an engineered alternative. Bruce felt that the owner and engineer would have to decide which alternative should be pursued. David related that capacity would have to be purchased for Westwood IV-B. Motion by Louis Neddenriep to continue the plan approval and capacity request for Westwood Village IV-B until the September 7, 1993 meeting. Seconded by Leonard Anker. Vote: 2 Ayes, 0 Nays, Absent: Vic Pedrojetti and Jerome Etchegoyhen.

Denny's Restaurant--Plan Approval and Capacity Request--Represented by Rob Anderson, Al Shankle and Kevin Monsey. Plans were presented for the construction of a Denny's Restaurant to be located at the corner of Ironwood Drive and Hwy. 395. David LaBarbara related that a 1500 gallon grease interceptor should be included as well as modification to the garbage can wash down area. The plans show a public lateral to allow the connection of a lounge at a later date. A 20-foot easement would be required in order to allow MGSD to maintain the line. Mr. Anderson presented revised plans showing

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a 20-foot easement and the revisions requested by Resource Concepts. David related that there are 18.0 units assigned to the parcel and that the plans call for 21.6 units. Therefore, the owners would have to purchase 3.6 units for the restaurant. Mr. Anderson related that the project had been planned to run the line between the restaurant and lounge so that the parcel could be split in the future. The 20-foot easement would be dedicated to MGSD now. Bruce Scott presented a letter from Resource Concepts dated August 25, 1993 recommending approval subject to revision and clarification to address four issues. Bruce reviewed the issues with the Board. Discussion followed concerning the fact that approval and capacity is being requested for Denny's restaurant only, and not the lounge. Motion by Leonard Anker to approve the plans for Denny's Restaurant located at the corner of Ironwood and Hwy. 395. There are 18.0 existing units of capacity. MGSD agrees to sell 3.6 units of capacity making the total building capacity 21.6 units. A 1500 gallon grease interceptor is required. If a lounge is added to the project, additional capacity and plan approval will be required. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Mr Anker voiced concerns about the restaurant being constructed in close proximity of the wastewater treatment plant. Mr. Anker has voiced this concern to the Commissioners in the past and has been against construction so close to the treatment plant. Mr. Anker feels that there should be a clear understanding that the treatment plant was here first and would not want to see litigation problems in the future. Mr. Shankle related that he had no plans to sell the project and that he has had no problems concerning odors from the treatment plant with the other projects he has built on Hwy. 395. The only odor problems have resulted from the Dreyer Ranch across the highway believed to be from the pigs. Mr. Shankle related that there is a high barrier planned for the project with heavy landscaping that he feels should take care of any odor problems that could come from MGSD. David related that it is possible for a plant breakdown to cause odor problems. Mr. Neddenriep felt that a letter should be required from Mr. Shankle similar to the letter given to MGSD by Plimpton Partners stating that he is aware of the proximity of his project to the sewer plant and accepts responsibility for the choice of locations, knowing that there may be odors emitted from the plant. Discussion followed. David provided Mr. Shankle with a copy of the letter that had been given to MGSD by Plimpton Partners. Mr. Shankle related that he would be willing to provide MGSD with a letter similar to Plimpton Partners as long as the letter was not tied to the permit. The Board related that the letter would not be tied to the permit. David related that if the lateral is made a public line that it would have to be approved and accepted by MGSD before a building permit could be issued. However, if it is built as a

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private lateral according to MGSD specifications and inspected by MGSD it could be accepted by MGSD and made a public lateral at a later date. Mr. Shankle related that the lateral would be built according to MGSD specifications as a private lateral now, so that it could be turned over to MGSD in the future. The Chairman felt that the other Board Members were reluctant to approve the project without a letter from Mr. Shankle regarding the construction of the restaurant in close proximity with the sewer plant. Mr. Shankle related that the letter would be written and delivered that afternoon. Motion by Louis Neddenriep to amend the previous motion by Leonard Anker to include that a letter be on file from Mr. Shankle stating that he is aware of the proximity of his project to the sewer plant and that he accepts responsibility for his choice of location, knowing that there may be odors emitted from the plant and that the sewer lateral will not be dedicated as a public lateral at this time. Seconded by Leonard Anker. The Chairman called for the vote for Mr. Neddenriep's amendment to Mr. Anker's motion. Vote: 2 Ayes, 0 Nays, Absent: Vic Pedrojetti and Jerome Etchegoyhen. Motion carried. The Chairman called for the vote for Mr. Anker's motion. Vote: 2 Ayes, 0 Nays, Absent: Jerome Etchegoyhen and Vic Pedrojetti.

The Villages--Plan Approval and Capacity Request--Represented by Steve Holton and Rob Anderson. Steve Holton was present to represent the property owner, Western Nevada Properties. Bruce Scott related to the Board that The Villages project was before the Board in April of 1993. Bruce felt that the major concerns that Resource Concepts had at that time had been addressed. Bruce presented a letter from Resource Concepts dated August 27, 1993 recommending approval subject to eight conditions. Bruce reviewed the Resource Concepts recommendations with the Board and felt that all of the items could be resolved. Mr. Anderson related that there are 66 duplex units proposed located between The Village Square Professional Center and the Dreyer Ranch, with one lateral to each building. The project would sewer to the Western Nevada Properties main. Mr. Holton related that Western Nevada Properties is the legal owner of the property at this time, but that the property would be sold in January of 1994. Discussion followed on whether the project would be entitled to the line oversizing credits due Western Nevada Properties. David LaBarbara read previous minutes which indicated that oversizing credits would apply. Rob related that it is the understanding of the buyer that the oversizing credits would apply. Discussion followed on the oversizing credit issue. David related that if MGSD hears nothing from Western Nevada Properties before escrow closes that the oversizing credit would go to the buyer. Discussion followed. Bruce suggested that the project return to the board before the close of escrow to clarify the oversizing reimbursement issue. Mr.

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Anderson related that plan approval is being requested at this time and that the project would return to the Board at a later date to request capacity. Motion by Louis Neddenriep to approve the improvement plans for The Villages subject to the recommendations contained in Resource Concepts letter of August 27, 1993. Seconded by Leonard Anker. Vote: 2 Ayes, 0 Nays, Absent: Jerome Etchegoyhen and Vic Pedrojetti. Motion carried.

David LaBarbara presented a copy of the "Draft Report of the Carson Valley Wastewater Plan" along with a copy of a letter to the County Commissioners which had just been received from Vasey Engineering. David related that the item is on the Commissioners agenda for September 2, 1993. Discussion followed. The Board directed that a letter be written to the Commissioners requesting time for MGSD to review the information received from Vasey Engineering so that the Board could comment on the report.

Meeting adjourned at 1:30 P.M.

Approved: 9-1-93

By 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, SEPTEMBER 7, 1993, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of August 3, 1993 and August 30, 1993--Action  
7:40 Gardnerville Ranchos General Improvement Dist.--Capacity Request--Action  
7:50 Westwood Village IV-B--Continuation of Plan Approval and Capacity Request--  
Action  
8:00 Sludge Disposal Discussion--Action  
8:15 1993 Sewer Rehabilitation Bid Award--Action  
8:25 Ordinance Change--Manhole Bedding Requirements and Annexation Procedure  
Change--Action  
8:35 Engineer's Report--Action  
8:50 Superintendent's Report--Action  
9:05 Secretary's Report--Action  
9:15 Public Commentary  
9:25 Adjournment

  
Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and the CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 9/8/93

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 663  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, September 7, 1993, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Louis Neddenriep, Daniel Hellwinkel, Leonard Anker,  
and Jerome Etchegoyhen

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Bob Spellberg

The meeting was called to order by Vice-Chairman Neddenriep.

The minutes of August 3, 1993 and August 30, 1993 were reviewed by  
the Board. Motion by Leonard Anker to approve the minutes of  
August 3, 1993 and August 30, 1993. Vote: 3 ayes, 0 nays, absent  
Daniel Hellwinkel.

The meeting was then turned over to Chairman Hellwinkel.

Gardnerville Ranchos General Improvement District--Capacity  
Request--Represented by Bob Spellberg. A letter received from  
GRGID dated August 20, 1993 was presented to the Board requesting  
the purchase of 32.0 units of capacity to be used in accordance to  
the supplement to the 1974 agreement. GRGID has 7.8 unit remaining  
from the capacity purchase from MGSD in July of 1993. The purchase  
of 32.0 units would bring GRGID up to the 40.0 units allowed by  
MGSD. David LaBarbara related that a check had been received for  
the capacity and connection fees for 32.0 units of capacity.  
Discussion followed. Motion by Vic Pedrojetti to sell 32.0 units  
of capacity to the Gardnerville Ranchos General Improvement  
District under the terms of the Supplement to the 1974 Agreement  
between GRGID and MGSD, and to be used within the Gardnerville  
Ranchos General Improvement District boundary. Seconded by Leonard  
Anker. Motion carried. Discussion followed on GRGID's actual  
flows and the possibility of MGSD obtaining flow readings. Bob  
Spellberg related that the flow readings could be obtained and that  
the flow figures would be forwarded to MGSD.

