



Board of Trustees
Minutes of Special Meeting
Friday, May 22, 2015
12:00 P.M.
Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Robert Allgeier
Mark Dudley
Michael King
Raymond Wilson

Staff Members Present:

Frank Johnson
April Burchett
Brian Buffo
Sarah King

Others Present:

Richard Peters

Board Members Absent:

Barbara Smallwood

Meeting called to order at 12:00 p.m. by Chairman Ray Wilson.

Public Comment – There was no public comment.

Public Hearing for Tentative Budget Fiscal Year 2015-2016 – Frank Johnson presented the revised numbers for the budget, and noted that the operations budget was adjusted by \$5,000 in the legal budget, as requested at the budget meeting in April. Frank presented revised capital budget amounts, adding \$13,000 for the electric fence and an additional \$4,000 for the fiber lines on the SCADA system. Ray asked when Tesco anticipated beginning the SCADA improvements, and Frank replied after July 1.

Frank discussed the flow meter used for the GRGID line, and explained that it is difficult to install and read it. Frank found a new meter, which will mount on the bottom of the manhole cover, it is satellite-based, and it may be able to work with Bruce's collection system software. Discussion followed regarding the current meter. Frank stated he would like to get 2 meters, so measurements may be taken in various areas. Frank gave a demonstration of how the meter works in another city. It will chart the flow over a period of time. There is also the potential to hook it to the SCADA system, and the plant will be notified in the event of an overflow. Bob asked if anyone in our area is using this, and Frank stated that STPUD may be using it, and he will double check that. Ray asked about cost, and Frank stated that the cost was \$3900 each plus a \$360 annual maintenance fee. He reported that there are funds available in the collection supplies account. He would like to have a meter installed permanently at Tillman and Dresslerville to obtain a continuous reading from GRGID. The Board concurred that Frank should purchase 2 meters. Frank pointed out that if anyone disturbs the manhole, the meter will notify us.



Minutes
May 22, 2015
Page 2

Ray asked for clarification on Page 5 of the budget, and Frank stated that those numbers come from elsewhere in the budget forms. Bob asked about the costs for the repair of the reservoir, which will **change impact** the GRGID formula **results**. Ray asked if GRGID will be paying more due to the increase in the user fee. Frank explained he accounted for that. Bob pointed out that Frank is very conservative with both the expense and revenue projections, and Frank agreed. Bob clarified that the only page that was being modified was page 7. **Motion by Bob Allgeier to adopt the final budget for the fiscal year 2015-2016, including the adjustments made to Page 7, with a tax rate of 0.1224.** Seconded by Mike King. Mike King disclosed that Sarah is his wife, and her salary is included in the budget. Motion carried.

Discussion followed regarding the final cost of Reservoir Repair, which totaled \$60,000, much lower than originally anticipated. Richard explained that the cost was split 75% from the operations account, and 25% from the capital account. Bob asked that the budget modification be agendized for the June meeting.

Discussion followed regarding reservoirs versus clarifiers for insurance purposes. Frank explained that the clarifiers are covered under the insurance policy, but the reservoirs are different. Discussion followed regarding insurance coverage for the collection system. Bob pointed out that our pavement is not covered. Ray thought we may have to get a separate earthquake policy.

Discussion followed regarding the total acreage owned by MGSD, a total of 177.74 acres.

Discussion followed regarding the bonding for employees and the treasurer. April explained that the bonding amounts are set by statute.

Bob asked if an independent audit has ever been conducted, and Richard stated that he performs one each year.

Public Comment – There was no public comment.

Meeting adjourned at 12:45 p.m.

The tour of the Reservoirs was cancelled due to inclement weather.

Approved by the Board of Trustees with the noted corrections on:

June 2, 2015
Date

Signed _____
Barbara S. Smallwood, Secretary