

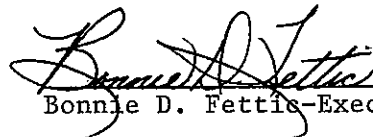
Minden-Gardnerville Sanitation District

P.O. BOX 568
MINDEN, NEVADA 89423
702 - 782-3546
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NOTICE OF REGULAR MEETING, TUESDAY, JANUARY 4, 1994, 7:30 P.M., BOARD ROOM, MGSD
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of December 7, 1993--Action
- 7:40 Williams Industrial Park--Annexation Request--Action
- 8:00 Westwood Village IV-B--Request for Continuation--Action
- 8:05 Legal Report--Action
- 8:20 Carson Valley Wastewater Master Plan Discussion--Action
- 8:40 Oversizing Sewer Mains Policy Discussion--Action
- 8:55 Ashley Park and Hidden Creek--Request for Termination of Existing Contracts
and Refund--Action
- 9:05 Wills Sewer Main Extension--As-Built Approval and Sewer Main Acceptance--Action
- 9:15 Tentative Maps--Request for MGSD Comments--Action
- 9:25 Engineer's Report--Action
- 9:40 Superintendent's Report--Action
- 9:55 Secretary's Report--Action
- 10:05 Public Commentary.
- 10:15 Adjournment



Bonnie D. Fettis-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, CVIC Hall, Gardnerville Post Office and Minden Post Office.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 1/5/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, January 8, 1994, 7:30 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Leonard Anker, Louis Neddenriep Jerome Etchegoyhen, Daniel Hellwinkel and Vic Pedrojetti

Staff Members Present:

David LaBarbara, Bruce Scott, Bill Peterson and Bonnie Fetic

Others Present:

Bill Shaw, Gene Sherbondy, Kelly Chase, and Rob Anderson

The meeting was called to order by Vice-Chairman Neddenriep.

The minutes of December 7, 1993 were reviewed by the Board. Motion by Jerome Etchegoyhen to approve the minutes with correction on page 5 under the Bently Nevada item that the motion was seconded by Vic Pedrojetti. Seconded by Vic Pedrojetti. Vote: 4 ayes, 0 nays. The Chairman was absent. Motion carried.

David LaBarbara informed the Board that Bently Nevada wishes to connect their buildings for sewer service. The as-built drawings have been delivered as per board instructions, but the billings for engineering and inspection have not been fully paid. Bently agrees to pay the outstanding engineering and inspection fees. The Secretary related that billings sent in early December have not been paid and that there are a couple of final outstanding bills that have not yet been received by MGSD that will be billed to Bently in the future. Discussion followed. The Board directed that Bently Nevada could connect their buildings for sewer service when the outstanding December, 1993 billings for engineering and inspection were brought current.

The meeting was then turned over to Chairman Hellwinkel.

Williams Industrial Park--Annexation Request--Represented by Bill Shaw and Kelly Chase. David LaBarbara informed the Board that an annexation application had been received from David Williams for the annexation of Williams Industrial Park located in the vicinity of East Valley Road and Saw Mill Road. David related that the annexation application, preliminary title report, vicinity map and annexation application fee in the amount of \$1,000.00 had been received. Bruce Scott presented a letter from Resource Concepts dated December 28, 1993 relating that the property is not contiguous to the present District boundary, the property is not within the present MGSD service area and that recommendation in

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conjunction with any action the Board may choose to take involving service by MGSD, that the legal descriptions be modified to include acreage and that a sketch which matches the legal descriptions be provided. Bill Peterson related that the Williams annexation application should be treated the same as all other annexation applications and that the application should be heard as a contract of sewer service. Motion by Louis Neddenriep to deny the annexation application of David A. Williams and to notice a public hearing for contract of sewer service to be held on February 1, 1994. Seconded by Leonard Anker. Motion carried.

Westwood Village IV-B--Request for Continuation: David LaBarbara presented a letter which had been received from R. O. Anderson Engineering dated December 30, 1993 stating that due to the complexity of the changes to Westwood Unit IV-B, that they were unable to have a revised set ready for the January meeting, and a request is being made to continue the matter to the February, 1994 meeting. Bruce Scott related that the Board had directed Rob Anderson to work with the District engineer and superintendent to explore sewer alternatives for Westwood Village IV-B. Bruce related that a productive meeting had taken place and that it is thought that there is a way to sewer Westwood Village IV-B without a lift station if compromises can be made with fill and pipe size. Bruce discussed fill, slopes and pipe size for proposed sewer of Westwood Village IV-B and felt that plans would be ready to present to the Board for review at the February 1, 1994 meeting. Discussion followed. Motion by Leonard Anker to approve the request for continuation for the sewer of Westwood Village IV-B to the February 1, 1994 meeting. Seconded by Jerome Etchegoyhen. Motion carried.

David LaBarbara informed the Board that Frank Scharo Construction had struck a sewer lateral, destroying the lateral in Sunset Park some time ago. Problems arose costing a large amount of money to repair the damage, and Frank Scharo is suing Roy Hibdon. Mr. Hibdon's legal counsel has contacted MGSD. Bill Peterson has advised that MGSD personnel can discuss anything that is public record to their legal counsel, but if their legal counsel wishes a deposition, MGSD legal counsel should be present. David related that MGSD Foreman, Jim Davis related to Mr. Hibdon's legal counsel what he saw, which was that Scharo Construction dug a hole and hit the lateral which was repaired by A & A Construction. David related that there is a possibility that MGSD personnel will be subpoenaed to testify.

David LaBarbara presented a request from Gary Allen dated December 20, 1993 relating that they are in the process of making plans to demolish by burning, the remainder of the structures at 1469 Hwy.

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395 which is the old Silver Sage Motel between January 8, 1994 and February 8, 1994. They are requesting they be allowed to retain the remaining sewer capacity as a credit to be applied to a commercial building which they are planning to start construction in the spring of 1994. The letter states that all laterals will be capped and inspection requested from MGSD. David related that an authority to represent and a general power of attorney accompanied the letter signed by Kent Byers who is trustee of the Henry Byers Trust, authorizing Gary Allen to act in the construction project for 1469 Hwy. 395. It is MGSD policy that the property owner request capacity credit if they wish to maintain the credit. David related that he will work with Mr. Allen in regard to proper capping of the laterals. Discussion followed. Motion by Jerome Etchegoyhen to allow the Byers property which is the former Silver Sage Motel located at 1469 Hwy. 395 in Gardnerville 5.0 units of capacity credit, subject to laterals being capped and inspected per MGSD specifications. Seconded by Vic Pedrojetti. Motion carried.

Legal Report: Bill Peterson reported to the Board that the law suit filed by Brooke and Shaw for David A. Williams charges in part that Douglas County approved Williams tentative map conditioned that the subdivision be connected to MGSD for sewer service, and that MGSD has agreed to and has extended its boundaries to include properties outside its initial boundary. Bill related than an answer to the charges by MGSD is due on January 6, 1994 at which time Bill will file a motion to dismiss plaintiff's complaint for declaratory relief because of lack of jurisdiction over the subject matter of the claim as it appears on the face of the pleadings and plaintiff having failed to exhaust his administrative remedies. Bill explained that Mr. Shaw has ten days to respond to the motion to dismiss and then MGSD has five days to respond to Mr. Shaw's response.

Carson Valley Wastewater Treatment Master Plan Discussion: Bruce Scott related to the Board that he had received a copy of the adjusted alternative presented at the Commissioners meeting prepared by Vasey Engineering dated December 31, 1993. Bruce related that he has not had time to review the report in detail, but that he had briefly discussed the alternative with Jim Vasey. The alternative proposes to include the Pine Nut area, excluding the extension of Muller Lane, and about 330 acres on the northern boundary of the service area east of Hwy. 395. The net result would be a gallonage reduction of about 200,000 per day, with the addition of the Pine Nut area in its place about 160,000 gallons per day, which would make the flows to MGSD a minor reduction. Vasey Engineering is recommending this adjusted alternative to the MGSD service area. Discussion followed on the Pine Nut area

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addressed in the adjusted alternative prepared by Vasey Engineering, and possible other area elimination if MGSD agreed to change the MGSD service area. The Chairman felt that the Board would have to wait until after the David Williams contract of service hearing before making any decision concerning the adjusted alternative recommended by Vasey Engineering. Bruce requested that the Board authorize him to explore the technical areas of the Pine Nut area. Discussion followed on line capacity and the service area which has to sewer to the Hwy. 395 line, and the possibility of having to construct a lift station. Mr Anker felt that the Board is in no position to make a decision at the present time and felt that Bruce should be directed to explore the adjusted alternative prepared by Vasey Engineering to confirm that their assumptions are correct and that it fits into MGSD guidelines. The Chairman felt that the research should be done by Vasey Engineering or Douglas County. Discussion followed on potential revenue generation north of Buckeye and the need for a possible sewerage alternative. Bruce suggested sending a letter to the Commissioners to keep them informed, that the Williams property is noticed for public hearing for contract of sewer service and that the District would like to review the Vasey Engineering report in more depth. Cost calculations for the sewerage of the Pine Nut area was discussed. Review of the technical issues were also discussed. Mr. Anker felt that additional technical information was required before MGSD makes a decision concerning the adjusted alternative prepared by Vasey Engineering. Discussion followed on lack of information. The Board directed Bruce Scott to draft a letter to the Commissioners indicating that MGSD wishes to review the adjusted alternative prepared by Vasey Engineering in more depth and that the Board does not feel they can make a decision concerning any change in the MGSD service area until after the David Williams public hearing for contract of sewer service. The letter being prepared by Bruce to the Commissioners is to be reviewed by Bill Peterson prior to being sent to the Commissioners.

Oversizing Mains Policy Discussion: Bill Peterson reviewed the MGSD ordinance Section IX, Part N with the Board regarding oversizing reimbursement. Bill advised that the ordinance basically compels that a fixed sum be established for oversizing reimbursement over and above the size, design and capacity sufficient to serve only the interest of the owner constructing the line, and anyone connecting into the oversized line pays an amount based on the linear footage of the line fronting the property times the unit cost per foot cost originally determined by the District Engineer. Discussion followed concerning possibility of reimbursement cost being split by property owners connecting to the line from both sides of the line, and the fact that under the

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ordinance anyone without front footage connecting to the line would not be required to pay oversizing reimbursement, ie. Chichester Estates project. Bruce Scott explained that MGSD requires oversizing of line construction according to the area that could potentially be served by the line. Oversizing is considered line above ten inches in diameter. Bruce explained the oversizing concerning the recent Bently main construction. Anderson Engineering has submitted oversizing costs on the Bently project and Bruce related that the ordinance is clear on the establishment of the oversizing costs. Bruce requested direction from the Board for the allocation of the oversizing costs since the line could serve properties with no front footage which would allow no reimbursement to Mr. Bently, and that the Bently line could also serve properties fronting both sides of the line. Discussion followed on the issues brought up by Bruce. Mr. Anker suggested reimbursement on a gallonage basis. The Chairman felt that MGSD had to be very careful since there has been other upsizing in the District in which the owner will receive no oversizing reimbursement. Bill Peterson reviewed the ordinance in part to verify that MGSD has the power to adjust provisions in the ordinance where a hard and fast rule would create an injustice. Discussion followed on oversize reimbursement, other line construction where no reimbursement has occurred, no reimbursement if there is line construction beyond the constructed line, and the fact that a ditch or roadway is considered contiguous. The Board generally felt that the MGSD ordinance should remain as it is concerning oversizing reimbursement, but that perhaps when there is the potential of properties being developed on both sides of the line that the cost could be split between property owners. It was also brought out that the oversize reimbursement was only applicable for a period of ten years. Mr. Anderson related that it was a question of equity. Discussion followed on other developments using lines which had been oversized with no reimbursement to the person constructing the line. Rob related that Mr. Bently feels that he cooperated with the District in oversizing the line and without help from MGSD he will not be able to be reimbursed his oversizing costs. The Chairman related that Mr. Bently has not helped the other developers who have oversized to allow his flow of sewage. Mr. Neddenriep felt that when Mr. Bently contracted with MGSD he agreed to abide by MGSD's ordinance. Mr. Neddenriep felt that oversizing compensation could go on without end if oversizing reimbursement is granted as Mr. Anderson proposes. David LaBarbara related that the oversizing reimbursement figure would be divided on a per linear foot basis and that if everyone on the line develops their property, Mr. Bently will not get reimbursed two and three times removed, but would get all of his oversizing reimbursement. David LaBarbara discussed the equity issue. Bruce related that the oversizing

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reimbursement cost would have to be verified and the establishment of a linear foot cost, which would be kept by MGSD and collected from anyone who connects to the line within the next ten years, which would then be reimbursed to Mr. Bently. Discussion followed on reimbursement detail and administration of the oversizing portion of the MGSD ordinance. The Chairman related that the Board should decide if properties on both sides of the line should participate in the line oversizing reimbursement of the Bently line. Discussion followed on practical reimbursement aspect for each line oversizing situation. Motion by Jerome Etchegoyhen that Section IX Part N of the MGSD ordinance regarding line oversizing reimbursement will not be modified and that the Bently Nevada sewer main be reimbursed for oversizing on both sides of the line, requiring that the property owner on each side pay half of the linear foot frontage reimbursement at the time the property connects to the line. Seconded by Vic Pedrojetti. Bill Peterson discussed the ordinance in regard to oversizing reimbursement and cited examples where an applicant may not have to pay at all and discussed a change which could be made to the MGSD ordinance on oversizing if the Board so desired. Discussion followed. Vote: 3 ayes, 1 nay, being Leonard Anker. Bruce Scott will present the formal information for the oversizing reimbursement on the Bently Nevada line at the next regular board meeting.

2
Ashley Park and Hidden Creek--Request for Termination of Existing Contracts and Refund--Represented by Rob Anderson. David LaBarbara informed the Board that a letter had been received from Rob Anderson of R. O. Anderson Engineering dated December 15, 1993 requesting that MGSD consider the release of both the Ashley Park and Hidden Creek contracts of service and the reimbursement of the previously paid acreage fee due to the fact that the owner has been forced to seek sewer alternatives due to the suggested costs of the necessary easements along with the requisite improvements. Further review appears that an alternate sewer alignment is available allowing the projects to sewer through GRGID. Bill Peterson related that MGSD is free to release the contracts for Ashley Park and Hidden Creek and return the acreage fee if the Board wishes to do so. However, the District should retain sufficient amounts to cover the costs to release the contracts. Mr. Neddenriep felt that releasing the contracts was agreeable, but that perhaps 5% of acreage fee to cover legal expenses should be retained by MGSD. Discussion followed. The Chairman felt that MGSD should receive a letter from GRGID approving the sewer of Hidden Creek and Ashley Park. Mr. Anderson related that GRGID has agreed to sewer both projects and that a letter of approval to sewer Ashley Park and Hidden Creek could be obtained from GRGID for MGSD. Motion by Leonard Anker to approve the request to terminate the contracts of sewer service for Ashley Park and Hidden Creek and

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2 to reimburse the previously paid acreage fees minus the costs incurred by MGSD to terminate the contract of sewer service contracts. A letter is to be received by MGSD from GRGID which states that GRGID agrees to sewer the Ashley Park and Hidden Creek projects. Seconded by Louis Neddenriep. Motion carried.

/ Wills Sewer Main Extension--As-Built Approval and Sewer Main Acceptance--Represented by Rob Anderson. David LaBarbara described the sewer main project and location on Hwy. 756 which will sewer the Wills property. A letter was presented to the Board by Bruce Scott from Resource Concepts dated December 23, 1993 stating that upon review and verification, the record drawings are correct and the installed sewer line is in conformance with MGSD standards. Bruce recommended that the Board accept the line and as-built drawings. Motion by Louis Neddenriep to approve the as-built drawings and to accept the sewer main for the Wills property located on Hwy. 756 subject to reproducible as-built drawings being submitted to MGSD. Seconded by Leonard Anker. Motion carried.

The Chairman initiated a discussion concerning the proposed purchase of property by MGSD from Helms at the corner of Hwy. 395 and Muller Lane. Discussion followed concerning the status of the bankruptcy proceedings, initial \$5,000 per acre price agreed to by Helms and letter from Patty Clark stating that the new buyer would consider selling at \$6,000 per acre, possible condemnation of the property, obtaining an appraisal of the property. A lengthy discussion followed concerning the purchase price per acre and the possibility of obtaining an appraisal of the property, with each Board member voicing his opinion. Motion by Louis Neddenriep to offer to purchase the property owned by Helms at the corner of Hwy. 395 and Muller Lane at a price of \$6,000 per acre. Seconded by Leonard Anker. Vote: 1 aye, 3 nays being Leonard Anker, Jerome Etchegoyhen and Vic Pedrojetti. The motion was declared dead by the Chairman. Motion by Jerome Etchegoyhen to purchase the Helms property at the corner of Hwy. 395 and Centerville Lane after a property appraisal is obtained. The motion died for the lack of a second to the motion. Motion by Jerome Etchegoyhen to offer in writing \$5,500 per acre for the Helms land located at the corner of Hwy. 395 and Muller Lane, that the sale will be a cash sale, that the escrow costs be split by the buyer and seller, and that the seller provide an accurate record of survey of the property. The offer to purchase the property will be good for a period of ten (10) days. Seconded by Louis Neddenriep. Vote: 3 ayes, 2 nays being Vic Pedrojetti and Leonard Anker.

Tentative Maps--Request for MGSD Comments: David LaBarbara presented tentative maps for Ashley Park II and Mongano Estates which had been received from Douglas County for MGSD comment.

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David related that both properties are within the District and eligible for service, but that since the properties are contiguous to GRGID that he assumed that it would make better sense to have GRGID provide the sewer service. The Board agreed with David's comments concerning Ashley Park II and Mangano Estates and directed him to write a letter to Douglas County Planning relating the foregoing comments.

Superintendent's Report: David LaBarbara discussed the research which he had done concerning the purchase of a dump truck to be used in connection with the new belt press system being installed. David related that state statutes require any purchases over \$10,000 to be put out to bid. \$10,000 or less requires more than one estimate. There is no requirement regarding more than one estimate or bid for purchases under \$5,000. Discussion followed concerning purchase of a truck and bidding process. The Board directed that MGSD move forth with the purchase of a new 5 yard dump truck and that it be put out for bid as soon as possible. The Superintendent will work with the Chairman and draw up a list of specifications for the purchase of a new 5 yard dump truck.

Meeting adjourned at 11:45 P.M.

Approved: 2-1-94 By: 

Minden-Gardnerville Sanitation District

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NOTICE OF SPECIAL MEETING, THURSDAY, JANUARY 20, 1994, 12:00 P.M., BOARD ROOM, MGSD
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

12:00 P.M. Call to Order
12:05 Bid Award for 5 Yard Dump Truck--Action
12:15 Public Commentary
12:25 Adjournment



Bonnie D. Feticc-Executive Secretary

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Minden Post Office and Gardnerville Post Office.

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MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of special meeting, Thursday, January 20, 1994, 12:00 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Louis Neddenriep, Leonard Anker and Jerome Etchegoyhen.

Board Member Absent:

Vic Pedrojetti

Staff Members Present:

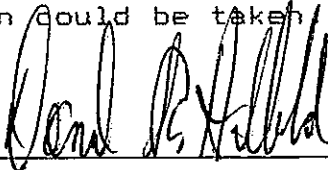
David LaBarbara and Bonnie Feticc

Bid Award for 5 Yard Dump Truck: David LaBarbara related to the Board that the bid notice for the purchase of a 5 yard dump truck had been noticed as per the January 3, 1994 meeting. Bid specifications for the truck were prepared by Dan Hellwinkel and David LaBarbara as per Board instructions. The bid opening was January 18, 1994 with one bid being received from Three Way Chevrolet of Bakersfield, California in the amount of \$25,624.40 for a new 1991 Chevrolet 5 yard dump truck. Discussion followed concerning the servicing of the vehicle before delivery, factory warranty, and how payment would be delivered. Motion by Jerome Etchegoyhen to award the bid to Three Way Chevrolet in the amount of \$25,640.40 for a new 1991 Chevrolet 5 yard dump truck, subject to full factory warranty, and delivered in condition acceptable to MGSD. Payment is to be made upon delivery of the vehicle. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent: Vic Pedrojetti. Motion carried.

David LaBarbara presented the invitation to bid for the re-bid of the rehabilitation work in the vicinity of behind Sharkey's to the Gardnerville Fire House to be signed by the Chairman. The Chairman signed the invitation to bid form. David presented a draft letter prepared by Bruce Scott to the County Commissioners regarding the Williams Industrial Park and the Carson Valley wastewater master plan. The Board reviewed the letter and directed that it be sent to the County Commissioners. David presented a draft letter to the County Commissioners regarding wastewater in Carson Valley which had been given to him by Gene Sherbondy who would like the input of MGSD prior to mailing it to the County. The Board directed David to bring the letter to the next board meeting since it was not on the agenda and no action could be taken.

Meeting adjourned at 1:00 P.M.

Accepted: 2-1-94 By _____




Minden-Gardnerville Sanitation District

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NOTICE OF REGULAR MEETING, TUESDAY, FEBRUARY 1, 1994, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of January 4, 1994 and January 20, 1994--Action
- 7:40 Williams Industrial Park--Public Hearing for Contract of Sewer Service--Action
- 8:10 Silver Ranch Subdivision--Line Acceptance, As-Built Approval and Capacity Request--Action
- 8:20 Hairport Barbers-Raley's Shopping Center--Plan Approval and Capacity Request--Action
- 8:30 Pope-Magill--Annexation Request--Action
- 8:40 Allen Commercial Building--Plan Approval--Action
- 8:50 Chichester Sewer Interceptor--Plan Approval and Annexation Request--Action
- 9:05 C & C Homes--Plan Approval on Redesigned Project--Action
- 9:15 Westwood Village IV-B--Continuation from January 4, 1994 Meeting--Action
- 9:20 Engineer's Report--Action
- 9:35 Superintendent's Report--Action
- 9:50 Secretary's Report--Action
- 10:00 Public Commentary
- 10:10 Adjournment


Bonnie D. Fettle-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, CVIC Hall, Minden Post Office and Gardnerville Post Office.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 2/2/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, February 1, 1994, 7:30 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Leonard Anker, Daniel Hellwinkel and Jerome Etchegoyhen

Board Member Absent:

Vic Pedrojetti

Staff Members Present:

Bill Peterson, Bruce Scott, David LaBarbara and Bonnie Fettic

Others Present:

Bill Shaw, Rob Anderson, Andy Burnham, Dennis Smith, Jerry Smith, Stephen Lee, Rich Cable and Gary Allen

The minutes of January 4, 1994 and January 20, 1994 were reviewed by the Board. Motion by Leonard Anker to accept the minutes of January 4, 1994 and January 20, 1994. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, Vic Pedrojetti absent.

Williams Industrial Park--Public Hearing for Contract of Sewer Service--Represented by Bill Shaw and Andy Burnham. Chairman Hellwinkel related that Board had requested that Resource Concepts conduct a study concerning the impact that the Williams Industrial Park would make on the District should MGSD consent to serve the Williams Industrial Park under contract of sewer service. Bruce Scott of Resource Concepts presented an area map showing federal owned lands and the current MGSD service area. Bruce explained the areas shown on the map from approximately 1970 to the current date including previous studies, and the 1988 County master sewerage study. Bruce further explained that the Williams Industrial Park area was within the older MGSD service area, but at the present time it is out of the MGSD service area boundary. Resource Concepts has reviewed the Williams Industrial Park and the Pinenut area should those areas become a part of the MGSD service area. Bruce explained the Vasey proposal in regard to the present service area and sewerage capabilities. Resource Concepts reviewed sewerage capabilities from the East, West and the Ruhenstroth area. Bruce presented a report entitled "Williams Industrial Park Sewer Service Request", dated February 1, 1994 for Board review. The report contained tributary area flows, assumptions, and area flow calculations which was reviewed in detail by Bruce. (copy attached to minutes) It was determined that there is not enough line

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capacity in the 12-inch pipe on Hwy. 395 to serve the Pinenut area and the properties MGSD is presently committed to serve. Bruce presented a report prepared by Resource Concepts entitled "Williams Industrial Park Alternatives For Sewer Service" dated February 1, 1994 for Board review. Bruce explained that based on the evaluation of line capacities and potential contributions from the various areas to be served by the existing 12-inch line on US 395, and the request for service from the Pinenut area by the Williams Industrial Park that possible alternatives have been identified in the report. Bruce reviewed the alternatives report with the Board. Bruce related that he felt that the Board had the technical background, and that the decisions made by the Board would be Board policy from this point. Jerome Etchegoyhen questioned the sewerage area of the Williams Industrial Park. Bruce explained the Williams area to be served by sewer including the industrial and private lots. Andy Burnham of Vasey Engineering related that his firm pretty much agrees with the calculations contained in Resource Concepts report. The Sagewood area inclusion was discussed as part of the Pinenut area. Bill Shaw related that it is unlikely that the two acre lots in Sagewood will be reduced to one acre lots in the future and will probably not require sewer service. Bruce related that Resource Concepts was looking to future sewerage and was hard to determine where the Williams property starts and Pinenut leaves off and wanted to give the Board the whole sewerage picture. Mr. Anker felt that the issue of the County sewerage plan should be determined first since it would include the Williams property. Bruce related that the proposed County sewerage plan calls for the sewerage of the Williams property to MGSD. Mr. Etchegoyhen felt that no matter what decision MGSD makes, he didn't feel that the County will take any of the sewerage pressure off MGSD in the future. Bruce discussed the inclusion of private ground. Mr. Anker asked MGSD legal counsel, Bill Peterson for an update concerning the lawsuit which had been brought against MGSD by David Williams since the last meeting. Mr. Peterson related that he had filed a motion to dismiss the suit due to the fact that Mr. Williams has not exhausted his administrative remedies. Mr. Shaw then filed an amended complaint that Mr. Williams had gone through the first annexation application hearing with MGSD and was denied. Bill then filed another notice to dismiss on the same basis as the first being that Mr. Williams has not exhausted his administrative remedies. Bill related that Mr. Williams' legal counsel has until next week to reply. Mr. Etchegoyhen discussed the Williams property sewerage with a package plant. The Chairman felt that if MGSD sewers the Williams Industrial Park that it is just a band aid and that the County needs to get off center and move forth to remedy the sewer needs of Douglas County. The Chairman also felt that if MGSD services the Williams Industrial Park that the other properties on the East side will want to be served also and in that case public hearing should be held to

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obtain the wishes of the people of the District as to whether they want the service area increased. The Chairman then opened the meeting to public commentary concerning the acceptance of the Williams Industrial Park for contract of sewer service. Mr. Shaw stated that he has no legal argument but his comments were that the issue is viewed as plant capacity and that not everyone will be impacted with the inclusion of the Williams and Pinenut areas. There are ways and means to deal with line impact which is simply mechanical. Mr. Anker questioned if Mr. Williams will be willing to pay for the line construction? Construction should have been started for sewer service in the North Valley area in 1988. MGSD is already over capacity even if the Williams Industrial Park had not been previously removed from the service area. Bruce explained the function of the Chichester interceptor when the capacity in the 12-inch line is exhausted. Mr. Shaw felt that property owners could pay into a surcharge fund now, so that MGSD would have the needed funds when the time arose to construct another interceptor. Mr. Williams will pay from Pinenut to the 12-inch line and expect reimbursement according to the MGSD ordinance. Mr. Shaw stated "that in some peoples opinion MGSD may be shorter lived than the 12-inch line." Mr. Shaw further related that the towns of Minden and Gardnerville are currently master planning their areas and described potential areas to be annexed to the towns which would include some areas lying outside of the current MGSD service area. The Chairman related that he is not concerned about receiving sewage from Williams Industrial Park, but is concerned that if MGSD takes Williams that it will open the door for everyone outside the district service area to sewer to MGSD and felt that the Board is committed to the people of MGSD not to change the service area. Mr. Etchegoyhen related that serving the whole Pinenut area would be a problem. Mr. Anker felt that the Board should be deciding basic policy first and then consider individual cases. Perhaps the Board should go to the people of MGSD and see what those people really feel about the sewerage issue and if they object to paying for services which will serve people outside the district service area. Mr. Anker discussed lines, point of origin, processing of the sewage, treated effluent and technical direction received from Rob Williams of HDR Engineering who feels that the treated effluent is the limiting factor as to the maximum amount of sewage MGSD can receive. Mr. Shaw felt that MGSD is financially sound. Current users don't pay for anything and costs should go down with additional users. Discussion followed on odor control. Jerry Smith remarked that he was glad that the Board was willing to go slowly with the sewerage issue and not make another mistake as they felt they may have in providing sewer service to Bently Nevada. The Chairman explained the Bently situation with Mr. Smith vs. the matter before the Board and the fact that service area land had been traded when Bently was seweraged to MGSD, but there would be no service area land traded should MGSD service the Williams property.

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The Chairman closed the public commentary portion of the Williams contract of sewer service hearing. Mr. Neddenriep felt that the Pinenut area would bring more sewage than could ever be processed in the present plant and that it is doubtful that the present MGSD service area can all be processed by the present plant. Mr. Anker felt that it needs to be determined what MGSD is going to serve within the County plan before the Board can make any decisions. Mr. Anker suggested that before MGSD even considers expanding the service area that perhaps a letter and voting ballot can be sent to the people of the District to ask for their expression of what they want and what they think about the sewerage situation. Mr. Etchegoyhen agreed. Discussion followed on the pros and cons of attempting to procure the feelings of the people of the District concerning the sewerage issue. Motion by Leonard Anker that the matter of contract of service for Williams Industrial Park be deferred until a determination is made concerning the Carson Valley Wastewater Master Plan. Mr. Neddenriep felt that a deadline date should be established to decide one way or the other if MGSD will serve the Williams Industrial Park under contract of service. Mr. Anker then withdrew his motion. Motion by Louis Neddenriep to reject the contract of service for the Williams Industrial Park. Seconded by Jerome Etchegoyhen. Mr. Etchegoyhen related that he seconded the motion due to the fact that he felt it was for the good of everyone in whatever happens in the future. Providing service for the Williams Industrial Park will open the door for MGSD to provide service for everyone else who wishes to be served by MGSD and that MGSD should find out now what direction it is headed and not go on assumptions. Mr. Anker felt that if the Williams Industrial Park was accepted for service now and the Board elects to omit the rest of the Pinenut area that it would really put MGSD into a bind. Mr. Neddenriep felt that an engineered sewer plant was the answer for the Williams Industrial Park until the County makes plans to serve the area. The Chairman felt that if the Williams Industrial Park was an isolated case that he would be in favor of providing service, but that MGSD cannot serve everyone. Vote: 3 ayes, 0 nays, Vic Pedrojetti absent.

