



Board of Trustees
Minutes of Regular Meeting
Tuesday, October 7, 2014
6:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Raymond Wilson
Robert Allgeier
Barbara Smallwood

Staff Members Present:

Frank Johnson
Sarah King
Bruce Scott
Bill Peterson

Others Present:

Chad Walling
Russ Lindell
Anthony LaRocca
Chris Barr
Andrew Marshall
Rick Clark
Chris Baracosa
Michael B. King
Rob Beltrano
Pete Baratti
Mark Neuffer
Grey Weyland
Jim Davis

Board Members Absent :

Michael Henningsen
Mark Dudley

Meeting called to order at 6:00 p.m. by Ray Wilson, Chairman.

Public Comment: - There was no public comment.

Claims Review and Approval –Bob questioned the change in the telephone service and the bill amount. Frank explained that MGSD had switched to AT&T and the billing reflected two months but there would be a sizeable credit applied in the future. Bob also had questions about the copy fee and the photocopy lease fee. Frank explained the billing and stated that the copy costs had gone up with all the increased copy requests from the Board. Barbara referred back to the new phones and asked if they were smart phones and if there was a policy in place for phone use. Frank explained that the phones were for work use only. Barbara wanted to make sure with all the cybercrime the system could not be hacked. **Motion by Barbara Smallwood to approve the claims received for September, 2014 in the amount of \$29,181.98 and to approve the payroll-related expenses paid during September, 2014 in the amount of \$84,380.52.** Seconded by Bob Allgeier. Motion carried.

Minutes of September 2, 2014 Regular Board Meeting –Ray once again wanted the staff to know that the minutes were well done and he appreciated it. **Motion by Bob Allgeier to approve the minutes of the September 2, 2014 Regular Board Meeting.** Seconded by Barbara Smallwood. Motion carried.

Washoe Tribe of Nevada and California Application for Annexation–Represented by Chad Walling of R.O. Anderson Engineering. Frank explained that there was an application and a conceptual plan in the board package and both he and Bruce Scott had recommendations. Chad had a large scale plan of the



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“Washoe Travel Plaza Project.” The proposed project is located at the south end of Gardnerville past the 7-11 Store. The district boundary and sewer main currently extend to the south side of old Pinenut Road. The Washoe Tribe is seeking approval to annex into the District boundary and extend the sewer main south to serve the proposed development. The Tribe is asking for annexation of a portion of the lot. Bruce and Frank had recommended extending the sewer to the southernmost edge of the property so as to facilitate this development, the Corley Ranch, and other developments to the South. The Tribe would pay for the extension across the annexed parcel, and future developers would pay for any further extensions to the main. Discussion followed regarding the size of the proposed sewer main. Bruce stated it would be a 12” main which would be adequate for the MGSD’s needs. Ray asked Chad if the Tribe was okay with the conditions contained in the letter from Resource Concepts, and Chad responded that they were. Frank explained to the Board that this meeting was only to approve the noticing of the annexation request, and the public hearing would take place at the November meeting. Discussion followed regarding the difficulties of properties south of Gardnerville to annex since the Tribal property was not annexed.

Bob explained that both he and Barbara had dealt with the Tribe during their tenure as County Commissioners. The problem is that there are two different legal systems operating. He was not concerned about the annexation fees and the capacity fees because they would be paid up front, but MGSD would have no legal right to file a lien against the property in the event of nonpayment of the user fees. Bob asked about the preliminary title report and if there was a written title report within the past 60 days. Chad explained that a Title Status Report was included in the submittal package and it showed that the property was in a trust. The Board stated that they did not have this document. Barbara explained that she had been apprehensive about the Pineview Estates project also, as there would be no legal recourse. She felt the project would be great but there is no mechanism to collect. Bruce asked how GRGID handled this problem, since they currently provide service to property owned by the Washoe Tribe. Frank stated they are billed normally and GRGID has not had any issues that he is aware of. Bruce also wondered if there could be any safeguards to put in place without having to get into the Tribal Judicial System. Bill confirmed that the Tribe property cannot be liened as it is US Federal property held in trust. There is a way around this under the Miller Act, securing payment under a bond and having the Tribe post a continuing bond which could not be cancelled except with notice. The contract could be conditioned and the amount determined. The contract of service rate would also have to be determined.

