



NOTICE OF REGULAR MEETING
TUESDAY, JANUARY 7, 2020, 6:00 P.M.,
BOARD ROOM, MGSD TREATMENT PLANT,
1790 HWY. 395, MINDEN, NV

AGENDA

1. CALL TO ORDER

2. Public Comment -- Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.
- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)

3. Election of Board Officers for 2020 – For Possible Action

Election of the Following Officers for 2020:

- Chairman
- Secretary
- Vice Chairman
- Treasurer

(Note: Per NRS 318.085.1, “the board shall choose one of its members as chairman of the board and president of the district, and shall elect a secretary and a treasurer of the board and of the district, who may or may not be members of the board. The secretary and the treasurer may be one person.”)

4. Chairman’s Comment – Discussion Only, Not For Possible Action

- Discussion includes comments and status of projects not covered under an agenda item (No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)

5. Claims Review and Approval – For Possible Action

Review and Approval of Bills Paid and Claims Received for December 2019

6. Minutes Approval – For Possible Action

Approval of Minutes from the December 3, 2019 Regular Board Meeting and the December 26, 2019 Special Board Meeting

7. HDR Engineering – Digester 2 Lid Replacement Project – For Possible Action

Status report of the Design and Contract Documents for the Digester 2 Lid Replacement Project

8. Designation of Auditor for Year Ending June 30, 2020 – For Possible Action

Approval of Casey Neilon, Inc. as auditor for financial statements for year ending June 30, 2020

9. Request for Proposals for Sewer Rate Study – For Possible Action

Review and possible approval of a Request for Proposal for Sewer Rate Study, and direction to staff to publish and/or remit to qualified firms

10. Attorney-Client Conference – For Possible Action

- Possible Closed session regarding litigation related to past audits of financial statements
- Status Report of Ongoing Matters and Requests from MGSD Staff and Board of Trustees
- Note: The Board of Trustees reserves the right to interrupt the open meeting during this time and adjourn to a closed session for the purpose of having an attorney-client discussion regarding potential or existing litigation, pursuant to NRS 241.015(3)(b)(2). No action will be taken on an item discussed during a closed session.

11. Engineer's Report – For Possible Action

- Action Items may include matters needing immediate attention or resolution related to line rehabilitation, line cleaning, and progress of various projects

12. District Manager's Report – For Possible Action

- Discussion includes monthly report of activities, personnel matters, and progress of various projects
- Action Items may include matters needing immediate attention or resolution related to plant repairs, sewer line repairs, and any other matter of impact to public health and safety

13. Administrative Report by Staff – For Possible Action

- Action Items may include correspondence requiring immediate action or response by the Board

14. Board Comment – Discussion Only, Not For Possible Action

- Discussion regarding format for District Manager Review at the February 4, 2020 meeting
- Discussion may include comments and status of projects not covered under a prior agenda item (No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)

15. Public Comment -- Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.
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16. ADJOURNMENT

- The MGSD Board reserves the right to hear any agenda item out of order, to combine two or more agenda items for consideration, and remove an item from the agenda or delay a discussion relating to any item on the agenda.
- Copies of supporting material can be requested from the Minden-Gardnerville Sanitation District Office located at 1790 Hwy. 395, Minden, NV 89423, by calling (775) 782-3546, or by email at mgsdstaff@gmail.com.
- Any agenda item represented by an attorney must have given a fifteen day notice to the Minden-Gardnerville Sanitation District.
- All persons attending the meeting are required to sign the guest register. All meetings are recorded pursuant to NRS 241.035.
- NOTICE TO PERSONS WITH DISABILITIES: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the MGSD office at (775) 782-3546 in advance of the meeting, so that arrangements may be conveniently made.
- This meeting notice is posted at the following locations: the Minden-Gardnerville Sanitation District; Douglas County Historic Courthouse Building; Gardnerville Post Office; Minden Post Office; and at <https://notice.nv.gov>

PLEASE DO NOT REMOVE UNTIL: 1/8/20

