



Board of Trustees  
Minutes of Regular Meeting  
Tuesday, September 4, 2012  
6:00 P.M.  
Board Room  
Minden-Gardnerville Sanitation District  
1790 Hwy. 395  
Minden, Nevada

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Board Members Present:

O.P. Brown, Jr.  
Michael Henningsen  
Ronald Wilcks

Staff Members Present:

Frank Johnson  
April Burchett  
Brian Buffo  
Bruce Scott (portion)

Others Present:

Bob Allgeier  
Barbara Smallwood

Board Members Absent:

Raymond Wilson  
Mark Dudley

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*Meeting called to order at 6:05 p.m.*

**Claims Review and Approval** -- The claims were reviewed by the Board and questions were answered by Frank Johnson. **Motion by Mike Henningsen to approve the claims for August, 2012 in the amount of \$39,296.75, and to approve the claims paid during August, 2012 in the amount of \$84,177.86.** Seconded by Ron Wilcks. Motion carried unanimously.

**Minutes of August 7, 2012 Regular Board Meeting** – The minutes of August 7, 2012 were reviewed by the Board. **Motion by Ron Wilcks to accept the minutes of August 7, 2012.** Motion seconded by Mike Henningsen. Motion carried unanimously.

**Public Comment** – No public comment.

**Engineer's Report** –Frank Johnson reported on the following:

**Walmart:** Walmart installed a grease interceptor that did not meet MGSD's standards, and the county inspected and approved it instead of MGSD staff. Frank and Bruce discussed solutions, and Frank sent a letter to Walmart stating if Walmart can demonstrate that the grease interceptor would meet our specifications, MGSD will consider accepting it. We would still need to inspect it. If they don't let us inspect it, they are responsible for any maintenance and damage to any downstream lines or other MGSD facilities. They have not responded to Frank's letter.



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**District Manager's Report** – Frank Johnson reported on the following items:

EDU Allocations: 3.0 edu's were purchased during the month of August, and Maverik paid connection fees for 15.0 units. Frank is scheduled to meet with the developer of the Minden Gateway project tomorrow.

Heat Loop Project: Six or seven prospective bidders were at the pre-bid meeting last week. The bid opening is tomorrow at 1:30.

Hwy. 395 Project: MGSD's manholes have been raised. MGSD personnel were on hand during the process, so he is confident that requiring NDOT to TV the lines is not necessary since it appears no debris was put into the manholes. Several of the manhole lids and rings had to be replaced by NDOT due to damage.

Reservoir Repair: A&A Construction is anticipated to begin work on the reservoir this week or next week. They are finishing other projects, and will have the qualified personnel available in the next two weeks.

Laborer Position: Marshall Morris is currently a part-time seasonal employee. He has been a big help, and he has expressed an interest in more employment. Frank would like to continue Marshall's part time employment on a permanent basis. Brian stated he can do some tasks and frees up operators for more important projects. He would not be eligible for benefits, but we would provide him with boots and shirts. The Board agreed. Frank stated that this does not preclude hiring additional operators in the future.

Flag Pole: Bud asked the status of the flag pole repair. Frank explained that the pulley on top is broken, and it is difficult to get the equipment to get up to the top of the pole due to its height. We are looking at alternatives.

Decals for the GAP Vax Truck: Bud asked when we will be putting MGSD decals on the GAP Vax truck. Brian is pricing them and he is working on it.

The Ranch at Gardnerville – Barbara Smallwood asked about the proposed change to the development plan for The Ranch at Gardnerville and how it affects MGSD. Frank explained that they are purchasing capacity as they go along, so the capacity required will be determined at the time of actual construction. Frank also explained that the existing manholes have not yet been raised. Frank has sent a letter to the developer stating that no further connection permits will be issued until the manholes are raised to proper grade.



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**Secretary's Report** – There was no secretary's report.

**Public Comment** – There was no public comment.

**Board Comment** – There was no Board comment.

***Meeting adjourned at 6:19 pm.***

Bruce Scott arrived late due to construction on Hwy. 395.

***Meeting re-opened at 6:21 p.m.***

**Engineer's Report:** Bruce Scott reported on the following:

He is continuing to work with Douglas County personnel regarding standard details and inspections and he feels it is going well.

**Collection System Master Plan:** Due to the drought, there has been a significant drop off in flows and there is less infiltration in the mains. As a result, he recommended doing site-specific monitoring to identify areas of focus. The TVing done by MGSD staff over the past couple of years has laid a base for a database system where data can be kept on each manhole. Mike Henningsen asked if low flow is a problem. Bruce said yes, we have to periodically pay attention to low flows, and flush a line if needed. There have been problems in the past with new developments, such as Bently Science Park. The lines are designed for build-out, but initial construction did not create enough flow.

Further discussion followed regarding the Walmart grease interceptor. Bruce reiterated that we will consider what they have, but we won't just accept it because it's convenient.

***Meeting adjourned at 6:30 pm.***

Approved \_\_\_\_\_ By \_\_\_\_\_  
Date