Bruce explained to the Board that tonight the request was for the Board to decide to go forward with the annexation process. It would be advertised as a legal notice and the public hearing for annexation would occur at the November meeting. At that time, the Board could implement a condition for MGSD’s legal counsel to determine the manner in which to secure payment of the fees. This would give the Tribe a month to meet with legal counsel and come up with a plan. Ray felt that the Tribe needed to find a way to assure MGSD of how this problem would be solved. Barbara also felt that the rate payers deserved to be comfortable with the annexation, which is of 36 of the 66 acres. Bob wanted to know if there was a metes and bounds description of the property to be annexed. Bruce stated that it would have to be there in order for MGSD to do the annexation. Chad explained that the legal description was submitted. Bruce stated



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that he would verify the legal description for the property to be noticed for the annexation. Barbara wondered if the annexation hearing could be continued if the Board was not comfortable with the funding. Bill stated it could be continued and noticed for a later date. **Motion by Bob Allgeier to accept the annexation application from the Washoe Tribe of Nevada and California for 36.6 acres located at 950 Hwy 395 N. (portion APN 1220-11-002-009), subject to the 4 conditions outlined in the letter from Resource Concepts, Inc. dated October 6, 2014, to set the public hearing for annexation at the November 4, 2014 meeting, and to direct staff to publish the notice for public hearing. All rules, regulations, and requirements of MGSD are to be met and all fees paid.** Seconded by Barbara Smallwood for discussion. Barbara wanted to know if and where the medical facilities were on the plans. Chad pointed out the facilities on the map. Motion carried.

Barbara informed Frank that she was not happy with the fact that the package from R.O. Anderson Engineering was not complete and hoped it would not happen again.

Washoe Tribe of Nevada and California Request for Capacity – Represented by Chad Walling from R.O. Anderson Engineering. Frank explained that final EDU count has not yet been determined. It is estimated to be up to 50 units and Frank can allocate up to 5 more if needed. Bob felt that the Board should finish with the annexation motion before doing anything else. **Motion by Bob Allgeier to table the request for capacity by the Washoe Tribe of Nevada and California to be addressed at the first meeting after the annexation meeting which would be December 2014.** Seconded by Barbara Smallwood. Barbara also stated that she wanted to see the plans per the letter from RCI. Frank informed the Board that it is typical to process the capacity along with the annexation. Bob informed him that it may not have been a problem in the past, but MGSD was not dealing with the Tribe and the legal issues. Motion carried.

MGSD Retiree Health Insurance Benefits – Bill presented a memo discussing the proposed Plan Document, which he felt was consistent with the Board requirements. It covered both the existing retirees and the current employees. The essential features of the plan are that it is unfunded, but it could be budgeted and planned for and revocable at any time, even in the midst of paying benefits. At the direction of the Board the existing retirees are held harmless. However they will not be able to obtain Medicare coverage until July 1, 2015. Before that time they would be under the proposed Plan with the regular retirement benefits. The only change made was that Bill picked a coverage amount of \$900, since the existing plan has a limit of \$900 or \$950. When the retiree enrolls for Medicare the Plan Document provides for a full reimbursement of the premiums. If there is a dispute, the District will continue to pay the premium until the dispute is resolved. Employees hired after October 1, 2014 would not receive any retiree benefits. Current employees will be required to retire from MGSD to qualify for the retirement benefits. MGSD's retirement definition is set by PERS's qualifications for retirement. If an employee is qualified for PERS retirement, retires from MGSD, and is under the age of 65, the employee will not be



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eligible for Medicare but will remain on the District's existing plan, with the premium entitlement dependent on employee's number of years of service. The premium entitlement would be determined by a fraction, consisting of the numerator being number of years spent at MGSD as of October 1, 2014, and the denominator being 10. Bill stated that the proposed Plan Document outlines the Board's preferred plan as stated at prior meetings. When an employee becomes Medicare eligible and enrolls in Medicare, the employee would get the same entitlement as when he or she was not eligible for Medicare. Bill presented 2 alternatives to this plan. The first alternative was proposed in recognition of a policy argument, since the employee got hired with an understanding that he could earn the full retirement and should at least be given the opportunity to earn the full vesting. The second alternative addresses administrative and accounting issues for reimbursement.

