



## **REFUND POLICY**

### **Billing or Payment Errors**

In cases of billing or payment error, please call our Administrative Staff at (775) 782-3546. Our hours of operation are Monday through Friday 9:00 a.m. – 5:00 p.m. PST/PDT.

Upon confirmation by MGSD staff that a refund is warranted, a refund will be generated to the original credit card and confirmation of the refund will be provided to you by telephone and/or email address.

### **Cancelling Your Automatic Credit Card Payment**

To cancel your Automatic Credit Card Payment, please contact our Administrative Staff at (775) 782-3546. Our hours of operation are Monday through Friday 9:00 a.m. – 5:00 p.m. PST/PDT.

Once your Automatic Credit Card Payment is cancelled, confirmation will be provided to you by telephone and/or email address.