



Board of Trustees
Minutes of Regular Meeting
Tuesday, September 3, 2024
6:00 P.M. | Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Barbara Smallwood
Sondra Condrón
Chris Shorten
Ray Wilson
Ted Thran

Board Members Absent:

None

Staff Members Present:

Peter Baratti
Cliff Simpson
Greg Stedfield
LaVonne Ghanavati
Haley Mosegard

Staff Members Absent:

Bruce Scott
Jessica Kneefel
Bill Peterson

Others Present: Dan Griffith, Michele Wagner, Yvonne Pinto, Jeremy Hutchings

1. Meeting called to order at 6:00 p.m. by Barbara Smallwood, Chairman.

2. Public Comment: Yvonne Pinto from Verizon commented that Town of Minden is trying to bring improved cell service to the area. They would like to propose a new cell tower within the District boundary.

3. District Manager's Report: Trustee Condrón questioned the start date of the Haas center lining, noting that the District had originally planned to start before the work on Highway 395. Peter stated that they were only resurfacing the area and so it didn't affect the District's plans. Barbara said she is looking forward to the GIS mapping. Peter said with the District moving forward with GIS, there will be some equipment costs. Dan Griffith asked if we would be able to rent the GIS equipment and Peter said he would look into it.

Discussion followed regarding the motor lodge renovation.

4. Chairman's Comment: The chairman had no comment.

5. Claims Review and Approval: Trustee Shorten had a question regarding the Hadronex purchase. Peter said it was the annual subscription and support for the flow meters. Trustee Condrón had a question regarding the pretreatment testing budget. Peter said it was for the sampling for our industrial permitting. Trustee Shorten asked Peter to confirm if the office addition budget was for the HR office, and nursing mother's room. Peter confirmed that it was.

Motion: To approve the claims received for June, 2024 in the amount of \$265,129.04 and the payroll-related expenses paid during June, 2024 in the amount of \$155,520.25.

Made by: Chris Shorten

Seconded by: Sondra Condrón

Vote: Motion carried.

Ayes: Smallwood, Condrón, Shorten, Thran, Wilson

Nays: None

Abstain: None

Absent: None



Motion: To approve the claims received for July, 2024 in the amount of \$179,904.88 and the payroll-related expenses paid during July, 2024 in the amount of \$166,451.84.

Made by: Ted Thran

Seconded by: Sondra Condron

Vote: Motion carried.

Ayes: Smallwood, Condron, Shorten, Thran, Wilson

Nays: None

Abstain: None

Absent: None

6. Minutes of July 2nd, 2024 Regular Board Meeting and August 16th, 2024 Special Board Meeting: There were no comments or discussions regarding the June 5th regular Board Meeting.

Motion: To approve the minutes of the July 2nd Regular Board Meeting.

Made by: Sondra Condron

Seconded by: Chris Shorten

Vote: Motion carried.

Ayes: Smallwood, Condron, Shorten, Wilson, Thran

Nays: None

Abstain: None

Absent: None

Motion: To approve the minutes of the August 16th, 2024 Special Board Meeting

Made by: Ray Wilson

Seconded by: Sondra Condron

Vote: Motion carried.

Ayes: Smallwood, Condron, Shorten, Wilson

Nays: None

Abstain: Thran

Absent: None

7. Muller Lane Multimodal Trail: Jeremy Hutchings with Douglas County held a brief presentation regarding the Muller Lane Multimodal Trail.

Motion: To approve the easement request from Douglas County, which will be located along the North side of APN: 1320-19-00-009, adjacent to Muller Lan. Exact location to be determined by the District Manager and District Engineers.

Made by: Chris Shorten

Seconded by: Sondra Condron

Vote: Motion carried.

Ayes: Smallwood, Condron, Wilson, Thran, Shorten

Nays: None

Abstain: None

Absent: None



9. Attorney-Client Conference: Bill Peterson was absent from the meeting.

10. Engineer's Report: Greg Stedfield reported that he reviewed the plans for the motor lodge as well as the Monte Vista Townhomes.

12. Administrative Report by Staff: There were no comments or discussion regarding the Administrative Report.

13. Board Comment: There was no comment by the Board.

14. Public Comment: There was no public comment.

15. Meeting adjourned 7:25 p.m.

Approved by the Board of Trustees as presented on:

_____ By _____
Date Ted Thran, District Secretary