Frank had an issue with the partial vesting requirement, which did not affect him. He felt that the employees were hired with an expectation and it would not be fair for one employee to get a better benefit than another. The employees were made aware of their benefits when they were hired and now would not be able to earn full vesting. One employee has been at MGSD for one year and would qualify for 10%, even if he continued to work for 30 years. Bill stated that one of the requirements of the Plan Document is that an employee would have to retire from MGSD to receive benefits, in order to protect the District from gamesmanship.

Bob spoke about paying the retirees' actual premium costs for Medicare, and he is assuming that the supplement amount would be adequately covered. He believed it would cost approximately \$300 with the supplemental policy being available for less than \$200 a month. Bill added that if the dollar amount is fixed and Medicare premiums increased, the Board's liability is fixed and the budget can be planned. Bill explained that a lot of plans are structured with fixed amounts. Bob felt that he wanted to reimburse the actual premium amount up to \$500, including the Medicare and supplemental policy premiums. Bob read from the Medicare 2015 book page 25 and read the special enrollment period explanation: "*Once your initial enrollment period ends you may have the chance to sign up for Medicare during a special enrollment period if you did not sign up for Part A or Part B when you were first eligible because you were covered under a group health plan based on the current employment or your spouse or you were disabled, you can sign up for Part A or Part B anytime you are still covered by a group health plan.*" Bob questioned if there would be no penalty for our current retirees. Bill agreed that could be, but it was based on interpretation. He thought he would need to see the actual regulation.

Russ stated that he was confused as to what would happen from December to July when Medicare coverage would start. Bob explained that the retirees would be covered under MGSD's health care plan. Russ was concerned about the availability of plans and the cost, and wanted to know how the reimbursement would be taken care of and the tax repercussions. Bill felt sure that reimbursement was not considered to be income. Russ wondered if deciding on the amount could be put off till July 2015 as the rates could go up and Bob responded the Board would look into it at that time.



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Ray had thought that MGSD could start a fund for the retirees but on reading Bill's plan realized that this could cause issues, such as a future claim. Bob questioned why a fund should be set up as there had never been a fund before.

Barbara suggested going through the proposed Plan as everyone present had a copy of it.

Discussion followed regarding the benefits received under the Plan, whether it would be payment of a fixed amount or reimbursement for actual premiums. The Board discussed different plans and the cost of Medicare Parts B and D, as well as the varied cost based on choices and penalties.

Bob suggested reimbursing the actual Part B premium plus the average for the prescription premium, and set a supplement premium maximum up to \$200 a month, with a fixed maximum amount of \$500 as outlined under Item 3 of the memo from Snell and Wilmer.

Ray informed the staff that this meeting was for discussion only and a final decision would be made at the November 4, 2014 Board meeting when the absent Board members would be present. However, he felt it appeared that the three present Board Members were in agreement, and the vote would pass whether the other two voted for or against. Bill stated that he would have to fine-tune the proposed Plan and confirmed that the Board would pay up to \$500 maximum for Medicare Part B, Part D, and a supplemental policy, with the supplemental policy maximum to be \$200.

Russ asked about dental and vision. Bob stated that the policy from 2006 does not mention any retiree benefit for vision and dental. Bill stated that the existing plan has to be offered to the retirees per statute and it is noted under Item 5 in the memo from Snell and Wilmer. There were no Board objections to this.

Under Item 6 of the memo from Snell and Wilmer, Frank asked for clarification of the Plan Administrator, and Bill stated that it would be the Board. Frank stated that currently he was the Plan Administrator and Bob said this would probably continue.

Bill felt that at this time the Board resolved the retiree benefits. The unresolved issues were with the vesting amount for the existing employees, whether the vesting should be frozen effective October 1, 2014 for accounting purposes, and the policy for retirees under age 65. The proposed Plan suggests that retirees under age 65 continue on the MGSD plan. Bob stated that they did not want to punish anyone. Ray felt that the MGSD employees have more benefits than employees of the surrounding public entities. Bill also questioned what to do when the employees become Medicare eligible. The proposed Plan treats them the same as the rest of the retirees with the full or fraction amount or reimbursement.

Ray asked for clarification on a point that Brian Buffo brought up in a previous meeting, whether the full premium amount would be paid if the employee retires under the age of 65. For example, if the employee who had one year of service who worked at least 10 years and to retired at age 65, would he have his



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100%? Bill stated that the way the proposed Plan is written, per the direction of the Board, is to freeze everybody as of October 1, 2014, and the fraction would apply for the employee from the time he retires. The fraction would apply from age 60 to 65 and also for the Medicare premium.

