



NOTICE OF REGULAR MEETING

TUESDAY, June 3, 2025 5:00 PM.

BOARD ROOM, MGSD TREATMENT PLANT,
1790 HWY. 395, MINDEN, NV 89423

Wastewater Treatment for a Healthy Community and Environment

“Caring for the public health and safety by reliably collecting, treating, and disposing of sewage and wastewater through efficient, cost-effective, and eco-friendly means.”

~ MGSD

AGENDA

1. CALL TO ORDER

2. Public Comment -- Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker unless the Board Chairman allows additional time.
- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

3. District Manager’s Report – For Possible Action

- Discussion includes monthly report of activities, personnel matters, and progress of various projects.
- Action Items may include matters needing immediate attention or resolution related to plant repairs, sewer line repairs, and any other matter of impact to public health and safety.

4. Chairman’s Comment – Discussion Only, Not For Possible Action

- Discussion may include comments and/or status of projects not covered under an agenda item.
(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an action item)

5. Claims Review and Approval – For Possible Action

- Review and Approval of Bills Paid and Claims Received for April 2025.

6. Minutes Approval – For Possible Action

- Approval of Minutes from the May 6th, 2025 Regular Board Meeting and May 20th Special Board Meeting.

7. Warren Reed Plant Insurance – For Possible Action

- Presentation of the MGSD Plant Insurance package through Nevada Public Agency Insurance Pool for FY 2025-2026.

8. HDR Concrete Rehabilitation Project– For Possible Action

- Project update by HDR Engineering regarding the plant concrete rehabilitation.

9. Attorney-Client Conference – For Possible Action

- Status Report of Ongoing Matters and Requests from MGSD Staff and Board of Trustees
Note: The Board of Trustees reserves the right to interrupt the open meeting during this time and adjourn to a closed session for the purpose of having an attorney-client discussion regarding potential or existing litigation, pursuant to NRS 241.015(3)(b)(2). No action will be taken on an item discussed during a closed session.

10. Engineer's Report – For Possible Action

- Action Items may include matters needing immediate attention or resolution related to line rehabilitation, line cleaning, and progress of various projects.

11. Administrative Report by Staff – For Possible Action

- Action Items may include correspondence requiring immediate action or response by the Board.

12. Board Comment – Discussion Only, Not For Possible Action

- Discussion may include comments and/or status of projects not covered under an agenda item.
(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an action item)

13. Public Comment -- Discussion Only, Not For Possible Action

- Public Comment is limited to three minutes per speaker unless the Board Chairman allows additional time.
- Per NRS 241.020, no action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

14. ADJOURNMENT

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- The MGSD Board reserves the right to hear any agenda item out of order, to combine two or more agenda items for consideration, and remove an item from the agenda or delay a discussion relating to any item on the agenda.
 - Copies of supporting material are available online at www.mgsdistrict.org or can be requested from the Minden-Gardnerville Sanitation District Office located at 1790 Hwy. 395, Minden, NV 89423, by calling Haley Freeman or Jessica Kneefel at (775) 782-3546, or by email at Staff@mgsdistrict.org or at haley@mgsdistrict.org or at jessica@mgsdistrict.org.
 - Any agenda item represented by an attorney must give written notice to the Minden-Gardnerville Sanitation District at least fifteen days prior to the meeting.
 - All persons attending the meeting are required to sign the guest register. All meetings are recorded pursuant to NRS 241.035.
 - NOTICE TO PERSONS WITH DISABILITIES: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the MGSD office at (775) 782-3546 in advance of the meeting, so that arrangements may be conveniently made.
 - This meeting notice is posted at the following locations: the Minden-Gardnerville Sanitation District; Douglas County Historic Courthouse Building; Gardnerville Post Office; Minden Post Office; and at <https://notice.nv.gov>
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PLEASE DO NOT REMOVE UNTIL: 6/04/2025

CHECK REGISTER - PAYROLL

4/1/25 - 4/30/25

Line #	Payment Date	Vendor Check Name	ACH/Check #	Invoice Number	GL Account Number	GL Account Name	Transaction Description	Check Amount
1	4/11/2025	Public Employees Retirement System	EFT-4/11/25-01	P0325	50200-010	Payroll Taxes & Employee Benefits	Monthly NV PERS - Mar-2025	\$ 31,366.12
2	4/11/2025	State Coll & Disb Unit - SCADU	EFT-4/11/25-02	36-041125	20300-010	Accrued Payroll Taxes	Child Support - Bi-Weekly	\$ 163.38
3	4/11/2025	Voya Financial	EFT-4/11/25-03	04112025	20300-010	Accrued Payroll Taxes	457 Mutual Fund	\$ 2,485.00
4	4/11/2025	Wells Fargo 941	ACH-041125-941	FED 941 4/11/2025 STAFF	20300-010	Accrued Payroll Taxes	FED 941 4/11/2025 STAFF	\$ 6,604.91
5	4/11/2025	WF Used for Direct Deposit	ACH-041125-DD	DD 4/11/2025 STAFF	10000-116	Cash - Payroll Checking - Wells Fargo	DD 4/11/2025 STAFF	\$ 37,851.58
6	4/15/2025	JD	EFT-4/15/25-01	011525	80900-010	Retiree Health Insurance Premiums	Medicare Reimbursement - JD	\$ 380.89
7	4/15/2025	BD	EFT-4/15/25-02	011525	80900-010	Retiree Health Insurance Premiums	Medicare Reimbursement - BF	\$ 519.43
8	4/15/2025	JH	EFT-4/15/25-03	121624	80900-010	Retiree Health Insurance Premiums	Medicare Reimbursement - JH	\$ 86.16
9	4/15/2025	FJ	EFT-4/15/25-04	011525	80900-010	Retiree Health Insurance Premiums	Medicare Reimbursement - FJ	\$ 366.21
10	4/15/2025	TS	EFT-4/15/25-05	011525	80900-010	Retiree Health Insurance Premiums	Medicare Reimbursement - TS	\$ 364.48
11	4/15/2025	SK	EFT-4/15/25-06	011525	80900-010	Retiree Health Insurance Premiums	Medicare Reimbursement - SK	\$ 58.78
12	4/21/2025	Public Agency Compensation Trust	ACH-042125	042325	50200-010	Payroll Taxes & Employee Benefits	April 23, 2025 - Installment	\$ 7,491.50
13	4/25/2025	State Coll & Disb Unit - SCADU	EFT-4/25/25-01	36-042525	20300-010	Accrued Payroll Taxes	Child Support - Bi-Weekly	\$ 163.38
14	4/25/2025	Voya Financial	EFT-4/25/25-02	04252025	20300-010	Accrued Payroll Taxes	457 Mutual Fund	\$ 2,485.00
15	4/25/2025	Wells Fargo 941	ACH042525-941	FED 941 4/25/2025 STAFF	20300-010	Accrued Payroll Taxes	FED 941 4/25/2025 STAFF	\$ 6,768.02
16	4/25/2025	WF Used for Direct Deposit	ACH042525-DD	DD 4/25/2025 STAFF	10000-116	Cash - Payroll Checking - Wells Fargo	DD 4/25/2025 STAFF	\$ 38,382.36
17	4/30/2025	HealthEquity - ACH	EFT-4/30/25-01	HSA04302025	50200-010	Payroll Taxes & Employee Benefits	Apr HSA Contributions	\$ 2,245.80
18	4/30/2025	HOMETOWN HEALTH	EFT-4/30/25-02	77010-047	80900-010	Retiree Health Insurance Premiums	Apr 2025 Health Insurance	\$ 1,256.52
19	4/30/2025	HOMETOWN HEALTH	EFT-4/30/25-02	77010-047	50200-020	Medical Benefits	Apr 2025 Health Insurance	\$ 16,834.69
20	4/30/2025	METLIFE - GROUP BENEFITS	EFT-4/30/25-03	04302025	80900-010	Retiree Health Insurance Premiums	Dental & Life Insurance	\$ 385.76
21	4/30/2025	METLIFE - GROUP BENEFITS	EFT-4/30/25-03	04302025	50200-020	Medical Benefits	Dental & Life Insurance	\$ 1,326.49
22	4/30/2025	Nevada State Treasurer's Office	EFT-4/30/25-04	36-0425	50200-010	Payroll Taxes & Employee Benefits	CS Handling Fee - Monthly	\$ 4.00
23	4/30/2025	Public Employees Retirement System	EFT-4/30/25-05	P0425	50200-010	Payroll Taxes & Employee Benefits	Monthly NV PERS - Apr-2025	\$ 30,962.75
24	4/30/2025	VSP VISION CARE, INC (AT)	EFT-4/30/25-06	822663686	80900-010	Retiree Health Insurance Premiums	Vision Insurance - Apr 2025	\$ 91.44
25	4/30/2025	VSP VISION CARE, INC (AT)	EFT-4/30/25-06	822663686	50200-020	Medical Benefits	Vision Insurance - Apr 2025	\$ 146.46
26	4/30/2025	Wells Fargo 941	ACH-043025-BRD-DD	FED 941 4/30/2025 BOARD	20300-010	Accrued Payroll Taxes	FED 941 4/30/2025 BOARD	\$ 234.50
27	4/30/2025	WF Used for Direct Deposit	ACH043025-BRD	DD 4/30/2025 BOARD	10000-116	Cash - Payroll Checking - Wells Fargo	DD 4/30/2025 BOARD	\$ 2,332.75
Total Amount of Checks (24 ACH/EFT Checks)								\$ 191,358.36



MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Ten Months Ending Wednesday, April 30, 2025

	YTD Actual Fiscal 2025	Budget 2025	Remianing Budget \$ Variance	Budget Spent % Fiscal 2025	Remaining Budget % Fiscal 2025
CAPITAL EXPENSES					
Collection System Rehab	\$0.00	\$1,950,000.00	\$1,950,000.00	0.00%	100.00%
Collection System Rehab-Old Budget Years	(\$106,114.46)		\$106,114.46	0.00%	0.00%
Semi Truck	\$5,000.00	\$250,000.00	\$245,000.00	2.00%	98.00%
Boiler Replacement #2	\$86,873.49	\$97,000.00	\$10,126.51	89.56%	10.44%
Clean & Inspect Digester	\$0.00	\$280,000.00	\$280,000.00	0.00%	100.00%
Rehab Concrete in Primary Clarifier	\$61,608.33	\$1,200,000.00	\$1,138,391.67	5.13%	94.87%
Plant PLC & Infrastucture Replacement	\$68,216.17	\$300,000.00	\$231,783.83	22.74%	77.26%
Breaker Emergency Repair Reclass 24/25 FY	\$65,836.96		(\$65,836.96)	0.00%	0.00%
Office Addition Design	\$4,175.00	\$100,000.00	\$95,825.00	4.18%	95.83%
Office/Computer Equipment	\$1,566.59		(\$1,566.59)	0.00%	0.00%
ARRA Reimbursement	\$77,166.63	\$77,167.00	\$0.37	100.00%	0.00%
TOTAL	\$264,328.71	\$4,254,167.00	\$3,989,838.29	6.21%	93.79%

CHECK REGISTER - GENERAL

4/1/25 - 4/30/25

Line #	Payment Date	Vendor Check Name	ACH/Check #	Invoice Number	GL Account Number	GL Account Name	Transaction Description	Check Amount
1	4/8/2025	Clemetson, Thomas Henry & Patricia Louise	5918	RFND00031	20200-010	Customers With Credit Balances	RM REFUND: DEBIT000102	\$ 140.36
2	4/10/2025	BENTLY RANCH	5919	212961	50800-010	Sludge Removal	Biosolids	\$ 421.54
3	4/10/2025	Charter Communications	5920	218924901040125	64400-010	Telephone	Fiber COAX Line	\$ 699.00
4	4/10/2025	Cinderlite Trucking Inc.	5921	456957	50600-010	Repairs & Maintenance	Sage	\$ 580.00
5	4/10/2025	Codale Electric Supply	5922	S009111716.001	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 1,135.90
6	4/10/2025	JOANA PEREZ	5923	957019	64330-010	Cleaning & Kitchen Supplies	Cleaning Services	\$ 450.00
7	4/10/2025	THE PARTS HOUSE	5924	188832	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 153.88
8	4/10/2025	R F MACDONALD CO.	5925	370416	16800-030	Boiler #2 Replacement	Boiler Replacement	\$ 70,803.99
9	4/10/2025	SILVER STATE ANALYTICAL LABS, INC.	5926	RN327491	52400-010	Lab Testing	Lab Analysis	\$ 43.00
10	4/10/2025	SILVER STATE ANALYTICAL LABS, INC.	5926	RN327476	52400-010	Lab Testing	Lab Analysis	\$ 72.00
11	4/10/2025	SILVER STATE ANALYTICAL LABS, INC.	5926	RN327473	52400-010	Lab Testing	Lab Analysis	\$ 72.00
12	4/10/2025	SILVER STATE ANALYTICAL LABS, INC.	5926	RN327451	52400-010	Lab Testing	Lab Analysis	\$ 990.00
13	4/10/2025	SILVER STATE ANALYTICAL LABS, INC.	5926	RN327538	52400-010	Lab Testing	Lab Analysis	\$ 72.00
14	4/10/2025	SILVER STATE ANALYTICAL LABS, INC.	5926	RN327539	52400-010	Lab Testing	Lab Analysis	\$ 72.00
15	4/10/2025	SILVER STATE ANALYTICAL LABS, INC.	5926	RN327610	52400-010	Lab Testing	Lab Analysis	\$ 66.00
16	4/10/2025	SILVER STATE ANALYTICAL LABS, INC.	5926	RN327670	52400-010	Lab Testing	Lab Analysis	\$ 43.00
17	4/10/2025	SILVER STATE ANALYTICAL LABS, INC.	5926	RN327739	52400-010	Lab Testing	Lab Analysis	\$ 100.00
18	4/10/2025	SILVER STATE ANALYTICAL LABS, INC.	5926	RN327801	52400-010	Lab Testing	Lab Analysis	\$ 72.00
19	4/10/2025	SILVER STATE ANALYTICAL LABS, INC.	5926	RN327802	52400-010	Lab Testing	Lab Analysis	\$ 72.00
20	4/10/2025	TOWN OF MINDEN	5927	40125	50500-010	Utilities	Water and Trash	\$ 689.21
21	4/10/2025	WESTERN NEVADA SUPPLY	5928	41681092	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 54.72
22	4/11/2025	CINTAS	EFT-4/11/25-01	5256280303	50300-010	Safety Equipment & Supplies	First Aid Supplies	\$ 107.52
23	4/11/2025	CINTAS	EFT-4/11/25-01	5260898615	50300-010	Safety Equipment & Supplies	First Aid Supplies	\$ 72.78
24	4/11/2025	Flyers Energy, LLC	EFT-4/11/25-02	CFS-4205372	51500-010	Truck & Auto Expense	Fuels	\$ 567.25
25	4/11/2025	HOME DEPOT CREDIT SERVICES	EFT-4/11/25-03	9521842	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 26.50
26	4/11/2025	HOME DEPOT CREDIT SERVICES	EFT-4/11/25-03	8611202	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 77.30
27	4/11/2025	POWER & CONTROL SOLUTIONS, INC.	EFT-4/11/25-04	1616	50600-020	R&M Main Breaker Failure Repair Costs	Breaker Failure Repair and Mai	\$ 1,600.00
28	4/11/2025	Tractor Supply Credit Plan	EFT-4/11/25-05	200378987	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 22.96
29	4/11/2025	Tractor Supply Credit Plan	EFT-4/11/25-05	200379691	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 150.46
30	4/11/2025	Warren Averett Technology Group, LLC	EFT-4/11/25-06	79653	71500-010	IT/Tech Professional Services	Out of Scope	\$ 46.25
31	4/11/2025	Warren Averett Technology Group, LLC	EFT-4/11/25-06	79502	65310-010	Software Services	Office 365	\$ 637.20

