



Board of Trustees
Minutes of Regular Meeting
Tuesday, February 4, 2025
5:00 P.M. | Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Ted Thran
Dan Griffith
Chris Shorten
Michele Wagner

Board Members Absent:

Sondra Condon

Staff Members Present:

Peter Baratti
Cliff Simpson
Jessica Kneefel
LaVonne Ghanavati
Haley Mosegard
Bruce Scott
Bill Peterson

Staff Members Absent:

None

Others Present: Niki Neilon, Greg Reed, Lumos & Associates

1. Meeting called to order at 5:00 p.m. by Ted Thran.

2. Public Comment: There was no public comment.

3. District Manager's Report: Peter Baratti summarized his report and also reported that he received a letter from Greg Reed with a proposal to renegotiate the GRGID contract. The item would be officially agendaized in the near future for board action.

4. Chairman's Comment: There was no Chairman's comment.

5. Claims Review and Approval: There were no comments or discussion regarding the

Motion: To approve the claims received for December, 2024 in the amount of \$97,991.34 and the payroll-related expenses paid during December, 2024 in the amount of \$160,658.83.

Made by: Chris Shorten

Seconded by: Michele Wagner

Vote: Motion carried.

Ayes: Thran, Condon, Wagner, Shorten, Griffith

Nays: None

Abstain: None

Absent: Sondra Condon



6. Minutes of January 7th, 2025 Regular Board Meeting and January 24th, 2025 Special Board Meeting:

Motion: To approve the minutes of the January 7 2025 Regular Board Meeting.

Made by: Dan Griffith

Seconded by: Chris Shorten

Vote: Motion carried.

Ayes: Thran, Condrón, Shorten, Wagner

Nays: None

Abstain: None

Absent: Sondra Condrón

Motion: To approve the minutes of the January 24 2025 Special Board Meeting.

Made by: Chris Shorten

Seconded by: Michele Wagner

Vote: Motion carried.

Ayes: Thran, Condrón, Shorten, Wagner

Nays: None

Abstain: None

Absent: Sondra Condrón

7. Designation of Auditor: Niki Neilon stated she believed the District's contract had expired after this current audit. Staff and Niki agreed that they would do further research.

8. Kingslane Homeowners Association: Mara Quiroga went over a presentation for the Board regarding a partnership to rehabilitate the sewer system within the Kingslane HOA. Kingslane HOA would need assistance from MGSD to obtain SRF funds needed to complete the project since privately owned systems are not eligible to apply for the funding.

Bruce Scott mentioned the HOA has asked MGSD to take over their system several times. He added that the proposal, with some assurances on the costs that MGSD would accrue would be minimal, would be worth consideration from the Board.

Vice Chair Shorten commented that it would be the right thing to do for the community.



Motion: To pursue a partnership with Kingslane HOA to begin the initial pre-application phase for the SRF grant.

Made by: Chris Shorten

Seconded by: Michele Wagner

Vote: Motion carried.

Ayes: Thran, Condrón, Shorten, Wagner

Nays: None

Abstain: None

Absent: Sondra Condrón

9. Continued Item – Restricted Funds: Niki Neilon clarified the restricted funds allocations to the Board. Vice Chairman Shorten asked what the benefit was for creating the restricted funds as well as the precautions of dissolving them. Bill Peterson stated that the resolutions creating the restricted funds were worded in a way that the board would be able to reallocate the funds via a resolution.

Niki clarified that any time the Board wanted to engage in a project that the funds were allocated for, the Board would then need to make a resolution to use those restricted funds for the specified project.

It was discussed by Niki and the Board that one of the issues with this past audit was that there weren't enough funds to cover operations costs without utilizing the restricted funds, which were spent without a resolution.

Vice Chairman Shorten said he was trying to consider Trustee Condrón's concerns from the last meeting regarding restricted funds since she was not present at the meeting today. He stated it seemed appropriate to unrestrict the funds for audit purposes in order to show a positive operation fund.

Motion: To unrestrict the District's restricted funds.

Made by: Chris Shorten

Seconded by: Michele Wagner

Vote: Motion carried.

Ayes: Thran, Condrón, Shorten, Wagner

Nays: None

Abstain: None

Absent: Sondra Condrón

10. Attorney-Client Conference: Bill Peterson reported he didn't have anything new for the Board.

11. Engineer's Report: Bruce Scott reported Bently is proposing to sell a portion of their property that is encumbered by an easement to MGSD. He added that he is also going to be conducting interviews for the CMAR contract for the rehab of the Highway 88 lining and offered the Board members an opportunity to sit in on the interviews



12. Administrative Report by Staff: There were no comments or discussion regarding the Administrative Report

13. Board Comment: There was no board comment.

14. Public Comment: Greg Reed approached the Board with his proposal to update the GRGID contract. Discussion followed. No action was taken during this item.

15. Meeting adjourned 7:20 p.m.

Approved by the Board of Trustees as presented on:

_____ By _____.
Date Haley Freeman, District Secretary