Silveranch Estates Subdivision--Line Acceptance, As-Built Approval and Capacity Request--Represented by Rich Cable. Bruce Scott presented a letter from Resource Concepts dated January 25, 1994, which he reviewed with the Board. Bruce related that Resource Concepts reviewed a partial set of asbuilt record drawings, being sheets 11, 16, 18 and 19 of 24. Field verification has been completed on asbuilt invert elevations on manholes 13, 14, 16, and 17 on Maverick Drive; manhole 15 on Sundown Court; manholes 25, 27, and 28 on Silveranch Drive; and manhole 41 on Pleasantview Drive. Bruce recommended that the Board accept the asbuilt drawings for only those parts of the work within the manhole runs which have been field verified by Resource Concepts. Upon completion of

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street improvements, asbuilt rim elevations should be added to the record drawings and reproducible should be delivered to MGSD. The mandatory "S's" need to also be added to the curb when the street improvements are completed. Mr. Anker related that he would refrain from discussion of the Silver Ranch Estates project due to his relationship with A & A Construction who constructed the sewer improvements for the project. Bruce explained both the sub-surface approval and final approval to the Board. David LaBarbara related that testing had been completed in accordance with district specifications and discussed the final inspection to be completed. David discussed the one year warranty period on the line construction. The Chairman felt that the one year warranty period should start when the final inspection has been completed by MGSD. Mr. Cable related that a letter of credit has been given to the County until the project is satisfactorily completed. Discussion followed. Motion by Louis Neddenriep to accept the asbuilt record drawings for sheets 11, 16, 18, and 19 of 24 as per the recommendations contained in Resource Concepts letter dated January 25, 1994 and subject to the "S's" being added to the curbs indicating the location of the sewer service as per the MGSD ordinance. The one year warranty period on the line construction will begin when the final inspection by MGSD has been completed. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, Vic Pedrojetti, absent, Leonard Anker, abstained from voting. David related that the Silveranch project had initially purchased 25.0 units of capacity. The owners thought that the final map would require 27.0 units and therefore, 2.0 units were allocated by MGSD on November 2, 1993. However, the final map has been filed with a total of 28.0 lots and therefore the project will require 1.0 additional unit of capacity. A letter has been received from Rich Cable of the High Sierra Landco requesting the final 1.0 unit of capacity. Payment for the final 3.0 units will have to be paid before connection permits can be issued by MGSD. Motion by Jerome Etchegoyhen to sell 1.0 additional unit of capacity for the Silveranch Estates Subdivision Phase I-A making the total capacity for Phase I-A 28.0 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Vote: 3 ayes, 0 nays, Vic Pedrojetti, absent.

Hairport Barbers-Raley's Shopping Center--Plan Approval and Capacity Request-- Represented by Jerry Smith and Stephen Lee. David LaBarbara presented remodel plans for Board review for the Hairport Barbers located in Raley's Shopping Center in Gardnerville. David related that the business currently has 2.30 units of capacity. The remodel plans call for deletion of existing drains and addition of others which calls for total capacity requirements of 2.30 units of capacity and therefore, it will not be necessary to purchase any capacity. David related that an authorization to represent had been received from the property

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owner. Motion by Jerome Etchegoyhen to approve the remodel plans for the Hairport Barbers in Raley's Shopping Center, 1357 Hwy. 395 in Gardnerville. A zero capacity sewer permit is to be issued. The rules, regulations and requirements of MGSD are to be met. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, Vic Pedrojetti absent.

Pope-Magill--Annexation Request--Represented by Dennis Smith of Western Civil Engineers. David LaBarbara informed the Board that an application for annexation, preliminary title report, vicinity map, annexation application fee in the amount of \$500.00 and authorization for Mr. Smith to represent had been received from the property owners. David explained the property to the Board located at approximately Hwy. 756 and Dresslerville Road. Mr. Smith explained to the zoning to the Board and related that plans call for the building of a nursery on the site and that there are no plans to develop the entire site at this time. Mr. Smith explained the potential roadway change and the fact that the existing parcel consisting of approximately 14.5 acres will be reduced to 10.64 acres. Bruce Scott presented a letter from Resource Concepts dated January 26, 1994 addressing the acreage issue. Bruce related that while the property is in the MGSD service area, it is not contiguous to the district boundary and would have to be served under contract of sewer service. The annexation requests 10.64 acres while the existing parcel map shows approximately 14.5 acres. The MGSD ordinance does not provide for partial property annexations. A 10.64 acre parcel must be legally created or the entire parcel must be included in the annexation request. If the applicant complies with the requirements of the current ordinance, either by parcelling or by annexation of the entire parcel, Bruce recommended a hearing for contract of service by MGSD subject to a revised title report and legal description with acreage consistent with the application and the supporting map prior to publication for public hearing, a supporting map of record of survey standards showing all existing easements, irrigation ditches, and other miscellaneous technical corrections, a preliminary sewer service plan (which may be submitted during the publication process) so that the basis for providing sewer service can be considered by the Board at the time of the contract of service hearing. Dennis Smith related that the reparceling to 10.64 acres would go before the County in March of 1994. Discussion followed on procedure to accomplish the contract of sewer service for the Pope/Magill property. The contract of service could be conditional on the change in parcelling. The contract of service hearing would have to be noticed for the full 14.5 acres which would cover the creation of a new 10.64 acre parcel. Discussion followed concerning the need for a new legal description to be consistent with the 14.5 acre parcel before noticing can be done for the public hearing for contract of

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service. Motion by Leonard Anker to deny annexation for the Pope and Magill property located at approximately Hwy. 756 and Dresslerville Road and to notice a public hearing for contract of service to be held on March 1, 1994. The entire 14.5 acre parcel is to be noticed after Resource Concepts has reviewed the legal description and determines that it is consistent with the map. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, Vic Pedrojetti absent.

Allen Commercial Building--Plan Approval--Represented by Gary Allen and Rob Anderson. David LaBarbara presented plans for Board review for the construction of an 8,000 square foot commercial building located at 1469 Hwy. 395 in Gardnerville formerly the Silver Trail Motel. David related that authority to represent and a power of attorney had been received from Henry Byers Trust. David related that there are currently 5.0 units of capacity available and that the building construction will require only 1.0 unit of capacity. David related that he had inspected the capping of the old sewer services on the property and recommended that the Board approve the construction plans. Bruce Scott presented a letter from Resource Concepts dated January 25, 1994 recommending approval subject to five conditions contained in the letter regarding sufficient slope, easement for private lateral, addition of notes on plans and pre-construction conference. Mr. Allen related that the lateral had been dug out at the time the capping had occurred and it was determined that the lateral is 5 and 1/2 feet deep. Bruce related that Resource Concepts depth question had been answered. Rob Anderson related that he would take care of the required private easement. Motion by Louis Neddenriep to approve the plans for the Allen Commercial Building located at 1469 Hwy. 395 in Gardnerville subject to the five recommendations contained in Resource Concepts letter dated January 25, 1994. Seconded by Jerome Etchegoyhen. David LaBarbara asked the Board if the easement was required before the issuance of the connection permit. The Board directed that the receipt of the easement by MGSD was required before the connection permit is issued. Bruce Scott related that it is not necessary for Resource Concepts to review the easement since it is a private easement. Vote: 3 ayes, 0 nays, Vic Pedrojetti absent.

Chichester Sewer Interceptor Plan Approval and Annexation Request--Represented by Rob Anderson. Mr. Anderson discussed the easements concerning the Chichester project with the Board and related that an easement remained to be obtained from the Anker Family Trust, but felt confident that an easement will be obtained. Leonard Anker related that he would abstain from discussion concerning the Chichester project since the Anker Family Trust is involved and would be a conflict of interest. Bruce Scott related that 20' easements are required and that the proposed easements appear satisfactory, but that permanent easements acceptable to MGSD need to be recorded in favor of MGSD prior to the sewer interceptor

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construction. Bruce explained the sewer interceptor plans to the Board and presented a letter from Resource Concepts dated January 25, 1994 recommending approval of the preliminary plans in concept contingent upon the nine conditions contained in the letter. Bruce reviewed the conditions contained in the letter with the Board. Bruce related that Resource Concepts would review the revised plans prior to construction. Mr. Anderson related that all easements will be obtained before the start of the sewer interceptor construction. Discussion followed on line construction time frame and probable inspection requirements. David LaBarbara related that he felt that MGSD would want full time inspection subject to inspection reduction time where applicable. Mr. Anderson related that per the sewer interceptor contract, the contractor will be responsible for inspection costs and will be responsible in remitting those costs to MGSD. Discussion followed. Motion by Louis Neddenriep to approve the preliminary plans for the Chichester sewer interceptor subject to the recommendations contained in Resource Concepts letter dated January 25, 1994. The inspector for the Chichester interceptor is to be Lumos and Associates. Inspection time will be coordinated between the MGSD Superintendent and Lumos and Associates. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, Vic Pedrojetti absent, Leonard Anker abstained.

Chichester Annexation Application--Represented by Rob Anderson. David LaBarbara related to the Board that an annexation application had been received from the owners of the Chichester project along with an annexation deposit in the amount of \$1,000, a preliminary title report and vicinity map for the annexation of approximately 216.4 acres on the northerly side of Toler Lane. Bruce Scott presented a letter from Resource Concepts dated January 26, 1994 recommending approval of the Chichester annexation application subject to submittal of revised legal descriptions for the parcels to be annexed together with the acreage of each parcel to be annexed; submittal of an annexation map corresponding to the updated legal descriptions showing the parcels to be annexed, any existing easements, irrigation ditches to be maintained, and the acreages of the parcels to be annexed; simultaneous annexation to the Town of Gardnerville; and routine ordinance requirements with regard to fees, costs, and advertising. Bruce further related that the public hearing for annexation cannot be noticed until the legal description is corrected. Mr. Anderson related that a new legal description will be provided for review by Resource Concepts. Motion by Leonard Anker to accept the Chichester annexation application and to notice a public hearing to be held on March 1, 1994, subject to corrected legal description being reviewed by Resource Concepts prior to noticing. Seconded by Louis Neddenriep. Vote: 3 ayes, 0 nays, Vic Pedrojetti absent.

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C & C Homes--Plan Approval on Redesigned Project--Represented by Rob Anderson. David LaBarbara related the history on the C & C Homes project to the Board located in Valley Villa Subdivision on Village Way. Bruce Scott presented a letter from Resource Concepts dated January 25, 1994 recommending approval of the project subject to three recommendations relating to elevations, the owner verify their understanding that the MGSD ordinance requires separate laterals for separate ownership, and pre-construction conference and inspection. Bruce explained to the Board that the redesigned project calls for six apartment units in two buildings. Presently there is a six-inch sewer stub into the property which will be utilized for one of the buildings. The plan proposes a new connection to the main in Village Way which will go along the driveway area to the rear building (four units) at the back of the parcel. Bruce explained the MGSD ordinance if further parceling were done in the future which would require an easement for any lateral running through property with different ownership. Discussion followed concerning the recommendations contained in the Resource Concepts letter between Mr. Anderson and Mr. Scott. Motion by Jerome Etchegoyhen to approve the plans for C & C Homes in the Valley Villa Subdivision on Village Way subject to Resource Concepts letter dated January 25, 1994. All rules, regulations and requirements of MGSD are to be met. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, Vic Pedrojetti absent.

Westwood Village IV-B--Continuation from January 4, 1994 Meeting--Represented by Rob Anderson. Mr. Anderson informed the Board that he is in the process of finalizing the sewer improvement plans for Westwood Village IV-B. Plans should be completed by the end of the week. Mr. Anderson requested continuation of Westwood Village IV-B to the March 1, 1994 meeting. Motion by Louis Neddenriep to continue Westwood Village IV-B to the March 1, 1994 meeting. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, Vic Pedrojetti absent.

The Chairman related to the Board that a letter had been received from Patty Clark of Century 21-Clark Properties dated January 31, 1994 in regard to the offer made by MGSD to purchase approximately 70 acres at the corner of Hwy. 395 and Muller Lane. The Board reviewed the conditions offered in Mrs. Clark's letter with Bill Peterson. Mr. Peterson recommended that MGSD not accept the land sale offer due to the restrictions contained in the offer. Discussion followed on action to be taken in regard to the Century 21-Clark Properties offer on behalf of Slash Bar "H" Ranch Partnership including ramifications of the offer, steps involved in condemnation proceedings, and making a counter offer to the owners. The Board directed Bill Peterson to write a letter to the owners legal counsel and to Patty Clark making a counter offer to purchase the property, and to contact an appraiser to start the

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appraisal for condemnation. The initiation of condemnation proceedings for the land is to be included on the March 1, 1994 agenda. The Board further directed that all future dealings concerning the land purchase are to be handled through Bill Peterson. The Board also directed Bill Peterson to write a letter to the Douglas County Commissioners reaffirming that Plan A in the Carson Valley Wastewater Plan is still MGSD's preferred alternative.

Superintendent's Report: David LaBarbara related to the Board that a parcel map had been received from Douglas County for the Eagle Valley Construction property located at Hwy. 88 and County Road for MGSD comment. Discussion followed. The Board directed that the County be informed that the property is in the District and eligible for service and that no specific plans have been approved at this time. Any future project would require capacity and Board approval.

David LaBarbara informed the Board that if the Chevrolet dump truck recently purchased by MGSD were driven off the MGSD premises that the driver would have to possess a Class B drivers license. David related that he would like to have two or three district employees obtain a Class B license, but since possession of a Class B license was not required at the time the employees were hired he felt that MGSD should pay for the cost of the license and the required physical examination. Discussion followed. The Board agreed that MGSD would pay the cost of the license and physical examination for MGSD employees who obtain a Class B drivers license.

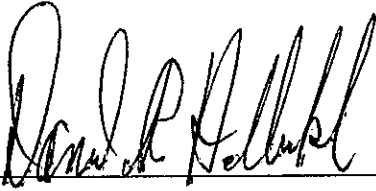
David LaBarbara reviewed a draft letter which had been received from Gene Sherbondy to the Douglas County Commissioners concerning sewer service in Douglas County. Mr. Sherbondy had requested Board comment before the letter was sent to the Commissioners. David read excerpts from the draft letter to the Board. The Board directed that Mr. Sherbondy be given their comments.

David LaBarbara reported that nothing had been received from the EPA in regard to the audit. It would appear that the audit is still going through the EPA channels.

David LaBarbara reported that the federal regulations require that MGSD file a biosolids report. David gave an overview of the report requirements and also related that a concentration list would have to be provided to Henry Dreyer so that he could be aware of application rates. David felt that MGSD sludge will qualify as Class A.

Meeting adjourned at 11:30 P.M.

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Approved: 3-1-94 By 

WILLIAM'S INDUSTRIAL PARK

Sewer Service Request

February 1, 1994

TRIBUTARY AREA FLOWS:

▶ Ruhenstroth

0.295 MGD Total Flow

Peak Hour = 1.14 cfs (510 gpm, 0.73 MGD)

▶ West Side of Hwy 395 (South of Hwy crossing at garden center to south boundary of service area)

0.06 MGD Total Flow

Peak Hour = 0.23 cfs (105 gpm, 0.15 MGD)

▶ East side of Hwy 395 (Tributary to existing 12" sewer line north of Ruhenstroth area)

0.24 MGD Total Flow

Peak Hour = 0.94 cfs (420 gpm, 0.60 MGD)

Peak Total = 2.31 cfs (1,035 gpm, 1.48 MGD)

Capacity of Existing 12" Sewer at 75% full is 2.05 cfs (920 gpm, 1.32 MGD)

(Maximum capacity is 2.42 cfs, 1,086 gpm, 1.56 MGD)

▶ Pine Nut (outside of Service Area)

0.23 MGD Total Flow

Peak Hour = 0.87 cfs (390 gpm, 0.56 MGD)

ASSUMPTIONS:

1. One EDU = 250 GPD
2. Hourly Peak Factor = 2.5
3. Length of Existing 12" Sewer from proposed Pinenut line to diversion into 15" line at Raley's = 10,300 feet
4. Length of Chichester interceptor extension to proposed Pinenut line = 9,400 feet
5. Distance from Chichester alignment to existing U.S. 395 12" sewer along proposed Pinenut line = 1,300 feet

AREA FLOW CALCULATIONS:

Ruhenstroth

Gross Area	=	1,800 Acres
Excessively Steep	=	<u>320 Acres</u>
		Net Area = 1,480 Acres
@ 80% Usable	=	1,180 Acres
@ 1 Acre Lot Size	=	1,180 EDU's
@ 250 gpd/EDU	=	0.295 MGD
Design Peak Hour	=	1.14 cfs (510 gpm, 0.73 MGD)
Vasey Peak Hour	=	0.74 MGD

West Side of Highway 395

(South of Highway Crossing at garden center to the south boundary of service area to the Carson River)

Gross Area	=	600 Acres
Steep/Flood Zone	=	<u>300 Acres</u>
		Net Area = 300 Acres
@ 80% Usable	=	240 Acres
@ 1 Acre Lot Size	=	240 EDU's
@ 250 gpd/EDU	=	0.06 MGD
Design Peak Hour	=	0.23 cfs (105 gpm, 0.15 MGD)

East Side of Highway 395 North of Ruhenstroth

(Area to be sewerred to existing 12" sewer)

Gross Area	=	570 Acres
Wet/Unbuildable	=	<u>40 Acres</u>
		Net Area = 530 Acres
Commercial/Community Support	=	90 Acres
Residential/Medium Density and Multifamily	=	<u>70 Acres</u>
		Remaining = 370 Acres
@ 80% Usable	=	296 Acres
@ 1 Acre Lot Size	=	296 EDU's
@ 250 gpd/EDU	=	0.07 MGD
@ 600 gpd/Acre for Comm. Support	=	0.05 MGD
@ 7 EDU/Acre Residential	=	<u>0.12 MGD</u>
		Total Flow = 0.24 MGD
Design Peak Hour	=	0.94 cfs (420 gpm, 0.60 MGD)

WILLIAM'S INDUSTRIAL PARK

Alternatives For Sewer Service

February 1, 1994

Based on the evaluation of line capacities and potential contributions from the various areas to be served by the existing 12-inch line in US 395, and the request for service from the Pinenut area by William's Industrial Park, the following alternatives for sewer service have been identified:

Alternative 1. Provide sewer service to the William's Industrial Park and the Pinenut area through the extension of a new line to the 12-inch interceptor in US 395 near the corner of the Barton Memorial parcel. This would provide sewer service on a first come first served basis. At ultimate development there would be insufficient capacity in the existing 12-inch line to serve all of the upstream potential needs including the Pinenut service area.

Alternative 2. Provide temporary sewer service in the same manner as Alternative 1, later changing the service connection point to the extension of the Chichester interceptor which would occur at some point in the future. This would provide temporary service now. Its relocation to the Chichester interceptor extension in the future could avoid over capacity problems in the US 395 interceptor. This alternative could be coupled with a surcharge or some other type of fee on each connection in the Pinenut area to generate funds to assist in the construction of the Chichester interceptor extension.

Alternative 3. Provide sewer service to US 395 and upsize the 12-inch interceptor in US 395 at some point in the future when its line capacity is approached.

Alternative 4. Extend now the Chichester interceptor to the service point above Barton Memorial Hospital and connect the new line from the Pinenut area to it.

Alternative 5. Serve the Pinenut area through a new northerly flowing interceptor to the midvalley or north valley sewer plant based on the service area boundaries established in the 1988 County Master Sewer Study.

Pinenut (Outside of Service Area)

Gross Area (East of Allerman)	=	830 Acres
100 Acres Industrial		
730 Acres @ 1 Acre		
730 Acres @ 80% Usable	=	584 EDU's
@ 250 GPD/EDU	=	0.146 MGD
100 Acres @ 1000 GPD/Acre		
@ 80% Usable	=	<u>0.080 MGD</u>
		Total Flow = 0.226 MGD
<i>Design Peak Hour</i>	=	<i>0.87 cfs (390 gpm, 0.56 MGD)</i>

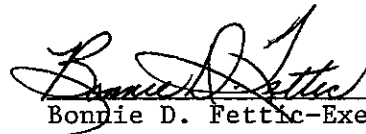
Minden-Gardnerville Sanitation District

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NOTICE OF REGULAR MEETING, TUESDAY, MARCH 1, 1994, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of February 1, 1994--Action
- 7:40 HDR Engineering--Plant Improvements Update and Change Order Approval--Action
- 7:55 Pope-Magill--Public Hearing For Contract Of Sewer Service--Action
- 8:05 Carson Valley Middle School--Plan Approval and Capacity Request--Action
- 8:15 Carson Valley Inn--Employees Dining Facility--Plan Approval and Capacity Request--Action
- 8:25 H & S Construction--Village Way 4-Plex--Capacity Request--Action
- 8:35 Chichester--Public Hearing For Annexation--Action
- 8:45 Westwood IV-B--Continuation from February 1, 1994 Meeting--Action
- 8:55 Frieda Lane Sewer Main--Plan Approval--Action
- 9:05 Property Condemnation On 70± Acres North Of Wastewater Plant--Action
- 9:15 1994 Sewer Rehabilitation--Bid Review and Award--Action
- 9:25 Engineer's Report--Action
- 9:40 Superintendent's Report--Action
- 9:55 Secretary's Report--Action
- 10:05 Public Commentary
- 10:15 Adjournment



Bonnie D. Feticc-Executive Secretary

The following items will be considered as time permits between the above scheduled agenda items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL; 3/2/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, March 1, 1994, 7:30 P. M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Leonard Anker, Vic Pedrojetti, Daniel Hellwinkel and Louis Neddenriep

Staff Members Present:

David LaBarbara, Bruce Scott, Rob Williams, Jeff Glover and Bonnie Fetic

Others Present:

Rob Anderson, Dennis Smith, Rick Kester, Shawn Smyth, Tim Sweeney, Martin Stahl and John Rosegard

The meeting was called to order by Vice-Chairman Neddenriep.

The minutes of February 1, 1994 were reviewed by the Board. Mr. Anker wished to have the word suffer changed to pay on page 11, line 23. Motion by Leonard Anker to accept the minutes of February 1, 1994 with the word suffer changed to pay on page 11, line 23. Seconded by Jerome Etchegoyhen. Motion carried.

HDR Engineering--Plant Improvements Update and Change Order--
Represented by Rob Williams and Jeff Glover. Mr. Williams introduced Jeff Glover to the Board and related that Jeff would be replacing Jim Yurczyk on the current MGSD improvements project. Rob informed the Board that there will be a week delay on the start-up of the belt filter press and expects the start-up to be about March 20, 1994. Mr. Glover related that the project is 85% to 90% complete. Jeff gave an overview of the improvement project and time frames for the completion of the project to the Board. Jeff presented a change order summary table for Board review and requested approval of change order #1 totaling \$18,683.01. Jeff reviewed the change order summary in detail with the Board. The Board discussed the changes contained in the change order summary with Mr. Glover and Mr. Williams. Motion by Jerome Etchegoyhen to authorize the Chairman to sign change order #1 for K. G. Walters Construction for the Facility Improvements: Hydraulic Process and Solids Handling Improvements in the amount of \$18,683.01. Seconded by Leonard Anker. Motion carried.

The meeting was then turned over to Chairman Hellwinkel.

Pope-Magill--Public Hearing For Annexation--Represented by Dennis Smith. David LaBarbara related that the noticing had been

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completed for the public hearing for contract of sewer service for the Pope and Magill property located at approximately Hwy. 756 and Dresslerville Road, and that it is was in order to proceed with the public hearing for contract of sewer service. Mr. Smith related that a special use permit is being obtained by the county and that a new parcel map will be created changing the 13.81 acre parcel to accommodate the roadway change required by the County. Bruce Scott related that the entire 13.81 acre parcel had been noticed which includes the potential roadway and that the entire parcel is being requested for contract of sewer service. Mr. Smith related that there is no capacity being requested at the present time and that capacity would be requested when the construction plans are brought before the Board for the proposed nursery building. Discussion followed concerning County approvals and the proposed project. David LaBarbara discussed the possibility of MGSD requiring future easements and line construction for future development of the property. Discussion followed. Motion by Louis Neddenriep to approve the contract of sewer service for the Pope and Magill property located at approximately Hwy. 756 and Dresslerville Road subject to approvals by Douglas County. There is no capacity allocation at this time. Seconded by Vic Pedrojetti. Discussion followed concerning the time frame between County approvals and the signing of the MGSD contract of sewer service. The Chairman called for public commentary concerning the Pope-Magill application for contract of sewer service. There were no replies. Vote: 4 ayes, 0 nays. Motion carried.

Carson Valley Middle School--Plan Approval--Represented by Rick Kester and Tim Sweeney. Plans were presented for Board review for the addition of a girls locker room and possible science and administration modifications at the Carson Valley Middle School located at 1475 Hwy. 395. David LaBarbara explained the plans to the Board and related that no additional capacity would be required at this time since the school district capacity requirements are on an ADA basis. Bruce Scott presented a letter from Resource Concepts dated February 23, 1994 recommending approval subject to two stipulations, being that the contractor notify MGSD 24 hours prior to construction to arrange for inspection and that no backfilling take place until the installation is inspected by MGSD. Bruce also related that the construction will be over a private sewer lateral which is the school district's responsibility and felt that building over the lateral was a better plan than attempting to reroute the sewer line. The school district has a sewer line maintenance plan. Discussion followed. Motion by Vic Pedrojetti to approve the remodel plans for the Carson Valley Middle School subject to Resource Concepts letter dated February 23, 1994. The rules, regulations and requirements of MGSD are to be met. Seconded by Jerome Etchegoyhen. Motion carried.

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Carson Valley Inn--Employees Dining Facility--Plan Approval and Capacity Request--Represented by Shawn Smyth. Remodel plans were presented for the addition of an employees dining facility in the Carson Valley Inn for Board approval. David LaBarbara reviewed the remodel plans with the Board and discussed the need for additional grease traps. David related that there is an existing 1.2 units of capacity credit which could be applied to the project. The project calls for 4.8 units of capacity. It would be necessary for Mulreany Associates to purchase 3.6 units of capacity to complete the project. Mr. Smyth requested that the Board sell 3.6 units of capacity for the remodel project. Motion by Jerome Etchegoyhen to approve the remodel plans for an employees dining facility at the Carson Valley Inn located at 1627 Hwy. 395 and to sell 3.6 units of capacity to Mulreany Associates. There is an existing 1.2 units of capacity credit making the total capacity for the employees dining facility 4.8 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

H & S Construction--Village Way 4-Plex--Capacity Request--Represented by Martin Stahl. David LaBarbara related that the project had been before the Board for approval in August of 1992 by the then owner, Jennie Plummer. The plans called for 8.0 units of capacity and the Board had granted 2.65 units of square foot capacity credit. The required capacity purchase of 5.35 units were not purchased during the time specified by the MGSD ordinance and the penalty time frame provided by the ordinance has also elapsed. The project plans have not changed, but the owner needs to purchase capacity in order to complete the project. Discussion followed. It was determined that the owner was not present at the meeting, nor had the owner signed an authority to represent form. David related that the owner would need to purchase 5.35 units of capacity and pay the connection fee on 8.0 units. Motion by Leonard Anker to grant 2.65 units of square foot capacity credit, and to sell 5.35 units of capacity, totaling 8.0 units of capacity for the construction of two 4-plex units on Village Way in the Valley Villa Subdivision, subject to either an authority to represent form or a letter from the property owner requesting the capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Chichester--Public Hearing For Annexation--Represented by Rob Anderson. David LaBarbara informed the Board that the noticing had been completed and that it was in order to conduct the public hearing for annexation for the Chichester property. Bruce Scott related that the legal description had been corrected prior to the annexation hearing publication. Mr. Anderson related that there

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are a total of four parcels totaling 217.68 acres. The zoning has been completed, but the development agreement remains to be completed. Motion by Leonard Anker to approve the annexation of the Chichester property located on the northerly side of Toler Lane containing four parcels totaling 217.68 acres subject to Resource Concepts letter of January 26, 1994 and subject to County approvals. Seconded by Vic Pedrojetti. The Chairman then called for public commentary regarding the annexation of the Chichester property. There were no replies. Vote: 4 ayes, 0 nays. Motion carried. Mr. Anderson related that Resource Concepts has all the easements for review with the exception of clarification on the original easement from Helms.

Westwood Village IV-B--Continuation From February 1, 1994 Meeting--
-Represented by Rob Anderson. Bruce Scott related that the sewer improvement plans have been submitted to Resource Concepts for review for Westwood Village IV-B, but that they were not received until five days after the meeting cut-off date. Bruce related that part of the plans have been reviewed, and that he will need to meet with Mr. Anderson to implement some revisions before the plans will be ready for Board review. Bruce reviewed the sewerage problems involved in the Westwood Village IV-B project with the Board. Motion by Louis Neddenriep to continue Westwood Village IV-B to the April 5, 1994 meeting. Seconded by Jerome Etchegoyhen. Motion carried.

Frieda Lane Sewer Main--Plan Approval--Represented by Rob Anderson and John Rosegard. Plans were presented for Board approval for the sewer improvements for Frieda Lane. Bruce Scott related that the plans call for connecting into the existing 21-inch line in Lucerne Street and extending an 8-inch sewer along the first four parcels on Frieda Lane. Bruce presented a letter from Resource Concepts dated February 22, 1994 recommending approval of the plans subject to eight conditions addressed in the letter. Bruce reviewed the sewer improvement plans and the eight conditions contained in Resource Concepts letter with the Board. Discussion followed on county zoning. Bruce related that the owners of the four parcels are only constructing the sewer improvements at this time and will need to request capacity from MGSD in the future. The sewer improvements are only for the Rosegard and Rey properties. Discussion followed concerning the properties to be served by sewer service. Motion by Jerome Etchegoyhen to approve the sewer improvement plans for the Rosegard and Rey properties being parcels #25-02-03, #25-02-04, #25-02-05, and #25-02-06, subject to the conditions contained in Resource Concepts letter dated February 22, 1994. The rules, regulations and requirements of MGSD are to be met. Seconded by Louis Neddenriep. Motion carried. David LaBarbara discussed the necessary inspection when the line is

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constructed and that the inspection costs will be the responsibility of the property owners.

Property Condemnation On 70 Plus or Minus Acres North of the Wastewater Plant: David LaBarbara presented the information to the Board which had been received from Bill Peterson concerning condemnation proceedings for the property owned by the Slash Bar H Ranch and also a copy of the letter from Bill Peterson to Slash Bar H. Ranch attorney, Stephen Hartman regarding unsuccessful purchase negotiations between MGSD and the owners' broker and possible condemnation of the property by MGSD. Discussion followed concerning condemnation, and time frame for obtaining the property appraisal. On motion duly made by Leonard Anker and seconded by Jerome Etchegoyhen, it was unanimously resolved: 1. Under and pursuant to the provision of NRS Section 318.190, the District, through its Board of Trustees, has and may exercise the power of eminent domain and dominant eminent domain for public use and to take any property necessary to the exercise of the power granted both within and without the District. 2. After due consideration and deliberation, the ownership of the property described in Exhibit A which is adjacent to the treatment facilities of the Minden-Gardnerville Sanitation District is desirable and necessary for the District to implement and carry out the purposes for which the District was created, which includes protection, isolation, sequestration of the plant, emission control and plant expansion. 3. The reasons for acquiring the property described in Exhibit A are for public purposes for which the District was created. 4. The public interest and necessity requires the proposed acquisition which will promote the public good. Vote: 4 ayes, 1 nay being Vic Pedrojetti. Mr. Pedrojetti feels that the County should protect MGSD and that MGSD should not spend money to buy the land. Mr. Anker feels that MGSD has so much money invested in the treatment facility that it is necessary to protect MGSD's investment.