Westwood Village IV-B--Continuation of Plan Approval and Capacity  
Request: David LaBarbara related that a request had been received  
to continue the Westwood Village IV-B item until the October 5,  
1993 board meeting, since the engineer was unable to provide the  
necessary revised plans to Resource Concepts for review prior to

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the board meeting. Discussion followed. Motion by Jerome Etchegoyhen to continue the plan approval and capacity request for Westwood Village IV-B until the October 5, 1993 board meeting subject to Resource Concepts receiving corrected plans by the October, 1993 submittal deadline. Seconded by Vic Pedrojetti. Motion carried.

Sludge Disposal Discussion: David LaBarbara related that the Board needed to move forth with a decision concerning a truck for the new belt press disposal system. David reviewed the operation of the belt press system with the Board and the use of a truck within the operation. Discussion followed regarding the use of trailers to be hauled by Henry Dreyer vs. using a truck, possibility of unavailability of Henry Dreyer to haul the sludge, new EPA regulations regarding sludge disposal, lack of control by MGSD, disposal method used by DCSID. David related that the contract calls for the belt press to be on line by February 1, 1994, but according to the contractor, it will probably be ready for operation by January 1, 1994. Discussion followed on the plant sludge operation. David read information he had received on probable future sludge disposal regulations which had been published by the EPA and is currently being reviewed by the State for adoption. The Chairman felt that Henry Dreyer should be consulted since he will be involved in the sludge removal operation. Discussion followed on the cost of trailers vs. truck, and the operation and removal of trailers. Motion by Leonard Anker to direct the superintendent to consult with Henry Dreyer and the Chairman to work out a proposal for sludge removal from the belt press operation to be presented to the Board at the October 5, 1993 meeting. Seconded by Vic Pedrojetti. Motion carried.

1993 Sewer Rehabilitation Bid Award: Bruce Scott related that there were no bids received for the 1993 Sewer Rehabilitation project. Bruce related that there were two sets of plans out, but that contractors seem to be busy at the present time. Resource Concepts is proposing to re-bid the 1993 Sewer Rehabilitation project in approximately two months. Bruce felt that possibly more bidders would be attracted for the project at a later date. Discussion followed. The Board agreed that the 1993 Sewer Rehabilitation project should be re-bid at a later date.

Ordinance Change--Manhole Bedding Requirements and Annexation Procedure Change: David LaBarbara presented proposed ordinance changes prepared by Bill Peterson which would affect the manhole bedding requirements and annexation procedures. David reviewed the contents of the proposed ordinance changes with the Board. David recommended that the Board not adopt the proposed ordinance revising Part One Section IX, Paragraph F. David related that the



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ordinance change was not correct and reviewed the contents relating to annexation procedures with the Board. Bruce Scott explained that the proposed ordinance change is intended to make the towns and MGSD coordinate by sending the town boundary maps to the County for approval and to provide a signature block for MGSD. The noticing procedure should not be changed. David will contact Bill Peterson and have the proposed ordinance change corrected for Board approval. Discussion followed concerning the contents of the remaining proposed ordinance changes. Motion by Leonard Anker to adopt ordinance #105, revising Part One, Section IX, Paragraph E of Ordinance 31, of the MGSD ordinance relating to annexation information being submitted 15 days prior to the board meeting date. Seconded by Vic Pedrojetti. Motion carried. Motion by Louis Neddenriep to adopt ordinance #106, revising Part One, Section IX, Paragraph G, of the MGSD ordinance relating to the authorization of the Chairman to sign the appropriate town boundary maps reflecting annexation and that no annexation will be approved without the property being first approved for annexation into either the Town of Minden or Town of Gardnerville. Seconded by Jerome Etchegoyhen. Motion carried. Discussion followed on annexation problems with the towns. Motion by Vic Pedrojetti to adopt ordinance #107, revising Part One, Section IX, Paragraph K of the MGSD ordinance relating to the completion of the annexation process to MGSD. Seconded by Leonard Anker. Motion carried. Bruce Scott read and explained the proposed ordinance change relating to manhole bedding materials as directed by the Board at the August 3, 1993 meeting. Motion by Louis Neddenriep to adopt ordinance #108, revising Part Two, Section XX, Paragraph M, of Ordinance #31, of the MGSD Ordinance relating to manhole bedding materials. Seconded by Jerome Etchegoyhen. Motion carried.

The Board discussed the Carson Valley Wastewater Plan revision information which had been submitted by Vasey Engineering, and the recent Douglas County Commissioners meeting, and also the pending Helms land sale. The Board instructed David LaBarbara to set up a meeting between the Board and MGSD legal counsel to discuss the Carson Valley Wastewater Plan revision information and the pending Helms land sale.

Engineer's Report: Bruce Scott informed the Board that he would be absent for the October 5, 1993 board meeting, but that Jack Norberg would be present from Resource Concepts.

The Chairman brought up the fact that he felt that MGSD should consider increasing the capacity fees to ear mark monies for plant odor control. Mr. Neddenriep felt that maybe MGSD should wait until the present plant improvements are completed before making a decision on increasing the capacity rates for odor control.

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Discussion followed. The Board directed that capacity fee increase for odor control be placed on the October 3, 1993 meeting agenda.

The Chairman brought up the fact that he felt that a change needed to be made concerning special meetings. Discussion followed on the fact that special meetings should be held for emergency items and not when items have missed the MGSD submittal deadline, and to either raise the special meeting fee or amend the ordinance to charge a special meeting fee of \$250.00 for each item. Discussion followed. Motion by Leonard Anker to amend the MGSD ordinance to levy a \$250.00 fee for each item discussed at a special meeting. Seconded by Louis Neddenriep. Motion carried.

Mr. Anker asked about the status of the ponds on Muller Lane. David LaBarbara related that water is being released, but that they are being refilled for the next water release. David related that the initial evidence looks like the seepage being experienced is coming out of the pipe. Mr. Anker asked about the ground water levels. David related that the ground level was dropping and MGSD was receiving approximately 1.4 million gallons per day, although flows were up over the recent holiday. Discussion followed.

Superintendent's Report: David LaBarbara related that he had been asked if MGSD would give away any of the dirt that is piled on the premises. The Board instructed that they did not wish to have any of the dirt removed from the MGSD premises.

David LaBarbara related that when the final walk through was done for the remodeled Minden Inn, it was discovered that the building would require 1.0 additional unit of capacity due to remodel plans revisions. The remodel plans called for 6.2 units from the building capacity credit of 14.13 units. A letter has been received from Steven R. Winters who is the building owner requesting that the additional 1.0 unit of capacity be transferred from the remaining building credit. Motion by Louis Neddenriep to approve 1.0 unit of capacity for the Minden Inn remodel at 1582 Esmeralda Avenue to be taken from the existing building capacity credit. Total new building capacity is 7.2 units. Seconded by Leonard Anker. Motion carried.

David LaBarbara related that David Beres was going to request plan approval for a gymnastics business which is currently served by a holding tank at the recent special meeting, but his plans were not complete and was not included in the meeting agenda. David related that the building would be a gymnastics business and discussed drains not open to the public vs. drains opened to the public and how far to go in making the determination per the MGSD ordinance. The Board directed that if the owners do not agree with David's

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, interpretation of the ordinance, they should go before the Board for clarification.

David LaBarbara informed the Board that Harlan Anderson may be retiring in approximately six weeks instead of the one and one-half years estimated previously. David also related that in addition MGSD is getting close to requiring another man due to additional plant operations, more inspections, and line cleaning. David felt that someone should be hired with experience. Discussion followed. The Board directed David to begin looking for a replacement for Harlan Anderson.

Meeting adjourned at 10:30

Accepted: 10-5-93

By: 

# Minden-Gardnerville Sanitation District

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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF SPECIAL MEETING, TUESDAY, SEPTEMBER 14, 1993, 5:00 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 5:00 P.M. Call to Order
- 5:05 Conference With Attorney Regarding Discussion of Carson Valley Wastewater  
Plan and Helms Property Purchase
- 5:40 Public Commentary
- 5:50 Adjournment



Bonnie D. Fettig-Executive Secretary

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden  
Post Office, Gardnerville Post Office and CVIC Hall.

PLEASE DO NOT REMOVE UNTIL: 9/15/93

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NV

Minutes of special meeting, Tuesday, September 14, 1993, 5:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

Board Members Present:

Daniel R. Hellwinkel, Louis Neddenriep, Jerome Etchegoyhen, Leonard  
Anker and Vic Pedrojetti

Staff Members Present:

David LaBarbara, Bruce Scott and Bill Peterson

Others Present:

Bill Shaw, Jim Vasey and Andy Burnham

Conference With Attorney Regarding Discussion of Carson Valley  
Wastewater Plan and Helms Property Purchase: Bill Shaw presented  
a letter to the Board threatening a lawsuit against MGSD from Mr.  
Williams, owner of Averoe-Pacific.

Bill Peterson explained the situation with regard to the Helms  
Trust and action taken by the court in the bankruptcy hearing.  
Discussion followed regarding the service area and capacity of the  
plant. The Board asked several questions of Jim Vasey about the  
"Carson Valley Wastewater Plan." Discussion followed. Motion by  
Leonard Anker to instruct the attorney for MGSD to write a letter  
to Douglas County Commissioners stating that alternative "A" was  
MGSD's preferred alternative. This alternative is preferred by  
MGSD not because of its effect on the number or location of plants  
but because it retains the present MGSD service area. Seconded by  
Louis Neddenriep. Motion carried.

