



Board of Trustees
Minutes of Regular Meeting
Tuesday, October 1, 2013
6:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Robert Allgeier
Michael Henningsen
Mark Dudley
Raymond Wilson
Barbara Smallwood

Staff Members Present:

Frank Johnson
April Burchett
Sarah King
Brian Buffo

Others Present:

Erik Nilssen

Board Members Absent:

None

Meeting called to order at 6:00 p.m. by Michael Henningsen, Chairman

Public Comment – Present at the meeting was Erik Nilssen, County Engineer for Douglas County Community Development to just sit in. Bruce mentioned the NDOT crossing of the Martin slough and stated that Erik was the engineer coordinating that project.

Claims Review and Approval – The claims were reviewed by the Board and questions were answered by Frank Johnson. **Motion by Ray Wilson to approve the claims received for September, 2013 in the amount of \$18,122.25, and to approve the claims paid during September, 2013 in the amount of \$83,787.85.** Seconded by Bob Allgeier. Motion carried unanimously.

Bob had a question on the detailed report under “Reservoir” which shows repairs and maintenance and the amount paid. Frank explained that it was part of the bill from RCI which Bruce Scott explained was to update the emergency action plan, which was last done ten years ago, and which was mandated by the Division of Water Resources.

Minutes of September 3, 2013 Regular Board Meeting – The minutes of September 3, 2013 were reviewed by the Board. **Motion by Barbara Smallwood to approve the minutes of the September 3, 2013 Regular Board Meeting.** Seconded by Mark Dudley. Motion carried unanimously.



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Margaret J. Cox and the Bonnie Park Burr Trust Agreement Application for Annexation – Frank explained that this petition for annexation was now ready to be noticed. Next month it would be ready for final approval. **Motion by Bob Allgeier to accept the annexation application by Margaret J. Cox and the Bonnie Park Burr Trust Agreement for 2.36 acres located at 1280 Centerville Ln. (APN 1220-04-002-004) and to direct staff to publish the notice for public hearing for the November 5, 2013 regular Board meeting subject to the 4 conditions outlined in the letter by RCI dated September 24, 2013.** Seconded by Ray Wilson. Motion carried unanimously.

MGSD Co-Generation Project – Frank stated that MGSD was able to transfer \$48,625 from the Co-Gen project reserve fund to the general fund as requested by Bob. Additionally, a letter was sent to NDEP on Bob's behalf. He also informed the Board that Richard Peters, MGSD's accountant was on hand to answer any questions about the financial analysis done by him on this project. Richard handed out a supplement to the original handout and stated that on reviewing the numbers provided by Bob they were primarily different in the annual maintenance area. There should be no significant cost to the District except the fees paid to SDP. One of the variables is what would happen with utility costs in the future. Bob had a question on the revised maintenance fee and wondered where the numbers were acquired from and also stated that the two numbers were not too different. Frank clarified that the Digester is a separate component from the Co-Gen as Bob had included maintenance for both together. Bob did not feel that projecting something to 40 years was feasible but Richard disagreed. Mike felt that at the time the decision was made to go forward with the project, it was thought to be the best decision with utility costs going up and green projects being considered the way of the future. He thought it would be best to accept the situation and move forward and not belabor the project and that utility costs could still go up dramatically. Richard agreed on the point of future utility costs. Bob asked if Richard's calculations could be sent to the State and was told it would be alright. Frank informed the Board that he was still working with Reno Rendering about tipping fees. Discussion followed about grease and utility costs.

Bob stated that the Board is elected to represent the rate payers and so the Board can make a decision to institute legal action. He suggested that legal action should be started on the Co-Gen project on the cost of the project. The past Board approved the project and as the project progressed the cost continued to mount. He felt that NDEP and the State were misled as was MGSD by El Dorado Engineering. He felt that legal counsel for MGSD should be consulted at the next Board meeting and see if there was a basis to get a monetary recovery. Bruce suggested that if the Board wanted to pursue this, that a private meeting with legal counsel would best and then it could be brought to a public meeting if warranted. He also thought that since Bob was the person with the concerns and information, he should be the one to meet with the attorney. Mark agreed with this. Mike felt that to his recollection every project that has been done in the past has ended up significantly higher than what it started out at. He also thought that based on the past history of MGSD projects, that he did not think that the attorney would agree that there was any basis for a lawsuit. However Bob wanted approval from the Board to meet with legal counsel as he



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felt that some money could be recovered. Ray supported this based on the cost overruns. Frank agreed to set up a meeting.

