



AMENDED NOTICE OF REGULAR MEETING
TUESDAY, OCTOBER 5, 2021, 6:00 P.M.,
BOARD ROOM, MGSD TREATMENT PLANT,
1790 HWY. 395, MINDEN, NV

NOTE on COVID-19 RESTRICTIONS: The meeting will take place in MGSD’s Board Room. Masks are required under Governor Sisolak’s Emergency Directive No. 47 and will be made available to those who do not have one, with exceptions made pursuant to Emergency Directive No. 24.

NOTE: Agenda is amended to add Items 8 and 9, which were submitted prior to the agenda deadline.

AGENDA

1. CALL TO ORDER

2. Public Comment -- Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.
- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

3. Chairman’s Comment – Discussion Only, Not For Possible Action

- Discussion includes comments and status of projects not covered under an agenda item
NOTE: No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

4. Claims Review and Approval – For Possible Action

Review and Approval of Bills Paid and Claims Received for September 2021

5. Minutes Approval – For Possible Action

Approval of Minutes from the September 7, 2021 Regular Board Meeting

6. MGSD Rate Study – For Possible Action

Approval of Exhibit A “Amended Scope of Services” and Exhibit B “Amended Budget and Schedule”, to amend the Contract with Consultant for Rates Study between Hansford Economic Consulting and MGSD and the Sewer Rate Study Updated Proposal dated June 4, 2020 prepared by Hansford Economic Consulting. The exhibits are proposed to reflect the additional schedule and scope due to the preparation of the updated Plant Improvements Master Plan

7. Park Ranch Holdings – For Possible Action

Acceptance of Petition for Annexation of 34.62 acres located at 1300 Buckeye Road in Minden (APN 1320-28-000-041), for contract of service by MGSD, scheduling of Public Hearing for the contract of service, and direction to staff to publish the Notice of Public Hearing pursuant to NRS 318.258

8. **Heybourne Meadows Phase IIIA** – For Possible Action
Approval of Record Drawings and Acceptance of Sewer Mains for Heybourne Meadows Phase IIIA

9. **Heybourne Meadows Phase IVB/VB** – For Possible Action
Approval of Record Drawings and Acceptance of Sewer Mains for Heybourne Meadows Phase IVB/VB

10. **District Manager End-of-Year Report** – Not For Possible Action
Discussion regarding components and topics to be included in the District Manager’s end-of-year report

11. **Attorney-Client Conference** – For Possible Action
Status Report of Ongoing Matters and Requests from MGSD Staff and Board of Trustees
Note: The Board of Trustees reserves the right to interrupt the open meeting during this time and adjourn to a closed session for the purpose of having an attorney-client discussion regarding potential or existing litigation, pursuant to NRS 241.015(3)(b)(2). No action will be taken on an item discussed during a closed session.

12. **Engineer’s Report** – For Possible Action
 - Action Items may include matters needing immediate attention or resolution related to line rehabilitation, line cleaning, and progress of various projects.

13. **District Manager’s Report** – For Possible Action
 - Discussion includes monthly report of activities, personnel matters, and progress of various projects.
 - Action Items may include matters needing immediate attention or resolution related to plant repairs, sewer line repairs, and any other matter of impact to public health and safety.

14. **Administrative Report by Staff** – For Possible Action
 - Action Items may include correspondence requiring immediate action or response by the Board.

15. **Board Comment** – Discussion Only, Not For Possible Action
 - Discussion may include comments and status of projects not covered under a prior agenda item (No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

16. **Public Comment** -- Discussion Only, Not For Possible Action
 - Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.



- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

17. ADJOURNMENT

-
- The MGSD Board reserves the right to hear any agenda item out of order, to combine two or more agenda items for consideration, and remove an item from the agenda or delay a discussion relating to any item on the agenda.
 - Copies of supporting material are available online at www.mgsdistrict.org or can be requested from the Minden-Gardnerville Sanitation District Office located at 1790 Hwy. 395, Minden, NV 89423, by calling April Burchett at (775) 782-3546, or by email at mgsdstaff@gmail.com or at aburchett@mgsdistrict.org
 - Any agenda item represented by an attorney must give written notice to the Minden-Gardnerville Sanitation District at least fifteen days prior to the meeting.
 - All persons attending the meeting are required to sign the guest register. All meetings are recorded pursuant to NRS 241.035.
 - NOTICE TO PERSONS WITH DISABILITIES: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the MGSD office at (775) 782-3546 in advance of the meeting, so that arrangements may be conveniently made.
 - This meeting notice is posted at the following locations: the Minden-Gardnerville Sanitation District; Douglas County Historic Courthouse Building; Gardnerville Post Office; Minden Post Office; and at <https://notice.nv.gov>
-

PLEASE DO NOT REMOVE UNTIL: 10/6/21