Meeting adjourned at 7:15 P. M.

Approved: 10-5-93

By: 

# Minden-Gardnerville Sanitation District

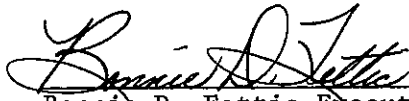
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P. O. BOX 568  
MINDEN, NEVADA 89423  
702 / 782-3546

NOTICE OF REGULAR MEETING, TUESDAY, OCTOBER 5, 1993, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of September 7, 1993 and September 14, 1993--Action  
7:40 Sludge Disposal Discussion--Nevada Department of Environmental Protection  
New Sludge Regulations--Action  
8:05 Dave Beres--Plan Approval and Capacity Request--Action  
8:15 J & D Construction--Capacity Request--Action  
8:25 Valley Fitness Center--Plan Approval and Capacity Request--Action  
8:35 Carson Valley Insurance--Plan Approval and Capacity Request--Action  
8:45 Pleasantview Phase IV--Capacity Request--Action  
8:55 Carson Valley Ranch, Inc--Tentative Map--Board Comments--Action  
9:05 Capacity Fee Increase For Odor Control--Action  
9:15 EPA Audit Results--Discussion--Action  
9:25 Engineer's Report--Action  
9:40 Superintendent's Report--Action  
9:55 Secretary's Report--Action  
10:05 Public Commentary  
10:15 Adjournment

  
Bonnie D. Fettic--Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Secretary's Report and Superintendent's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 10/6/93

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, October 5, 1993, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Leonard Anker, Louis Neddenriep, Jerome Etchegoyhen, Daniel  
Hellwinkel, and Vic Pedrojetti

Staff Members Present:

David LaBarbara, Jack Norberg, and Bonnie Fetic

Others Present:

Henry Dreyer, Mahmood Azad, Andy Burnham, David Beres, Burt and  
Beth Dillon, R. P. Heim, Terry Hernandez, and James Scott

The minutes of September 7, 1993 and September 14, 1993 were  
reviewed by the Board. Motion by Vic Pedrojetti to accept the  
minutes of September 7, 1993 and September 14, 1993. Seconded by  
Leonard Anker. Motion carried.

Sludge Disposal Discussion--Nevada Department of Environmental  
Protection New Sludge Regulations: David LaBarbara introduced  
Mahmood Azad from the Nevada Department of Environmental Protection  
who was present to review the new sludge regulations with the  
Board. Mr. Azad related that the State will enforce the new sludge  
regulations which should make sludge disposal easier and felt that  
MGSD should be able to produce Class A sludge which would allow a  
single person to take three tons per quarter without having to  
obtain a permit. Persons taking more than the allowable amount  
would have to obtain a permit so that the EPA will know where the  
sludge is being used and how it is being applied. Mr. Azad  
explained that Class A sludge contained a reduced amount of  
pathogen and with a small amount of modification MGSD should be  
able to qualify. The State is leaning toward recycling of sludge  
and MGSD should start thinking about meeting the Class A  
requirements. The Chairman asked the sludge requirement for  
straight land application? Mr. Azad related that the Class B  
sludge requirements along with a permit would be required for  
straight land application. Mr. Azad described the permit  
requirements which include the inspection and testing of sludge  
being applied. Testing would only be required once per year.  
David LaBarbara described the handout material now being given by  
MGSD to anyone obtaining sludge. David felt that the land  
application now being done at the Dreyer Ranches is being applied  
correctly. Mr. Azad related that the new regulations are in force  
at the present time and that policy document will be circulated in  
the next three months. The regulations will be enforced early in

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1994. Mr. Anker asked about sludge disposal in other treatment plants? Mr. Azad related that the plants in the north are using recycling methods while the plants in the south are going to landfill for disposal. Incineration of sludge is becoming more difficult due to health risks. Discussion followed on sludge disposal, golf course use, and winter weather prohibiting land application but could be composted and turned. Mr. Azad related that sludge can be stored for a period of two years. Mr. Azad related that his department would be glad to give MGSD advice concerning plans for sludge disposal. Mr. Dreyer asked if sludge was used prior to this point in time, is testing required? Mr. Azad related that from July of 1992 records should be kept on the application of the sludge. Mr. Azad related that the Soil Conservation Service could be used for testing services, but that he would be glad to help Mr. Dreyer with the testing requirements. Discussion followed on testing, testing procedures, and sludge application. Mr. Azad related that the state discourages the use of sludge on alfalfa crops, but testing could be done to see if the alfalfa is absorbing the sludge material. Mr. Azad discussed the advantage of composting which could be given away or sold by MGSD as well as fees which could be derived. The Chairman asked if sludge is a hazardous waste and who was responsible for the sludge after it left the treatment plant? Mr. Azad related that sludge is not a hazardous waste, but the state wants to know where it will be applied. The person taking the sludge is responsible for sludge after it leaves the plant premises. Discussion followed concerning the fee schedule by the State. David related that MGSD now pays \$2,000 per year. Mr. Azad recommended that if Dreyer Ranches takes all the sludge, their fee should be half of MGSD's fee. The Chairman asked Henry Dreyer to remain at the meeting for further discussion and thanked Mr. Azad for coming to the meeting. (Continued on page 3)

Dave Beres--Plan Approval and Capacity Request--Represented by Dave Beres. Plans were presented for sewer service to the rear building "B" owned by Dave Beres at 1430 Industrial Way in the Carson Valley Industrial Park. David LaBarbara related that the front building had previously been connected for sewer service. David related that the building would call for the purchase of 1.2 units of capacity and would be occupied as a gym. Jack Norberg presented a letter dated September 22, 1993 from Resource Concepts recommending that the existing sewer line be pot-holed prior to beginning other pipe installation to verify depth of cover at the tie in point so that there is adequate depth to allow a minimum 2 percent slope to be maintained on the proposed 4-inch lateral to the rear building. The tie-in point may need to be adjusted toward the street if additional depth is needed. Cleanouts must be installed within five feet of the building, at angle points, and at intervals no greater than 150 feet. Mr. Beres related that a



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special use permit had not been obtained for the gym occupancy and requested that only 1.0 unit of capacity be purchased until it is confirmed that the building will be occupied as a gym. David related that Mr. Beres would have to return to the Board and request the additional .2 unit if the building is occupied as a gym. Discussion followed on the possible .2 unit capacity request. The Board related that Mr. Beres could write a letter requesting the additional .2 unit of capacity if it is required which could be presented to the Board for approval by the Superintendent. Motion by Louis Neddenriep to approve the plans and sell 1.0 unit of capacity for the rear building "B" owned by Dave Beres at 1430 Industrial Way in the Carson Valley Industrial Park, subject to Resource Concepts letter dated September 22, 1993. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

J & D Construction--Capacity Request--David LaBarbara presented a letter from J & D Construction dated September 16, 1993 requesting the purchase of 1.0 unit of capacity for 1292 Industrial Court, Parcel #25-151-28 in the Carson Valley Industrial Park. David explained to the Board that the project had been approved by the Board over a year ago under Buffo/Thran, but that part of the allocated capacity had not been paid within the time frame allowed by the MGSD ordinance. Discussion followed. Motion by Vic Pedrojetti to sell 1.0 unit of capacity to J & D Construction for 1292 Industrial Court, Parcel #25-151-28 in the Carson Valley Industrial Park. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

Discussion continued concerning the best way to handle the sludge from the new belt press system which will be installed. Henry Dreyer related that the Dreyer Ranches will be interested in taking the sludge for at least the next few years. Discussion followed on the possible use of a spring type end dump which could be moved by purchasing a converter dolly which could be pulled with a 3/4 T pickup, distribution of the load as the material moves off the belt press, if an end dump unit could fit into the building, possible problems in having the end dump hauled when it is full. Mr. Dreyer related that end dump units come in several sizes and felt that MGSD could save a lot of man hours by only having to move the sludge once. Henry related that if he was not available to haul the unit when it needed to be moved, there is Anker Construction, Crockett Enterprises, and Bing Materials who would have tractor units which could move the trailer. David LaBarbara related that the building had been designed for truck use. The unit would have to be moved approximately once per hour when the belt press is processing. David said HDR estimated that there would be approximately twenty two yards of sludge generated every

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week. Henry related that he felt that he could have the trailer returned to MGSD in approximately two and a half hours. Mr. Anker discussed and described the Placerville belt press operation. Mr. Neddenriep felt that loading an end dump sounded good as long as it could be made to work with the belt press operation. The Chairman felt using an end dump could be a great savings if it could be made to work with the belt press. Discussion followed on the size of the building vs. the size of the end dump trailer, purchase of gas truck, longevity, problems with loading of the sludge, contract with Dreyer Ranches, convenience for Dreyer Ranches to take sludge, stock piling of the sludge, possible modifications to belt press system so end dump trailer could be used, more convenient to store sludge and then let Dreyer Ranches remove at their convenience?, cleanup of belt press, and amount of sludge generated by belt press. Henry offered to try a 30 ft. trailer which he has to see if it would work with the belt press system. Discussion followed on the purchase of a dump truck. The Board felt that Mr. Dreyer should tour the building where the belt press will be located. David related that Jim Davis could show Henry through the building. Henry will tour the building and will talk to the Chairman further to try to work out a plan to dispose of the sludge generated from the belt press system. The Chairman thanked Mr. Dreyer for attending the meeting.