Engineer' Report – Bruce Scott reported on the following items:

Collection System Master Plan: Bruce presented the Board with an area map and explained how the collection system master plan study was progressing. He spoke about the various interceptors which serve different areas and the various collections systems. Capacity issues are being looked into at various interceptors. Low flows and infiltration issues are also being looked into at various areas within the system. Most of the major interceptors look to be in good shape. Discussion followed about the Pineview Estates and their sewer and water problems. Ray had a question about how big the interceptors were and was told that they varied depending on area. Bruce explained that there are some older lines that have been identified for rehabilitation. He stated that the plan was on track to have a draft to review and discuss at the February or March meetings of next year. Mark had questions about the televising program and Frank stated that it is typically done in the summer and was just completed for this year.

Pretreatment Ordinance: MGSD is in the drafting stage of a pretreatment ordinance. Responses have been received from about a third of the customers surveyed about what is being used or stored on their sites. There is a need to identify the customers using chemicals, solvents etc. The pretreatment program will help with the the plant's ability to handle chemicals and solvents, and have standards for new businesses coming into the district.

County Road : A map depicting the required rehab was handed out to the Board with proposals to put in a new 10-inch line between 2nd and 7th Streets and a 12-inch line between 7th and 10th Streets. It is hoped that new lines can be constructed parallel to the existing line so as not to tear up properties. This is a major collector line and in need of replacement. The lines coming in from the Mackland area will need rehabilitation in the future. Bruce answered Bob's question about the cost and thought that it would be about a half a million dollars and suggested doing it in two phases. Ray wondered if it was all done at one time what the time frame would be. Bruce thought it would be approximately 5 or 6 months. Bruce suggested that a month not be lost for design purposes and have the bidding in late winter so that there is a full construction season and to obtain competitive bids. Barbara felt that it should all be done as one project and get it done and both Ray and Frank agreed with that. Bruce thought he would have better numbers for the next Board meeting. Ray hoped that there would not be too many more of these projects and Bruce explained that there were still some old lines that may need to be rehabilitated.



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District Manager's Report – Frank Johnson reported on the following items:

EDU Allocations: 15.3 EDU's were sold during September. The Tractor Supply project has also started.

Town of Minden Orbit Sewer Line Relocation: The Town of Minden pump station is soon to be underway. This would require the relocation of MGSD's sewer main within the area and no issues were expected.

Wal-Mart As-Built Approval: Still awaiting payment from Wal-Mart for past due engineering fees. No as-built drawing will be approved until all fees are received and the as-builts can be approved in-house rather than wait for an upcoming Board meeting.

Run Ed Run: The annual Douglas High School run is scheduled for October 6th. In the past they have been allowed to use the Lindell Lane access road and there have been no problems.

Frank spoke about MGSD's part time employee, Marshall Morris, who is concerned about health insurance. Frank wanted Board approval to get him an insurance plan which would, according to information available at this time, cost the District approximately \$75.00 a month. He is eligible for subsidies to help with the payment as he qualifies for the Affordable Health Care. The Board approved the insurance payment.

Secretary's Report – There was no secretary's report.

Public Comment –Eric Nilssen stated the meeting was long but not boring.

Board Comment – Ray asked if the Quality Inn motel was paying fees or if they were late and wondered about the interest rate. He was informed that they were past due again, interest was 18% annual, and a lien would be placed after the third quarter.

Mike had a question about the meeting at GRGID pertaining to the county and the roads and if Frank had attended it. Discussion followed about this.

Barbara asked if anyone had seen the article about Chris Bently building a distillery and how he got the legislature to amend the law and also running the train. Barbara also spoke about the Pineview Estates issues and her concerns. She felt that a reserve account was needed for the project as MGSD may not have a way to collect as there was no way to lien the property. Discussion followed regarding what had transpired at the previous Board meeting.



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Meeting adjourned at 8:05 pm

Approved _____
Date

By _____
District Secretary

: /smk