CHECK REGISTER - GENERAL

4/1/25 - 4/30/25

Line #	Payment Date	Vendor Check Name	ACH/Check #	Invoice Number	GL Account Number	GL Account Name	Transaction Description	Check Amount
32	4/22/2025	Nevada State Bank	EFT-4/22/25-01	TS030625	65100-010	Other Administration Expense	Other Admin Expense	\$ 74.54
33	4/22/2025	Nevada State Bank	EFT-4/22/25-01	AM031225	50700-010	Other Plant Expense	iPhone Storage	\$ 2.99
34	4/22/2025	Nevada State Bank	EFT-4/22/25-01	PB032025	50900-010	Operators Education/Training	RCAC Conference Extra Day	\$ 129.04
35	4/22/2025	Nevada State Bank	EFT-4/22/25-01	CS030525	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 132.49
36	4/22/2025	Nevada State Bank	EFT-4/22/25-01	CS030725	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 930.00
37	4/22/2025	Nevada State Bank	EFT-4/22/25-01	CS031325	50300-010	Safety Equipment & Supplies	Operator Boots	\$ 174.95
38	4/22/2025	Nevada State Bank	EFT-4/22/25-01	JW031425	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 100.55
39	4/22/2025	Nevada State Bank	EFT-4/22/25-01	JW040125	64300-010	Office Supplies & Expense	Board Meeting Supplies	\$ 6.69
40	4/22/2025	Nevada State Bank	EFT-4/22/25-01	EB031925	52300-010	Lab Supplies	Laboratory Supplies	\$ 55.99
41	4/22/2025	Nevada State Bank	EFT-4/22/25-01	EB032625	52300-010	Lab Supplies	Laboratory Supplies	\$ 39.93
42	4/22/2025	Nevada State Bank	EFT-4/22/25-01	LG031725	65310-010	Software Services	Software	\$ 16.99
43	4/22/2025	Nevada State Bank	EFT-4/22/25-01	LG032125	64300-010	Office Supplies & Expense	Office Supplies	\$ 57.76
44	4/22/2025	Nevada State Bank	EFT-4/22/25-01	LG032825	64500-010	Postage	Postage	\$ 29.99
45	4/22/2025	Nevada State Bank	EFT-4/22/25-01	NQ030625	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 223.70
46	4/22/2025	Nevada State Bank	EFT-4/22/25-01	HM032425	65310-010	Software Services	Adobe	\$ 34.99
47	4/22/2025	Nevada State Bank	EFT-4/22/25-01	HM032525	65100-010	Other Administration Expense	Business Cards	\$ 154.00
48	4/22/2025	Nevada State Bank	EFT-4/22/25-01	HM032625	51500-010	Truck & Auto Expense	Fuels	\$ 40.86
49	4/22/2025	Nevada State Bank	EFT-4/22/25-01	JK030625	65300-010	Office Equipment/Hardware	Office Equipment	\$ 439.96
50	4/22/2025	Nevada State Bank	EFT-4/22/25-01	JK031025	65300-010	Office Equipment/Hardware	Office Equipment	\$ 349.00
51	4/22/2025	Nevada State Bank	EFT-4/22/25-01	JK031025-2	65300-010	Office Equipment/Hardware	Office Equipment	\$ 41.98
52	4/22/2025	Nevada State Bank	EFT-4/22/25-01	JK031425	64330-010	Cleaning & Kitchen Supplies	Kitchen Supplies	\$ 69.86
53	4/22/2025	Nevada State Bank	EFT-4/22/25-01	JK032625	65200-010	Filing Fees & Permits	SAM Federal Filing	\$ 498.00
54	4/22/2025	Nevada State Bank	EFT-4/22/25-01	CC031025	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 320.08
55	4/22/2025	Nevada State Bank	EFT-4/22/25-01	CC032725	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 35.96
56	4/23/2025	BENTLY RANCH	5929	212992	50800-010	Sludge Removal	Biosolids	\$ 252.00
57	4/23/2025	BENTLY RANCH	5929	213005	50800-010	Sludge Removal	Biosolids	\$ 301.00
58	4/23/2025	BENTLY RANCH	5929	212811	50800-010	Sludge Removal	Biosolids	\$ 294.00
59	4/23/2025	Nick Quilici	EFT-4/23/25-01	42325	50700-010	Other Plant Expense	Grade II Test Reimbursement	\$ 209.00
60	4/23/2025	FIRST CHOICE COFFEE SERVICES	EFT-4/23/25-02	298570	64330-010	Cleaning & Kitchen Supplies	Kitchen Supplies	\$ 44.00
61	4/23/2025	Flyers Energy, LLC	EFT-4/23/25-03	CFS-4223046	51500-010	Truck & Auto Expense	Fuels	\$ 596.38
62	4/23/2025	Frontier	EFT-4/23/25-04	250401	64400-010	Telephone	CoGen Monitoring Line	\$ 217.46

CHECK REGISTER - GENERAL

4/1/25 - 4/30/25

Line #	Payment Date	Vendor Check Name	ACH/Check #	Invoice Number	GL Account Number	GL Account Name	Transaction Description	Check Amount
63	4/23/2025	GRAINGER	EFT-4/23/25-05	9480554238	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 137.44
64	4/23/2025	Hajoca Corporation	EFT-4/23/25-06	S014362044.001	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 134.27
65	4/23/2025	LEAF	EFT-4/23/25-07	18187489	65300-010	Office Equipment/Hardware	Copier Lease	\$ 380.25
66	4/23/2025	McMaster-Carr Supply Company	5930	39887387	50600-010	Repairs & Maintenance	Nylon-Insert Locknut	\$ 43.81
67	4/23/2025	NV Energy	EFT-4/23/25-08	1790250411	50500-010	Utilities	Plant Energy	\$ 28,612.52
68	4/23/2025	NV Energy	EFT-4/23/25-09	800250411	55300-010	Reservoir & Pump Utilities	Pump Station Energy	\$ 12,529.57
69	4/23/2025	POWER & CONTROL SOLUTIONS, INC.	EFT-4/23/25-10	1619	50600-010	Repairs & Maintenance	Power & Control Solutions	\$ 4,312.50
70	4/23/2025	POWER & CONTROL SOLUTIONS, INC.	EFT-4/23/25-10	1619	50600-020	R&M Main Breaker Failure Repair Costs	Power & Control Solutions	\$ 1,207.50
71	4/23/2025	POWER & CONTROL SOLUTIONS, INC.	EFT-4/23/25-10	1619	15600-030	Plant PLC & Infrastructure Replacement	Power & Control Solutions	\$ 460.00
72	4/23/2025	R F MACDONALD CO.	5931	I240505	50600-010	Repairs & Maintenance	Control Transmitter	\$ 531.88
73	4/23/2025	RESOURCE CONCEPTS, INC.	EFT-4/23/25-11	25-0340	71200-010	Engineering	District Business	\$ 1,012.50
74	4/23/2025	RESOURCE CONCEPTS, INC.	EFT-4/23/25-11	25-0341	55100-010	Reservoir Repairs & Maintenance	Effluent	\$ 131.25
75	4/23/2025	RESOURCE CONCEPTS, INC.	EFT-4/23/25-11	25-0342	71200-010	Engineering	CMAR Contract	\$ 1,272.50
76	4/23/2025	RESOURCE CONCEPTS, INC.	EFT-4/23/25-11	25-0339	71200-010	Engineering	Plan Review Heybourne Meadows	\$ 6,112.50
77	4/23/2025	Ring Central Inc	EFT-4/23/25-12	CD_001091741	64400-010	Telephone	March-April VOIP	\$ 325.27
78	4/23/2025	SDBX STUDIO	5932	14829	71500-010	IT/Tech Professional Services	Website Maintenance	\$ 26.25
79	4/23/2025	SDBX STUDIO	5932	15029	71500-010	IT/Tech Professional Services	Website Maintenance	\$ 37.99
80	4/23/2025	COGEN SERVICE	5933	6809	50600-010	Repairs & Maintenance	CoGen Preventative Maint	\$ 2,500.00
81	4/23/2025	SILVER STATE ANALYTICAL LABS, INC.	5934	RN328155	52400-010	Lab Testing	Lab Analysis	\$ 72.00
82	4/23/2025	SILVER STATE ANALYTICAL LABS, INC.	5934	RN328156	52400-010	Lab Testing	Lab Analysis	\$ 72.00
83	4/23/2025	SILVER STATE ANALYTICAL LABS, INC.	5934	RN328198	52400-010	Lab Testing	Lab Analysis	\$ 43.00
84	4/23/2025	SNELL & WILMER, LLP	EFT-4/23/25-13	2962753	71100-010	Legal	Legal Service	\$ 560.00
85	4/23/2025	Spectrum Business	EFT-4/23/25-14	0157628032725	64400-010	Telephone	Internet	\$ 194.99
86	4/23/2025	SOUTHWEST GAS CORP	EFT-4/23/25-15	250401	50500-010	Utilities	SW Gas	\$ 1,020.06
87	4/23/2025	Thatcher Company of Nevada, Inc.	EFT-4/23/25-16	2025400101288	50400-010	Processing Chemicals	Chemicals	\$ 5,994.19
88	4/23/2025	Ubeo Business Services	EFT-4/23/25-17	4865185	64500-010	Postage	Statement Billing Mail	\$ 1,692.96
89	4/23/2025	Ubeo Business Services	EFT-4/23/25-17	4865185	64310-010	Statement Billing Supplies	Statement Billing Mail	\$ 1,119.68
90	4/23/2025	West Coast Rotor	5935	31601	50600-010	Repairs & Maintenance	Sludge Pump Replacement Parts	\$ 2,951.60
91	4/30/2025	Carson Valley Locksmith, Inc.	5936	11868	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 115.00
92	4/30/2025	BENTLY RANCH	5937	213022	50800-010	Sludge Removal	Biosolids	\$ 241.08
93	4/30/2025	BENTLY RANCH	5937	213052	50800-010	Sludge Removal	Biosolids	\$ 163.94

CHECK REGISTER - GENERAL

4/1/25 - 4/30/25

Line #	Payment Date	Vendor Check Name	ACH/Check #	Invoice Number	GL Account Number	GL Account Name	Transaction Description	Check Amount
94	4/30/2025	George & Sons Garage Doors	5938	I29518	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 210.00
95	4/30/2025	SILVER STATE ANALYTICAL LABS, INC.	5939	RN328533	52400-010	Lab Testing	Lab Analysis	\$ 72.00
96	4/30/2025	SILVER STATE ANALYTICAL LABS, INC.	5939	RN328532	52400-010	Lab Testing	Lab Analysis	\$ 72.00
97	4/30/2025	SILVER STATE ANALYTICAL LABS, INC.	5939	RN328689	52400-010	Lab Testing	Lab Analysis	\$ 43.00
98	4/30/2025	SILVER STATE ANALYTICAL LABS, INC.	5939	RN328429	52400-010	Lab Testing	Lab Analysis	\$ 43.00
99	4/30/2025	WESTERN INDUSTRIAL PARTS, INC.	5940	2504-122182	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 213.53
100	4/30/2025	WESTERN NEVADA SUPPLY	5941	11708900	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 174.86
101	4/30/2025	WESTERN NEVADA SUPPLY	5941	11709831	50600-010	Repairs & Maintenance	Repairs and Maintenance	\$ 118.49
Total of Checks (48 EFT\Checks)								\$ 160,940.34

Legend:

Capital
Breaker Failure Costs

MINDEN-GARDNERVILLE
ACCOUNT SUMMARY STATEMENT
For the Ten Months Ending, Wednesday, April 30, 2025