1994 Sewer Rehabilitation--Bid Review and Award: Bruce Scott presented bid results from the bid opening conducted on February 24, 1994 for the 1994 sewer rehabilitation work, which had been compiled by Resource Concepts for Board review. Bruce related to the Board that the work had been previously bid, but no bids were received. Bruce reviewed the information contained on the bid tabulation form with the Board. Bruce described the proposed rehabilitation work which includes rehabilitation from Hwy. 756 through Sharkey's and the J & T Bar, and behind Lucky Liquor Also included is some additional lateral work where laterals connect to the main and a manhole which needs to be raised in front of Douglas High School. Bruce recommended that the Board accept the low bid from Interstate Utility Constructors in the amount of \$35,443.50. Discussion followed. Bruce recommended that the Board also consider spending between \$5,000 and \$7,000 to continue the TVing

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of the sewer mains to plan for future rehabilitation work. Bruce described the TV work he would like to have done. Discussion followed. Motion by Leonard Anker to award the 1994 Sewer Rehabilitation work to Interstate Utility Constructors of Carson City, Nevada, for the amount of \$35,443.50. Seconded by Vic Pedrojetti. Motion carried. The Chairman signed the notice of award. David LaBarbara recommended that the Board continue with the TVing of the lines so that leaks can be identified. Motion by Louis Neddenriep to authorize Resource Concepts to spend up to \$7,000.00 for TVing of the MGSD sewer mains. Seconded by Vic Pedrojetti. Motion carried.

Superintendent's Report: David LaBarbara related that the required biosolids report had been filed with the EPA Region 9 and also with the State EPA. MGSD biosolids have been classified as Class A which has less restrictions as to where and how the biosolids can be used. David related that he will work with Henry Dreyer in obtaining the necessary permit with the State and also with the sludge management and limits of biosolids that can be used per pound per acre.

Mr. Anker discussed including expansion of the administration facilities in the next plant expansion. Discussion followed.

Meeting adjourned at 10:15 P.M.

Approved: 4-5-94

By

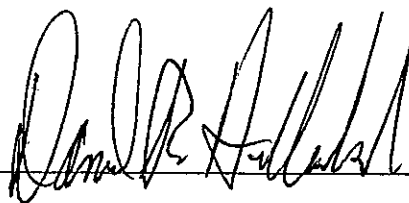


EXHIBIT "A"
LEGAL DESCRIPTION
HELMS PROPERTY CONDEMNATION

All that certain lot, piece or parcel of land situate in the County of DOUGLAS, State of Nevada, described as follows:

Parcel D as set forth on that certain Land Division Map for NEVIS INDUSTRIES, INC., #2, filed for record in the Office of the County Recorder of Douglas County, Nevada, on January 23, 1979, in Book 179, Page 1266, as Document No. 29278.

Portion of A.P.N. 17-190-14

Minden-Gardnerville Sanitation District

P.O. BOX 568
MINDEN, NEVADA 89423
702 - 782-3546
FAX / 702-782-4915

NOTICE OF SPECIAL MEETING, FRIDAY, MARCH 11, 1994, 12:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

12:00 P.M. Call to Order
12:05 Gregory and Nancy Jackson--Remodeling Plan Approval--Action
12:15 Superintendent's Report
12:25 Public Commentary
12:35 Adjournment



Bonnie D. Feticc-Executive Secretary

This meeting agenda is posted at the CVIC Hall, Minden Post Office, Gardnerville Post Office and Minden-Gardnerville Sanitation District

PLEASE DO NOT REMOVE UNTIL: 3/12/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of special meeting, Friday, March 11, 1994, 12:00 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Vic Pedrojetti, Daniel Hellwinkel, Leonard Anker, Louis Neddenriep
and Jerome Etchegoyhen

Staff Members Present:

David LaBarbara

Others Present:

Greg Jackson

Gregory and Nancy Jackson--Remodeling Plan Approval--Represented
by Greg Jackson. David LaBarbara presented remodeling plans for
Board approval at 1591 Mono Avenue, Minden. Motion by Louis
Neddenriep to waive the \$250.00 special meeting fee due to the fact
that Douglas County did not require that the owner obtain a permit
from MGSD. Seconded by Jerome Etchegoyhen. Motion carried.
Motion by Vic Pedrojetti approve the remodeling plans for Gregory
and Nancy Jackson at 1591 Mono Avenue and to issue a zero capacity
connection permit. The rules, regulations and requirements of MGSD
are to be met. Seconded by Leonard Anker. Motion carried.

Meeting adjourned at 12:45 P.M.

Approved: 4-5-94

By: 

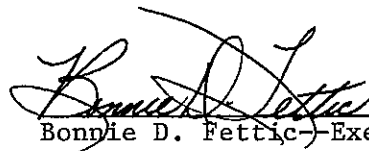
Minden-Gardnerville Sanitation District

P.O. BOX 568
MINDEN, NEVADA 89423
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NOTICE OF REGULAR MEETING, TUESDAY, APRIL 5, 1994, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of March 1, 1994 and March 11, 1994--Action
- 7:40 Gardnerville Ranchos General Improvement District--Capacity Request--Action
- 7:45 Western Nevada Properties--As-Built Approval and Line Acceptance--Action
- 7:55 Venture Investments--Plan Approval--Action
- 8:05 T.G.I.F., Inc.--Plan Approval and Capacity Request--Action
- 8:15 Smiths Market--Plan Approval and Capacity Request--Action
- 8:30 Bently Nevada Corporation--Plan Approval--Action
- 8:40 Westwood Park IV Phase B--As-Built Approval and Line Acceptance--Action
- 8:50 Kingsbury Manor Apartments--Plan Approval and Capacity Request--Action
- 9:00 RGR Building--Plan Approval and Capacity Allocation--Action
- 9:10 Sierra Automotive--Plan Approval and Capacity Request--Action
- 9:20 Westwood Village IV-B--Plan Approval and Capacity Request--Action
- 9:30 Mark Smith Tire--Plan Approval and Capacity Request--Action
- 9:40 TCBY--Plan Approval and Capacity Allocation--Action
- 9:50 Tentative Budget for 1994-95--Action
- 10:05 Engineer's Report--Action
- 10:20 Superintendent's Report--Action
- 10:35 Secretary's Report--Action
- 10:45 Public Commentary
- 10:55 Adjournment



Bonnie D. Fetic

Bonnie D. Fetic - Executive Secretary

The following items will be considered between the above scheduled items as time permits: Engineer's Report, Superintendent's Report, and Secretary's Report

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and the CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 4/6/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, April 5, 1994, 7:30 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Leonard Anker, Vic Pedrojetti, Louis Neddenriep, Daniel Hellwinkel
and Jerome Etchegoyhen.

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Rob Anderson, Bob Spellberg, Dan Jenkins, Bob Gardner, Rose Towner,
John and Adrienne Whaley, Scott McCullough, Bret Wahlen, Fran
Bogen, Greg Lynn, and Ray and Natalie Minasino.

The meeting was called to order by Vice-Chairman Neddenriep.

The minutes of March 1, 1994 and March 11, 1994 were reviewed by
the Board. Motion by Jerome Etchegoyhen to accept the minutes of
March 1, 1994 and March 11, 1994. Seconded by Leonard Anker.
Vote: 3 ayes, 0 nays, absent, Daniel Hellwinkel.

Bruce Scott related to the Board that it has come to his attention
that a lot line adjustment had been approved by the County for some
property on Hussman Avenue that is not in the District. The lot
line adjustment makes part of the property in the District and a
small part of the property out of the District. Bruce believed
that the part of the property out of the District is a fraction of
an acre. Bruce related that he is looking into the situation and
is also checking with Vasey Engineering to see if the property
brought in by the lot line adjustment has been annexed to the Town
of Gardnerville. Discussion followed.

The meeting was then turned over to Chairman Hellwinkel.

Gardnerville Ranchos General Improvement District--Capacity
Request--Represented by Bob Spellberg. David LaBarbara presented
a letter from GRGID dated March 16, 1994 requesting 30.0 units of
capacity. Bob Spellberg related that GRGID has .7 units of
available capacity at the present time. Bob also related that
GRGID has two annexations pending at the present time being Ashley
Park and Hidden Creek. Both subdivisions are being released from
contract of service by MGSD. Bob also related that 26.0 units of
capacity are needed immediately for the acreage backing Sequoia
Village, which will leave GRGID with virtually no capacity. Bob
requested that the Board consider selling 26.0 additional units

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for that project and that GRGID would deliver a check for the capacity and connection fees the next day. Discussion followed. The Board felt that GRGID could purchase 10.0 additional units to bring the capacity to the 40.0 units of total allowable capacity for GRGID at any one time. Motion by Leonard Anker to sell 40.0 units of capacity to the Gardnerville Ranchos General Improvement District under the terms of the Supplement to the 1974 Agreement between GRGID and MGSDD to be used within the Gardnerville Ranchos General Improvement District boundary. Seconded by Vic Pedrojetti. Motion carried.

Western Nevada Properties--As-Built Approval and Line Acceptance--
-Represented by Scott McCullough and Rose Towner. As-built drawings were presented for Board approval for Winhaven Phase 5 covering Bougainvillea Drive, Canterbury Drive, Foxglove Court and Daphne Court. David LaBarbara related that authorization had been received for Scott McCullough and Rose Towner to represent the owner. Bruce Scott presented a letter from Resource Concepts dated March 30, 1994 and related that the as-built drawings have been field verified for Winhaven Phase 5. The review included the portion of sheet 23 from the intersection of Honeysuckle Lane and Bougainvillea Drive to the east along Bougainvillea drive, sheet 24, the portion of sheet 34 from the intersection of Bougainvillea Drive and Canterbury Drive easterly along Canterbury drive, the remainder of sheet 7PH, a portion of which was previously approved, the remainder of sheet 9PH, a portion of which was previously approved, and sheet 11PH. Bruce discussed the third paragraph of Resource Concepts letter relating that within this area, it is proposed that future Winhaven units will sewer to the line in Bougainvillea being recommended for approval. If laterals or services are built later, they must be constructed from approved plans and mains must be retested after construction. Bruce recommended that the Board approve the as-builts subject to completion of the street improvements. The lines should be checked to make sure they are free of debris, verification of "S's" marked on the curbs at each sewer service and as-built rim elevations added to the reproducible drawings. David LaBarbara related that all the required testing had been completed satisfactorily. Motion by Louis Neddenriep to accept the as-built drawings for Winhaven Phase 5 for a portion of sheet 23 from the intersection of Honeysuckle Lane and Bougainvillea Drive to the east along Bougainvillea Drive, sheet 24, the portion of sheet 34 from the intersection of Bougainvillea Drive and Canterbury Drive easterly along Canterbury Drive, the remainder of sheet 7PH, a portion of which was previously approved, the remainder of sheet 9PH, a portion which was previously approved and sheet 11PH, subject to the conditions contained in Resource Concepts letter dated March 30, 1994. Seconded by Jerome Etchegoyhen. Motion carried.

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Venture Investments--Plan Approval--Represented by Bob Gardner. David LaBarbara informed the Board that Venture Investments, owners of Gardnerville Self Stor located at 1220 Venture Drive in Southgate Service Park II plan to add storage units to the storage facility. There will be no additional capacity required since the plans call for the construction of storage units, only. David also related that an authority to represent had been received for Gardner Engineering to represent the project. Bob Gardner questioned the need for plans to be approved by the Board since there is no sewer work requirement. The Chairman explained that the Board reviews and approves all plans to insure that construction does not occur over sewer laterals or sewer mains. Discussion followed. Motion by Jerome Etchegoyhen to approve the plans for the construction of additional storage units for Venture Investments Gardnerville Self Stor located at 1220 Venture Drive in Southgate Service Park II and to issue a zero capacity connection permit. Seconded by Leonard Anker. Motion carried.

T.F.I.F.--Plan Approval and Capacity Request--David LaBarbara related that an authority to represent had been received from the owner authorizing Dan Jenkins to represent the project, but that Mr. Jenkins had been held up at another meeting, but would be present later to answer any questions the Board may have concerning the project. David presented plans for T.G.I.F., Inc., which will be constructed at 1203 Service Drive, Southgate Service Park II. The proposed building will be occupied as caretakers quarters, an antique car restoration business, and undesignated retail businesses on .43 acre. David related that the owner will need to purchase 2.0 units of capacity since there is no capacity available for the parcel. Bruce Scott presented a letter from Resource Concepts dated March 29, 1994 recommending approval subject to three conditions dealing with the sanitary sewer cleanout, the requirement that a 4-inch lateral be used, and that the separation between the water and sewer lines is not adequate. Bruce reviewed the recommendations contained in Resource Concepts letter with the Board. Discussion followed. Motion by Vic Pedrojetti to approve the plans for T.G.I.F., Inc. to be located at 1203 Service Drive subject to the recommendations contained in Resource Concepts letter dated March 29, 1994 and to sell 2.0 units of capacity. The rules, regulations and requirements of MGSDD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Smith's Market--Plan Approval and Capacity Request--Represented by Bret Whalen. Plans were presented for Board approval for a Smith's store to be constructed at the corner of Waterloo and Hwy. 395 in Gardnerville. David LaBarbara related than an authorization for Bret Whalen to represent the owner had been received. David explained the project plans to the Board which included that the sewer line would be 8-inch so that the owner may turn it over to

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the District in the future, and that there will be pads on the highway frontage to accommodate future businesses. David related that the project was entitled to square foot credit since the property had annexed to the District prior to 1978. David related that the actual acreage number had not been established, but it is believed that there are four parcels containing 7.41 acres which would make a total square foot capacity credit of 25.77 units. The total acreage figure will have to be established before the actual square foot capacity credit can be granted. If the square footage is less than 7.41 acres, then the square foot capacity credit will be slightly less. Discussion followed on the parcels, square foot credit and future capacity availability. Mr. Wahlen requested that all the available square foot capacity credit be assigned to the Smith's store complex. The Chairman felt that MGSD should receive a letter requesting that all the square foot capacity credit be assigned to the store so that MGSD would have a record of the request. Bruce Scott presented a letter from Resource Concepts dated March 29, 1994 and explained that the new building sewer will tie into a new 8-inch line which will tie to the existing 12-inch main along Hwy. 395 at an existing 8-inch stub. The plan also includes a proposal for individual 4-inch laterals tied to the 12-inch main to serve two additional building pads. The proposed construction conforms to MGSD standards. Bruce recommended approving the plans subject to the condition that if the 8-inch sewer main is to serve more than one property or ownership, or the owner desires that it be dedicated as a public sewer, a minimum 20-foot easement (with appropriate room for cleaning access) will be required. Motion by Jerome Etchegoyhen that all of the square foot capacity credit be transferred from Parcels #25-431-13, #25-431-14, #25-431-18 and #25-431-11 to the parcel or parcels where the Smith's store and parking lot is to be located and that capacity square foot credit to be granted is not to exceed 7.41 acres which is to be verified by Resource Concepts, Inc., subject to receipt of a letter requesting that the square foot capacity credit be given to the Smith's store complex. Seconded by Leonard Anker. Motion carried. Motion by Leonard Anker to approve the plans for Smith's store, subject to the recommendation contained in Resource Concepts letter dated March 29, 1994, and to sell capacity not to exceed 6.78 additional units, less square foot capacity credit for a total of 32.55 units of capacity for the Smith's store to be located at the corner of Waterloo Lane and Hwy. 395 in Gardnerville. Connection fees are to be paid on 32.55 units. The rules, regulations and requirements of MGSD are to be met. All fees are to be paid. Seconded by Louis Neddenriep. Motion carried.

Bently Nevada Corporation--Plan Approval--Represented by George
Goodspeed. Plans were presented for the remodel of the Bently

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Nevada production development building located at 1617 Water Street. David LaBarbara related that the same amount of capacity is required for the remodeling plans as in the existing building. Mr. Goodspeed related that plans had been submitted to the County for approval. Motion by Vic Pedrojetti to approve the remodeling plans for Bently Nevada at 1617 Water Street subject to County approval, and to issue a zero capacity connection permit. The rules, regulations and requirements of MGSD are to be met. Seconded by Jerome Etchegoyhen. Motion carried.

Westwood Park IV Phase B--As-Built Approval and Line Acceptance--
Represented by Greg Lynn. As-built drawings were presented to the Board for approval for Westwood Park IV Phase B. Bruce Scott presented a letter from Resource Concepts dated March 30, 1994, which he reviewed with the Board. Bruce related to the Board that the record drawings have been reviewed and field verified. Bruce recommended approval subject to inspection of the lines for cleanliness and the curbs checked for verification of the "S" stamped at each sewer service and that the rim elevations of manholes be added to the reproducible record drawings. Motion by Louis Neddenriep to approve the as-builts for Westwood Park IV-B subject to the recommendation contained in Resource Concepts letter dated March 30, 1994, and that the line be accepted by MGSD. Seconded by Jerome Etchegoyhen. Motion carried. Greg Lynn discussed the fencing requirement for prior to the final map recordation for the northerly boundary of Westwood Park IV-B which is adjacent to the property MGSD plans to acquire. Discussion followed concerning Mr. Lynn and MGSD working together to construct appropriate fencing suitable to the Westwood Park project and MGSD's needs. The Board and Mr. Lynn agreed that duplicate fencing would be a waste of money when one fence could be constructed to satisfy both Westwood Park and MGSD's needs. Bruce Scott suggested writing a letter to Douglas County Public Works asking that the staff delay the implementation of Mr. Lynn's fencing requirement with suitable written commitment from Mr. Lynn to complete this condition so that Mr. Lynn and MGSD could work together to implement the construction of a fence satisfactory to both parties. Bruce volunteered to write the letter concerning the fencing to Douglas County Public Works. The Board agreed that Bruce should write a letter to Douglas County Public Works requesting that Mr. Lynn's fencing requirement be delayed so that Mr. Lynn and MGSD could work together in the construction of a fence.

Kingsbury Manor Apartments--Plan Approval and Capacity Request--
Represented by Fran Bogen. Remodel plans were presented for Board approval for the addition of four coin operated commercial washers to be located in the Kingsbury Manor Apartment building located at 1760-1770 Pinewood Drive in Westwood Village. An authority to represent form authorizing Mrs. Bogen to represent the owner was

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also presented. David LaBarbara related that the owner is removing the washers from the individual units and the tenants would have to use the commercial washers. Under the MGSD ordinance, the owner will be required to purchase 2.0 units of capacity. Mrs. Bogen questioned why additional capacity would need to be purchased for four washers when thirty six washers were being removed. The Board related that the washing facilities will now be a commercial venture which is different than residential units which takes a different rate in the MGSD ordinance and that the Board would have to follow the ordinance. Motion by Louis Neddenriep to approve the remodel plans for Kingsbury Manor Apartments calling for the addition of four commercial washers and to sell 2.0 units of capacity. The rules, regulations and requirements of MGSD must be met and all fees paid. Seconded by Leonard Anker. Motion carried.

RGR Building--Plan Approval and Capacity Allocation--Represented by Rudy McTee and Gary Peterson. Plans were presented for Board approval for the construction of an office/warehouse building to be located between Laxague Feed and Industrial Court in the Carson Valley Industrial Park. David LaBarbara related that 4.0 units of capacity were previously purchased when the original assessment district was formed. The plans call for 3.0 units of capacity. Bruce Scott presented a letter from Resource Concepts dated March 29, 1994 recommending approval, and relating that the new service will connect to an existing 6-inch main located off Industrial Way running north, and that the plans submitted meet the MGSD ordinance. Motion by Louis Neddenriep to approve the plans for the RGR Building to be located between Laxague Feed and Industrial Court in the Carson Valley Industrial Park. 3.0 units of capacity are approved which are to be taken from the original capacity allocation of 4.0 units, leaving 1.0 unit of capacity credit. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Sierra Automotive--Plan Approval and Capacity Request--Represented by Rob Anderson. Plans were presented for Board approval for the construction of Sierra Automotive to be located off Southgate Drive across from Pep Circle in Southgate Service Park. David LaBarbara reviewed the plans with the Board which call for the purchase of 1.0 unit of capacity. Bruce Scott presented a letter from Resource Concepts dated March 29, 1994 recommending approval subject to two recommendations. Bruce related that there is an existing 8-inch main located on service drive and a 4-inch lateral serving the parcel. Resource Concepts recommendations are a submittal of a revised site plan showing service connection to the proposed building and the inclusion of the current MGSD standard trench and lateral details. Motion by Vic Pedrojetti to approve the plans for Sierra Automotive to be located off Southgate Drive in Southgate

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Minden-Gardnerville Sanitation District
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Service Park, subject to the recommendations contained in Resource Concepts letter dated March 29, 1994, and to sell 1.0 unit of capacity. The rules, regulations, and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Westwood Village IV-B--Plan Approval and Capacity Request--
Represented by Rob Anderson. Sewer improvement plans were presented for Board approval for Westwood Village IV-B. Bruce Scott presented a letter from Resource Concepts dated March 30, 1994, recommending approval of the improvement plans subject to the conditions contained in the letter. Bruce related that Resource Concepts had reviewed the March 18, 1994 improvement plans submitted by R. O. Anderson Engineering, which had been revised in accordance with Resource Concepts previous comments and meetings held with the engineer. In order to avoid the need for lift stations, pipe slopes have been modified and other factors, which based upon the calculations provided, would result in an acceptable system. There are existing irrigation and drainage systems that must be maintained through the project which have made the sewer improvement design very difficult. The last two manhole runs on Mahogany Drive will be 6-inch pipe at one percent slope. The situation was evaluated based upon the possibility of service to future development outside the Westwood Village IV-B limits to be served by the Westwood Village IV-B line. Bruce related that the line as designed would serve both single family residential and high density multi-family residential. The sewer lines serving Westwood Drive, Longleaf Place, and Bristlecone Circle are 6-inch pipe. The critical slopes at the ends of these lines were evaluated based upon expected flows. Peak cleansing velocities will exceed 1.5 feet per second as required by the ordinance. Bruce related that there are two items which would be considered a variance to the MGSD ordinance, but based upon an evaluation of alternatives he recommended their approval. The variances would be that the length of manhole run on the 6-inch through a backyard easement between Westwood Drive and Mahogany Drive is 400 feet. Maximum length per the ordinance is 300 feet. Good access is available at each end for cleaning and the alternatives of adding a manhole in a backyard or increasing pipe size would be of no benefit to the District. The sewer services at the ends of the lines on Westwood Drive will enter at the manholes through inlet ports cast in the manhole base. This helps gain some elevation to maintain adequate slopes and will allow maintenance personnel to more easily monitor flows in the lines. Discussion followed concerning line maintenance, line size, cleansing velocity, easement, line slope, adjacent irrigation ditch, and variance to the MGSD ordinance. David LaBarbara agreed with Bruce Scott that the elimination of a manhole located in a back yard on a relatively

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short run should not be a problem. Mr. Anderson explained that Westwood Village IV-B builds out Westwood Village, and the fact that the improvement plans before the Board eliminates the use of lift stations. Mr. Anderson also reviewed previous Board discussions concerning the improvement plans for Westwood Village IV-B. Mr. Neddenriep was concerned about maintenance problems. Bruce pointed out that there have been more problems with the larger lines with shallow flows and felt that if there were problems with the smaller lines it should have showed up in other cul-de-sac's. Mr. Anderson addressed large lines with shallow flows. David related that he was concerned about the manhole run with a .6% slope and if there were to be any problems that would likely be the location. Mr. Anker was concerned whether the line could be built to specification due to the shallowness of the line. Discussion followed concerning the constraints that had to be dealt with for this particular sewer improvement plan. Mr. Anderson related that the owner is not requesting capacity at this time, but would be requesting 41.0 units of capacity at a future date. Discussion followed. Motion by Jerome Etchegoyhen to approve the sewer improvement plans for Westwood Village IV-B with the elimination of the manhole, subject to the comments and variances contained in Resource Concepts letter dated March 30, 1994, and subject to County approval. The rules, regulations and requirements of MGSD are to be met. All applicable fees are to be paid. Discussion followed on a lift station, maintenance by the property owners and the irrigation ditch. David related that he preferred the improvement plans before the Board vs. the man hours required to maintain the lift stations, and also felt that the District would benefit by eliminating the installation of the manhole. The Chairman felt that there was no problem concerning the elimination of the manhole, but was concerned about the line slope. Mr. Neddenriep and Mr. Anker had the same concerns as the Chairman. Mr. Anderson related that if lift stations were used, two lift stations would be required. The Chairman discussed an assessment for line maintenance. Mr. Anderson felt that if an assessment for line maintenance was not charged initially, it would be a problem to charge line maintenance in the future. Discussion followed on potential line flushing. Louis Neddenriep then seconded Mr. Etchegoyhen's motion. Vote: 4 ayes, 0 nays. Motion carried.

Mark Smith Tire--Plan Approval and Capacity Request--Represented by Rob Anderson. Plans were presented for the construction of Mark Smith Tire to be located at 1195 Hwy. 395 South, at the old Green Valley Nursery site. David LaBarbara related that the plans call for the purchase of 1.0 unit of capacity. Bruce Scott presented a letter from Resource Concepts date March 30, 1994 which he reviewed with the Board. Bruce related that plans call for the

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removal of three existing structures and the construction of one new structure containing sales and shop areas. The plans show two new laterals to be tied into the existing 12-inch main along Hwy. 395; one serving the sales area and one serving the shop area with a trench drain and 750-gallon sand/oil separator. Bruce recommended that a single connection be made to the main. Bruce discussed condition #1 of Resource Concepts letter and related to the Board that the proposed construction of the tire shop is located within the area of the proposed Jacobsen annexation, which has been approved by the Board, but that until a boundary map for the Town of Gardnerville is approved by the Douglas County Commissioners and is recorded, the annexation cannot be finalized and the MGSD ordinance cannot be updated. Bruce discussed the slowness of the new County annexation process and that maybe MGSD will want to go back to the separate annexation map procedure in order to complete the annexation process more quickly. Bruce related that placing condition #1 of Resource Concepts letter on Mark Smith Tire is not a fair condition since the problem is out of their control. In addition the parcel as shown will need to be created through the parcel map or subdivision map process. Bruce reviewed conditions #2 through #6 in Resource Concepts letter which he recommend that the Board require. Motion by Louis Neddenriep to approve the plans for Mark Smith Tire to be located at 1195 Hwy. 395 subject to all conditions contained in Resource Concepts letter dated March 30, 1994 with the exception of condition #1 which is not required. MGSD agrees to sell 1.0 unit of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

TCBY--Plan Approval and Capacity Allocation--Represented by Rob Rauh and John and Adriane Whaley. Plans were presented for the construction of a building to be located at 1339 Hwy. 395, Suite 2000 at the corner of Waterloo and Hwy. 395 in Carson Valley Fair. The building will consist of four separate retail units, the first being TCBy. David LaBarbara related that an authorization had been received for Rob Rauh to represent the owner. David related that at the present time the TCBy business will require 6.4 units of capacity since the business will be open greater than 12 hours per day. The capacity will be subtracted from the remaining 39.7 units of previously purchased capacity for the Carson Valley Fair complex. The three remaining retail units will apply for capacity from MGSD as they come into the building. Bruce Scott presented a letter from Resource Concepts dated March 29, 1994 relating that the plans have been reviewed, that the service will tie into an existing 12-inch sewer main located on Hwy. 395, and that the plans meet all technical requirements of the MGSD ordinance. Motion by Leonard Anker to approve the plans for the construction of a

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building at 1339 Hwy. 395, suite 2000 consisting of four retail units and to approve 6.4 units of capacity for the unit occupied by TCBY to be taken out of the remaining 39.7 units of previously purchased capacity for Carson Valley Fair leaving 33.3 units of capacity credit for Carson Valley Fair. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Tentative Budget For 1994-95: David LaBarbara presented the tentative budget for the 1994-95 fiscal year for Board review. David reviewed the tentative budget in detail with the Board. Discussion followed concerning potential capital expenditures for the new fiscal year including the purchase of radio equipment, a car, and the cost of the land MGSD wishes to purchase from the Slash Bar-H Ranch. David related to the Board that the tax rate set in the tentative budget is still at .1224 and he assumed that the Board did not wish to raise the rate since the operating income is sufficient. Discussion followed concerning the tax rate. The Board directed that the tax rate should remain at .1224. Motion by Vic Pedrojetti to accept the tentative budget for 1994-95, subject to the inclusion of \$3,500 for radio equipment, \$18,000 for a car and \$50,000 for land purchase in the final budget for 1994-95. Seconded by Jerome Etchegoyhen. Motion carried.

Engineer's Report: Bruce Scott reported to the Board that the 1994 rehabilitation work is progressing well and the work appears to be very satisfactory. Bruce related that the line rehabilitation includes new line crossing Hwy. 756 and that the contractor is working with the Town of Gardnerville and the Nevada Department of Transportation in conjunction with projects they also have on Hwy. 756 in closing the road to make the crossing with the new line.

Bruce Scott recommended that MGSD consider sending a letter to the Town of Gardnerville and the Town of Minden with a copy to the County relating that MGSD is monitoring the town's master planning so that MGSD may take their planning into account. Discussion followed. The Board directed Bruce to draft a letter to the towns.

Superintendent's Report: David LaBarbara related that during the final inspection for Denny's Restaurant, it was discovered that there were two more floor drains in the building than on the plans. Therefore, an additional 1.2 units need to be purchased. David presented a letter from Al Shankle Construction dated March 29, 1994 requesting the purchase of the 1.2 units of additional needed capacity. Motion by Louis Neddenriep to sell 1.2 units of capacity for Denny's Restaurant located at 1776 Hwy. 395. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

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David LaBarbara related that it is again time to renew the service maintenance agreement with Instrument Service for the 1994-95 year. The service agreement is exactly the same as the previous year with the exception of the half day service being increased from \$263.00 to \$267.00. Motion by Jerome Etchegoyhen to authorize the superintendent to sign the service maintenance agreement with Instrument Service for the 1994-95 year. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara informed the Board that employee, Russell Lindell had obtained his grade 2 operator certification. David recommended granting a salary increase to Russ equal to Carson City's salary for a grade 2 operator with five years experience. David related that Russ has also taken over Harlan Anderson's job of cleaning lines. Discussion followed. Motion by Vic Pedrojetti to increase Russell Lindell's salary to \$25,000 annually effective immediately. Seconded by Leonard Anker. Motion carried.

