



**NOTICE OF SPECIAL MEETING**  
**THURSDAY, APRIL 1, 2021, 1:00 P.M.,**  
**BOARD ROOM, MGSD TREATMENT PLANT,**  
**1790 HWY. 395, MINDEN, NV**

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**NOTE on COVID-19 RESTRICTIONS:** The meeting will take place in MGSD's Board Room.

- All attendees must observe social distancing requirements by maintaining a minimum distance of 6 feet from other attendees – MGSD Staff will ensure that seats are placed in accordance with these guidelines. The number of persons in the Board room will be limited to the number of attendees that may be accommodated while observing social distancing requirements.
- Masks are also required under Governor Sisolak's Mandate for a Statewide Pause effective November 24, 2020 and Emergency Directive No. 24 (extended under Emergency Directive No. 29) and will be made available to those who do not have one, with exceptions made pursuant to Emergency Directive No. 24.

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**A Quorum may be present at 12:30 p.m. for lunch. No business will be discussed prior to the Call to Order.**

**AGENDA**

**1. CALL TO ORDER**

**2. Public Comment** -- Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.
- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

**3. MGSD Revocable and Unfunded Post-Retirement Medical Benefit Plan** – For Possible Action

Approval of change to Item 2.a. of Exhibit 1 under the MGSD Revocable and Unfunded Post-Retirement Medical Benefit Plan to increase the monthly contribution amount by MGSD for medical insurance for eligible retirees who are not eligible for Medicare from \$1,050.00 to an amount to be determined by the Board of Trustees but not to exceed \$1,200.00

**4. MGSD Administration Staffing** – For Possible Action

Presentation of Administrative staffing changes and approval of 2 new administrative positions:

- Controller
- Senior Executive Secretary

**5. MGSD Salary Scale for FY 2021-2022** – For Possible Action

Approval of Salary Scale for FY 21-22. Note: the presented salary scale includes a COLA of 1.60%, and the Board of Trustees may approve the presented COLA, deny a COLA, or modify the COLA amount

**6. Tentative Budget for FY 2021-2022 and Set Date for Budget Hearing** – For Possible Action

Review and Approval of Tentative Budget for FY 2021-2022, including the following topics:

- Operating Expense
- Salaries and Benefits
- Capital Expense
- Setting of Date for Budget Hearing

**7. Administrative Staff Comment** – Discussion Only, Not For Possible Action

- Discussion may include comments and status of projects not covered under a prior agenda item (No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

**8. Board Comment** – Discussion Only, Not For Possible Action

- Discussion may include comments and status of projects not covered under a prior agenda item (No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

**9. Public Comment** -- Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.
- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

**10. ADJOURNMENT**

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- The MGSD Board reserves the right to hear any agenda item out of order, to combine two or more agenda items for consideration, and remove an item from the agenda or delay a discussion relating to any item on the agenda.
  - Copies of supporting material are available online at [www.mgsdistrict.org](http://www.mgsdistrict.org) or can be requested from the Minden-Gardnerville Sanitation District Office located at 1790 Hwy. 395, Minden, NV 89423, by calling April Burchett at (775) 782-3546, or by email at [mgsdstaff@gmail.com](mailto:mgsdstaff@gmail.com) or at [aburchett@mgsdistrict.org](mailto:aburchett@mgsdistrict.org)
  - Any agenda item represented by an attorney must give written notice to the Minden-Gardnerville Sanitation District at least fifteen days prior to the meeting.
  - All persons attending the meeting are required to sign the guest register. All meetings are recorded pursuant to NRS 241.035.
  - NOTICE TO PERSONS WITH DISABILITIES: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the MGSD office at (775) 782-3546 in advance of the meeting, so that arrangements may be conveniently made.
  - This meeting notice is posted at the following locations: the Minden-Gardnerville Sanitation District; Douglas County Historic Courthouse Building; Gardnerville Post Office; Minden Post Office; and at <https://notice.nv.gov>
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**PLEASE DO NOT REMOVE UNTIL: 4/2/21**