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Line # General Account													
1 Balance 1st day of Month	\$ 2,705,314.38	\$ 3,036,144.95	\$ 2,958,187.94	\$ 3,638,528.62	\$ 3,824,233.86	\$ 3,918,249.00	\$ 3,903,931.87	\$ 4,071,239.30	\$ 4,486,961.49	\$ 4,622,822.61		\$ -	
2 Cash Receipts													
3 User Fees	\$ 198,110.75	\$ 190,380.45	\$ 15,526.55	\$ 186,700.17	\$ 37,227.20	\$ 213,942.49	\$ 343,711.80	\$ 202,634.73	\$ 2,808.60	\$ 361,996.26			\$ 1,753,039.00
4 Connection Fees	\$ 1,325.50	\$ 165.00	\$ 1,661.00										\$ 3,151.50
5 Capacity Fees	\$ 91,806.00	\$ 17,160.00	\$ 172,744.00	\$ 113,256.00	\$ 127,842.00		\$ 57,200.00	\$ 193,440.00	\$ 74,360.00	\$ 167,475.00			\$ 1,015,283.00
6 Permit Fee Income			\$ 200.00										\$ 200.00
7 Acreage Fees/Annexation Fee								\$ 4,454.50					\$ 4,454.50
8 Consolidated Tax (SCCRT)	\$ 11,221.62	\$ 11,221.62	\$ 11,221.62	\$ 11,221.62	\$ 11,221.62	\$ 11,221.62	\$ 11,221.62	\$ 11,221.62	\$ 11,221.62	\$ 11,221.62			\$ 112,216.20
9 Ad Volorem	\$ 194.96	\$ 59,981.04	\$ 167,832.33	\$ 25,742.88	\$ 96,340.86	\$ 4,465.87	\$ 29,112.81	\$ 91,716.50	\$ 79,244.28	\$ 36,630.37			\$ 591,261.90
10 Pass-Through Reimbursement	\$ 1,938.75	\$ 4,041.25						\$ 8,352.50	\$ 1,681.25				\$ 16,013.75
11 GRGID	\$ 198,649.58		\$ 466,924.12	\$ 110,316.00		\$ 198,698.57		\$ 156,510.12	\$ 230,901.00	\$ 110,316.00			\$ 1,472,315.39
12 Health Ins Reimbursement	\$ 83.47		\$ 83.47	\$ 83.47	\$ 83.47								\$ 333.88
13 Finance Charge Increase/(Decrease) Accrued													\$ -
14 Wells Fargo Investment Interest													\$ -
15 Misc Income Increase/(Decrease)										\$ 5,007.00			\$ 5,007.00
16 Total Cash Receipts	\$ 503,330.63	\$ 282,949.36	\$ 836,193.09	\$ 447,320.14	\$ 272,715.15	\$ 428,328.55	\$ 441,246.23	\$ 668,329.97	\$ 400,216.75	\$ 692,646.25	\$ -	\$ -	\$ 4,973,276.12
17													
18 Cash Paid Out													
19 Capital Expenses	\$ (189,872.94)	\$ 3,777.50	\$ 220,995.29	\$ 20,218.96	\$ (67,733.03)	\$ 49,764.83	\$ 3,071.48	\$ 40,828.00		\$ 5,590.00			\$ 86,640.09
20 Plant Expenses	\$ 141,874.00	\$ 65,822.20	\$ 38,948.32	\$ 53,731.01	\$ 50,820.05	\$ 41,215.73	\$ 83,933.59	\$ 7,599.21	\$ 65,535.05	\$ 57,074.51			\$ 606,553.67
21 Collections Expenses	\$ 8,474.02	\$ 3,359.32	\$ 2,700.39	\$ 1,131.45	\$ 1,432.63	\$ 1,061.20	\$ 888.02	\$ 1,151.42	\$ 1,484.25	\$ 1,357.00			\$ 23,039.70
22 Lab Expenses	\$ 16,735.05	\$ 5,332.11	\$ 4,778.15	\$ 5,508.00	\$ 10,130.39	\$ 6,932.69	\$ 2,170.00	\$ 971.00	\$ 11,754.81	\$ 3,349.00			\$ 67,661.20
23 Reservoir/Effluent Expenses	\$ 392.50	\$ 315.00	\$ 1,689.75	\$ 156.20	\$ 676.33	\$ 735.67	\$ 3,385.47	\$ 15,174.32	\$ 335.27	\$ 12,660.82			\$ 35,521.33
24 General & Administrative	\$ 38,869.93	\$ 27,510.24	\$ 22,048.01	\$ 25,280.05	\$ 27,009.34	\$ 34,568.06	\$ 18,720.49	\$ 27,662.58	\$ 24,675.00	\$ 21,107.40			\$ 267,451.10
25 Payroll-Related Expenses													\$ -
26 Professional Fees	\$ 6,027.50	\$ 4,790.00	\$ 14,692.50	\$ 5,589.23	\$ 6,364.30	\$ 8,367.50	\$ 11,769.75	\$ 9,221.25	\$ 10,571.25	\$ 10,842.99			\$ 88,236.27
27 Total Expenses	\$ 22,500.06	\$ 110,906.37	\$ 305,852.41	\$ 111,614.90	\$ 28,700.01	\$ 142,645.68	\$ 123,938.80	\$ 102,607.78	\$ 114,355.63	\$ 111,981.72	\$ -	\$ -	\$ 1,175,103.36
28													
29 Prepaid Claims Increase/(Decrease)													\$ -
30 Accrued Expenses	\$ -												\$ -
31													
32 Transfer to Other Accounts (Decrease)	\$ (150,000.00)	\$ (250,000.00)	\$ (150,000.00)	\$ (150,000.00)	\$ (150,000.00)	\$ (300,000.00)	\$ (150,000.00)	\$ (150,000.00)	\$ (150,000.00)	\$ (150,000.00)			\$ (1,750,000.00)
33 Wells Fargo Investment Sweep										\$ 5,112,737.45			\$ 5,112,737.45
34 Total Balance last day of Month	\$ 3,036,144.95	\$ 2,958,187.94	\$ 3,638,528.62	\$ 3,824,233.86	\$ 3,918,249.00	\$ 3,903,931.87	\$ 4,071,239.30	\$ 4,486,961.49	\$ 4,622,822.61	\$ (59,250.31)	\$ -	\$ -	

MINDEN-GARDNERVILLE
ACCOUNT SUMMARY STATEMENT
For the Ten Months Ending, Wednesday, April 30, 2025

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
37 Payroll Account													
38 Balance 1st of Month	\$ 59,198.70	\$ 42,873.69	\$ 58,093.46	\$ 50,120.24	\$ 35,335.22	\$ (12,553.84)	\$ 167,593.20	\$ 121,248.72	\$ 109,088.34	\$ 106,127.68			
39 Transfer from Checking	\$ 150,000.00	\$ 250,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 300,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00			\$ 1,750,000.00
40 Interest	\$ 126.86	\$ 179.01	\$ 99.84	\$ 63.17	\$ 57.18	\$ 50.10	\$ 41.60	\$ 30.77	\$ 86.95	\$ 82.79			\$ 818.27
41	\$ -												\$ -
42 Payroll Expenses	\$ (166,451.87)	\$ (234,959.24)	\$ (158,073.06)	\$ (164,848.19)	\$ (197,946.24)	\$ (119,903.06)	\$ (196,386.08)	\$ (162,191.15)	\$ (153,047.61)	\$ (193,070.61)			\$ (1,746,877.11)
43 Balance Last day of Month	\$ 42,873.69	\$ 58,093.46	\$ 50,120.24	\$ 35,335.22	\$ (12,553.84)	\$ 167,593.20	\$ 121,248.72	\$ 109,088.34	\$ 106,127.68	\$ 63,139.86	\$ -	\$ -	
46 LGIP POOL Account													
47 Balance 1st of Month	\$ 1,282,936.01	\$ 1,250,014.12	\$ 1,255,674.23	\$ 1,261,381.63	\$ 1,266,750.84	\$ 1,271,979.26	\$ 1,276,928.78	\$ 1,243,321.88	\$ 1,247,979.43	\$ 1,252,278.12			
48 Transfer from Checking													
49 Interest Earned	\$ 5,661.43	\$ 5,660.11	\$ 5,707.40	\$ 5,369.21	\$ 5,228.42	\$ 4,949.52	\$ 4,976.41	\$ 4,657.55	\$ 4,298.69	\$ 4,642.57			\$ 51,151.31
50 ARRA Payment	\$ (38,583.32)						\$ (38,583.31)						\$ (77,166.63)
51 Transfer to Other Accounts													
52 Balance Last day of Month	\$ 1,250,014.12	\$ 1,255,674.23	\$ 1,261,381.63	\$ 1,266,750.84	\$ 1,271,979.26	\$ 1,276,928.78	\$ 1,243,321.88	\$ 1,247,979.43	\$ 1,252,278.12	\$ 1,256,920.69	\$ -	\$ -	
53 Per G/L													
54 ARRA Bond Restricted													
55 Balance 1st of Month	\$ 90,046.30	\$ 90,443.84	\$ 90,853.55	\$ 91,266.69	\$ 91,655.35	\$ 92,033.82	\$ 92,392.10	\$ 92,752.32	\$ 93,099.58	\$ 93,420.40			
56 Transfer from Other Accounts													\$ -
57 Interest Earned	\$ 397.54	\$ 409.71	\$ 413.14	\$ 388.66	\$ 378.47	\$ 358.28	\$ 360.22	\$ 347.26	\$ 320.82	\$ 346.49			\$ 3,720.59
58 Transfer to Other Accounts													
59 Balance Last day of Month	\$ 90,443.84	\$ 90,853.55	\$ 91,266.69	\$ 91,655.35	\$ 92,033.82	\$ 92,392.10	\$ 92,752.32	\$ 93,099.58	\$ 93,420.40	\$ 93,766.89	\$ -	\$ -	
62 MEEDER Investments													
63 Balance 1st of Month	\$ 5,183,926.28	\$ 5,204,541.75	\$ 5,225,094.65	\$ 5,245,097.90	\$ 5,266,060.31	\$ 5,286,004.28	\$ 5,306,325.82	\$ 5,326,690.09	\$ 5,345,847.26	\$ 5,366,270.78			
64 Earned on Investments	\$ 21,481.07	\$ 21,066.62	\$ 20,889.49	\$ 21,828.97	\$ 20,810.43	\$ 21,187.85	\$ 21,230.73	\$ 20,023.66	\$ 21,290.14	\$ 20,809.10			\$ 210,598.06
65 Net Realized Gain/Loss		\$ 352.06											
66 Investment Fund Fees	\$ (865.60)	\$ (865.78)	\$ (866.24)	\$ (866.56)	\$ (866.46)	\$ (866.31)	\$ (866.46)	\$ (866.49)	\$ (866.62)	\$ (866.92)			\$ (8,663.44)
67 Transfer to Other Accounts													
68 Balance Last day of Month	\$ 5,204,541.75	\$ 5,225,094.65	\$ 5,245,097.90	\$ 5,266,060.31	\$ 5,286,004.28	\$ 5,306,325.82	\$ 5,326,690.09	\$ 5,345,847.26	\$ 5,366,270.78	\$ 5,386,212.96	\$ -	\$ -	
69													
70 Petty Cash													
71 Balance 1st of Month	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00			
72 Expenses													\$ -
73 Reimbursements													\$ -
74 Balance Last day of Month	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	
75													
76 TOTAL CASH ALL ACCOUNTS	\$ 9,624,518.35	\$ 9,588,403.83	\$ 10,286,895.08	\$ 10,484,535.58	\$ 10,556,212.52	\$ 10,747,671.77	\$ 10,855,752.31	\$ 11,283,476.10	\$ 11,441,419.59	\$ 11,854,027.54	\$ -	\$ -	



MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Ten Months Ending Wednesday, April 30, 2025

	YTD Actual Fiscal 2025	Budget 2025	Remianing Budget \$ Variance	Budget Spent % Fiscal 2025	Remaining Budget % Fiscal 2025
1 PAYROLL					
2 Salaries	\$1,146,450.60	\$1,294,988.00	\$148,537.40	88.53%	11.47%
3 Payroll Taxes & Employee Benefits	\$643,883.19	\$822,858.00	\$178,974.81	78.25%	21.75%
4 TOTAL PAYROLL	\$1,790,333.79	\$2,117,846.00	\$327,512.21	84.54%	15.46%



MINDEN-GARDNERVILLE SANITATION DISTRICT
 Expenses versus Annual Budget
 For the Ten Months Ending Wednesday, April 30, 2025

	YTD Actual Fiscal 2025	Budget 2025	Remianing Budget \$ Variance	Budget Spent % Fiscal 2025	Remaining Budget % Fiscal 2025
5 OPERATIONAL EXPENSES					
6 PLANT EXPENSES					
7 Safety	\$11,812.17	\$12,000.00	\$187.83	98.43%	1.57%
8 Plant Supplies (Processing Chemicals)	\$127,446.17	\$162,750.00	\$35,303.83	78.31%	21.69%
9 Utilities	\$161,828.23	\$195,750.00	\$33,921.77	82.67%	17.33%
10 Repairs & Maintenance	\$174,826.19	\$325,000.00	\$150,173.81	53.79%	46.21%
11 Mosquito Abatement		\$10,000.00	\$10,000.00	0.00%	100.00%
12 Other Plant Expense	\$4,653.70	\$6,500.00	\$1,846.30	71.60%	28.40%
13 Sludge Removal	\$12,503.54	\$18,000.00	\$5,496.46	69.46%	30.54%
14 Education	\$4,974.14	\$13,000.00	\$8,025.86	38.26%	61.74%
15 TOTAL O & P EXPENSES	\$498,044.14	\$743,000.00	\$244,955.86	67.03%	32.97%



MINDEN-GARDNERVILLE SANITATION DISTRICT
 Expenses versus Annual Budget
 For the Ten Months Ending Wednesday, April 30, 2025

	YTD Actual Fiscal 2025	Budget 2025	Remianing Budget \$ Variance	Budget Spent % Fiscal 2025	Remaining Budget % Fiscal 2025
16 COLLECTION EXPENSES					
17 Collection System - Supplies		\$4,000.00	\$4,000.00	0.00%	100.00%
18 Collection System - Cleaning/ TV / Repair & Maintenance	\$4,038.30	\$7,000.00	\$2,961.70	57.69%	42.31%
19 Truck & Auto Expense (Fuels)	\$11,349.10	\$15,000.00	\$3,650.90	75.66%	24.34%
20 Other Collection System Expense	\$2,067.30	\$1,000.00	(\$1,067.30)	206.73%	(106.73%)
21 TOTAL COLLECTION EXPENSES	\$17,454.70	\$27,000.00	\$9,545.30	64.65%	35.35%



MINDEN-GARDNERVILLE SANITATION DISTRICT
 Expenses versus Annual Budget
 For the Ten Months Ending Wednesday, April 30, 2025

	YTD Actual Fiscal 2025	Budget 2025	Remianing Budget \$ Variance	Budget Spent % Fiscal 2025	Remaining Budget % Fiscal 2025
22 LAB EXPENSES					
23 Lab Supplies	\$10,213.89	\$7,000.00	(\$3,213.89)	145.91%	(45.91%)
24 Lab Testing	\$21,228.49	\$18,000.00	(\$3,228.49)	117.94%	(17.94%)
25 Lab Permitting	\$2,641.05	\$1,800.00	(\$841.05)	146.73%	(46.73%)
26 Lab Repairs & Maintenance	\$5,492.08	\$15,000.00	\$9,507.92	36.61%	63.39%
27 Other Lab Expenses		\$1,000.00	\$1,000.00	0.00%	100.00%
28 Pretreatment Testing	\$28,257.90	\$50,000.00	\$21,742.10	56.52%	43.48%
29 TOTAL LAB EXPENSES	\$67,833.41	\$92,800.00	\$24,966.59	73.10%	26.90%



MINDEN-GARDNERVILLE SANITATION DISTRICT
 Expenses versus Annual Budget
 For the Ten Months Ending Wednesday, April 30, 2025

	YTD Actual Fiscal 2025	Budget 2025	Remianing Budget \$ Variance	Budget Spent % Fiscal 2025	Remaining Budget % Fiscal 2025
30 RESERVOIR/EFFLUENT EXPENSES					
31 Effluent Management - Repairs & Maintenance	\$5,836.75	\$20,000.00	\$14,163.25	29.18%	70.82%
32 Effluent Management - Utilities	\$29,996.58	\$50,000.00	\$20,003.42	59.99%	40.01%
33 TOTAL RERVOIR/EFFLUENT EXPENSES	\$35,833.33	\$70,000.00	\$34,166.67	51.19%	48.81%



MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Ten Months Ending Wednesday, April 30, 2025

YTD Actual Fiscal 2025	Budget 2025	Remianing Budget \$ Variance	Budget Spent % Fiscal 2025	Remaining Budget % Fiscal 2025
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34 GENERAL & ADMINISTRATIVE EXPENSES

35 Office Supplies & Expense	\$5,189.17	\$11,000.00	\$5,810.83	47.17%	52.83%
36 Training/Education Expense	\$579.00	\$5,000.00	\$4,421.00	11.58%	88.42%
37 Cleaning & Kitchen Supplies	\$7,432.12	\$11,000.00	\$3,567.88	67.56%	32.44%
38 Statement Billing Supplies	\$6,526.74	\$6,000.00	(\$526.74)	108.78%	(8.78%)
39 Bank Charges	\$26,607.09	\$17,000.00	(\$9,607.09)	156.51%	(56.51%)
40 Telephone & Internet	\$22,415.96	\$20,000.00	(\$2,415.96)	112.08%	(12.08%)
41 Postage	\$6,762.15	\$10,500.00	\$3,737.85	64.40%	35.60%
42 Advertising & Publication	\$1,127.25	\$5,000.00	\$3,872.75	22.55%	77.46%
43 Software Services	\$51,754.28	\$52,500.00	\$745.72	98.58%	1.42%
44 Travel & Per Diem	\$5,038.64	\$8,000.00	\$2,961.36	62.98%	37.02%