David LaBarbara discussed employee Sharla Keith's job performance with the Board. Sharla holds a grade 2 operator certification, but agreed to take the trainee position opening with the understanding that her salary be raised to her certification level in one year. David recommended that the board consider increasing her salary by one half of the difference between her present salary and that of a grade 2 operator. Discussion followed. Motion by Vic Pedrojetti that Sharla Keith's salary be increased from her present salary to one half of the difference of her present salary and that of a grade 2 operator effective immediately. Seconded by Leonard Anker. Motion carried.

David LaBarbara reviewed the letter received from Bill Peterson reporting on the status of the land condemnation and the Williams lawsuit. Discussion followed. The Board instructed David to contact Bill Peterson to contact Steve Hartman to try to set up a meeting with the owners of the land MGSD wishes to buy north of the plant on Muller Lane.

David LaBarbara discussed the progress in the current plant improvements project and also the problems which have occurred with the Board.

Meeting adjourned at 11:50 P.M.

Approved: 5-3-94

By: 

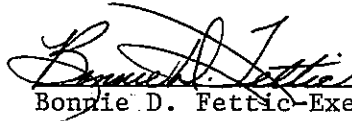
Minden-Gardnerville Sanitation District

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NOTICE OF SPECIAL MEETING, TUESDAY, APRIL 19, 1994, 12:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

12:00 P.M. Call to Order
12:05 Gardnerville Ranchos General Improvement District--Capacity Request--Action
12:15 Superintendent's Report--Action
12:25 Public Commentary
12:35 Adjournment



Bonnie D. Fettic-Executive Secretary

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MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of special meeting, Tuesday, April 19, 1994, 12:00 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Louis Neddenriep, Jerome Etchegoyhen, Leonard
Anker and Vic Pedrojetti

Staff Members Present:

David LaBarbara

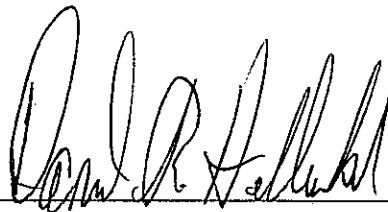
Others Present:

Bob Spellberg

Gardnerville Ranchos General Improvement District--Capacity
Request--Represented by Bob Spellberg. Bob Spellberg requested
that MGSD sell GRGID 40.0 units of capacity. The Board requested
information regarding where the units are being used. Bob gave
information on where the units were being used and also related
that no one was allowed to hoard units sold individually. Some
projects like the shopping center have capacity which has been
purchased but not used. Motion by Leonard Anker to sell 40.0 units
of capacity to the Gardnerville Ranchos General Improvement
District under the terms of the Supplement to the 1974 Agreement
between GRGID and MGSD, and to be used within the Gardnerville
Ranchos General Improvement District boundary. Seconded by Jerome
Etchegoyhen. Motion carried.

Meeting adjourned at 1:00 P.M.

Approved: 5-3-94 By: _____



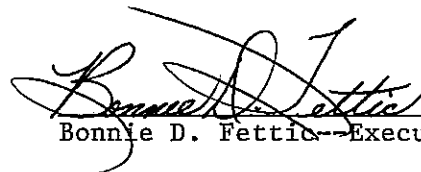
Minden-Gardnerville Sanitation District

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NOTICE OF REGULAR MEETING, TUESDAY, MAY 3, 1994, 7:30 P.M., BOARD ROOM, MGS D TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of April 5, 1994 and April 19, 1994--Action
- 7:40 Pleasantview Phase IV--As-Builts Approval and Line Acceptance--Action
- 7:50 Holiday Lodge Pool Project--Plan Approval--Action
- 8:00 Silveranch Phase 3A--Capacity Request--Action
- 8:10 Wilson Plaza Dental Office--Plan Approval and Capacity Request--Action
- 8:20 Master Plan Evaluation--Action
- 8:35 Award of Contract for 1994 Sewer Line TV Inspection Project--Action
- 8:45 Engineer's Report--Action
- 9:00 Superintendent's Report--Action
- 9:15 Secretary's Report--Action
- 9:25 Public Commentary
- 9:35 Adjournment



Bonnie D. Feticc--Executive Secretary

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and the CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

Please do not remove until: 5/4/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, May 3, 1994, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Leonard Anker, Louis Neddenriep, Vic Pedrojetti and Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Rich Cable, Mike Hickey, Jim and Madaline Loughrey, Jeff Wilson and Jackie Basagoitia

The meeting was called to order by Vice-Chairman Neddenriep.

The minutes of April 5, 1994 and April 19, 1994 were reviewed by the Board. Motion by Leonard Anker to accept the minutes of April 5, 1994 and April 19, 1994. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays, Daniel Hellwinkel absent.

Pleasantview Phase IV--As-Built Approval and Line Acceptance-- Represented by Mike Hickey. David LaBarbara presented the as-built drawings for Pleasantview IV to the Board and related that the required line testing had been completed with the exception of the final air test which is scheduled for May 4, 1994. Bruce Scott presented a letter from Resource Concepts dated April 26, 1994, and related that Resource Concepts has field verified and reviewed the as-built record drawings and found them to be accurate. Bruce recommended approval of the record drawings and line acceptance upon the completion of all required line cleaning and testing. Once all the street improvements have been completed, the manholes should be inspected for debris, and curbs checked for the "S's" which are to be chiseled into them indicating the location for all sewer service laterals. The rim elevations should also be added to the reproducible record drawings when the street improvements are completed. Mr. Anker related that he would abstain from discussion or voting concerning Pleasantview IV since he is related to Alton Anker who constructed the sewer mains. Motion by Vic Pedrojetti to approve the as-built drawings and accept the sewer line for Pleasantview Phase IV subject to the completion of all testing requirements by MGSD and subject to the recommendations contained in Resource Concepts letter dated April 26, 1994. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, Leonard Anker abstained, Daniel Hellwinkel absent.

Holiday Lodge Pool Project--Plan Approval-- Represented by Jackie

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Minden-Gardnerville Sanitation District
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Basagoitia. David LaBarbara presented plans for the construction of a swimming pool at the Holiday Lodge located at 1591 Hwy. 395 and also an authority to represent signed by the owner for Board review. David related that there will be no connection from the pool into the sewer system, but that Board approval is required in order for the owners to obtain a building permit. Bruce Scott explained that the filter recirculation system does not back flush in the normal way. The pool is not emptied, but is covered in the winter and any emptying done at that time would go into the gutter system. Bruce recommended that monitoring be done by MGSD. Discussion followed. Motion by Jerome Etchegoyhen to approve the pool project plans for the Holiday Lodge at 1591 Hwy. 395 and to issue a zero capacity connection permit. The rules, regulations and requirements of MGSD are to be met. Seconded by Leonard Anker. Motion carried.

The meeting was then turned over to Chairman Hellwinkel.

Engineer's Report: Bruce Scott discussed an oversizing reimbursement contract for the Bently main. Bruce related that he has the information for the property owners fronting the line. Bruce related that it was his understanding that Bill Peterson would draw up a contract which would cover cost to construct the line, percent of oversizing on a per foot basis and address the issue of people who front the line and those who do not. Discussion followed on line reimbursement per the MGSD ordinance. Bruce felt that the MGSD line reimbursement procedure needs to get on record. David LaBarbara read the minutes of January 3, 1994 pertaining to oversized mains. The motion from that meeting stated that "Section IX Part N of the MGSD ordinance regarding line oversizing reimbursement will not be modified and that the Bently Nevada sewer main will be reimbursed for oversizing on both sides of the line, requiring that the property owner on each side pay half of the linear foot frontage reimbursement at the time the property connects to the line." Bruce related that he will discuss the oversizing reimbursement matter with Bill Peterson and Rob Anderson.

Silveranch Phase 3A--Capacity Request--Represented by Rich Cable. David LaBarbara related that Sierra Nevada Landco is requesting 11.0 units for Silveranch Phase 3A. Bruce Scott presented a letter from Resource Concepts dated April 26, 1994 relating that revision to plan sheet 19 of 24 of the Silveranch project had been reviewed. The revision calls for extension of the sewer main easterly on Silveranch Drive to pick up two more lots within Phase I to be sewered by this main. Previously, those two lots would have been sewered to the proposed sewer running to the east of Silveranch Drive. The revision meets all technical requirements of the ordinance and Bruce recommended approval of the revised sheet 19.

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Discussion followed concerning the Phase 2 lot revision. Bruce related that the Phase 1 as-builts have been approved. Lots 25 and 39, Page 3 of the as-builts Phase I would be come part of Phase 2. Motion by Vic Pedrojetti to amend Silveranch Phase 2 to include lot 25 and lot 39 of Page 3 of as-builts Phase IA, and revised sheet 19 of 24. MGSD previously sold 28.0 units of capacity and MGSD agrees to sell 1.0 additional unit of capacity making a total of 29.0 for Silveranch Phase IA. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried. Silveranch Phase 3A was explained to the Board. Motion by Louis Neddenriep to sell 11.0 units of capacity for Silveranch Phase 3A shown on page 5 of Silveranch Phase 3A, lots 21 through 31. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Wilson Plaza Dental Office--Plan Approval and Capacity Request--
Represented by Jeff Wilson. David LaBarbara presented remodel plans for a dental office to be located in Wilson Plaza at 1253 Hwy. 395 South in Southgate Service Park. David related that two buildings were built. One is currently being occupied by Central Systems Electric and that the second building has never been occupied. Plans for the dental office call for 2.1 units of capacity. There is currently 1.2 units of capacity available for that building and therefore, the owner would need to purchase an additional .9 unit of capacity. David related that it has been represented to him that the silver waste removal will be done by recycling and a silver removal company will remove the silver waste from the premises. David recommended approval subject to the removal of the silver waste from the premises. Motion by Leonard Anker to approve the dental office plans for Wilson Plaza located at 1253 Hwy. 395, subject to the removal of all silver waste from the premises. There are 1.2 units of capacity available. MGSD agrees to sell .9 unit of capacity, making the total capacity for the dental office 2.1 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Master Plan Evaluation: Leonard Anker discussed the meeting he attended for the presentation of the Douglas County master plan draft with the Board. Mr. Anker related that he had completed some preliminary review of the master plan draft for the Ranchos, West Valley and North Minden and discussed some his findings within the planning pertaining to MGSD. Mr. Anker was called away from the meeting during the discussion and the Board elected to continue the master plan draft discussion at a later date. Bruce Scott pointed out several informational items concerning the master plan draft to the Board.

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Superintendent's Report: David LaBarbara discussed a letter which had been received by the Board from Jim Loughrey who owns a home and guest house in the Gardnerville Ranchos. Mr. Loughrey's home is located in GRGID's district, but GRGID is suppose to follow MGSD's ordinance relating to capacity unit charges. GRGID has informed Mr. Loughrey that they will charge one unit of capacity for his home and an additional unit of capacity for his guest house. David related that MGSD does not charge a single family residence for a guest house if it is not rented. Mr. and Mrs. Loughrey were present at the meeting and related that the guest house is a bedroom and bath and that there is only one lateral for both buildings. They further related that the guest house is not rented and that GRGID will not allow a guest house to be rented unless the entire premises is rented. Discussion followed concerning mother-in-law quarters and guest houses. The Board directed David LaBarbara to write a letter to GRGID clarifying that the Board's interpretation of the MGSD ordinance concerning a separate structure used as a guest house on a lot containing a single family residence would not constitute an additional sewer unit. A separate structure on a lot containing a single family residence that is rented out would be a separate residence and should charged an additional unit.

Award of Contract for 1994 Sewer Line TV Inspection Project: Bruce Scott informed the Board that two bid proposals were received to perform the sewer line cleaning and television inspection of approximately 5,350 feet of various size sewer line throughout the District. Bruce presented the bid tabulation for Board review along with a letter from Resource Concepts dated April 28, 1994 recommending that the Board accept the low bid which was received from Hydrotech, Inc. in the amount of \$4,885.50. Discussion followed on the TVing, cleaning and line locations. Motion by Vic Pedrojetti to award the 1994 Sewer Line Cleaning and Television Inspection to Hydrotech, Inc. for \$4,885.50. Seconded by Jerome Etchegoyhen. Motion carried.

Engineer's Report: Bruce Scott presented a letter from Resource Concepts dated April 28, 1994 containing the final report for the 1994 Rehabilitation project which has just been completed. Bruce related that all work was satisfactorily completed within the allowed contract time. Bruce related that three service tie-in repairs were added to the work which were required to properly tie-in several services within the trailer park south of the Gardnerville Town Water Company. Another manhole had to be added to the replacement sewer line behind Sharkey's due to a horizontal curve in the existing line which was not apparent until replacement of the line occurred. However, vertical alignment problems were identified on this line by the prior television inspection

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activities, but horizontal curves cannot be readily identified by the television inspection. The manhole had to be installed to accommodate the laterals coming into the main. Bruce presented a contract change order for the additional work in the amount of \$4,857.50 for Board approval and recommended that the project be accepted as substantially complete and approve payment for the final contract amount, less five percent retention. Discussion followed. Motion by Louis Neddenriep to approve change order #1 in the amount of \$4,857.50 for Interstate Utility Constructors for the 1994 sewer rehabilitation project. Seconded by Jerome Etchegoyhen. Motion carried. Motion by Vic Pedrojetti to approve payment for Interstate Utility Constructors for the 1994 sewer rehabilitation contract less five percent retention and to consider the project substantially complete. Seconded by Louis Neddenriep. Motion carried.

Superintendent's Report: David LaBarbara presented a legal report which had been received from Bill Peterson along with a request for increased hourly charge for his legal services from \$75.00 per hour to \$90.00 per hour. The Board discussed the legal report and request for the increased hourly charge. Motion by Louis Neddenriep to increase Bill Peterson's hourly charge for legal services from \$75.00 per hour to \$90.00 per hour. Seconded by Jerome Etchegoyhen. Motion carried.

David LaBarbara related that Brooke & Shaw has made a request to review MGSD's files in regard to the Williams lawsuit. Bill Peterson related that someone will be present from Woodburn & Wedge when the file review is made by Brooke & Shaw.

David LaBarbara related that Rob Williams could not be present at the meeting due to a scheduling conflict to discuss future plant improvement needs, but he will be present at the June 7, 1994 meeting. Rob should also have the final change order for the current project for Board approval.

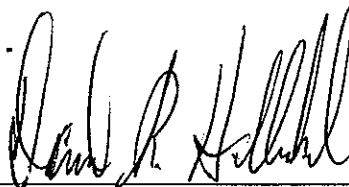
David LaBarbara presented plans which had been given to him by Rich Drew for the Douglas County North Valley treatment plant expansion, which he explained for the Board's information.

David LaBarbara reported to the Board on the progress of the current plant improvements and the current operation of the plant.

Meeting adjourned at 10:00 P.M.

Approved: 6-1-94

By: _____



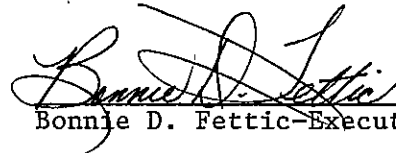
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NOTICE OF SPECIAL MEETING, THURSDAY, MAY 19, 1994, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Public Hearing for Tentative Budget 1994-95--Action
- 7:50 Slash Bar-H Property Purchase Discussion--Action
- 8:05 Superintendent's Report--Action
- 8:15 Public Commentary
- 8:25 Adjournment



Bonnie D. Feticc-Executive Secretary

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MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of special meeting, Thursday, May 19, 1994, 7:30 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Leonard Anker, Jerome Etchegoyhen, and Daniel Hellwinkel.

Board Member Absent:

Vic Pedrojetti

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Feticc

Others Present:

Richard Peters and Bill Peterson

Public Hearing for Tentative Budget 1994-95: The Chairman explained that a public hearing was before the Board to adopt the tentative budget for 1994 to 1995. David LaBarbara related that Richard Peters was present from Coleman, Caine, Matzinger & Co. to answer any questions that the Board may have concerning the tentative budget. David related that the tentative budget included \$400,000 for the purchase of land, \$18,000 for the purchase of a car, and \$4,900 for the purchase of radios as per the Board's instructions at the April 5, 1994 meeting. David related that the amount in the budget for utilities may come up short based on the latest utility billings received since the new equipment has been put into operation and that the Board may want to change the utility figure, although MGSD will still have a surplus at the end of the budget year. Mr. Peters related that the possible utility shortfall in the budget is not serious as long as the District does not come up with a shortfall on every budget item. The Board felt that the utility figure could remain as is. David discussed the deficit caused by depreciation and also potential surplus. Discussion followed. Motion by Leonard Anker to adopt the budget for the fiscal year 1994-95. Seconded by Louis Neddenriep. The Chairman called for public commentary. There were no replies. Vote: 3 ayes, 0 nays, Vic Pedrojetti absent.

Slash Bar-H Property Purchase Discussion: Chairman Hellwinkel informed the Board that he attended a meeting with Steve Hartman and Rob Anderson along with Leonard Anker and Bill Peterson to discuss the purchase of 60 plus or minus acres at the corner of Muller Lane and Hwy. 395. Bill Peterson was present to answer any questions that the Board may have concerning the land purchase. Discussion followed concerning the utility easement, splitting the

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Minden-Gardnerville Sanitation District
May 19, 1994
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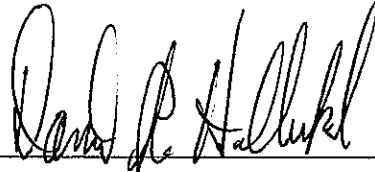
cost of the survey, \$5,500 per acre offer to include survey, review of survey by Resource Concepts, Resource Concepts performing survey, purchase of the property to the fence, and reduction of easement. Motion by Leonard Anker that MGSD agrees to purchase 60 plus or minus acres north of the sewer plant, bounded by Hwy. 395 on the easterly, Muller Lane on the northerly, and the fence on the westerly boundary for \$5,500 per acre from the owners (Slash Bar-H Ranch) and authorize Bill Peterson to do all necessary negotiation. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, Vic Pedrojetti absent.

Bill Peterson gave the Board an update on the lawsuit between Williams and MGSD.

Meeting adjourned at 9:30 P.M.

Approved: 6-1-94

By



Minden-Gardnerville Sanitation District

P.O. BOX 568
MINDEN, NEVADA 89423
702 - 782-3546
FAX / 702-782-4915

NOTICE OF SPECIAL MEETING, THURSDAY, MAY 26, 1994, 12:00 P.M., BOARD ROOM, MGSD
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

12:00 P.M. Call to Order
12:05 Sewer Planning Workshop
12:50 Public Commentary
1:00 Adjournment



Bonnie D. Fettis Executive Secretary

This meeting agenda is posted at the Minden Post Office, Gardnerville Post Office,
CVIC Hall and the Minden-Gardnerville Sanitation District

Please do not remove until: May 27, 1994

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of special meeting, Thursday, May 26, 1994, 12:00 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

Board Members Present:

Dan Hellwinkel, Louis Neddenriep, Vic Pedrojetti and Leonard Anker.

Board Member Absent:

Jerome Etchegoyhen

Staff Members Present:

David LaBarbara and Bruce Scott

Sewer Planning Workshop: The Board discussed growth within the District and cooperation within the towns of Minden and Gardnerville on sewer planning. Bruce brought up the fact that what the towns do with planning will have a major impact on MGSD's future sewer volume. The Board discussed talking with the town boards to inform and work with them.

David LaBarbara brought up plan submittal for monthly meetings. The ordinance requires all pertinent information be submitted fifteen days prior to the board meeting. The Board confirmed that only complete applications will be agendized.

Leonard Anker brought up making people aware of current plant improvements through a television informational video. Discussion followed. Motion by Louis Neddenriep that Leonard Anker move forward with the project. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays, absent, Jerome Etchegoyhen.

Meeting adjourned at 1:45 P.M.

Approved: 6-7-94

By: 

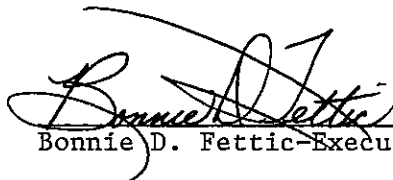
Minden-Gardnerville Sanitation District

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NOTICE OF REGULAR MEETING, TUESDAY, JUNE 7, 1994, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of May 3, 1994, May 19, 1994 and May 26, 1994--Action
- 7:40 HDR Engineering--Change Orders and Future Plant Expansion--Action
- 8:10 Western Nevada Properties Phase VI--Plan Approval--Action
- 8:20 D'Ascoli Dental Office--Plan Approval--Action
- 8:30 Greg Lynn--Ironwood Sewer Connection Procedures--Action
- 8:40 Hickey Office Building--Plan Approval and Capacity Request--Action
- 8:50 Baptist Church--Capacity Credit--Action
- 9:00 Chichester Annexation Agreement--Extension Request--Action
- 9:10 Sierra Center-Dental Office--Plan Approval & Capacity Request--Action
- 9:20 H & S Construction--Plan Approval and Capacity Request--Action
- 9:30 Minden Auto Electric--Plan Approval and Capacity Request--Action
- 9:40 Diamond Center--Plan Approval and Capacity Request--Action
- 9:50 Frieda Lane--Line Acceptance and Capacity Request--Action
- 10:00 Silver Sage Village Apartments--Line Acceptance and As-Built Approval--Action
- 10:10 Aspen Park--Annexation Request--Action
- 10:20 1994 Rehabilitation Final Acceptance and Retention Release--Action
- 10:30 Personnel Session--Action
- 10:40 Engineer's Report--Action
- 10:55 Superintendent's Report--Action
- 11:10 Secretary's Report--Action
- 11:20 Public Commentary
- 11:30 Adjournment



Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 6/8/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, June 7, 1994, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Jerome Etchegoyhen, Vic Pedrojetti, Leonard Anker and Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Mike Hickey, Rob Williams, Rob Anderson, Bob Whear, Mark Gonzales, Steve Holton, Vincent D'Ascoli, Richard Heim, Ron Taylor, Jan Goodwin and Jeff Collins

The Board reviewed the minutes of May 3, 1994, May 19, 1994, and May 26, 1994. Motion by Vic Pedrojetti to accept the minutes of May 3, 1994, May 19, 1994 and May 26, 1994. Seconded by Jerome Etchegoyhen. Motion carried.

HDR Engineering--Change Orders and Future Plant Expansion--
Represented by Rob Williams. Mr. Williams informed the Board that the change order for the current sewer improvements was not ready to present to the Board for approval due to the fact that HDR Engineering has not received the costs from K. G. Walters Construction. The change order should be ready to present to the Board at the July, 1994 meeting. Rob recommended that the Board consider making plant improvements to increase reliability in the near future. Rob related that he felt that the Westwood Village lift station should be reevaluated to determine if the present lift station can handle the capacity for the area it serves. Rob discussed the influent pumps and the installation of bar screens ahead of the pumps which could be designed for additions in the future and the addition of a waste sludge holding tank since the current waste sludge holding tank is not big enough to accommodate a three day weekend. Rob related that one segment of the aeration basin could be converted for additional waste sludge. Rob discussed the need for backup equipment which would increase plant reliability and specifically discussed the purchase of a second waste sludge pump. The non-potable water system which was originally installed for a short term of approximately five years should be replaced with a reliable system. The trickling filter recycle control valve should be updated. The control system is outdated and it is now difficult to obtain parts. Surge control for the electrical system should be installed in order to stop surges from coming into the plant which is causing some equipment

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breakdowns. David LaBarbara related that over Memorial Day weekend the plant received over two million gallons of influent. Discussion followed on Mr. Williams reliability recommendations. Rob related that he would like to do a mini-master plan similar to one done in the past, so that flows could be projected to plan for future plant construction. Bruce Scott's input would be required concerning effluent disposal so that MGSD can implement a capital improvement plan. Rob related that the next construction requirement would probably be a second tricking filter and aeration basin. Bruce related that his main concern is water storage and management. Odor control was discussed along with ways MGSD can implement odor control measures. Discussion followed on MGSD funds to be used for capacity and funds to be used for maintenance. Rob related that it would probably take three to four months to develop a mini-master plan. Discussion followed concerning the elements involved in a mini-master plan. Rob related that HDR Engineering would prepare a proposal for the scope of the mini-master plan work which would be presented to the Board for approval which could be presented at the July, 1994 meeting. After approval of the proposal, MGSD would then sign a contract. The Board agreed that HDR should present a proposal to MGSD to increase plant capacity by 500,000 gallons per day in order to plan for future increased flows. Plant reliability recommendations should be identified separately since it is a different issue. Discussion followed concerning present plant capacity and influent pumping station. Rob related that he would be unable to attend the July, 1994 meeting, but that the mini-master plan proposal and change order #2 would be sent for Board approval.

Western Nevada Properties Phase VI--Plan Approval--Represented by Steve Holton. Improvement plans were presented for Winhaven VI for Board approval. There are 49 lots in phase VI. Bruce Scott presented a letter from Resource Concepts dated June 1, 1994 recommending approval subject to Western Nevada Properties providing revised detail sheet 36 of 36 to include current standard manhole detail "A" dated October, 1993, and current standard lateral detail "D" dated June, 1992. The final revised plans and as-built drawings should be stamped by the engineer of record. Bruce explained that Winhaven VI includes extending the sewer one manhole run on North Lantana to serve seven single family lots; extending the sewer on Bougainvillea Drive from Canterbury Drive to Morning Glory Lane to serve thirteen single family lots; extending the sewer on Wisteria Drive to and including Camelia Court to serve fifteen single family lots; and connecting fourteen single family lots to the existing sewer recently installed in Bougainvillea Drive between Honeysuckle Lane and Canterbury Drive. Mr. Holton requested 49.0 units of capacity to serve Winhaven VI. Motion by Louis Neddenriep to approve the improvement plans for Winhaven VI subject to the recommendations contained in Resource

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Concepts letter dated June 1, 1994, and to sell 49.0 units of capacity to serve Winhaven VI. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

D'Ascoli Dental Office--Plan Approval--Represented by Vincent D'Ascoli and Richard Heim. David LaBarbara related to the Board that the property where Dr. D'Ascoli wishes to construct a dental office is currently owned by John and Franklin Baker. An authority to represent has been signed by the owners. Construction plans for a dental office were presented for Board approval. David related that the construction plans call for 3.0 units of capacity. The property currently has 4.0 units of capacity of which 3.0 units are being used, which would leave 1.0 unit of capacity credit. Therefore, it would be necessary for Dr. D'Ascoli to purchase 2.0 units of capacity. Bruce Scott presented a letter from Resource Concepts dated May 31, 1994 recommending approval of the plans subject to the frame and cover of the existing sewer manhole located within proposed paved parking areas must be adjusted to finish grade in accordance with the MGSD standard manhole detail "A", and coordination prior to construction with MGSD is critical because the sewer interceptor through the property cannot be damaged or blocked. A preconstruction meeting should be scheduled with the contractor and utilities prior to any clearing on the site. Bruce related that the plans call for a lateral tie into the existing 12-inch sewer main which bi-sects the property. Discussion followed on protection of the sewer main during construction. Motion by Leonard Anker to approve the plans for the D'Ascoli dental office subject to the recommendations contained in Resource Concepts letter dated May 31, 1994. There is 1.0 unit of capacity credit and MGSD agrees to sell 2.0 units of capacity making the total capacity for the dental office 3.0 units. Dr. D'Ascoli and Mr. Heim are informed that MGSD has a 20 foot easement running through the property. The rules, regulations and requirements of MGSD are to be met and all fees paid. David LaBarbara related that he has cautioned Dr. D'Ascoli about MGSD's requirements concerning silver waste removal. Dr. D'Ascoli related that the silver waste will be removed from the premises. Mr. Anker's motion was seconded by Vic Pedrojetti. Motion carried.

Greg Lynn--Ironwood Sewer Connection Procedures: David LaBarbara informed the Board that Mr. Lynn requested that his agenda item be removed and would not be present at the meeting.

Hickey Office Building--Plan Approval and Capacity Request--Represented by Mike Hickey. Plans were presented for Board approval for an office building to be built on County Road between Library Lane and Hwy. 88. David LaBarbara related that there will

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be five separate offices on the ground floor and one second story office. The plans call for 6.0 units of capacity. There is 2.16 units of square foot capacity credit available and therefore, it will be necessary for the owner to purchase 3.84 units of capacity. Bruce Scott presented a letter from Resource Concepts dated May 31, 1994 recommending approval subject to the existing lateral stubs being potholed and verified as to condition, material, and depth. If the condition appears questionable, the new pipe should be tied in as close to the main as possible. The second, unused, service lateral should be plugged (water tight) as close to the main as possible, field reviewed by MGSD, and abandoned. Discussion followed. Motion by Jerome Etchegoyhen to approve the plans for the Hickey office building to be constructed on County Road between Library Lane and Hwy. 88, subject to the recommendations contained in Resource Concepts letter dated May 31, 1994. There are 2.16 units of square foot capacity credit and MGSD agrees to sell 3.84 units of capacity, making the total building capacity 6.0 units. The rules, regulations, and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Engineer's Report: Bruce Scott related that the 1994 line television work will begin June 20, 1994. Hydrotech will be doing the work.

Superintendent's Report: David LaBarbara requested direction from the Board concerning the paving work that needs to be done on the MGSD grounds. David related that the Board did not wish to include the paving in the 1992 plant improvements bid package, but wished to bid the paving work out separately. Bruce Scott related that the Town of Minden will be doing some paving work and perhaps it would be advantageous to combine MGSD's paving work with the Town. Discussion followed on the scope of MGSD's paving work and the fact that the paving should also include sealing.

Baptist Church--Capacity Credit--Represented by Mark Gonzales. David LaBarbara explained to the Board that the Baptist church has purchased the old Cafe 88 property on Hwy. 88 adjacent to the Baptist church to be used for a church social hall. Some remodeling has been done to the building where two of the drains have been abandoned and capped off. However, the County did not advise the church that their remodeling plans were to be approved by MGSD. The building contained 4.8 units of capacity. Since the building is now used for a church social hall, the MGSD ordinance stipulates 1.0 unit for each 1,000 square feet in the building. MGSD has been informed that there are 3,000 square feet in the building which would require 3.0 units of capacity. The church is requesting that the unused sewer not be lost, but credited to the property. David related that a letter had been received from the

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Baptist church requesting the capacity credit and also an authority to represent for Mark Gonzales. Discussion followed concerning future annexation of the adjacent church to MGSD and the transfer of the capacity credit to the church. Motion by Leonard Anker that it is clarified that the First Baptist Church has 4.8 units of capacity at 1649 Hwy. 88, known as parcel #25-050-53 formerly Cafe 88, now used as the First Baptist Church fellowship hall. David LaBarbara is instructed to ascertain the correct amount of units to be charged the First Baptist Church fellowship hall. Seconded by Vic Pedrojetti. Motion carried.

