



**Minden Gardnerville Sanitation District
Controller's Report
October 27, 2022**

PAST DUE ACCOUNTS REPORT:

- Number of Liens on File: 17
(2 commercial accounts)
- Number of Liens Released: 4
Number of Liens Added: 13
- Amounts Owing: \$20,637.69
❖ 2 Commercial (\$12,291.84)

PASS-THROUGH INVOICES:

- Total Billed in September: \$0.00
- Total Paid in September:
- Total Outstanding: \$1,250.00

MEETINGS AND TRAINING

ATTENDED:

- Collections Law
- How to Manage and Organize
Accounts Receivable
- Cash Flow Forecasting

BILLING SUMMARY

- Customer Contracts:
New Residential Contracts: 9 added to October billing
New Commercial Contracts: 1 added to October billing
- Total Billing Count and Amount for October Qtr: **3504; Sewer: \$329,280.80; GRGID & Misc: \$244,350.64;**
- EDU Count: (As of 10/27/22) October
Sold: 7,995.53
Used/Billed: 7,552.42
Vacant/Unoccupied/Water Off: 107.35

VENDOR/BANKING ITEMS OR CONCERNS:

- Continue troubleshooting and working with new credit card processor EVO for issue with timing on credit card settlements between accounting software and Wells Fargo. Several meetings with support with concerns and resolution suggestions.

Discovered data issue with A/R Aging. 90% resolved, AR Aging report was not matching to the GL as of FY22 (6/30/22).

STAFF/OFFICE ITEMS:

- Audit status: Continue submitting/uploading data and/or document requests by Audit team.

CUSTOMER ITEMS:

- Ongoing: Adding email addresses to customer accounts. Haley is doing a wonderful job of asking anyone calling for an email address.
- **\$187,353.80** Non GRGID Customer payments received as of 10/26/22 (October 2022)

Respectfully submitted,

LaVonne Ghanavati

Controller