MINDEN-GARDNERVILLE SANITATION DISTRICT
Expenses versus Annual Budget
For the Ten Months Ending Wednesday, April 30, 2025

	YTD Actual Fiscal 2025	Budget 2025	Remianing Budget \$ Variance	Budget Spent % Fiscal 2025	Remaining Budget % Fiscal 2025
45 Bad Debts		\$1,000.00	\$1,000.00	0.00%	100.00%
46 A/R Collection Expense	(\$578.00)	\$1,700.00	\$2,278.00	(34.00%)	134.00%
47 Insurance & Bonding	\$112,441.40	\$154,318.00	\$41,876.60	72.86%	27.14%
48 Other Administration Expense	\$6,091.90	\$4,000.00	(\$2,091.90)	152.30%	(52.30%)
49 Filing Fees & Permits	\$10,296.75	\$12,000.00	\$1,703.25	85.81%	14.19%
50 Office Equipment (Hardware)	\$8,936.59	\$12,000.00	\$3,063.41	74.47%	25.53%
51 TOTAL G&A	\$270,621.04	\$331,018.00	\$60,396.96	81.75%	18.25%



MINDEN-GARDNERVILLE SANITATION DISTRICT
 Expenses versus Annual Budget
 For the Ten Months Ending Wednesday, April 30, 2025

	YTD Actual Fiscal 2025	Budget 2025	Remianing Budget \$ Variance	Budget Spent % Fiscal 2025	Remaining Budget % Fiscal 2025
52 PROFESSIONAL FEES					
53 Legal	\$13,649.50	\$50,000.00	\$36,350.50	27.30%	72.70%
54 Engineering	\$51,236.55	\$120,000.00	\$68,763.45	42.70%	57.30%
55 IT/Tech Professional Services	\$13,310.22	\$30,000.00	\$16,689.78	44.37%	55.63%
56 Accounting & Audit	\$6,000.00	\$31,500.00	\$25,500.00	19.05%	80.95%
57 TOTAL PROFESSIONAL FEES	\$84,196.27	\$231,500.00	\$147,303.73	36.37%	63.63%
58 TOTAL ALL OPERATIONS EXPENSES	\$973,982.89	\$1,495,318.00	\$521,335.11	65.14%	34.86%

Agenda Item 3

District Manager's Report

Items in this Section Include:

- ✓ *June 2025 District Manager's Report*
- ✓ *Capacity Report for May 2025*



**Minden Gardnerville Sanitation District
District Manager's Report
June 3, 2025**

CAPACITY ALLOCATIONS/PURCHASES:

- 10 EDUs sold

VENDORS AND CONTRACTS:

- None

WILL SERVES LETTERS ISSUED:

- Purple Hearts LLC for the new VA Center off Virginia Ranch Rd.

STAFF/OFFICE ITEMS:

- None

MEETINGS ATTENDED AND SCHEDULED:

05/07 CMAR Interceptor Meeting

PROJECTS IN THE DISTRICT:

- Maverik in Gardnerville is currently under construction
- RV/Boat Storage grading is complete
- Justice Center sewer main was established. No further progress at this time.

LINE REHABILITATION AND PLANT IMPROVEMENT PROJECTS:

- Completed the 2-week rental of survey equipment field use and trouble shooting.
- Continuing weed abatement program on MGSD property
- Continuing cleaning and CCTV inspection of sewer mains in collection system.
- Breaker repair is currently under construction.
- Ordered replacement pieces (and sent for modification) for the Primary Clarifier #3.
- Q&D is working on inspections so they can put together the CMAR.

OTHER:

- There was a sewer main blockage between manholes M1-56 & M1-54 (Minden Park to Eighth St). After clearing the blockage, it was found that many wipes clogged our bar screens so that is a part of the blockage issue. The new protocol will be to conduct a spot check in these areas throughout the Spring Summer months to mitigate future issues.

Respectfully submitted,
Peter V. Baratti, District Manager



**MONTHLY REPORT OF
CAPACITY SOLD
For the month of May 2025**

Date	Project Name	Developer	Address	EDU's Sold	Existing EDU's	Amount Collected		Approved By	Comments
						Capacity	Total		
5/9/2025	Heybourne Meadows	Lennar	Multiple	10.00		\$ 57,750.00	\$ 57,750.00		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
						\$ -	\$ -		
TOTAL EDU's SOLD				10.000		\$ 57,750.00	\$ 57,750.00		

Agenda Item 6

May 6th 2025 Regular Meeting Minutes & May 20th Special Meeting Minutes

Items in this Section Include:

- ✓ *May 6th 2025 Regular Meeting Minutes*
- ✓ *May 20th Special Meeting Minutes*



Board of Trustees
Minutes of Regular Meeting
Tuesday, May 6, 2025
5:00 P.M. | Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Ted Thran
Sondra Condrón
Chris Shorten
Michele Wagner
Dan Griffith

Board Members Absent:

None

Staff Members Present:

Peter Baratti
Bruce Scott
Jessica Kneefel
LaVonne Ghanavati
Haley Freeman

Staff Members Absent:

Cliff Simpson
Bill Peterson

Others Present: Greg Reed

1. Meeting called to order at 5:00 p.m. by Ted Thran.

2. Public Comment: Vice Chair Shorten expressed his condolences to Chairman Thran on the loss of his mother.

3. District Manager's Report: Trustee Condrón asked how far along the breaker repairs were going. Peter Baratti reported that the breaker and switchgear have to be put outside for safety reasons so a structure is being built for that. The District will be reimbursed a portion of the loss through an insurance claim.

Peter reported that the covered clarifier had a catastrophic failure when the interior components eroded and broke. Trustee Shorten asked if Peter was being proactive with the maintenance of the other five clarifiers and Peter said they had assessed the other clarifiers and since they are not in an enclosed atmosphere, the degradation is significantly less.

4. Chairman's Comment: There was no Chairman's Comment.

5. Claims Review and Approval: Vice Chair Shorten asked why GRID had a credit and Haley Freeman said GRID accidentally overpaid their sewer use fees so they were issued a refund.

Trustee Condrón asked about the G/L number labeled "Collection System Rehab old budget years" LaVonne Ghanavati said that line was for money spent on an item from the prior years budget.

Motion: To approve the claims received in March 2025 for in the amount of \$142,212.28 and the payroll-related expenses paid during March in the amount of \$153,047.61

Made by: Chris Shorten

Seconded by: Sondra Condrón

Vote: Motion carried.

Ayes: Thran, Condrón, Wagner, Shorten, Griffith

Nays: None

Abstain: None

Absent: None



6. Minutes of April 1st, 2025 Regular Board Meeting and the April 8th, 2025 Special Board Meeting:

There were no comments or discussion regarding the minutes.

Motion: To approve the minutes of the April 1st 2025 Regular Board Meeting.

Made by: Sondra Condrón

Seconded by: Dan Griffith

Vote: Motion carried.

Ayes: Thran, Condrón, Shorten, Griffith, Wagner

Nays: None

Abstain: None

Absent: None

Motion: To approve the minutes of the April 8th 2025 Special Board Meeting.

Made by: Sondra Condrón

Seconded by: Chris Shorten

Vote: Motion carried.

Ayes: Wagner, Condrón, Shorten,

Nays: None

Abstain: Thran, Griffith

Absent: None

7. Heybourne Meadows Phase VI: Bruce Scott said the survey review of the improvements were completed. Staff has cleaned, televised, and completed onsite review with approvals. Bruce recommended the Board approve and accept the improvements within Heybourne Meadows Phase VI.

Motion: Motion to approve the record drawings for Heybourne Meadows Phase VI as prepared by Wood Rodgers and to accept the mains, subject to the 3 conditions outlined in the letter from Resource Concepts, Inc. dated April 10th, 2025. All rules, regulations and requirements of MGSD are to be met and all fees paid.

Made by: Chris Shorten

Seconded by: Dan Griffith

Vote: Motion carried.

Ayes: Thran, Condrón, Shorten, Griffith, Wagner

Nays: None

Abstain: None

Absent: None



8. Gardnerville Ranchos GID Agreement: Haley Freeman reported that Staff spoke with Catherin Hansford with Hansford Economic Services regarding a potential contract to assist with the GRGID Agreement. The contract will be presented to the Board once Catherine delivers it to her.

The Board decided to combine the GRGID Agreement special meeting with the May 20th Special Meeting.

Motion: To schedule a special meeting for possible negotiations to the GRGID Agreement for May 20, 2025.

Made by: Chris Shorten

Seconded by: Michele Wagner

Vote: Motion carried.

Ayes: Thran, Condron, Wagner, Shorten, Griffith

Nays: None

Abstain: None

Absent: None

9. Office Addition: Peter Baratti reported that it was recommended by RCI to seek out an architect to work with the engineers regarding the office addition. Bruce stated that the Board was welcome to participate in the review process of architect proposals if they would like.

9. Attorney-Client Conference: Bill Peterson was absent from the meeting.

10. Engineer's Report: Bruce Scott reported that the Pineview Estates project is moving forward. The funding will be finalized on May 7th and the project is nearly ready to start. Discussion followed regarding the budget structure.

11. Administrative Report by Staff: Haley Freeman reported that the legislature is currently working on increasing compensation for special district trustees but it has not gone through the senate yet.

12. Board Comment: There was no board comment.

13. Public Comment: There was no public comment.

14. Meeting adjourned 6:22 p.m.

Approved by the Board of Trustees as presented on:

Date

By _____
Haley Freeman, District Secretary



Board of Trustees
Minutes of Regular Meeting
Tuesday, May 20, 2025
12:00 P.M. | Board Room
Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:

Ted Thran
Sondra Condron
Chris Shorten
Michele Wagner
Dan Griffith

Board Members Absent:

None

Staff Members Present:

Peter Baratti
Cliff Simpson
Jessica Kneefel
LaVonne Ghanavati
Haley Freeman

Staff Members Absent:

Bruce Scott
Bill Peterson

Others Present:

1. Meeting called to order at 12:00 p.m. by Ted Thran.

2. Public Comment: There was no public comment.

3. MGSD Budget for FY 2025-2026: Peter Baratti reported that there were some minor corrections to the budget and we received a letter from the Department of Taxation that the budget was accepted and ready to be approved and finalized by the Board.

Motion: To adopt the Final Budget for FY 25-26 with a tax rate of 0.1224%

Made by: Sondra Condron

Seconded by: Chris Shorten

Vote: Motion carried.

Ayes: Thran, Condron, Wagner, Shorten, Griffith

Nays: None

Abstain: None

Absent: None

4. Gardnerville Ranchos GID Agreement: Haley Freeman created a presentation for the Board to detail the current structure of the GRGID Billing. Discussion followed.

Motion: To approve the professional services contract with Hansford Economic Consulting for \$24,500 plus direct expenses, for analysis and assistance with the Gardnerville Ranchos GID Agreement.

Made by: Dan Griffith

Seconded by: Sondra Condron

Vote: Motion carried.

Ayes: Thran, Condron, Wagner, Shorten, Griffith

Nays: None

Abstain: None

Absent: None



5. Board Comment: There was no board comment.

6. Public Comment: There was no public comment.

7. Meeting adjourned 1:32 p.m.

Approved by the Board of Trustees as presented on:

_____ By _____.
Date Haley Freeman, District Secretary

Agenda Item 7

Warren Reed Plant Insurance

Items in this Section Include:

- ✓ *Plant insurance package through Nevada Public Agency Insurance Pool for FY 2025-2026*

WARREN REED INSURANCE

Insurance Renewal for

Minden-Gardnerville Sanitation District



**Presented By:
Alan Reed**

**1521 HIGHWAY 395, NORTH
GARDNERVILLE, NV 89410**

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Warren Reed Principle

To provide our customers with quality insurance products and services while maintaining the highest standard of integrity, trust and respect with our client base, this community and our agency staff. We will do this by continuing to build our organizational capabilities and taking seriously the responsibilities placed upon us.

Name	Year	Division	Title
Warren Reed	1947	Carson Valley	Founder/Deceased 1917 - 1998
Bruce Hollander CPCU	1966	Carson Valley	Retired in 2016 after 50 years of service
Jim Norton	1967	Carson Valley	Property & Casualty Agent
Alan Reed CIC	1974	Carson Valley	President, Property & Casualty Agent
Denise Rudnick CISR	1984	Carson Valley	Retired in 2022 after 38 years of service
William Coverly	1987	Carson Valley	Life & Health Agent - deceased 1942 - 2015
Todd Wilcks, CIC	1987	Carson Valley	Property & Casualty Agent
Kristi Glover, CISR	2003	Carson Valley	Account Executive/ Office Manager
Jeff Long	2005	Carson Valley	Life & Health Agent
Carolyn Mitchell, CISR	2008	Carson Valley	Commercial Lines CSR
Mike Downs	2008	Carson Valley	Property & Casualty Agent
Robin Frediani	2006	Montana	Claims Administrator
Taylor Reed, CIC	2015	Carson Valley	Vice President, Property & Casualty Agent
Rachel Rodriguez	2017	Carson Valley	Commercial Lines CSR
Benjamin Reed	2020	Montana	Property & Casualty Agent
Celeste Covey	2021	Carson Valley	Property & Casualty Agent
Shannon Minder	2022	Carson Valley	Personal Lines CSR
Thomas Reed	2023	Reno	Property and Casualty Agent
Jason Hill	2025	Las Vegas	Property and Casualty Agent

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Partners in Education

Warren Reed Insurance, as well as the Reed family foundation are heavily involved in the education of our youth.

In 1999, the Warren & Ethyl Reed – Carson Valley Lions Scholarship Foundation was formed by Alan Reed. The tax-exempt foundation was set up according to the laws governing same by the Internal Revenue Service.

It was Warren Reed’s ambition to be able to provide scholarships to students of single parents who have a true financial need for assistance. The scholarship is open to students who live in single parent households. Students from Smith Valley, Coleville, Whittell and Douglas High Schools are eligible to apply for a scholarship of up to \$2,000 annually.

Warren Reed had a long record of public service to the Carson Valley Lions Club, and the award aptly names his affiliation with same.