Valley Fitness Center--Plan Approval and Capacity Request--  
Represented by Burt and Beth Dillon, R. P. Heim and Terry Hernandez. Plans were presented for the remodel of the former Thorobred Photo and Century 21 building located at 1335 Hwy. 395 in Gardnerville. Jack Norberg of Resource Concepts related he had no comments concerning the plans since there would be no outside improvements involved. David LaBarbara explained the remodel plans to the Board and related that the owners would like to stay open twelve hours per day, which would not be a full extra shift. David asked the Board at what point should extra capacity be charged for the extra time the business is open? Discussion followed on shifts and the amount of time in a shift. Motion by Louis Neddenriep that the first shift is to be nine (9) hours and that any business open for more than one shift is to be charged on a percentage basis for time the business is open over the first shift period. Seconded by Leonard Anker. Motion carried. Discussion followed on the building drains and their use which were calculated by the Superintendent. David related that the capacity required for the building according to the remodel plans would be 7.44 units. The building has 3.0 existing units and therefore, it would be necessary for the owners to purchase 4.44 units of capacity. Motion by Leonard Anker to approve the remodel plans for Valley Fitness Center located at 1335 Hwy. 395 and to sell 4.44 units of capacity. There is 3.0 units of existing capacity credit making the total building capacity 7.44 units. The rules, regulations and

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/ requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

Carson Valley Insurance--Plan Approval and Capacity Request--  
Represented by James Scott. Plans were presented for the construction of a new building to be located at 1407 Hwy. 395 between the old Terry Tavern and the building owned by Ted Bacon. Jack Norberg of Resource Concepts related that the plans meet the district ordinance and presented a letter from Resource Concepts dated September 28, 1993 recommending approval. David LaBarbara related that the building plans require 1.0 unit of capacity and that there was .77 unit of square foot capacity available. Mr. Scott would have to purchase .23 unit of capacity for the building. David further related that the two previous building on the property had been destroyed and that the owner had not requested the retention of the capacity credit from MGSD. Motion by Louis Neddenriep to approve the plans for Carson Valley Insurance at 1407 Hwy. 395 and to sell .23 unit of capacity. There is .77 unit of square footage credit available making the total building capacity 1.0 unit. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

/ Pleasantview Phase IV--Capacity Request--Represented by Andy Burnham. David LaBarbara informed the Board that Pleasantview Phase IV was approved by the Board at the June 1, 1993 meeting. Mr. Burnham related that he was present to request 21.0 units of capacity to serve Pleasantview Phase IV. David related that everything was in order and that the capacity could be sold. Motion by Vic Pedrojetti to sell 21.0 units of capacity for Pleasantview IV. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

/ NV Carson Valley Ranch, Inc.--Tentative Map--Board Comments: David LaBarbara related that a letter had been received from Douglas County Planning asking for comments from MGSD on a tentative map for NV Carson Valley Ranch, Inc. which is located out of MGSD service area. David related that he would normally not comment if the project is out of the service area, but because of the problems involving the Williams Industrial Park, he felt that the Board may wish to comment. Motion by Louis Neddenriep that David LaBarbara write a letter to Douglas County Planning stating that NV Carson Valley Ranch, Inc. property is not in the MGSD service area and that MGSD does not intend to provide service for the project. Seconded by Vic Pedrojetti. Motion carried.

Capacity Fee For Odor Control: The Chairman initiated a discussion concerning an increase in capacity fees to be set aside for plant

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odor control. A figure of \$150.00 per unit of capacity for both the old and new parts of the district was proposed. Discussion followed on the amount of revenue which could be generated with a \$150.00 capacity fee increase. The Board generally felt that they were in favor of establishing an odor control fund. Motion by Leonard Anker that the proper noticing be done for a public hearing to increase the capacity fee by \$150.00 to be ear marked for odor control. Seconded by Jerome Etchegoyhen! Motion carried.

EPA Audit Results--Discussion: David LaBarbara related that the Board had received information in their meeting packets concerning the audit information received from the EPA. David related that he had a meeting with Richard Peters of Coleman, Caine, Matzinger and also with Jim Williams. David presented a draft letter prepared for the EPA which had been received from Jim Williams for Board information. David related that the audit conclusion is that MGSD owes approximately \$70,000 for a variety of things that the EPA auditors are disallowing. David related that he has a letter prepared answering the items which are being disallowed. David requested that the Board authorize the chairman to sign the letter which he had prepared. David related that Jim Williams will tell the EPA auditors what is wrong with the audit, MGSD will tell the EPA auditors what is wrong with the audit, the EPA will then draft a final determination. If MGSD does not agree with the final determination, then MGSD can appeal. The state feels that all costs are eligible and will stand behind MGSD. Jim Williams feels that the final determination by the EPA should be reduced considerably. David related that he will send the letter he has prepared to Richard Peters and Jim Williams for review and then to the Chairman for signature if the Board agrees. Discussion followed. Motion by Jerome Etchegoyhen to authorize the Chairman to sign the letter prepared by the Superintendent commenting on the EPA draft audit after it has been reviewed by Richard Peters and Jim Williams. Seconded by Vic Pedrojetti. Motion carried.

Engineer's Report: Jack Norberg presented a proposed letter prepared by Resource Concepts to send to Douglas County. Discussion followed. The Board instructed that Bill Peterson should read the letter and make his comments before any action would be taken by the Board.

Superintendent's Report: David LaBarbara discussed the ordinance definitions regarding drains vs. fixtures and felt that it could be interpreted incorrectly. Discussion followed. David will discuss the drains and fixtures described in the ordinance with Bill Peterson.

David LaBarbara related that he had discussed hiring a grade II operator to replace Harlan Anderson who is retiring on October 31,

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1993 with the Board at the last meeting. An ad has been placed in the newspaper. David related that at the last hiring, two board members, the foreman and superintendent interviewed the applicants. The Chairman related that the applications should be reviewed and selections made for interviews, and the hiring process be done the same as previously. The Board agreed. David requested an authorized salary level for the grade II operator and discussed salaries for that level at the Carson City treatment plant. The Board related that the salary should be less than Harlan's present salary and should be discussed with the applicant selected for the job. David related that he had also discussed the need for an additional employee for a trainee position due to the added plant work load, and inspections. Discussion followed. Motion by Louis Neddenriep to authorize David LaBarbara to hire a employee to replace Harlan Anderson and a new trainee. Seconded by Leonard Anker. Motion carried. David discussed salary for a trainee with the Board and offered that Carson City starts a trainee at about \$18,200 per year. Discussion followed.

David LaBarbara related that Steve Holton may be requesting a lunch meeting during the month of October.

David LaBarbara related that the ordinances had not yet been received from Bill Peterson changing Part One Section IX, Paragraph F and the revision changing the special meetings charge from \$250.00 per meeting to \$250.00 per item.

Secretary's Report: The Secretary asked the Board if they wished to ask Alan Reed to attend the next meeting to review the package policy renewal. Alan had related that he would be glad to review the policy with the Board if they wished him to do so. The Board directed that Alan Reed be asked to attend the next regular meeting to review the package policy with the Board.

Meeting adjourned at 11:15 P.M.

Approved: 11-2-93

By: 

# Minden-Gardnerville Sanitation District

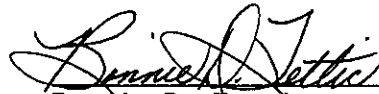
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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

NOTICE OF SPECIAL MEETING, WEDNESDAY, OCTOBER 20, 1993, 11:45 A.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

11:45 A.M. Call to Order  
11:50 Personnel Session--Action  
1:00 Discussion of Effluent Disposal--Action  
1:20 Public Commentary  
1:30 Adjournment

  
Bonnie D. Fetic  
Executive Secretary

This agenda notice is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall

Please do not remove until: 10/21/93

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Wednesday, October 20, 1993, 11:45 A.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Louis Neddenriep, Jerome Etchegoyhen and Leonard Anker.

Board Members Absent:

Vic Pedrojetti

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Harlan Anderson, Russ Lindell, John Harris, Lois Sorensen and Jim Davis

Personnel Session:

The Board recognized and congratulated Harlan Anderson on his 24 years of service with MGSD and wished him good luck in his retirement.

Discussion of Effluent Disposal: The Board discussed the possible purchase of additional land from the Helms Ranch. The land could possibly be used for additional reservoir sites or land application. Mr. Anker favored looking at purchasing approximately 300 acres north of the existing reservoirs. The Board discussed possible prices for the property, and also what uses the property could be put to was discussed. Bruce Scott and David LaBarbara were instructed to talk to the State to find out what possible uses could be made in the future. Bruce will also get maps showing acreage.

David LaBarbara related to the Board that because of the interest in the trainee position being offered by MGSD that the District might be able to get a Grade II operator who would be willing to take the trainee position. David felt this would be very beneficial to the District. David said he had asked several of the Board members that if someone would take the job at trainee pay for a year, he felt that at the end of the years probation they could be paid at the rate for their actual grade and experience. Discussion followed. The Board agreed that this would be acceptable.