Bruce stated that the current employees with less than 10 years of service had entered into employment with the idea of future benefits. The starting salaries at MGSD have always been lower, with the idea that on retirement the benefits would be better. A difference in cost and a proration for the employees who came in before the deadline thinking they would be covered by benefits is probably not a huge amount but would provide an incentive for the staff to stay. In the past there was a problem with high turnover.

Ray asked if April Burchett would calculate the cost to the District, if all the current employees were allowed to earn full vesting and retired at age 60. Both Barbara and Ray felt that it was an injustice to hire a person with a promise of a benefit and then not allow the person to earn it. Bill agreed, and stated the reason benefits are given is to keep employees. Discussion followed about unfunded liabilities which Bob felt would be approximately one million dollars. Bill explained about the advantages of employment continuity, which the rate payers would be happy to pay for. Ray felt that keeping the employees content was important and the plant is very well run, but that he agreed about the unfunded liability. Ray asked again if there was any way to fund the liability. Bob expressed concern about setting up a fund since a future Board could dissolve it. Ray wanted to make sure that future Boards would not change the decision, as he felt it would be a fair decision.

Barbara asked for clarification regarding a personnel policy change and if this new document would be put into the personnel policy. Bob explained the amounts are not set in the proposed Plan, and that no decision is to be made until the next meeting. Barbara wondered how different people were being affected differently. Bill stated that it would be one rule for all, which would affect employees differently, and new employees would have no retirement benefits. From age 60 to 65, the benefit amount would be fixed at \$900 or a fraction thereof. Discussion followed about costs, vesting, new employees, and the numbers that Ray had requested April to calculate.

Michael King recommended to the Board that they break their discussion into small conceptual sections, as it was difficult to follow. Ray explained that it probably sounded confusing as each Board member had their own questions and two of them were not present. Ray thought that employees could maybe stay beyond their 30 years. Frank explained that there is no reason to stay within the PERS system for more than 30 years. Michael thanked the Board for listening to him. He stated that he cared about what happens, and three months from now when he is on the Board, he won't be able to make a decision, since Sarah King is a beneficiary, but he feels that it is very important to make the right decision as future Boards would have to live with it. He agreed with the Legal Counsel, the District Manager, and the Engineer about the retention and the morale of the employees, and that it is important for the employees to know that they are in this for the long term and can gain full vesting. He hoped that the Board would



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give the employees the opportunity to vest. Ray responded that the minutes would reflect that this was what he was saying as well. Mike thanked the Board for their time.

The Chairman asked the employees if they had any comment. He hoped that the employees understood what had transpired, that there would be no vote tonight, that costs were increasing, and it would not be fair to the rate payers to raise rates in order to fund employee benefits. However, Bob stated that the Chairman had not finished reviewing the policy which had not yet been discussed, and stated it could be voted on, and any Board has the opportunity to change it in the future. The Board agreed the policy was excellently written. The vote would be on the Policy pages 1 to 4.

Anthony (Nick) LaRocca asked to address the Board. He stated that he had been at MGSD for 6 years. He had with him *The Operation of Wastewater Treatment Plants, Volume 1* book and read a paragraph from it to the Board because they had called themselves the stewards of the community more than once. ***“An Operator’s pay check usually comes from a city, a sanitation district or other public agency. The operator may however be employed by one of the many large industries that operate their own treatment plants. Operators may work for private contractors that are retained to operate and maintain municipal or industrial waste water treatment plants. As an operator you are responsible to your employer for maintaining an economical and efficient operating facility. An even greater obligation rests with the operator because the great numbers of people who rely on downstream water supplies are totally dependent on the operator’s competence and trustworthiness for their welfare. In the final analysis the operator is really working for these vitally affected downstream water users.”*** Nick stated that he also works for the community. In addition to his regular 40-hour work week, every fifth week he works on call, and if there is an issue he is prompt in getting to the plant. If the influent pumps shut down, then sewage goes onto the street. He does this because the community needs it. With Chris Barr’s permission, Nick discussed Chris’s situation as an employee who has been with MGSD for one year. Under the proposed policy change Chris Barr would retire with 10% medical benefit. He asked Chris if he took a cut in pay when he was hired by MGSD, and Chris responded that he did. Nick informed the Board that Chris Barr did this because he wanted to take care of his young family, and that entailed taking a job that would pay him better in the long term. At this point Chris could go back to his prior job and make more than he currently earns at MGSD. The retirement benefits would not be better at his prior job, but the take-home pay would be better. Nick implored the Board to be careful how similar they make this job to other jobs. He explained that before coming to MGSD he was working for a construction company that was doing very well. He had a future in that company, which is still in business. He was sold on employment at MGSD, which was a lateral move, based on the offered benefits. He stated that he was not the only employee who could take their talents elsewhere. He thanked Bill, Frank, Bruce and Mike King for making a good case.

