



NOTICE OF REGULAR MEETING
TUESDAY, SEPTEMBER 5, 2017, 6:00 P.M.,
BOARD ROOM, MGSD TREATMENT PLANT,
1790 HWY. 395, MINDEN, NV

AGENDA

1. CALL TO ORDER

2. Public Comment -- Discussion Only, Not For Possible Action

(Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)

3. Chairman's Comment – Discussion Only, Not For Possible Action

- Discussion includes comments and status of projects not covered under an agenda item
(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)

4. Claims Review and Approval – For Possible Action

Review and Approval of Bills Paid and Claims Received for August 2017

5. Minutes Approval – For Possible Action

Approval of Minutes from the August 1, 2017 Regular Board Meeting

6. Pine View Estates – For Possible Action

- Status Report from USDA Rural Development (RD) and State Revolving Loan Fund (SRLF) regarding proposed sewer main pipeline project; and
- Request to Apply to SRLF for up to \$500,000 of principal forgiveness funds

7. Pine View Estates – For Possible Action

Request for Will-Serve Letter in relation to Zoning Map Amendment and Master Plan Amendment applications to Douglas County

8. Digester 3 Roof Repair – For Possible Action

Approval of Change Order for Grease Tank Platform

9. MGSD Personnel Policies and Procedures Manual-Employee Handbook– For Possible Action

Review and Possible Approval of Revised MGSD Personnel Policies and Procedures Manual

10. Douglas County Master Plan – For Possible Action

Discussion and Review of Proposed Douglas County Master Goals and Policies regarding the Minden-Gardnerville Planning Area and Sewer-Related items

11. MGSD Long-Range Planning– For Possible Action

A Look to the Future – MGSD Long-Range Planning, including:

- The Plant
- Operations
- Collection System
- Maintenance
- Staff
- Rates
- Development Projections (20-Year Master Plan)
- Finances

12. Attorney-Client Conference – For Possible Action

- Status Report of Ongoing Matters and Requests from MGSD Staff and Board of Trustees
- Note: The Board of Trustees reserves the right to interrupt the open meeting during this time and adjourn to a closed session for the purpose of having an attorney-client discussion regarding potential or existing litigation, pursuant to NRS 241.015(3)(b)(2). No action will be taken on an item discussed during a closed session.

13. Engineer's Report – For Possible Action

- Action Items may include matters needing immediate attention or resolution related to line rehabilitation, line cleaning, and progress of various projects

14. District Manager's Report – For Possible Action

- Discussion includes monthly report of activities, personnel matters, and progress of various projects
- Action Items may include matters needing immediate attention or resolution related to plant repairs, sewer line repairs, and any other matter of impact to public health and safety

15. Administrative Report by Staff – For Possible Action

- Action Items may include correspondence requiring immediate action or response by the Board

16. Board Comment – Discussion Only, Not For Possible Action

- Discussion includes comments and status of projects not covered under a prior agenda item
(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)

17. Public Comment -- Discussion Only, Not For Possible Action

(Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)



18. ADJOURNMENT

- The MGSD Board reserves the right to hear any agenda item out of order, to combine two or more agenda items for consideration, and remove an item from the agenda or delay a discussion relating to any item on the agenda.
- Copies of supporting material can be requested from the Minden-Gardnerville Sanitation District Office located at 1790 Hwy. 395, Minden, NV 89423, by calling (775) 782-3546, or by email at mgsdstaff@gmail.com.
- Any agenda item represented by an attorney must have given a fifteen day notice to the Minden-Gardnerville Sanitation District.
- All persons attending the meeting are required to sign the guest register. All meetings are recorded pursuant to NRS 241.035.
- NOTICE TO PERSONS WITH DISABILITIES: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the MGSD office at (775) 782-3546 in advance of the meeting, so that arrangements may be conveniently made.
- This meeting notice is posted at the following locations: the Minden-Gardnerville Sanitation District; Douglas County Old Courthouse Building; Gardnerville Post Office; Minden Post Office; and at <https://notice.nv.gov>

PLEASE DO NOT REMOVE UNTIL: 9/6/17

