

# Minden-Gardnerville Sanitation District


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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

NOTICE OF REGULAR MEETING, TUESDAY, JANUARY 4, 2000, 7:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:00 P.M. Call to Order
- 7:01 Election of MGSD Board Officers for 2000--Action
- 7:05 Minutes of December 7, 1999--Action
- 7:10 Bruno Sewer Main--As-Built and Sewer Main Acceptance--Action
- 7:20 Chichester Phase 6--As-Built and Sewer Main Acceptance--Action
- 7:30 Crestmore Village Apartments--Plan Approval and Capacity Request--Action
- 7:45 Swift/Gardnerville 7-11 Store--Request For Variance For Capacity After  
Time Limit Expiration--Action
- 8:00 Continuation of Lot Line Adjustment Between MGSD and Westwood Park  
Homeowners Association--Approval--Action
- 8:10 Bently Nevada Corporation--Discussion of Long Term Wastewater Reuse--Action
- 8:40 Engineer's Report--Action
- 8:55 Superintendent's Report--Action
- 9:10 Secretary's Report--Action
- 9:20 Public Commentary
- 9:30 Adjournment

  
Bonnie D. Feticc-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, January 4, 2000, 7:00 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Jerome Etchegoyhen, Leonard Anker, O.P. Brown, Jr. and Robert Dinsmore

Staff Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Kent Neddenriep, Gary Estes, Mike Compston and Jim Usher

Election of MGSD Board Officers for 2000: The Chairman called for nominations for MGSD Board Officers for the 2000 year. Motion by Robert Dinsmore to retain Daniel Hellwinkel as Chairman, Jerome Etchegoyhen as Vice-Chairman and Leonard Anker as Secretary-Treasurer. Seconded by O.P. Brown, Jr. Motion carried.

Minutes of December 7, 1999: The Board reviewed the minutes of December 7, 1999. Motion by Jerome Etchegoyhen to approve the minutes of December 7, 1999. Seconded by Leonard Anker. Mr. Anker pointed out that Klauber Pond had been misspelled on Page 3. The Secretary will correct the spelling. Vote: 4 ayes, 0 nays.

Engineer's Report: Bruce Scott related that the Westwood Park lot line adjustment documents were still not ready for Board approval and signature. Bruce related that the legal description had been prepared and given to Westwood Park's attorney along with the reproducible map for signature. Bruce discussed obtaining gravel for the roadway and getting bids for the fence construction as soon as all the documentation is completed.

Bruno Sewer Main--As-Built and Sewer Main Acceptance--Represented by Kent Neddenriep of R. O. Anderson Engineering. Mr. Neddenriep related to the Board that he was present to ask for approval of the as-built drawings and acceptance of the sewer main for the Bruno property located in back of the Silveranch Subdivision and to the east of the Pleasantview subdivision. David LaBarbara related that the line had been tested and inspected and meets the District ordinance. Bruce Scott presented a letter from Resource Concepts dated December 30, 1999 recommending approval subject to two conditions contained in the letter. Bruce advised the Board that there was more involved in building the line than originally anticipated and that minor adjustments had been

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necessary. Motion by Jerome Etchegoyhen to approve the as-builts for the Bruno property, Resource Concepts project #99-002-08, subject to Resource Concepts letter dated December 30, 1999 and to accept the main sewer line. Seconded by O.P. Brown, Jr. Motion carried.

Chichester Phase 6--As-Builts and Sewer Main Acceptance--  
Represented by Kent Neddenriep of R. O. Anderson Engineering. David LaBarbara related to the Board that Mr. Neddenriep was present to request approval of the as-built drawings and acceptance of the main sewer line for Chichester Phase 6. David related that the line has been tested and inspected and meets the MGSD ordinance. Bruce Scott presented a letter from Resource Concepts dated December 30, 1999 recommending approval subject to two recommendations contained in the letter. David related that the required S's should be stamped on the curb and T-bar markers installed. Mr. Anker related that he wished to abstain from discussion and vote on the project before the Board due to a conflict of interest. Motion by Robert Dinsmore to approve the as-builts for Chichester Phase 6 subject to Resource Concepts letter of December 30, 1999 and that the required S's be stamped on the curb and T-bar markers installed. MGSD also accepts the sewer main line for Chichester Phase 6. Seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays, abstain; Leonard Anker.

Crestmore Village Apartments--Plan Approval and Capacity Request--  
Represented by Kent Neddenriep of R. O. Anderson Engineering. Bruce Scott explained the area at Elges Avenue across from Village Way and how Waterloo Lane will be extended to Elges Avenue. The project will consist of single family, town houses and apartments. Mr. Neddenriep explained that approval is being requested for Phases I (7.28 Acres) and Phase 2 (3.39 acres) consisting of six apartment buildings, a club house and six single family dwellings. Bruce presented a review letters from Resource Concepts dated December 29, 1999, December 14, 1999 and also a backup letter from Resource Concepts dated July 13, 1999. Bruce reviewed the improvement plans for Phase I and Phase II with the Board. Bruce recommended approval subject to the conditions contained in Resource Concepts letters. Discussion followed on fall, stubs, Douglas County design standards, technical issues, potential sewerage to the undeveloped Stodick property. David LaBarbara related that 80.0 units would be required for the apartments, 2.6 units for the clubhouse and 6.0 units for the single family dwellings, totaling 88.6 units. Bruce discussed the many crossings created by the sewer, water and storm drain services shown on the plans. Mr. Neddenriep addressed the lines situation and how they plan to handle the many crossings of the service lines. Discussion followed

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concerning the plans before the Board and the fact that no permits can be issued until the lines are approved. Motion by Leonard Anker to approve the Crestmore Village Phases I & 2 improvement plans (Resource Concepts project #99-002-10), subject to Resource Concepts letters dated December 29, 1999, December 14, 1999 and July 13, 1999. MGSD agrees to sell 48.60 units of capacity for Crestmore Village Phases I and 40.0 Units of capacity for Crestmore Village Phase 2. The owner may pay for each phase separately. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Robert Dinsmore. Motion carried.

Swift/Gardnerville 7-11 Store--Request For Variance For Capacity After Time Limit Expired--Represented by Gary Estes of A.C.E. Architects. David LaBarbara presented an authority to represent signed by the property owner and explained that Mr. Estes was present to request a variance for capacity after the time limit to pay for the capacity that had expired for the Gardnerville 7-11 located at Hwy. 395 and Riverview Dr. David related that a registered letter return receipt had been sent to the property owner informing him that the capacity had to be paid by November 2, 1999 or the capacity would be forfeited and a penalty of six months to reapply for capacity would be in effect. Mr. Estes related that Mr. Swift deals with Southworth which is a big corporation for 7-11 stores in another state. He sent MGSD's letter to Southworth to pay the capacity to MGSD and through a people error, the capacity did not get paid. Mr. Estes related that the sewer main line construction along Hwy. 395 South will begin about January 10, 2000 and that the estimated construction time is about one month. As soon as MGSD accepts the main line, the Gardnerville 7-11 store will be ready to connect to the main line. Mr. Estes related that he had a check in his possession for payment of the capacity fee and requested that the Board grant a variance for the necessary 3.2 units of capacity for connection the Gardnerville 7-11. Discussion followed. Motion by Robert Dinsmore to extend the variance request beyond November 2, 1999 for the Gardnerville 7-11 Store to purchase the 3.20 units of capacity allocated by the Board on February 2, 1999 to January 4, 2000. Seconded By Jerome Etchegoyhen. Mr. Estes paid the Gardnerville 7-11 capacity fee to the MGSD Secretary.

Continuation of Lot Line Adjustment Between MGSD and Westwood Park Homeowners Association-Approval: Bruce Scott requested continuation of the lot line adjustment between MGSD and Westwood Park Homeowners Association to the February 1, 2000 meeting due to the fact that the pertinent documents are not ready for board approval.

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Bently Nevada Corporation--Discussion of Long Term Water Reuse--  
Represented by Mike Compston of Bently Nevada Agrowdynamics and Jim Usher. Mr. Compston presented a proposal for effluent storage reuse from Bently Agrowdynamics dated January 4, 2000 which he reviewed with the Board. Mr. Compston related that the proposal includes items previously discussed with Mr. Anker, Mr. Etchegoyhen, Mr. Scott and Mr. LaBarbara. Discussion followed concerning effluent transmission and system storage concepts by looking at a map provided by Bently Agrowdynamics. Discussion continued concerning Bently's proposal to build reservoirs as needed for all of MGSD's future effluent disposal needs, MGSD's and Bently's share of piping, pumping costs by Bently, highway crossing, Bently's share of effluent under the current contract with MGSD, terms and conditions of new contract, Bently receiving 100% of MGSD's effluent and adjustment of construction costs if Bently did not receive 100% of effluent, MGSD's piping costs, David LaBarbara's meeting with Sierra Pacific Power on January 7, 2000 to discuss reduction of pumping costs, MGSD's responsibility to pump to Bently's lowest reservoir and then pumping becomes Bently's responsibility. Discussion continued on pumping costs, Bently's purchase of MGSD's water rights at a fair market value in one lump sum, acre footage of effluent produced by MGSD, management of water by Bently, and required permits. Bruce Scott suggested that the Board take time to review the information in the Bently Agrodynamics January 4, 2000 proposal and schedule a work meeting. Mr. Dinsmore related that he would like to study the proposal and set up a workshop meeting. The rest of the Board agreed with Mr. Dinsmore. The Board directed that a lunch meeting be scheduled for Monday, January 31, 2000 to include the Board, David LaBarbara, Bruce Scott, Mike Compston and Jim Usher.

Mr. Anker discussed the plant tour which has been scheduled for Monday, January 10, 2000 at 2:00 P.M. for the agencies who are going to aid Dal Byington in engineering and grant funding for his proposed project to receive winter effluent from MGSD. Mr. Anker discussed the program that Mr. Byington is applying for. Discussion followed. Mr. Anker also related that Bruce Park had given him a tour of the newly leveled land north of the MGSD treatment plant. Discussion followed concerning Park's involvement in MGSD's winter effluent project. The Board directed David LaBarbara to try to set up a meeting with Mr. Park for January 18 or 19, 2000 at 1:00 P.M. to discuss Park Land and Cattle's involvement in MGSD's winter effluent usage and long term effluent reuse.

Engineer's Report: Bruce Scott reported to the Board that the 1999 rehabilitation project currently being done has met with problems that were not anticipated at the project start. Bruce

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discussed the problems encountered including the gas line found in the 6-inch line, non-existent blockage behind Grand Auto, etc. Bruce also discussed a blockage recently found in the line on Meadow Lane which is suspected to be caused by the gas company when a new line was recently constructed in that area. The problem area will have to be repaired as soon as possible and Hydrotech has been contacted to TV the line to determine the damage. Bruce discussed a water line which is scheduled to be constructed in the same area. David LaBarbara related that he has requested a repair estimate from V & C Construction who are currently working on the 1999 rehabilitation project and requested that the Board authorize V & C Construction to include repair of the Meadow Lane line with the present 1999 rehabilitation contract. The Board agreed that the line be repaired on Meadow Lane and that the repair costs be added to V & C Construction's current contract for the 1999 rehabilitation project. David related to the Board that a bill had been submitted by Mildred Kyle, a resident of Meadow Lane in the amount of \$135.00 from Scottsdale Plumbing who were called because she thought the sewage backup problem she was having was from her lateral, but turned out to be from MGSD's main line. The Board agreed that the Scottsdale Plumbing bill in the amount of \$135.00 for Mildred Kyle should be paid by MGSD since MGSD's main was causing the backup problem in her home.

David LaBarbara reported to the Board that Craig Olson related to him that the secondary clarifier-RAS/WAS pumping station and biofilter odor control system will be going to bid on January 14, 2000 as scheduled.

David LaBarbara discussed the meeting he has scheduled with Sierra Pacific Power Company on January 7, 2000 to discuss a possible agricultural rate for MGSD's effluent pumping.

Meeting adjourned at 9:40 P.M.

Approved 2-1-00

By: David R. Hallmark

# Minden-Gardnerville Sanitation District

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NOTICE OF TOUR OF THE MINDEN-GARDNERVILLE SANITATION DISTRICT PLANT FACILITY ON  
JANUARY 10, 2000 AT 2:00 P.M., LOCATED AT 1790 HWY. 395, MINDEN, NEVADA



Bonnie D. Fettic-Executive Secretary

This notice is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

# Minden-Gardnerville Sanitation District

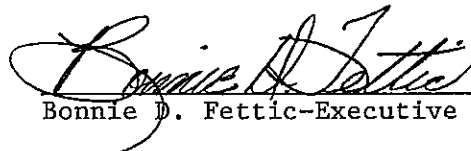
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NOTICE OF SPECIAL MEETING, MONDAY, JANUARY 31, 2000, 12:00 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

12:00 P.M. Call to Order  
12:05 Workshop Discussion and Action on Effluent Disposal  
1:00 Public Commentary  
1:10 Adjournment

  
Bonnie D. Fettic-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

Please do not remove until: 2/1/00



MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Monday, January 31, 2000, 12:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Leonard Anker, Robert Dinsmore and Jerome Etchegoyhen

Board Members Absent:

Daniel Hellwinkel and O.P. Brown, Jr.

Others Present:

Mike Compston and Jim Usher

The meeting was called to order by Vice-Chairman Jerome Etchegoyhen in the absence of the Chairman

Workshop Discussion and Action on Effluent Disposal: Mr. Compston asked if the Board had a chance to review the proposal presented to them at the January 4, 2000 meeting? Jim Usher presented a map of the proposed Bently Agrowdynamics reservoir sites for effluent storage. Discussion followed on type of soil at the proposed reservoir sites, NDEP regulations, ground water quality issues, ground water monitoring wells, MGSD's good relationship with the Park and Byington ranches, Bently receiving all effluent vs. Park and Byington, favor giving all parties a portion of the effluent, District obligation under Bently proposal for pipeline, Bently not being able to build only one reservoir and then no more, line size, Bently would not want to furnish all storage and other two parties taking the effluent only during irrigation season, easement through Park property, MGSD boring the highway and getting the effluent to the first reservoir. Discussion continued on highway bore and piping responsibility, Bently's inability to receive their current share of the effluent. Discussion continued concerning the possibility of MGSD handling construction on the East side of the highway and Bently on the West side of the highway, construction reimbursement by other future users, current gravity flow winter irrigation, future storage needs, substantial acreage requirements for winter effluent application, never ending pumping costs for MGSD, MGSD current and future storage needs, pumping costs, storage construction costs, percent in volume of storage built by Bently, Bently irrigation in dry and wet years, acre feet of capacity Bently would build, maintenance of MGSD ponds, Bently building storage for all effluent needs, spreading out cost with laarger volume of water, MGSD share vs. Bently share of costs, advantage to Bently in having more volume, block management system of watering. Mr. Compston related that he did

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not see anything insurmountable in what had been discussed. When the effluent increments to Park and Byington are made, Bently would then make a final participation offer. The Board offered that the advantage of the Bently Agrowdynamics proposal would be the effluent storage, but the disadvantage would be the never ending pumping costs. The Board felt that the workshop had been very productive and thanked Mr. Compston and Mr. Usher for attending and related that they would keep working on the effluent disposal plan and would contact Mr. Compston in the near future. Bruce Scott felt that the Board has a good sense about how the ranchers feel about the winter effluent produced by MGSD. Mr. Compston related that Bently is always open to new ideas.

Mr. Anker discussed a conversation he had with Jane Schmid in regard to the grant offer made to Dal Byington. Mr. Byington has ten days to accept the offer. Leonard discussed costs in Mr. Byington's project.

Meeting adjourned at 1:30 P.M.

