Board of Trustees
Minutes of Regular Meeting
Tuesday, August 5, 2025
5:00 P.M. | Board Room

Minden-Gardnerville Sanitation District
1790 Hwy. 395
Minden, Nevada

Board Members Present:	*Board Members Absent:*	*Staff Members Present:*	*Staff Members Absent:*
Ted Thran	None	Peter Baratti	Cliff Simpson
Sondra Condron		Bill Peterson	
Chris Shorten		Claude Church	
Michele Wagner		LaVonne Ghanavati	
Daniel Griffith		Haley Freeman	
		Jessica Kneefel	
		Bruce Scott	
		Erik Novak	

Others Present: Brian McEvilly, Greg Reed, Rob Anderson

***1. Meeting called to order at 5:00 p.m. by Ted Thran*.**

2. Public Comment: There was no public comment.

3. District Manager's Report: Mr. Baratti mentioned that the District should expect more projects to be built in the collection system. Mr. Shorten asked about Waterworth software; discussion followed.

Greg Reed commented that GRGID uses Waterworth and discussed their experience with the software.

4. Chairman's Comment: There was no chairman's comment.

5. Claims Review and Approval: Trustee Condron congratulated staff on being right under budget for Fiscal Year 24-25.

Motion: To approve the claims received in June 2025 in the amount of $464,971.36 and the payroll-related expenses paid during June 2025 in the amount of $156,084.39

Made by: Michele Wagner
Seconded by: Sondra Condron
Vote: Motion carried.
Ayes: Thran, Condron, Wagner, Shorten, Griffith
Nays: None
Abstain: None
Absent: None

6. Minutes of July 1st, 2025 Regular Board Meeting: Haley Freeman said that the wrong suite number was included on the Juice It Up motion during the July 1st, 2025 meeting. She will correct this.

Motion: To approve the minutes of the July 1st 2025 Regular Board Meeting with the noted correction.

Made by: Sondra Condron
Seconded by: Chris Shorten
Vote: Motion carried.
Ayes: Thran, Condron, Shorten, Wagner
Nays: None
Abstain: Griffith
Absent: None

7. Belly Acres Annexation: Mr. Baratti commented that remaining fees and passthroughs will need to be paid to the District before the annexation agreement can be finalized. Rob Anderson said he didn't have much further to add, and that Wilson Engineers will pay the fees and passthroughs as they are invoiced.

Motion: Motion to approve the annexation from Belly Acres LLC for the annexation of 4.45 aces located on Giles Lane in Gardnerville, APN 1320-33-402-079. All rules, regulations and requirements of MGSD are to be met and all fees paid.

Made by: Chris Shorten
Seconded by: Michele Wagner
Vote: Motion carried.
Ayes: Thran, Condron, Wagner, Shorten, Griffith
Nays: None
Abstain: None
Absent: None

8. 1654 Mono Ave Sewer Repair: Mr. Baratti reported that 1654 Mono Ave has recognized a problem with their sewer line, which he believes occurred when the lines were constructed back in the 1990's. He expressed to the Board that this issue is a potential public health and safety concern, and that MGSD should start repairs. The Board agreed, and discussion followed.

Motion: Motion to begin sewer repairs for 1654 Mono Ave, APN 1320-30-819-002 owned by Brian McEvilly.

Made by: Dan Griffith
Seconded by: Sondra Condron
Vote: Motion carried.
Ayes: Thran, Condron, Wagner, Shorten, Griffith
Nays: None
Abstain: None
Absent: None

9. MGSD Personnel Manual: Jessica Kneefel and Haley Freeman presented changes to the personnel manual and participated in discussion regarding the creation of a paid parental leave policy. Staff and the Board agreed to continue the item to the September 2, 2025 Regular Board Meeting.

Motion: Motion to continue Item 9 to the September 2, 2025 Regular Board Meeting.

Made by: Chris Shorten
Seconded by: Sondra Condron
Vote: Motion carried.
Ayes: Thran, Condron, Wagner, Shorten, Griffith
Nays: None
Abstain: None
Absent: None

10. Attorney-Client Conference: Bill Peterson had nothing new to report.

11. Engineer's Report: Erik Novak reported that Q&D finished the CCTV for the line rehabilitation, and that he has is reviewing the footage. He reported he received a revision for the Villagio Apartments, and he will be reviewing the plans.

12. Administrative Report by Staff: There was no comment.

13. Board Comment: Trustee Condron asked if a Board tour of the plant could be scheduled in September. The Board and Staff agreed to schedule the tour at the September Regular Board Meeting.

14. Public Comment: There was no public comment.

15. Meeting adjourned 6:03p.m.

Approved by the Board of Trustees as presented on:

9/2/2025 By Haley Freeman.
Date Haley Freeman, District Secretary