Chichester Annexation Agreement--Extension Request--Represented by Rob Anderson. David LaBarbara informed the Board that the acreage fee due on June 5, 1994 in the amount of \$130,608.00 had been received on June 3, 1994, but the executed contract has not been received due to the fact that one of the principal signers was out of town. David related that the due date of June 5, 1994 was a Sunday and in accordance with MGSD legal counsel would be due the next business day, June 6, 1994. Rob Anderson then presented the executed contract and requested a two day extension for the return of the executed contract to MGSD due to the fact that one of the principal signers was out of town. Discussion followed. Motion by Louis Neddenriep to grant a two day extension for the receipt of the executed annexation agreement for the Chichester's due to the fact that one of the principal signers of the contract was out of the area. It is noted that the acreage fee was received by MGSD on time. Seconded by Leonard Anker. Motion carried. Discussion followed on the new boundary map being forwarded by the Town of Gardnerville for the annexation of Jacobsen and Chichester.

Sierra Center--Dental Office--Plan Approval and Capacity Request--Represented by Jeff Collins and Jan Goodwin. Plans were presented for Board approval for an addition being built on the Sierra Center building located at 1620 Hwy. 395. Authorizations to represent signed by the owner were also presented. David LaBarbara explained that Douglas County neglected to inform the owner that a permit from MGSD was required before construction began. David explained the plans and related that part of the addition will be occupied as a dentist office which calls for 2.1 units of capacity. The property currently has 2.7 units of capacity which was purchased and not used. The owner will allow the dental office to use 1.0 unit of the unused capacity and Dr. Collins will be required to purchase 1.1 units of capacity. There are no restrooms in the dental office. There are common restrooms in the existing building. The silver waste will not be retained on site, but disposed through a commercial silver removal company. Discussion followed. Motion by Louis Neddenriep to approve the plans for the addition to the Sierra Center building located at 1620 Hwy. 395.

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1.0 unit of capacity is being used from the 2.7 units of capacity previously purchased and not used by the owner, leaving 1.7 units of unused capacity. MGSD agrees to sell 1.1 units of capacity for the dental office to be occupied by Dr. Collins making a total capacity for the dental office 2.1 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried. David related that the connection fee will be due on the entire 2.1 units of capacity.

H & S Construction--Plan Approval and Capacity Request--Represented by Rob Anderson. Plans were presented for Board approval for the construction of one building consisting of eight separate units to be constructed in Southgate Service Park at 1219-1223 Service Drive, Parcel numbers 25-681-12 and 25-681-13. Bruce Scott presented a letter from Resource Concepts dated May 31, 1994 recommending approval of the plans with the condition that the as-built record drawings for the Southgate Service Park show the existing sewer stubs to be 4-inch and the plans submitted show them to be 6-inch. The plans should be modified to show a 4-inch lateral at 2 percent minimum slope. If there is an existing stub which is to be left unused, it should be properly abandoned under MGSD supervision. Discussion followed. Motion by Vic Pedrojetti to approve the H & S Construction plans for the construction of an eight unit building to be located in Southgate Service Park at 1219-1223 Service Drive, Parcel numbers 25-681-12 and 25-681-13 subject to the recommendation contained in Resource Concepts letter dated May 31, 1994. MGSD agrees to sell 8.0 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, Jerome Etchegoyhen absent from the room.

Minden Auto Electric--Plan Approval and Capacity Request--Represented by Rob Anderson. Plans were presented for Board approval for the construction of a building owned by Robert and Krista Miller to be located in Southgate Service Park at 1215 Service Drive, Parcel #25-681-19 adjacent to the proposed H & S Construction building. There will be two businesses in the building. One will be occupied by Minden Auto Electric and the other will be leased. The plans do not show a floor drain nor a sand-oil interceptor for the auto business. The plans call for 1.0 unit of capacity for each business. The owner will be required to purchase 2.0 units of capacity for the building. Bruce Scott presented a letter from Resource Concepts dated May 31, 1994 recommending approval with the condition that the as-built drawings for the Southgate Service Park show the existing sewer stubs to be 4-inch whereas these plans show the stub to be 6-inch. The plans should be revised to show 4-inch at 2 percent minimum slope. If there is an existing stub which is to be left unused, it should be

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properly abandoned under MGSD supervision. Discussion followed. Motion by Jerome Etchegoyhen to approve the plans for Minden Auto Electric for the construction of a building to be located in the Southgate Service Park at 1215 Service Drive, Parcel #25-681-19 subject to the recommendation contained in Resource Concepts letter dated May 31, 1994. MGSD agrees to sell 2.0 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Diamond Center--Plan Approval and Capacity Request--Represented by Rob Anderson. Plans were presented for Board approval for the construction of a moving and storage building for Carson Valley Movers to be located at the end of Baltic Avenue in the Jewel Commercial Park, Parcel #25-680-27. The owners will build one building now with four additional buildings to be built in the future. David LaBarbara related that the purchase of 1.0 unit of capacity would be required for the present building. Bruce Scott presented a letter from Resource Concepts dated May 31, 1994 recommending approval subject to the condition that the building plans from Steve Mathews do not match the Phase 1 portion of building "A" as shown on the site/utility plan from R. O. Anderson. This discrepancy should be reviewed to make sure that the correct plumbing layout has been submitted to the District. Compatible plans should be submitted prior to final approval for construction. Bruce also discussed the fact that the 4-inch lateral tie-in elevations given on plan sheet C2 will have less than 1 foot of cover at the upper end if installed with a minimum 2 percent slope and should be reviewed prior to submitting plans for future phases. Discussion followed on obtaining the minimum 2 percent slope for future construction. Motion by Leonard Anker to approve the plans for Diamond Center for construction of a moving and storage building for Carson Valley Movers to be located at the end of Baltic Avenue in the Jewel Commercial Park, Parcel #25-680-27, subject to the conditions contained in Resource Concepts letter dated May 31, 1994. MGSD agrees to sell 1.0 unit of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Frieda Lane--Line Acceptance and Capacity Request--Represented by Rob Anderson. As-built drawings were presented for Board approval for the Frieda Lane sewer main. David LaBarbara explained the line to the Board, related that all necessary testing had been completed in accordance with the MGSD ordinance, and recommended approval. Mr. Anker related that he was abstaining from discussion and voting on the matter before the Board due to a conflict of interest. Bruce Scott presented a letter from Resource Concepts dated May 31, 1994 and related that the as-built drawings were field verified and

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found to be accurate. Based upon Resource Concepts review it appears that the improvements installed meet all requirements of the approved plans and the MGSD ordinance. Bruce recommended approval of the as-built drawings for Frieda Lane. Motion by Vic Pedrojetti to accept the line and approve the as-builts for Frieda Lane. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, abstain: Leonard Anker. Rob Anderson then requested 1.0 unit of capacity for the Rosegard property being Parcel #25-020-06. Motion by Vic Pedrojetti to sell 1.0 unit of capacity for the John Rosegard property, Parcel #25-020-06. Seconded by Jerome Etchegoyhen. Motion carried.

Silver Sage Village Apartments--Line Acceptance and As-Built Approval--Represented by Rob Anderson and Bob Whear. The as-built drawings were presented for Board approval for Silver Sage Village Apartments located next to the Middle School on Courthouse Alley. David related that all testing had been completed and met the MGSD ordinance. Bruce Scott presented a letter from Resource Concepts dated May 31, 1994 and related that the as-built information has been field verified and found to be accurate. Based upon Resource Concepts review it would appear that the improvement as installed meet all requirements of the approved plans and the MGSD ordinance. Bruce recommended approval of the as-built drawings. Mr. Anker related that he was abstaining from discussion and voting on the matter before the board due to a conflict of interest. Discussion followed. Motion by Louis Neddenriep to accept the sewer main improvements and approve the as-built drawings for Silver Sage Village Apartments. Seconded by Vic Pedrojetti. Vote 3 ayes, 0 nays, abstain: Leonard Anker.

Aspen Park--Annexation Request--Represented by Rob Anderson. David LaBarbara presented an annexation application, vicinity map, preliminary title report, annexation application fee and authority to represent for the annexation of 25.146 acres in Aspen Park which also includes the narrow strip of land between the slough and the Scottsdale Plumbing property. David related that with the annexation of the additional Aspen Park acreage, some of the other properties currently being served on contract of service would also become contiguous to the district boundary and be eligible for annexation to MGSD. Bruce Scott presented a letter from Resource Concepts dated June 1, 1994 relating that the same property was approved for annexation on July 6, 1993, and again would recommend approval of the annexation request subject to submittal of a revised legal description and updated preliminary title report. The Secretary cautioned Mr. Anderson that the revised legal description would have to be submitted to MGSD no later than Wednesday, June 15, 1994 to complete the required legal noticing time frame. Motion by Leonard Anker to accept the annexation

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application for Aspen Park and Vaudagna Enterprises, etc., Parcel #25-110-06 and to set the noticing for a public hearing for July 5, 1994, subject to the revised legal description and updated title report being received. Seconded by Louis Neddenriep. Motion carried.

1994 Rehabilitation--Final Acceptance and Retention Release Bruce Scott requested formal final acceptance of the 1994 rehabilitation project from the Board and authorization to release the retention for Interstate Utility Constructors when the 30 day notice of completion is completed and reproducible as-built drawings have been provided to MGSD. Motion by Louis Neddenriep to accept the 1994 rehabilitation work performed by Interstate Utility Constructors and to authorize the release of the retention when the 30 day noticing for completion has been completed and as-built drawings are received by MGSD. Seconded by Leonard Anker. Motion carried.

Engineer's Report: Bruce Scott discussed upcoming meetings scheduled by the Towns, Commissioners, and Planning Commission concerning the master plan. Discussion followed on the various scheduled meetings.

Bruce Scott discussed the problems in the County issuing building permits without requiring a sewer permit from MGSD. Bruce presented a letter for Board approval which he had drafted to Bob Nunes addressing the problem and requesting the County's cooperation in requiring sewer permits from MGSD. The Board agreed that the letter should be sent to Mr. Nunes and should be signed by Chairman Hellwinkel.

Bruce Scott discussed the upcoming Douglas County Economics Council meeting scheduled for June 15, 1994. Bruce offered to represent MGSD at the meeting. The Chairman related that he planned to attend the meeting.

Superintendent's Report: David LaBarbara related that the Department of Environmental Protection has informed him that the audit problems are continuing on the 1980's grant. It is recommended that MGSD continue the appeal process. David related that he is waiting for the letter from EPA. Discussion followed. Motion by Louis Neddenriep to continue to appeal the 1980's EPA audit problems. Seconded by Jerome Etchegoyhen. Motion carried.

David LaBarbara related that he has been informed by Bill Peterson that a motion for summary judgement has been filed on the Williams lawsuit. Discussion followed concerning the summary judgement and action to follow.

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7 Personnel Session: The Board and the Superintendent discussed personnel, performance and proposed salary increases. Motion by Louis Neddenriep that effective July 1, 1994, a 3% cost of living raise be granted and that the following salary increases be granted: John Harris 2 1/2 percent, Russell Lindell 2 1/2 percent, and Bonnie Fettic \$100.00 per month. Seconded by Jerome Etchegoyhen. Motion carried.

Meeting adjourned 11:45 P.M.

Approved: 7-5-94

By: 

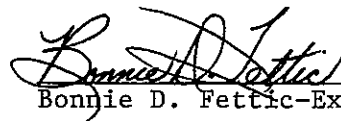
Minden-Gardnerville Sanitation District

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NOTICE OF REGULAR MEETING, TUESDAY, JULY 5, 1994, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of June 7, 1994--Action
- 7:40 HDR Engineering--Change Order #2, Request For Approval of Submittal Completion and Planning Proposal--Action
- 8:10 Silveranch Unit II-A--Capacity Request--Action
- 8:20 Wilson Plaza-Deli--Plan Approval and Capacity Request--Action
- 8:30 Howard Herz--Ice Cream Parlor--Plan Approval and Capacity Request--Action
- 8:40 Review and Approval of TV Information on Video Contract--Action
- 8:50 Master Plan Coordination--Report and Discussion--Action
- 9:00 Engineer's Report--Action
- 9:15 Superintendent's Report--Action
- 9:30 Secretary's Report--Action
- 9:40 Public Commentary
- 9:50 Adjournment



Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 7/6/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, July 5, 1994, 7:30 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Leonard Anker, Louis Neddenriep, Vic Pedrojetti, Daniel Hellwinkel and Jerome Etchegoyhen

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Jeff Glover, Dave Reardon, Jeff Wilson, Duncan Monroe, Valerie Burruss, George Burruss, Stephanie Burruss, Howard Herz and Henry Whiteford

The minutes of June 7, 1994 were reviewed by the Board. Motion by Leonard Anker to approve the minutes of June 7, 1994. Seconded by Jerome Etchegoyhen. Motion carried.

HDR Engineering--Change Order #2, Request for Approval of Substantial Completion, and Planning Proposal--Represented by Jeff Glover and Dave Reardon. Mr. Glover presented a summary of change order #2 to complete the current improvement project which he reviewed in detail with the Board. The total cost for change order #2 is \$60,355.05. Mr. Glover reported that item #PC0167 on change order #2 cost an additional \$6,000.00 to make the change due to an error made by HDR Engineering. Discussion followed concerning the items contained in change order #2. Mr. Glover discussed the installation of a catwalk around the sludge dewatering press as recommended by the manufacturer, and to extend and add diffuser arms on the aerator. Jeff related that the items were not included in change order #2 due to the cost. The cost of an aluminum catwalk around the dewatering press would be approximately \$14,200, but the price could be reduced if galvanized material was used rather than the aluminum. Jeff recommended that the board consider installing a galvanized catwalk which could be painted. Discussion followed concerning corrosion if an aluminum catwalk was installed. Further discussion followed concerning galvanized, aluminum and fiberglass materials for the dewatering press catwalk. Jeff discussed reduction of plant odor by extending and adding diffuser arms for the aerator. Discussion followed on the effect diffuser arms would have in the reduction of plant odor. Motion by Louis Neddenriep to approve change order #2 subject to HDR Engineering reimbursing MGSD \$6,000.00 for the error made by HDR Engineering on item PC0167 of change order #2. Seconded by Leonard Anker.

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Minden-Gardnerville Sanitation District
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Motion carried. The Board further discussed the catwalk for the dewatering press and the diffuser arms for the aerator. Mr. Glover was instructed by the Board to obtain cost estimates for aluminum, galvanized and fiberglass catwalks and also the cost estimate to extend and add diffuser arms to the aerator. The Board directed that when the cost estimates are received a special meeting will be called to approve the catwalk for the dewatering press and the extension and addition of diffuser arms for the aerator. Mr. Glover informed the board that the current improvement project is substantially complete with the exception of the completion of the punch list items and that it is time to accept and publish substantial completion. The contractor has completed all construction and all major equipment was installed and working by the date stipulated in the contract. 80% of the punch list has been completed. Discussion followed concerning the acceptance of substantial completion, warranties and the punch list. Motion by Leonard Anker that the Chairman be authorized to sign the certification of substantial completion after the document is reviewed by MGSD 's attorney, Bill Peterson. Publication can commence when the document has been signed by the Chairman. Seconded by Jerome Etchegoyhen. Motion carried. Dave Reardon presented a proposal for wastewater treatment and disposal master plan for Board review. Dave related that the proposal would provide a road map for treatment and disposal for the next twenty years. Dave reviewed the project tasks in the proposal with the Board. Discussion followed on the costs. Mr. Anker felt that some of the items were superfluous and felt that MGSD needs information as to what needs to be done to obtain more capacity in the plant, redundancy, reliability improvements, time frame when improvements will be needed, as well as a breakdown on improvement costs. Mr. Anker felt that the disposal problems are not of primary concern at the present time. Bruce Scott felt that there will be storage issues as the plant expands. The Chairman felt that the storage issue is not as serious as expansion of the plant facility and that costs should be obtained and then proceed with design contract. David LaBarbara felt that storage of the effluent in the winter is limited and will become more of a problem as flows increase. Mr. Reardon related that the scope of the work done by HDR Engineering can be changed to address the plant issues only. Mr. Reardon related that a new proposal would be prepared and presented to the Board along with the estimates for the catwalk for the dewatering press and the defuser arms for the aerator.

Silveranch Unit II-A--Capacity Request: David LaBarbara related that a letter had been received from Sierra Nevada Landco, Inc dated June 7, 1994 requesting 13.0 units of capacity for Silveranch Unit II-A. David related that the project is adjacent to Pleasantview and has previously been before the Board for plan

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Minden-Gardnerville Sanitation District

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approval. Motion by Vic Pedrojetti to sell 13.0 units of capacity for Silveranch II-A subject to the rules, regulations and requirements of MGSD and that all fees be paid. Seconded by Louis Neddenriep. Motion carried.

Wilson Plaza-Deli--Plan Approval and Capacity Request--Represented by Jeff Wilson, Valerie Burruss, George Burruss and Stephanie Burruss. David LaBarbara explained to the Board that plans had been presented previously for the occupancy of a dental office which did not materialize and now plans were being presented for a deli which will require 3.0 units of capacity. 1.2 units of capacity were previously purchased and therefore, the owner is requesting to purchase 1.8 units of capacity. A grease trap will not be required with the present menu. However if the menu changes David recommended that a grease trap be required. Discussion followed concerning grease trap requirements. Bruce Scott presented a letter from Resource Concepts dated June 24, 1994. Bruce related that the plan shows the addition of a dumpster and pad with a new 4" sewer line to serve the dumpster pad drain which ties into an existing 4" sewer lateral serving building one. Bruce recommended approval of the plans subject a cleanout being required to any angles in the sewer lateral that exceed 45 degrees. Motion by Louis Neddenriep to approve the plans for a deli operation at Wilson Plaza, 1255 Hwy. 395 S. 1.2 units of capacity were previously purchased and MGSD agrees to sell 1.8 units of capacity making the total capacity for the deli operation 3.0 units. The addition of a grease trap will be required if there is any change in the proposed menu. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried. Discussion followed concerning the dumpster drain.

Howard Herz--Ice Cream Parlor--Plan Approval and Capacity Request--Represented by Howard Herz. David LaBarbara presented remodel plans for an ice cream parlor to be located at 1586 4th. Street. David related that the initial operation will be ice cream, doughnuts and coffee with more menu expansion in the future. The plans call for a 500 gallon grease trap to accommodate the future expanded menu. The present coin company will remain in the building. The capacity requirement will be 4.2 units. There is presently 1.0 unit in the building and therefore, it will be necessary for the owner to purchase 3.2 units of capacity. Bruce Scott presented a letter from Resource Concepts dated July 1, 1994 recommending approval of the plans subject to inspection of the existing lateral by MGSD, the applicant should be aware that due to the age of the existing lateral a field inspection may indicate that the lateral will need to be replaced and that coordination with the Town of Minden should be done on elevation and location of the grease trap to allow for future alley improvements. Motion

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by Vic Pedrojetti to approve the remodel plans for an ice cream parlor at 1586 4th. Street subject to Resource Concepts letter dated July 1, 1994. There is 1.0 unit of existing building capacity. MGSD agrees to sell 3.2 units of capacity making a total building capacity of 4.2 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Motion carried.

Review and Approval of TV Information on Video Contract--
Represented by Duncan Monroe and Henry Whiteford. Mr. Anker introduced Duncan Monroe and Henry Whiteford to the other Board Members and related that they had met with David LaBarbara and toured the plant facility a couple of weeks ago at Mr. Anker's request to see how the plant operation could be made into an informative public video. Mr. Anker further related that he had viewed other work done by Mr. Monroe and Mr. Whiteford which appeared to be professional in quality. Mr. Anker also related that he felt that the recent Record Courier coverage on the operation of the plant had been very informative. Mr. Anker related that he would refrain from discussion or voting concerning the video matter since Mr. Monroe is his son-in-law. Mr. Whiteford related that he felt an informative video could be made with a time span of twelve to fifteen minutes. He suggested that the video not be too technical so that public interest is not lost. The package would cost \$1,500 which would include any copies MGSD may want and would be produced for Columbia Cable to be aired on channel 18. The video can be run without charge to MGSD as many times as MGSD desires. Discussion followed on public access programs, publicity to get the public interested in watching the video, free cable coverage and that the video should show that MGSD is a good neighbor. Mr. Whiteford and Mr. Monroe discussed usage of the video in the schools and at various meetings. The Chairman felt that MGSD should have a contract with Mr. Monroe and Mr. Whiteford if the Board elects to proceed with a video. Mr. Whiteford related that a contract could be provided to MGSD. Mr. Etchegoyhen related he was in favor of making a video of the plant operation. Discussion followed. Motion by Jerome Etchegoyhen to hire Duncan Monroe and Henry Whiteford to produce a video on MGSD's operation in the amount of \$1,500.00. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays, Abstain: Leonard Anker. The Board directed that they wished to see the video before it is aired on television.

Master Plan Coordination--Report and Discussion: The Chairman related that he and Mr. Neddenriep attended a recent commissioners meeting as MGSD representatives concerning MGSD's roll in providing sewer service in the master plan. The meeting was also attended by Leonard Anker as an individual and David LaBarbara. The Chairman informed the rest of the Board Members what had taken place at the commissioners meeting. The Chairman and Mr. Anker

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then reported to the Board concerning a meeting which had taken place with the County Manager which was also attended by David LaBarbara concerning MGSD's roll in providing sewer service in the master planning process and also the possibility of MGSD taking over the operation of the Douglas County North Valley plant. Discussion followed. The Board directed that a workshop meeting be set up to discuss sewer service in the master planning process and ramifications of MGSD taking over the operation of the Douglas County North Valley plant.

Engineer's Report: Bruce Scott related that he has been working with R. O. Anderson Engineering concerning the oversizing costs for the Bently line so that MGSD will have backup information on file.

Bruce Scott reported that at a recent Douglas County Planning Commission meeting that it was agreed to go ahead with North Minden and to incorporate Minden and Gardnerville with the Halden's.

Bruce Scott reported that a letter was received from Mr. Nunes of Douglas County Public Works relating that the county erred in issuing several remodeling permits without having a connection permit issued by MGSD and that the permit policy will be changed so that it will not happen again. Mr. Nunes letter further related that public works wishes to cooperate with MGSD. Bruce also related that an MGSD boundary map has been provided to the public works department to aid them in determining if the projects bought to the county are in MGSD's service area, so that a permit will be obtained from MGSD when necessary.

Bruce Scott related that the recent television and line inspection work discovered two manholes leaking estimated to be 25 to 30 gallons per minute in the GRGID line running through the Fricke property. A proposal has been received from Hydrotech for repair for \$1,200 for each manhole. Motion by Vic Pedrojetti to authorize Hydrotech to repair two manholes in the GRGID line running through the Fricke property for \$1,200.00 each. Seconded by Jerome Etchegoyhen. Motion carried.

Bruce Scott presented a plan outlining proposed sealing and asphalt replacement for the MGSD plant. Bruce discussed sealing the asphalt which had been replaced in the area of the administration building in 1989, and areas which needed asphalt removal and replacement as well as areas which would require overlay. Bruce estimates that the work would cost approximately \$66,450. Bruce related that new asphalt work done this year should be sealed next year. Bruce suggested that MGSD work with the Town of Minden in regard to crack sealing. Motion by Louis Neddenriep to authorize Resource Concepts to proceed with the necessary steps to put the asphalt work for the MGSD grounds out for bid. Seconded by Vic

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Pedrojetti. Vote: 3 ayes, 1 nay, being Leonard Anker.

Superintendent's Report:

David LaBarbara reported that he has not received anything further regarding the EPA audit.

David LaBarbara reported that a letter had been received from Nevada Department of Taxation stating that MGSD's 1994-95 budget is in compliance and that the tax rate of .1224 has been established.

David LaBarbara reported that a letter had been received from the Department of Conservation and Natural Resources concerning the dam safety inspection conducted by their department on the reservoirs. The letter recommends that the displaced rip-rap be repaired where the liner is exposed, the growth in the spillway channel be removed, and the broken irrigation system on the embankment should either be removed or repaired and reburied. Discussion followed. The Board directed that the recommendations made by the Department of Conservation and Natural Resources in regard to the dam safety inspection be complied with.

David LaBarbara related that a letter had been received from Rich Drew requesting that the weekly observation and monthly testing agreement Douglas County has with MGSD for the North Valley plant be extended for one year. Discussion followed. Motion by Louis Neddenriep to extend the contract between MGSD and Douglas County for weekly observation and monthly testing for the North Valley plant for a period of one year, subject to salary revisions contained in Exhibit A of the contract. Seconded by Leonard Anker. Motion carried.


David LaBarbara reported that it will be necessary to install a larger heat exchanger in the generator which will cost around \$1,500 for parts. Cashman Equipment will be installing the larger heat exchanger in about a week or ten days.

2 David LaBarbara presented a letter from Bill Peterson dated July 5, 1994 containing his legal report for Board review. David presented the ordinance number 110 which increases the capacity fee by \$150.00 to be set aside for odor control which was adopted by the Board at the December 7, 1993 meeting, and has just received from Bill Peterson. The Chairman and the Secretary signed ordinance number 110. David presented ordinances for the annexation of the Jacobsen and Chichester properties which were in order to adopt. Both properties have been annexed to the Town of Gardnerville and the map has been recorded. Discussion followed. Motion by Leonard Anker to adopt ordinance number 111 annexing the

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2 Jacobsen property containing 68.5 acres to the Minden-Gardnerville Sanitation District. Seconded by Louis Neddenriep. Motion carried. Motion by Louis Neddenriep to adopt ordinance number 112 annexing the Chichester property containing 217.68 acres to the Minden-Gardnerville Sanitation District. Seconded by Jerome Etchegoyhen. Motion carried.

Meeting adjourned at 10:50 P.M.

Approved: _____ 9-6-94 By:  _____

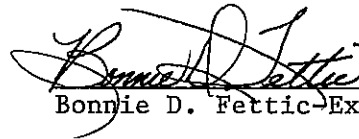
Minden-Gardnerville Sanitation District

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NOTICE OF SPECIAL MEETING, WEDNESDAY, JULY 20, 1994, 4:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 4:00 P.M. Call to Order
- 4:05 EPA Final Audit Appeal--Action
- 4:15 HDR Engineering--Master Plan Proposal-Catwalk and Aerator Costs--Action
- 4:25 Discussion of Master Planning Coordination and Related Items--Action
- 4:40 Public Commentary
- 4:50 Adjournment



Bonnie D. Fettic-Executive Secretary

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PLEASE DO NOT REMOVE UNTIL: 7/21/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of special meeting, Wednesday, July 20, 1994, 4:00 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada .

Board Members Present:

Vic Pedrojetti, Jerome Etchegoyhen, Louis Neddenriep, Daniel
Hellwinkel and Leonard Anker

Staff Members Present:

David LaBarbara, Bruce Scott, Bill Peterson and Bonnie Fetic

EPA Final Audit Appeal: David LaBarbara read a letter received
from the EPA dated June 30, 1994 regarding the final audit report
on the construction grant given to MGSD back in the 1980's. David
related that MGSD has 30 days to appeal the audit, and also that
the \$64,057 overpayment to MGSD stipulated in the letter must be
paid in 30 days to avoid accrual of interest. Full payment to
avoid interest accrual does not affect the opportunity for MGSD to
appeal according to the letter. David presented an appeal letter
to the Board which he recommended the Board authorize the Chairman
to sign. David related that Jim Williams had examined the appeal
letter and thought it would be adequate. David explained the
appeal process as it had been explained to him by Jim Williams.
Discussion followed concerning payment vs. bargaining power through
appeal, accrual of interest, attempting to win appeal on technical
basis. David related that if the appeal is lost that the next step
would be to consult our representatives in congress for help.
Discussion followed concerning whether payment should be made to
EPA, amount of accrued interest, payment logic, and appeal
process. Motion by Louis Neddenriep to authorize the Chairman to
sign the letter to Nora L. McGee dated July 20, 1994 appealing the
final audit report. Seconded by Jerome Etchegoyhen. Motion
carried. (see minutes on page 2)

HDR Engineering--Master Plan Proposal--Catwalk and Aerator Costs:
David LaBarbara related to the Board that the costs for the catwalk
and the aerator arms were not yet available to present to the
Board. David presented a proposal submitted by HDR Engineering to
prepare a master plan for the treatment of wastewater for the next
twenty years. The proposal has been reduced per direction from the
Board at the July 5, 1994. The total cost would be \$25,408.00.
The proposal for wastewater treatment master plan includes project
management, data collection/analysis, regulatory requirements,
develop project costs and schedule, and prepare master plan report.
Bruce Scott recommended that the Board not wait too long to develop
a master plan for disposal. David related that he felt that the

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HDR proposal is what the Board said they wanted at the July 5, 1994 meeting. Motion by Leonard Anker to accept the HDR Engineering proposal to prepare a master plan for treatment of wastewater at MGSD for the next 20 years for an estimated cost of \$25,408.00. Seconded by Louis Neddenriep. Motion carried.

Bruce Scott brought up the possibility of exchanging computer information with the Towns and Douglas County. The Board directed Bruce to participate in sharing computer information with the Towns and Douglas County.

David LaBarbara asked the Board about the Dreyer biosolids permit costs. David related that the preliminary permit estimate from the State was \$250.00. The Board indicated that the District would cover the Dreyer biosolids permit cost this year.

David LaBarbara brought up the fact that it seems that Douglas County is cooperating in not giving out building permits without making the applicant obtain a sewer permit. However, the County had sent some people to MGSD with remodels such as installing a door, which are clearly not what the District needs to review. The Board instructed David to not hold up projects which have no relevance to sewer issues. If David is absent the staff may review plans to see if the project involves sewer.

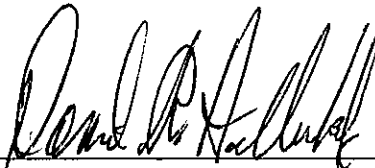
Discussion of Master Planning Coordination and Related Items: Bill Peterson and the Board discussed coordination of sewer planning functions with Douglas County and the Towns. Bill discussed the appeal of the EPA audit with the Board. Bill recommended that the District request an informal conference in the letter to the EPA. Motion by Louis Neddenriep to continue the appeal and modify the appeal letter to include a request for an informal conference. Seconded by Leonard Anker. Motion carried. Discussion ensued regarding writing a letter to Douglas County concerning future cooperation in running the North Valley plant, financial obligations, and what would be required of MGSD. Possible incorporation with the towns of Minden and Gardnerville was discussed. Bill Peterson explained the regulations of N.R.S. 318 with the regard to formation of districts and a districts responsibility to its constituents. A letter drafted by Bruce Scott was discussed inquiring about the financial condition of the North Valley plant for future expansions, money borrowed, and projected costs for future expansions. Bill Peterson discussed the land purchase for the sixty acres north of the plant. Splitting the cost of the survey was considered reasonable. Bruce Scott will do the survey if the owner agrees. Bill will contact the owner to make that proposal. Bill will also write a letter to the Douglas County Commissioners.