Accepted: \_\_\_\_\_ By: David R. Hollenbeck

# Minden-Gardnerville Sanitation District

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NOTICE OF REGULAR MEETING, TUESDAY, FEBRUARY 1, 2000, 7:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:00 P.M. Call to Order  
7:01 Minutes of January 4, 2000--Action  
7:05 Donald O. and Phyllis A. Ashurst--Annexation Application--Action  
(1054 Hwy. 395 S)  
7:15 Continuation of Lot Line Adjustment Between MGSD and Westwood Park  
Homeowners Association--Approval--Action  
7:25 Hartford Investments--Tax Deferred Savings Plan for Employees--Action  
7:50 Electrical Service For Pump Stations--Irrigation Rate For Pump Stations  
2 and 3--Action  
8:10 Engineer's Report--Action  
8:25 Superintendent's Report--Action  
8:40 Secretary's Report--Action  
8:50 Public Commentary  
9:00 Adjournment

  
Bonnie D. Fettic-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

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Please do not remove until: 2/2/00

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, February 1, 2000, 7:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Leonard Anker, Robert Dinsmore, Jerome Etchegoyhen and Daniel Hellwinkel

Board Member Absent:

O. P. Brown, Jr.

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Donald Ashurst and Jacqueline Gross

The minutes of January 7, 2000 were reviewed by the Board. Motion by Jerome Etchegoyhen to approve the minutes of January 7, 2000. Seconded by Robert Dinsmore. Vote: 3 ayes, 0 nays, absent; O.P. Brown, Jr.

Donald O. and Phyllis A. Ashurst--Annexation Application: David LaBarbara related to the Board that an annexation application had been received from Donald O. and Phyllis A. Ashurst for two parcels of property located Southeast of Riverview on Hwy. 395, along with the required vicinity map, and preliminary title report and application fee. David related that the property is not contiguous to the District and would have to be served by a contract of sewer service. Bruce Scott presented a review letter from Resource Concepts dated January 27, 2000 recommending approval of a contract of sewer service subject to two recommendations contained in the letter. David explained a contract of service and the fact that the property would have to be annexed when the property becomes contiguous to the District. Motion by Leonard Anker to deny the annexation request of Donald O. and Phyllis A. Ashurst, acknowledge Resource Concepts letter dated January 27, 2000, and to notice a public hearing for contract of service for March 7, 2000. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; O.P. Brown, Jr.

Continuation of Lot Line Adjustment Between MGSD and Westwood Park Homeowners Association: Bruce Scott related to the Board that the title company and the legal counsel for the homeowners association are now sorting out the problems with Westwood Park Unit 2 and he hopes to have the pertinent documents for Board approval at the next meeting. Bruce requested continuation of

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the matter to the March 7, 2000 meeting.

Hartford Investments--Tax Deferred Savings Plan for Employees:

David LaBarbara related to the Board that Jackie Gross was present from Hartford Life to explain and promote a deferred 457 compensation plan for MGSD employees. Ms. Gross explained to the Board that her company provides 90-95% of the investment plans for city, county and state employees in the State of Nevada. She explained the tax benefits, voluntary supplemental retirement plan, eligibility for withdrawal, employer responsibility, maximum yearly investment, funds employees can choose, choices for withdrawal at retirement, plan flexibility, service, MGSD being the trustee of the funds, service fees, remote possibility that Hartford could refuse MGSD due to the small group of employees, etc. Motion by Robert Dinsmore to accept Hartford Life's proposal to set up a 457 compensation plan for MGSD employees subject to review by MGSD legal counsel, Bill Peterson. The Chairman is authorized to sign the proposed contracts after Bill Peterson's review. Vote: 3 ayes, 0 nays, absent; O.P. Brown, Jr.

Electrical Service for Pump Stations--Irrigation Rate for Pump Stations 2 and 3:

David LaBarbara related to the Board that a representative from Sierra Pacific Power toured the plant facility to determine if MGSD would qualify for an irrigation rate from Sierra Pacific for pump stations 2 and 3. The representative determined that MGSD would qualify for their interruptible irrigation rate for both pump stations. David explained the irrigation rate as well as curtailed service to the Board. Discussion followed concerning current and future irrigation rate savings as well as interruptible service. Motion by Robert Dinsmore to inform Sierra Pacific Power Company that MGSD wishes to switch to the interruptible irrigation rate for pump stations 2 and 3. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; O.P. Brown, Jr.

Engineer's Report:

Bruce Scott informed the Board that changes in the V&C Construction contract for the 1999 line rehabilitation contract totaling \$4,739.89 were necessary due to a gas line being found in the line on County Road and also on Meadow Lane. The slip joint in the Industrial Park involved more work than projected and in all likelihood was caused by a manhole and pipe put in by the Town of Gardnerville. A manhole base had to be blasted on 10th. Street and two laterals had to be rerouted. Bruce discussed the correction of an existing problem in the Gilman Avenue line. V&C Construction will go to Northern Pipe line for reimbursement for the repair of the MGSD lines where their gas lines were found. Bruce recommended that MGSD go to

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the Town of Gardnerville and ask for help for the repair to the slipped joint the Industrial Park. Bruce provided pictures of the Industrial Park repair for Board review. Discussion followed. Motion by Robert Dinsmore to authorize Resource Concepts to draft a letter to the Town of Gardnerville for the Chairman's signature asking for one-half of the repair cost in the Industrial Park in the amount of \$1,421.50, since their storm drain caused the problem. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; O.P. Brown, Jr. Motion by Jerome Etchegoyhen to approve change order #1 and #2 totaling \$4,739.89 for V&C Construction. Seconded by Robert Dinsmore. Vote 3 ayes, 0 nays, absent; O.P. Brown, Jr.

Bruce Scott related to the Board that there have been a number of changes in the line construction on Hwy. 395 south which will connect the Gardnerville 7-11 at Riverview and Hwy. 395. Because of the cobbles found in Pinenut Road, the contractor proposed a 24" bore, but due to the fiber-optics in the area of the bore, there is not enough room. The project has gone back to the drawing board and at this point, it looks like there will be a lift station for the owner. Bruce also discussed a call he had received from Lumos and Associates concerning the connection of the Ashurst property located next to the Gardnerville 7-11.

Bruce Scott initiated a discussion concerning how MGSD could handle future winter effluent irrigation and storage issues. The Board then discussed MGSD's winter effluent irrigation and storage via telephone with MGSD legal counsel, Bill Peterson, Bruce Scott and David LaBarbara. When discussions concluded, the Board directed Bruce Scott and David LaBarbara to draft the parameters for effluent irrigation and storage discussed by the Board for Board approval.

Superintendent's Report: David LaBarbara presented a letter from Mike Hickey Construction withdrawing his request for 7.0 units of capacity for Virginia Creek Plaza. Mr. Hickey has put his project on hold for the present time.

David LaBarbara reported that the pre-bid meeting would be held on February 3, 2000 for the secondary clarifier-RAS/WAS pumping station and biofilter odor control system. The bids will be opened on February 24, 2000.

Meeting adjourned: 10:00 P.M.

Approved: 3-200

By: David R. Hickey

# Minden-Gardnerville Sanitation District

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NOTICE OF REGULAR MEETING, TUESDAY, MARCH 7, 2000, 7:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:00 P.M. Call to Order
- 7:01 Minutes of February 1, 2000--Action
- 7:05 HDR Engineering--Bid Award for Secondary Clarifier, RAS/WAS Pumping Station and Odor Control Project--Action
- 7:25 HDR Engineering--Contract Amendment for Bidding and Construction Services for Secondary Clarifier Project--Action
- 7:35 Donald O. and Phyllis A. Ashurst--Public Hearing for Contract of Service--Action (1054 Hwy. 395)
- 7:45 St. Gall Catholic Church--Annexation Request--Action (1343 Centerville Ln.)
- 8:00 St. Gall Catholic Church--Sewer Main and Building Plan Approval and Capacity Request--Action
- 8:15 Continuation of Lot Line Adjustment Between MGSD and Westwood Park Homeowners Association--Action
- 8:25 Gardnerville Ranchos General Improvement District--Capacity Request--Action
- 8:35 Engineer's Report--Action
- 9:05 Superintendent's Report--Action
- 9:20 Secretary's Report--Action
- 9:30 Public Commentary
- 9:40 Adjournment

  
Bonnie D. Fettic-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered at time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

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ALL PERSONS attending the meeting are required to sign the guest register.

Please do not remove until: 3/8/00

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, March 7, 2000, 7:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Leonard Anker, O.P. Brown, Jr., Daniel Hellwinkel and Jerome  
Etchegoyhen

Board Member Absent:

Robert Dinsmore

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Craig Olson, Jim Yurczyk, Mike Rowe, Joseph Schrenghost, Tom  
Crotty and Rob Fellows

The minutes of February 1, 2000 were reviewed by the Board.  
Motion by Leonard Anker to approve the minutes of February 1,  
2000. Seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays,  
absent; Robert Dinsmore

HDR Engineering--Bid Award for Secondary Clarifier, RAS/WAS  
Pumping Station and Odor Control Project: Represented by Craig  
Olson and Jim Yurczyk. Robert Dinsmore participated in  
discussion of this project via telephone. Craig Olson related to  
the Board that a letter from HDR Engineering dated February 25,  
2000 relating to the secondary clarifier, RAS/WAS pumping station  
and odor control project bid evaluation and recommendation for  
award had been included in the Board's agenda packet. Craig  
related that the bidding had been very tight with three bids  
being received. The low bid was less than the engineer's  
estimate. Craig reviewed the bids and the elements contained in  
the bids. The odor control portion of the bid was \$300,000.  
Craig recommended that the Board accept the low bid from K. G.  
Walters Construction Company, Inc. in the amount of \$2,416,414  
and further related that all of the required documentation had  
been submitted and that no discrepancies or abnormalities were  
found. Craig discussed the fact that all three bidders met the  
Nevada contractor preference. David LaBarbara introduced Tom  
Crotty, Vice-President of K.G. Walters Construction to the Board  
and related that Mr. Crotty would answer any questions the Board  
may have. Motion by Leonard Anker to award the bid for the  
Secondary Clarifier, RAS/WAS Pumping Station and Odor Control  
project to K. G. Walters Construction Company, Inc. in the amount



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of \$2,416,414. The Chairman is authorized to execute the contract. Seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays, Robert Dinsmore voted aye via telephone.

David LaBarbara related to the Board that he felt that it would be very advantageous to the District to add hot water heating to the new influent building at a small capital cost which would provide heat for the Odor control, bar screen and water lines. At the present time the building is being heated by natural gas at a considerable cost to the District. The work could be added to the K.G. Walters Construction contract. The project would require additional underground piping and additional heaters. Craig Olson estimated the total cost to be \$50,000-\$60,000 which would probably pay for itself in a relatively short period of time. The natural gas heating would be used for backup and would continue to heat those parts of the building not requiring hot water heating. Craig related that it appears there is sufficient gas in the plant to provide the heating needed. Craig related that if the Board is interested in proceeding with the hot water heating method that further investigation should be done. Discussion followed. Motion by O. P. Brown, Jr. to authorize HDR Engineering to investigate the possibility of hot water heating being added to the influent building and to report back to the Board. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, Robert Dinsmore voted aye via telephone.

HDR Engineering--Contract Amendment for Bidding and Construction Services for Secondary Clarifier Project--Represented by Craig Olson and Jim Yurczyk. Robert Dinsmore participated in discussion via telephone. Craig Olson presented HDR Engineering change order #2 to agreement for professional engineering services. Craig explained that change order #2 would carry HDR Engineering services through the construction of the secondary clarifier, RAS/WAS pumping station and odor control project. Their scope of work will include general construction engineering, operations and maintenance manual, plant start up and resident field representation which will be provided as in the past by Resource Concepts for a total change order cost of \$297,988. Craig further explained that there had been enough funds left from the previous HDR contract to provide the preliminary design, final design phase, geotechnical investigations and surveying for the secondary clarifier, RAS/WAS pumping station and odor control, leaving \$9,500 for the bidding phase not covered by the previous contract. Craig related that HDR did not want to have to come back to the board twice and due to the good working relationship HDR has had with MGSD in the past, finished the bidding process without requesting monies for the bidding phase. Motion by Jerome Etchegoyhen to accept change

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order #2, Agreement for Professional Engineering Services for HDR Engineering in the amount of \$297,988 and to include the bidding phase in the amount of \$9,500 for the secondary clarifier, RAS/WAS pumping station and odor control project. The chairman is authorized to sign the contract. Leonard Anker initiated a discussion with Craig as to how HDR arrives at their costs for design, bidding, construction engineering, etc. Craig discussed methodology used and related that HDR's contract represents a fair figure and that HDR will probably be able to do some additional work for MGSD under the current contract. Craig further related that any monies not used under the contract will simply not be billed. Discussion followed concerning the construction time frame. Mr. Crotty related that he felt it will take K. G. Walters Construction a full 13 months to complete construction due to the time that it will take to get the new equipment on site and installed. Leonard Anker seconded Mr. Etchegoyhen's motion. Vote: 3 ayes, 0 nays, Robert Dinsmore voted aye via telephone. The chairman signed the contract.

Bruce Scott requested that the Board hear the Westwood Park/MGSD lot line adjustment next since no representatives were present for the next agenda item and there were representatives present from Westwood Park Homeowners Association and the fact that the agenda item was continued from the last meeting.

Continuation of Lot Line Adjustment Between MGSD and Westwood Park Homeowners Association--Represented by Mike Rowe and Joseph Schrenghost. Mr. Rowe related to the Board that Mr. Schrenghost who is president of the Westwood Park Homeowners Association has signed all the documents for the homeowners association for the real property transfer to MGSD and that the deeds for the property transfer from MGSD to the homeowners association were ready for Board approval. Mr. Rowe explained the documents to complete the lot line adjustment between the two entities were prepared by Western Title and legal descriptions prepared by Resource Concepts. Mr. Rowe explained the steps to complete the lot line adjustment between the two entities. Discussion followed. Motion by Jerome Etchegoyhen to authorize the Chairman to execute the documents to accomplish the lot line adjustment between MGSD and Westwood Park Homeowners Association. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Robert Dinsmore. The chairman executed the deeds.

Donald O. and Phyllis A. Ashurst--Public Hearing for Contract of Service: David LaBarbara informed the Board that the public hearing for contract of service for Donald O. and Phyllis A. Ashurst has been properly noticed and that it was in order to proceed with the public hearing for contract of service for their

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property adjacent to the Gardnerville 7-11 at Riverview and Hwy. 395. Bruce Scott discussed sewerage of the property which will probably require a pump station. Motion by O.P. Brown, Jr. to approve the contract of sewer service for Donald O. and Phyllis A. Ashurst, Parcel #1220-10-701-006 and Parcel #1220-10-701-007 and MGSD agrees to sell 1.0 unit of capacity for each parcel making a total of 2.0 units of capacity. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. The chairman called for public commentary. There were no replies. Vote: 3 ayes, 0 nays, absent; Robert Dinsmore.

St. Gall Catholic Church--Annexation Request--Represented by Rob Fellows. David LaBarbara explained to the Board that service to St. Gall's is currently provided by MGSD under contract of service. Since the property is now contiguous to the District, it is in order for the property to be annexed to the District. An annexation application has been received, authority to represent, preliminary title report, vicinity map and annexation application fee have been received. David related that in accordance with the contract, the church must pay the difference in fees from the time the contract was executed to the time the property is annexed. St Gall's has 5.98 units of capacity and are aware they will have to pay a difference in fees of \$7,475. Bruce Scott presented a project review letter from Resource Concepts dated February 25, 2000 recommending approval subject to two conditions contained in the letter. Motion by Leonard Anker to approve the annexation application of St. Gall Catholic Church located at 1343 Centerville Lane, subject to Resource Concepts letter dated February 25, 2000 and to notice a public hearing for annexation of the property on April 4, 2000. Seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays, absent; Robert Dinsmore.

St. Gall Catholic Church--Sewer Main and Building Plan Approval and Capacity Request--Represented by Rob Fellows. Rob Fellows presented preliminary construction plans for the extension of the sewer main to serve the proposed parish center for St. Gall Catholic Church to be located northeast of the church building at 1343 Centerville Lane including review building plans. The addition would be served by a sewer main extending easterly from Centerville Lane along the northern property line of the parcel. The proposed line would be constructed to District standards as a public line, but to remain private initially so that the sewer construction can be accomplished coincidentally with the construction of the building. The church plans to request acceptance of the main by MGSD at a future date. Bruce Scott presented a review letter from Resource Concepts dated February 24, 2000 recommending approval subject to nine conditions

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contained in the letter. David LaBarbara related that the church will have to purchase 11.39 units of capacity for the parish center and that there would be a 750 gallon grease trap. Discussion followed on the other utilities to be constructed to serve the parish center. Motion by Jerome Etchegoyhen to approve the preliminary construction plans for the extension of the sewer main to serve the proposed parish center for St. Gall Catholic Church and review building plans (Resource Concepts project #00-002-02), subject to Resource Concepts letter dated February 24, 2000 and to sell 11.39 units of capacity for the building project. The rules, regulations and requirements of MGSD are to be met and all fees paid. Mr. Anker inquired about Resource Concepts review letter item #8 and the fact that the plans are marked for review only. Mr. Scott answered Mr. Anker's questions and also related that Resource Concepts requires review of the final plans. Jerome Etchegoyhen's motion was seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays, absent; Robert Dinsmore.