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Meeting adjourned at 1:35 P.M.

Approved 11-2-93

By

A handwritten signature in dark ink, appearing to read "Donald P. H. H. H.", written over a horizontal line.



# Minden-Gardnerville Sanitation District

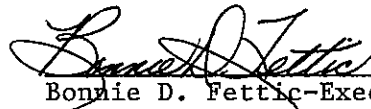
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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
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NOTICE OF REGULAR MEETING, TUESDAY, NOVEMBER 2, 1993, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of October 5, 1993 and October 20, 1993--Action  
7:45 HDR Engineering--Plant Improvements Update and Solids Disposal Discussion--Action  
8:10 Warren Reed Insurance--Review of Package Insurance Policy--Action  
8:25 Vincent D'Ascoli Remodel--Plan Approval and Capacity Request--Action  
8:35 Western Nevada Properties--As-Builts Approval and Line Acceptance--Action  
8:45 Cafe duSoleil--Plan Approval and Capacity Request--Action  
8:55 Bently Science Park Sewer Improvements--As-Built Drawings & Line Acceptance--Action  
9:05 Westwood Village Unit IV-B--Improvement Plans Approval--Action  
9:15 Silver Ranch Subdivision--Capacity Request--Action  
9:25 Engineer's Report--Action  
9:40 Superintendent's Report--Action  
9:55 Secretary's Report--Action  
10:05 Public Commentary  
10:15 Adjournment



Bonnie D. Feticc-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report, and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 11/3/93

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, November 2, 1993, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Louis Neddenriep, Jerome Etchegoyhen, Leonard Anker  
and Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Jim Yurczyk, Alan Reed, Bill Hoffman, Rob Anderson, Sandy Cable,  
and Steve Holton

The meeting was called to order by Vice-Chairman Neddenriep.

The minutes of October 5, 1993 and October 20, 1993 were reviewed  
by the Board. Motion by Leonard Anker to accept the minutes of  
October 5, 1993 and October 20, 1993. Seconded by Vic Pedrojetti.  
Vote: 3 ayes, 0 nays, absent Daniel Hellwinkel.

HDR Engineering--Plant Improvements Update and Solids Disposal  
Discussion--Represented by Jim Yurczyk. Mr. Yurczyk related to the  
Board that the construction improvements being performed by K. G.  
Walters Construction are 30% complete to date and that 30% of the  
contract construction time has been used. Jim reported that the  
trickling filter dosing pump was started up and has been in use  
with no problems, work on the second dosing pump has been started,  
solids dewatering building is topped out, underground piping will  
be in place and tested in another week. The contractor hopes to  
be able to pave the road before the end of this year if the weather  
is warm enough. Jim discussed the remaining items to be  
constructed and time frame. Jim related that so far there are six  
proposed change requests of which two requests are credits, making  
the total changes to be approximately \$2,000. Jim discussed a  
problem which was discovered during construction involving rewiring  
of conduit at a cost of \$1,300. Discussion followed between the  
Board and Mr. Yurczyk concerning construction and construction  
progress. Jim related that MGSD will need to have a way to dispose  
of the sludge from the new belt press solids handling system by  
Christmas. David LaBarbara related that Henry Dreyer had toured  
the new solids handling building and related that the building  
configuration is different than he had thought it would be. David  
related that during the summer months when the doors on the  
building could remain open that possibly an end dump trailer could  
be used to move the solids. The Chairman discussed using short  
belly dump units which he felt would be more economical for MGSD

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to use due to the fact that the solids would have to be moved only once. David related that if trailers are used and the sludge is not picked up, sludge cannot be processed. The sludge will need to be processed every week. Mr. Etchegoyhen felt that Dreyer Ranches should sign a contract with MGSD to insure that the sludge will be taken. Discussion followed on whether a belly dump would work with the belt press process. Mr. Anker related that Dreyer Ranches is taking the sludge at the present time, but felt that it could cause MGSD inconvenience and discussed stock piling the sludge. Mr. Neddenriep discussed the possibility of Dreyer Ranches signing a contract for a period of five years and the possibility of negotiating with Dreyer Ranches. Mr. Neddenriep felt that MGSD will want a small dump truck in the future. David voiced his strong concern that if the sludge is not moved, the sludge processing cannot be done and the sludge would back up in the digester. A truck would give MGSD the maximum flexibility and then the sludge could be moved at Dreyer Ranches convenience. The Chairman felt that if Dreyer Ranches does not take the sludge that MGSD would have a problem finding a home for the sludge. Mr. Neddenriep questioned the cost of belly dump units? Discussion followed on probable trailer costs, where trailers could be obtained, truck use, rental of belly dumps and dump trucks until it is decided what type of removal units would work best, use of end dumps vs. belly dumps, places to rent units, price to rent units, high price to rent units vs. purchase, how many belly dumps would be required, how to move belly dumps without a tractor, and freezing of the sludge while standing in the trailer during the winter months and problems involved. Mr. Neddenriep felt that the Superintendent should research costs and availability of trailers and trucks and report back to the Board. Jim discussed other plants who have freezing problems and how the sludge is handled. The Board agreed that David should research truck and trailer costs and availability, and report back to the Board for a final decision. The Chairman felt that MGSD could rent units for approximately two to three months to determine what will work best for the District. It was suggested that a possible lunch meeting could be called when David has the costs and availability information.

The meeting was then turned over to Chairman Hellwinkel.

Warren Reed Insurance--Review of Package Insurance Policy--  
Represented by Alan Reed. Mr. Reed provided the Board with a summary of MGSD's insurance coverage for the period October 5, 1993 to October 5, 1994, along with binders pending the issuance of the policy. Alan related that the property coverage had been increased by 3%, but the remaining insurance coverage remain the same as previously. Alan reviewed the property, premises liability, boiler

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and machinery, automobile, excess liability, and the errors and omission coverage with the Board. The total annual premium including the 3% increase for property coverage is \$21,115. Discussion followed concerning coverage on the buildings under construction at the present time. The Board directed that they wanted the new construction covered by insurance when they become the property of MGSD. Discussion followed on new construction, and buildings which are enclosed subject to methane gas. Motion by Louis Neddenriep to accept the package policy coverage from Warren Reed Insurance for the period October 5, 1993 to October 5, 1994 at a premium cost of \$21,115. Seconded by Leonard Anker. Motion carried.

Vincent D'Ascoli Remodel--Plan Approval and Capacity Request:  
David LaBarbara related to the Board that the owner wished to remove this item from the agenda due to some problems involving the project. His request will probably be place on the next meeting agenda.

Western Nevada Properties--As-Builts Approval and Line Acceptance For A Portion of Winhaven IV-A--Represented by Steve Holton. As-built drawings were presented for a portion of Winhaven IV-A for approval. Mr. Holton also requested that MGSD accept that portion of the line. Bruce Scott related that Resource Concepts had field verified the as-built information submitted by Western Nevada Properties for plan sheets 28, 29, and 35 of the Winhaven Phase IV project and found the information to be accurate. The as-built information and Resource Concepts recommendation covers Wisteria Drive from the manhole at station 6+75 to the manhole at station 15+21, Iris Court, and Honeysuckle Lane from the intersection with Wisteria Drive to its intersection with Bougainvillea Drive. The remainder of sheet 28 was previously accepted by MGSD, but the remainder of sheet 29 has not yet been constructed. Bruce recommended approval of the record drawings upon receipt of reproducible, a final inspection after all street improvements are completed to assure that the lines are free of debris, the "s" at each lateral is stamped on the curb, and the manhole frames and covers are properly set with concrete collars in place. The final rim elevations should be added to the record drawings upon completion of street improvements. David LaBarbara related that a manhole cover was missing on Honeysuckle Lane, and discussed leaving the lateral markers at least one and one-half feet high so that they are visible. Mr. Holton related that the manhole cover was now in place. Discussion followed. Motion by Vic Pedrojetti to approve the as-built drawings for a portion of Winhaven IV-A which includes Wisteria Drive from the manhole at station 6+75 to the manhole at station 15+21, Iris court, and Honeysuckle Lane from the intersection with Wisteria Drive to its intersection with Bougainvilla Drive subject to the recommendations by Bruce Scott

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and David LaBarbara and to accept the line for the same area first described in the motion. Seconded by Jerome Etchegoyhen. Motion carried.