Scholarship winners to date are:

<u>1999</u> Jeana Valenzuela Jamie Bratton Rebecca Groves	<u>2000</u> Nikki Leeper	<u>2001</u> Derick E. Schulz Kelly L. Henderson Victoria Brinkerhoff	<u>2002</u> Jaime Yered Allison Walling
<u>2003</u> Erin Zelenski Daniel Wines Bethany Teveldahl	<u>2004</u> Dustin Cooper Amanda Hallstein Sho Kashiman	<u>2005</u> Anna Arana Courtney Kemp Ariana Rodriguez	<u>2006</u> Courtney Zaninovich Cristna Milner Rachael McElhiney
<u>2007</u> Amanda Edmonson Bryce Rafferty Shauna Johnson	<u>2008</u> Brittany Faller-Stimpston Lourdes Zuniga Amanda McComb	<u>2009</u> Brittany Boyd Savannah Nash	<u>2010</u> Jacquelyn Edwardson Elizabeth Sims
<u>2012</u> Shannon Dugan	<u>2013</u> Serena Gafford	<u>2014</u> Kendall Ferris	<u>2015</u> Max Primo
<u>2016</u> Shaena Robinson	<u>2017</u> Jarod Pieller	<u>2018</u> Nicholaus Buchholz	<u>2019</u> Alexandra Gaiser
<u>2020</u> DiDiAlice Coker Grace Green Bayla Fitzpatrick Delta Waldberger	<u>2021</u> Sarah Burt Jack Forvilly Cameron Peterson	<u>2022</u> Zoey Quinn Ashanti Gutierrez	<u>2023</u> Jade Paine Jade Paine Sara Hurford Kylie Martin Hailey Peterson
<u>2024</u> Dexter Mathers Harley Smith		<u>2025</u> Mari Stone Carson Remington	

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Maury 8, 2025

Minden-Gardnerville Sanitation District
Attn: Peter Baratti, District Manager
PO Box 568
Minden NV 89423

RE: 2025/2026 POOL Renewal

Dear Mr. Baratti and The Board of Trustees,

Enclosed please find a detailed analysis, as well as a summary of coverage terms and conditions for the upcoming year.

The POOL Renewal Process

As public entities tackle budget concerns just about every year, The POOL regularly shops for not only the best carriers but, they also seek competitive pricing. For instance, the POOL staff travels to London every year as they negotiate terms for the upcoming programs. This year, POOL conducted a total of 16 marketing meetings with our London broker, Steve Firman and Willis Towers-Watson. Marketing sessions were also held with the Association of Governmental Risk and Insurance Pools in San Antonio in October 2024. Additional quality control and coverage gap meetings were held with 12 carrier markets in Las Vegas in March, 2025. The POOL underwriters make every effort to price each risk with this in mind. As a result of their efforts to secure the best plan, the POOL Board voted to accept proposals from Government Entities Mutual (GEM), Public Risk Mutual (PRM), Lloyds of London, Travelers Boiler Reinsurance, County Reinsurance Limited (CRL) and Ironshore Insurance.

Membership Report

There are approximately 143 public entities within the Nevada Public Agency Insurance Pool. The membership can be described as consistently stable. The POOL now insures almost 100% of the eligible public entities in Nevada. Forty five members have voting rights.

The members have effectively pooled together as a risk sharing pool for more than 35 years. The membership continues to receive increased levels of coverage as well as a growing array of related services.



Carrier Review and Financial Discussion

The voting members considered several factors in making their renewal decision. Those included current carrier relationships, stability in pricing, claims handling, and auxiliary services provided to the membership, as well as coverage enhancements.

In an effort to increase their long-range viability and financial strength, the membership has continued to develop a number of member owned insurers that over time, have and will continue to participate in the program structure. These companies assist POOL/ PACT by participating in coverage layers within the insurance programs. The presence of these member owned captives has strengthened the financial position of POOL/PACT. They have also helped in the negotiation of coverage contracts with respect to increased levels of coverage that are dependent on financially strong underlying companies. One of the main goals is to continue increasing investment earnings while providing the members added value to property and liability coverage through cost effective reinsurance.

The major purpose of any pool is to provide consistency in terms of coverage availability and pricing which could also be described as taking the unexpected bumps out of the road that may occur from time to time, due to hardening and softening within the marketplace.

In the case of POOL/ PACT, the member owned captives are Public Risk Mutual (PRM) and Public Compensation Mutual (PCM). These non-profit captives participate within the program structure. As well, the Pool has a financial stake in two risk retention groups (RRG's), Government Entities Mutual (GEM) and County Reinsurance Limited (CRL) who also participate in coverage layers. One traditional insurance company, Travelers Re, as well as one syndicated insurance provider, Lloyds of London participate in the property coverages. Ironshore Insurance provides environmental protection.

Carrier Spotlight-County Reinsurance Limited-CRL was formed when a number of county association executive Directors and Pool Managers saw the need for a national reinsurance program. CRL's first captive was established in 1997. 2023 will mark over a quarter century of service from CRL who, is currently in twenty one states. As CRL is member owned, profits and investment income belongs to the members. CRL currently participates in Liability, Property, Cyber and Workers Compensation lines.

Carrier Spotlight-Government Entities Mutual-GEM was formed in 2003 and is currently owned by twenty three public entity pools from seventeen states, including the Nevada Public Agency



Insurance Pool (POOL). They are a pool of pools. They also participate in POOL's coverage layers. GEM is domiciled and regulated in Washington, D.C.

The GEM Proposition...A dependable, stable source of reinsurance acting in the best interests of our members.

Financial statements are available to any interested party. In short, the member owned entities continue to grow in key areas including net assets (well over \$200,000,000). As both POOL and PACT are quasi-public entities, their investments track those of governmental/municipal organizations. Both organizations received clean opinions from the independent auditor.

Did you know? The Nevada Public Agency Insurance Pool is a non-profit organization.

State of the Insurance Market

The 2024 market was a mixed bag, with some lines of coverage having positive returns and other lines continuing to be impacted. Capacity has come back to the Property market and the filling of programs has become not as difficult, though there was concern with our underwriters over wildfire, due to LA's impact in Q1 just after their reinsurance renewals. Large losses continue from law enforcement liability claims, as well as nuclear verdicts. Sexual assault and molestation challenges remain, as many states look at reviver legislation and efforts to change the statute of limitations.

For buyers, the buying challenges have lighted, though there is still potential for rate increases.

Property

- The property market has leveled, and capacity is again available. CAT losses have not declined, and secondary losses continue to be more frequent, such as climate change loss, wind, hail, and wildfire. With the flattening of the market, rates have leveled or decreased, depending on experience, Non-CAT exposed areas (such as Nevada) will have -5% to +5% increases in rate.

Liability

- Due to inflation, including social inflation, and its impact on claim cost, civil turmoil/law enforcement and continued Sexual Assault and Molestation, liability markets remain conservative in pricing. The liability and excess liability markets are higher than last year



at a +15% to 25% increase in rate, depending on risk hazard and could be higher due to adverse loss development.

Workers Compensation

- With the continued rise in health care costs, markets will continue to look for rate increases. Depending on the hazard classes and losses, rates are expected between a Flat to +10% increase.

Cyber

- While market stabilization has continued in 2024, losses continue to happen. Markets want to see focus on improved cyber security hygiene. There are still reduced limits and increased retentions along with increased rates, but not large as in the past years, Flat to +5%.

Cyber Insurance

There has been no secret to the events that have happened within the cyber world. Breach costs in the United States are the highest in the world.

Cyber incidents continue to grow rapidly amid a proliferation of ransomware attacks. Claims for cyber incidents are doubling annually.

Ransomware attacks have become the most common type of malicious software. It infiltrates computers and locks them down until a ransom is paid. The frequency, severity, and sophistication of ransomware attacks in the U.S. continues to skyrocket.

Given the dramatic increase in ransomware incidents during the pandemic; in both frequency and severity across all industries, organizations that became proactive in assessing their cyber exposure have performed the best. Paramount are an acceptable loss history and strong cyber risk management protocols.

- Heavily exposed industries are likely to be challenged: health care, higher education, public entities, manufacturing, financial institutions, construction and large media and technology companies.
- The human element continues to be the leading cause of cyber loss.



POOL affords Cyber Liability to each member. The limit is \$1,000,000 per cyber security event. Claims include but are not limited to malware attacks, leakage of sensitive information, unwanted e-mails to wireless devices and computers without permission, improper faxes, failure to follow electronic procedures, errors arising out of social networking, web issues, improper text messaging and data breaches.

POOL currently contracts with Information International Associates, Inc. to assist with data security policies, procedures, and risk evaluations. These services have been made available to the members at no cost. The cost for member assessments are currently funded by Public Risk Mutual.

Environmental Services

Pollution Legal Liability is included subject to a \$2,000,000 limit for each incident and an aggregate limit of \$10,000,000. A \$25,000 deductible per incident applies. Coverage applies for (1) third party claims, (2) first party remediation expense, (3) emergency response expense and (4) business interruption.

Property Recap

The POOL currently underwrites \$7,758,854,327 in Nevada property exposures. The schedule has increased by 10.6% in 2023, due to not only new exposures but, escalating costs to rebuild.

Ownership

As mentioned above, ownership in the Nevada Public Agency Insurance Pool is vested in the membership. All decisions regarding coverage plans are made by the Executive Board and the Executive Committee with input, research and leadership provided by the POOL's Executive Director (Wayne Carlson) and POOL staff.

Accountability and Peer Review

Both POOL and PACT belong to AGRiP, the Association of Governmental and Risk Pools. AGRiP is a conglomerate of about 600 governmental insurance pools in the U.S. POOL and PACT have consistently (since 1996 and 1993) received awards from AGRiP's Recognition Program. That status is achieved upon completion of rigorous examinations and a compliance process



administered under AGRiP's Advisory Standards for Public Entity Risks and Employee Benefit Pools. This comprehensive process includes an in depth analysis of practices, procedures, claims and a financial review, as well.

Risk Management Grant Program

The program funds for risk management and mitigation projects. Annual grants funded by POOL are approximately \$500,000 for POOL, and a similar amount for PACT.

Equipment replacement projects, cyber security software, security enhancements, parks and playground equipment, as well as fire protection upgrades are high on many public entities wish lists. Some grants were/are over \$50,000. Members use these grants to reduce their own costs that are associated with risk management. There are a variety of applications reviewed on a regular basis. Members are encouraged to take advantage of this service. Grant awards can be provided for a number of safety items (i.e. fire alarm equipment, video security, and dispatch equipment) as well as cost reimbursements for risk management conferences. As well, awards are available under the POOL's Enterprise Risk Management Excellence Program

The Employee Assistance Program

The Employee Assistance Program (or EAP) through KEPRO continues to be utilized. The most widely assessed problems include Emotional Well Being, Work Life and Relationships. For those looking at legal consultations Family Law, Divorce, Separation, Elder Law, Probate and Estates are some of the most looked at topics. More employees are accessing online according to the utilization data. KEPRO is also emphasizing the promotion and availability of teletherapy and telehealth.

POOL/PACT offers to all member employees and their dependents a confidential program to address and resolve personal and workplace challenges. Services are offered live and online. Over 15,000 employees have access to this program. Hundreds of public entity employees seek assistance each year. Of those seeking help, about 15% are dependents.

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Member Services

The list of services available to POOL/PACT customers is extensive. Major areas include:

- Legal Services
- Contractual Review
- Human Resource Consulting
- Property Appraisal
- Property Inspections
- Infrared Thermographic Imaging (IRT)
- ADA Compliance Surveys
- Defensive Driving Training
- OSHA Compliance
- Webinar Series / E Learning
- Personnel policy development
- Specialized Loss Control
- Educators Training
- E-learning Courses*
- Law Enforcement Training
- Internal Claims Handling Assistance
- Risk Control Systems
- Site Surveys
- Governance Training
- Cyber Security
- Hazard Vulnerability Assessments

For more information, contact Marshall Smith, Risk Manager or Jarrod Hickman, Risk Management Specialist (775-885-7475)

Did you know?

***77,256 POOL Public Entity Employees enrolled in E-learning courses in 2024-2025**

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POOL/PACT Executive Committees

Both organizations are member owned and driven. The current Executive Committees include:

POOL

Ann Cyr, Director	Carson City School District
Josh Foli, Chair	Lyon County
Scott Lindgren, Director	Tahoe Douglas Fire
Dan Murphy, Vice Chair	Pershing County School District
Amanda Osborne, Director	Elko County
Gina Rackley, Fiscal Officer	Humboldt County
Kim Todd, Director	Eureka County

PACT

Robyn Dunckhorst, Trustee	Humboldt General Hospital
Josh Foli, Fiscal Officer	Lyon County
Alicia Heiser, Trustee	City of Winnemucca
Russel Klein, Vice Chair	Lander County School District
Amanda Osborne, Trustee	Elko County
Paul Sikora, Chair	Boulder City
Joe Westerlund, Trustee	Town of Tonopah

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Program Cost Summary

The program costs for the Minden-Gardnerville Sanitation District for 2025-26 are \$131,834.83 which represents a decrease of \$3,094.84 (2%). Notable changes in the rating of the this years program include an increase in payroll of 8%, a slight increase in total insured values of 2% and a decrease in the employee count of two.

The program costs are also influenced by new exposures (i.e. buildings, vehicles and equipment) or increases in payroll or insured values. Each member has the opportunity to review their program and determine if viable options are available. (It should be noted the program cost includes the insurance plan, as well as the programs and services within this enclosure).

Warren Reed Insurance, Inc.

The Reed agency operates under a focused strategic plan that includes:

- Risk Management and Underwriting
- Marketing and Sales
- Customer Service
- Claims
- Education and Analysis

The Warren Reed agency is Douglas County's oldest family owned commercial enterprise, established in 1947. Led by current president Alan Reed, C.I.C., Mr. Reed has been actively engaged in the insurance industry for fifty one years. The agency has been family owned since inception. He and his wife, Dana have been married for forty three years and they have six children, nine grandchildren, and two great grandchildren. Christine is a graduate of Washington State University and is a schoolteacher in western Oregon. A.G. received a law degree and a Masters in Public Policy from Indiana University. His undergraduate studies included the United States Air Force Academy, Hillsdale College (Michigan) and Oxford University. He currently resides in Sacramento. Taylor is a 2011 graduate of Gonzaga University and is a vice

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president/account executive for Warren Reed Insurance. Benjamin graduated from Montana State in Bozeman in 2014. He has a bachelors in agri business and he is an account executive in Warren Reed's Montana office. Nicole graduated from Boise State in 2019 with a bachelors in psychology. Nicole is completing her Master's program at Grand Canyon University in Pheonix. Thomas is a property and casualty agent with Warren Reed Insurance.

Thank you, Mr. Baratti and The Board of Trustees. Please address any questions or concerns to my office.

Sincerely,

Alan G. Reed, C.I.C.

