



Board of Trustees
Minutes of Special Meeting
Wednesday, January 23, 2019
12:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Barbara Smallwood
Michael King
Robert Allgeier
Mary Schilling
Ted Thran

Staff Members Present:

Frank Johnson
April Burchett
Peter Baratti

Others Present:

Richard Peters

Board Members Absent:

None

Meeting called to order at 12:00 p.m. by Barbara Smallwood, Chairman.

Public Comment: There was no public comment.

MGSD FY 2017-2018 Audit: Richard presented the FY 2017-2018 Audit and Financial Statement. He noted that pages 3 through 7 summarized the statement in language that was easier to understand. He highlighted several points:

- Page 8 - The cash on hand increased from the prior year due to the insurance payoff and the reimbursement from GRGID for the co-gen project.
- Page 8 - The deferred outflows of resources related to pension was down. Ted noted that in his experience when the stock market goes up, this number tends to go down.
- Page 9 – almost everything was the same. The new OPEB liability method was changed, and that is explained in Note 13 on page 27.
- Page 10 – Employee benefits has increased from the prior year due to the pension number as shown in Note 13 on page 27.
- Page 10 – The change in services and supplies was due to the reservoir repair, as explained in Note 13 on page 27, and due to the co-gen insurance reimbursement.
- Page 10 – Capital contributions increased from the prior year. The GRGID reimbursement of \$200,000 was put under this item.

Discussion followed regarding the noting the FEMA reimbursement for the reservoir repair. Richard noted a reimbursement receivable under Current Assets on page 8, but the actual reimbursement will be shown on the FY 18-19 financial statement. Ted asked if we were overbudget, as noted on page 28, and Richard said that we are due to the OPEB numbers. Mike asked about the increase in the PERS contributions, and Richard stated that will covered in the next fiscal year's report. **Motion by Ted Thran to accept the financial statement/audit for FY 17-18 from Richard J. Peters and to file the document with the appropriate agencies.** Seconded by Mary Schilling. Motion carried unanimously.



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Staff Report: April presented a letter from customers Michael and Adelheid Waiblinger requesting that MGSD change its merchant code for credit card payments. The Waiblingers' cashback program offers a 5% rebate for certain merchant types, and 2% on all other types. He would like to receive a 5% rebate for MGSD payments. Based on staff research, MGSD is currently classified as a government utility provider, and MGSD can change its classification to a private utility provider. We would need to prepare an application, but the application requires personal information from the District Manager and/or the Chairman, including social security number and date of birth. It is MGSD's policy not to provide this information unless absolutely necessary. The Board understood the Waiblingers' request, but they concurred that MGSD is currently classified under the appropriate merchant code and expressed an unwillingness to change the classification. In addition, they referred to the policy of not providing personal information. Discussion followed regarding the rate MGSD is charged, and April stated that MGSD is currently receiving the lowest rates offered under the public utility category. Bob asked what the fees are for the year, and April stated she would research that information and provide it to the Board at the February meeting. The Board directed the District Manager to prepare a letter to the Waiblingers explaining their decision.

Frank reported that in light of the recent events in the Ranchos and Reno, we have been looking at additional security for the front office. We are keeping the front door locked at this time, and he is looking into obtaining an automatic entry system. However, the door will need to be kept open during Board meetings.

Bob asked Frank about the reimbursement to GRGID for the co-gen utility costs. Frank stated he would be working with Richard Peters on that, now that the financial statement was completed, and he would have an answer at the February board meeting.

Frank reported that he would be absent 3 days next week due to a family matter.

Board Comment: There was no Board comment.

Public Comment: There was no public comment.

Meeting adjourned 12:27 p.m.

Approved by the Board of Trustees as presented on:

2/5/2019
Date

By _____
Ted Thran, District Secretary

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