Ray responded that Nick had pointed out what he had already said, but not everything. He stated that everyone has a boss, and the boss of the Board is the people who vote. Because of the prior Board members, MGSD has no indebtedness, has good employees with good benefits, keeps the rates low, and



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that is what he is trying to follow. Of the current Board only three people have ever been elected and not appointed, as in the past. Nick stated that he also worked for the people. Ray stated that in the past three years the employees got a cost of living and pay raise when employees at other entities either received no increase or had their pay cut. Nick felt that the examples presented were selective, and mentioned that other entities offer spouses and children full benefits unlike MGSD where dependent health care is not covered. Nick mentioned that at a past Board meeting, it was stated that there would be roundtable meetings with staff and Board members regarding benefits before the Board made any decisions. Ray apologized, saying that since several employees had attended the meetings, he was under the impression that the workshops weren't needed. Nick stated that he did not want to come off as unappreciative and ungrateful. Nick stated that he would like to have the opportunity to fulfill his ten year obligation and retire from MGSD, but if the job becomes too similar to something else out there, he might have to leave.

Barbara felt that if she was hired at a job with an expectation, and those expectations were changed, she would be very uncomfortable. She understood her obligation to the rate payers but she also understood that changing the benefit structure would not fulfill the obligation to the employees. Ray appreciated Nick's presentation to the Board. Ray stated that he did not want to see employees leave, but the unfunded liability issue needed to be resolved so future Boards would not have to resolve it. He felt that if an employee is told something, he does have a problem with changing it. Frank informed the Chairman that after April prepares the requested calculations, he would share the calculations with the employees so there is no confusion. **Motion by Bob Allgeier to adopt the Minden- Gardnerville Revocable and Unfunded Post-Retirement Medical Benefit Plan dated October 3, 2014 presented to the Board October 7, 2014, Article 1 to Article 8, Pages 1 to 4.** Seconded by Barbara Smallwood. Motion carried.

Ray stated that at the next Board meeting the rest of the benefit plan would be discussed with all the Board members and a vote would be taken. He asked Nick if he wanted to meet for a round table and the response was yes. He suggested setting up a meeting with all the employees and 5 board members and maybe having it at noon with pizza. The meeting would be set up before the November 4, 2014 Board meeting.

Attorney-Client Conference– Bill had nothing more for the Board.

Engineer's Report – Bruce informed the Board that the County Road Project was nearing completion. The contractor is minimizing the impact to the parallel water line, which will satisfy the concerns of Town of Minden. There will be no extra cost to MGSD associated with this. The contractor's claims will be reduced to account for the sewer spill that the District staff cleaned up. This was a lack of sufficient care by the contractor, and they will also be responsible for the time spent dealing with the cleanup and any issues with NDEP. The total cost should be about \$2,000. RCI's bill has exceeded the estimate by



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about \$14,000. The paving should be done by next week, followed by minor cleanup and landscaping. Bruce will have recommendations at the next Board meeting for fair reimbursements to the contractor. Frank stated that contrary to what some homeowners believe, the job has not taken over three months. Bob spoke about it being a good decision to do the whole project at one time. Bruce also mentioned that the County has been good to work with.

The Ranch at Gardnerville is ready to complete another final map. Bruce anticipated that another set of plans for Phases 2 thru 7 would be submitted in the next two of three days. Travis Osterhout of RCI will be reviewing the plans, as Bruce will be gone for the next 2 weeks.