Warren Reed Insurance



Claims Happen

Examples of sizeable losses incurred by POOL

- Property Flood Loss:** Flash flood happened over a community that included 4 of our members. Incurred \$3.32M.
- Multiple Locations Due to Winter Storms:** Freezing and flooding to multiple members. Incurred loss \$2.44M
- Property Freeze Damage:** Building Damage due to freezing. Incurred loss \$1.2M
- Property Equipment Fire:** Fire to equipment total loss and included business interruption. Incurred loss \$1.1M
- Property Water Damage Loss:** Faulty valve did not close and caused 500K gallons of water to fill a building. Incurred loss \$1.1M
- Property Building:** Building collapsed due to ice and snow. Currently reserved at \$991K
- Property Earthquake:** Cracks to building allowing water to enter building. Incurred loss \$687K
- Property Fire:** Fire to building was a total loss. Currently reserved loss at \$616K
- Property Auto:** Ambulance caught fire. Incurred loss \$521K
- E&O Liability:** Built houses on old landfill. Incurred loss \$2.6M
- E&O Liability (School):** Sexual Molestation. Incurred loss \$2.6M
- E&O Liability (School):** Violation of ADA. Incurred loss \$2.3M
- Police Liability:** In custody death. Incurred loss \$2M
- Policy Liability:** Alleged release of DUI motorist that caused fatal accident. current reserve of \$1.7M
- Liability:** Alleged negligence with connection to flooding of property. Incurred loss \$1.7M
- Property Water Damage:** Frozen waer pipe cause leak. Incurred loss \$415K
- Police Liability:** Alleged 8th and 14th amendment violation. Incurred loss \$1M
- Police Liability:** Alleged 4th amendment violation. Incurred loss \$536K

2025-2026
SUMMARY AND
COST QUOTATION



poolpact.com
The Power of the POOL

NEVADA PUBLIC AGENCY INSURANCE POOL MEMBER COVERAGE SUMMARY

Prepared For:
Minden Gardnerville Sanitation District

Presented By:
Warren Reed Insurance

**THANK YOU FOR
YOUR
MEMBERSHIP!**

This summary is intended for reference only. For specific terms, conditions, limitations and exclusions, please refer to the POOL Coverage Form and Cyber Risk Coverage Form edition July 1, 2025.



Dear POOL Member:

Thank you for your continuing leadership commitment to serving your communities by fulfilling your public service mission. The POOL continues to offer programs, services and support for Members' financial security and collaborating with you in support of your mission.

This Member Coverage Summary reflects the successful negotiations with multiple markets to obtain cost-effective terms, conditions and pricing for approval by the POOL Board on behalf of all Members.

As owners of the POOL, you approved the extensive risk management services, such as POOL/PACT HR services including its training courses and ELearning modules on important HR topics. Enrollment in POOL's ELearning programs including Target Solutions Fire/EMS training, KnowBe4 email security training continues to reach an increasing number of employees for convenient and cost-effective learning. Our ongoing focus on law enforcement policies and practices targeted jail and road operations with onsite and virtual assessments and sample policies.

We encourage you to discuss the POOL's services with staff and your agent. We regularly update our website and encourage you to visit www.poolpact.com to utilize a growing base of HR and risk management information in the resource libraries. While there, look for the POOL Coverage documents, board and committee agendas and minutes.

Thanks to all Member volunteers who serve on our boards and committees. These volunteers do a superb job of representing the interests of the Members of your POOL.

Sincerely,

Wayne Carlson
Executive Director
Nevada Public Agency Insurance Pool



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

RENEWAL PROPOSAL	COVERAGE PERIOD	NAMED ASSURED	MAINTENANCE DEDUCTIBLE
	07/01/2025 – 07/01/2026 Standard Time	Minden Gardnerville Sanitation District	\$5,000

Property Coverage

Coverage	Limit per Loss	
Property	\$300,000,000	Per Schedule of Locations

The following sub-limits apply to Section V. C. Extensions of Property Coverage:

Accounts Receivable	\$5,000,000 per loss
Arson Reward	10% up to \$25,000 per loss
Debris Removal - Mold/ Asbestos	\$100,000
Earthquake	\$150,000,000 aggregate
Flood	\$150,000,000 aggregate \$25,000,000 aggregate - Flood Zone A
Equipment Breakdown	\$100,000,000 per loss
<ul style="list-style-type: none"> • Loss of Income & Extra Expense 	included
<ul style="list-style-type: none"> • Hazardous Substance Coverage 	\$250,000 per loss
<ul style="list-style-type: none"> • Spoilage Coverage 	\$250,000 per loss
<ul style="list-style-type: none"> • Data Restoration 	\$100,000 per loss
<ul style="list-style-type: none"> • Electrical Risk Improvements 	\$10,000
Expediting Expenses	\$25,000 per loss
Unintentional Errors and Omissions	\$5,000,000 per loss
Money and Securities	\$500,000 per loss
Ordinance or Law – LEED Building	\$500,000
Agreed Value Vehicles	Per Attachment D, if applicable



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

Liability Coverage

The Limits of Liability are as follows:

Coverage	Limit per Named Assured	Annual Aggregate Limit per Named Assured
Per Event	\$10,000,000	\$10,000,000
<i>All Sublimits are a part of and not in addition to the Limits of Liability.</i>		
<i>Liability Sublimits:</i>		
<ul style="list-style-type: none"> • Additional Assured (Lessors) (Section I, item 2) 	\$2,000,000	
<ul style="list-style-type: none"> • Weed Spray Property Damage (Section IV, item 3 (B) (2) (ix)) 	\$250,000	\$250,000
<ul style="list-style-type: none"> • Emergency Response to Pollution (Section IV, item 3 (B) (2) (v)) 	\$1,000,000	\$1,000,000
<ul style="list-style-type: none"> • Criminal Defense Fees and Costs (Section VI, part C, item 4) 	\$50,000	\$50,000
<ul style="list-style-type: none"> • Defense for Regulatory Agency Actions (Section VI, part C, item 16) 	\$50,000	
Sexual Abuse Sublimit (Section VI, part C, item 21)	\$2,500,000	\$2,500,000
<i>Retroactive Date</i>		<i>May 1, 1987 except as shown in Attachment C</i>



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

Cyber Risk Coverage Form

FORM NUMBER	COVERAGE PERIOD	NAMED ASSURED	MAINTENANCE DEDUCTIBLE
CRCF 202526	07/01/2025 – 07/01/2026 12:01 A.M., Standard Time	Per Attachment A	10%, up to \$25,000

CYBER SECURITY RISK COVERAGE		
PART ONE: Terms and Conditions		
SECURITY RISK COVERAGE LIMITS	Limit per Named Assured Per PRIVACY OR SECURITY EVENT	Annual Aggregate Limit Per All Named Assureds
PART TWO: Third-Party Liability Coverage Limits	\$1,000,000	\$1,000,000 up to \$15,000,000 aggregate all POOL Members combined
<i>The following sublimits are a part of and not in addition to the Limits of Liability:</i>		
PART THREE: First-Party Event Management and Network Interruption Coverage Limit	\$250,000	
Proof of Loss Preparation Costs (as defined, Separate Limit)	\$50,000	
Retroactive Date	July 1, 2013	



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

Environmental Liability Coverage

The Limits of Liability are as follows:

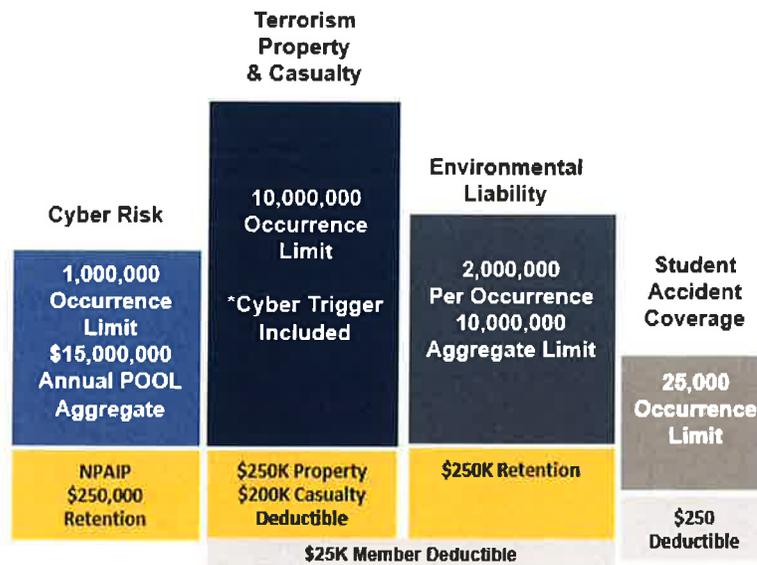
Coverage A	Third Party Claims for Bodily Injury, Property Damage or Remediation Expense
Coverage B	First Party Remediation Expense
Coverage C	Emergency Response Expense
Coverage D	Business Interruption

COVERAGE	DEDUCTIBLE	EACH INCIDENT LIMIT	AGGREGATE LIMIT
A,B,C	\$25,000	\$2,000,000	\$10,000,000

COVERAGE	DEDUCTIBLE	BUSINESS INTERRUPTION LIMIT (Days)	BUSINESS INTERRUPTION LIMIT (\$)
D	3 Days	365	\$2,000,000



NPAIP 2025 - 2026 Program Structure



This summary is intended for reference only. For specific terms, conditions, limitations and exclusions, please refer to the POOL Coverage Form and Cyber Risk Coverage Form edition July 1, 2025.



NEVADA PUBLIC AGENCY INSURANCE POOL COVERAGE SUMMARY

The current Property market conditions have softened a little over last year and the economic inflation is not as hard felt. With the market conditions listed below, contributions are mainly reflecting changes in exposures, such as Total Insured Values, Number of Employees, Amount of Payroll, Number of Law Enforcement, Number of Students, Firefighters, EMT's, and the Number of Vehicles (below is a breakdown of your application exposures year-over-year).

For All Members Property, NPAIP obtained a favorable rate decrease compared to expiring, due to our long-term relationship in the London Market.

Municipality Liability for NPAIP continues to be impacted by adverse loss development related to social inflation, law enforcement and climate change.

The School Liability for NPAIP continues to be impacted by large settlements due to Wrongful Acts including Sexual Abuse and Molestation.

Coverage:

Maintenance Deductible:	\$5,000
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	2024	2025	Percent (%) Change
Program Cost Comparison	\$134,929.67	\$131,834.83	-2.29%

Key Exposures:

	2024	2025	Percent (%) Change
Payroll	\$1,201,058	\$1,294,988	7.82%
Total Insured Values	\$50,623,139	\$51,442,874	1.62%
Auto Count	13	13	0.00%
Law Enforcement	0	0	0.00%
Employees	15	13	-13.33%
EMT's	0	0	0.00%
Student ADA	0	0	0.00%
Teachers	0	0	0.00%



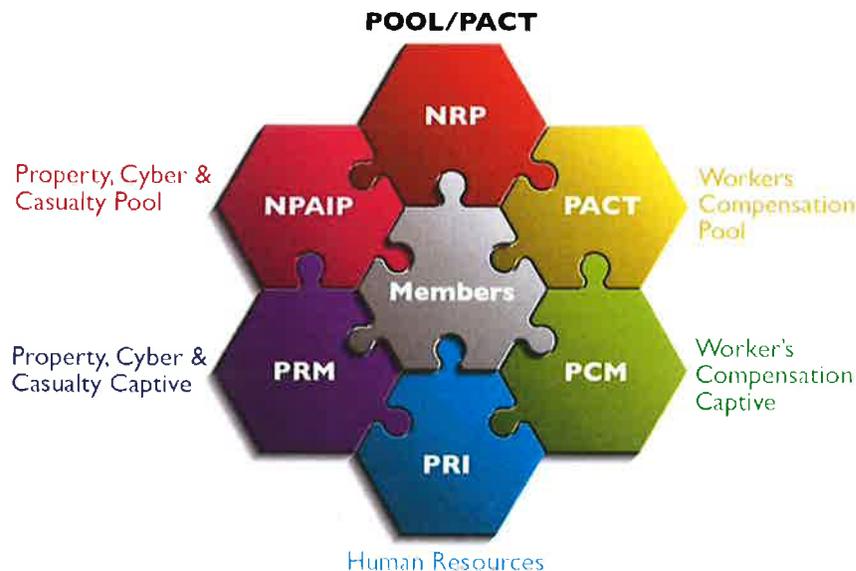
POOL/PACT – HERE FOR YOU

Members Helping Members

In 1987, four Nevada counties formed their own risk sharing pool. Now over thirty years later, the majority of Nevada's public entities remain committed to each other and the mission of their risk pool organization. POOL/PACT continues to excel in providing an unparalleled level of service to our members. Our mission seeks to help members manage their risks so they can serve the public effectively.

The POOL Board is comprised of dedicated, hardworking, and ethical Member leaders focused on public risk management. They continue to do an excellent job of representing the interests of the Member-owners of POOL/PACT.

Our members continue to see great value in being part of POOL/PACT because of extensive services, which keeps membership retention strong. POOL/PACT encourages you to discuss the services we offer with your insurance agent – its valued partner in the POOL program.



POOL Executive Committee

Josh Foli - Chair (Lyon County)
Kim Todd – Director (Eureka County)
Amanda Osborne - Director (Elko County)
Dan Murphy – Vice Chair (Pershing Co.SD)
Gina Rackley – Fiscal Officer (Humboldt Co)
Ann Cyr - Director (Carson City SD)
Scott Lindgren - Director (TDFPD)

PACT Executive Committee

Paul Sikora - Chair (Boulder City)
Russell Klein – Vice Chair (Lander CSD)
Amana Osborne - Trustee (Elko County)
Josh Foli – Fiscal Officer (Lyon County)
Robyn Dunckhorst - Trustee (Humboldt GH)
Alicia Heiser - Trustee (City of Winnemucca)
Joe Westerlund – Trustee (Town of Tonopah)



RISK MANAGEMENT BENEFITS AND SERVICES

POOL/PACT ENTERPRISE RISK MANAGEMENT COMMITTEE

Develops, administers, and supervises Risk Management policy, procedure, and planning • Supports innovative risk reduction and/or mitigation programs • Develops and administers risk control techniques to reduce the frequency and severity of losses

ENTERPRISE RISK MANAGEMENT EXCELLENCE PROGRAM

A voluntary program developed to assist POOL/PACT members achieve operational excellence in the delivery of public service through effective risk management • Develops understanding of Enterprise Risk Management – that risk management efforts of one department have a direct impact, either positive or negative, on the enterprise as a whole

RISK MANAGEMENT GRANT PROGRAM

Educational Grants supporting risk management education and training opportunities • Risk Management Grants for risk management/mitigation projects or acquisitions • Visit www.poolpact.com/risk-grant.asp for more information

ONLINE SAFETY TRAINING

Active Shooter Response • Asbestos Awareness Training • Aversive Interventions • Back Safety in the Workplace • Bloodborne Pathogens Awareness • The Complex Quadriplex of Lifeguard Blindness • Cybersecurity Awareness • Ransomware Awareness • Defensive Driving • FERPA • GHS - Hazard Communication • Heat-Related Illness • HIPAA Privacy Rule • Lock-Out, Tag-Out • Mandatory Child Abuse Reporting Laws • MRSA Awareness for Correctional Employees • MRSA Awareness in Hospitals • Nevada Ethics in Government Law • Office Ergonomics • Open Meeting Law • OSHA – Rights and Responsibilities • Pool Chemical Safety • Slips, Trips, and Falls • Strip Search Training • Students in Transition • Sub-Administrator Training • Surviving an Active Shooter • Teaching Science Safely • Transporting Students with Special Needs • MSDSONline (SDS management)