Gardnerville Ranchos General Improvement District: David LaBarbara informed the Board that a letter had been received from the Gardnerville Ranchos General Improvement District dated February 11, 2000 requesting the purchase of 20.0 units of capacity to be used in accordance to the supplement to the 1974 agreement. A check has been received for the capacity and connection fees. Motion by Leonard Anker to sell 20.0 units of capacity to the Gardnerville Ranchos General Improvement District under the terms of the Supplement to the 1974 Agreement between GRGID and MGSD and are to be used within the Gardnerville Ranchos General Improvement District boundary. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Robert Dinsmore.

Engineer's Report: Bruce Scott discussed the sewer main construction being done on Hwy. 395 south which will eventually allow the connection of the Gardnerville 7-11. David LaBarbara reported that the highway bore has been completed and that the pipe is through the bore. However, the line is not approved and the Gardnerville 7-11 will not be allowed to connect until the line is accepted by the Board. Bruce related that the surveying had been completed and that the as-built drawings were suppose to come from the engineer.

Bruce Scott explained a lot line adjustment which had been done near Sunset Park in Gardnerville which he happened to pick up on another project.

Bruce Scott related to the Board that a bill had been sent to the Town of Gardnerville per Board direction asking for one-half of the repair cost for the slipped joint in the Carson Valley

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Industrial Park. Bruce related that Rob Fellows of Lumos and Associates had sent a letter to the Town of Gardnerville recommending that they participate in the cost of the repairs.

Bruce Scott related to the Board that Resource Concepts is doing work for Mike Jarrett for a proposed office building project at approximately Waterloo Lane and Hwy. 395. Bruce related to the Board that he would be excusing himself when the item comes before the Board due to conflict of interest. David LaBarbara related that a portion of the property would have to be annexed.

Bruce Scott related that a draft guideline for future MGSD effluent storage and use had been delivered to each Board Member on March 3, 2000 for their review. Bruce related that the draft could be used as a tool to move forward for future effluent storage and use. Bruce reviewed and discussed the elements of the draft guideline with the Board. Bruce presented cost estimates based on the March 3, 2000 draft guidelines which he reviewed with the Board. Discussion followed concerning negotiations between Dal Byington and the NRCS. The Board directed that the effluent disposal issue be agendized for the April 4, 2000 meeting.

Superintendent's Report: David LaBarbara informed the Board that Crestmore Village will be requesting a special meeting for acceptance of a letter of credit or other financial guarantee by the Board so that they can begin building construction without completion and acceptance of the sewer main.

Mr. Anker discussed installation of another emergency shut-off valve at the old Lutheran Church Bridge. David will include the cost of the shut-off valve in the 2000-2001 budget. David discussed possible replacement of the 1981 Chevrolet pickup in the up coming budget.

David LaBarbara informed the Board that he would be able to set up a tour of the new construction at the Carson City Wastewater plant sometime in April.

David LaBarbara reported that a water line had broken underground near the primary clarifier and that Steve Brown Construction was called to do the repair work.

David LaBarbara related that Bill Peterson had advised that if a quorum is present at a meeting, then a board member may vote by telephone. If a quorum is not present, a board member may not vote by telephone. A board member attending the meeting by

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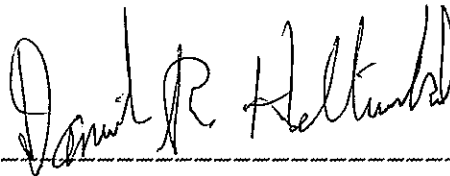
telephone cannot be counted to make a quorum.

Mr. Anker discussed the expiration of terms of office for O.P. Brown, Jr. and Robert Dinsmore. The secretary related that both board members had been notified in writing that they must file between May 1, 2000 and May 15, 2000 if they wish to seek re-election.

Meeting adjourned at 9:45 P.M.

Approved: 4-4-00

By: \_\_\_\_\_

A handwritten signature in dark ink, appearing to read "Daniel R. Heltun", is written over the signature line.

CAPACITY SOLD BY DAVID LABARBARA

MONTH OF February, 2000

Capacity:	Property:
2.0 Units	1528 Virginia Ranch Rd. (Office Remodel)

# Minden-Gardnerville Sanitation District

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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

NOTICE OF REGULAR MEETING, TUESDAY, APRIL 4, 2000, 7:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:00 P.M. Call to Order  
7:01 Minutes of March 7, 2000--Action  
7:05 St. Gall Catholic Church--Public Hearing for Annexation--Action  
(1343 Centerville Ln.)  
7:15 Southland Corporation-Gardnerville 7-11--As-Built Approval and Sewer Main  
Acceptance--Action  
7:30 Minden-Gardnerville Sanitation District--Tentative Budget for 2000-2001--Action  
7:45 Effluent Disposal Alternatives--Discussion and Action  
8:15 Engineer's Report--Action  
8:30 Superintendent's Report--Action  
8:45 Secretary's Report--Action  
8:55 Public Commentary  
9:05 Adjournment

  
Bonnie D. Fettic-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

Please do not remove until: 4/5/00



MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, April 4, 2000, Board Room,  
MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Robert Dinsmore, O.P. Brown, Jr., Jerome Etchegoyhen, Daniel  
Hellwinkel and Leonard Anker

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

None

The minutes of March 7, 2000 were reviewed by the Board. Motion  
by Leonard Anker to approve the minutes of March 7, 2000.  
Seconded by O.P. Brown, Jr. Motion carried.

David LaBarbara related to the Board that he was able to obtain  
some dates that the Board would be able to tour the newly  
completed improvements at the Carson City Wastewater Treatment  
plant. The dates are April 12th., 13th., 19th. and 20th, 2000.  
The Board chose April 12, 2000 to tour the Carson City plant.

Bruce Scott showed the Board some pictures which had been taken  
with a Sony digital camera and discussed how the pictures can be  
transmitted by computer. Resource Concepts is planning to use a  
digital camera for the inspection aspect of the new secondary  
clarifier, RAS/WAS pumping station and odor control project.

St. Gall Catholic Church--Public Hearing for Annexation: David  
LaBarbara informed the Board that the public hearing had been  
properly noticed for the annexation of the St. Gall Church  
property at 1343 Centerville Lane which has been served by MGSD  
under a contract of service. The property is now contiguous to  
the district and is in order to annex. St. Gall's will be  
required to pay a difference in capacity fees of \$7,475 from the  
date of the contract of service to the date of annexation. Bruce  
Scott recommended annexation of St. Gall's parcel. Motion by  
Robert Dinsmore to approve the annexation of St. Gall's Catholic  
Church at 1343 Centerville Lane consisting of 6.2 acres. The  
rules, regulations and requirements of MGSD are to be met and all  
fees paid. Seconded by Jerome Etchegoyhen. The Chairman called  
for public commentary. There were no replies. David discussed  
the acreage in the legal description. Vote: 4 ayes, 0 nays.

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Southland Corporation--Gardnerville 7-11--As-Built Approval and Sewer Main Acceptance: Bruce Scott presented as-built drawings for the sewer main for the Gardnerville 7-11 project along with a letter from Resource Concepts dated March 24, 2000 and a letter Bruce received from the architect dated April 4, 2000. Bruce discussed conversations he had with the architect and the engineer with the Board. Bruce related that the line construction is very good, but that much of the length of the line is not constructed 5-feet from the edge of the easement as shown on the approved plans. Bruce told the architect that the Board will probably require an additional easement to obtain a full 5-foot separation. The architect related to Bruce that they would obtain an additional easement. Bruce recommended that the Board give a conditional approval subject to an adequate easement being obtained and that two sets of blue line drawings and one set of reproducible be provided to MGSD. Bruce discussed the many problems involved in the construction of the line. Discussion followed on service to the Gardnerville 7-11 and also the adjacent Ashurst property. Motion by Jerome Etchegoyhen to grant conditional approval for the as-built drawings and to accept the line for the Gardnerville 7-11 subject to minor edits on the plans, to provide an easement for a minimum of 5-feet from the edge of the easement to the middle of the line to be approved by MGSD staff, subject to Resource Concepts letter dated March 24, 2000, and subject to the balance of the annexation costs and engineering pass through charges being paid. Seconded by Robert Dinsmore. Motion carried.

Minden-Gardnerville Sanitation District--Tentative Budget for 2000-2001: David LaBarbara reviewed the Minden-Gardnerville Sanitation District tentative budget for the fiscal year 2000-2001 with the Board including proposed capital expenditures. Discussion followed on items contained in the budget and the ad-valorem tax rate. The board felt that the capital expenditure for a backhoe for the Bobcat should be deleted. Mr. Anker felt that MGSD should purchase an ATV and trailer. Mr. Anker also felt that MGSD is keeping its trucks too long and should consider replacing both the 1981 Chevrolet and the 1988 Ford pickup trucks rather than one pickup in the new fiscal year. David related that there is enough money in the proposed tentative budget for the purchase of an additional pickup. Discussion followed concerning Mr. Anker's suggestions as well as the contents of the proposed tentative budget including increase in cost of living and possible employee salary increases. David related to the Board that the public hearing for the tentative budget will be May 18, 2000 and asked the Board what time they wished to schedule the hearing. The board directed that the public hearing be scheduled for 12:30 P.M. MGSD accountant Richard Peters will be present to answer any questions the board or public may have.

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storage and use report and modifications they wished to make in the report. Bruce will incorporate the modifications in the report and have it available for the May 2, 2000 meeting. The Board directed that Dal Byington, Bruce Park and Jim Usher be notified that the Board wishes to have a meeting on May 18, 2000 at 1:00 P.M. at the Treatment Plant so that the Board can propose their plan for future effluent reuse. The Board related that they did not wish any legal counsel present at the meeting. They simply want to present their proposal to the three land owners and discuss their reaction to MGSD's proposal. Formal decisions would be made at a later date.

David LaBarbara informed the Board that Crestmore Village Apartments has requested a special meeting for acceptance of a performance payment bond to guarantee construction of the line in Crestmore Village. The owners wish to begin construction of their project before the line is built. Bill Peterson is reviewing the bond. The Board agreed to have a special meeting when Bill Peterson approves the performance payment bond.

Engineer's Report: Bruce Scott discussed a meeting which had occurred with the Douglas County District Attorney concerning the lot line adjustment between MGSD and Westwood Park Homeowners. The District Attorney agreed that the lot line adjustment could be picked up on the next annexation map. The Board directed Bruce to send a letter to Douglas County requesting that the lot line adjustment be picked up on the next annexation map.

Bruce Scott related to the Board that he had received an inquiry concerning Hydrotech regarding labor costs from the Labor Commission. Bruce did not feel it would effect MGSD.

Bruce Scott related to the Board that he had received a call from Jerry Rosenstock who is developing the property adjacent to the existing Minden Plaza. Mr. Rosenstock was upset over the engineering costs associated with his project. Bruce related that he was able to explain the costs to Mr. Rosenstock's satisfaction.

Superintendent's Report: David LaBarbara related that Bruce Scott had given him a copy of the business impact statement from the Nevada Legislature #AB486. If MGSD changes the ordinance in any way that would impact businesses, MGSD would have to abide by the impact statement rules.

David LaBarbara related to the Board that he had received a call from Byron Waite who is a resident of Westwood Village informing

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Motion by Leonard Anker to approve the tentative budget for the fiscal year 2000-2001 with a tax rate of .1224. Seconded by Robert Dinsmore. Motion carried.

David LaBarbara informed the Board that a letter had been received from Joe Livak of NDEP dated March 23, 2000 concerning effluent reuse which may have entered Ambrosetti Pond and the Carson River. MGSD will have to investigate this allegation and report to NDEP what did or did not happen. Marvin Tebeau of Resource Concepts, Inc. will help with the MGSD report to NDEP. David related that interviews have been set up with Dal Byington and the Park Ranch to discuss the last effluent released to them in March, 2000. David discussed the contents of the required report to NDEP with the Board. David and Bruce Scott discussed MGSD's current discharge permit, effluent management, current winter application, storage, details involved and cost of effluent management plan, and the fact that the information which would be contained in the management plan could also be used in the management plan due in 2001, NDEP timing, agreement with Byington & Park not to allow tailwater into Ambrosetti Pond, the fact that future permits will be issued to Byington and Park who will be directly responsible to NDEP, stop effluent from going to Ambrosetti Pond, possible tailwater system and micro managing the effluent discharge. Bruce related that NDEP cannot prove that there was effluent discharge to the Ambrosetti Pond, but they are treating MGSD as if a discharge did occur. Motion by O.P. Brown, Jr. to authorize Resource Concepts, Inc. to start a draft effluent management plan. David LaBarbara and Bruce Scott are to satisfy NDEP's letter to MGSD dated March 23, 2000 and to take necessary action to monitor the effluent flow in the future. Seconded by Jerome Etchegoyhen. Motion carried.

Effluent Disposal Alternatives: Bruce Scott reviewed the cost estimates, effluent storage and reuse information contained in the draft guideline for future MGSD effluent storage and use which had been prepared by Resource Concepts on March 3, 2000 and had been discussed at the previous board meeting. David LaBarbara related to the Board that Mike Compston was no longer employed by Bently Nevada Agrowdynamics and that Jim Usher had taken his place in the interim. Jim assured David that Bently is still interested in participating to receive MGSD's effluent. Discussion followed by the Board, Bruce and David concerning the options MGSD has in dividing the effluent reuse with Park, Byington and Bently, reusers will be permittees who will be directly responsible for reuse to NDEP, if any potential reuser backs away from proposal what would become of their share of effluent? and parameters of agreement and proposal to each reuser. The Board further discussed Resource Concepts effluent

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him that a number of residents of Westwood Village are complaining about the odor from MGSD and are discussing the circulation of a petition. David related that he discussed the odor control in the Secondary Clarifier and RAS/WAS Pumping Station Project with Mr. Waite and suggested that should wait and see the results of the current odor control project.

David LaBarbara discussed the large pile of surplus dirt on MGSD's property left over from the last project and the fact that the new project will add additional dirt to the existing pile. Craig Olson related that some of the dirt could be used in the berm, but there will still be too much surplus dirt. The Board related that the surplus dirt not used in the berm could be given away.

Meeting adjourned at 10:05 P.M.

Approved: 5-2-00 By: Jerome Etcheberry

# Minden-Gardnerville Sanitation District

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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

NOTICE OF BOARD OF TRUSTEES TOUR ON WEDNESDAY, APRIL 12, 2000, BEGINNING AT 9:30  
AT THE MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

9:30 A.M. Leave MGSD Treatment Plant and Proceed to the Carson City Wastewater  
Treatment Plant located at 3320 East 5th. Street.  
10:00 Tour of Newly Completed Plant Improvements  
12:00 P.M. Lunch  
1:00 Return to the MGSD Wastewater Treatment Plant

  
Bonnie D. Fettic-Executive Secretary

This tour notice is posted at the Minden-Gardnerville Sanitation District, Minden Post  
Office, Gardnerville Post Office and CVIC Hall.