Cafe duSoleil--Plan Approval and Capacity Request: David LaBarbara presented remodel plans for Cafe duSoleil which is the old frame shop located next to the Minden Inn at 1592 Esmeralda Avenue in Minden. A letter was presented from the owner, Steven Winters requesting that the existing excess capacity be transferred from his Minden Inn building to the cafe since he owns both properties. An authority to represent form for Kerry DiGiusto was also presented. Ms. DiGiusto was not present at the meeting. David related that the remodel plans call for 8.0 units of capacity. There is 1.0 existing unit and 6.93 excess capacity units on the Minden Inn building. Therefore, the owner would have to purchase .07 unit of capacity and pay for 8.0 units connection fee. David felt that a 500 gallon grease trap was in order for this type of cafe operation. David recommended that the remodel plans be approved subject to the grease trap requirement. Motion by Leonard Anker to approve the remodel plans for Cafe duSoleil at 1592 Esmeralda Avenue, that the 1.0 unit existing building capacity is approved, that all the remaining 6.93 units of capacity be transferred from the Minden Inn building and that MGSD sell .07 unit of capacity making a total building capacity of 8.0 units, and that a 500 gallon grease trap is required. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Bently Science Park Improvements--As-Built Drawings & Line Acceptance: David LaBarbara related to the Board that line approval is being requested from Bougainvillea and Buckeye to Oribt and Orchard. David introduced Bill Hoffman from Lumos & Associates who has been the inspector on the project. Bruce Scott presented a letter from Resource Concepts dated October 26, 1993 recommending approval contingent upon the two items contained in the letter being completed and approved as well as receipt by the District of reproducible record drawings reflecting correct as-built elevation information. Bruce related that the as-built drawings submitted include sheets C3 through C12 and specifically cover manholes 1 through 26. The as-built elevations and distances have verified that the lines have been installed in conformance with the approved plans. The two outstanding items involve standing water in manhole no. 5 due to grade and the "hub" area on each precast manhole base must be grouted or filled with approved material up to the centerline of the pipe to prevent sewage solids from settling in those spaces. The contractor is aware of the outstanding items. David related that the testing has been completed and that there were three leaks in the total project. Bill Hoffman commented on

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the line construction. David recommended that the line not be accepted until the grouting was cleaned out of the line and the manhole covers and concrete collars are in place. Discussion followed on partial approval. Motion by Louis Neddenriep to approve the as-built drawings sheets C3 through C12 and accept the line for Bently Science Park from manhole 1 through 26, subject to the flow pipe in manholes being cleaned and accepted by the inspector, the manhole covers and concrete collars be in place, and subject to Resource Concepts letter of October 26, 1993. Seconded by Jerome Etchegoyhen. Motion carried. Bill Hoffman commented on the cleaning of the manholes. Rob Anderson then appeared at the meeting representing Bently Nevada. David inquired about capacity requirements? Rob related that all capacity which will be requested will be used by Bently. Discussion followed on how capacity will have to be charged.

Westwood Village Unit IV-B--Improvement Plans Approval--Represented by Rob Anderson. Mr. Anderson requested that the Westwood Village Unit IV-B be continued to the December 7, 1993 meeting in order that he would have time to address the fourteen comments concerning the project in Resource Concepts letter dated October 27, 1993. The Board agreed to continue the Westwood Village Unit IV-B item to the December 7, 1993 meeting.

Silver Ranch Subdivision--Capacity Request--Represented by Sandy Cable. David LaBarbara related to the Board that MGSD agreed to sell 25.0 units of capacity for Silver Ranch Estates Phase A which have not yet been paid. The owners have until February 4, 1994 to pay for the allocated capacity. The final map shows 27 lots and in order to provide 1.0 unit of capacity for each lot, the owners are requesting the purchase of 2.0 additional units of capacity. David related that the capacity for all the lots would have to be paid before the final map is signed. Discussion followed. Motion by Leonard Anker to sell 2.0 additional units of capacity for Silver Ranch Estates Subdivision, making a total of 27.0 allocated units for Phase A. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Engineer's Report: Bruce Scott related to the Board that the Town of Minden has invited the Minden-Gardnerville Sanitation District along with the Town of Gardnerville and Gardnerville Town Water to a joint meeting to discuss planning for infrastructure, future development and working together for the mutual benefit of all. Bruce related that Resource Concepts, Vasey Engineering and Douglas County Planning will also be present. The meeting is to take place on November 17, 1993 at 6:00 P.M. at the CVIC Hall. The Chairman felt that it would be a good time to bring up some of the problems MGSD is experiencing. Discussion followed on master plan problems

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involved with the Helms Ranch sale. The Board directed that the joint meeting be posted so that all of the Board could attend.

Bruce Scott related that Bill Peterson had approved the "proposed letter" to be sent to the Douglas County Commissioners concerning the sewerage of the Williams Industrial Park which was discussed at the October 5, 1993 meeting. Bruce related that he would get the letter finalized for the Chairman's signature. Mr. Neddenriep related that he had a conversation with Commissioner Algier regarding a possible meeting between the Commissioners and MGSD. Discussion followed.

Bruce Scott related that he had a discussion with the State people concerning the potential of MGSD purchasing additional land from Helms for construction of additional reservoir storage, and also reviewed soils and water rights. Bruce presented an aerial photograph and assessors plat including year of water rights for Board review. However, Bruce related that there is a possibility that the water rights could have been sold or transferred. David LaBarbara related that the land where the reservoirs are now located was sold to the District without water rights. Discussion followed on water rights based on decree and different soils. Jim Williams from the State does not have a problem from a reservoir or wetlands standpoint, but Jim related that the Corp. of Engineers may not be in agreement. Bruce felt that any differences with the Corp. of Engineers could be resolved. Mr. Anker discussed winter effluent storage and irrigating when the weather is warm. He felt that the purchase of additional land could irrigate the water. Bruce related that he was looking at additional land purchase as a reservoir and wetlands area. Discussion followed on land use, and the contract with Byington and Helms for wastewater use. Bruce suggested sending a letter to Bill Peterson and the bankruptcy court so that it is known that MGSD wishes to purchase land and is not lost in the bankruptcy proceedings. The MGSD staff and Board reviewed the contract between MGSD and Byington and Helms for the wastewater use. Bruce related that Resource Concepts can pursue the land issue further if the Board wishes. The Chairman felt that Bill Peterson should research the land purchase matter further and perhaps talk to the bankruptcy judge to see if MGSD should move forward with condemnation of the land. Mr. Neddenriep related that in Bill Peterson's letter of October 29, 1993, he suggested that MGSD go to Lou Pierce and Jeff Hartman. The Chairman felt that Bill Peterson should be contacted to move forth on the land purchase so that MGSD will not lose out on the sixty acres. Mr. Anker felt that Mr. Peterson should further inquire about the purchase of an additional three hundred acres. Discussion followed. The Board directed the Chairman to talk to Mr. Peterson to try to tie down the initial sixty acres MGSD wishes to purchase.

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Bruce related that Resource Concepts will provide the legal description of the property when it is needed. Discussion followed.

Superintendent's Report: David LaBarbara reviewed Bill Peterson's legal report dated October 29, 1993 with the Board. David reviewed the proposed ordinance which had been prepared by Bill at the direction of the Board to change the special meeting fee to \$250 for each separate item placed on the agenda, rather than \$250.00 for the entire meeting. Motion by Leonard Anker to adopt ordinance #109 which changes the special meeting fee to \$250 for each separate item placed on the agenda, rather than \$250 for the entire meeting. Seconded by Vic Pedrojetti. Motion carried. David reviewed Bill Peterson's response to Bill Shaw for his request to the board that Williams be relieved of the responsibility to apply for service, but instead be deemed denied. Discussion followed on the letter content. The Board directed that the letter to Bill Shaw be sent. David reviewed the second letter prepared by Bill Peterson to Bill Shaw responding to his litigation threats and other accusations. Discussion followed on the letter content. The Board directed that the second letter to Bill Shaw be sent with a copy to the Commissioners and to Mr. Williams so that they know what is going on. David will discuss the contents of the second paragraph with Bill Peterson before the letter is sent.

David LaBarbara related that he had inspected the new Barton Memorial Nevada Medical Clinic at 1107 Hwy. 395. The final drain count revealed that Barton Memorial needs to purchase .60 additional unit of capacity. David related that he wished to send a bill to Barton Memorial for the additional capacity. Motion by Louis Neddenriep to sell .60 unit of capacity to Barton Memorial Nevada Medical Clinic at 1107 Hwy. 395 and that a bill be sent for the amount due. Seconded by Jerome Etchegoyhen. Motion carried.

David LaBarbara reported that the owners of the Aspen Park project did not sign the annexation agreement in the time allowed by the MGSD ordinance and that the offer has now expired. The Board directed that a letter be sent to the Aspen Park project owners stating that the time allowed to sign the annexation agreement has expired.

David LaBarbara reported that interviews had taken place for additional MGSD personnel and that a high caliber of applicants had applied. Kim Graham was hired for the Operator II position and would take Harlan Anderson's place. Sharla Keith who has an Operator II certification has been hired as operator-trainee. David related to her that there would be a one year probation period and at the end of the year would be paid at Operator II



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grade and experience, which is about \$23,900, which was discussed at the special meeting held on October 20, 1993. Mr. Anker suggested that she be reviewed in six months.

Bonnie Fettic related to the Board that she had given a microwave to MGSD for personnel use. No space can be found for the unit and Bonnie related that she had a microwave cart she would sell MGSD for \$35.00 if they wished to purchase it. Motion by Jerome Etchegoyhen to purchase a microwave cart from Bonnie Fettic for \$35.00. A bill of sale is to be given to MGSD. Seconded by Leonard Anker. Motion carried.

Meeting adjourned at 11:15 P.M.

Approved: 12-7-93 By: \_\_\_\_\_

A handwritten signature in dark ink, appearing to read "Don P. Hall", is written over a horizontal line. The signature is stylized with a large initial "D" and a prominent "H".

