



NOTICE OF REGULAR MEETING
TUESDAY, OCTOBER 6, 2020, 6:00 P.M.,
BOARD ROOM, MGSD TREATMENT PLANT,
1790 HWY. 395, MINDEN, NV

NOTE on COVID-19 RESTRICTIONS: The meeting will take place in MGSD's Board Room.

- All attendees must observe social distancing requirements by maintaining a minimum distance of 6 feet from other attendees – MGSD Staff will ensure that seats are placed in accordance with these guidelines.
- The number of attendees will be limited to no more than 12 people in the Board Room at any time.
- Masks are also required and will be made available to those who do not have one, with exceptions made pursuant to Governor Sisolak's Emergency Directive No. 24

AGENDA

1. CALL TO ORDER

2. Public Comment -- Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.
- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)

3. Chairman's Comment – Discussion Only, Not For Possible Action

- Discussion includes comments and status of projects not covered under an agenda item (No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)

4. Claims Review and Approval – For Possible Action

Review and Approval of Bills Paid and Claims Received for September 2020

5. Minutes Approval – For Possible Action

Approval of Minutes from the September 1, 2020 Regular Board Meeting

6. HDR Engineering – For Possible Action

Approval of Change Orders for the Digester 2 Lid Replacement Project:

- Change Order No. 1 for installation of a layer of insulation on the top of the new digester cover to increase the energy efficiency of the digester at a cost not to exceed \$60,000.00
- Change Order No. 2 for procurement of new flare equipment at a cost not to exceed \$85,000.00
- Change Order No. 3 for a larger crane to lift the new cover into place after fabrication and painting, as a result of the additional weight (ballast) required for the new cover needed for the increase in the internal working pressure, at a cost not to exceed \$25,000.00

7. Martin Stahl – For Possible Action

Request to abandon sewer easement on property located at 1378 Hwy. 395 in Gardnerville (APN 1220-04-101-029). Easement was granted to MGSD by Robert M. Bellemore and Audrey M. Bellemore in Grant of Sewer Easement recorded on August 4, 1978 in Book 878, at Page 376, as Document No. 23686

8. MGSD Rate Study– For Possible Action

Approval of “Contract With Consultant for Rates Study” between MGSD and Hansford Economic Consulting LLC for a sewer rate study

9. District Manager Review – For Possible Action

Annual performance review for District Manager Peter Baratti as outlined in the terms of the Employment Contract between Minden Gardnerville Sanitation District and Peter V. Baratti. Topics Human Resources is requesting to be highlighted include:

- Review of salary
- Review of the limit for check signing as designated in the List of Duties
- Review of the agreement approval amount as designated under Item 10.a of the Employment Contract

10. Attorney-Client Conference – For Possible Action

- Status Report of Ongoing Matters and Requests from MGSD Staff and Board of Trustees
- Note: The Board of Trustees reserves the right to interrupt the open meeting during this time and adjourn to a closed session for the purpose of having an attorney-client discussion regarding potential or existing litigation, pursuant to NRS 241.015(3)(b)(2). No action will be taken on an item discussed during a closed session.

11. Engineer’s Report – For Possible Action

- Action Items may include matters needing immediate attention or resolution related to line rehabilitation, line cleaning, and progress of various projects

12. District Manager’s Report – For Possible Action

- Discussion includes monthly report of activities, personnel matters, and progress of various projects
- Action Items may include matters needing immediate attention or resolution related to plant repairs, sewer line repairs, and any other matter of impact to public health and safety

13. Administrative Report by Staff – For Possible Action

- Action Items may include correspondence requiring immediate action or response by the Board



14. Board Comment – Discussion Only, Not For Possible Action

- Discussion may include comments and status of projects not covered under a prior agenda item (No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)

15. Public Comment – Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.
- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken)

16. ADJOURNMENT

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- The MGSD Board reserves the right to hear any agenda item out of order, to combine two or more agenda items for consideration, and remove an item from the agenda or delay a discussion relating to any item on the agenda.
 - Copies of supporting material are available online at www.mgsdistrict.org or can be requested from the Minden-Gardnerville Sanitation District Office located at 1790 Hwy. 395, Minden, NV 89423, by calling April Burchett at (775) 782-3546, or by email at mgsdstaff@gmail.com
 - Any agenda item represented by an attorney must give written notice to the Minden-Gardnerville Sanitation District at least fifteen days prior to the meeting.
 - All persons attending the meeting are required to sign the guest register. All meetings are recorded pursuant to NRS 241.035.
 - NOTICE TO PERSONS WITH DISABILITIES: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the MGSD office at (775) 782-3546 in advance of the meeting, so that arrangements may be conveniently made.
 - This meeting notice is posted at the following locations: the Minden-Gardnerville Sanitation District; Douglas County Historic Courthouse Building; Gardnerville Post Office; Minden Post Office; and at <https://notice.nv.gov>
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PLEASE DO NOT REMOVE UNTIL 10/7/2020