Please do not remove until: 4/13/00

*No minutes required*

# Minden-Gardnerville Sanitation District

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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

NOTICE OF REGULAR MEETING, TUESDAY, MAY 2, 2000, 7:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:00 P.M. Call to Order  
7:01 Minutes of April 4, 2000--Action  
7:05 Chichester Phase 7--Capacity Request and Final Map Approval--Action  
7:15 Crestmore Village Apartments--Request for Acceptance of Bond for Sewer Main--Action  
7:30 Harvesting of 19 Acres on Muller Lane--Discussion and Action  
7:45 Engineer's Report--Action  
8:15 Superintendent's Report--Action  
8:30 Secretary's Report--Action  
8:40 Public Commentary  
8:50 Adjournment

  
Bonnie D. Fettic--Executive Secretary

Any agenda item represented by an attorney must have given 15 days notice to the Minden-Gardnerville Sanitation District.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 5/3/00

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, May 2, 2000, 7:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Leonard Anker, O.P. Brown, Jr., Robert  
Dinsmore and Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Rob Anderson

The minutes of April 4, 2000 were reviewed by the Board. Motion  
by O. P. Brown, Jr. to approve the minutes of April 4, 2000.  
Seconded by Robert Dinsmore. Motion carried.

Engineer's Report: Bruce Scott reported that the map had been  
recorded for the lot line adjustment between MGSD and Westwood  
Park Homeowners Association. Bruce suggested that the Board  
consider moving forward by adding gravel in a small area of the  
pond and smooth it out to make a roadway inside the fence for  
MGSD's use and also obtain bids to fence the area created by the  
lot line adjustment. Discussion followed. Motion by Jerome  
Etchegoyhen to authorize Resource Concepts to proceed with the  
work to construct a roadway for MGSD use inside the fence line on  
MGSD's property adjacent to Westwood Park and to obtain three  
proposals to fence the same area. Bruce discussed rock  
requirements and some building up of the roadway using some of  
the excess dirt piled on MGSD's property and also getting  
proposals from local fence companies for the fencing of the  
property. Mr. Etchegoyhen's motion was seconded by Robert  
Dinsmore. Motion carried.

Chichester Phase 7--Capacity Request and Final Map Approval--  
Represented by Rob Anderson. David LaBarbara related to the  
Board that Rob Anderson was present to request 50.0 units of  
capacity for Chichester Phase 7. There are 51 lots in Chichester  
Phase 7, but 1.0 unit of capacity has already been purchased. A  
final subdivision map was also presented for Board approval.  
Bruce Scott related to the Board that the improvement plans were  
previously approved by the Board and that the final subdivision  
map was satisfactory and that he recommended approval by the  
Board. David advised Mr. Anderson that the capacity for  
Chichester Phase 7 must be paid before the final subdivision map  
is signed. Motion by Robert Dinsmore to sell 50.0 units of  
capacity for Chichester Phase 7. 1.0 unit has previously been



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paid making 51.0 units of capacity in Chichester Phase 7. The final subdivision map for Chichester Phase 7 is also approved. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by O.P. Brown, Jr. Motion carried.

Crestmore Village Apartments--Request for Acceptance of Bond for Sewer Main--Represented by Rob Anderson. David LaBarbara related to the Board that the off-site and on-site improvement plans were approved previously subject to corrections. They were also allocated 88.60 units of capacity for both Phase I and Phase II of their project. The developer wishes to begin construction without first constructing the sewer main and has requested that the Board accept a 150% performance and a 150% payment bond in the amount of \$188,740.49 as security for the construction of the off-site sewer improvements as allowed by the MGSD ordinance. The bid amount for sewer main construction was reviewed by Bruce Scott and after corrections were made, Bill Peterson approved the performance and payment bonds. Discussion followed. Motion by Leonard Anker to accept the 150% performance and 150% payment bonds given to MGSD by Crestmore Village Apartments as security for the construction of the off-site sewer main for Crestmore Village Apartments project on Elges Lane and Stodick Parkway. The rules, regulations and requirements of MGSD are to be met. Seconded by O.P. Brown, Jr. Motion carried.

Harvesting of 19 Acres on Muller Lane: David LaBarbara related to the Board that as per their direction, he has been consulting Henry Dreyer concerning the watering of MGSD's property at Muller Lane and Hwy. 395. Henry advises that the crop should be harvested in about a month. David reminded the Board that they had deferred making a decision as to who would get the crop on Muller Lane and Hwy. 395 until there was a crop to be harvested. Mr. Anker felt that Henry Dreyer had been helpful in getting the acreage ready for a crop as well as advising the District on seeding and irrigation. MGSD has had good relations with the Dreyer Ranch in taking the crop behind the plant facility as well as sludge removal. The Dreyer Ranch is also in close proximity to MGSD. Discussion followed on who should harvest the crop, future crops, purchase and drilling in of future seed. Mr. Anker discussed leveling the rest of the available land at Muller Lane and Hwy. 395. The Board directed that the Dreyer Ranch harvest the existing crop at Muller Lane and Hwy. 395 and that the expense of future seeding and drilling be borne by the Dreyer Ranch which is the same agreement as the 10.0 acres behind the plant facility.

Engineer's Report: Bruce Scott presented a revised draft guidelines for effluent storage and use dated April 26, 2000 per

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Minden-Gardnerville Sanitation District  
May 2, 2000  
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Board direction as a guideline for the meeting which has been set for May 18, 2000 with Dal Byington, Bruce Park and Jim Usher of Bently Nevada. Bruce incorporated changes in the guidelines as directed by the Board at the April 4, 2000 meeting. Bruce reviewed the revised draft guidelines with the Board. Discussion followed concerning the draft guidelines, and changes in the guidelines the Board wished to make. David LaBarbara related to the Board that all parties had been notified about the May 18, 2000 meeting and that everyone had indicated they would attend.

Superintendent's Report: David LaBarbara suggested to Bruce Scott that a meeting be set up with NDEP after Marvin Tebeau returns from vacation in order to get started with the effluent management plan due July 1, 2000.

David LaBarbara informed the Board that the annual personnel session will be on the June 6, 2000 agenda and asked if the Board wished him to again meet with Mr. Dinsmore and Mr. Etchegoyhen in order bring recommendations to the June meeting for Board action. David related that he would have completed employee evaluations for review. The Board directed that David meet with Mr. Dinsmore and Mr. Etchegoyhen concerning MGSD personnel in order to make recommendations to the Board at the June 6, 2000 meeting.

David LaBarbara related to the Board that the secondary clarifier, RAS/WAS pumping station and odor control project is moving along. The contract is out, notice to proceed is being issued, de-watering will begin in about ten days, and a pre-construction conference has already taken place. Craig Olson will be at the next regular meeting with a change order.

David LaBarbara informed the Board that he is scheduling an appointment with Bill Peterson to review the business impact statement implemented by Senate Bill 486. David explained the content of the business impact statement and related that he wishes to get Bill Peterson's opinion as to what MGSD's obligation will be to conform with the law.

Meeting adjourned at 9:30 P.M.

Approved: 6-6-00 By: Jrôme Etchegoyhen

CAPACITY SOLD BY DAVID LABARBARA

MONTH OF April, 2000

Capacity:	Property:
2.0	Aspen Park (3/30/00)
1.5	Historian Inn (4/14/00) Final Inspection

# Minden-Gardnerville Sanitation District

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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

NOTICE OF SPECIAL MEETING, THURSDAY, MAY 18, 2000, 12:30 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

12:30 P.M. Call to Order  
12:31 Public Hearing for Tentative Budget 2000-2001--Action  
1:00 Proposal for Long Term Application Agreement--Discussion  
2:15 Public Commentary  
2:25 Adjournment

  
Bonnie D. Fettic-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

This meeting agenda is posted at the Minden Post Office, Gardnerville Post Office, Minden-Gardnerville Sanitation District and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 5/19/00

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Thursday, May 18, 2000, Board Room,  
MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Leonard Anker and Daniel Hellwinkel

Board Members Absent:

Robert Dinsmore and O.P. Brown, Jr.

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Richard Peters, Bruce Park, Dal Byington, Jim Usher and Mike Gilbert

Public Hearing for Tentative Budget 2000-2001: Richard Peters was present from Richard J. Peters, Jr. & Co. to answer questions concerning the tentative budget. David LaBarbara informed the board that the items discussed in the tentative budget have been included in the final budget. Richard discussed depreciation and amortization. David discussed the inaccuracy accounting procedure prescribed by the tax commission page 7 and how it effects the budget. Motion by Leonard Anker to adopt the final budget with a tax rate of .1224 ending June 30, 2001. Seconded by Jerome Etchegoyhen. The Chairman called for public comment. There were no replies. Vote: 2 ayes, the chairman voted aye, absent; Robert Dinsmore and O.P. Brown, Jr.

Proposal for Long Term Application Agreement: The Board discussed their proposal for long term effluent reuse with Bruce Park, Jim Usher of Bently Agrowdynamics, and Dal Byington. The proposal included an offer for a long term lease of 50 years. Bruce Scott read through the proposed general conditions and individual responsibilities and conditions. The Board discussed these items with the parties present. The Board indicated that they would like to meet with each party in four to six weeks and conclude an agreement before the District is issued a new permit by NDEP in April of 2001.

Meeting adjourned 2:30 P.M.

Approved: 6-6-00

By:

Jerome Etchegoyhen

# Minden-Gardnerville Sanitation District

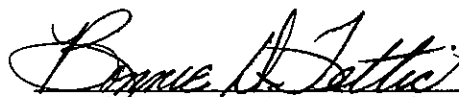
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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

NOTICE OF REGULAR MEETING, TUESDAY, JUNE 6, 2000, 7:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:00 P.M. Call to Order  
7:01 Minutes of May 2, 2000 and May 18, 2000--Action  
7:05 HDR Engineering--Plant Improvements Update and Change Order for Building Heat Modification--Action  
7:30 Mark R. & Beverly A. Dudley--Annexation Request--Action  
(Adjacent to Sunset Park)  
7:40 Nevada Northwest LLC--Sewer Extension Approval Discussion and Action  
(On Hwy. 395 across from Hwy. 88 intersection)  
7:50 Herbig (Walt Lee) Parcel--Administrative Adjustment of Annexed Parcel Due to Roadway Abandonment--Action  
8:00 Irrigation Project for Remainder of 56 Acres North of Treatment Plant--Discussion and Action  
8:15 Paving & Sealing of District Parking and Driveways--Discussion & Action  
8:25 Wastewater Application Area Improvements--Byington Property--Discussion and Approval  
8:40 Engineer's Report--Action  
8:55 Superintendent's Report--Action  
9:10 Secretary's Report--Action  
9:20 Personnel Session--Action  
9:40 Public Commentary  
9:50 Adjournment



Bonnie D. Fettic-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 6/7/00

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, June 6, 2000, 7:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Leonard Anker, O.P. Brown, Jr., Jerome Etchegoyhen and Robert Dinsmore

Board Member Absent:

Daniel Hellwinkel

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Mark and Beverly Dudley, Craig Olson, Rob Anderson and Andrew McDonald

The meeting was called to order by Vice Chairman Jerome Etchegoyhen in the absence of the Chairman.

The Board reviewed the minutes of May 2, 2000 and May 18, 2000. Mr. Anker requested that Page 3 of the May 2, 2000 minutes be changed to read: Craig Olson will be at the next regular meeting with a change order. Motion by O.P. Brown, Jr. to accept the minutes of May 2, 2000 with the change requested by Mr. Anker and to accept the minutes of May 18, 2000. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

HDR Engineering--Plant Improvements Update and Change Order for Building Heat Modification--Represented by Craig Olson. Craig Olson gave the Board a plant improvements update for the Secondary Clarifier, RAS/WAS Pumping Station and Odor Control project. Craig described to the Board how K. G. Walters Construction will proceed with construction of the project. The odor control part of the project will be first to be put on line since the contractor has only 180 days to complete that part of the project. Craig also discussed other elements involved in the project. Discussion followed. Craig discussed the building heat modifications and related to the Board that he did not have a final figure from the contractor to present a change order to the board. Discussion followed on HDR's costs and inspection costs for the heat modifications. Craig related that the heat modifications should function well and of course, there is also backup heat available via the existing system should the need arise. Craig explained how the heat modifications will operate. Discussion followed. Craig related to the Board that it would

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not be problem to wait until the July 6, 2000 meeting to approve the building heat modifications change order or the Board could go ahead and approve the change order stipulating a not to exceed dollar amount. The Board directed that the change order for the building heat modifications be continued until the July 6, 2000 meeting.

Mark R. & Beverly A. Dudley--Annexation Request--Represented by Mark and Beverly Dudley and Rob Anderson. Mr. Anker related to the Board that Mrs. Dudley was his daughter. David LaBarbara explained to the Board that Mr. and Mrs. Dudley wished to connect their property consisting of 5.64 acres for service located on the northerly boundary of Sunset Park. An annexation application, vicinity map, preliminary title report and annexation application fee has been received. The property is not contiguous to the district boundary and therefore would have to be served by contract of service. Bruce Scott presented a letter from Resource Concepts dated May 31, 2000, containing three recommended conditions. Bruce related to the Board that condition #1 should be deleted from the letter. Rob Anderson explained to the Board that the Dudley's do not want to annex to the Town of Gardnerville and Gardnerville Town Water due to the size of their parcel. David LaBarbara related that should the parcel become contiguous to MGSD, the District ordinance would require that the parcel be annexed to MGSD and also the Town of Gardnerville. Discussion followed. Motion by Robert Dinsmore to deny the annexation application for Mark R. and Beverly A. Dudley for 5.64 acres, Parcel #1220-04-201-005 and to notice a public hearing for contract of service on July 6, 2000. The recommended conditions of Resource Concepts (RCI project #00-002-04) letter dated May 31, 2000 are to be adhered to with the exception of item #1. Seconded by O.P. Brown, Jr. Vote: 2 ayes, abstain; Leonard Anker, absent; Daniel Hellwinkel, the Vice Chairman voted aye. David LaBarbara related that in the past when the public hearing for contract of service is completed and time is a factor for the property owner, the Board has allowed the issuance of a permit ahead of the execution of the contract.

Nevada Northwest LLC--Sewer Extension Approval--Represented by Rob Anderson. Rob Anderson explained to the Board that the northbound lanes of Hwy. 395 will be resurfaced this summer and that the property owner on the northwest side of Hwy. 395 across from the traffic light at Hwy. 88 wishes to extend the sewer line before NDOT performs the highway resurfacing work. Bruce Scott presented a letter from Resource Concepts dated June 1, 2000 recommending approval of the plans subject to nine conditions contained in the letter which he reviewed with the Board and Mr. Anderson. Discussion followed concerning required permits and the actual line construction. The property will have to be



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annexed to MGSD before service can be received from MGSD. Motion by Leonard Anker to approve the plans for line extension to serve the property at approximately the northwest side of Hwy. 395 across from the traffic light at Hwy. 88, subject to Resource Concepts letter dated June 1, 2000 and to authorize the Chairman to sign the encroachment permit if one is required by NDOT. Seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

Herbig (Walt Lee) Parcel--Administration Adjustment of Annexed Parcel Due to Roadway Abandonment--Represented by Rob Anderson. Bruce Scott explained to the Board that an administrative update on the District boundary should be done where Elges comes into Hwy. 395 due to the fact that Elges will be made into a culdesac. The original annexation of 2.51 acres was recorded with the Carson Valley Industrial Park. At that time the annexed represented an occupied portion of the Herbig property and was not a legally created parcel. The present 2.77 acre parcel was recently surveyed and recorded as a parcel through a boundary line adjustment. The westerly line of this parcel is actually the section line. Research indicates no right-of-way recorded on Elges with the recent survey. A right-of-way grant was recorded in 1998 to the specifications of the County. The area involved is twenty six hundredths of an acre and needs to be part of the Herbig parcel already annexed. Bruce related that it is a unique situation and recommended handling it as an administrative adjustment to the annexation of the Herbig property. Rob explained the new roadway and what had happened with the road, right-of-way and boundary adjustment. Rob related that the Herbig's plan to connect the house for sewer service. Rob related that the Herbig's are requesting that the Board follow Bruce's recommendation and that they will pay any fees involved. Motion by Robert Dinsmore to approve the administrative adjustment to the Herbig parcel adding .26 acre of the former Elges right-of-way to make the annexation boundary the same as the assessor's parcel boundary being a portion of parcel #1220-03-301-001. Seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

Irrigation Project for Remainder of 56 Acres North of Treatment Plant: Mr. Anker expressed his interest in proceeding to explore the possibility of developing the remainder of the 56 acres north of the treatment plant at Muller Lane and Hwy. 395. Mr. Anker felt that perhaps a committee of Bruce Scott, David LaBarbara and Leonard Anker could draw up guidelines for development of the property and the Board could decide if they wish to pursue the project. Bruce Scott related that the undeveloped area is not part of the special use permit to add effluent application. Mr. Dinsmore discussed using the leased surface water rights to that

