



**NOTICE OF REGULAR MEETING**  
**TUESDAY, FEBRUARY 7, 2023, 6:00 P.M.,**  
**BOARD ROOM, MGSD TREATMENT PLANT,**  
**1790 HWY. 395, MINDEN, NV**

---

**AGENDA**

**1. CALL TO ORDER**

**2. Public Comment -- Discussion Only, Not For Possible Action**

- Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.
- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

**3. Election of Board Officers for 2023 – For Possible Action**

Election of the Following Officers for 2023:

- Chairman
- Vice Chairman
- Secretary
- Treasurer

(Note: Per NRS 318.085.1, “the board shall choose one of its members as chairman of the board and president of the district, and shall elect a secretary and a treasurer of the board and of the district, who may or may not be members of the board. The secretary and the treasurer may be one person.”)

**4. Chairman’s Comment – Discussion Only, Not For Possible Action**

- Discussion includes comments and status of projects not covered under an agenda item  
NOTE: No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

**5. Claims Review and Approval – For Possible Action**

Review and Approval of Bills Paid and Claims Received for November and December 2022

**6. Minutes Approval – For Possible Action**

Approval of Minutes from the December 6, 2022 Regular Board Meeting

**7. Jeff and Sheri Sepahpour – For Possible Action**

Discussion regarding the contract of service fee as outlined in Section I.e of the Contract of Service Agreement

**8. The Village at Monte Vista – For Possible Action**

Approval of Record Drawings and acceptance of improvements for The Village at Monte Vista Phases II and III

**9. Hansford Economic Consulting – For Possible Action**

Presentation of Draft Rate Study, Direction to District Manager to begin the Business Impact Statement process, and possible scheduling of public workshops

**10. MGSD Biosolids Disposal and Land Application – For Possible Action**

Authorization for District Manager to execute a Non-Disclosure Agreement and/or a Letter of Intent with California Outdoor Properties Inc./Outdoor Properties of Nevada to consider the option of purchasing all or a portion of Bently Ranch to preserve MGSD's Biosolids Disposal and Land Application processes

**11. Open Meeting Law and Ethics Training for Board of Trustees – Not For Possible Action**

Scheduling of Training for Trustees regarding

- Nevada Open Meeting Law
- Nevada Ethics Law

**12. Attorney-Client Conference – For Possible Action**

Status Report of Ongoing Matters and Requests from MGSD Staff and Board of Trustees

Note: The Board of Trustees reserves the right to interrupt the open meeting during this time and adjourn to a closed session for the purpose of having an attorney-client discussion regarding potential or existing litigation, pursuant to NRS 241.015(3)(b)(2). No action will be taken on an item discussed during a closed session.

**13. Engineer's Report – For Possible Action**

- Action Items may include matters needing immediate attention or resolution related to line rehabilitation, line cleaning, and progress of various projects.

**14. District Manager's Report – For Possible Action**

- Discussion includes monthly report of activities, personnel matters, and progress of various projects.
- Action Items may include matters needing immediate attention or resolution related to plant repairs, sewer line repairs, and any other matter of impact to public health and safety.

**15. Controller's Report – For Possible Action**

- Action Items may include financial items that arose after agenda posting and requiring immediate action or response by the Board.

**16. Administrative Report by Staff – For Possible Action**

- Action Items may include correspondence requiring immediate action or response by the Board.



**17. Board Comment** – Discussion Only, Not For Possible Action

- Discussion may include comments and status of projects not covered under a prior agenda item (No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

**18. Public Comment** -- Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.
- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

**17. ADJOURNMENT**

---

- The MGSD Board reserves the right to hear any agenda item out of order, to combine two or more agenda items for consideration, and remove an item from the agenda or delay a discussion relating to any item on the agenda.
  - Copies of supporting material are available online at [www.mgsdistrict.org](http://www.mgsdistrict.org) or can be requested from the Minden-Gardnerville Sanitation District Office located at 1790 Hwy. 395, Minden, NV 89423, by calling April Burchett at (775) 782-3546, or by email at [mgsdstaff@gmail.com](mailto:mgsdstaff@gmail.com) or at [april@mgsdistrict.org](mailto:april@mgsdistrict.org)
  - Any agenda item represented by an attorney must give written notice to the Minden-Gardnerville Sanitation District at least fifteen days prior to the meeting.
  - All persons attending the meeting are required to sign the guest register. All meetings are recorded pursuant to NRS 241.035.
  - NOTICE TO PERSONS WITH DISABILITIES: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the MGSD office at (775) 782-3546 in advance of the meeting, so that arrangements may be conveniently made.
  - This meeting notice is posted at the following locations: the Minden-Gardnerville Sanitation District; Douglas County Historic Courthouse Building; Gardnerville Post Office; Minden Post Office; and at <https://notice.nv.gov>
- 

**PLEASE DO NOT REMOVE UNTIL: 2/8/23**