LAW ENFORCEMENT AND FIRE PROTECTION

Partnership with Legal Liability Risk Management Institute (LLRMI) to provide Best-practice Road and Detention Operation Policies and Procedures • Detention Facility Assessments and Reports • Team Approach to Address Individual Needs Through Network of Subject Matter Experts in Law Enforcement, Jails/Corrections, Public Safety, and Criminal Justice • TargetSolutions Fire and EMS Training Platform • Mental Health – Fit for Retirement Wellness

SWIMMING POOL SAFETY POLICIES, INSPECTIONS, AND TRAINING

Aquatic Facility Assessment and Report • Annual Aquatic Risk Management Seminar • Best-practice Aquatic Facility Policy and Lifeguard Manual Templates

CYBERSECURITY TRAINING AND POLICIES

Onsite Passive Network Assessments (PNA) • Best-practice Data Security Policy Templates • Quarterly Cybersecurity Hot-Topic Webinars • Annual Cybersecurity Summit • KnowB4 Phishing Awareness Campaigns and Training • KnowB4 Cybersecurity Newsletter • Cyber Incident Response Plan Templates • Individualized Data- and Cybersecurity Advice and Support

SCHOOL DISTRICT EMERGENCY OPERATIONS PLANS, TRAINING, AND POLICIES

NRS-required Emergency Operation Plans (EOP) • Annual EOP updates • Emergency Management and Response Training • School Safety Training based on FEMA Guide for High Quality School Emergency Operations Plans • Hazard and Vulnerability Assessments and Reports

SITE SAFETY INSPECTIONS, TRAININGS, AND AUDITS

Playground & Parks Safety Surveys • Workstation Ergonomic Evaluations • Confined Space Risk Assessments • Facility Surveys • Fire Extinguisher Education • Respirator Fit Testing and Education • CPR/First Aid/AED • Accident Investigation Training • Back Safety and Lifting • Defensive and Distracted Driver Education • Workplace Violence • Personal Protective Equipment • Emergency Preparedness • OSHA Compliance Training • Written Workplace Safety Plan Training • Safety Committee Formation and Operation • Wellness/Health Education and Training

For More Information, Contact:

Marshall Smith, Risk Manager (marshallsmith@poolpact.com) or Jarrod Hickman, Risk Management Specialist (jarrodhickman@poolpact.com); (775) 885-7475; or visit www.poolpact.com.



PROGRAMS AND SERVICES AVAILABLE TO POOL/PACT MEMBERS



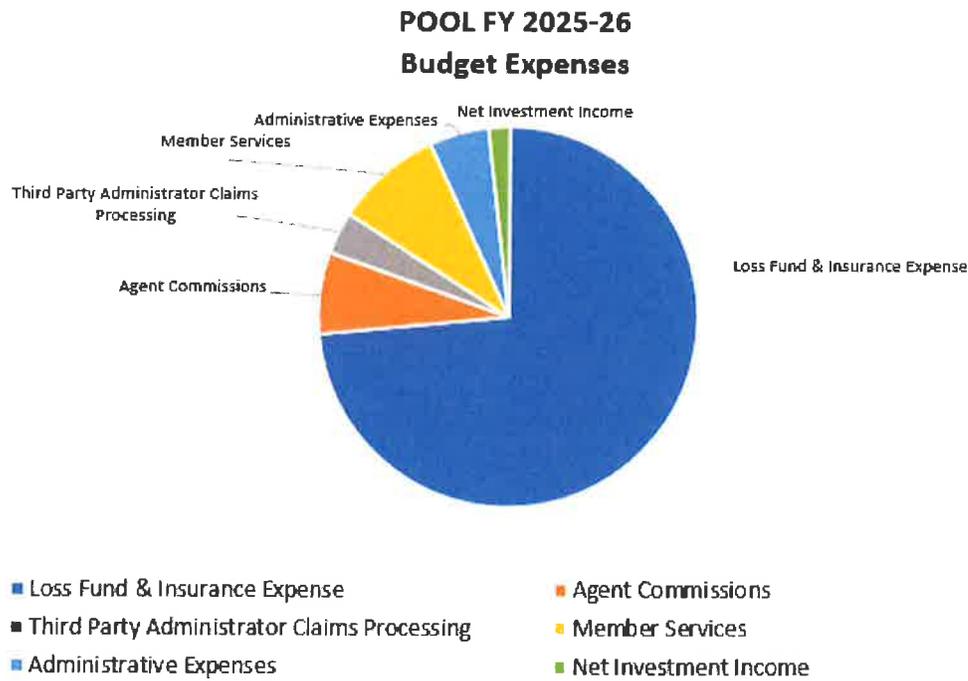
POOL/PACT HUMAN RESOURCES MEMBER SERVICES

A variety of services are offered through POOL/PACT HR. We work with each member individually to address their specific HR-related needs and reduce liability. The basic services include:

- Consultation with members to manage and resolve critical employment-related issues to include identifying options, providing step-by-step guidance, monitoring progress, and answering questions.
- In-person and virtual instructor-led training courses, workshops, and certificate programs.
- eLearning courses available 24/7.
- Webinars on HR-related topics.
- On-site assessments of members' HR practices with recommendations.
- Communication issued as "Alerts" to inform members of significant HR-related law or practice changes.
- On-site HR Briefings tailored to specific needs/requests of members.
- Sample personnel policies which may be adopted for use by members.
- Sample job description templates and numerous HR forms that can be tailored for use by members.
- Salary schedule database available on our website for member reference.
- Summary of HR-related legislation produced each legislative session.
- HR scholarships to assist member HR representatives in attaining nationally recognized HR certifications.
- Annual HR Conference providing HR representatives and CEOs valuable information on communication, leadership, and legal compliance.



POOL 2025-2026 APPROVED BUDGET AND EXPENSES



POOL Budget FY 25-26	Approved Budget	% Allocation
Loss Fund & Insurance Expense	\$ 22,379,752	77.0%
Agent Commissions	\$ 1,974,871	6.8%
Third Party Administrator Claims Processing	\$ 865,822	3.0%
Member Services	\$ 2,151,757	7.4%
Administrative Expenses	\$ 1,487,327	5.1%
Building Cost	\$ 196,263	0.7%
Total Budget	\$ 29,055,791	100.0%



POOL/PACT CONTACTS

Nevada Risk Pooling (NRP) (775) 885-7475

Wayne Carlson, Executive Director, ext 132
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Jarrold Hickman, Risk Manager, ext 133
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Mike Van Houten, eLearning Administrator, ext 101
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Stephen Romero, Member Relations Manager, ext 110
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Jennifer Turner, Admin Data Analyst, ext 129
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Beck Freeman, Admin Assistant, ext 125
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Pooling Resources, Inc. (POOL/PACT HR) (775) 887-2240

Stacy Norbeck, General Manager, ext 107
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Lessly Monroy, Sr. HR Business Partner, ext 108
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Sean Moyle, Sr. HR Business Partner, ext 103
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Andrea Laughlin, HR Analyst, ext 113
andrealaughlin@poolpact.com

Davies Claims Solutions

Donna Squires, Claims Manager
(775) 329-1181

Donna.squires@us.davies-group.com

Margaret Malzahn, WC Claims Supervisor
(775) 329-1181

Margaret.malzahn@us.davies-group.com



NPAIP MEMBERSHIP

Counties:

Carson City
Churchill County
Elko County
Esmeralda County
Eureka County
Humboldt County
Lander County
Lincoln County
Lyon County
Mineral County
Pershing County
Storey County
White Pine County

Cities:

Boulder City
City of Caliente
City of Carlin
City of Elko
City of Ely
City of Fernley
City of Lovelock
City of Sparks
City of Wells
City of West Wendover
City of Winnemucca
City of Yerington

Towns:

Town of Gardnerville
Town of Genoa
Town of Minden
Town of Round Mountain
Town of Tonopah

School Districts:

Carson City School District
Churchill County School District
Douglas County School District
Elko County School District
Esmeralda County School District
Eureka County School District
Humboldt County School District
Lander County School District
Lincoln County School District
Lyon County School District
Mineral County School District
Nye County School District
Pershing County School District
Storey County School District
White Pine County School District

Fire Districts:

Moapa Valley Fire Protection District
Mt. Charleston Fire Protection District
North Lake Tahoe Fire Protection District
North Lyon County Fire Protection District
Pahranagat Valley Fire District
Tahoe Douglas Fire Protection District
Washoe County Fire Suppression
White Pine Fire District

Others:

Central Nevada Health District
Central Nevada Historical Society
Central Nevada Regional Water Authority
Community Chest, Inc
Consolidated Agencies of Human Services
County Fiscal Officers Association of Nevada
Douglas County Redevelopment Agency
Eight Judicial District
Elko Central Dispatch
Elko Convention & Visitors Authority
Humboldt River Basin Water Authority
Lincoln County Regional Development
Mineral County Housing Authority
Nevada Association of Counties
Nevada Association of School Superintendents
Nevada Commission for the Reconstruction of the V & T Railway
Nevada League of Cities
Nevada Risk Pooling, Inc.
Nevada Rural Housing Authority
Nevada Volunteers
NevadaWorks
Pooling Resources, Inc.
Regional Transportation Commission of Washoe County
Truckee Meadows Regional Planning Agency
U.S. Board of Water Commissioners
Virginia City Tourism Convention
Western Nevada Regional Youth Center
White Pine County Tourism

Special Districts:

Alamo Water & Sewer District
Amargosa Library District
Baker Water and Sewer
Battle Mountain Hospital
Beatty Library District
Beatty Water & Sanitation District
Canyon General Improvement District
Carson-Truckee Water Conservancy District
Carson Water Subconservancy District
Cave Rock Estates GID
Churchill County Mosquito, Vector and Weed Control District
Churchill Area Regional Transportation

Special Districts (continue):

Douglas County Mosquito District
Douglas County Sewer
East Fork Swimming Pool District
Elko County Agricultural Association
Elko TV District
Fernley Swimming Pool District
Gardnerville Ranchos General Improvement District
Gerlach General Improvement District
Humboldt General Hospital
Incline Village General Improvement District
Indian Hills General Improvement District
Kingsbury General Improvement District
Lakeridge General Improvement District
Lincoln County Water District
Logan Creek Estates General Improvement District
Lovelock Meadows Water District
Marla Bay General Improvement District
Mason Valley Swimming Pool District
McGill Ruth Sewer and Water
Minden Gardnerville Sanitation District
Moapa Valley Water District
MT Grant General Hospital
Nevada Association of Conservation Districts
Nevada Association of School Boards
Nevada Association of School Superintendents
Nevada Tahoe Conservation District
Northern Nye County Hospital District
Pahrump Library District
Palomino Valley General Improvement District
Pershing County Water Conservation District
Sierra Estates General Improvement District
Silver Springs General Improvement District
Silver Springs Stagecoach Hospital
Skyland General Improvement District
Smoky Valley Library District
Southern Nevada Area Communication Council
Stagecoach General Improvement District
Sun Valley General Improvement District
Tahoe Douglas District
Topaz Ranch General Improvement District
Tahoe Reno Industrial General Improvement District
Tonopah Library District
Truckee Meadows Water Reclamation Facility
Walker Basin Conservancy
Walker River Irrigation District
Washoe County Water Conservation District
West Wendover Recreation District
Western Nevada Development District
White Pine Television District #1
Zephyr Cove General Improvement District
Zephyr Heights General Improvement District