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MGSD has with the Town of Minden to irrigate the remaining acreage. Discussion followed. Motion by Robert Dinsmore to appoint a committee consisting of David LaBarbara, Bruce Scott and Leonard Anker to investigate the feasibility of cleaning up the remaining 56 acres north of the treatment plant at Hwy. 395 and Muller Lane and consider using the Town of Minden's leased surface water rights for irrigation of the property. Seconded by O. P. Brown, Jr. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

Paving & Sealing of District Parking and Driveways: Bruce Scott presented an estimate for crack sealing, paving and sealing for Board review. Bruce related that the Town of Minden went to bid for overlay and sealing and that MGSD will be able to enjoy the same price as quoted to the Town of Minden. Bruce related that the Town did not bid for crack sealing which will be required in the work for MGSD. The proposal for milling pavement and overlay from Wilson Construction is \$7,533.00 and the proposal for crack sealing and pavement seal from Kustom Koating is \$5,402.80. Bruce related that the new overlay cannot be seal coated for a year which will be approximately \$500. Motion by Leonard Anker to approve the crack sealing, paving and pavement seal for the District parking and driveways in the amount of \$12,935.80 as described in Resource Concepts letter dated May 16, 2000. Seconded by Robert Dinsmore. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

Wastewater Application Area Improvements--Byington Property: Cost share calculations were presented to the Board for review which had been given to MGSD by Dal Byington who is requesting that the District assist Galeppi Land and Livestock with land leveling and irrigation improvements to enhance and control the application of effluent to his property. Bruce Scott related to the Board that the cost involved spread over a four year period is \$24,000 and Mr. Byington is requesting that the District pay half the costs. However, David LaBarbara related that the project may involve more dollars in one year than the next, so the cost probably would not be split into four equal payments. Mr. Anker discussed possible added costs to the project in the future. Discussion followed. Motion by Leonard Anker to enter into an agreement to assist Galeppi Land and Livestock with land leveling and irrigation improvements with the environmental quality improvement program with the Department of Agriculture for a four year term beginning in the fall of 2000 with 50% cost sharing not to exceed \$13,000 of District funds over a period of four years to enhance control and application of effluent. Seconded by Robert Dinsmore. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

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Engineer's Report: Bruce Scott presented a draft letter for Board consideration to be sent to the three contracting parties for MGSD's effluent. A lengthy discussion followed. The Board generally felt that MGSD should continue to move forward with negotiations for effluent disposal. The Board directed Bruce Scott to send the letter to the three contracting parties for MGSD effluent and then to wait for one week and contact the same three parties and set up individual meetings with the Board to further discuss the effluent disposal issues.

Superintendent's Report: David LaBarbara related to the Board that he had received a visit from Paul Pugsley of NDEP and discussed his visit with the Board.

David LaBarbara discussed drawing up bids for the two trucks included in the 2000-2001 Budget. One of the vehicles will be a 3/4 ton pickup and the other a 1/2 ton truck. Literature has been obtained from several dealers on availability and options so that all interested parties will be able to bid on the vehicles. Discussion followed on the need for utility boxes and checking with State Purchasing for the procurement of the vehicles. David will research the possibility of acquiring the vehicles from State Purchasing. The Board directed that they wish to make the vehicle purchases with the best possible price.

David LaBarbara discussed the record keeping which will be required by NDEP in its new NDEP permits next year. David also related to the Board that Dal Byington has fixed parts of his ditches and that the berms should be completed soon.

David LaBarbara related to the Board that the meeting he had scheduled with Bill Peterson to review what MGSD must do in regard to the business impact statement was cancelled and has not been able to reschedule the meeting as yet. David related that he will also bring Bill up to date on the three effluent users when he is able to meet with him.

Mr. Anker discussed the claims handling of the Gardnerville Town Board and related that he would like MGSD accountant Richard Peters to clarify the responsibility of the MGSD Manager and the MGSD Board in the payment of MGSD's claims. Mr. Anker expressed his concern for potential problems and requested that fifteen minutes of MGSD's regular meetings be devoted to claims review. Discussion followed. Mr. Dinsmore suggested that the Manager initial the items on the monthly summary sheet that he approves. Discussion followed. The Board directed that the first fifteen minutes of the regular meeting starting at 7:00 P.M. be devoted to claims review and that the summary sheet is signed by the

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Manager stating that he has reviewed the claims and recommends payment.

7 Personnel Session: The personnel committee consisting of Robert Dinsmore, Jerome Etchegoyhen and David LaBarbara related its findings to the Board. Motion by Robert Dinsmore to approve the personnel committee's recommendations regarding salary increases for MGSD employees. Seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel

Meeting adjourned: 10:00 P.M.

Approved: 7-6-00 By Daniel R Hellwinkel

# Minden-Gardnerville Sanitation District

P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

*effective 7-1-00*

## PERSONNEL COMMITTEE

### SUGGESTED SALARY ADJUSTMENTS FOR FISCAL YEAR 2000-2001

All Employees Will Receive 2.7% Cost of Living Adjustment

John Harris

C.O.L.

*TOPPED OUT*

Frank Johnson

C.O.L. + 5%

Jim Davis

C.O.L. + 5%

*TOP OF GRADE*

*50,631*

Ken Johnson

C.O.L. + 5%

Bonnie Fetic

C.O.L. + 6%

David LaBarbara

C.O.L. + 6%

Russ Lindell

C.O.L. + 5%

*TOP OF GRADE 40,940*

*LOIS*

*\$1.00/HR. FROM PRESENT POSITION*

CAPACITY SOLD BY DAVID LABARBARA

MONTH OF May, 2000

Capacity:	Property:
.4	Minden Professional Plaza (Dr. Hoskins Office)

# Minden-Gardnerville Sanitation District

P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
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NOTICE OF REGULAR MEETING, THURSDAY, JULY 6, 2000, 7:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:00 P.M. Call to Order  
7:01 Claims Review and Approval  
7:15 Minutes of June 6, 2000--Action  
7:16 Mark R. & Beverly A. Dudley--Public Hearing for Contract of Sewer Service--Action  
(Adjacent to Sunset Park Off Hwy. 756)  
7:25 Mark R. & Beverly A. Dudley--Plan Approval--Action  
(Adjacent to Sunset Park Off Hwy. 756)  
7:35 Richard J. Peters, Jr. & Co.--Proposal for Accounting and Audit Services &  
Claims Examination Process Discussion and Action  
7:55 Bid Award for Fence on MGSD/Westwood Park Boundary--Action  
8:05 District Vehicle Purchase--Discussion and Action  
8:20 Attorney's Report--Action  
8:45 Building Heat Modifications--Change Order Continuation--Action  
8:55 Engineer's Report--Action  
9:10 Superintendent's Report--Action  
9:25 Secretary's Report--Action  
9:35 Public Commentary  
9:45 Adjournment



Bonnie D. Feticc-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 7/7/00

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Thursday, July 6, 2000, 7:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Daniel Hellwinkel, Jerome Etchegoyhen, O.P. Brown, Jr., Robert  
Dinsmore and Leonard Anker

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Mark and Beverly Dudley, Rob Anderson and Richard Peters

The Board reviewed the claims with the Superintendent, Secretary  
and District Engineer.

The Board reviewed the minutes of June 6, 2000. Motion by Jerome  
Etchegoyhen to approve the minutes of June 6, 2000. Seconded by  
O.P. Brown, Jr. Motion carried.

Mark R. & Beverly A. Dudley--Public Hearing for Contract of Sewer  
Service--Represented by Mark and Beverly Dudley and Rob Anderson.  
David LaBarbara informed the Board that the public hearing for  
contract of service for the Dudley property located adjacent to  
Sunset Park off Hwy. 756 had been properly noticed and that it  
was in order to proceed with the public hearing. 1.0 unit of  
capacity will be required to serve the proposed single family  
residence. Motion by Jerome Etchegoyhen to approve a contract of  
service for Mark R. and Beverly A. Dudley to include 1.0 unit of  
capacity for their property located adjacent to Sunset Park off  
Hwy. 756. The rules, regulations and requirements of MGSD are to  
be met and all fees paid. Seconded by O. P. Brown, Jr. The  
Chairman called for public commentary. There were no replies.  
Vote: 3 ayes, 0 nays, Leonard Anker abstained from voting due  
to conflict of interest.

Mark R. & Beverly A. Dudley--Plan Approval--Represented by Mark  
and Beverly Dudley and Rob Anderson. Improvement plans were  
presented for Board approval to serve the single family residence  
proposed for the Dudley property at 1350 Easton Lane. The plans  
call for a private lift station with a force main to the sewer  
stub at the northerly end of Easton Lane. Bruce Scott reviewed a  
letter from Resource Concepts dated June 19, 2000 containing six  
requirements regarding the improvement plans. Motion by Robert  
Dinsmore to approve the improvement plans for a private lift  
station with a force main to serve the Dudley property at 1350  
Easton Lane subject to the six conditions contained in Resource



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Concepts letter dated June 19, 2000. Seconded by O. P. Brown, Jr. Vote: 3 ayes, 0 nays, Leonard Anker abstained from voting due to conflict of interest.

Engineer's Report: Bruce Scott related to the Board that the seal coating for MGSD's roadways will be done about July 20th. and that the pavement for the parking lot area will be done after that.

Bruce Scott reported that he is very concerned about the lack of completion of the improvements needed at the Galeppi Ranch for effluent tail-water management which had been discussed by the Board previously. Bruce recommended coordinating with Mr. Byington and to find somebody to do the work since Mr. Byington does not seem to have the time to complete the needed improvements. MGSD had previously discussed spending about \$2,500 to insure tail-water management. Bruce felt that the berming and tail-water management could be accomplished for that amount of money. Discussion followed concerning MGSD being the effluent permittee, need to control the tail-water, and berming work including additional rock. Motion by Leonard Anker to authorize the expenditure of \$2,500 for berming and tail-water improvements needed to control the effluent on the Galeppi Ranch and to coordinate such improvements with Dal Byington. Seconded by Robert Dinsmore. Motion carried.

Richard J. Peters, Jr. & Co.--Proposal for Accounting and Audit Services and Claims Examination Process Discussion and Action: Represented by Richard Peters. Mr. Anker related to Mr. Peters that he is concerned about approving and signing claims for MGSD. Richard explained the voucher procedure including invoices. The monthly summary provided to the Board by the Secretary was discussed with the possibility of the Board making a motion to approve the summary each month. Mr. Peters discussed how other public entities handle their accounts payable. The Board could lower the signing requirements from five to two signatures on the claims and continue with two signatures on the checks. Discussion followed concerning bill payment practices. Mr. Peters discussed threshold analysis and analytical review done during audit. Discussion followed on the responsibility of the trustees when they sign the checks. Discussion followed. The Board directed that David LaBarbara would continue to sign off the summary sheet stating that he has reviewed the claims and recommends payment. The Board of Trustees will all sign off on the summary sheet approving payment of the claims. The signature requirement on the claims will be lowered to any two board of trustees and the checks will continue to be signed by any two board of trustees. The Board discussed other accounting questions with Mr. Peters.

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Minden-Gardnerville Sanitation District  
July 6, 2000  
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Mr. Peters presented a proposal from Richard J. Peters, Jr. & Co. for audit and accounting dated July 6, 2000 for Board acceptance for a three year period beginning for the fiscal year ended June 30, 2000. The fees for the first year would not exceed \$8,910.00 with fee increases the next two years limited to the lesser of the cost of living index increase or five percent, unless there are regulatory changes which would alter the scope of the examination. Mr. Peters related that if the Board approves the proposal that he will have a contract drawn up for the Chairman's signature. Motion by Robert Dinsmore to accept the three year proposal from Richard J. Peters, Jr. & Co. for audit and accounting services dated July 6, 2000. The Chairman is authorized to sign the contract when it is received from Mr. Peters. Seconded by O.P. Brown, Jr. Motion carried.

Bid Award for Fence on MGSD/Westwood Park Boundary: Bruce Scott related to the Board that six fence companies had been contacted to bid on the fence to be installed on the MGSD/Westwood Park boundary. Two bids were received being Florence Fence \$11,610.00 and the low bidder, Tholl Fence \$10,620.41. Bruce recommended that the Board accept the low bid from Tholl Fence. Bruce also discussed the scraping, clean-up and gravel requirements on the MGSD side of the fence to allow MGSD roadway access, estimated to be \$2,400 to \$2,500. Bruce suggested that the Board work with K.G. Walters Construction since they have the necessary equipment on site to perform the work and add it to the existing contract by change order. Motion by Leonard Anker to award the fence construction project located on the MGSD/Westwood Park boundary to Tholl Fence in the amount of \$10,620.41. Seconded by O.P. Brown, Jr. Motion carried. Motion by Leonard Anker to approve a change order to K.G. Walters Construction not to exceed \$2,500 for earth work adjacent to the Klaubber Pond inside the fence project on the MGSD/Westwood Park boundary for MGSD access. Seconded by Robert Dinsmore. Motion carried.

District Vehicle Purchase: David LaBarbara presented and explained his memo outlining the procedure for the District to purchase two pickup trucks. The Board discussed the bidding options, engine requirements, shopping at home, local warranty service, specifications vs. state purchasing. David discussed the purchase of an ATV and trailer. The District does not have to put the ATV and trailer out to bid, but must solicit two or more proposals since the purchase is less than \$10,000. Motion by Leonard Anker to appoint a committee of O.P. Brown, Jr., Robert Dinsmore, David LaBarbara and Jim Davis to draw up specifications for one 1/2 ton and one 3/4 ton pickup, and to prepare bid documents and go to bid for the two trucks.

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Specifications for one Honda Foreman and one trailer are to be drawn up and proposals solicited. Seconded by O.P. Brown, Jr. Vote: 4 ayes, 0 nays, the Chairman abstained due to conflict of interest.

Building Heat Modifications: David LaBarbara presented a letter from HDR Engineering dated June 25, 2000 including a cost proposal from K.G. Walters Construction for modifications to the existing hot water loop, which were discussed at the June 6, 2000 meeting. The cost for the improvements discussed is \$45,335.00. David recommended that the board approve the modifications which he felt will save the District a considerable amount of money in heating costs in the long run. Discussion followed. Motion by Robert Dinsmore to approve the proposal from K.G. Walters Construction for modifications to the existing hot water loop in the amount of \$45,335.00 to be added to the existing Secondary Clarifier project. Seconded by Jerome Etchegoyhen. Motion carried.

Engineer's Report: Bruce Scott informed the Board that he has discussed the as-built drawings for the line to serve the Gardnerville 7-11 and the required easement with the second engineer on the project, Jim Hadden. He has been assured that the necessary paper work will be completed soon. Bruce hopes to have the as-builts and easement in time for presentation at the August 1, 2000 board meeting.

2 Bruce Scott related that he and Leonard Anker had met with Chuck Barrett who owns a residence at 1496 Circle Drive in Gardnerville. In order to serve his home, a long lateral was constructed from his property to the manhole in the southeast side of Circle Drive. This lateral does not serve anyone else and it was Mr. Barrett's understanding at the time the lateral was constructed that the District would maintain the lateral in the street area. He does not have any problems with the lateral at the present time, but he would like to be assured that any future maintenance would be the responsibility of MGSD. Bruce related that in any normal situation it is the property owners responsibility to maintain his own lateral until the sewage reaches the main. However, the Barrett property is the only one served by the lateral and he had to go a great distance to reach the main. Bruce related that the Barrett lateral had been constructed in the early 1950's and that the District was not formed until 1964 and therefore, MGSD's minutes only go back to 1964. However, the Secretary reviewed minutes at the Town of Minden office from 1951 through 1956 to see if there might be anything in the minutes reflecting the maintenance of the lateral for the Barrett property, but nothing was found. Mr. Barrett would like to come to a future meeting and obtain clarification

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2 concerning the lateral maintenance from the Board. Discussion followed concerning the fact that MGSD maintains all mains in the streets, the Barrett lateral is probably one of those inherited situations, and identify the lateral as a district line from manhole to curb. Motion by Leonard Anker to accept the lateral serving the Charles and Marian Barrett property at 1496 Circle Drive from the manhole to the property line as a district line. Seconded by Robert Dinsmore. Motion carried.

