



Board of Trustees
Minutes of Regular Meeting
Tuesday, February 6, 2024
6:00 P.M. | Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Barbara Smallwood
Sondra Condrón
Chris Shorten
Ray Wilson
Ted Thran

Board Members Absent:

None

Staff Members Present:

Jessica Kneefel
Cliff Simpson
Presley Cochran
April Burchett
Bill Peterson
Haley Mosegard
Bruce Scott

Staff Members Absent:

Peter Baratti
LaVonne Ghanavati

Others Present: Greg Reed

1. Meeting called to order at 6:00 p.m. by Barbara Smallwood, Chairman.

2. Public Comment: There was no public comment.

3. District Manager's Report: Barbara Smallwood asked why the District issued a will-serve letter for 2602 Riverview Dr instead of GRGID. Jessica said our lines are closer to the parcel than GRGID's.

4. Chairman's Comment: There was no chairman's comment.

5. Claims Review and Approval: There was no discussion regarding the claims review and approval.

Motion: To approve the claims received for December 2023 in the amount of \$86,446.00 and the payroll-related expenses paid during December 2023 in the amount of \$180,730.08.

Made by: Ted Thran

Seconded by: Sondra Condrón

Vote: Motion carried.

Ayes: Smallwood, Condrón, Shorten, Thran, Wilson

Nays: None

Abstain: None

Absent: None

6. Minutes of January 2, 2024 Regular Board Meeting: There was no discussion regarding the minutes.

Motion: To approve the minutes of the January 2, 2024 Regular Board Meeting as presented.

Made by: Sondra Condrón

Seconded by: Chris Shorten

Vote: Motion carried.

Ayes: Smallwood, Condrón, Shorten, Thran, Wilson

Nays: None

Abstain: None

Absent: None



7. Attorney-Client Conference: Bill Peterson reported that he received a response from the Tribal Council saying they were not at fault, and they would like to continue discussions. He said he left it up to Frank Flaherty.

8. Engineer's Report: Presley Cochran reported that RCI reviewed the Muller Parkway North plan set. There is a possibility that the District will want to install for future development, such as extending the sewer within Heybourne Road to the north past the proposed roundabout. However, the area is comprised of flat grades which are also going downhill so the District and RCI will need to investigate that further. Also, the maintenance is complete for the GRGID interceptor maintenance project, save for the testing of one manhole. Q&D is currently waiting for approval from the County to close Ironwood Dr and then they will complete the change order.

9. Controller's Report: LaVonne Ghanavati was absent from the meeting.

10. Administrative Report by Staff: The Board agreed on a favorite design for the logo. There will be a formal motion to approve the logo at the March 5th Regular Board Meeting.

11. Board Comment: There was no Board comment.

12. Public Comment: There was no public comment.

13. Meeting adjourned 6:33 p.m.

Approved by the Board of Trustees as presented on:

Date

By _____
Ted Thran, District Secretary