Bruce discussed the status of Pine View Estates and the acquisition of the properties. The engineering report has been approved and a preliminary report is being prepared to evaluate the alternatives, including the potential construction of a sewer system which would require a lift station. A lift station would not be MGSD's responsibility.

He handed the Board information for the Washoe Tribe annexation that was not in the package, and noted that the legal description will be advertised in the paper. Bruce stated that he briefly spoke with the Tribe's representatives, including their planning and economic directors, before they left. They will work out the payment details with MGSD's legal counsel. They currently have a partial waiver of sovereign immunity to protect NV Energy for payment of their fee, and they have a mechanism to address the Board's concerns. Entities like Southwest Gas and NV Energy get paid monthly. They anticipate having the Board's concerns addressed by December.

Ray asked about the last paragraph of Bruce's letter regarding the County's proposal to clarify the responsibilities of various entities. Bruce explained that it is a change to Title 11 of the County Ordinances. The County is proposing a better mechanism for the towns and districts to handle what they are responsible for. It was on the agenda last Thursday but was pulled. It would provide a little more autonomy and independence for entities with regard to construction and rehabilitation.

District Manager's Report – Frank Johnson reported on the following items:

No capacity was sold during September.

Frank discussed the power outage which occurred throughout the area. The SCADA system failed and certain equipment, including the influent pumps, that usually reset automatically, failed to do so. He noted that operator Andrew Marshall noticed that the manhole at Mahogany and Tamarack had started to bubble and was able to stop the sewer seepage. The SCADA system was reset and all equipment went back to normal operation. In fourteen years, this is the first major problem with the influent pumps, and the SCADA system. Frank consulted with Tesco, who maintains the SCADA system, and they



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recommend an upgrade to the system. This will be addressed in the next budget year. Bob asked where the pumps were located and was told that they are 30 feet below ground in the influent building. The seepage was very small and NDEP had no concerns.

Bently Bio-fuels facility has been sold and has relocated out of the area. Frank will look into other sources for tipping fees.

Frank mentioned that April had wanted him to remind the Board of the Board training. Pool/Pact will be providing the training, and they are requesting some tentative dates that would work for the Board. Frank thought it would be preferable to wait until January when the new member was on the Board.

Bob wanted to know if Frank had been working on his Kiwanis presentation. Frank stated that the photos were given to Mike Henningsen and he had the rest all ready.

Ray asked Frank about the outreach letter from the County about GID's having problems to fill board positions because of term limits. He wanted to know if Frank had to respond to it. Frank gave the information verbally and said it applied to the smaller entities like Logan Creek.

Bob referred to the newspaper article that Barbara had sent to all the Board members regarding DCSID proposing to sell the gravel where they made a huge indentation in the ground. Bob wanted Frank to explain to Barbara MGSD's relationship with Bently. He thought that MGSD has a 50 year contract to send water from MGSD's reservoir to Bently's reservoir which they are responsible for and we pay for the charge. Frank stated that it is a 75 year contract and MGSD does not pay them, but in the future, Bently would be paying MGSD. The effluent is pumped from the MGSD reservoir to their reservoir. Frank thought that around 2030 is the year for the payment to start. Bently is responsible for their reservoir. MGSD's responsibility is from the ponds to Hwy 395. Barbara wanted to make sure when this started happening MGSD would not be held respond to irritations of the public. It was explained that Tahoe's reservoir is separate from MGSD. Bruce explained the history of the whole deal.

Secretary's Report – No secretary's report.

Public Comment – There was no public comment.

Board Comment – Barbara expressed displeasure that the right information was not presented by Anderson Engineering, and she did not want to see anything from Anderson Engineering again if it was not complete. She was not sure why the Board did not have it as it says on the front page that they should have had it. She also stated that if they were going to be represented by an attorney then MGSD needed



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15 day notice. However, Frank pointed out that the attorney had not presented anything. Barbara has concerns with Rob Anderson, and she knows he is aware of that, and she wanted complete information. Bob agreed. Discussion followed.

Ray had a question regarding the contractor doing the road work on County Road and whether Bruce was happy with them. Bruce stated that the work was done well, but the inspectors have to be more vigilant with them. This is the problem with the lowest bid. The time that was needed to be spent on this project was underestimated. Ray wondered how to get away from getting the lowest bidder in the future. Discussion followed.

Meeting adjourned at 9:25 pm.

Approved _____ Date _____ By _____ District Secretary _____.

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