Attorney's Report: The Board discussed the possibility of developing the remaining undeveloped area in the 56+ acres owned by MGSD at Muller Lane and Hwy. 395 with MGSD legal counsel Bill Peterson via telephone. The Board and Mr. Peterson discussed the possibility of developing the remainder of the property using a local farmer to design, develop and operate the area for a period of one year. Discussion followed on cost to finish developing the property, contract requirements, project bidding, etc. Mr. Peterson also explained the business impact statement which has been put into law and the future action MGSD will be required to take in order to comply with this new law. Discussion followed on types of MGSD action which will require the use of the business impact statement, kinds of action by the District which would impact local businesses, etc. Mr. Peterson advised the Board that the MGSD ordinance needs to be amended to cover the District for the business impact statement law. The Board directed Mr. Peterson to draft the necessary MGSD ordinance change to be adopted by the Board to put MGSD in compliance with the business impact statement.

Engineer's Report: Bruce Scott related to the Board that he was able to set up tentative dates with Bruce Park and his legal counsel, Gordon Depoali for a meeting with MGSD to continue discussion of MGSD's effluent disposal as per Board instruction. Bruce related that Mr. Park and Mr. Depoali could meet with MGSD representatives on July 17, July 20 or July 21, 2000. The Board directed that Leonard Anker, Jerome Etchegoyhen, Bruce Scott and David LaBarbara continue to participate in the effluent disposal discussions and report back to the Board. Mr. Anker and Mr. Etchegoyhen will consult their calendars and inform the Superintendent what date they could meet with Mr. Park and Mr. Depoali.

Mr. Anker informed the Board that he would like to spend a couple of hours with Bruce Scott to explore future larger annexations within the District.

Superintendent's Report: David LaBarbara reported that the service maintenance agreement with Instrument Service, Inc. who calibrate MGSD's instruments has expired and that a new

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maintenance agreement has been received. David related that the fees contained in the agreement are the same as last year and requested authority from the Board to execute the agreement. The Board agreed that David is authorized to sign the agreement as in the past.

David LaBarbara reported that the State of Nevada Health Division has issued a certification of environmental laboratory services for MGSD which expires June 30, 2001.

David LaBarbara presented an ordinance annexing the Jerry F. Rosenstock property which is located adjacent to Minden Plaza at 1687 Hwy. 395. The annexation agreement has been recorded as well as the map and it is now in order to adopt the ordinance annexing the property. Motion by Jerome Etchegoyhen to adopt ordinance #138 annexing the Jerry F. Rosenstock property at 1687 Hwy. 395 to the Minden-Gardnerville Sanitation District. Seconded by Robert Dinsmore. Motion carried.

Meeting adjourned at 10:15 P.M.

Accepted: 8-1-00

By: \_\_\_\_\_

Jerome Etchegoyhen

# Minden-Gardnerville Sanitation District

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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

NOTICE OF REGULAR MEETING, TUESDAY, AUGUST 1, 2000, 7:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:00 P.M. Call to Order  
7:01 Claims Review and Approval  
7:15 Minutes of July 6, 2000--Action  
7:16 Chichester Estates Phase 8--Capacity Request--Action  
7:25 Vehicle Bid Award/ATV Purchase Proposals--Action  
7:35 Gardnerville Ranchos General Improvement District--Capacity Request--Action  
7:45 Ordinance Change Concerning Business Impact Statements--Discussion & Action  
8:00 Engineer's Report--Action  
8:15 Superintendent's Report--Action  
8:30 Secretary's Report--Action  
8:40 Public Commentary  
8:50 Adjournment

  
Bonnie D. Fettic-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report, Secretary's Report

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 8/2/00

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, August 1, 2000, 7:00 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

O. P. Brown, Jr., Jerome Etchegoyhen, Leonard Anker and Robert Dinsmore

Board Member Absent:

Daniel Hellwinkel

Staff Members Present:

Bruce Scott and Bonnie Fetic

Others Present:

Kent Neddenriep

The meeting was called to order by Vice-Chairman Etchegoyhen in the absence of the Chairman.

The Board reviewed the claims with the Secretary. Motion by Leonard Anker to approve the claims for the month of July, 2000 in the amount of \$327,944.52. Seconded by Robert Dinsmore. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

The Board reviewed the minutes of July 6, 2000. Motion by Robert Dinsmore to approve the minutes of July 6, 2000. Seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

Chichester Estates Phase 8--Capacity Request--Represented by Kent Neddenriep. A final subdivision map for Chichester Estates Phase 8 located in the Northeast corner of the Chichester subdivision. Mr. Neddenriep related to the Board that Phase 8 contains 58 units, but that 1.0 unit of capacity had been previously purchased and therefore, 57.0 units of capacity were being requested. Discussion followed concerning the criteria for payment of the capacity. Motion by O.P. Brown, Jr. to sell 57.0 units of capacity for Chichester Estates Phase 8. There is 1.0 unit of existing capacity making a total of 58.0 units as shown on the final map for Chichester Estates Phase 8. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Robert Dinsmore. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

Vehicle Bid Award/ATV Purchase Proposals: The Secretary advised

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Page 2

the Board that bids for a 2000 1/2 T. Pickup and a 2000 3/4 T. Pickup had been legally noticed twice in both the Nevada Appeal and the Record Courier. Two requests were received for bid packages with only one bidder responding. The C.O.D. Garage Co. bid \$20,163.00 for a 2000 1/2 T. Pickup (Retail \$23,730) and \$21,042.00 for a 2000 3/4 T. Pickup (Retail \$26,473). There was no deviation from the specifications for either vehicle and the pickups can be delivered one day after an order is placed. Mr. Dinsmore expressed concern that if the pickups bid were paint damaged in the recent vandalism occurrence at the C.O.D. Garage that MGSD receive assurance that if the paint fails, the dealer will make restitution. Discussion followed. Motion by Robert Dinsmore to accept the bids submitted by the C.O.D. Garage Co., being the only bids received, in the total amount of \$41,205.00 for a 2000 1/2 T. Pickup and a 2000 3/4 T. Pickup, as described in the bid specifications, subject to any paint failure being warranted by the C.O.D. Garage Co. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel. The Secretary related to the Board that MGSD Foreman, Jim Davis has asked for direction from the Board concerning the installation of the emergency lights on the new vehicles which will have to be connected to the vehicle's electrical system. Jim is concerned about the vehicle warranty if MGSD staff performs the work. The Board directed that MGSD staff install the emergency lights in the vehicles to the point of electrical connection and then have C.O.D. Garage make the actual electrical connections to insure that the vehicle warranty remains in tact. The Board discussed the disposition of MGSD's two old pickup trucks, determination of minimum bid price, and putting the vehicles out to bid. The Board directed that Robert Dinsmore and David LaBarbara take action to dispose of the 1981 Chevrolet Pickup and the 1988 Ford Pickup.

The Secretary informed the Board that two proposals were received for a 2000 Honda TRX450ES Quad. Both proposals include delivery and one hour training. Proposals were as follows: Big Valley Honda (Reno) \$6,449.00 and Michaels (Carson City) \$6,448.00. Motion by Robert Dinsmore to accept the low proposal from Michaels in the amount of \$6,448.00 for a 2000 Honda TRX450ES Quad. Seconded by O.P. Brown, Jr. Vote 3 ayes, 0 nays, absent; Daniel Hellwinkel. The Secretary related to the Board that Michael's quoted \$1,648.00 and Big Valley Honda quoted \$850 to \$1,650.00 for a trailer which will carry two Honda's. In view of the fact that the Superintendent has not had an opportunity to actually see the trailer units, he has requested that the Board allow up to \$1,650.00 for the trailer purchase so that he can view the trailer units and select the one that will best suit the District's needs. Motion by Bob Dinsmore to allow up to



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\$1,650.00 for the purchase of a trailer which will hold two Honda Quads to be selected by David LaBarbara and Jim Davis. Seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

Gardnerville Ranchos General Improvement District--Capacity Request: The Secretary related to the Board that a letter had been received from the Gardnerville Ranchos General Improvement District dated July 24, 2000 requesting the purchase of 20.0 units of capacity to be used in accordance to the supplement to the 1974 agreement. A check has been received for the capacity and connection fees. Motion by Leonard Anker to sell 20.0 units of capacity to the Gardnerville Ranchos General Improvement District under the terms of the Supplement to the 1974 Agreement between GRGID and MGSD and are to be used within the Gardnerville Ranchos General Improvement District boundary. Seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

Ordinance Change Concerning Business Impact Statements: Bill Peterson discussed the ordinance amendment via telephone which he had drafted covering the business impact statement law which had been discussed at the July 6, 2000 meeting. Discussion followed and Mr. Peterson suggested that board action be deferred until the September 5, 2000 meeting in order to allow the Superintendent and the Board time to review the proposed ordinance amendment. Motion by Robert Dinsmore to continue the ordinance change concerning business impact statements to the September 5, 2000 meeting. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Daniel Hellwinkel.

Engineer's Report: Bruce Scott reported that the crack sealing and seal coat had been done on the MGSD roadway and that the parking lot overlay will be done sometime during the month of August, 2000.

Bruce Scott reported that the necessary brush hogging had been done by MGSD staff in the area of the MGSD/Westwood Park fence alignment. Ed Blake from the Natural Resource Conservation Services had identified the wetlands area, so that the roadway work can proceed. Bruce discussed using some of the large dirt pile on MGSD's property for the roadway.

Bruce Scott reported that as per Board direction, he discussed the work needed for tail-water management with Dal Byington and that Dal is doing the work which is nearly complete. MGSD will not have to spend any money on the tail-water management work.

Bruce Scott reported that Resource Concepts will have the draft

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for the effluent management plan ready to submit to the State next week. Bruce related that he would like David LaBarbara to review the draft before it is submitted to the State. The draft plan will satisfy the State's concerns addressed in their letter.

Bruce Scott discussed the letter he had received from Hadden Engineering concerning the Gardnerville 7-11 project. Bruce will respond to the Hadden Engineering letter and hopefully get the situation cleared up so that the as-builts can be accepted by the Board. Bruce related that the easement had been recorded.

Leonard Anker discussed using some of the large dirt pile on MGSD's property on the roadway along the MGSD/Westwood Park fence alignment. Bruce Scott discussed amounts of dirt that could be used as per his discussion with Ed Blake. Robert Dinsmore discussed stock piling MGSD dirt for future reservoir fill. The Secretary reported that the Dreyer Ranch is interested in approximately 500 cubic yards of MGSD's dirt.

Leonard Anker discussed having Resource Concepts draw-up bid specifications for development of the remainder of the 56+ acres owned by MGSD at Muller Lane and Hwy. 395. Leonard felt that bid specifications should include irrigation design, construction, planting to include soil amendments, etc. Mr. Anker feels that MGSD should move forward in completing the property improvements. Bruce Scott related that he would assist MGSD in the specifications, but that he does not want to get professionally involved, as with the previous development on the land. Bruce suggested advertising for proposals and have the bidders submit a development proposal. The Board directed that MGSD advertise for proposals for the development of the remaining undeveloped 56+ acres at Muller Lane and Hwy. 395.

Leonard Anker, Jerome Etchegoyhen and Bruce Scott reported to the other Board Members on the meeting that had taken place with Bruce Park, Mike Gilbert, Gordon DePaoli and David LaBarbara concerning long term effluent disposal and storage. They also reported on the meeting which had taken place with Jim Usher of Bently Nevada concerning long term effluent disposal and storage.

Superintendent's Report: The Secretary reported that David LaBarbara had left information on sewage disposal at the Topaz Nugget and Topaz Lodge for Mr. Etchegoyhen. Sewage disposal is handled by a package plant and treated effluent disposed of by leach fields. The package plants have de-nitrification so that nitrates do not build up in the ground water.

The Secretary reported that David LaBarbara wished the Board to

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know that the current construction project is progressing. Digging is being done in the most difficult part of the project because of the many lines in the vicinity, but so far no lines have been broken.

Meeting adjourned at 9:00 P.M.

Approved: 9-5-00 By: David R. Hollenbeck

# Minden-Gardnerville Sanitation District

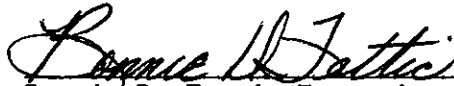
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P.O. BOX 568  
MINDEN, NEVADA 89423  
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FAX / 702-782-4915

NOTICE OF REGULAR MEETING, TUESDAY, SEPTEMBER 5, 2000, 7:00 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:00 P.M. Claims Review and Approval  
7:15 Minutes of August 1, 2000--Action  
7:16 Ordinance Change Concerning Business Impact Statements--Continuation  
7:30 Engineer's Report--Action  
7:45 Superintendent's Report--Action  
8:00 Secretary's Report--Action  
8:10 Public Commentary  
8:20 Adjournment



Bonnie D. Fettic-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 9/6/00

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Board Members Present:

Jerome Etchegoyhen, O. P. Brown, Jr., Daniel Hellwinkel, Leonard Anker and Robert Dinsmore

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fettic

Others Present:

None

The Superintendent reviewed the claims with the Board who approved and signed the claims. A lengthy discussion followed concerning Elko effluent disposal and how it related to MGSD reuse.

The minutes of August 1, 2000 were reviewed by the Board. Motion by O.P. Brown, Jr. to approve the minutes of August 1, 2000. Seconded by Jerome Etchegoyhen.

Ordinance Change Concerning Business Impact Statement--Continuation: At the August 1, 2000 meeting, MGSD legal counsel, Bill Peterson had suggested that the adoption of the business impact statement ordinance be continued to the September 5, 2000 meeting so that the ordinance could be reviewed by David LaBarbara who was absent from the meeting. Bill Peterson via telephone reviewed the law requirement of the business impact statement and instances where the business impact statement needs to be used with the Board and David LaBarbara. Discussion followed concerning the use of the business impact statement and how it has to be administered by MGSD. Motion by Jerome Etchegoyhen to adopt Ordinance #139 to add the business impact statement to the MGSD ordinance. Seconded by Leonard Anker. Motion carried.

Engineer's Report: Bruce Scott discussed the conversation he had with Jim Usher concerning Bently Nevada leasing effluent storage and cost element. Jim advised Bruce that he will be sending a letter with some input to MGSD. Bruce felt that a workshop meeting with the Board would be helpful after the letter is received from Jim Usher. Bruce related that Park and Byington received the effluent management plan required by NDEP for review and that they had no objection to the effluent management plan. All users of MGSD effluent will have to apply for their own permit in October of 2000. Discussion followed. The Board set a tentative workshop meeting to discuss effluent disposal on September 19, 2000 at 12:00 P.M. Jerome Etchegoyhen and Leonard Anker will attend along with David LaBarbara and Bruce Scott.

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Bruce Scott presented a rough draft Invitation for Design-Build Proposals to be used as a basis in preparing a construction type notice to bidders for the design and construction for the development of the unimproved balance of the 56+ acres owned by MGSD at Muller Lane and Hwy. 395. Bruce reiterated that he did not want to get professionally involved in the development process. Bruce discussed how the notice would work for MGSD and how it could be handled. Bruce discussed farmer partnering with a licensed contractor. Discussion followed. Mr. Anker felt it was too late in the year to start the project and proposed that the Board defer any action on the project until the March, 2001 meeting. The Board agreed.

Bruce Scott related that the fencing for the MGSD/Westwood Park lot line adjustment was basically done.

Bruce Scott related that in order to improve drainage in the MGSD parking lot, 2-inches of asphalt would have to be added to the east side of the parking lot in order to get adequate slope. The cost for the added asphalt would be \$1,000 to \$1,500. Bruce requested that the Board approve the additional asphalt expenditure. Motion by Robert Dinsmore to allow up to \$1,500 additional cost for the parking lot paving for an added 2-inches of asphalt to create better drainage. Seconded by Jerome Etchegoyhen. Motion carried.