# Minden-Gardnerville Sanitation District

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P.O. BOX 568  
MINDEN, NEVADA 89423  
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FAX / 702-782-4915

NOTICE OF SPECIAL MEETING, WEDNESDAY, NOVEMBER 17, 1993, 6:00 P.M., CVIC HALL, 1602  
ESMERALDA AVENUE, MINDEN, NEVADA

## AGENDA:

6:00 P.M. MGSD Board of Trustees will attend a joint workshop meeting to discuss planning for infrastructure, future development and working together for mutual benefit of all with Minden Town Board, Gardnerville Town Board, Gardnerville Water Company Board, Douglas County Planning, Resource Concepts, Inc. and Vasey Engineering, Inc.---Action



Bonnie D. Feticc-Executive Secretary

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

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*No Minutes signed*

# Minden-Gardnerville Sanitation District

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NOTICE OF REGULAR MEETING, TUESDAY, DECEMBER 7, 1993, 7:30 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:30 P.M. Call to Order  
7:35 Minutes of November 2, 1993--Action  
7:40 Public Hearing for Capacity Fee Increase for Odor Control--Action  
7:55 Gardnerville Ranchos General Improvement District--GRGID Capacity Request/  
Capacity Request for Washoe Tribe--Action  
8:10 Winhaven Phase V--Plan Approval and Capacity Request--Action  
8:20 Mountain Glen-Green Valley Properties--Project Review and Approval--Action  
8:25 Bently Nevada Corporation--Sewer Main Acceptance and Oversizing Reimbursement  
Discussion--Action  
8:35 Westwood Village IV-B--Discussion of Sewer Alternatives--Action  
8:50 Coleman, Caine, Matzinger & Co.--Audit Review 1992-93 Fiscal Year--Action  
9:05 Engineer's Report--Action  
9:20 Superintendent's Report--Action  
9:35 Secretary's Report--Action  
9:45 Public Commentary  
9:55 Adjournment

  
Bonnie D. Fettig-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report, and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office, and the CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

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MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, December 7, 1993, 7:30 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Vic Pedrojetti, Louis Neddenriep and Daniel Hellwinkel

Board Members Absent:

Leonard Anker

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Bob Spellberg, Rob Anderson, Marsha Tomerlin, Richard Peters, James Acheson, Steve Holton, Bruce Kingston, Russ Schmidt and Tom Rookey

The minutes of November 2, 1993 were reviewed by the Board. Motion by Vic Pedrojetti to approve the minutes of November 2, 1993. Seconded by Jerome Etchegoyhen. Vote 3 ayes, 0 nays, absent, Leonard Anker.

Public Hearing for Capacity Fee Increase for Odor Control: The Chairman explained that the proposed capacity fee increase for odor control would be earmarked in a special fund to be used for plant odor control improvements, only. It has been the policy of the Board not to go back to its constituents for additional fees for new improvements and therefore, the proposed \$150.00 odor control fee would be added to the capacity fee which would effect new construction, only. It will take approximately three to four years to accumulate enough funds to do any large odor control improvement projects. Tom Rookey was present from the Gardnerville Town Board and questioned the effect of the proposed capacity fee increase on existing service. The Chairman related that the proposed fee would effect only effect new construction. Discussion followed on new construction, effect of proposed fee increase on capacity already purchased, square foot capacity credit as regards the old Catholic Church property on Hussman which was annexed, but no capacity paid. The Board directed that the square foot capacity credit would apply if the Catholic Church property was annexed prior to 1978. Discussion followed on capacity and unit charge. Mr. Neddenriep related that he was in favor of the proposed capacity fee increase due to the fact that the increase would be set aside for odor control improvements. Mr. Pedrojetti and Mr. Etchegoyhen related that they were also in favor of the proposed capacity fee increase.

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Mr. Rookey asked how odor control would be taken care of? David LaBarbara explained various odor control methods used in different plant situations and how each could be implemented. Mr. Rookey asked how MGSD arrived at the \$150.00 per unit capacity increase figure for odor control. David related that the proposed increase figure had been based upon amounts of capacity previously sold by MGSD, and in trying to keep the figure so that the capacity fee was not raised any more than necessary. Discussion followed on need for odor control, the fact that federal funding is no longer available for improvements, plant has to meet EPA requirements, and odors emanating from wastewater plant facilities. The Chairman called for further public comment. There were no replies. The Chairman then closed the public comment portion of the public hearing. The Chairman then called for comment or action by the Board. Motion by Louis Neddenriep to increase the existing capacity fee by \$150.00 to be set aside for odor control improvements, only. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays, absent, Leonard Anker.

Gardnerville Ranchos General Improvement District--Capacity Request/Capacity Request for Washoe Tribe--Represented by Bob Spellberg. David LaBarbara related that a letter had been received from GRGID dated November 22, 1993 requesting 34.0 units of capacity to be used in accordance to the supplement to the 1974 agreement. GRGID has 5.8 remaining units from the capacity purchased from MGSD in September of 1993. The purchase of 34.0 units would bring GRGID back up to the 40.0 units of capacity allowed by MGSD. David related that a check had been received for the capacity and connection fees for 34.0 units of capacity. Motion by Jerome Etchegoyhen to sell 34.0 units of capacity to the Gardnerville Ranchos General Improvement District under the terms of the Supplement to the 1974 Agreement between GRGID and MGSD, and to be used within the Gardnerville Ranchos Improvement District boundary. Seconded by Louis Neddenriep. Mr. Neddenriep questioned the effect that the capacity increase just passed by the Board would have on the GRGID capacity request? David LaBarbara read the portion of the GRGID agreement dealing with fee increases which states each time any increase is made, upon 60 days' notice to GRGID to allow it to comply with NRS 318.999, which requires schedules, public hearings and the adoption of a resolution setting rates, tolls and charges for sewage services, adjustments for increases and MGSD shared tax revenues will be made by GRGID each time any such increase is requested by MGSD. David read a second portion of the contract which states that GRGID agrees to abide by, and within its own service area enforce all regulations and ordinances of MGSD as modified or amended from time to time, and all applicable requirements of State and Federal law upon 60 days' notice to GRGID of any modification or amendment of MGSD's

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regulations and ordinances. David related that he had attempted to reach Bill Peterson for clarification for ten days without making contact, but that the agreement seems to read that MGSD must allow GRGID 60 days' to comply with NRS 318.999. The Board agreed that GRGID should be given 60 days' to comply with NRS 318.999. Mr. Spellberg related that he would begin the necessary capacity increase noticing immediately. Vote: 3 ayes, 0 nays, absent, Leonard Anker.

A second letter was presented to the Board from GRGID dated November 22, 1993 requesting the purchase of 99.0 units to be used by the Washoe Utility. The 99.0 units of capacity will allow the Washoe Housing Authority to hookup the remainder of the homes within the Dresslerville Colony. David LaBarbara reviewed the letter which had been previously written by Bill Peterson dated July 13, 1992 addressing capacity for the Washoe Tribe. David also discussed other capacity which had been purchased by GRGID on behalf of the Washoe Tribe. Discussion followed on fees, line construction, two year use of the purchased capacity, and Washoe Tribe under the same rules and regulations as GRGID. Motion by Louis Neddenriep to sell 99.0 units of capacity to GRGID under the terms of the Supplement to the 1974 Agreement between MGSD and GRGID to be used within the confines of the Dresslerville Colony as follows: Dark Brush Street, Indian Tea, Boy Street, The Washoe People, Eagle Way, Cedar Court, Deer Run, Chokeberry Way, Rabbit Drive, Mountain Way, and Elderberry Way. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays, absent, Leonard Anker.

Winhaven Phase V--Plan Approval and Capacity Request--Represented by Steve Holton. A letter was presented to the Board from Western Nevada Properties dated November 18, 1993 requesting approval of the improvement plans and the purchase of 54.0 units of capacity for Winhaven Unit V. Unit V is on the eastern boarder of the development and will be primarily patio homes. Bruce Scott presented a letter from Resource Concepts dated December 1, 1993 recommending acceptance of the improvement plans with six conditions. Discussion followed on Resource Concepts recommendation number four dealing with manhole adjustments and ability for MGSD to maintain the lines. Bruce related that Resource Concepts will work with Western Nevada Properties on a case by case basis. Motion by Jerome Etchegoyhen to approve the improvement plans for Winhaven Unit V subject to the conditions contained in Resource Concepts letter dated December 1, 1993. MGSD agrees to sell 54.0 units of capacity for Winhaven Unit V subject to the rules, regulations and requirements of MGSD. All fees are to be paid. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays, absent, Leonard Anker.

