



Board of Trustees  
Minutes of Regular Meeting  
Tuesday, January 2, 2024  
6:00 P.M. | Board Room  
Minden-Gardnerville Sanitation District  
1790 Hwy. 395  
Minden, Nevada

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Board Members Present:

Barbara Smallwood  
Sondra Condron  
Chris Shorten  
Ray Wilson  
Ted Thran

Board Members Absent:

None

Staff Members Present:

Peter Baratti  
Cliff Simpson  
LaVonne Ghanavati  
April Burchett  
Bill Peterson  
Haley Mosegard  
Bruce Scott  
Jessica Kneefel

Staff Members Absent:

Presley Cochran

Others Present: Greg Reed

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**1. Meeting called to order at 6:00 p.m. by Barbara Smallwood, Chairman.**

**2. Public Comment:** There was no public comment.

**3. Election of Board Officers for 2024:** Trustee Wilson nominated Barbara Smallwood for Chairman for 2024, which was unanimously approved. Trustee Condron nominated Ray Wilson as Vice Chairman for 2024, which was unanimously approved. Trustee Wilson nominated Ted Thran for Secretary-Treasurer for 2024, which was unanimously approved.

**4. District Manager's Report:** Peter Baratti discussed the final cost to rebuild both mixing pumps. The cost to replace each pump brand new would have cost the District \$147,904.00, or \$295,808.00 total-not including installation or controls. The final cost of the rebuild for both pumps was \$18,873.00. Trustee Shorten commented that was a fantastic savings, and was impressed that even after the rate increase, the staff is still trying to save money within the District. Peter said that with developing the talent internally, the District is able to deliver these types of savings.

**5. Chairman's Comment:** There was no chairman's comment.

**6. Claims Review and Approval:** Trustee Wilson asked what item #17 was on the check register. Peter said the cost was to replace the trickling filter pump. However, the District has replaced several pumps and may consider an alternative method in the future.

**Motion:** To approve the claims received for November, 2023 in the amount of \$172,801.65, and the payroll-related expenses paid during November, 2023 in the amount of \$151,031.21.

Made by: Sondra Condron  
Seconded by: Chris Shorten

**Vote: Motion carried.**

Ayes: Smallwood, Condron, Shorten, Thran, Wilson  
Nays: None  
Abstain: None  
Absent: None

**7. Minutes of December 5, 2023 Regular Board Meeting and December 14, 2023 Special Board Meeting:**

**Motion:** To approve the minutes of the December 5, 2023 Regular Board Meeting as presented.

Made by: Ted Thran

Seconded by: Sondra Condrón

**Vote: Motion carried.**

Ayes: Smallwood, Condrón, Shorten, Thran, Wilson

Nays: None

Abstain: None

Absent: None

**Motion:** To approve the minutes of the December 14, 2023 Special Board Meeting as presented.

Made by: Ray Wilson

Seconded by: Ted Thran

**Vote: Motion carried.**

Ayes: Smallwood, Wilson, Thran,

Nays: None

Abstain: Shorten, Condrón

Absent: None

**8. Attorney-Client Conference:** Bill Peterson reported that he sent the letter to the tribe and Frank Flaherty at Pineview and did not receive a response.

**9. Engineer's Report:** Bruce Scott briefly spoke on various ongoing projects within the District but noted that there was no new information that had not already been discussed with the Board.

**10. Controller's Report:** LaVonne Ghanavati reported that she had finished working on the rate increase contracts and that she would provide the financial details at the next Regular Board Meeting.

**11. Administrative Report by Staff:** April Burchett reminded the Board that their Financial Disclosure and Contribution and Expense Statements are due to the Secretary of State's Office by January 15<sup>th</sup>.

The District is considering updating its logo, and the Board was presented with sample logos to review and provide comments on at the next Regular Board Meeting.

The Engineer's Report was continued by Peter Baratti, who asked Bruce Scott regarding the review of the Agrihood, if the developer would be participating in the expense of the sleeves. Bruce said they have an idea of logical places for crossings and were looking at putting a dry pipe underneath the right of way so when there is development above, there would be a connection point that wouldn't have to dig up Muller Parkway to connect to the interceptor. Bruce reported that the District would need to get ahead of the construction or alongside of the construction in order to put in our crossing.

**12. Board Comment:** There was no Board comment.

**13. Public Comment:** There was no public comment.



**14. Meeting adjourned 6:43 p.m.**

Approved by the Board of Trustees as presented on:

\_\_\_\_\_ By \_\_\_\_\_.  
Date Ted Thran, District Secretary