Superintendent's Report: David LaBarbara reported to the Board that in order to construct a straight fence for the MGSD/Westwood Park lot line, there are 8-inch to 10-inch gaps in places under the fence and that they will be built up so that they don't show. David discussed the possible abandonment of an old irrigation ditch which serves no purpose. David proposed filling the ditch in with 150 to 200 yards of dirt. Covering over the ditch would allow a smooth road and an opportunity to get rid of the ditch. David will obtain a price from Henry Dreyer to move the dirt from MGSD's dirt pile to the ditch and report back to the Board.

David LaBarbara discussed hiring an additional plant operator with the Board. David discussed several hire options from a trainee to grade 1 or grade 2 operator. A job opening for a plant operator will be advertised with interviews to be conducted by Robert Dinsmore, Jerome Etchegoyhen, Jim Davis and David LaBarbara.

David LaBarbara informed the Board that MGSD's application for a NPEDS permit will have to be submitted to the State in early October, 2000 at a cost of \$12,000 in fees.

David LaBarbara related to the Board that he and Jim Davis had

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looked at trailers for the Honda ATV and that a purchase had been made. The trailer will be delivered on September 8, 2000. The cost is \$1,650.00.

David LaBarbara discussed the non-renewal of a grade 2 certification by MGSD employee, John Harris. David related that John said he sent in his check and that the check had been returned for insufficient funds and that he had sent another check which the department said they did not receive. David told John that he would have to retake the test until he passed it and had also discussed the matter with MGSD legal counsel, Bill Peterson. Bill advised David that a written policy on certifications should be given to each employee requesting proof of certification renewal and actions that will be taken by the District against any operator not maintaining their certification.

David LaBarbara related that the current construction project is on schedule and that Craig Olson would be present at the October, 2000 meeting to bring the Board up to date on the project.

Meeting adjourned at 9:00 P.M.

Approved: 10-3-00

By: 

# Minden-Gardnerville Sanitation District

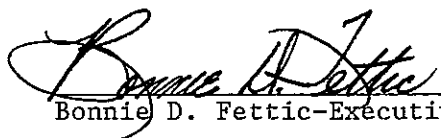
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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

NOTICE OF REGULAR MEETING, TUESDAY, OCTOBER 3, 2000, 7:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

- 7:00 P.M. Claims Review and Approval
- 7:15 Minutes of September 5, 2000--Action
- 7:16 HDR Engineering--Plant Improvements Update--Action
- 7:45 Greg Lynn Construction--Discuss Sewer Issues for Pleasantview Phase 9, Model Home Construction Prior to Final Map and Request for Fill Material--Action
- 8:15 Greg Painter--Easement Discussion--Action
- 8:45 Jarrett Construction--Annexation Request--Action  
(1368 Hwy. 395-Gardnerville)
- 8:55 MGSD Package Insurance Bids for October 5, 2000 to October 5, 2001--Action
- 9:05 Engineer's Report--Action
- 9:20 Superintendent's Report--Action
- 9:35 Secretary's Report--Action
- 9:45 Public Commentary
- 9:55 Adjournment

  
Bonnie D. Fettic-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 10/4/00



MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, October 3, 2000, 7:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Robert Dinsmore, O.P. Brown, Jr., Leonard Anker, Daniel  
Hellwinkel and Jerome Etchegoyhen

Staff Members Present:

David LaBarbara, Bruce Scott and Bonnie Fetic

Others Present:

Greg Lynn, Rob Fellows, Rob Williams, Craig Olson, Mike Jarrett,  
Jim Thompson and Tom Crotty

The Superintendent reviewed the claims with the Board and pointed  
out expenditures which were not usually included in the monthly  
bills. Discussion followed. Motion by Leonard Anker to approve  
the claims as presented. Seconded by O.P. Brown, Jr. Motion  
carried.

The minutes of September 5, 2000 were reviewed by the Board.  
Motion by O.P. Brown, Jr. to approve the minutes of September 5,  
2000. Seconded by Jerome Etchegoyhen. Motion carried.

HDR Engineering--Plant Improvements Update--Represented by Craig  
Olson and Rob Williams. Craig Olson related to the Board that  
Jim Thompson and Tom Crotty were present from K. G. Walters  
Construction to answer any questions the Board may have  
concerning the current project. Craig related that the  
construction project is on schedule and reviewed the work being  
done at the present time as well as the work that will be  
completed within the next month. The odor control part of the  
project is being held up due delivery delays. Discussion  
followed on odor control, hot water pipe and a possible future  
change order. Craig related that the substantial completion date  
for the project is June, 2001. Jim Thompson felt that completion  
in March or April of 2001 was possible. Criag related to the  
Board that the dollars in HDR's contract will be sufficient to  
complete the project and will probably have funds left over if  
the contractor completes construction early. Rob Williams  
discussed the possibility of the State requiring that MGSD  
disinfect and discussed the addition of a chlorine contact tank  
which would be required. David LaBarbara related to the Board  
that MGSD's permit is due this month and discussed the work he  
was doing, including the work Resource Concepts was doing and the  
information needed from HDR Engineering to satisfy the State.  
Discussion followed concerning a chlorine contact tank and

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possible imposed requirements by the State for detention time. Rob estimated that MGSD will be able to handle 2.8 MGD when the present improvements are completed. A chlorine contact tank would be approximately \$20,000. Discussion followed concerning trickling filter pumps and new grit for more reliable capacity. Discussion followed regarding State requirements when the plant reaches 85% of capacity, future construction, projected estimates being very close, and MGSD's relations with State due to a well run plant. Rob will provide a letter stating estimated plant capacity for MGSD to use for the State permit. Discussion followed on how other plant facilities discharge their water.

Greg Lynn Construction--Discuss Sewer Issues for Pleasantview Phase 9. Model Home Construction Prior to Final Map and Request for Fill Material--Represented by Greg Lynn and Rob Fellows. Greg Lynn related to the Board that Resource Concepts has received preliminary plans for Pleasantview Phase 9 for review. Rob Fellows discussed the last phase of Pleasantview located west of Drayton Blvd. which slopes off to the west. Rob explained the land drop off which will eventually create the need for a regional lift station to sewer the area as development occurs. In the meantime, a lift station will be required to serve about 25 of the 27 lots in the last phase of Pleasantview. Rob discussed the four scenarios which were looked into to sewer those lots. The lift station would be temporary until a tie-in was made to the future regional facility. Rob described the proposed lift station design. Mr. Dinsmore related that it was his understanding that the GRGID lift station would take care of Pleasantview's pumping needs. Mr. Lynn related that he thought the GRGID facility would take care of Pleasantview's needs, but it did not turn out that way and discussed a catch basin at the south end of the project as well as line construction. Bruce related that he has not completed review of the preliminary plans and was not ready to give a final review, but felt that the Board should give their thoughts and ideas concerning the project. Mr. Lynn related that he wanted to avoid having to form a Homeowners Association to take care of the lift station. Discussion followed on what happens when the property becomes contiguous to MGSD, temporary lift station until regional facility is constructed, Pleasantview lift station being long term until regional lift station is constructed, district policy on lift stations, possibility of GRGID maintaining lift station, adding surcharge for maintenance to property owners bills, and possibility of lots being pulled from MGSD's service area and given to GRGID. David LaBarbara discussed lift station requirements in Carson City. The Board generally felt that they would like to know GRGID's thoughts concerning the project. Bruce will review the preliminary plans for review at the November 7, 2000 meeting. Greg Lynn will discuss the lift

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station situation with GRGID and get their reaction and return for further discussion at the November 7, 2000 meeting.

Mr. Lynn requested 150 yards of dirt from MGSD's dirt pile. David related to the Board the amount of dirt MGSD will need and Mr. Anker related that he would like to see some of the dirt used for berming. The Board related to Mr. Lynn that they did not feel they had any dirt available to give him.

Mr. Lynn related to the Board that he wished to build a model house in the last phase of Pleasantview and requested that the Board grant him a connection permit before the sewer main is constructed and the final map recorded. David related that the issuance of a connection permit would require a variance to the MGSD ordinance. The Board has allowed one model home to be built in the past after capacity had been paid, being a Hickey patio home model in 1985 and a Hickey Pleasantview model in 1990. Discussion followed. Motion by O.P. Brown, Jr. to issue a zero capacity sewer permit to Greg Lynn Construction for one model home in Pleasantview Phase 9. The connection permit is to stipulate that the lateral will not be connected to the main until the sewer main is accepted by MGSD. The capacity is to be paid prior to issuance of the connection permit, but the connection fee is to be paid at the time the model is actually connected to the sewer main. Seconded by Leonard Anker. Motion carried.

Greg Painter--Easement Discussion: Bruce Scott explained to the Board that there is an existing 38-foot easement which includes the sewer line and ditch at approximately Waterloo Lane and Hwy. 395 which serves the AM-PM, KFC and Olson Tire. Mr. Painter wishes to know if MGSD would consent to having gas, power and telephone utilities in the easement. Mr. Painter explained that there is not enough room from the edge of the building to the easement for the added utilities and wishes to establish a public utility easement 2 feet from the edge of the existing building to 6-feet from MGSD's line. Bruce recommended that the Board allow an overlap into the easement with a minimum of 6-feet from the sewer line. Motion by Leonard Anker that MGSD approves the property owner granting another public utility easement which partially overlaps MGSD's existing easement with the understanding no utilities in the new easement will be closer than 6-feet from MGSD's existing sewer main. Seconded by Jerome Etchegoyhen. Motion carried.

Jarrett Construction--Annexation Request--Represented by Mike Jarrett. David LaBarbara informed the Board that an annexation application, annexation fee, vicinity map, and preliminary title

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report had been received from Mike and Mary Jarrett for .022 acre on Hwy. 395 adjacent to Kingslane. Bruce Scott informed the Board that Resource Concepts has done other work for Jarrett Construction. Bruce presented a review letter from Resource Concepts dated September 21, 2000. Bruce explained that Jarrett Construction proposes an office/residential project in part of the original Kingslane annexation. The proposed .022 acre annexation is a wedge for access to the property on Hwy. 395. Bruce explained the lot line adjustment done by Douglas County in the 1980's and the necessity to annex the .022 acre for the Jarrett project. Motion by Jerome Etchegoyhen to accept the annexation application of Mike and Mary Jarrett for .022 acre on Hwy 395 adjacent to Kingslane and to notice a public hearing for annexation on November 7, 2000. Seconded by Leonard Anker. Motion carried.

MGSD's Package Insurance Bids for October 5, 2000 to October 5, 2001: The Secretary informed the Board that no inquiries had been made to bid on MGSD's package insurance coverage for the period October 5, 2000 to October 5, 2001. Alan Reed of Warren Reed Insurance informed the Secretary that renewal of MGSD's insurance coverage had been ordered effective October 5, 2000 and binders were being mailed. The Board requested that Mr. Reed review MGSD's insurance coverage with the Board after the policies are received.

Engineer's Report: Bruce Scott informed the Board that the Gardnerville 7-11 line was completed. Bruce also informed the Board that Park had withdrawn the application for master plan amendment on Hwy. 395 North of Muller Lane.

Bruce Scott suggested that MGSD ask Douglas County for a special use permit for MGSD build out and include Byington, Park and Bently properties. Discussion followed. Bruce will draft a package to present to the Commissioners and the Planning Commission.

Bruce Scott related to the Board that he had not received the letter Jim Usher had promised Bently Nevada's proposal for MGSD's effluent. Bruce called Jim who returned his call and Bruce related to the Board the conversation which had taken place. Mr. Anker inquired if Dal Byington had started on his laser leveling. David LaBarbara reported that he didn't know how far Byington had gotten on the laser leveling project.

Superintendent's Report: David LaBarbara related to the Board that monitoring well #7 needs to be replaced in order to correct the damage to be acceptable to the EPA. David described the

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problems with well #7 and related that a new well would be approximately \$1,000. The old well would have to be abandoned. David has discussed the situation with Bruce Park. Bruce Scott described the well construction. Motion by Robert Dinsmore to approve affidavit to abandonment for old well #7 and approve the construction of a new well #7 up to \$1,500. Seconded by O.P. Brown, Jr. Motion carried.

David LaBarbara related to the Board that he and Henry Dreyer had looked at the work regarding filling the trench and required fill along the fence adjacent to Westwood Park right after the September, 2000 meeting. The work involves moving dirt, compact and grading the area which Henry felt would be \$2,500 to \$2,700. After calling Henry several times a proposal has still not been received. Discussion followed. Motion by Leonard Anker to authorize Henry Dreyer to fill in the ditch, fill along the fence, compact fill area and grade up to \$2,500. Seconded by O.P. Brown, Jr.

David LaBarbara reported to the Board that the advertisement for an additional plant operator had gone well and applications for several good prospects had been received. David related that he and Jim Davis would pick out several prospects to interview in a week or ten days. Robert Dinsmore and Jerome Etchegoyhen will attend the interviews which will be scheduled for the week of October 16th.

David LaBarbara discussed Carson City's specifications for lift stations with the Board.

Mr. Anker inquired whether John Harris had passed his operator 2 test. David related that he would take the test again October 12th. and would continue to re-take the test until he passed it.

David LaBarbara related that the trailer for the ATV has been purchased and that he wished to go ahead and purchase the digital camera which was included in the 2000-2001 budget.

Mr. Anker related that he thought the Towns bought coats for their employees with emblems on them and discussed MGSD purchasing coats for its employees. David LaBarbara will research purchasing coats for MGSD employees.

Mr. Dinsmore related to the other Board members that he had been fined by the Ethics Commission for being late in filing his financial report.

Meeting adjourned 10:00 P. M.

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October 3, 2000  
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Approved: 11-7-00 By: Dennis R. H. H. H.

# Minden-Gardnerville Sanitation District

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P.O. BOX 568  
MINDEN, NEVADA 89423  
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NOTICE OF REGULAR MEETING, TUESDAY, NOVEMBER 7, 2000, 7:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 Hwy. 395, MINDEN, NEVADA

## AGENDA:

7:00 P.M. Claims Review and Approval  
7:15 Minutes of October 3, 2000--Action  
7:16 Pleasantview Subdivision Phase 9--Discussion and Plan Approval--Action  
7:30 Michael E. & Mary M. Jarrett--Public Hearing for Annexation--Action  
(1368 Hwy. 395-Gardnerville)  
7:40 Stone Creek Professional Park--Plan Approval and Capacity Request--Action  
(Hwy. 88 Adjacent to Carson Valley Swim Center)  
7:55 Douglas County Special Use Permit Application--Review and Approval--Action  
8:05 Engineer's Report--Action  
8:20 Superintendent's Report--Action  
8:35 Secretary's Report--Action  
8:45 Public Commentary  
8:55 Adjournment

  
Bonnie D. Feticc  
Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report, and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, Minden Post Office, Gardnerville Post Office and CVIC Hall.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 11/8/00

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, November 7, 2000, 7:00 P.M.,  
Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Leonard Anker, Jerome Etchegoyhen, O.P. Brown, Jr. and Daniel  
Hellwinkel

Board Member Absent:

Robert Dinsmore

Staff Members Present:

David LaBarbara, Bonnie Feticc and Marvin Tebeau

Others Present:

Greg Lynn, Sonja Strom, Mike and Mary Jarrett

The Superintendent reviewed the claims with the board and pointed out those expenditures which were not normally included in the monthly bills. The large payment to K.G. Walters Construction for the current construction project was discussed as well as the progress being made on the project.

The minutes of October 3, 2000 were reviewed by the Board. Motion by O.P. Brown, Jr. to accept the minutes of October 3, 2000. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Robert Dinsmore.