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Minden-Gardnerville Sanitation District
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Meeting adjourned at 7:00 P.M.

Approved _____

9-6-94 By: _____

A handwritten signature in black ink, appearing to read "Ronald W. Halliday", is written over a horizontal line. The signature is cursive and somewhat stylized.

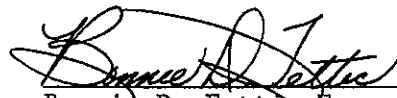
Minden-Gardnerville Sanitation District

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NOTICE OF REGULAR MEETING, TUESDAY, AUGUST 2, 1994, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

7:30 P.M. Call to Order
7:35 Minutes of July 5, 1994 and July 20, 1994--Action
7:40 Gardnerville Ranchos General Improvement District--Capacity Request--Action
7:50 Minden-Gardnerville Baptist Church--Annexation Request--Action
8:00 Winhaven Sales Center--Plan Approval and Capacity Request--Action
8:10 Carson Valley Medical Mall--Plan Approval and Capacity Request--Action
8:25 Engineer's Report--Action
8:35 Superintendent's Report--Action
8:50 Secretary's Report--Action
9:00 Public Commentary
9:10 Adjournment



Bonnie D. Fettic-Executive Secretary

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

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ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 8/3/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, August 2, 1994, 7:30 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Vic Pedrojetti, Leonard Anker, Louis Neddenriep
and Daniel Hellwinkel

Staff Members Present:

David LaBarbara and Bonnie Fetic

Others Present:

Bob Spellberg, Donna Roberts, Mark Gonzales, Diane Bartsch, Steve
Holton, Dennis Smith and T. C. Estes

The meeting was called to order by Vice-Chairman Neddenriep.

The Secretary informed the Board that due to computer printer break
down, the July 5, 1994 and July 20, 1994 minutes would not be
available for Board review for several days. The Board agreed to
place the July 5, 1994 and July 20, 1994 minutes on the September
6, 1994 meeting agenda for approval.

David LaBarbara informed the Board that the emergency generator has
been repaired by Cashman Equipment Company. The generator has been
put through as much testing as possible and appears to be working
properly since the heat exchanger was installed. Final billing has
not as yet been received.

David LaBarbara informed the board that the "Muffin Monster"
located in the digester used to chop and grind all plastics will
require repair. The seals are leaking and the teeth need to be
replaced, which will cost \$4,900.00. David explained the working
of the solids grinder to the Board.

Gardnerville Ranchos General Improvement District--Capacity
Request--Represented by Bob Spellberg. David LaBarbara presented
a letter received from GRGID dated July 22, 1994 requesting 30.0
units of capacity. Bob Spellberg related that GRGID has 9.7 units
of available capacity at the present time. Motion by Jerome
Etchegoyhen to sell 30.0 units of capacity to the Gardnerville
Ranchos General Improvement District under the terms of the
Supplement to the 1974 Agreement between GRGID and MGSD to be used
within the Gardnerville Ranchos General Improvement District
boundary. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays,
absent: Daniel Hellwinkel. The Board asked Mr. Spellberg the
status of Mr. Bently taking over the sewer service for the Ranchos.
Mr. Spellberg related that Mr. Bently has dropped his plan for

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| taking over sewer service from the Ranchos for the present time.
The meeting was then turned over to Chairman Hellwinkel.

| Minden-Gardnerville First Baptist Church--Annexation Request--
Represented by Mark Gonzales and Donna Roberts. David LaBarbara informed the Board that an annexation application, preliminary title report and vicinity map had been received for the annexation of the Minden-Gardnerville First Baptist Church located near the corner of Hwy. 395 and Hwy 88. A letter was presented from Resource Concepts dated July 27, 1994 recommending approval subject to the submittal of a revised legal description, which delineates only the parcel to be annexed as well as the acreage of the parcel to be annexed, simultaneous annexation to the Town of Minden and other MGSD ordinance requirements with regard to annexation. Motion by Louis Neddenriep to accept the annexation application of the Minden-Gardnerville First Baptist Church and to notice the annexation application for public hearing at the September 6, 1994 meeting, subject to the recommendations contained in Resource Concepts letter dated July 27, 1994. The rules, regulations and requirements of MGSD are to be met. Seconded by Leonard Anker. Motion carried. Mr. Anker asked Mr. Gonzales the status of the property in annexing to the Town of Minden. Mr. Gonzales related that the property would have to be annexed to the Town of Minden. The Board related that the MGSD ordinance stipulates that the property would have to be annexed to the Town of Minden if it is annexed to MGSD.

David LaBarbara related that he wished to bring a letter to the Board's attention which had been received from Jim Williams regarding the revolving priority list funding for the 1995 fiscal year. Federal funding is no longer available. However, loans are obtainable for ten to twenty years at 4% interest, but that you must get on a priority list. David related that the District has never elected to obtain a loan in the past, but wanted to pass the information to the Board which had been received.

| Winhaven Sales Center--Plan Approval and Capacity Request--
Represented by Steve Holton. Plans were presented for the construction of a sales office for Winhaven at the corner of Hwy. 395 and Lucerne. David LaBarbara presented a letter from Resource Concepts dated July 27, 1994 recommending approval subject to the contractor verifying the location and condition of the existing 8-inch sewer stub and satisfy MGSD as to its suitability for use, and an additional cleanout shall be installed at the change of direction and pipe size where the new 4-inch lateral ties into the existing 8-inch stub. David related that the plans call for the purchase of 1.0 unit of capacity. Discussion followed. Motion by

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Leonard Anker to approve the plans for the Winhaven Sales Center located at the corner of Hwy. 395 and Lucerne, subject to the conditions contained in Resource Concepts letter of July 27, 1994, and to sell 1.0 unit of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Carson Valley Medical Mall--Plan Approval and Capacity Request: David LaBarbara informed the Board that he had been advised that the Carson Valley Medical Mall item was to be removed from the meeting agenda.

David LaBarbara reported that Henry Whiteford had met with him since the last board meeting to obtain additional information for the video he is producing for the District. At the present time he is doing the script and will contact David when he is ready to shoot the video on the plant site.

David LaBarbara related to the Board that Dennis Smith of Western Engineers was present to request a special meeting for the Board to consider a time extension for the return of the contract of service for the Pope/Magill property located on Hwy. 756. Mr. Smith related that the owners will ask for a sixty day extension, so that they will not have to suffer the six months time penalty stipulated in the MGSD ordinance. David related that Mr. Smith had presented an authority to represent signed by the owners. Mr. Smith discussed concerns of the owners attorney, the fact that the attorney did not follow through to conclude the contract of sewer service, problems with the County, and Mr. Abdoo's time frame for getting the nursery constructed. Discussion followed on when Mr. Smith would have the signed contract in hand along with the acreage fee, stipulations in the MGSD ordinance, necessity in following the MGSD ordinance, use of septic service until the MGSD time penalty elapses, extenuating circumstances, and the time penalty stipulated in the MGSD ordinance. Mr. Smith requested a special meeting. Motion by Louis Neddenriep to hold a special meeting on Friday, August 12, 1994 at 12:00 P.M., for the purpose of hearing a request for a sixty day extension for the return of the executed contract and acreage for Pope/Magill. Seconded by Leonard Anker. Motion carried.

Engineer's Report: David LaBarbara related that in the absence of Bruce Scott, he would present the engineer's report to the Board. David presented a letter from Resource Concepts dated July 29, 1994 and the bid schedule for the pavement and overlay repair project for the MGSD roadways. David related that the bid had been advertised for three weeks and six contractors contacted, but that only one bid had been received from Marv McQueary Excavating, who

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is the same contractor who repaired the roadway in front of the administration building several years ago. The engineers estimate was \$60,000 to \$65,000 and the bid was \$59,353.00. Even though there was only one bidder, the bid is within the engineers estimate. Resource Concepts has recommended that the bid be awarded to Marv McQueary Construction. Discussion followed concerning the bid schedule for the pavement repair and overlay project. Mr. Anker felt that he did not like to award the bid when there was only one bidder. Discussion followed. Motion by Louis Neddenriep to award the contract for the Minden-Gardnerville Sanitation District pavement repair and overlay project to Marv McQueary Construction for \$59,353.00 and to authorize the Chairman to execute the contract upon satisfactory receipt of all required bonds and insurance certificates. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 1 nay, being Leonard Anker.

David LaBarbara related that the last bit of work performed by Hydrotech for line television and cleaning reveals a couple of holes, which would appear to be the same ones that are causing problems when MGSD personnel clean the line. Jack Norberg will explore methods of repair to avoid digging up the line and will have a repair proposal ready for the next board meeting.

David LaBarbara related that he has been not been able to get together with Henry Dreyer concerning the State permit requirements for bio-solids disposal due to Henry's work schedule. However, there is a possibility that one permit can be issued for both MGSD and Dreyer.

David LaBarbara reported to the Board about the manager's meeting he attended at Incline Village recently, and felt that the meeting was beneficial from a manager's standpoint. David discussed the improvement districts who were represented, the possibility of lobbyists, and also bio-solids disposal problems. David further discussed the facts that came out of the meeting concerning other improvement districts including income and expenses, money problems and how their problems differ from those of MGSD.

David related that he has not received any information from Bill Peterson concerning the property purchase, lawsuit or the letter to the County that Bill was directed to prepare for the Board. Mr. Anker felt that the Board could not allow the matters being handled by Bill Peterson to slide and that the Board should have the requested information for the special meeting on August 12, 1994. David was instructed to contact Bill's office and request the items for the special meeting.

David LaBarbara presented the cost breakdown which had been

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received from HDR Engineering for a catwalk for the dewatering press and the diffuser arms for the sludge holding basin. David recommended that the Board consider alternative 1, the aluminum catwalk with anodized aluminum handrail. HDR recommended alternative 3 as the least expensive. A fiberglass alternative was not quoted by the subcontractor due to the cost. David felt that the diffuser arms will result in odor reduction. Discussion followed. Motion by Louis Neddenriep to approve alternative 1, aluminum platform with anodized aluminum handrail for the dewatering press in the amount of \$15,303.00. Seconded by Jerome Etchegoyhen. David explained the use of the diffuser arms and the installation. Vote: 4 ayes, 0 nays. Motion by Leonard Anker to approve the diffuser arms for the sludge holding basin in the amount of \$11,846.00. Seconded by Louis Neddenriep. Motion carried.

David LaBarbara related that a desk is needed for the belt filter press building to store records. There is a steel desk available from a private party similar the one used by Jim Davis for \$100.00 which would be suitable. Research revealed that a new desk would be in the neighborhood of \$500.00. Motion by Louis Neddenriep to authorize the purchase of a used desk up to \$100.00 for the belt filter press building. Seconded by Leonard Anker. Motion carried.

Meeting adjourned at 9:15 P.M.

Approved: 9-6-94 By: 

Minden-Gardnerville Sanitation District

P.O. BOX 568
MINDEN, NEVADA 89423
702 - 782-3546
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NOTICE OF SPECIAL MEETING, FRIDAY, AUGUST 12, 1994, 12:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

12:00 P.M. Call to Order
12:05 Pope and Magill--Contract of Service-Time Limit-Extension Request--Action
12:20 Public Commentary
12:30 Adjournment



Bonnie D. Feticc-Executive Secretary

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

Please do not remove until: 8/13/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of special meeting, Friday, August 12, 1994, 12:00 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Vic Pedrojetti, Daniel Hellwinkel, Jerome Etchegoyhen and Leonard Anker

Staff Members Present:

Bonnie Fetic

Others Present:

Dennis Smith, Scott, Brooke, Tom Abdoo, and Diane Bartsch

Pope and Magill--Contract of Service-Time Limit-Extension Request-
Represented by Dennis Smith, Tom Abdoo, Diane Bartsch and Scott Brooke. The Chairman asked the Secretary to read the ordinance requirements for the time frame to return executed contracts for both annexations and contracts of service. Mr. Smith presented the executed contract of service which had been signed by the property owners on May 13, 1994, along with a check for the acreage fee. The owners legal counsel, Mr. Fedder held up the contract due to unanswered questions from the County. Mr. Nunes of the Douglas County Building Department did not respond to Mr. Fedder's questions for over one month. Mr. Brooke felt that the MGSD ordinance for contract of service does not follow the time penalty of a contract for annexation, and also felt that the executed contract could be construed as a new contract. Mr. Abdoo related that he had no control over the return of the executed contract within the prescribed time limit. Mr. Smith related that the building plans and capacity request has not yet been submitted, but that he would like to submit for Board approval at the September, 1994 meeting. Mr. Abdoo related that he wants to proceed as quickly as possible to construct the nursery, as he has purchased the materials for the construction of the building and also has inventory on the way with no building to store it. He related that he would like to be open by Christmas of 1994. Discussion followed on following the ordinance, and treating all applicants equally. The Board reviewed the contents of the ordinance concerning annexations and contracts of service. Mr. Smith, Mr. Abdoo and Ms. Bartsch discussed the problems which had resulted in dealing with Mr. Fedder through out the project. Mr. Smith related that everything that could possibly done, was done to get the executed contract back to MGSD within the prescribed time frame. The Chairman felt that the ordinance is not the same for annexations and contracts, and that the owners could reapply immediately for contract of service. Mr. Anker discussed a possible sixty day extension due to extenuating circumstances. Mr. Neddenriep

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questioned why the owners did not advise the Board sooner of the problems in returning the executed contract agreement during the prescribed time frame. Mr. Smith related that he had been assured that the executed contract had been returned and only recently learned that it had in fact not been returned. Mr. Pedrojetti felt that the ordinance had to be followed. Mr. Etchegoyhen felt that the ordinance was too strict and that it was not practical not to give an extension when the executed contract and acreage fee had been presented to the Board. Mr. Anker felt that he would be agreeable to making an exception to grant an extension if the ordinance were changed in the future. The Chairman related that the Board should change the ordinance if they were not in agreement of the ordinance requirements. A grace period for the return of contracts of service and annexation contracts was discussed for extenuating circumstances beyond the control of the owner. Motion by Louis Neddenriep to grant Pope and Magill a sixty (60) day extension for the return of their executed contract of service contract and acreage fee due to extenuating circumstances beyond their control. Seconded by Leonard Anker. Motion carried.

The Secretary was instructed to agendize consideration of modification to the MGSD ordinance to allow a 60 day extension for the return of contracts of service and annexation contracts due to extenuating circumstance beyond the owners control for the regular meeting on September 6, 1994.

Meeting adjourned at 1:00 P.M.

Approved: 9-6-94

By: 

Minden-Gardnerville Sanitation District

P.O. BOX 568
MINDEN, NEVADA 89423
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NOTICE OF REGULAR MEETING, TUESDAY, SEPTEMBER 6, 1994, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of July 5, 1994, July 20, 1994, August 2, 1994 and August 12, 1994--
Action
- 7:40 Attorney's Report--Action
- 8:10 Consideration of Modifying MGSD Ordinance to Grant Time Extension for
Annexation and Contract of Service Contracts for Execution--Action
- 8:20 Hickey Office Building--Plan Approval and Capacity Request--Action
- 8:30 Niemeyer Dental Office--Plan Approval and Capacity Request--Action
- 8:40 Collins Dental Office--Plan Approval and Capacity Request--Action
- 8:50 C & C Homes-Mission Street Project--Plan Approval and Capacity Request--Action
- 9:00 The Tree House Nursery & Gift Shop--Plan Approval and Capacity Request--Action
- 9:10 Aspen Park--Public Hearing for Annexation--Action
- 9:20 Aspen Park Addition--Plan Approval and Capacity Request--Action
- 9:35 Chichester Estates--Plan Approval and Capacity Request--Action
- 9:50 Eagle Valley Construction--Plan Approval and Capacity Request--Action
- 10:00 Engineer's Report--Action
- 10:15 Superintendent's Report--Action
- 10:30 Discussion of Wastewater Issues with Jacques Etchegoyhen
- 10:40 Secretary's Report--Action
- 10:50 Public Commentary
- 11:00 Adjournment


Bonnie D. Fettic-Executive Secretary

Any Agenda Item Represented By An Attorney Must Have Given Fifteen (15) Days Notice To The Minden-Gardnerville Sanitation District Prior To The Board Meeting.

The Following Items Will Be Considered As Time Permits Between The Above Scheduled Items: Engineer's Report, Superintendent's Report and Secretary's Report.

This Meeting Agenda Is Posted At The Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, September 6, 1994, 7:30 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Vic Pedrojetti, Daniel Hellwinkel and Leonard Anker

Board Members Absent:

Jerome Etchegoyhen

Staff Members Present:

David LaBarbara, Bruce Scott, Bill Peterson and Bonnie Fetic

Others Present:

Phil Sullivan, Mike Hickey, Dan Jenkins, Mark Welch, Dennis Smith, Rob Anderson, Jacques Etchegoyhen, Jeff and Cathy Collins.

The meeting was called to order by Vice-Chairman Neddenriep.

The Board reviewed the minutes of July 5, 1994, July 20, 1994, August 2, 1994 and August 12, 1994. Motion by Leonard Anker to approve the minutes for July 5, 1994, July 20, 1994, August 2, 1994 and August 12, 1994. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays, absent: Jerome Etchegoyhen and Daniel Hellwinkel.

The meeting was then turned over to Chairman Hellwinkel.

Attorney's Report: The Board discussed modifying the ordinance to grant time extensions with Bill Peterson. Bill discussed Section XXII of the MGSD ordinance which gives the Board the right to grant adjustments and exceptions to the provisions of the ordinance in order to vary or modify the strict application in cases where there are practical difficulties or unnecessary hardships. However, Bill advised the Board the provision should not be used on a regular basis. The Board reviewed and discussed the content of the draft letter prepared by Bill per the direction of the Board to the Douglas County Commissioners concerning the North Valley Treatment Plant. The Board agreed on the changes to be made to the draft letter. Bill will have a new draft prepared for final Board approval. A final letter will be prepared for the Chairman's signature when the draft is approved by the Board. Motion by Louis Neddenriep to authorize the Chairman to sign the revised letter to the Douglas County Commissioners. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent: Jerome Etchegoyhen. Bill reported to the Board on the status of the Slash Bar H land purchase and the steps which remained to be accomplished to finalize the sale.

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Discussion followed. The Board urged Bill to try to take action to finalize the land purchase. Bill reported to the Board that the HDR contract for professional engineering services is very similar to those contracts previously approved by the Board. Bill related that he believed it to be fair and that it adequately protects the interests of the District. However, as before, HDR carries no pollution coverage, but Bill related that he did not view the lack of pollution coverage as particularly risky for the District. Motion by Louis Neddenriep to authorize the Chairman to sign the HDR contract for professional engineering services. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays, absent: Jerome Etchegoyhen. Bill Peterson discussed the substantial completion for K. G. Walters Construction. Despite a fairly lengthy punch list HDR has declared K. G. Walters contract substantially complete. David LaBarbara related that the majority of the punch list was now complete and that enough payment was being held to cover the items remaining to be completed. Discussion followed. Motion by Vic Pedrojetti to authorize the Chairman to sign the notice of substantial completion for K. G. Walters Construction. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent: Jerome Etchegoyhen. Bill reported to the Board that there is nothing further to report on the Williams lawsuit and that he is just waiting for Judge Gamble's decision. David LaBarbara brought up the EPA audit appeal for discussion. Bill related that he felt the letter received from the EPA was very confusing, but that he did not feel that the present stage is where the appeal can be handled, since there is one more appeal. Bill related that he will obtain more information concerning the appeal process. Discussion followed concerning Board representation at the hearings. The Board authorized Bill proceed with the handling of the appeal hearings.

Consideration of Modifying MGSD Ordinance to Grant Time Extension for Annexation and Contract of Service Contracts for Execution:
The Board discussed changing the MGSD ordinance to allow a time extension for the execution of annexation and contract of service contracts. Discussion followed on granting execution extension for both annexation and contract of service contracts, amount of time for extension, hardship cases, practicability, at Board discretion, one extension only, possible 60 day extension, wording, and the fact that the extension should be requested before the contract execution time expires. Bill will draft an ordinance change to allow a time extension for the execution of both annexation and contract of service contracts for adoption at the October 4, 1994 meeting.

The meeting was turned over to Vice-Chairman Louis Neddenriep due to the fact that Chairman Hellwinkel needed to leave the room.

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Hickey Office Building--Plan Approval and Capacity Request--
Represented by Mike Hickey and Mark Welch. David LaBarbara explained to the Board that the Hickey Office Building located at 1700 County Rd. had been before the Board previously for plan approval and capacity purchase. Mr. Hickey was previously allocated and paid for 6.0 units of capacity for each of the six businesses proposed for the building. Two of the building units has been combined into one unit making a capacity credit of 1.0 unit. However, the units which have been combined will be occupied by a dental office requiring 3.0 units of capacity and therefore, it will be necessary for the owner to purchase 1.0 additional unit of capacity. David explained the amended building plans to the Board and related that the silver would be removed from the site by a silver removal company. Motion by Leonard Anker to approve the amended building plans for the Hickey Office Building located at 1700 County Road. There is 6.0 units of existing building capacity and MGSD agrees to sell 1.0 additional unit of capacity making the total building capacity 7.0 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays, absent: Jerome Etchegoyhen and Daniel Hellwinkel.

The meeting was then turned over to Chairman Hellwinkel.

Niemeyer Dental Office--Plan Approval and Capacity Request--
Represented by Dan Jenkins. Remodel plans were presented for Board review for the conversion of a dwelling located at the corner of Bell and Gardner Streets to a dental office along with an authority to represent from the owner, Walter Niemeyer. David LaBarbara related that there is 1.0 unit of existing capacity and that the removal plans call for a total of 3.4 units of capacity. Therefore, it will be necessary for the owner to purchase an additional 2.4 units of capacity. David related that a cleanout should be installed and that the existing lateral should be examined to determine if replacement is necessary. Bruce Scott presented a letter from Resource Concepts dated September 6, 1994 recommending approval with the conditions that the existing lateral be exposed to sufficiently allow for inspection and if found to be inadequate or in poor condition that it be replaced and to grant a 10-foot easement along the southwesterly property line to be dedicated to MGSD. David related that there is an existing 10-foot easement along the southwesterly property line extending 230 feet given by Vic Wilson for the Myers Realty and the Carson Valley Physical Therapy buildings. The silver will be removed from the site by silver removal company. Discussion followed concerning the possible condition of the existing lateral. Mr. Jenkins related if the lateral is orangeburg pipe, that the lateral will be replaced. Mr. Jenkins will also provide the legal description for the 10-foot sewer easement. David related that the permit cannot

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be issued until the easement is received. Motion by Vic Pedrojetti to approve the remodel plans for the Niemeyer dental office located at 1126 Bell Street, subject to the conditions contained in Resource Concepts letter dated September 6, 1994 and David LaBarbara's recommendation that a cleanout be installed in the lateral. There is 1.0 unit of existing capacity and MGSD agrees to sell 2.4 units of capacity, making the total building capacity 3.4 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Vote: 3 ayes, 0 nays, absent: Jerome Etchegoyhen.

Collins Dental Office--Plan Approval and Capacity Request: David LaBarbara presented remodel plans for the Collins dental office to be located in the annex of the Century 21-Clark Properties complex located at 1642 Hwy. 395 and an authorization to represent from the owner, Hanna Satica. David pointed out to the Board that the property has been parceled into two parcels and that the laterals serving both the realty building and the annex are located in the parking lot behind the realty building and that the Board should consider requiring an easement for the annex should the annex parcel ever be sold. Bruce Scott discussed the type of easement which would be required with the Board. David related that there is 1.0 unit of existing capacity available for the dental office and that remodel plans call for 2.5 units. Therefore, it will be necessary to purchase 1.5 units of capacity. The silver will be removed from the site by a silver removal company. David read the ordinance regarding lateral easement requirements. Motion by Louis Neddenriep to approve the remodel plans for the Collins dental office at 1642 Hwy. 395. There is 1.0 unit of existing capacity. MGSD agrees to sell 1.5 units of additional capacity making the total capacity for the Collins dental office 2.5 units. A 20 foot sewer easement is required from the owner from lot 1 to lot 2. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent: Jerome Etchegoyhen. Dr. Collins appeared later in the meeting and Bruce explained the required sewer easement to him. David related that a sewer permit could not be issued until the easement is received by MGSD.

C & C Homes--Mission Street Project--Plan Approval and Capacity Request--Represented by Phil Sullivan. David LaBarbara presented plans for the construction of a duplex along with an authorization to represent signed by Betty Jacobsen, executrix of the estate of Marie Lundergreen. The property is located at 1407 Mission St. Plans call for the existing residence with the construction of a duplex unit at the rear of the property. The purchase of 2.0 units of capacity will be required for the duplex. Bruce Scott related that the property is zoned R-2 and that the plans call for a new 6-inch lateral that the existing structure will also tie into.

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) Bruce presented a letter from Resource Concepts dated August 30, 1994 recommending approval subject to providing grade plans and/or finished floor elevations with sufficient information to verify adequate depth of cover over the sewer lateral at proposed slopes, new service should be extended to the observation station behind the sidewalk with the existing service into the existing structure to be inspected and replaced if found to be necessary, in addition to the cleanout shown at the proposed new structure, cleanouts will be required at the 90 degree bend in the lateral, at the transition from 6-inch pipe to 4-inch pipe, and at the existing structure if one is not already in place, if the property is to be split into multiple ownership at any time in the future, separate sewer laterals must be extended to the main in Mission Street from each separately owned structure including easements to allow for maintenance access to the lines. Discussion followed on possible future construction and multiple ownership. David volunteered that the County related that no more can be built on the property than is currently planned. Bruce felt that there was probably not enough area for two parcels. Motion by Leonard Anker to approve the plans for C & C Homes (Marie Lundergreen estate), subject to the conditions contained in Resource Concepts letter dated August 30, 1994, and subject to County approval. MGSD agrees to sell 2.0 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Vote 3 ayes, 1 nay being Vic Pedrojetti, absent; Jerome Etchegoyhen.

) The Tree House Nursery and Gift Shop--Plan Approval and Capacity Request--Represented by Dennis Smith. Plans were presented for the construction of a nursery business to be located at approximately Centerville Lane and Dresslerville Road. David LaBarbara related that the plans call for 1.0 unit of capacity which would need to be purchased. Bruce Scott presented a letter from Resource Concepts dated August 29, 1994 stating that the plans comply with all requirements of the MGSD ordinance and recommended approval of the plans. Motion by Vic Pedrojetti to approve the plans for The Tree House Nursery and Gift Shop subject to Resource Concepts letter of August 29, 1994 and to sell 1.0 unit of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. David LaBarbara asked about future development on the property and how it would tie in with the nursery construction. Mr. Smith explained possible future plans. Although there are no definite plans at the present time, future development would have separate laterals. Bruce related that the lateral is designed for the nursery building, only and will not be used for any future development. Vote: 3 ayes, 0 nays, absent: Jerome Etchegoyhen.

) Aspen Park--Public Hearing for Annexation--Represented by Rob

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Anderson. David LaBarbara informed the Board that the correct legal description for the Aspen Park property consisting of 25.146 acres which is adjacent to the present Aspen Park mobile home park had been received, it had been properly noticed, and that it was in order to proceed with the public hearing for annexation of the property. Discussion followed on the fact that the addition to the existing Aspen Park will make most of the properties on Hwy. 756 contiguous so that they may annex to MGSD, also. The time frame for the execution of the contract and acreage fee was also discussed. The Chairman called for public commentary. There were no replies. Motion by Louis Neddenriep to approve the annexation of the Aspen Park property consisting of 25.146 acres adjacent to the existing Aspen Park mobile home park near Hwy. 756. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Vote: 3 ayes, 0 nays, absent: Jerome Etchegoyhen.

Aspen Park Addition--Plan Approval and Capacity Request--Represented by Rob Anderson. Mr. Anker informed the Board that he would abstain from the Aspen Park discussion due to the fact that he is related to the contractor doing the work on the project. Mr. Anderson presented plans for the Aspen Park Addition. There are 138 spaces in the addition and he would be requesting capacity for 67 units or 53.60 units of capacity. Bruce Scott presented a letter from Resource Concepts dated August 30, 1994 recommending approval subject to seven conditions contained in the letter which Bruce reviewed with the Board in detail. The Board felt that watertight manhole covers should be installed. Discussion followed concerning appropriate capacity charge for mobile homes, since mobile homes are now as large as residences, are permanent residences, contain more than one bathroom and laundry facilities. The Board generally felt that permanent type mobile homes should be charged a full unit of capacity rather than the .80 of a unit stipulated in the ordinance. Mr. Anderson informed the Board that he wished to modify his request to the Board to approval of the plans for the Aspen Park Addition and request capacity for 7.0 spaces or 5.60 units of capacity for lots 120 through 126 which will be connected to the existing Aspen Park line. Motion by Vic Pedrojetti to approve the plans for the Aspen Park Addition subject to Resource Concepts letter dated August 30, 1994. Watertight manhole covers are to be installed. MGSD agrees to sell 5.60 units for 7 spaces being lots 120 through 126 which will be connected into the existing sewer line. Further consideration of capacity for the Aspen Park Addition will be postponed for sixty (60) days. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Vote: 3 ayes, 0 nays, abstain: Leonard Anker, absent: Jerome Etchegoyhen.

Chichester Estates Phase I--Plan Approval and Capacity Request--

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Represented by Rob Anderson. Rob Anderson explained that Phase I of Chichester Estates will require 159 units of capacity. Plans were presented for Board review which were explained by David LaBarbara and Rob Anderson. David related that he will use Lumos and Associates for line construction inspection and discussed the time frame for capacity payment, capacity use and possible extension for capacity payment stipulated in the ordinance. Rob related that the tentative map had been approved by the County and gave the Board a brief history of the project, steps that have been taken and action remaining to get the project started. Bruce Scott presented a letter from Resource Concepts dated August 30, 1994 recommending approval of the Phase I plans in concept subject to 14 conditions which Bruce reviewed with the Board in detail. Bruce related that Resource Concepts is recommending approval in concept because due to the number of recommendations made by Resource Concepts, the size of the project, and that Resource Concepts wishes to see more detailed design through out the project. Bruce stressed concern in avoiding drop manholes in the interceptor if possible. Discussion followed. Motion by Leonard Anker to approve the plans in concept for Chichester Estates Phase I, subject to Resource Concepts letter dated August 30, 1994. The District requires further coordination with Resource Concepts in regard to construction details. MGSD agrees to sell 159.0 units of capacity for Chichester Estates Phase I. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Vote: 3 ayes, 0 nays, absent: Jerome Etchegoyhen.