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is \$100,000 in arguable reimbursement costs. Mr. Neddenriep felt that the oversizing reimbursement to Bently Nevada must stay within the rules specified by the MGSD ordinance. Rob discussed the possibility of line connection benefit by others who do not have frontage as specified by the MGSD ordinance. Mr. Bently would not be reimbursed per MGSD which Rob felt was unfair to Mr. Bently. Discussion followed on Bently's use of the Winhaven line without reimbursement to Western Nevada Properties. Rob related that he would like to work with Bruce Scott and Bill Peterson concerning the oversizing reimbursement matter. Discussion followed on inspection reimbursement. The Board directed Rob to work with Bruce Scott on the oversizing reimbursement and then the Board will act on the oversizing reimbursement matter. Bruce related that he felt that the oversizing reimbursement should be done in a formal matter so that it will be acceptable in the future. Bruce related that he would like to work with Bill Peterson on the matter. David LaBarbara related the Bently Nevada current capacity requirements have been calculated which he reviewed with the Board. Bently Nevada previously purchased 30.0 units. 9.8 units are required at the present time. Discussion followed on the allowable time frame for the use of the purchased capacity. Motion by Louis Neddenriep to approve 9.8 units of capacity for Bently Nevada to be deducted from the previously purchased 30.0 units of capacity leaving a balance of 20.2 units of capacity. Seconded by Vic Pedrojetti. David related that other conditions have to be met before connections can be made. Vote: 3 ayes, 0 nays, absent, Leonard Anker.

Westwood Village IV-B--Discussion of Sewer Alternatives--Represented by Rob Anderson and Marsha Tomerlin. Mr. Anderson discussed the situation in regard to sewerage the last unit in Westwood Village. Rob related that he has tried meet the MGSD ordinance in planning for the sewer improvements, but find that he is faced with four to five foot fills to meet District requirements, which would be extremely expensive for the developer. Discussion followed concerning the flood plain. Bruce Scott related that the County and Town of Minden requires stabilization of the river bank. Discussion followed. Rob related that sixty thousand yards of fill would have to be brought in to meet the District ordinance and requested that the Board consider a small lift station with a small force main which would reduce the amount of fill required. This would allow gravity flow for a portion of the subdivision to the lift station. Rob related that he would envision a lift station to be equipped with duplex pumps, shallow gravity, over flow, and complete with dry well and alarms. Rob further explained the mechanics of a lift station which he felt could be operated on less than five horse power. Mr. Neddenriep questioned if the

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Mountain Glen--Green Vakley Properties--Project Review and Approval--represented by James Acheson. David related that the project improvements for Mountain Glen were completed several years ago and that only a portion of the project had been built. Phase II is set to start within the next 30 days. The lines have set idle for approximately five years and David recommended that the lines be balled and flushed. Bruce Scott presented a letter from Resource Concepts dated December 1, 1993 recommending that previously installed lines which are not in service should be re-inspected, cleaned as may be appropriate and retested if determined necessary based upon the re-inspection. Bruce also related that as noted in his September 6, 1988 letter to the Board that manhole no. 1 is buried under a landscaped area within the northwesterly corner of the Mountain Glen project and that the manhole must be raised to the grade of the surrounding land surface. David related that the CC&R's are being revised, which could have an effect on MGSD as regards the sewer user fees being paid by the Homeowners' Association. Discussion followed. Motion by Louis Neddenriep to approve Mountain Glen, Phase II subject to Resource Concepts letter of December 1, 1993 and subject to the CC&R's stating that no changes may be made in the CC&R's without written approval of MGSD. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent, Leonard Anker. David related to the Mountain Glen representative that MGSD requires 24 hour inspection notice, that MGSD must receive the new CC&R's and that the lines are to be balled and flushed before any connection permits will be issued.

Bently Nevada Corporation--Sewer Main Acceptance and Oversizing Reimbursement Discussion--Represented by Rob Anderson. Bruce Scott related that Bently Nevada is requesting sewer main acceptance and that Resource Concepts has just received the revised easement documents which are correct. Discussion followed on easement locations and owner of the road. Rob related that he thought the county owned and maintained the Buckeye Road. Bruce recommended that MGSD accept the Bently Nevada line subject to the recommendations contained in Resource Concepts letter of December 1, 1993. Bruce related that the record drawing submitted include sheets C1 through C17. Sheets C3 through C12 covering manholes 1 through 26 were previously submitted and accepted at the November 2, 1993 meeting. Easements are also recommended for approval in order that they can be recorded. Motion by Jerome Etchegoyhen to accept the Bently Nevada line subject to the reproducible as-built drawings being received by MGSD, recordation of applicable easements, and subject to Resource Concepts letter dated December 1, 1993, and subject to the payment of all final inspection costs and fees. Seconded by Vic Pedrojetti. Discussion followed on the inspection fee costs. Vote: 3 ayes, 0 nays, absent, Leonard Anker. Rob requested that Bently Nevada be reimbursed for line oversizing pursuant to the MGSD ordinance. Rob feels that there



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homeowners' association would maintain a lift station? Discussion followed on the fact that MGSD discouraged lift stations and lift station maintenance. Rob discussed the fact that the MGSD ordinance has been changed since the start of the Westwood Village project as regards line construction and that under the old ordinance, the line could have been built without the existing problems. Discussion followed on larger flatter lines, and additional flushing requirements. David LaBarbara related that he would like to see a lift station eliminated if possible. Bruce Scott related that a 10" to 12" pipe laid flatter cause flushing problems. Bruce related that a lift station would be workable or possibly smaller pipe size with less flushing. Mr. Neddenriep suggested that Mr. Anderson work with Bruce and David to develop a sewerage plan which would allow gravity flow. Bruce related that in order to obtain gravity flow, flatter slopes would probably have to be allowed and that maybe MGSD should consider a surcharge for line maintenance. Mr. Etchegoyhen felt a lift station should be avoided if possible. David related that many sewer service entities will not allow lift stations due to failures and maintenance. Discussion followed. Rob related that he would like to develop an economical plan of sewerage that would satisfy MGSD.

Coleman, Caine, Matzinger & Co.--Audit Review 1992-93 Fiscal Year--  
Represented by Richard Peters. Mr. Peters reviewed the audit ending June 30, 1993 with the Board. Richard related that the operating deficit is reduced by about \$55,000 from the previous year due primarily by GRGID's quarterly user fee participation. Discussion followed on the special assessment for the Carson Valley Industrial Park, and the philosophy for keeping restricted cash in separate accounts. Richard related that the District is very solid and is beginning to cover depreciation more and more. Discussion followed. Motion by Louis Neddenriep to accept the audit prepared by Coleman, Caine, Matzinger & Co. for MGSD ending June 30, 1993. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent, Leonard Anker. Mr. Neddenriep complimented Mr. Peters for the audit work done by Coleman, Caine, Matzinger & Co.

Engineer's Report: Bruce Scott requested that the Board again authorize the rehabilitation work between Gilman Avenue and Eddy Street behind Sharkey's and the Lekumberry properties, etc. to be put out to bid, which had been unsuccessful due to no bidders earlier in the year. Discussion followed. The Board authorized Resource Concepts to rebid the rehabilitation project.

Bruce Scott discussed the oversizing reimbursement provisions allowed by the MGSD ordinance and related that he wished to discuss the reimbursement as regards the Bently line with both David LaBarbara and Bill Peterson before returning to the Board with his recommendation.

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Superintendent's Report: David LaBarbara reported that an annexation application had been received for the Williams Industrial Park which will be placed on the January 4, 1994 agenda.

David LaBarbara presented a letter received from Barbara Reed, Douglas County Clerk-Treasurer dated December 2, 1993 confirming the request to have a joint meeting between the Commissioners and MGSD on December 16, 1993, at 1:30 P. M. to discuss the proposed Carson Valley Wastewater Plan. The letter included a proposed seating arrangement. Discussion followed. The Board agreed with the proposed seating arrangement, but to include room for MGSD legal counsel to sit with the Board Members.

David LaBarbara related to the Board that the solids handling belt press is on site and the contractor has started to install the building roofs. David related that the Board had requested that he obtain information for both belly dumps and 5 yard dump truck rentals. David related that he could find no belly dumps for rent. David reported the firms he had contacted, what was available and costs. David related that he had discussed the matter with Jim Thompson of K. G. Walters Construction and that Jim had informed him in his experience with solids handling that belly dumps were not practical due to the material freezing factor. Discussion followed concerning use of belly dumps, length of belly dumps, use of dump truck, cost of renting vs. purchasing a truck, availability of the purchase of a used dump truck, etc. The Board felt that a used five yard dump truck should be purchased. David will again check with the firms he contacted concerning availability.

David LaBarbara related that a response had been received from the office of the inspector general who performed the audit on the construction grants received by MGSD during the 1980's. It is their opinion that costs claimed are fair and no adjustments were made. David contacted Jim Williams who related that the audit will now go to Region Nine of the EPA located in San Francisco will make the final determination and MGSD will be notified of their findings.

Meeting adjourned at 11:00 P.M.

Approved: 1-4-94

By: 

# Minden-Gardnerville Sanitation District

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NOTICE OF SPECIAL MEETING, THURSDAY, DECEMBER 16, 1993, 1:30 P.M., COURTROOM OF THE DOUGLAS COUNTY ADMINISTRATION BUILDING, 1616 8TH. STREET, MINDEN, NEVADA

## AGENDA:

- 1:30 P.M. Joint workshop meeting between the Minden-Gardnerville Sanitation District Board of Trustees and the Douglas County Board of Commissioners to discuss the proposed Carson Valley Wastewater Plan--Action.
- 3:30 Approximate time of adjournment.



Bonnie D. Fettic-Executive Secretary

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, CVIC Hall, Minden Post Office and Gardnerville Post Office.

PLEASE DO NOT REMOVE UNTIL: 12/17/93

*No minutes required*