Pleasantview Subdivision Phase 9--Discussion and Plan Approval--  
Represented by Greg Lynn. David LaBarbara related to the Board that at the previous meeting, it was their desire to have Mr. Lynn discuss the lift station situation with the GRGID Board. However, Mr. Lynn has not had a chance to meet with the GRGID Board since their meeting is after MGSD's. Mr. Lynn related that he had discussed the situation with GRGID Manager, Bob Spellberg who felt that the GRGID Board would want to service the entire Pleasantview subdivision if they took over the lift station in Pleasantview Phase 9. Mr. Lynn related that he had contacted each of the MGSD Board Members advising the situation and that he would like to know whether or not MGSD would turn over the 198 lots in the Pleasantview Subdivision to GRGID to service and would like to give GRGID an answer when he attended the meeting on November 8, 2000. Mr. Lynn related that he cannot complete his project without a lift station and cannot walk away from his project even if he would have to build a regional lift station which would not be viable for 25 houses. Mr. Etchegoyhen



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discussed options of regional lift station and also turning the lift station operation and the Pleasantview subdivision over to GRGID. David felt that it is more logical for GRGID to handle the lift station since they are closer to provide service and pointed out that he could see no disadvantage in turning the Pleasantview subdivision over to GRGID. Discussion followed concerning GRGID and MGSD boundaries, fees MGSD would continue to collect, good relationship MGSD has with GRGID, and the logic of giving GRGID all of the subdivision or none. Mr. Anker felt that he did not want to see MGSD get into lift station business. Mr. Etchegoyhen felt that as the area expands to the west, more lift station problems will be created and maybe GRGID should service to the west as well. Discussion followed on the fact that some of Silveranch will not gravity flow and future needs a for regional lift station. Mr. Anker felt that MGSD needs to know how GRGID feels about the situation and maybe the two boards should have a joint meeting. Discussion followed. Mr. Lynn will suggest to GRGID that the two boards meet with two board members from each board, the engineer from each board and the manager from each board. Mr. Lynn will try to set up a joint meeting between the two boards for November 20 or November 21, 2000. Mr. Lynn related to the Board that he had obtained a sewer easement to Rubio Street.

Michael E. & Mary M. Jarrett--Public Hearing for Annexation--  
Represented by Michael and Mary Jarrett. David LaBarbara informed the Board that the public hearing for annexation of the Jarrett property consisting of .022 acre located at 1368 Hwy. 395 across from Raley's had been properly noticed and that it was in order to proceed with the public hearing for the annexation of their property. Mr. Jarrett related that he would request capacity when his project is brought before the Board for approval. Motion by Jerome Etchegoyhen to accept the annexation of the Michael E. and Mary M. Jarrett property at 1368 Hwy. 395 consisting of .022 acre. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Leonard Anker. The Chairman called for public commentary. There were no replies. Vote: 3 ayes, 0 nays, absent; Robert Dinsmore.

Stone Creek Professional Park--Plan Approval and Capacity Request: David LaBarbara informed the Board that a letter had been received from R. O. Anderson Engineering requesting that the Stone Creek Professional Park be withdrawn from the agenda. The owners have decided not to proceed with the project.

Douglas County Special Use Permit Application--Review and Approval: Marvin Tebeau from Resource Concepts, Inc. was present to review and answer questions concerning the Douglas County

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Special Use Permit application. Marvin related that the application covers the MGSD facility build-out of 4.5 mgd., including the application areas for Park and Galeppi. The application area for disposal has not been offered by Bently, which is holding up the special use permit application process. The State of Nevada discharge permit has been filed with the State, but will not be issued until Douglas County has approved the application area. Marvin urged the Board to meet with Bently as soon as possible. Discussion followed. Marvin related that it takes four or five months to move the Nevada discharge permit application through the process. Park, Byington and Bently are now required to obtain their own permits. Marvin discussed what is included in the special use permit. The Board directed Resource Concepts, Inc. to continue with the special use permit process. Discussion followed on scheduling a meeting with Bently Nevada to include Don Bently.

Engineer's Report: Marvin Tebeau and David LaBarbara discussed the conversation they had with Bruce Scott regarding the lift station which will be required in Pleasantview Phase 9.

Superintendent's Report: David LaBarbara related to the Board that an odor complaint had been received by NDEP. David discussed with the State Enforcement Officer the current odor control project and the fact that the plant odors had been normal with NDEP.

David LaBarbara related to the Board that the NRCS will do the survey work at the Galeppi Ranch on November 10, 2000 and that Mr. Byington will then be able to proceed with the laser work on the 40 acres.

David LaBarbara reported that a proposal had been received from Henry Dreyer for the ditch work at the rear of the plant facility. The proposal states that the work will not exceed \$2,500. David will keep on top of the work until it is completed.

David LaBarbara reported that the new ground water monitoring well #7 will cost \$1,175 to construct the new well and abandon the old well. Marvin Tebeau has done the required paper work with the State Division of Water Resources for the abandonment of the old well.

David LaBarbara reported that a letter had been received from the Bureau of Licensure and Certification stating that our lab survey is complete and that another perfect score was received for the latest PT evaluations.

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David LaBarbara reported that the staff had investigated the purchase of jackets for the MGSD employees as discussed at the October 3, 2000 meeting. The jackets would be under \$100 per employee. The Board directed that jackets be purchased for the MGSD personnel.

David LaBarbara related to the Board that the annexation contracts had been signed and the map recorded for the two Crestmore Village Apartment parcels and also the Herbig parcel adjacent to Crestmore Village. It is now in order to adopt the ordinance for each parcel. Motion by Leonard Anker to adopt ordinance #140 for Crestmore Village Apartments, Parcel #1220-03-000-013. Seconded by Jerome Etchegoyhen. Vote: 3 ayes, 0 nays, absent; Robert Dinsmore. Motion by Jerome Etchegoyhen to adopt ordinance #141 for Crestmore Village Apartments, Parcel #1220-03-000-006. Seconded by O.P. Brown, Jr. Vote: 3 ayes, 0 nays, absent; Robert Dinsmore. Motion by O.P. Brown, Jr. to adopt ordinance #142 for Herbig Properties Limited, Parcel #1220-03-000-015. Seconded by Leonard Anker. Vote: 3 ayes, 0 nays, absent; Robert Dinsmore.

David LaBarbara reported that interviews had been conducted for an additional plant operator. The interviewers felt that they had two excellent candidates, but both fell through. David related that he would like to wait until next month, renotice the job opening and reinterview. The Board agreed.

Mr. Anker inquired about the Operator II test taken by John Harris. David LaBarbara reported that he had taken the test in October, but it takes two months to receive the test results.

Meeting adjourned at 9:00 P.M.

Approved: 12-5-00

By: 

# Minden-Gardnerville Sanitation District

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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

NOTICE OF REGULAR MEETING, TUESDAY, DECEMBER 5, 2000, 7:00 P.M., BOARD ROOM, MGSD TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

7:00 P.M. Call to Order

7:01 Pleasantview Subdivision Sewer Service--Discussion with GRGID Representative  
Concerning Sewer Service Provider--  
Action

7:20 HDR Engineering--Plant Improvements Update--Action

7:45 Warren Reed Insurance--Review of Insurance--Discussion and Action

8:00 Jarrett Construction-Bradford Place--Plan Approval and Capacity Request--Action

8:10 Chichester Phase 7--Sewer Main Acceptance--Action

8:20 Carson Valley Inn Casino Expansion--Plan Approval and Capacity Request--Action

8:30 Richard J. Peters, Jr. & Co.--1999-2000 Audit Report and Approval--Action

8:50 Engineer's Report--Action

9:05 Discussion and Action For Trustee Replacement

9:20 Claims Review and Approval--Action

9:35 Superintendent's Report--Action

9:50 Secretary's Report--Action

10:00 Public Commentary

10:10 Adjournment

  
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Bonnie B. Fettic--Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the Minden-Gardnerville Sanitation District.

The following items will be considered as time permits between the above scheduled items: Engineer's Report, Superintendent's Report and Secretary's Report.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, CVIC Hall, Minden Post Office and Gardnerville Post Office.

ALL PERSONS attending the meeting are required to sign the guest register.

PLEASE DO NOT REMOVE UNTIL: 12/6/00

MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of regular meeting, Tuesday, December 5, 2000, Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada.

Board Members Present:

O.P. Brown, Jr., Jerome Etchegoyhen, Leonard Anker and Daniel Hellwinkel

Staff Members Present:

David LaBarbara and Bruce Scott

Others Present:

Bob Spellberg, Craig Olson, Greg Lynn, Mike Henningsen, Alan Reed, Richard Peters, Kent Neddenriep, Tom Chamberlain, James Mickey, Martin Harsin, and Dennis Koepnick

The minutes of December 5, 2000 were reviewed by the Board. Motion by O.P. Brown, Jr. to approve the minutes of December 5, 2000. Seconded by Leonard Anker. Motion carried.

Pleasantview Subdivision Sewer Service--Discussion With GRGID Representative Concerning Sewer Service Provider--Represented by Bob Spellberg. Mr. Spellberg presented GRGID's position concerning GRGID serving the Pleasantview subdivision. GRGID is willing to take over sewer service to Pleasantview and the lift stations if MGSD will turn over the complete subdivision to GRGID. Mr. Anker requested that Mr. Spellberg return to the GRGID Board and set up a discussion to consider sewer service for the overall area. Mr. Etchegoyhen indicated that he favored giving Pleasantview's service to GRGID immediately and setting up future meetings with GRGID to discuss service to a wider area. Discussion followed. Motion by Leonard Anker to approve the concept of turning over the Pleasantview sewer service and facilities to GRGID and instruct MGSD staff to prepare all necessary documents pursuant to concluding the matter. Seconded by O.P. Brown, Jr. Motion carried. Discussion followed about setting up a meeting with the GRGID Board. Mr. Spellberg will discuss the matter with his Board. The MGSD and GRGID staffs will meet during December and January to prepare all necessary information for the two boards to consider.

HDR Engineering--Plant Improvements Update--Represented by Craig Olson. Mr. Olson presented a chart relating present and future project costs including the percentage of the current project contract time. Craig stated that the project was moving along according to schedule. The Board asked questions about a variety of construction matters.

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Warren Reed Insurance--Review of Insurance--Represented by Alan Reed. Mr. Reed reviewed the renewal policies for the District's insurance coverage. David LaBarbara questioned why the insurance premium had increased approximately \$3,500 over the previous year? Mr. Reed advised that the carrier had raised rates and that the overall market and economic situation effects their charge schedule.

Jarrett Construction--Bradford Place--Plan Approval and Capacity Request: David LaBarbara discussed the Bradford Place plans, located adjacent to Kingslane. There are two buildings, each containing two apartments and one business. The project requires a total of 6.0 EDU's. There are 2.01 EDU's square footage credit on the property. David recommended that the Board approve the project. Motion by Jerome Etchegoyhen to approve the plans for Bradford Place located adjacent to Kingslane on Hwy. 395. There are 2.01 units of capacity credit and MGSD agrees to sell 3.99 units of capacity making a total of 6.0 units of capacity for the project. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by O.P. Brown, Jr. Motion carried.

Chichester Phase 7--Sewer Main Acceptance--Represented by Kent Neddenriep. Mr. Anker related that he wished to abstain from discussion and voting for the Chichester Phase 7 matter before the Board due to a conflict of interest. Mr. Neddenriep requested that MGSD accept the sewer mains in Chichester Phase 7. David LaBarbara reported that all testing had been completed successfully and recommended acceptance of the lines. Bruce Scott presented a letter from Resource Concepts dated November 29, 2000 recommending acceptance of the lines in Chichester Phase 7 subject to five conditions contained in the letter. Motion by Jerome Etchegoyhen to accept the lines in Chichester Phase 7, subject to Resource Concepts letter dated November 29, 2000. Seconded by O.P. Brown, Jr. Vote: 2 ayes, the Chairman voted aye, abstain; Leonard Anker.

Kent Neddenriep discussed Crestmore Apartments and the fact that Crestmore would be asking for a special meeting, probably between Christmas and New Years to have MGSD accept the sewer mains of the project. Discussion followed. The Board was willing to have a lunch meeting provided everything was in order.

Carson Valley Inn Casino Expansion--Plan Approval and Capacity Request--Represented by Tom Chamberlain and Dennis Koepnick. David LaBarbara presented the Carson Valley Inn casino expansion plans. The plans call for a casino expansion of approximately 7900 square feet, additional restrooms, and a change of the cabaret and bar location. The project will require the purchase

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of 45.80 additional capacity units. Bruce Scott presented a letter from Resource Concepts dated November 29, 2000 recommending approval subject to five recommendations contained in the letter which he reviewed with the Board. Discussion followed. Motion by Leonard Anker to approve the Carson Valley Inn casino expansion plans, subject to Resource Concepts letter dated November 29, 2000. MGSD agrees to sell 45.80 units of capacity required for the project. The rules, regulations and requirements of MGSD are to be met and all fees paid. Seconded by Jerome Etchegoyhen. Motion carried.

Richard J. Peters, Jr. & Co.--1999-2000 Audit Report--Represented by Richard Peters. Mr. Peters presented the June 30, 2000 audit for Board review and approval. Mr. Peters general opinion was that the District was in excellent financial condition. The Board asked questions of Mr. Peters concerning the audit information. Mr. Anker requested that the minutes reflect that the excellent audit results reflected positively on the work Bonnie Fetic was doing. Motion by O.P. Brown, Jr. to accept and approve the June 30, 2000 audit. Seconded by Leonard Anker. Motion carried.

Engineer's Report: Bruce Scott presented proposed sewer main rehabilitation to the Board for approval. The prime areas for rehabilitation are the Circle Drive area and along Hwy. 395 near the A & H Market. Discussion followed. Bruce requested that the Board authorize design of the plans and go to bid on the project. The Board could then accept the bid completely or in part. Motion by Jerome Etchegoyhen to authorize Resource Concepts to design and bid the MGSD rehabilitation project. Seconded by O.P. Brown, Jr. Motion carried.

The Board discussed future effluent management with their attorney, Bill Peterson via telephone. Bill was informed that the Board had directed the staff to draw up the required agreement for transferring Pleasantview service and facilities to GRGD.

Discussion and Action for Trustee Replacement: The Board discussed replacement of a Board Member position which had become open. The Board considered John Hamer, Mike Henningsen, and Ron Wilcks all of whom has expressed an interest in being on the Board. After discussion the Board appointed Ron Wilcks as the new Board Member.

Meeting adjourned at 10:30 P.M.

Approved: 1-2-01

By: 

# Minden-Gardnerville Sanitation District

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P.O. BOX 568  
MINDEN, NEVADA 89423  
702 - 782-3546  
FAX / 702-782-4915

NOTICE OF SPECIAL MEETING, THURSDAY, DECEMBER 21, 2000, 4:00 P.M., BOARD ROOM, MGSD  
TREATMENT PLANT, 1790 HWY. 395, MINDEN, NEVADA

## AGENDA:

4:00 P.M. Call to Order  
4:01 Crestmore Village and Stodick Parkway Projects--Sewer Main Acceptance--Action  
4:20 Public Commentary  
4:30 Adjournment

  
Bonnie D. Fettic-Executive Secretary

Any agenda item represented by an attorney must have given fifteen days notice to the  
Minden-Gardnerville Sanitation District.

This meeting agenda is posted at the Minden-Gardnerville Sanitation District, CVIC Hall,  
Minden Post Office and Gardnerville Post Office.

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PLEASE DO NOT REMOVE UNTIL: 12/22/00



MINDEN-GARDNERVILLE SANITATION DISTRICT  
P. O. BOX 568  
MINDEN, NEVADA

Minutes of special meeting, Thursday, December 21, 2000, 4:00 P.M., Board Room, MGSD Treatment Plant, 1790 Hwy. 395, Minden, Nevada

Board Members Present:

Jerome Etchegoyhen, Daniel Hellwinkel and Leonard Anker

Board Member Absent:

O. P. Brown, Jr.

Staff Members Present:

David LaBarbara and Bruce Scott

Others Present:

Kent Neddenriep

/ Crestmore Village and Stodick Parkway Projects--Sewer Main Acceptance--Represented by Kent Neddenriep. Bruce Scott presented the as-built drawings for Crestmore Village Apartments and Stodick Parkway along with his review letter of December 20, 2000 recommending approval subject to nine conditions contained in the letter. Discussion followed concerning the conditions contained in Resource Concepts letter and the viability of the bond MGSD currently holds. Mr. Neddenriep stated that the bond is valid until the project is completed. Motion by Leonard Anker to accept the sewer mains of Crestmore Village Apartments phases 1 and 2 and phase 1 of Stodick Parkway subject to Resource Concepts letter of December 20, 2000, Resource Concepts project no. 99-002-10. Seconded by Jerome Etchegoyhen. Vote: 2 ayes, the Chairman voted aye, absent; O. P. Brown, Jr.

Meeting adjourned at 4:30 P.M.

Approved: 1-2-01

By: 