Eagle Valley Construction--Plan Approval--Represented by Rob Anderson. The Chairman related that he would abstain from discussion since his family owned the adjoining parcel to Eagle Valley Construction. Proposed plans were presented for Board review to add two laterals to the 24-inch line on Hwy. 88 and to tap into the 8-inch line with manholes on the Eagle Valley Construction property located at County Road and Hwy. 88. Bruce Scott related to the Board that he was uncomfortable with tapping 4-inch laterals into the sewer main on Hwy. 88 if it were to be done at a later date due to the curb, gutter and sidewalk work. Some Board Members were not in favor of any tapping of the line on Hwy. 88. Discussion followed concerning various sewer alternatives for the parcel. Mr. Neddenriep felt that a line could run towards the north of the property as far as possible and that the more northerly areas could have a private pump station to reach the main on the southerly portion of the project. The Board generally felt that Mr. Neddenriep's suggestion would be the best way to sewer the entire parcel. The Board also related that easements would be required for the sewer main on the westerly portion of the line and a potential northerly extension of the sewer line. Bruce Scott related that comments contained in Resource Concepts letter

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dated August 29, 1994 was no longer applicable if the plan was revised. Motion by Louis Neddenriep to approve the revised Eagle Valley Construction plans dated September 1, 1994. A 20-foot sewer easement is required north of the westerly termination of the 8-inch sewer main for future use. The proposed easements are based on the proposed parcel which has not been recorded. Applicable easements are to be provided to MGSD by R. O. Anderson Engineering. The rules, regulations and requirements of MGSD are to be met. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, abstain: Daniel Hellwinkel, absent: Jerome Etchegoyhen. David LaBarbara informed Mr. Anderson that a pre-construction conference would be required.

Engineer's Report: Bruce Scott related that the Chairman's signature was required on the interlock contract agreement which would enable the Towns, County and MGSD to exchange public information as discussed at the July 20, 1994 board meeting. The Chairman signed the agreement.

Bruce Scott related that the oversizing costs on the Bently line have been computed and given to R. O. Anderson Engineering for review.

Bruce Scott informed the Board that there is damage to a wye behind the Minden Inn under the new pavement. Bruce recommended that the Board consider repair to the damaged area and related that it would be approximately \$3,000 to repair the damage without disturbing the pavement. Discussion followed on repair methods. Bruce will present repair techniques at the next board meeting.

The Board agreed to move their discussion with Jacques Etchegoyhen to the next item on the agenda.

Discussion of Wastewater Issues With Jacques Etchegoyhen: The Chairman related to Mr. Etchegoyhen that they wished to bring him up to date concerning MGSD's wastewater issues. The Board discussed the history of MGSD along with current and possible future issues facing the MGSD Board and asked for Mr. Etchegoyhen's input concerning MGSD. Discussion followed. The Board thanked Mr. Etchegoyhen for attending the meeting.

Superintendent's Report: David LaBarbara informed the Board that he had received several resumes from Lumos and Associates which he felt were qualified to conduct the inspection for the Chichester project.

David LaBarbara informed the Board that apparently there are still problems concerning the proposed Carson Valley Medical Mall, and that they had not asked to be on this months agenda.

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David LaBarbara discussed court action involving MGSD concerning the filing of a mechanics lien by the contractor doing remodeling work on the Dillon property which was previously owned by Thorobred Photo. MGSD was named due to the fact that a lien had been placed on the property for non-payment of sewer user fees. Mike Wolz of Woodburn and Wedge advised that it would not be worth while for MGSD to take any action since MGSD's lien is less than \$200. It would cost more than the lien to take legal action and that there is a possibility that MGSD would not lose the liened user fees.

2 David LaBarbara reported to the Board that employees John Harris and Sharla Keith had obtained higher certifications. John has obtained a Grade II and Sharla a Grade III. David related that in the past it had been Board policy to reward the higher certification achievement. Discussion followed and previous minutes produced which involved higher grade certification. Motion by Vic Pedrojetti that the MGSD policy be changed to grant a 5% salary increase for any employee obtaining a higher grade certification. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent: Jerome Etchegoyhen. David related that Sharla would not receive any salary increase until her probation period had expired and that he would discuss the new hires' probation at the November meeting.

The Board discussed changing the unit charge on permanent type mobile home housing. Motion by Leonard Anker to instruct Bill Peterson to draw up an ordinance change for publication regarding the modification of the rate for mobile homes. Seconded by Vic Pedrojetti. Vote 3 ayes, 0 nays, absent: Jerome Etchegoyhen.

Meeting adjourned at 12:15 A.M.

Approved: 10-4-94

By: 

Minden-Gardnerville Sanitation District

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NOTICE OF REGULAR MEETING, TUESDAY, OCTOBER 4, 1994, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Mintues of September 6, 1994--Action
- 7:40 Ordinance Change-Mobile Home Park Rate Modification Discussion--Action
- 7:50 Adoption of Ordinance Allowing Time Extension For Execution of Annexation and Contract of Service Contracts--Action
- 8:00 Silveranch Unit 2A & 3A--Line Acceptance and As-Built Drawing Acceptance--
Action
- 8:10 Nevada Sport Co.--Plan Approval and Capacity Request--Action
- 8:20 Douglas County School District--Capacity Request--Action
- 8:30 Mike Hickey--Capacity Clarification Request for Property at High School and
Hussman--Action
- 8:40 Schiller Property--Capacity Request & Plan Approval--Action
- 8:50 Southgate Service Park--Transfer of Capacity--Action
- 9:00 Leonis--Plan Approval--Action
- 9:10 Mack Sewer Easement Abandonment--Action
- 9:20 Bid for MGSD 1994-1995 Package Insurance Policy--Action
- 9:30 Automobile Acquisition--Action
- 9:40 Engineer's Report--Action
- 9:50 Superintendent's Report--Action
- 10:05 Secretary's Report--Action
- 10:15 Public Commentary
- 10:25 Adjournment


Bonnie D. Feticc-Executive Secretary

Any agenda item represented by an Attorney must have given fifteen (15) days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, CVIC Hall, Minden Post Office and Gardnerville Post Office.

ALL PERSONS attending the meeting are required to sign the guest register.

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, October 4, 1994, 7:30 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Louis Neddenriep, Jerome Etchegoyhen and Leonard Anker.

Board Member Absent:

Vic Pedrojetti

Staff Members Present:

David LaBarbara and Jack Norberg

Others Present:

Ted Pithoud, Mike Hickey, Andy Burnham, Larry Werner, Robbie Oxoby, Harry Tedsen, Rob Anderson, Mike Schiller, Rich Cable, and Alan Reed

The minutes of September 6, 1994 were reviewed by the Board. Motion by Louis Neddenriep to approve the minutes of September 6, 1994 subject to lines 5 and 6 of page 3 clarified as having purchased one unit for each business and to correct the date at the top of the same page. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

Ordinance Change-Mobile Home Park Rate Modification Discussion:

David LaBarbara presented information to the Board which had been received from Bill Peterson to provide a clear distinction between mobile home parks housing the more permanent type mobile home structures and RV Parks. Bill derived the distinction between more permanent type mobile home structures and RV parks from the NRS statutes for Board review. Discussion followed. Motion by Jerome Etchegoyhen to make mobile home charges the same as a house when the mobile home is used as a permanent residence. Seconded by Louis Neddenriep. Vote 3 ayes, 0 nays, absent; Vic Pedrojetti. The Board directed that Bill Peterson be instructed to prepare an ordinance revising the charges on mobile homes.

Silveranch Unit 2A & 3A--Line Acceptance and As-Built Drawings

Acceptance--Represented by Rich Cable. Mr. Anker related that he would abstain from all discussion of the Silveranch project due to the fact that his son is involved in the project. Jack Norberg presented a map for Board review for Silveranch Unit 2A and 3A and pointed out the sewer improvements within the total project. Jack related that two manhole runs were installed below the grade in the original approved plans. The engineer has provided data showing

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that the velocity requirements of the ordinance will be in the 1.5 ft.-2.0 ft. per second range. Jack presented a letter from Resource Concepts dated September 28, 1994 recommending approval of the new lines as installed and acceptance of the record drawings for only those parts of the work within manholes 9 and 10 on Vista Court; manholes 11 and 12 on Sierra Vista Drive; and manholes 29 and 30 on Silveranch Drive. Plans reviewed were sheets 1A, 15, 16, and 19. Reproducible of the record drawings should be delivered to the District and should include the words "Record Drawings" clearly marked on each sheet, as well as the name, address and telephone number of the contractor marked on the cover sheet. The survey data of Resource Concepts matched the survey data of the owner's engineer closely. Some Board Members questioned accepting the lines with below approved grade slopes. Discussion followed. Motion by Jerome Etchegoyhen to approve the as-built drawings and accept the lines as per Resource Concepts letter dated September 28, 1994 for Silveranch Unit 2A and 3A. Seconded by Louis Neddenriep. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti, abstain; Leonard Anker.

Nevada Sport Co.--Plan Approval and Capacity Request--Represented by Ted Pithoud. David LaBarbara presented plans for Board review for a sporting goods store to be located in the Carson Valley Fair complex at 1339 Hwy. 395 in the pad which also contains the TCBY yogurt shop. The project will require 1.0 unit of capacity. Discussion followed concerning capacity allocation being taken from the original complex capacity allocation or new capacity purchase. Motion by Leonard Anker to approve the plans for Nevada Sport Co. to be located at 1339 Hwy. 395 and to approve 1.0 unit of capacity to be taken out of the total available capacity for Hart Estate Development/Carson Valley Fair. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

Douglas County School District--Capacity Request--Represented by Rick Kester. Mr. Kester related to the Board that the wrong attendance data had been supplied to MGSD for the purpose of calculating the required capacity for the schools within the District. Mr. Kester requested that the item be removed from the agenda and that the item be placed on the November, 1994 meeting agenda if it is found necessary that the Douglas County School District purchase additional capacity. The Board agreed to place the capacity request on the November 1, 1994 meeting agenda. Jack Norberg presented a bill from Kustom Koating for the sealing of the asphalt around the administration building in the amount of \$625.00. Motion by Louis Neddenriep to authorize payment of the Kustom Koating bill in the amount of \$625.00. Seconded by Leonard Anker. Motion carried.

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Mike Hickey--Capacity Clarification Request for Property at High School and Hussman--Represented by Mike Hickey and Andy Burnham. Discussion of available capacity for the 3.29 acre parcel located at High School and Hussman ensued by the Board, Mr. Hickey and Mr. Burnham. David LaBarbara read letters from 1981 concerning the 13.16 units of capacity which were allocated by the District to the Catholic Church but were not paid for within the time limit prescribed by the MGSD ordinance. David also read the MGSD ordinance pertaining to square foot capacity credit and when it applies. The consensus of the Board is that the 3.29 acre parcel located at High School and Hussman would be entitled to 11.94 units of square foot capacity credit.

Schiller Property--Capacity Request and Plan Approval--Represented by Mike Schiller. David LaBarbara explained to the Board that Mr. Schiller's project consists of a new business with a restroom in the former Hintze Electric building located at 1425 Industrial Way in the Carson Valley Industrial Park. The owner would need to purchase 1.0 unit of additional capacity. The plans call for a gravity flow sewer running to the rear of the building and down the existing 20 foot easement to Industrial Way. Jack Norberg presented a letter from Resource Concepts dated September 27, 1994 for Board review relating that a new lateral is required due to the location on the property being such that there would be inadequate slope to use the existing lateral to the front. The new lateral to the rear would be located within an existing 20-foot utility easement immediately adjacent to the westerly property line of the parcel and would tie into the existing sewer main in Industrial Way. Discussion followed. The Board directed that they preferred a small pump station so that the service could be tied into the existing line. Motion by Louis Neddenriep to sell 1.0 unit of capacity for a new business to be located at 1425 Industrial Way. The plans are to be amended to include a private pump station to service the new rear business. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

Southgate Service Park--Transfer of Capacity--Represented by Harry Tedsen. Mr. Tedsen presented a letter requesting that the Board allow the transfer of his remaining 5.4 units of capacity in Southgate Service Park from Lot 6, Block A to the following: 1.0 unit on Lot 3, Block A, APN #25-683-07, 1.0 unit to Lot 7, Block A, APN #25-683-11, .40 unit to Lot 8, Block A, APN #25-683-12, 1.0 Unit to Lot 5, Block B, APN #25-681-23, 1.0 unit to Lot 6, Block B, APN #25-681-24, and 1.0 unit on Lot 6, Block A, APN #25-683-10. Motion by Leonard Anker to allow the transfer of 5.4 units of capacity for Harry Tedsen in the Southgate Service Park as per Mr. Tedsen's letter requesting capacity transfer dated August 18, 1994. Seconded by Louis Neddenriep. Vote: 3 ayes, 0 nays, absent; Vic

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Pedrojetti.

Leonis--Plan Approval: Represented by Robbie Oxoby. David LaBarbara explained the plans to the Board for a garage to be built on the Leonis property at 1299 Toler Avenue. The plans call for a sewer lateral for the garage to be connected to the existing sewer main on the Leonis property instead of on the downstream property where the present lateral connects. The garage will have a toilet and sink. The main is located several feet inside the property line. Jack Norberg presented a letter from Resource Concepts dated September 28, 1994, recommending approval subject to a 10-foot wide sanitary sewer easement being dedicated along the rear parcel line of the Leonis parcel adjoining the existing easement on the Town of Gardnerville parcel, and sufficiently expose the existing sewer lateral to determine the location that it ties into the main. If it does not tie in on the Leonis parcel, then one of two following alternatives should take place: the owner should coordinate with the adjacent owner to have a sanitary sewer easement dedicated of sufficient size to allow maintenance of the lateral; or the existing lateral should be plugged and abandoned at a point near the main and a new lateral installed to tie in on the Leonis parcel. A letter from architect Robert M. Oxoby dated October 3, 1994 was also presented stating that a 10-foot easement would be dedicated along the rear parcel line adjoining the existing easement on the Town of Gardnerville parcel and that the existing lateral would be plugged and abandoned at the point of current exposure. A new lateral shall be installed and will tie in to the main on the Leonis parcel. Discussion followed. Motion by Louis Neddenriep to approve the plans for the Leonis garage project located at 1299 Toler Avenue subject to architect Robert M. Oxoby's letter dated October 3, 1994 and Resource Concepts letter dated September 28, 1994. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

Mack Sewer Easement Abandonment--Represented by Rob Anderson. Mr. Anderson presented a drawing showing the location of a sewer easement on Parcel #25-410-01. The sewer easement is not being used except possibly for a portion on the westerly edge which may contain manholes which are serving Mountain Glen. Discussion followed. Motion by Louis Neddenriep to abandon the 20 foot sewer easement on Parcel #25-410-01. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

Bid for MGSD 1994-95 Package Insurance Policy: Alan Reed was present from Warren Reed Insurance with a package insurance policy proposal for 1994-1995 which he reviewed with the Board. (copy attached to the minutes) Discussion followed concerning fire risk and what was covered presently. Alan and David LaBarbara

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were directed to examine fire coverage for contents in several of the buildings. Motion by Leonard Anker to continue the package insurance coverage for MGSD with Penco in the amounts as shown on the Warren Reed Insurance proposal. David LaBarbara is directed to add fire insurance coverage for contents in the newly constructed buildings. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Jerome Etchegoyhen. Mr. Reed discussed earthquake and flood coverage including the excessive cost for the coverages. Mr. Reed also discussed employee dishonesty coverage. A \$100,000 bond would cost approximately \$1,000.00 per year. The Board instructed Mr. Reed to provide quotes for \$75,000 and \$100,000 employee dishonesty bonds by letter for the November 1, 1994 meeting.

Engineer's Report: Jack Norberg discussed the sewer pipe behind the Minden Inn which is damaged. One method of repair is an econoliner. This repair method could be done without digging and with a TV camera and fiberglass material patch. Various pros and cons of using the new repair method were discussed. Jack will research the costs involved in digging up the line for repair vs. the new repair method and present his findings at the next board meeting.

Automobile Acquisition: David LaBarbara discussed purchasing a mid-size sedan for district use. The vehicle purchase use was included in the MGSD 1994-95 budget. Discussion followed. Motion by Leonard Anker to authorize the Superintendent to pursue the bid process for the purchase of a mid-size sedan for district use. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

Superintendent's Report: David LaBarbara presented a draft letter from Bill Peterson to the County Commissioners concerning the recent Bill Shaw letter demanding that the County force MGSD to change its service area to include Mr. Williams. Discussion followed. The Board directed that the letter to the County Commissioners drafted by Bill Peterson be sent. David reviewed the remainder of Bill Peterson's report which included the land purchase agreement, annexation for Aspen Park, the Williams litigation, and the audit letter required by Coleman, Caine, Matzinger to complete the June, 1994 audit.

David LaBarbara related that his walk through inspection of the Wilson Plaza-Deli revealed that the owner needs to purchase .20 units of additional capacity. Motion by Louis Neddenriep to sell .20 units of additional capacity for the Wilson Plaza-Deli located at 1253 Hwy. 395. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

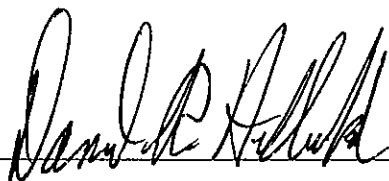
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Minden-Gardnerville Sanitation District
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Leonard Anker requested a progress report at the November 1, 1994 meeting on the expansion study being done by HDR Engineering.

Meeting adjourned at 10:40 P.M.

Approved: 11-1-94

By: _____

A handwritten signature in black ink, appearing to be "David R. Hillard", written over a horizontal line.



1521 Highway 395 North
 Gardnerville, NV 89410
 Phones: (702) 782-2277 / (702) 882-3624
 Fax: (702) 782-7387

October 4, 1994

MINDEN-GARDNERVILLE SANITATION DISTRICT
 SUMMARY OF INSURANCE
 10/5/94 10/5/95

PROPERTY

	Buildings	Contents
Administration	\$539,000	\$268,000
Chlorine Storage	17,000	n/a
Solid Handling Vacuum Beds Bld #1	38,000	n/a
Solid Handling Building	17,000	n/a
Solid Handling Vacuum Beds Bld #2	38,000	n/a
Equipment Garage	22,000	n/a
Primary Clarifier Pump Station	321,000	n/a
Trickling Filter Dosing Station	428,000	n/a
Digester Contr. Bldg & Digester #1	\$1,445,000	n/a
Digester #2	964,000	n/a

* Total \$3,830,000 \$268,000

Extra Expense	\$100,000
Deductible	1,000
Coverage	Special Form

Computer

Business Income	5,000
Computer Equipment	7,500
Media & Data	2,500
Deductible	250

Liability

Bodily Injury & Property Damage	\$2,000,000	aggregate limit
Products-Completed Operations	\$2,000,000	aggregate limit
Personal Injury & Advertising Injury	2,000,000	limit
Fire Legal Liability	500,000	per fire
Medical Payments	10,000	per person
Stop Gap Liability	1,000,000	each accident
	1,000,000	disease policy limit

Boiler and Machinery

Limit of Insurance	\$1,000,000
Deductible	\$1,000

Cont. Page 2 MING50



1521 Highway 395 North
Gardnerville, NV 89410
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MINDEN-GARDNERVILLE SANITATION DISTRICT
SUMMARY OF INSURANCE

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A u t o m o b i l e

Liability	\$2,000,000	per accident
Medical	10,000	per person
Uninsured Motorist	2,000,000	per accident
Comprehensive (auto #3 only)	250	deductible
Collision (auto #3 only)	500	deductible
Hired & Non-Owned auto liability	2,000,000	per accident

Schedule of insured vehicles:

#1 1956 Dodge Truck	#5 1991 Chevy. Dump
#2 1971 Plymouth Fury	
#3 1988 Ford Pickup	
#4 1981 Chevrolet Pickup	

E x c e s s L i a b i l i t y

Liability limit	\$2,000,000	occurrence
	2,000,000	aggregate

E r r o r s & O m i s s i o n s (C l a i m s M a d e)

Liability Limit	\$2,000,000	occurrence
Aggregate Limit	2,000,000	aggregate

P r e m i u m

The annual premium for the coverages mentioned herein is:

1993-94 Annualized Premium was \$22,720

1994-95 Annualized Company Quotes:

PENCO	\$19,104
RELIANCE	\$20,229
TITAN	\$21,336

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Minden-Gardnerville Sanitation District

P.O. BOX 568
MINDEN, NEVADA 89423
702 - 782-3546
FAX / 702-782-4915

NOTICE OF SPECIAL MEETING, FRIDAY, OCTOBER 28, 1994, 12:00 P.M., BOARD ROOM, MGSD
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

12:00 P.M. Call to order
12:05 Valley Villa--H & S Construction--Plan Approval--Action
12:20 Superintendent's Report--Action
12:30 Public Commentary
12:40 Adjournment



Bopbie D. Fettic-Executive Secretary

This meeting agenda is posted at the Minden Post Office, Gardnerville Post Office, CVIC Hall and the Minden-Gardnerville Sanitation District.

Any agenda item represented by an Attorney must have given fifteen (15) days notice to the Minden-Gardnerville Sanitation District.

ALL PERSONS attending the meeting are required to sign the guest register.

Please do not remove until October 29, 1994

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. Box 568
MINDEN, NEVADA

Minutes of special meeting, Friday, October 28, 1994, 12:00 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

Board Members Present:

Leonard Anker, Louis Neddenriep and Daniel Hellwinkel

Staff Members Present:

David LaBarbara

Others Present:

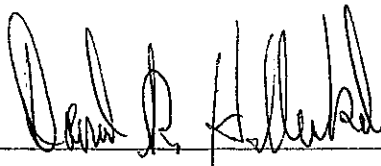
Rob Anderson

Valley Villa--H & S Construction--Plan Approval--Represented by Rob Anderson. David LaBarbara presented plans for Board review for two 4-unit apartment buildings to be located at 1374 Village way in the Valley Villa Subdivision. A letter was presented from Resource Concepts, dated October 21, 1994 relating that each building would be sewerred through separate 4-inch laterals which are already stubbed from the main and recommended that the Board approve the plans. David also recommended that the Board approve the plans. Motion by Louis Neddenriep to approve the plans for H & S Construction for the construction of two 4-plex apartment buildings to be located at 1375 Village Way subject to Resource Concepts letter dated October 21, 1994. The rules, regulations and requirements of MGSD must be met and all fees paid. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti and Jerome Etchegoyhen.

Motion by Leonard Anker to adjourn the meeting. Seconded by Louis Neddenriep. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti and Jerome Etchegoyhen.

Meeting adjourned at 1:10 P.M.

Approved: 12-6-94 By: _____



Minden-Gardnerville Sanitation District

P.O. BOX 568
MINDEN, NEVADA 89423
702 - 782-3546
FAX / 702-782-4915

NOTICE OF REGULAR MEETING, TUESDAY, NOVEMBER 1, 1994, 7:30 P.M., BOARD ROOM, MGSD
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 7:30 P.M. Call to Order
- 7:35 Minutes of October 4, 1994--Action
- 7:40 HDR Engineering--Progress Report for Future Expansion Study--Action
- 8:15 Western Nevada Properties--Clarification on Capacity Credits for
Oversizing--Action
- 8:25 Douglas County School District--Capacity Request--Action
- 8:45 Sierra Center--Cathren's Coffee House--Plan Approval and Capacity Request--Action
- 8:55 Bently Nevada--Tentative Map--Board Review and Comments--Action
- 9:05 Senior Citizens Center--Plan Approval and Capacity Request--Action
- 9:15 Carson Valley Community Food Closet--Request for Variance--Action
- 9:25 Mobile Home Rate Increase Ordinance--Board Review--Action
- 9:35 Engineer's Report--Action
- 9:50 Personnel--Probation Period Employee Review--Action
- 10:00 Superintendent's Report--Action
- 10:10 Secretary's Report--Action
- 10:20 Public Commentary
- 10:30 Adjournment



Bonnie D. Fettic-Executive Secretary

Any agenda item represented by an Attorney must have given fifteen (15) days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden Post Office, Gardnerville Post Office, CVIC Hall and the Minden-Gardnerville Sanitation District.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 11/2/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, November 1, 1994, 7:30 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Louis Neddenriep, Jerome Etchegoyhen, Vic Pedrojetti, Daniel
Hellwinkel and Leonard Anker

Staff Members Present:

David LaBarbara, Bruce Scott, Rob Williams and Bonnie Fetic

Others Present:

Mimi Moss, Jeff McCou, Rick Kester, Cathy Pennington, Renie C.
Allrel, Maryon Lewis, J. P. Copoulos, Robb Fellows, Julian Larrouy,
Dallas Byington, David Hussman.

The meeting was called to order by Vice-Chairman Neddenriep.

The minutes of October 4, 1994 were reviewed by the Board. The
Secretary pointed out to the Board that replacement pages had
been given to the Board to correct three small errors in the
minutes. Motion by Leonard Anker to approve the minutes of October
4, 1994 as corrected. Seconded by Jerome Etchegoyhen. Vote 3
ayes, 0 nays, absent; Daniel Hellwinkel.

Engineer's Report: Bruce Scott related that the Board had directed
that specific prices be obtained to repair the wye which is causing
line infiltration behind the Minden Inn. Bruce discussed in place
repair called "In-Situ" with an econoliner which would cost
\$3,050.00. Interstate Utilities will dig up the line and preform
repair for \$2,700.00. Bruce discussed each method of repair and
the fact that if the line were dug up, replacing the asphalt could
be a problem during the cold weather. Repair is not critical at
this time and perhaps the Board would like to wait until after the
first of the year to do the repair work. Discussion followed
concerning the pros and cons of repairing the wye in place vs.
digging up the wye for repair. Mr. Neddenriep, Mr. Pedrojetti and
Mr. Etchegoyhen related that maybe MGSD should try the econoliner
method of repair. Mr. Anker and Mr. Hellwinkel felt that the wye
should be dug up and repaired. Discussion followed. Motion by
Jerome Etchegoyhen to repair the wye behind the Minden Inn using
the econoliner method of repair. The motion died for the lack of
a second to the motion. Motion by Vic Pedrojetti to wait until
warmer weather and dig up the wye behind the Minden Inn and do the
required repair work. Resource Concepts is authorized to obtain

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bids for the work. Seconded by Leonard Anker. Vote: 3 ayes, 1 nay; Jerome Etchegoyhen.

The meeting was then turned over to Chairman Hellwinkel.

HDR Engineering--Progress Report for Future Expansion Study--
Represented by Rob Williams. Mr. Williams presented a progress report which he discussed with the Board including projected growth rates obtained from the County, average projected growth rates for the MGSD service area from 1993 to 2015, estimated build-out population at 41,000 people or affluent projected at 4.5 million gallons per day, projected flows, peak flows, and flow graph, discharge limitations, effluent comparison, plant improvement increments, preliminary phasing, future site plan phases to build-out, and phases 1, 2 & 3 capital improvements plan. Discussion followed. The Chairman suggested that the Board hold a special meeting to discuss the report in depth and future MGSD expansion plans. Rob related that he needed to meet with the Superintendent in order to finish the report, that he would then finalize the report and get the report out to the Board members to review before the next regular Board meeting. Mr. Anker felt that it would be beneficial to have a workshop meeting. The Board agreed that a workshop meeting should be held on Wednesday, November 30, 1994 at 12:00 P.M.

Western Nevada Properties--Clarification on Capacity Credits for Oversizing: David LaBarbara related that Western Nevada Properties had requested that their item be removed from the agenda and placed on the December, 1994 meeting agenda. David explained that Western Nevada Properties is requesting clarification for the interceptor credits for line oversizing due to the fact that they wish to sell some of the project and want to know if the interceptor credits go with the property or can the property be sold without giving the interceptor credit to the buyer?

Douglas County School District--Capacity Request--Represented by Rick Kester. David LaBarbara related to the Board that MGSD had received the revised school enrollment for the Douglas County schools located within the District, and that it is necessary for the school district to purchase additional capacity. 5.34 units of additional capacity is needed for the Douglas High School, .98 unit for the Carson Valley Middle School, and 1.36 units for the Gardnerville Elementary School. Discussion followed concerning future enrollment figures, and the proper capacity rate to be charged at the Carson Valley Middle School since some of the school property is in the old district and some of the school property was annexed after 1978. Motion by Jerome Etchegoyhen to sell 5.34 units of capacity to the Douglas County School District for the Douglas High School, .98 unit of capacity for the Carson Valley

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Middle School, and 1.36 units of capacity for the Gardnerville Elementary School. David LaBarbara is directed to research the Carson Valley Middle School to determine if any of the building area was annexed after 1978. Seconded by Leonard Anker. Motion carried.

Sierra Center--Cathren's Coffee House--Plan Approval and Capacity Request--Represented by Cathy Pennington and Renie Allrel. An authorization to represent signed by the owner and plans were presented for Board review for Cathren's Coffee House to be located in Sierra Center at 1662 Hwy. 395. David LaBarbara related that the owner is giving the tenants 1.0 unit of capacity. The plans call for 3.0 units of capacity and therefore, it would be necessary to purchase 2.0 additional units of capacity for the project. David related that a grease trap is not required for the current operation. However, he cautioned the tenants that should the menu change or the business expand that a grease trap could be required in the future. Motion by Vic Pedrojetti to approve the plans for Cathren's Coffee House located in the Sierra Center at 1662 Hwy. 395. 1.0 unit of capacity from the owner is approved and MGSD agrees to sell 2.0 units of additional capacity making a total of 3.0 units of capacity for the business. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Motion carried.

Bently Nevada--Tentative Map--Board Review and Comments--Represented by Rob Fellows. Bruce Scott related that the Bently Nevada tentative map had been reviewed by Resource Concepts. Bruce presented a letter from Resource Concepts dated October 14, 1994 which related that the tentative map area includes the areas presently under contract for service by MGSD. All of the area represented on the tentative map was contemplated to be serviced when the interceptor sewer line in Buckeye Road was sized. Proposed sewer improvements shown on the map will be reviewed separately as specific site improvement plans are submitted for review. Bruce further explained that the tentative map proposes the number of tentative blocks and basically creates proposed road circulation. Rob Fellows discussed the areas proposed for the hospital and a college. Bruce recommended approval of the tentative map subject to the normal requirements of MGSD. David LaBarbara related that a routine letter could be written stating that the property is within the service contract area and eligible for service, conditioned by specific plan approvals for each project, the availability of capacity at the time of specific project approval, and payment of fees and other requirements of MGSD. Motion by Louis Neddenriep to approve the tentative map for Bently Nevada and to authorize David LaBarbara to write a letter stating that the tentative map is approved, and to include that the property is within the service contract area, is eligible for

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service, conditioned by specific plans for approval on every project, availability of capacity at the time of project approval, payment of fees and other requirements of MGSD. Seconded by Leonard Anker. Motion carried.

