



NOTICE OF REGULAR MEETING
TUESDAY, OCTOBER 3, 2023, 6:00 P.M.,
BOARD ROOM, MGSD TREATMENT PLANT,
1790 HWY. 395, MINDEN, NV

AGENDA

1. CALL TO ORDER

2. Public Comment -- Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.
- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

3. District Manager's Report – For Possible Action

- Discussion includes monthly report of activities, personnel matters, and progress of various projects.
- Action Items may include matters needing immediate attention or resolution related to plant repairs, sewer line repairs, and any other matter of impact to public health and safety.

4. Chairman's Comment – Discussion Only, Not For Possible Action

- Discussion includes comments and status of projects not covered under an agenda item
NOTE: No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

5. Claims Review and Approval – For Possible Action

Review and Approval of Bills Paid and Claims Received for August 2023

6. Minutes Approval – For Possible Action

Approval of Minutes from the September 5, 2023 Regular Board Meeting

7. MGSD Line Rehabilitation – GRGID Interceptor Lining Project – For Possible Action

Approval of Change Order for Additional Lining on Hwy. 395 and Hwy. 88 in a total amount of \$333,002.00. After cost sharing with Gardnerville Ranchos GID:

- MGSD Portion - \$219,902.00
- GRGID Portion - \$113,000.00

8. Public Hearing for MGSD Rate Change – For Possible Action

Public Hearing for changes to MGSD's Sewer Use, Capacity, and Administrative Fees:

Sewer Use Fees:

Customer	Current	1/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2028	7/1/2029
% Increase		60.0%	25.0%	15.0%	10.0%	5.0%	5.0%
DAILY RATES							
Active	\$0.460	\$0.736	\$0.920	\$1.058	\$1.164	\$1.222	\$1.283
Inactive	\$0.000	\$0.352	\$0.441	\$0.507	\$0.557	\$0.585	\$0.614
GRGID	\$0.408	\$0.652	\$0.815	\$0.938	\$1.031	\$1.083	\$1.137

Capacity Fees

Fees to Increase each year using ENR CCI for previous 12 months

New Customer	Current/EDU	1/1/24	ADU (new)
MGSD Svc Area	\$3,800	\$5,720	\$2.72/sq ft
GRGID	\$3,800	\$4,810	\$2.29/sq ft

Administrative Fees

Fees to Increase each year using ENR CCI for previous 12 months

Fee Type	Basis	Current	1/1/24
Annexation Fee	Per application	\$1,000	\$1,285
Capacity Commitment Fee	Per acre	\$600	\$755
Special Meeting Fee	Per request	\$250	\$561
Account Setup Fee	Per account	New	\$55
Lien Fee	Per lien	\$110	\$172
Returned Check Fee	Per Check	\$15	\$36
Certified Mail Fee	Per mailing	\$10	\$41
Construction Inspection	Per hour	\$55	\$70
TV Inspection	Per hour	\$110	\$142
Vacuum/Jet Cleaning	Per hour	\$400	\$455
Engineering Fee (deposit)	Per request	\$300	\$381
Commercial Plan Deposit Fee	Per application	\$100	\$200
Commercial Plan Review Fees			
1.1 – 2.5 EDUs		\$125	\$250
2.6 – 5.0 EDUs		\$150	\$300
5.1 – 7.5 EDUs		\$175	\$350
7.6 – 10.0 EDUs		\$200	\$400
10.1 – 15.0 EDUs		\$225	\$450
15.1 – 20.0 EDUs		\$250	\$500
20.1 + EDUs		\$500	\$1,000



9. Gardnerville Ranchos General Improvement District – For Possible Action

Request to purchase 20 units of capacity under the terms of the 1990 Supplement to the 1977 Agreement between MGSD and GRGID

10. Plant Tour for Board of Trustees – For Possible Action

Scheduling of MGSD Plant Tour for Board of Trustees

11. Attorney-Client Conference – For Possible Action

Status Report of Ongoing Matters and Requests from MGSD Staff and Board of Trustees

Note: The Board of Trustees reserves the right to interrupt the open meeting during this time and adjourn to a closed session for the purpose of having an attorney-client discussion regarding potential or existing litigation, pursuant to NRS 241.015(3)(b)(2). No action will be taken on an item discussed during a closed session.

12. Engineer's Report – For Possible Action

- Action Items may include matters needing immediate attention or resolution related to line rehabilitation, line cleaning, and progress of various projects.

13. Controller's Report – For Possible Action

- Action Items may include financial items that arose after agenda posting and requiring immediate action or response by the Board.

14. Administrative Report by Staff – For Possible Action

- Action Items may include correspondence requiring immediate action or response by the Board.

15. Board Comment – Discussion Only, Not For Possible Action

- Discussion may include comments and status of projects not covered under a prior agenda item (No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

16. Public Comment -- Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker, unless the Board Chairman allows additional time.
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17. ADJOURNMENT

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- The MGSD Board reserves the right to hear any agenda item out of order, to combine two or more agenda items for consideration, and remove an item from the agenda or delay a discussion relating to any item on the agenda.
 - Copies of supporting material are available online at www.mgsddistrict.org or can be requested from the Minden-Gardnerville Sanitation District Office located at 1790 Hwy. 395, Minden, NV 89423, by calling April Burchett at (775) 782-3546, or by email at mgsdstaff@gmail.com or at april@mgsddistrict.org
 - Any agenda item represented by an attorney must give written notice to the Minden-Gardnerville Sanitation District at least fifteen days prior to the meeting.
 - All persons attending the meeting are required to sign the guest register. All meetings are recorded pursuant to NRS 241.035.



- NOTICE TO PERSONS WITH DISABILITIES: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the MGSD office at (775) 782-3546 in advance of the meeting, so that arrangements may be conveniently made.
 - This meeting notice is posted at the following locations: the Minden-Gardnerville Sanitation District; Douglas County Historic Courthouse Building; Gardnerville Post Office; Minden Post Office; and at <https://notice.nv.gov>
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PLEASE DO NOT REMOVE UNTIL: 10/4/23