**THANK YOU
FOR YOUR
MEMBERSHIP!**

**2025-2026
SUMMARY OF
INSURANCE**

MINDEN GARDNERVILLE SANITATION DISTRICT

Member Name	Site Number	Building Number	Site Name	Description	Address 1	City	State	Zip	Const Year	ISO Construction Class	Total Sq.Ft.	Flood Zone	Num Of Stories	Sprinklers	Replacement Cost New	Modeled Contents Value
MINDEN GARDNERVILLE SANITATION DISTRICT	01	01	WASTEWATER TREATMENT PLANT	ADMINISTRATION OFFICE / GARAGE	1790 HWY 395 NORTH	MINDEN	NV	89423	1975	4 - MASONRY NON COMBUSTIBLE	8711	X500	1	NO	\$ 4,039,970	\$ 428,000
MINDEN GARDNERVILLE SANITATION DISTRICT	01	02	WASTEWATER TREATMENT PLANT	STORAGE	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	4 - MASONRY NON COMBUSTIBLE	820		1	NO	\$ 116,200	\$ 28,220
MINDEN GARDNERVILLE SANITATION DISTRICT	01	03	WASTEWATER TREATMENT PLANT	INFLU. PUMP STAT. BLDG #32	1790 HWY 395 NORTH	MINDEN	NV	89423	1999	2 - JOISTED MASONRY	2464	X500	1	NO	\$ 1,678,010	\$ 1,322,410
MINDEN GARDNERVILLE SANITATION DISTRICT	01	04	WASTEWATER TREATMENT PLANT	ELECTRICAL BUILDING #33	1790 HWY 395 NORTH	MINDEN	NV	89423	1999	2 - JOISTED MASONRY	930	X500	1	NO	\$ 451,080	\$ 334,720
MINDEN GARDNERVILLE SANITATION DISTRICT	01	05	WASTEWATER TREATMENT PLANT	OLD AERATION BASINS (4)	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	6 - FIRE RESISTIVE	2400	AO	1	NO	\$ 942,900	\$ 77,700
MINDEN GARDNERVILLE SANITATION DISTRICT	01	06	WASTEWATER TREATMENT PLANT	WASTE ACTIVATED SLUDGE TANK	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	6 - FIRE RESISTIVE	908	X500	1	NO	\$ 322,650	\$ -
MINDEN GARDNERVILLE SANITATION DISTRICT	01	07	WASTEWATER TREATMENT PLANT	GRAVITY BELT, THICKNER BUILDING #6	1790 HWY 395 NORTH	MINDEN	NV	89423	1993	2 - JOISTED MASONRY	1512	X500	1	NO	\$ 534,630	\$ 814,300
MINDEN GARDNERVILLE SANITATION DISTRICT	01	08	WASTEWATER TREATMENT PLANT	PRIMARY CLARIFIER TANKS (2)	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	6 - FIRE RESISTIVE	3617	X500	1	NO	\$ 993,020	\$ 442,270
MINDEN GARDNERVILLE SANITATION DISTRICT	01	09	WASTEWATER TREATMENT PLANT	PRIMARY SLUDGE PUMP STATION #1	1790 HWY 395 NORTH	MINDEN	NV	89423	1986	6 - FIRE RESISTIVE	480		1	NO	\$ 199,380	\$ 201,840
MINDEN GARDNERVILLE SANITATION DISTRICT	01	10	WASTEWATER TREATMENT PLANT	ODOR SCRUBBER SYST & FILTER BED	1790 HWY 395 NORTH	MINDEN	NV	89423	1997	6 - FIRE RESISTIVE	1612	AE	1	NO	\$ 237,030	\$ 221,680
MINDEN GARDNERVILLE SANITATION DISTRICT	01	11	WASTEWATER TREATMENT PLANT	TRICKLING FILTER DOSING / PUMP STATION BLDG #10	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	2 - JOISTED MASONRY	840	AO	1	NO	\$ 309,080	\$ 334,720
MINDEN GARDNERVILLE SANITATION DISTRICT	01	12	WASTEWATER TREATMENT PLANT	DIGESTIVE #1 W/CONTROL & BOILER ROOM	1790 HWY 395 NORTH	MINDEN	NV	89423	1974	2 - JOISTED MASONRY	3233	X500	1	NO	\$ 1,254,070	\$ 142,670
MINDEN GARDNERVILLE SANITATION DISTRICT	01	13	WASTEWATER TREATMENT PLANT	DIGESTER #2 - BLDG #13	1790 HWY 395 NORTH	MINDEN	NV	89423	1991	6 - FIRE RESISTIVE	1590	X500	1	NO	\$ 699,610	\$ -
MINDEN GARDNERVILLE SANITATION DISTRICT	01	14	WASTEWATER TREATMENT PLANT	TRICKLING FILTERS #1 & #2	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	6 - FIRE RESISTIVE	10052	X500	1	NO	\$ 2,375,540	\$ 434,590
MINDEN GARDNERVILLE SANITATION DISTRICT	01	15	WASTEWATER TREATMENT PLANT	FLOW SPLIT STRUCTURE #1	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	6 - FIRE RESISTIVE	132		0		\$ 41,650	\$ 45,090
MINDEN GARDNERVILLE SANITATION DISTRICT	01	16	WASTEWATER TREATMENT PLANT	SECONDARY CLARIFIERS #1 & #2	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	6 - FIRE RESISTIVE	7476	X500	1	NO	\$ 2,537,380	\$ 395,080
MINDEN GARDNERVILLE SANITATION DISTRICT	01	17	WASTEWATER TREATMENT PLANT	FLOW SPLIT STRUCTURE #2	1790 HWY 395 NORTH	MINDEN	NV	89423	2001	6 - FIRE RESISTIVE	176		0		\$ 55,490	\$ 60,090
MINDEN GARDNERVILLE SANITATION DISTRICT	01	18	WASTEWATER TREATMENT PLANT	SECONDARY CLARIFIER #3	1790 HWY 395 NORTH	MINDEN	NV	89423	2001	6 - FIRE RESISTIVE	5024	X500	1	NO	\$ 1,705,170	\$ 263,380
MINDEN GARDNERVILLE SANITATION DISTRICT	01	19	WASTEWATER TREATMENT PLANT	RASWAS PUMP STATION	1790 HWY 395 NORTH	MINDEN	NV	89423	2001	2 - JOISTED MASONRY	1104	X500	1	NO	\$ 802,990	\$ 440,070
MINDEN GARDNERVILLE SANITATION DISTRICT	01	20	WASTEWATER TREATMENT PLANT	HYPOCHLORITE BLDG #29	1790 HWY 395 NORTH	MINDEN	NV	89423	2001	4 - MASONRY NON COMBUSTIBLE	638	X500	1	NO	\$ 226,150	\$ 70,890
MINDEN GARDNERVILLE SANITATION DISTRICT	01	21	WASTEWATER TREATMENT PLANT	NORTH NONPOTABLE WATER BLDG #30	1790 HWY 395 NORTH	MINDEN	NV	89423	2001	6 - MASONRY NON COMBUSTIBLE	540	X500	1	NO	\$ 226,590	\$ 185,470
MINDEN GARDNERVILLE SANITATION DISTRICT	01	22	WASTEWATER TREATMENT PLANT	CHLORINE CONTACT BASINS (2)	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	6 - FIRE RESISTIVE	2758	X500	1	NO	\$ 835,350	\$ 60,690
MINDEN GARDNERVILLE SANITATION DISTRICT	01	23	WASTEWATER TREATMENT PLANT	DEWATERING BUILDING #26	1790 HWY 395 NORTH	MINDEN	NV	89423	2001	2 - JOISTED MASONRY	1800	X500	1	NO	\$ 660,980	\$ 969,030
MINDEN GARDNERVILLE SANITATION DISTRICT	01	24	WASTEWATER TREATMENT PLANT	EQUIP GARAGE - BLDG #23	1790 HWY 395 NORTH	MINDEN	NV	89423	1986	3 - NON COMBUSTIBLE	500		1	NO	\$ 35,050	\$ 94,220
MINDEN GARDNERVILLE SANITATION DISTRICT	01	25	WASTEWATER TREATMENT PLANT	OLD POLYMER MIXING BLDG	1790 HWY 395 NORTH	MINDEN	NV	89423	1986	3 - NON COMBUSTIBLE	672		1	NO	\$ 47,010	\$ 23,100
MINDEN GARDNERVILLE SANITATION DISTRICT	01	26	WASTEWATER TREATMENT PLANT	SOLID HAND VACUUM BED - BLDG #20	1790 HWY 395 NORTH	MINDEN	NV	89423	1986	3 - NON COMBUSTIBLE	375		1	NO	\$ 42,900	\$ 94,380
MINDEN GARDNERVILLE SANITATION DISTRICT	01	27	WASTEWATER TREATMENT PLANT	SOLID HAND VACUUM BED - BLDG #21	1790 HWY 395 NORTH	MINDEN	NV	89423	1986	3 - NON COMBUSTIBLE	375		1	NO	\$ 42,900	\$ 94,380
MINDEN GARDNERVILLE SANITATION DISTRICT	01	28	WASTEWATER TREATMENT PLANT	SLUDGE DRYING BEDS	1790 HWY 395 NORTH	MINDEN	NV	89423	1986	6 - FIRE RESISTIVE	14560	AE	1	NO	\$ 310,130	\$ -
MINDEN GARDNERVILLE SANITATION DISTRICT	01	29	WASTEWATER TREATMENT PLANT	PUMP STATION #1	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	6 - FIRE RESISTIVE	96		0	NO	\$ 37,530	\$ 67,770
MINDEN GARDNERVILLE SANITATION DISTRICT	01	30	WASTEWATER TREATMENT PLANT	PUMP STATION #2	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	6 - FIRE RESISTIVE	584	AO	1	NO	\$ 221,370	\$ 87,900
MINDEN GARDNERVILLE SANITATION DISTRICT	01	31	WASTEWATER TREATMENT PLANT	PUMP STATION #3	1790 HWY 395 NORTH	MINDEN	NV	89423	1977	6 - FIRE RESISTIVE	77		0	NO	\$ 30,050	\$ 29,980
MINDEN GARDNERVILLE SANITATION DISTRICT	01	32	WASTEWATER TREATMENT PLANT	PRIMARY CLARIFIER #3	1790 HWY 395 NORTH	MINDEN	NV	89423	2003	6 - FIRE RESISTIVE	1963	X500	1	NO	\$ 538,800	\$ 253,500
MINDEN GARDNERVILLE SANITATION DISTRICT	01	33	WASTEWATER TREATMENT PLANT	GRIT FACILITY	1790 HWY 395 NORTH	MINDEN	NV	89423	2003	6 - FIRE RESISTIVE	1530	X500	1	NO	\$ 1,387,730	\$ 144,870
MINDEN GARDNERVILLE SANITATION DISTRICT	01	34	WASTEWATER TREATMENT PLANT	GRIT DEWATERING BUILDING	1790 HWY 395 NORTH	MINDEN	NV	89423	2003	2 - JOISTED MASONRY	390	X500	1	NO	\$ 267,310	\$ 263,380
MINDEN GARDNERVILLE SANITATION DISTRICT	01	35	WASTEWATER TREATMENT PLANT	PRIMARY SLUDGE PUMP STATION #2	1790 HWY 395 NORTH	MINDEN	NV	89423	2010	2 - JOISTED MASONRY	600	X500	1	NO	\$ 224,500	\$ 64,970
MINDEN GARDNERVILLE SANITATION DISTRICT	01	36	WASTEWATER TREATMENT PLANT	PUMP STATION #4	1790 HWY 395 NORTH	MINDEN	NV	89423	2001	2 - JOISTED MASONRY	666	X500	1	NO	\$ 242,250	\$ 276,550
MINDEN GARDNERVILLE SANITATION DISTRICT	01	37	WASTEWATER TREATMENT PLANT	BLOWER BUILDING	1790 HWY 395 NORTH	MINDEN	NV	89423	2006	2 - JOISTED MASONRY	960	X500	1	NO	\$ 438,600	\$ 836,240
MINDEN GARDNERVILLE SANITATION DISTRICT	01	38	WASTEWATER TREATMENT PLANT	AERATION BASIN	1790 HWY 395 NORTH	MINDEN	NV	89423	2006	6 - FIRE RESISTIVE	2774	X500	1	NO	\$ 1,381,460	\$ 125,110
MINDEN GARDNERVILLE SANITATION DISTRICT	01	39	WASTEWATER TREATMENT PLANT	PUMP STATION 2A	1790 HWY 395 NORTH	MINDEN	NV	89423	2008	6 - FIRE RESISTIVE	100		1		\$ 65,850	\$ 307,790
MINDEN GARDNERVILLE SANITATION DISTRICT	01	40	WASTEWATER TREATMENT PLANT	DIGESTER CONTROL BUILDING NO.2	1790 HWY 395 NORTH	MINDEN	NV	89423	2010	2 - JOISTED MASONRY	1276	X500	1	NO	\$ 765,390	\$ 1,864,540
MINDEN GARDNERVILLE SANITATION DISTRICT	01	41	WASTEWATER TREATMENT PLANT	DIGESTER NO.3	1790 HWY 395 NORTH	MINDEN	NV	89423	2010	6 - FIRE RESISTIVE	2462	X500	1	NO	\$ 1,437,850	\$ -
MINDEN GARDNERVILLE SANITATION DISTRICT	01	42	WASTEWATER TREATMENT PLANT	UNDERGROUND TFPs (WELL AND VAULT)	1790 HWY 395 NORTH	MINDEN	NV	89423	2010	6 - FIRE RESISTIVE	392		1	NO	\$ 171,830	\$ 369,230
MINDEN GARDNERVILLE SANITATION DISTRICT	01	43	WASTEWATER TREATMENT PLANT	EQUIPMENT STORAGE BUILDING	1790 HWY 395 NORTH	MINDEN	NV	89423	2010	3 - NON COMBUSTIBLE	4160	X500	1	NO	\$ 295,510	\$ 301,800
MINDEN GARDNERVILLE SANITATION DISTRICT	01	44	WASTEWATER TREATMENT PLANT	GREASE RECEIVING STATION	1790 HWY 395 NORTH	MINDEN	NV	89423	2012	N - NOT APPLICABLE	300		1	NO	\$ 155,870	\$ 1,077,010
MINDEN GARDNERVILLE SANITATION DISTRICT	01	45	WASTEWATER TREATMENT PLANT	PROCESS PIPING	1790 HWY 395 NORTH	MINDEN	NV	89423	1975	3 - NON COMBUSTIBLE	0	X500	1	NO	\$ 6,408,190	\$ -
															\$35,784,000	\$13,649,630

Minden Gardnerville Sanitation District - Vehicle Schedule

Veh. #	Year	Make	Model	VIN #	Use/Dept.	GVW (Trucks) / # Pass. (Buses)	Class	Cost New	Agreed Value	Valuation
1	1996	FORD	VACTOR F80	1FDNF80C9TVA14575			31499	\$ 103,810		Market
2	1991	CHEVROLET	570	1GBM7H1P8MJ101847			1499	\$ 17,000		Market
3	2000	CHEVROLET	2500	1GCGK24J2YR198711			1499	\$ 23,042		Market
4	2000	CHEVROLET	1500	1GCEK14T5YZ282556			1499	\$ 21,162		Market
5	2000	ZIEMAN	TRAILER	1ZCF13015YYQ79607			68499	\$ 1,650		Market
6	2003	FREIGHTLINER	DUMP TRUCK	1FVHBXAK03DL87432			31479	\$ 70,558		Market
7	2006	FORD	PICKUP	1FTNF21506ED54977			1499	\$ 29,000		Market
8	2006	FORD	PICKUP	1FTPW14586FB59458			1499	\$ 32,000		Market
9	2010	INTERNATIONAL	VAC TRUCK	1HTWPAZT7AJ251122			31479	\$ 320,000		Market
10	2015	CHEVROLET	PICKUP	1GC1KUEG3FF565912			1499	\$ 28,000		Market
11	2015	Zieman	1165 Trailer	1ZCE25E23FZ345024			68499	\$ 6,970		Market
12	2016	JEEP	Patriot 4WD	1C4NJRBBXGD779884			7398	\$ 16,533		Market
13	2020	CHEVROLET	SILVERADO PICKUP	3CNYAEF6LG165634			1499	\$ 28,000		Market
14	2021	CHEVROLET	SILVERADO PICKUP	1GB4YTE77MF288947			1499	\$ 35,000		Market
15	2023	Ford	E450 Super Duty Cutaway	1FDXE4FN8PDD37038			1499		\$ 378,000	Agreed
								\$ 732,725	\$ 378,000	
								x .75		
							TOTAL	\$ 549,544	\$ 378,000	
							FINAL	\$ 927,544		

Minden Gardnerville San Dist					
Year	Make	Model	Serial #	Use/Dept.	Value
2014	Case	CX31B Mini Excavator	NETN51937		\$ 43,700
2000	Bobcat	Skid Steer	510920974		\$ 9,500
2000	Honda	Quad	478TE2242Y4124441		\$ 1,000
2001	Honda	Quad	478TE224X14216418		\$ 1,000
2009	Polaris	Ranger UTV	3NSRTA878KG816344		\$ 15,500
2018	Case	TV 380 Loader	NJM443453		\$ 61,000
				TOTAL	\$ 131,700

Agenda Item 12

Administrative Report by Staff

Items in this Section Include:

- ✓ *Administrative Staff Report for June 2025*



Minden Gardnerville Sanitation District
Administrative Report
June 3, 2025

STAFF ITEMS:

- Catherine with Hansford Economic Consulting will be initiating her work on the GRGID Agreement in the middle of the month. Staff will keep the Board updated on her progress.
- We are sending 2 operators to the Tri State conference this year. Tri State provides operators with continuing education credits which are necessary for them to advance their certifications.

UPCOMING ITEMS:

- Pineview Estates Groundbreaking Ceremony
June 3, 2025 @ 2:00PM.

THINGS KEEPING US BUSY RIGHT NOW:

- LaVonne is implementing a new AI software that will automatically scan incoming invoices for payables.

FOR YOUR INFORMATION:

- NV Energy overcharged approximately 60,000 customers by more than \$17 million dollars and then offered only 6 months worth of refunds. The situation is currently being investigated by the Public Utility Commission.
- The Reno Gazette published an opinion from a resident who claimed that the City of Reno gave sewer connection credits of over \$5 million dollars to several corporations. This opinion was in response to the City's proposal of two consecutive 8% rate increases in October 2025 and 2026.