Senior Citizens Center--Plan Approval and Capacity Request--
Represented by Mimi Moss, Jeff McCou, Maryon Lewis and J. P. Copoulos. Plans were presented for Board review for a small inside building improvement project for the Senior Citizens Center located at 2300 Meadow Lane. David LaBarbara related that the plans call for six additional drains and that it would be necessary to purchase 1.2 units of capacity for the improvement project. Motion by Jerome Etchegoyhen to approve the improvement project for the Senior Citizens Center located at 2300 Meadow Lane and to sell 1.2 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Vic Pedrojetti. Motion carried.

Carson Valley Food Closet--Request for Variance--Represented by Julian Larrouy. Mr. Larrouy requested that the Board consider a variance to facilitate connection to MGSD sewer service for the proposed Carson Valley Food Closet and Family Support building on Waterloo Lane near Lampe Park. Mr. Larrouy told the Board the history of the proposed building project and the donation of land to build the building by the Hussman family. The Town of Gardnerville is not requiring annexation due to the fact that the proposed building will be built on 3/4 of an acre. A new parcel cannot be developed under the County's Ordinance for A-4 zoning which requires a minimum of 19 acres. The project cannot afford to pay the acreage fee for the entire parcel. Mr. Larrouy further explained that the proposed project is the only one with philanthropic use in the valley. The project can pay the capacity and connection fees, but a variance is needed on the acreage. David LaBarbara related that the MGSD ordinance requires that a full parcel be annexed as well as annexation to the Town of Gardnerville. Discussion followed. Bruce Scott discussed the possibility for a lease incumbrance on a portion of a parcel and perhaps that possibility could be discussed with Bill Peterson for philanthropic purposes. The Board related that although they are sympathetic with the situation, they could not go against the MGSD ordinance to provide a variance. Discussion followed. Motion by Louis Neddenriep to continue the Carson Valley Community Food Closet request for variance to the December 6, 1994 meeting. Bruce Scott and Mimi Moss will research the project to see if there is any way that MGSD can provide service without going against the MGSD ordinance. Seconded by Leonard Anker. Motion carried.

The Chairman informed the Board that Dal Byington was present and that he was interested in selling property to MGSD. The Board

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agreed to hear Dal Byington. Dal Byington related to the Board that he is interested in selling land to MGSD for effluent disposal. If MGSD is interested in purchasing the property he would like the opportunity to lease back the property. There is approximately a total of 1,404 acres and he would be interested in selling approximately 750 acres. Dal pointed out the area he was interested in selling on a map and related that there are different ways to break up the acreage under the current land division map. Discussion followed concerning asking price and effluent management. Mr. Pedrojetti felt that the effluent should be going to the Pine Nut area. The Board thanked Mr. Byington for attending the meeting.

Engineer's Report: Bruce Scott related to the Board that he has not received the information from Rob Anderson for the Bently line oversizing costs nor the legal description for the Mack easement abandonment.

Bruce Scott related that the record of survey shows 56.9 acres for the land that MGSD is negotiating the purchase north of the plant. Bruce discussed the section line and property sold to Hickey from Dangberg, and the Greg Lynn and Halden ownership at the Klauber Pond. The Board directed Bruce to discuss MGSD procuring the pond area with Rob Anderson.

Bruce Scott related to the Board that the Town of Gardnerville has made a proposal concerning the stamping of plans. Some sets of plans are changed three to four times and it is proposed that the plans be stamped with every entity signing off so that everyone will know that they are dealing with the same set of plans and getting the right set of plans on the job site and also a signing off card at the job site. Bruce asked the Board if MGSD would like to participate? David LaBarbara felt that MGSD was already checking plans for corrections. Discussion followed. Motion by Jerome Etchegoyhen to implement the stamping and signing off on plans as proposed by the Town of Gardnerville. Seconded by Vic Pedrojetti. Vote: 2 ayes, 2 nays, being Leonard Anker and Louis Neddenriep. The Chairman voted aye.

Superintendent's Report: David LaBarbara related that ordinances had been received from Bill Peterson per direction from the Board to allow for one sixty day extension for the return of an executed contract for annexation and one for one sixty day extension for the return of an executed contract of service. The Board reviewed the proposed ordinances prepared by Bill. Motion by Jerome Etchegoyhen to adopt Ordinance Number 113 allowing for one sixty day extension for the return of an executed contract for annexation. Seconded by Vic Pedrojetti. Motion carried. Motion by Vic Pedrojetti to adopt Ordinance Number 114 allowing for one sixty day extension for

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the return of an executed contract for sewer service. Seconded by Leonard Anker. Motion carried.

David LaBarbara reviewed the proposed mobile home ordinance change prepared by Bill Peterson as directed by the Board. Discussion followed. Motion by Leonard Anker to authorize proper noticing for a public hearing to be held on December 6, 1994 to change the MGSD ordinance for mobile homes to 1.0 EDU for mobile homes or manufactured homes located on stalls or pads. Seconded by Louis Neddenriep. Motion carried. Motion by Louis Neddenriep to authorize proper noticing for a public hearing to be held on December 6, 1994 to change the MGSD ordinance for R.V.'s and motor homes to .5 EDU unless stored for longer than sixty days, in which case they will be deemed mobile home stalls and pads. Seconded by Jerome Etchegoyhen. Motion carried.

David LaBarbara reviewed the legal information received from Bill Peterson concerning bids for MGSD purchases and also reviewed the state statutes provided by Bill relating to purchases.

David LaBarbara related that the bid opening for the purchase of a 1995 4-door sedan would be at 2:00 P.M. on November 7, 1994. David asked the Board if they would consider a special meeting to award the bid for the purchase of the 1995 4-door sedan. The Board agreed to have a special meeting at 12:00 P.M. on November 8, 1994 to award the bid for the 1995 4-door sedan. David also related that Bob Spellberg had requested to be on the special meeting agenda to purchase additional capacity for GRGID. The Board agreed to include the GRGID request for capacity purchase on the special meeting agenda for November 8, 1994.

David LaBarbara reported that a letter had been received from Alan Reed of Warren Reed Insurance as per Board request for the increase in dishonesty coverage. To increase the dishonesty coverage to \$75,000 the three year premium would be \$812.00, and to increase the dishonesty coverage to \$100,000 the three year premium would be \$954.00. Both quotes are subject to a \$1,000 deductible. MGSD is currently paying a three year premium of \$416.00 for \$15,000 in dishonesty coverage. Discussion followed. Motion by Leonard Anker to increase the dishonesty coverage for MGSD to \$100,000. Seconded by Vic Pedrojetti. Motion carried.

David LaBarbara reported that MGSD needs to move forward to complete the bio-solids permit form. David related that he needs to meet with Mahmood Azad and Henry Dreyer, but that he had left several messages on Henry's answering machine which have not been returned. David requested that if any of the Board Members see Henry Dreyer to please ask him to contact him.

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David LaBarbara related that radio equipment for plant use had been included in the current budget and asked for Board direction as to how they wished him to proceed with the purchase and what brand radio equipment they wished purchased. Discussion followed on motorola radios, licensing and costs. David related that he wished to authorize Jim Davis to investigate the radio equipment purchase. Discussion followed. David will instruct Jim Davis to investigate the purchase of radio equipment and costs estimates for Board review at the next meeting.

David LaBarbara reported that the final inspection of TCBY located in the Carson Valley Fair complex calls for .8 additional unit of capacity. The capacity can be deducted from the unused capacity for the complex. Motion by Louis Neddenriep to approve .8 unit of additional capacity for TCBY to be deducted from the remaining unused capacity for Hart Estate Development/Carson Valley Fair making the total capacity for TCBY 7.2 units. Seconded by Jerome Etchegoyhen. Motion carried.

2 David LaBarbara reported that Sharla Keith and Kim Graham had both been employed by MGSD for a period of one year. David related that Sharla Keith had obtained her Operator 3 certification and recommended that she be taken off probation. David also related that using the Carson City treatment plant wage scale that Sharla's salary should be increased to \$27,469 per year. Discussion followed. Motion by Leonard Anker to remove Sharla Keith from probation and to increase her annual salary to \$27,469.00. Seconded by Jerome Etchegoyhen. Motion carried. Discussion followed concerning grade levels for MGSD employees and the fact that MGSD needs a certain number of employees at each grade level to operate the plant. The Board directed that each employee could advance to one grade level higher than the grade level hired. The Chairman felt that David should provide the Board with the required grade personnel to operate the plant. David reported that Kim Graham has let his grade II certification lapse and recommended that he not be taken off probation. He could be allowed a couple of months to take his test and if he does not pass the test, then either down grade his position or terminate his employment. Discussion followed. The Board directed that Kim Graham be left on probation until his test results are obtained. If he fails the test then his position will be down graded to trainee.

Secretary's Report: Bonnie Fettic reported that the 30 day notice of completion for Marv McQueary Excavating for the plant pavement repair and overlay project will expire on November 13, 1994. If there are no claims the retention should be released to Marv McQueary Excavating. Motion by Leonard Anker to authorize retention release to Marv McQueary Excavating for the pavement repair and overlay project after November 13, 1994 if there are no

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claims against the project. Seconded by Vic Pedrojetti. Motion carried.

Meeting adjourned at 11:45 P.M.

Approved: 12-6-94

By: 

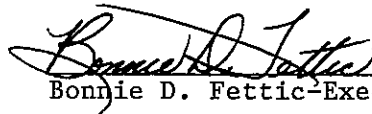
Minden-Gardnerville Sanitation District

P.O. BOX 568
MINDEN, NEVADA 89423
702 - 782-3546
FAX / 702-782-4915

NOTICE OF SPECIAL MEETING, TUESDAY, NOVEMBER 8, 1994, 12:00 P.M., BOARD ROOM, MGSD
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

- 12:00 P.M. Call to Order
- 12:05 Gardnerville Ranchos General Improvement District--Capacity Request--Action
- 12:15 Bid Award for 1995 4-Door Sedan--Action
- 12:25 Superintendent's Report--Action
- 12:35 Public Commentary
- 12:45 Adjournment



Bonnie D. Fettic-Executive Secretary

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

PLEASE DO NOT REMOVE UNTIL: November 9, 1994

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of special meeting, Tuesday, November 8, 1994, 12:00 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

Board Members Present:

Louis Neddenriep, Jerome Etchegoyhen, Leonard Anker, Vic Pedrojetti

Board Members Absent:

Daniel Hellwinkel

Staff Members Present:

David LaBarbara

Others Present:

Bob Spellberg

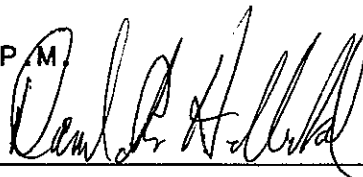
The meeting was called to order by Vice Chairman Neddenriep.

Gardnerville Ranchos General Improvement District--Capacity Request--Represented by Bob Spellberg. David LaBarbara presented a letter dated November 2, 1994 from GRGID requesting the purchase of 33.0 units of capacity to be used in accordance with the supplement to the 1974 agreement. GRGID has 7.0 units of remaining capacity at the present time. Discussion followed. Motion by Leonard Anker to sell 33.0 units of capacity to the Gardnerville Ranchos General Improvement District under the terms of the Supplement to the 1974 Agreement between GRGID and MGSD to be used within the Gardnerville Ranchos General Improvement District boundary. Seconded by Jerome Etchegoyhen. Motion carried.

Bid Award for 1995 4-Door Sedan: David LaBarbara reported that the bid for a 1995 4-Door Sedan had been noticed in accordance with the NRS statutes and that the bid opening was held at 2:00 P.M. on November 7, 1994. David presented the bid results to the Board. One bid had been received from C. O. D. Garage which met all the bid specifications. The Board discussed the effect of delaying the bid award to order another vehicle. The consensus of the Board and staff was that the vehicle was needed immediately. Motion by Vic Pedrojetti to accept the bid from the C.O.D. Garage in the amount of \$16,496.50. The bidder must meet the specification of delivery. Seconded by Leonard Anker. Motion carried.

Meeting adjourned at 12:45 P.M.

Approved 12-6-94 By _____



Minden-Gardnerville Sanitation District

P.O. BOX 568
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FAX / 702-782-4915

NOTICE OF SPECIAL MEETING, WEDNESDAY, NOVEMBER 30, 1994, 12:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA:

12:00 Call to Order

12:05 HDR Engineering--Workshop for Master Plan for Future Expansion Study--Action

2:00 Superintendent's Report

2:10 Public Commentary

2:20 Adjournment



Bonnie D. Feticc-Executive Secretary

This agenda is posted at the CVIC Hall, Minden Post Office, Gardnerville Post Office, and Minden-Gardnerville Sanitation District.

PLEASE DO NOT REMOVE UNTIL: 12/1/94

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of special meeting, Wednesday, November 30, 1994, 12:00 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

Board Members Present:

Daniel Hellwinkel, Jerome Etchegoyhen, Leonard Anker, Louis Neddenriep and Leonard Anker.

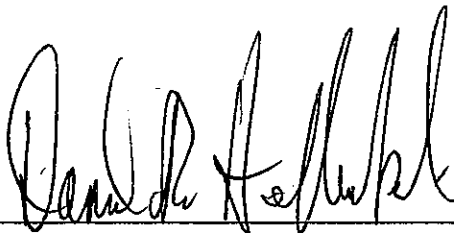
Staff Members Present:

David LaBarbara, Bruce Scott and Rob Williams

HDR Engineering--Workshop for Master Plan for Future Expansion Study--Represented by Rob Williams. Mr. Williams discussed his method for analyzing flows and population figures in his master plan. Rob said the timetable for a plant improvement phase would be about three years from start to finish. Rob then reviewed a list contained in the master plan for Phase I of plant improvements. The Board asked questions about each item, its cost and necessity for expansion. David LaBarbara brought up the fact that a valve positioner in the trickling filter dosing station was malfunctioning and would not wait for a future expansion. The Board generally agreed that the positioner would have to be repaired. Rob continued through the list on Page VI-9 of the master plan for Phase I, including waste sludge storage, odor control, increasing sludge storage, etc. Removing the old chlorine bulk storage tank was discussed. The Board felt that the tank work could be done by the District at a reduced cost. The consensus of the Board was that Rob should do a pre-design report including Phase I and a trickling filter. Motion by Leonard Anker to proceed with a preliminary design report and meet with the Board as soon as possible. Seconded by Louis Neddenriep. Motion carried. Rob will provide a contract from HDR for the pre-design report which will be forwarded to Bill Peterson for approval.

Meeting adjourned at 2:00 P.M.

Approved: 1-3-95 By: _____




Minden-Gardnerville Sanitation District

P.O. BOX 568
MINDEN, NEVADA 89423
702 - 782-3546
FAX / 702-782-4915

NOTICE OF REGULAR MEETING, TUESDAY, DECEMBER 6, 1994, 7:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

AGENDA

- 7:30 P.M. Call to Order
- 7:35 Minutes of October 28, 1994, November 1, 1994 and November 8, 1994--Action
- 7:40 Western Nevada Properties--Capacity Request Clarification--Action
- 7:50 Western Nevada Properties--Winhaven 6--Line Acceptance & As Built Approval--Action
- 8:00 Carson Valley Community Food Closet--Request for Variance Continuation--Action
- 8:20 Old Town Center--Plan Approval & Capacity Request--Action
- 8:30 Sunset Gardens--Plan Approval & Capacity Request--Action
- 8:40 Chichester Estates Phase I--Plan Approval--Action
- 8:50 H & S Construction--Plan Approval & Capacity Request--Action
- 9:00 Public Hearing for Mobile Home & R.V. Park Ordinance Changes--Action
- 9:10 MGSD Vehicle Disposal--Action
- 9:20 Engineer's Report--Action
- 9:35 Superintendent's Report--Action
- 9:50 Secretary's Report--Action
- 10:00 Public Commentary
- 10:10 Adjournment



Bonnie D. Pettic--Executive Secretary

Any agenda item represented by an Attorney must have given fifteen (15) days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the CVIC Hall, Minden Post Office, Gardnerville Post Office, and the CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

Please do not remove until: December 7, 1994

MINDEN-GARDNERVILLE SANITATION DISTRICT
P. O. BOX 568
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, December 6, 1994, 7:30 P.M.,
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Leonard Anker, Louis Neddenriep and Daniel Hellwinkel

Board Members Absent:

Vic Pedrojetti

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fettic

Others Present:

Steve Holton, R. P. Heim, Rob Anderson, Mike Hickey, and Kent Neddenriep.

The meeting was called to order by Vice-Chairman Neddenriep.

The minutes of October 28, 1994, November 1, 1994 and November 8, 1994 were reviewed by the Board. Motion by Leonard Anker to approve the minutes of October 28, 1994, November 1, 1994 and November 8, 1994. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel and Vic Pedrojetti.

Superintendent's Report: David LaBarbara informed the Board that he had performed the final inspection for the new building being built by RGR Properties at 1425 Industrial Way. The inspection revealed that the building requires .6 additional unit of capacity than originally approved by the Board. There were 4.0 units of capacity available on the property. The initial building plans called for 3.0 units of capacity, and therefore the additional .6 unit of capacity can be deducted from the remaining 1.0 unit of capacity. Discussion followed. Motion by Jerome Etchegoyhen to approve an additional .6 unit of capacity for RGR Properties building located at 1425 Industrial way making the total building capacity 3.6 units. There is .4 unit of capacity credit remaining on the property. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel and Vic Pedrojetti.

David LaBarbara reported that he had performed the final inspection for the Tree House Nursery located at 1266 Dresslerville. The inspection revealed that the building will require an additional

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.2 unit of capacity making the total building capacity 1.2 units. Motion by Leonard Anker to sell .2 units of capacity for the Tree House Nursery located at 1266 Dresslerville. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel and Vic Pedrojetti.

Western Nevada Properties--Capacity Request Clarification-- Represented by Steve Holton. David LaBarbara informed the Board that the item should have been agendized as oversizing credit clarification. Mr. Holton informed the Board that the problem concerning the oversizing credit had been resolved and that he wished to remove the item from the agenda. Discussion followed concerning the potential project affecting the line oversizing credit.

Western Nevada Properties-Winhaven 6--Line Acceptance and As-Built Approval-- Represented by Steve Holton. Bruce Scott informed the Board that Resource Concepts had reviewed the as-built drawings as submitted by Western Nevada Properties. The drawings have been field verified and based upon Resource Concepts review, Bruce recommended that the as-builts be approved. Bruce presented a letter from Resource Concepts dated November 30, 1994 recommending approval along with a list of the sheet numbers which had been reviewed, the portions of the sheet numbers not reviewed and portions of the sheet numbers which had been reviewed previously and accepted by MGSD. Bruce related that the rim elevations need to be added to the record drawings, the required "S's" stamped on the curbs and reproducible as-builts provided to MGSD once the final street improvements are completed. David LaBarbara informed the Board that MGSD has performed the necessary testing requirements and that the line has tested satisfactorily to MGSD standards. Motion by Leonard Anker to accept the line for Winhaven 6 and to approve the as-built drawings as specified by Resource Concepts letter dated November 30, 1994. Additionally, the required "S's" are to be stamped on the curbs. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Vic pedrojetti.

The meeting was then turned over to Chairman Hellwinkel.

Carson Valley Community Food Closet--Request for Variance Continuation: Bruce Scott informed the Board that he had discussed the parcel problem for the Carson Valley Community Food Closet with the Douglas County staff. The County has asked that the agenda item be continued due to the fact that the staff is going to the Commissioners for clarification. The staff is going to ask the Commissioners for a special parcel to satisfy MGSD's concerns.

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Bruce discussed the situation with the Board. Bruce related to the Board that he was authorized by Mr. Larroury and the County staff to request a continuation on behalf of the Carson Valley Community Food Closet request for variance to be continued to the January, 1995 meeting. Motion by Louis Neddenriep to continue the Carson Valley Community Food Closet request for variance to the January 3, 1995 meeting. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

Engineer's Report: Bruce Scott informed the Board that he had received a couple of calls during the month for potentially large projects to be located near the Barton Memorial property. A large retirement complex and an assisted living project are being considered. Discussion followed concerning the sewerage of the potential projects. Discussion continued regarding diversion of excessive flows, Chichester flows, and recommendation for a 15" line for the Chichester project.

Old Town Center--Plan Approval and Capacity Request--Represented by R. P. Heim. David LaBarbara presented plans for Board review for Old Town Center to be located on Hwy. 395 adjacent to Haas Center. David related that an easement has been provided for the existing line which has to be approved by Resource Concepts. David explained the plans which consist of seven retail stores and easement to the Board. A 6-inch private lateral will serve the project. The project calls for 7.0 units of capacity. There is 2.67 units of square foot capacity credit available. Therefore, the owner would need to purchase 4.33 units of capacity and pay the connection fee for 7.0 units. Bruce Scott presented a letter from Resource Concepts dated November 30, 1994 recommending approval subject to a 20-foot wide sewer easement as shown on the plans for the existing main bisecting the property. The grant of easement must be approved by MGSD and recorded prior to issuance of a building permit. Motion by Jerome Etchegoyhen to approve the plans for Old Town Center to be located on Hwy. 395 adjacent to Haas Center subject to Resource Concepts letter dated November 30, 1994. Approval is given for 2.67 units of square foot capacity credit. MGSD agrees to sell 4.33 units of capacity making the total building capacity 7.0 units. The connection fee is subject to 7.0 units. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Louis Neddenriep. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

Sunset Gardens--Plan Approval and Capacity Request--Represented by Mike Hickey. Bruce Scott related that he wished to make the Board aware that although he is not personally involved, Resource Concepts is involved in the project submittal to the Town of Gardnerville as regards streets and drainage. Bruce presented a

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Letter from Resource Concepts dated November 30, 1994 describing the proposed project as being 26 residential units located at the corner of Hussman and High School Streets. Four units would sewer directly into the existing 8-inch sewer main in Hussman Avenue while the remaining 22 units would be served by a proposed main extension into the project. The engineer has requested a variance from the minimum slope requirements, but based upon plan review it is suggested that adjustments can be made so the variance is not necessary. Resource Concepts letter recommended three slope changes and that evidence be provided that the new main on Sunset Court will be located within a public right-of-way or dedicate a minimum 20-foot wide easement. Plans were reviewed by the Board. Mr. Hickey related that the project will be a patio home type concept with possibly some duplex units. All units will have separate laterals. There will also be a homeowners' association. Mike related that he would not ask for capacity at the present time, but requested concept approval along with a standard will serve letter from MGSD. David LaBarbara related that there are 11.94 units of square foot capacity credit available. Motion by Jerome Etchegoyhen to approve the sewer improvement plans in concept for Sunset Gardens subject to Resource Concepts letter dated November 30, 1994 and subject to approval by Douglas County. The Superintendent is authorized to write a standard will serve letter for the project. The rules, regulations and requirements of MGSD are to be met and all fees paid. Discussion followed on the next steps to be taken for the project and the fact that not all approvals have been obtained for the project. Mr. Etchegoyhen's motion was seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

Chichester Estates Phase I--Plan Approval--Represented by Rob Anderson and Kent Neddenriep. David LaBarbara related that 159 units of capacity had been allocated but not paid for in Phase I of the Chichester Estates. Rob Anderson related that the Chichester's are the property owner and will remain so until the final map is approved. Rob informed the Board that tentative approval for Phase I has been obtained from all the other necessary agencies and now final approval for the sewer improvements is being requested. David related that when the final map is filed, every lot must have one unit of sewer capacity. Bruce Scott presented a letter from Resource Concepts dated November 30, 1994 stating that plans date stamped November 21, 1994 submitted by Anderson Engineering have been reviewed and recommend approval by the Board subject to five conditions contained in the letter. Bruce reviewed the improvement plans with the Board. Bruce suggested that Resource Concepts review plan sheet #55 relative to comment #1 contained in the letter which was over looked in the review process and also wants to see a profile design of the project to Toler and

Elges. Rob discussed the oversizing line requirements by MGSD and the fact that his client will not benefit from any reimbursement due to the fact that the project is located on the frontage of the reimbursable portion of the line. Rob related that he will ask for line upsizing credit from Buckeye down to the project. Discussion followed on line reimbursement, and the current MGSD ordinance regarding line reimbursement. Bruce related that the same information should be provided to MGSD as the Bently line for any oversizing reimbursement from the project. Discussion followed. Motion by Leonard Anker to approve the improvement plans for Chichester Estates Phase I subject to Resource Concepts letter dated November 30, 1994 and profile design of the project being submitted to Resource Concepts for review for the line to Toler and Elges. Approval is also subject to approval by Douglas County. The Chairman is authorized to sign the plans after corrections are implemented and approved by Resource Concepts. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti. Rob requested that construction continue as presently being done for approximately 1,100 more feet of line. David related that Lumos and Associates will continue with the project inspection.

The Board asked Rob Anderson the status of the land sale between MGSD and the Haldan's? Rob related to the Board that the Haldan's attorney Steve Hartman has been out of the office, but that the sale is moving along and that MGSD should receive information shortly. Resource Concepts has completed the record of survey which Rob has reviewed with the Haldan's, but is waiting for comments from Mr. Hartman. Mr. Covillia from Steve Hartman's office has been assigned to help with the conclusion of the land sale. Bruce Scott discussed the record of survey and the fact that the distance between the fence line and the section line is 8-10 feet. An adjustment has been made to go to the section line rather than the fence line, and to also include another small "L" shape. By making the small adjustments, if MGSD is able to make an agreement with Greg Lynn per previous discussion with Greg, a clean property line can be made. Discussion followed on property description, record of survey, etc.

H & S Construction--Plan Approval and Capacity Request--Represented by Rob Anderson. Plans were presented for Board review for a two story office building to be located at approximately 10th. Street and Hwy. 395 behind Bank of America. David related that 2.0 units of capacity is required for the first story of the building and 2.4 units of capacity for the second story of the building, which totals 4.4 units of capacity. David explained that a lift station will be required to pump the sewage into the existing line. Bruce Scott related that Resource Concepts had reviewed revised plans dated August, 1994 and November, 1994. The revised plans

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adequately address the conditions contained in Resource Concepts letter dated October 12, 1994 with the understanding that the lift station will be privately owned and operated to its point of discharge at MGSD's sewer line. Motion by Louis Neddenriep to approve the plans for H & S Construction at approximately 10th. Street and Hwy. 395 behind Bank of America subject to Resource Concepts letter of November 30, 1994 and subject to the lift station being privately built and owned. MGSD agrees to sell 4.4 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

Public Hearing for Mobile Home & R.V. Park Ordinance Changes: The Chairman related that the Board would hold a public hearing for an ordinance change that would change the rate for permanently occupied mobile homes from .8 per EDU to 1.0 per EDU. The Secretary informed the Board that the public hearing had been noticed per the NRS statute. David LaBarbara read the proposed ordinance changes aloud. Motion by Louis Neddenriep to adopt ordinance #115 which changes the rate per EDU for permanently occupied mobile homes to 1.0 per EDU. Seconded by Leonard Anker. The Chairman called for public commentary. There were no replies. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti. David related that there was a typographical error in proposed ordinance #116 which would be corrected by the Secretary if adopted. Motion by Louis Neddenriep to adopt ordinance #116 which would provide that if an R.V. unit is parked for a period in excess of 60 days that the R.V. unit would be charged 1.0 EDU. Seconded by Leonard Anker. The Chairman called for public commentary. There were no replies. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

MGSD Vehicle Disposal: David LaBarbara related that the Gardnerville Ranchos Volunteer Fire Department has asked the Board's consideration in donating the 1971 Plymouth vehicle that MGSD is planning to dispose of. David presented a letter from the Gardnerville Ranchos Fire Department, dated December 1, 1994 asking for the vehicle which they would use for patient extrication drills. The volunteers would be responsible for picking up the vehicle and only request that they be supplied with a valid title. The Chairman felt that perhaps the vehicle should be advertised for sale. Discussion followed concerning sale of the vehicle, donation to the volunteer fire department, laws involved in disposing of vehicles, insurance, etc. Motion by Louis Neddenriep to donate MGSD's 1971 Plymouth to the Gardnerville Ranchos Volunteer Fire Department and to authorize the Chairman to sign the vehicle title. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

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Engineer's Report: Bruce Scott informed the Board that the legal description for the abandonment of the Mack sewer easement has been received from Rob Anderson. The easement has been reviewed by Resource Concepts and is correct. Bruce related that he will have Bill Peterson review the document before obtaining the Chairman's signature.

Superintendent's Report: David LaBarbara reported that the EPA audit hearing has once again been cancelled. The new tentative hearing date is December 16, 1994.

David LaBarbara reported that fuel can be obtained by MGSD from the County at their rate if MGSD wishes to do so. The Board directed that they were not interested in obtaining fuel from the County.

David LaBarbara reported that prices had been obtained for two 2-way radios and a base station. Motorola quoted \$4,330.00 plus \$13.00 per unit per month dispatch fee. Schwartz Radios quoted \$1,956.00 for Uniden plus \$10.00 per unit per month dispatch fee. David discussed both the Motorola and the Uniden radio equipment with the Board, and recommended that the Board purchase the Uniden radio equipment. Discussion followed on maintenance agreement and repeater. Motion by Leonard Anker to approve the purchase of the Uniden radio equipment from Schwartz Radio for \$1,956.00 plus \$10.00 per unit per month dispatch fee, subject to a reasonable maintenance agreement. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

David LaBarbara reported that Rob Williams had faxed the contract figures for the pre-design report contract. David related that the figures are \$45,500 for preliminary design phase, \$5,000 for geotechnical investigations and \$6,000 for surveying. Rob has requested that the Board authorize the Chairman to sign the contract subject to approval from Bill Peterson. Discussion followed on approval, agendaizing the contract, and contract amount. Motion by Jerome Etchegoyhen to approve the HDR Agreement For Professional Engineering Services Phase I Predesign Study in the amount of \$56,500.00, subject to approval by Bill Peterson. The Chairman is authorized to sign the contract. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

David LaBarbara reported that after numerous attempts he has been unable to contract with Henry Dreyer concerning the EPA permit requirements and that it is imperative that MGSD meet the EPA permit requirements. Discussion followed.

David LaBarbara reported that he is obtaining a price for the removal of the chlorine tank and also a price for the removal of

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a diesel tank when the expansion work is completed.

Secretary's Report: Bonnie Fettic requested that the Board increase the amount of petty cash to \$200.00 due to increased small claims court costs and filing fees. Currently the petty cash is having to be replenished approximately three times a month. The Chairman also felt that MGSD should procure a credit card which he felt could be used for some of the District's expenses. Discussion followed concerning authorization identification for use of the credit card. Motion by Leonard Anker to raise the MGSD petty cash to \$200.00. David LaBarbara is directed to investigate the procurement of a credit card for MGSD use. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Vic Pedrojetti.

Bonnie Fettic reported that the newly elected Board of Trustees would be sworn in at the January 3, 1995 meeting and asked who the Board wished to administer the oaths of office. The Chairman related that he would ask Judge Tom Perkins.

Meeting adjourned at 11:00 P.M.

Accepted: 1-3-95 By: _____

